

Our intention is to have in-person meetings going forward. We will hold meetings at 300 Bliss Avenue. This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point
Board of Water and Sewerage Commissioners
February 12, 2024 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: | 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of Minutes
3. Approval of Department Claims
4. Commission Compensation - *Joel Lemke*
5. Water Supply and Distribution Reports - *Eric Southworth*
6. Sewage Treatment Operations Report - *Chris Lefebvre*
7. Construction and Maintenance Report - *Shane Kohnen*
8. Directors Report - *Joel Lemke*
9. Adjournment.

The next Water and Sewerage Commission meeting will be Monday, March 11, 2024 at noon.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the Director as soon as possible to ensure a reasonable accommodation can be made. The Director can be reached by telephone at (715) 345-5260, or by mail at 300 Bliss Avenue, P.O. Box 243 Stevens Point, WI.

Copies of resolutions, reports and minutes of the Board of Water & Sewerage Commission Meetings are on file at the Admin Office of the Water & Sewage Departments for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

**City of Stevens Point
Board of Water and Sewerage Commissioners
January 8, 2024 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: | 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt.

ALSO PRESENT: Joel Lemke, Mary Klesmith, Shane Kohnen, Chris Lefebvre, Eric Southworth, Jason Draheim, Ald. Shuda, Ald. Lang, and Marissa Loew.

2. Approval of Minutes

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the December 11, 2023, meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Carl Rasmussen asked what caused the lateral break in water claims for check number 58537. He asked if it was weather related or something else.

Shane Kohnen explained that it was the water service for Dairy Queen and the break was under highway 10. He said the best way to fix the lateral was to bore in a new service. Shane said it was not weather-related.

Joel Lemke explained that there was a trenchless installation of water service and repair of sanitary sewer lateral under the two westbound, north lanes of the highway. He said if they had to excavate the road, the cost would have been much higher due to the amount of concrete needed. Joel said they let the County know of the issue and this area will be watched.

Ray Schmidt asked if the repairs in account 58510 are related to check number 58537.

Joel Lemke said yes, it is the cost associated with the trenchless lining of the sewer repair.

Anna Haines asked how we found out about this issue.

Shane Kohnen explained that Dairy Queen had low water pressure.

Ray Schmidt asked about water account 58515; water pipeline lease.

Joel Lemke explained that anytime we cross a railroad, it is a leased crossing that meets CN's standards. He said we pay every year for being there.

Carl Rasmussen asked if sewer account 58486 was part of a capital project.

Joel Lemke explained that it was part of the repair of the bio solids dryer insurance claims.

Paul Adamski asked if the mold remediation in sewer account 58557 was in general or a specific area.

Chris Lefebvre explained that mold was in their water lab due to a drain failure that dumped water behind their cabinets that was not noticed until water started coming out under them.

Motion made by Ray Schmidt, seconded by Mae Nachman to approve the department claims for the month of December as audited and read.

Ayes all. Nays none. Motion carried.

4. 2024 Capital Operations and Maintenance Plan - Joel Lemke

Joel Lemke explained the new format of the Capital Operations and Maintenance Plan and explained that if there was a project that was approved in the prior year but not completed, it would be brought forward again for approval. He informed the Commission that future projects are listed on the plan as well. Joel said they do not need approval yet, but are there for their reference. Joel explained the one-third split of the cold storage and the need to have more room to store items that do not need to be kept in a temperature-controlled area but need to be kept in doors. Joel said the aerial photo is also a one-third split. He said that Public Utilities switches off with the Engineering Department for whom pays for the photo. He explained that Engineering paid for it last, so it is our turn to pay for it. Joel explained the items in the Sewer Requests and the need for the upgrades and the costs for Storm Water. He explained the EV charging infrastructure and the push to have a majority of the vehicles in the future be electric.

Ray Schmidt asked if the department has a current service that can be used for the EV charging.

Joel Lemke said yes, that the building has adequate infrastructure for this. He said it will be more productive as the garage produces more solar energy than what we are using.

Carl Rasmussen said he appreciates the remedy of the Capital Operations & Maintenance Plan and thinks this is a much clearer approach. He asked if there was an indicator of potential carryover projects on the list.

Joel Lemke said that could be added in the future. He explained what projects were going to be carried over.

Ray Schmidt asked if the construction of Tower 3 request for 2024 is going to be in addition to the repainting of the other tower.

Joel Lemke explained that with the increased development on the east side in the business park, they are going to isolate the three points for where the water mains come in and make a separate pressure zone. He said once they have that area segregated off, they will construct a new tower for that zone. Joel said there will be a lot of items that will be coming to the commission in the future for approval regarding this project.

Ray Schmidt asked Joel Lemke if the two current towers are in one pressure zone.

Joel Lemke replied yes. He said if they need to take one offline for maintenance, they can. Joel said it will be coming up in the future, but they are considering repainting, reconstructing, or moving. Joel said they are considering demolishing the tower, relocating, and put up a new-style tower that requires less maintenance.

Ray Schmidt asked if they would keep the same location due to the interconnects of the system or would it be relocated to a higher point in the city.

Joel Lemke said they would most likely relocate due to the infrastructure. He said it would either remain in its current location or the former booster station on Georgia Street because of where the mains go in the City.

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the 2024 Capital Operations and Maintenance Plan.

Ayes all. Nays none. Motion carried.

5. Schedule of pay for Utility certifications - Joel Lemke

Joel Lemke summarized his memo stating that after Act 10 and with the development of the City Pay Plans, they have documented the wages that are approved through the City's pay plan in the contract. He said if COLA is offered, then the wage is not negotiable. Joel said the City said that anything that is non-negotiable, such as the certification pay, should not be included with the contract. Joel said that there is a document created called 'Public Utility Schedule of Certification Pay' that took

everything from the contract and separated it out as Human Resources and City Legal advised. He said the document would go to Personnel for similar action.

Motion made by Mae Nachman, seconded by Anna Haines to approve the schedule of pay for Utility certifications.

Ayes all. Nays none. Motion carried.

6. 2024 Teamsters Contract - Joel Lemke

Joel Lemke explained the 2024 union contract and said it does not include certification or standby pay. He said nothing in this contract is negotiable because the City offered COLA. Joel said the contract is being put in place for health insurance as well.

Carl Rasumessen asked if there was a change in protocol as he did not remember doing this before.

Joel Lemke said since around 2000, all personnel matters have been going through the Personnel Committee. He said anything that has a financial impact on the utilities should be seen by the commission as well. He said the Personnel Committee will be acting on this tonight.

Ray Schmidt asked Joel Lemke if the City pays the certification or if it up to the individual operator.

Joel Lemke said the utilities pays the operator for holding those certifications and confirmed that the certifications belong to the operator.

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the 2024 teamsters contract.

Ayes all. Nays none. Motion carried.

7. Water Supply and Distribution Reports - Eric Southworth

Eric Southworth said at the end of the fourth quarter of 2023 the EPA requires us to do the unregulated contaminant monitoring rule. He said each year they are required to test different chemicals and this year PFAS was included in the testing. Eric said PFAS not detected. He said they are working on the end-of-year reports for the Public Service commission and auditors. He called for questions and said we had a record high for pumpage.

8. Sewage Treatment Operations Report - Chris Lefebvre

Chris Lefevre said they met the permit requirements for December and said it was a good month. He said a lot of things have gotten fixed and are now operational. He said some of the reports are incomplete because they do not have all the data yet.

9. Construction and Maintenance Report - *Shane Kohnen*

Shane Kohnen said he does not have a lot of construction wise right now. He said it has been typical end of year and winter maintenance schedules. Including tracking, inventory, end of year tasks, and getting ready for snow this week.

10. Directors Report - *Joel Lemke*

Joel Lemke said he had nothing to add.

11. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:32 P.M.

REPORT TO THE FEBRUARY 12, 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of January 1, 2023

\$ 6,835,563.55

Bank deposits recorded in January 2024

\$ 1,049,458.65

\$ 7,885,022.20

CHECKS ISSUED JANUARY 2024:

58570	Mae Nachman	Salary	57.37
58571	Community Foundation of Central WI	Employee Contribution	10.00
58572	United Way Of Portage County	United Way	151.00
58573	Advance Auto Parts	Supplies	22.44
58574	AnSer	After hours - answering service	155.00
58575	Aramark	Rug Service	45.90
58576	Aspirus Medical Group, Inc.	Wellness Program Costs	101.00
58579	Baker Tilly Virchow Krause LLP	Audit expenses	504.30
58580	Fastenal Company	Locate paint and washers, work gloves	262.43
58584	Midstate Lock & Safe LLC	Replacement handle - bathroom door	375.00
58585	Petty Cash	Stamps & supplies	191.03
58587	Anthony Sterling	2024 Boot Allowance	107.60
58588	WI State Laboratory of Hygiene	Fluoride testing	28.00
58589	Aramark	Rug Service	46.82
58590	Batteries Plus LLC	Alarm Batteries	35.49
58591	Candlewood Prop Management	Refund Check 039694-000, 824B Union St	77.53
58592	City Of Stevens Point	Info Send Credit for Printing Issue	130.00
58593	Clark Dietz	Professional Services 2024 Street Improvement	12,851.87
58595	Division of Unemployment Insurance	Unemployment Claims	85.69
58597	Jeff Filtz	Refund Check 029526-000, 5216 Heffron Ct #4	78.42
58598	Jeff Filtz	Refund Check 040155-000, 5216 Heffron Ct #3	43.20
58599	Jeff Filtz	Refund Check 040371-000, 5216A Heffron Ct #1	14.40
58600	INFOSEND INC	Printing, Postage & Mailing of Monthly Invoices & Notices	5,217.73
58603	Mastercard	Supplies	247.59
58604	Pixelle Specialty Solutions LLC	Annual Bridge Maint. Fee	1,000.00
58610	Strand Associates Inc	Professional Services Well 12	314.81
58611	Dan Woitczak	Uniform Reimbursement	73.83
58612	Community Foundation of Central WI	Employee Contribution	10.00
58613	United Way Of Portage County	United Way	51.00
58616	Badger Heating & Air Conditioning	Troubleshoot alarms	908.00
58617	Batteries Plus LLC	Batteries	85.13
58618	Beaver Of WI Inc	Supplies	45.00
58619	City Of Stevens Point	Workers Comp Insurance Premiums	1,607.39
58620	Department of Natural Resources	Cert Exam Fee-Jared Reigel	50.00
58623	Ferguson Waterworks #1476	Inventory	5,510.00
58627	Bill Cook Chapter of the Izaak Walton	Annual 1st Right of Refusal Payment	6,832.25
58629	Robert Rogalski	Refund Check 028085-000, 3369 April Lane	39.66
58630	Strand Associates Inc	Professional Services 2024 Street Improvements	27,576.66
58631	Mastercard	Adapter for skid steer, Conference expenses, Supplies, GIS Webservice, Spot Light, Dolly, Floor Sweeper	1,650.33
58632	Aspirus Health	Refund Check 012573-000, 2501 Main St	26.50
58633	Aspirus Health Attn: Matt Munson	Refund overpayments made for 2501 Main St.12575-000 12573-000	3,376.86
58634	Badger Heating & Air Conditioning	Well 11 Furnace Repairs	503.35
58636	Batteries Plus LLC	Battery for safety lights in garage	47.30
58637	Central States H & W Fund	Health Insurance Premiums	34,188.66
58638	Ferguson Waterworks #1476	Pad lock	229.00
58639	First Supply LLC -Plover	Nipples	69.68
58640	Hawkins Inc	Chemicals	2,796.27
58641	Heartland Business Systems, LLC	Managed Services	220.84
58643	Hannah Kruger	Refund Check 039369-000, 924 Songbird Ln Unit J2	17.66
58649	Springbrook Holding Company LLC	Customer Portal Charges	1,351.00
58650	Star Business Machines	Copier Maintenance Charge	213.95

58651	USA Blue Book	Fluoride reagent	534.21	
58658	AnSer	After hours answering service	140.00	
58659	Aramark	Rug service	46.82	
58660	Badger Heating & Air Conditioning	Replaced failed expansion tank	5,500.00	
58661	Fastenal Company	Bolts	33.86	
58662	Ferguson Waterworks #1476	Meter gaskets	316.00	
58664	John Fabick Tractor Co	Maintenance	1,198.29	
58665	McDonald Title Co Inc	Refund Check 032957-000, 1059 Clark St	130.27	
58666	Midstate Lock & Safe LLC	Maintenance of door strike plate	105.00	
58667	Kelly Mueller	Refund Check 029060-000, 924 Songbird Ln Unit I3	71.87	
58668	Petty Cash	Mileage, Postage for Water Samples	284.91	
58669	Premier Real Estate Mgmt LLC	Refund Check 040391-000, 924 Songbird Ln Unit F11	7.21	
58671	Water & Environmental Analysis Lab	Monitoring Well Testing	2,322.00	
58672	Wisconsin Division of Energy EAP-UN	Refund Check 009788-000, 2757 Minnesota Ave	109.63	
58673	Worzellas Point Supply	Cleaning supplies	91.20	
	WPS	Utility Charges	35,240.56	
	Payroll	Payroll	41,882.45	
	IRS PR Tax	Payroll Taxes - Federal	35,876.60	
	DOR PR Tax	Payroll Taxes - State	7,453.29	
	Verizon Cell & iPad Charges	Phone & iPad Charges	1,112.91	
	DOR Garnishment	Garnishment	9.32	
	HRA Admin Fees	Renewal & Admin Fees	30.00	
	TOTAL EXPENSES LISTED		\$ 242,131.34	\$ 242,131.34
	BALANCE ON HAND JANUARY 31, 2024			

	Balance on Hand	\$ 7,642,890.86
	Plus uncleared checks	\$ 10,446.72
	Less checks previously written clearing this month	<u>\$ (96,701.04)</u>
	Ending Cash Balance matching Bank Statements	\$ 7,556,636.54
	Less Restricted Funds	\$ (1,139,384.96)
	Cash on Hand	\$ 6,417,251.58

REPORT TO THE FEBRUARY 12, 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS
SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of January 1, 2023
Bank Deposits recorded in January 2024

\$	8,029,980.44
\$	826,393.58
\$	8,856,374.02

CHECKS ISSUED IN JANUARY 2024:

58575	Aramark	Rug Service	198.29
58576	Aspirus Medical Group, Inc.	Wellness Program Costs	50.50
58578	Badger Laboratories, Inc.	Nitrate sampling	26.00
58579	Baker Tilly Virchow Krause LLP	Audit expenses	372.46
58580	Fastenal Company	Locate paint and washers	667.35
58581	Grainger	Auto valve for polymer system, Chrome Bubbler Kit	185.14
58582	Lou's Gloves	Exam Gloves	996.00
58583	MacQueen Equipment	Vac truck parts	240.88
58586	The Sherwin-Williams Co	Wall paint	175.07
58589	Aramark	Rug Service	198.29
58591	Candlewood Prop Mgmnt	Refund Check 039694-000, 824B Union St	140.27
58593	Clark Dietz	Professional Services 2024 Street Improvement	3,212.97
58594	Cooper Oil Company Inc	Lubricants	1,815.88
58595	Division of Unemployment Insurance	Unemployment Claims	85.69
58597	Jeff Filtz	Refund Check 029526-000, 5216 Heffron Ct #4	131.58
58598	Jeff Filtz	Refund Check 040155-000, 5216 Heffron Ct #3	38.05
58599	Jeff Filtz	Refund Check 040371-000, 5216A Heffron Ct #1	12.69
58601	Marathon County Treasurer/Solid Waste	Sludge Hauling	5,792.35
58602	Outlaw and Sons Construction LLC	Repair of Water Damage	4,700.00
58603	Mastercard	Supplies	26.45
58605	Rasmussen Plumbing & Heating	New Lab Drains	1,474.06
58606	SERVPRO	Clean up due to sewer main blockage	7,375.49
58607	The Sherwin-Williams Co	Paint	146.40
58608	Solenis LLC	Biosolids Polymer	20,060.40
58609	Staab Construction Corp	Repairs to Condensate Pipe	4,800.00
58614	Airgas USA, LLC	Nitrogen	2,502.98
58615	AT&T	Phone charges	44.98
58619	City Of Stevens Point	Workers Comp Insurance Premiums	947.48
58620	Department of Natural Resources	Cert Exam Fee-Dan Ehmann	50.00
58621	Fastenal Company	Supplies, Tools	221.29
58622	Michael Federwitz	Boot Allowance	250.00
58624	Harter's Fox Valley Disposal	Dumpster Service	675.44
58625	Hawkins Inc	Chemical-Azone	612.50
58626	Heartland Business Systems, LLC	Replmt laptop for televising truck	1,910.98
58628	J & W Instruments Inc	Replacement display for sludge flow meter	1,834.36
58629	Robert Rogalski	Refund Check 028085-000, 3369 April Lane	45.74
58630	Strand Associates Inc	Professional Services 2024 Street Improvements	6,894.17
58631	Mastercard	Supplies, GIS Webservice, Flash Light, IT Pipes Web Service	811.78
58635	Badger Laboratories, Inc.	Nitrate	26.00
58637	Central States H & W Fund	Health Insurance Premiums	17,275.98
58641	Heartland Business Systems, LLC	Managed Services	220.84
58643	Hannah Kruger	Refund Check 039369-000, 924 Songbird Ln Unit J2	18.10
58644	NAPA	Brake Cleaner	59.88
58645	NCL of Wisconsin Inc	Lab supplies	438.28
58646	PBBS Equipment Corp	Trouble shooting digester heating broilers	992.40
58647	Precision Glass & Door LLC	Door actuator	2,700.00
58648	Rice Lake Weighing Systems	Re-certification of lab weights	135.00
58652	UW Stevens Point	Intern wages	820.11
58659	Aramark	Rug service	198.29
58663	Hach Company	Chemicals	568.30
58665	McDonald Title Co Inc	Refund Check 032957-000, 1059 Clark St	213.24
58667	Kelly Mueller	Refund Check 029060-000, 924 Songbird Ln Unit I3	73.68
58668	Petty Cash	Employee Anniversary Gift	15.00
58669	Premier Real Estate Mgmt LLC	Refund Check 040391-000, 924 Songbird Ln Unit F11	7.27
58670	USA Blue Book	Supplies	671.82
58672	Wisconsin Division of Energy EAP-UN	Refund Check 009788-000, 2757 Minnesota Ave	218.99
	Inventory	Inventory Used	9,851.06
	WI DOJ	Background Check	7.00
	Shared Operating Costs	Sewer Portion	38,212.97

HRA	HRA Admin Fee	30.00	
Verizon Charges	Verizon Charges	409.68	
WPS Utility Charges	Gas & Electric	24,542.24	
Sewer Payroll	Payroll	55,715.53	
Payroll Taxes	Payroll Taxes	3,858.50	
TOTAL OF EXPENSES LISTED		<u>\$ 227,004.12</u>	<u>\$ 227,004.12</u>
BALANCE ON HAND JANUARY 31, 2024			<u>\$ 8,629,369.90</u>
	Balance on Hand		<u>\$ 8,629,369.90</u>
	Plus uncleared checks		<u>\$ 4,762.33</u>
	Less checks previously written clearing this month		<u>\$ (36,522.86)</u>
	Ending Cash Balance matching Bank Statements		<u><u>\$ 8,597,609.37</u></u>
		<u>Less Restricted Balance</u>	\$ (7,126,087.85)
		TOTAL	\$ 1,471,521.52

***Additional restricted cash of \$250,000.00 is invested in CDs.

REPORT TO THE FEBRUARY 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

STORM WATER DEPARTMENT

FINANCES:

Bank balance as of January 1, 2023
 Bank deposits recorded in January 2024

\$ 3,537,623.27
\$ 278,893.14
\$ 3,816,516.41

CHECKS ISSUED JANUARY 2024:

58576	Aspirus Medical Group, Inc.	Wellness Program Costs	50.50	
58579	Baker Tilly Virchow Krause LLP	Audit expenses	371.85	
58593	Clark Dietz	Professional Services 2024 Street Improvement	3,212.96	
58595	Division of Unemployment Insurance	Unemployment Claims	85.68	
58596	Jeff Filtz	Refund Check 023928-000, 5216 Heffron Ct- Storm Water	19.59	
58603	Mastercard	Vac Truck Supplies, Uniform-Bibs & Gloves	754.36	
58619	City Of Stevens Point	Workers Comp Insurance Premiums	594.28	
58620	Department of Natural Resources	Cert Exam Fee-Brad Kucharzak	50.00	
58629	Robert Rogalski	Refund Check 028085-000, 3369 April Lane	16.53	
58630	Strand Associates Inc	Professional Services 2024 Street Improvements, Professional	7,584.17	
		Services FEMA BRIC Grant Application		
58631	Mastercard	GIS Webservice, Clamp, Tool Rack	507.56	
58637	Central States H & W Fund	Health Insurance Premiums	10,541.76	
58641	Heartland Business Systems, LLC	Managed Services	220.84	
58642	Jeff Hoffman	Uniform Reimbursement & Boot Allowance 23-24	355.48	
58665	McDonald Title Co Inc	Refund Check 032957-000, 1059 Clark St	15.25	
	Inventory	Inventory Used	31,441.86	
	Shared Operating Costs	Stormwater portion	20,549.45	
	Verizon	iPad & cell phone charges	577.97	
	Payroll	Payroll	20,157.97	
	IRS	Payroll Taxes	2,032.78	
	WPS	Monthly Utility Charges	592.81	
TOTAL OF EXPENSES LISTED			\$ 99,733.65	\$ 99,733.65
BALANCE ON HAND JANUARY 31, 2024				\$ 3,716,782.76

Balance on Hand	\$ 3,716,782.76
Plus checks written after the end of this month	
Plus uncleared checks	\$ 81.78
Less checks previously written clearing this month	\$ (96,213.89)
Ending Cash Balance matching Bank Statements	\$ 3,620,650.65

REPORT TO THE FEBRUARY 2024
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

FIBER (COMMUNITY AREA NETWORK)

FINANCES:

Bank balance as of January 1, 2024	<u>\$ 444,301.21</u>
Bank deposits recorded in January 2024	<u>\$ 31,658.67</u>
	<u>\$ 475,959.88</u>

CHECKS ISSUED JANUARY 2024:

58577	Astrea	Fiber Lateral Installation	2,179.00	
	Fiber Payroll	Payroll	1,482.55	
	Inventory	Inventory Used	12.41	
	TOTAL OF EXPENSES LISTED		<u>\$ 3,673.96</u>	<u>\$ 3,673.96</u>
	BALANCE ON HAND JANUARY 31, 2024			<u>\$ 472,285.92</u>
		Balance on Hand		<u>\$ 472,285.92</u>
		Plus checks written after the end of this month		
		Plus uncleared checks		
		Less checks previously written clearing this month		\$ (46.87)
	Ending Cash Balance matching Bank Statements			<u><u>\$ 472,239.05</u></u>



February 8, 2024

MEMO

RE: Commissioner Pay

Commissioners,

The last time there was discussion on Commissioner compensation was in 2021. Below is data regarding the historical compensation for your review. You will note that there were a couple years of adjustment to match COLA following the adjustment that happened in 2021.

<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
		3%	6.26%
<u>Commission President</u>			
863.44	863.44	889.44	945.12
<u>Commissioners</u>			
723.67	723.67	745.44	792.12

We did not add any increase in 2022. If we had added the COLA in that year (2.30%) to the rate at that time, the current annual compensation would be \$966.75 and \$810.26 for the President and Commissioners respectively.

The information provided is for your review and action, if desired. Please let me know if you would like any other information.

The previous action didn't clearly state the annual intent on increases, so we should clarify that if a motion is made to adjust Commissioner Compensation.

Best Regards,

Joel Lemke
Director

**STEVENS POINT, WISCONSIN
WATERWORKS REPORT**

FOR JANUARY 2024

CURRENT YEAR VS. PREVIOUS YEAR

	2023	2024	INCREASE	DECREASE	REC. HIGH/LOW	DATE	
Total pumpage, gallons	178,957,000	190,129,000	11,172,000		210,163,000	1/1/2005	
Daily pumping average, in gallons	5,773,390	6,133,190	359,800				
Peak pumpage, gallons, (date)	6,545,000 (13th)	6,805,000 (28th)	260,000		7,895,000	1/26/1999	
Low pumpage, gallons, (date)	3,780,000 (28th)	5,559,000 (14th)	1,779,000		1,452,000	1/15/2019	
					1,452,000	1/15/2019	◀Record low since 1995 when the utility started providing water to Stora Enso.
Power bill	\$18,791.22	\$19,628.45	837				
K.W.H's used	208,385	212,926	4,541				
Gallons pumped per K.W.H.	859	893	34				

STEVENS POINT WATER DEPARTMENT CONSUMPTION HISTORY

(Pumpage x 1,000)

MONTH	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
JANUARY	190,129	178,957	188,381	138,644	150,622	142,263	147,206	140,438	131,056	135,295
FEBRUARY		173,997	173,503	135,391	131,127	135,573	132,869	123,311	124,330	132,142
MARCH		169,879	195,466	150,690	138,327	154,358	148,770	139,881	131,189	146,717
APRIL		167,050	171,871	146,563	127,470	135,713	133,238	142,367	135,484	145,731
MAY		208,084	211,721	174,529	149,292	154,346	168,410	141,687	175,174	173,606
JUNE		284,930	238,070	225,268	181,763	181,220	187,095	175,722	187,693	167,417
JULY		280,293	261,545	214,800	199,876	199,645	240,487	202,817	185,672	187,544
AUGUST		275,018	251,597	206,429	231,447	210,777	225,280	179,208	167,623	208,123
SEPTEMBER		239,167	227,586	181,626	174,925	169,779	181,556	157,626	151,238	175,833
OCTOBER		177,717	206,986	188,859	170,759	143,805	148,186	151,878	143,498	165,156
NOVEMBER		194,002	191,454	169,636	151,193	135,482	133,317	137,452	126,023	119,924
DECEMBER		182,805	194,570	186,582	139,795	146,329	143,324	133,796	141,554	126,294
Grand Total/Yr	190,129	2,531,899	2,512,750	2,119,017	1,946,596	1,909,290	1,989,738	1,826,183	1,800,534	1,883,782

**STEVENS POINT WATER DEPARTMENT
WELL 11 PUMPAGE HISTORY**

(Pumpage x 1,000)

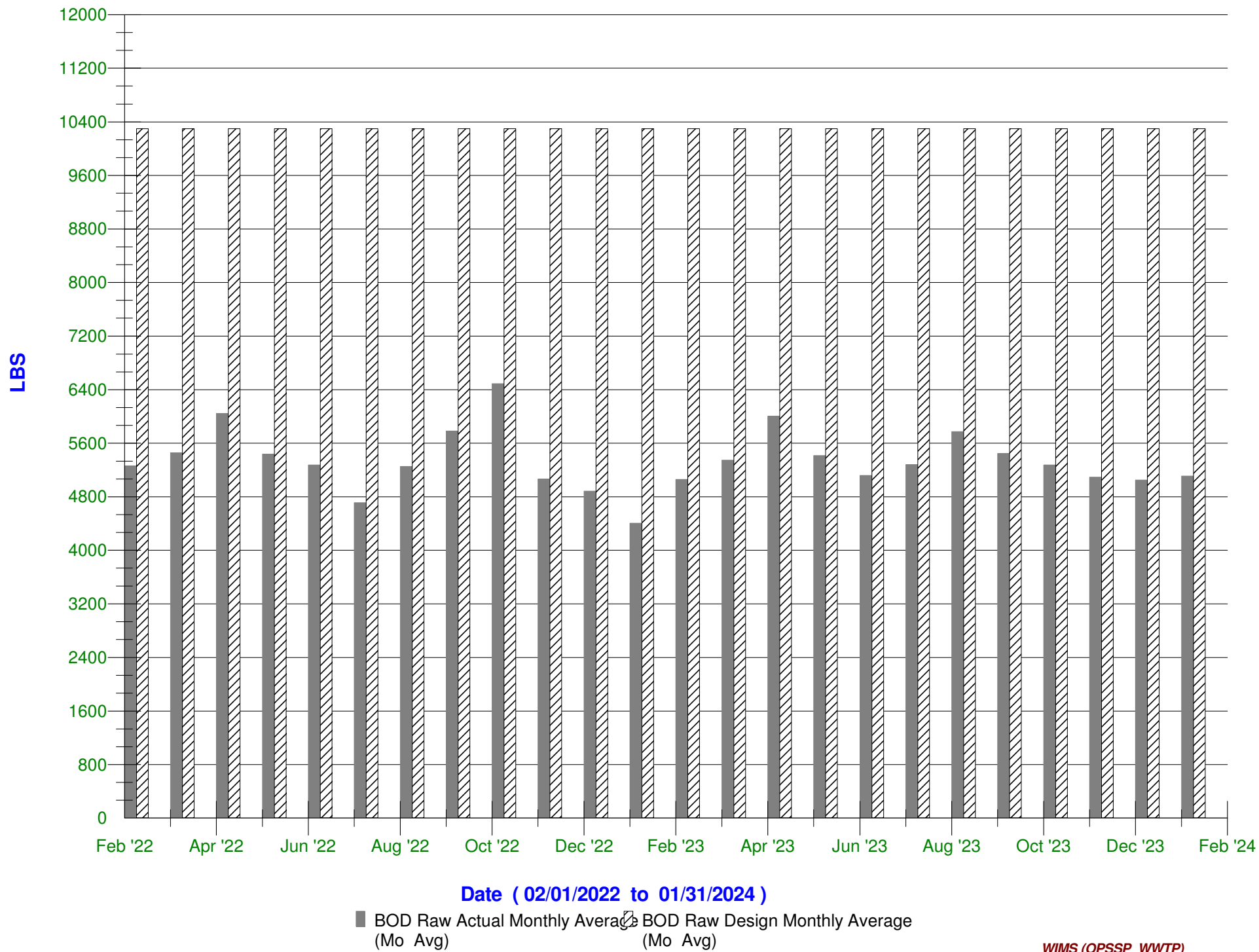
MONTH	2024	2023	2022	2021	2020	2019	2018	2017
JANUARY	89,029	88,937	88,942	83,106	82,287	82,112	88,989	89,079
FEBRUARY		79,725	80,355	80,293	83,129	80,253	80,441	80,474
MARCH		81,120	88,834	88,768	88,771	88,609	76,469	88,652
APRIL		84,933	84,742	86,110	86,022	84,640	86,223	76,187
MAY		88,563	88,861	88,978	88,891	88,880	88,968	66,836
JUNE		93,567	85,473	86,219	86,029	85,990	86,098	74,224
JULY		98,201	89,341	89,195	86,944	88,225	88,869	88,996
AUGUST		98,201	89,417	88,490	88,902	88,811	88,978	88,973
SEPTEMBER		88,166	86,525	86,109	86,044	85,974	86,010	86,157
OCTOBER		88,652	89,828	86,373	88,916	88,841	87,366	89,120
NOVEMBER		86,218	86,211	86,217	82,881	85,244	85,751	86,441
DECEMBER		88,973	89,035	89,444	88,909	88,890	87,468	72,909
Grand Total/Yr	89,029	1,065,256	1,047,564.00	1,039,302	1,037,725	1,036,469	1,031,630	988,048

Final Effluent Discharge Data

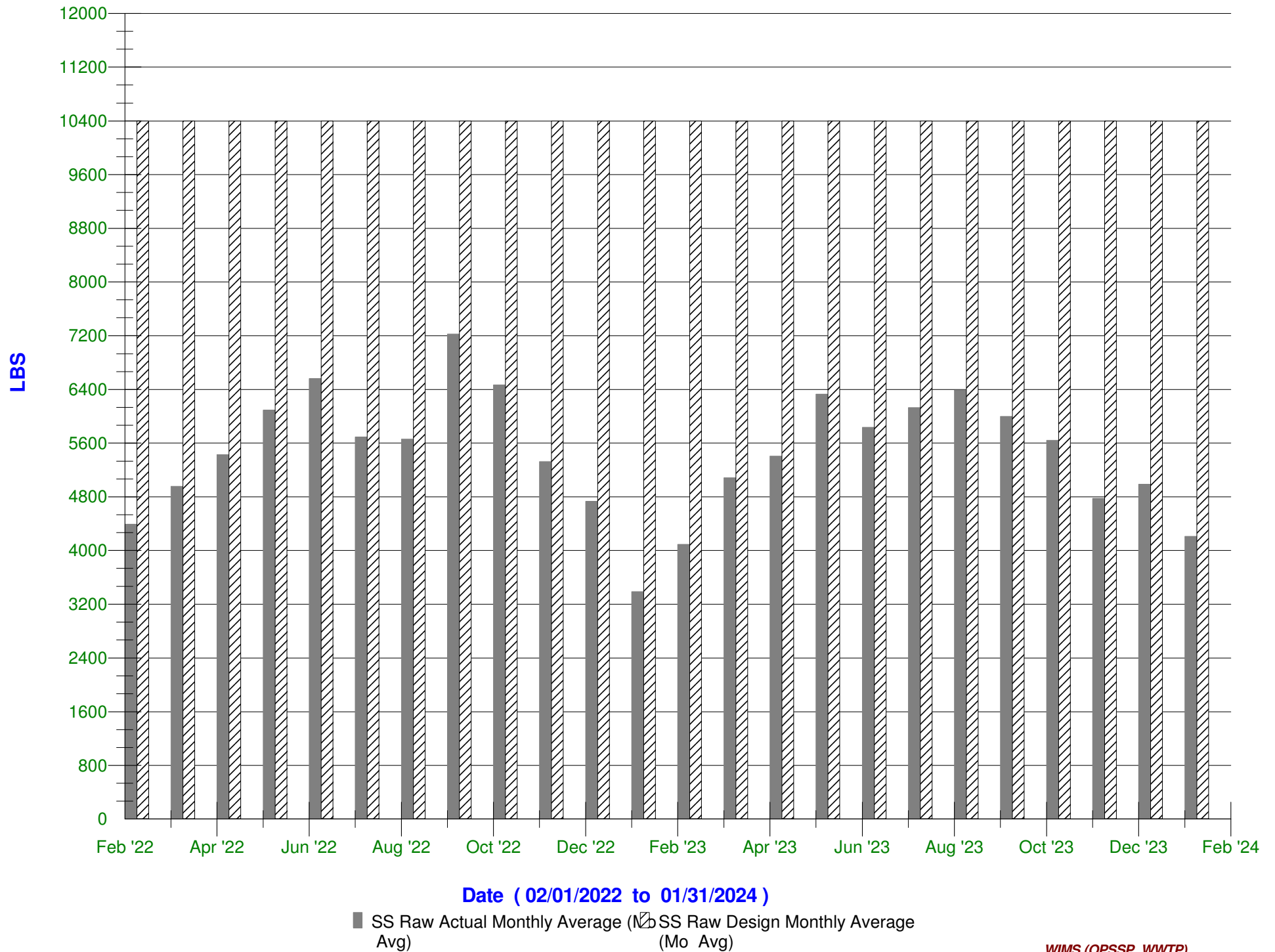
January 2024

		Sewage Flow		BOD					S.S.					Phosphorus				Fecal	Effluent
Date	Precip INCHES	Raw	Final	Raw	Final	% Reduct.	Raw	Final	Raw	Final	% Reduct.	Raw	Final	Raw	Final	Raw	Final	Final Coliform #/100 ml	Ammonia mg/L
		MGD	MGD	MG/L	CBOD MG/L		Pounds BOD/Day	Pounds CBOD/Day	(ppm)	(ppm)		Pounds SS/Day	Pounds SS/Day	(ppm)	(ppm)	P/Day	P/Day		
01/01/2024	0.00	1.856	1.873	256	1.74	99	3,963	27	300	1.96	99	4,643.71	31						
01/02/2024	0.00	1.977	2.007	499	3.54	99	8,228	59	208	1.96	99	3,429.54	33						
01/03/2024	0.00	1.998	2.022	392	3.26	99	6,532	55	264	3.11	99	4,399.12	52		0.274		5		18
01/04/2024	0.02	1.976	2.004	318	3.60	99	5,241	60	80	2.60	97	1,318.39	43						
01/05/2024	0.00	1.967	2.002	326	2.93	99	5,348	49	228	2.77	99	3,740.29	46		0.274		5		21
01/06/2024	0.03	1.825	1.861	267	3.04	99	4,064	47	276	1.98	99	4,200.86	31						
01/07/2024	0.01	1.866	1.904	272	2.14	99	4,233	34	204	3.22	98	3,174.74	51		0.274		4		20
01/08/2024	0.00	1.920	1.946	324	2.59	99	5,188	42	224	3.08	99	3,586.87	50						
01/09/2024	0.02	1.856	1.901	335	2.71	99	5,185	43	260	3.00	99	4,024.55	48						
01/10/2024	0.19	1.967	2.046	383	3.51	99	6,283	60	252	3.68	99	4,134.00	63	7.680	0.274	126	5		25
01/11/2024	0.04	1.871	1.903	325	3.38	99	5,071	54	304	3.80	99	4,743.66	60						
01/12/2024	0.02	1.841	1.862	281	3.45	99	4,314	54	224	3.62	98	3,439.28	56	5.410	0.274	83	4		27
01/13/2024	0.39	1.793	1.804	249	2.46	99	3,723	37	200	3.64	98	2,990.72	55	5.400	0.274	81	4		26
01/14/2024	0.00	1.819	1.762	203	2.68	99	3,080	39	168	3.50	98	2,548.64	51						
01/15/2024	0.00	1.973	1.890	277	2.54	99	4,558	40	276	5.10	98	4,541.53	80						
01/16/2024	0.00	2.004	1.894	281	3.45	99	4,696	54	408	6.10	99	6,819.05	96	5.100	0.274	85	4		24
01/17/2024	0.00	1.988	1.926	360	3.70	99	5,969	59	404	4.49	99	6,698.29	72						
01/18/2024	0.00	1.968	1.920	340	3.51	99	5,580	56	304	5.40	98	4,989.59	86						
01/19/2024	0.00	1.803	1.779	294	3.34	99	4,421	50	292	4.90	98	4,390.81	73	4.480	0.274	67	4		28
01/20/2024	0.00	1.825	1.820	200	3.63	98	3,044	55	236	4.30	98	3,592.04	65						
01/21/2024	0.00	1.924	1.878	300	3.10	99	4,814	49	284	3.99	99	4,557.11	62	5.260	0.274	84	4		27
01/22/2024	0.00	2.081	2.249	377	3.53	99	6,543	66	256	4.01	98	4,443.02	75	4.850	0.274	84	5		25
01/23/2024	0.00	2.060	2.364	317	4.92	98	5,446	97	300	7.17	98	5,154.12	141	5.200	0.450	89	9		24
01/24/2024	0.00	2.046	2.396	320	6.45	98	5,460	129	212	4.80	98	3,617.49	96						
01/25/2024	0.00	2.105	2.495	353	10.70	97	6,197	223	296	8.13	97	5,196.49	169						
01/26/2024	0.46	2.119	2.512	320	5.98	98	5,655	125	288	6.06	98	5,089.67	127						
01/27/2024	0.00	2.009	2.393	335	15.56		5,605		284	5.99	98	4,758.44		5.520	0.740	92	15		44
01/28/2024	0.00	2.053	2.421	274	10.90		4,687		388	3.92	99	6,643.34							
01/29/2024	0.00	2.135	2.506	278	4.20		4,954		216	3.80	98	3,846.07							
01/30/2024	0.00	2.126	2.504								100								
01/31/2024	0.00	2.207	2.599								100								
Total	1.18	60.958	64.443	9,056	127	2,569	148,084	1,664	7,636	120.08	3,053	124,711.42	1,815	48.900	3.930	792.810	68.064		308.500
Average	0.04	1.966	2.079	312	4	99	5,106	64	263	4.14	98	4,300.39	70	5.433	0.328	87.889	5.667		25.750
Maximum	0.46	2.21	2.60	499.00	15.56	99.32	8,227.60	222.65	408.00	8.13	100.00	6,819.05	169.17	7.68	0.74	125.99	14.77		43.60
Minimum	0.00	1.79	1.76	200.00	1.74	96.97	3,044.10	27.18	80.00	1.96	96.75	1,318.39	30.62	4.48	0.27	67.37	4.07		17.80

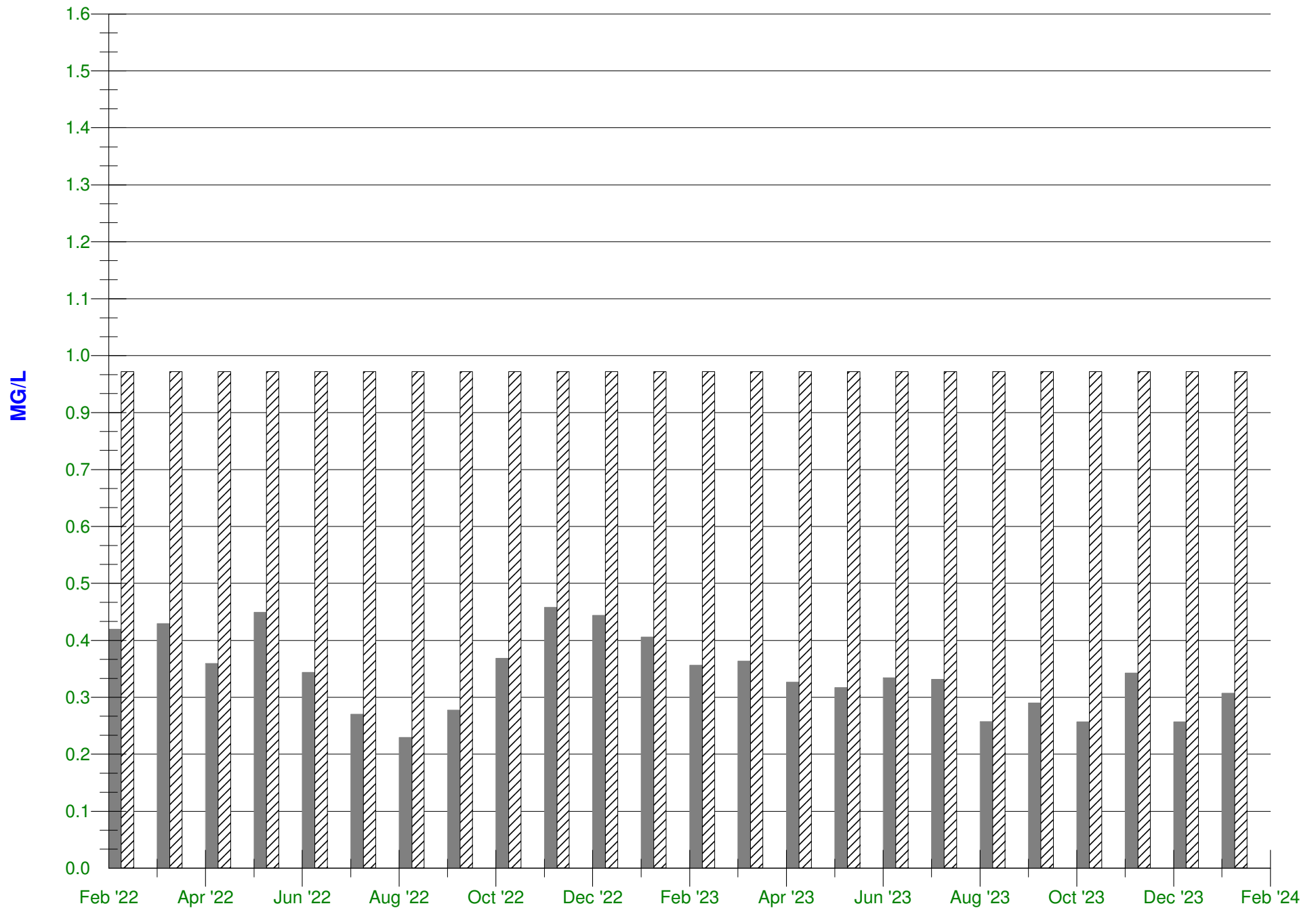
BOD Raw 2 Year History



SS Raw 2 Year History



Phosphorus mg/l 2 Year History



Date (02/01/2022 to 01/31/2024)

■ Effluent Phosphorous Total (Mo Avg) ■ Phosphorus Final Limit (Mo Avg)

Sewage Plant Monthly Average

	Temperature		Precip.	Sewage Flow		Phosphorus				BOD					Suspended Solids						Per Day	Gas
Month	Max	Min	INCHES	Influent	Effluent	Raw Influent		Final Effluent		Raw Influent		Final CBOD Eff.		Reduction	Raw Influent		Final Effluent		Reduction	Power kW	LBS BOD Removed	Production Per Day CUFT
	°F	°F		MGD	MGD	MG/L	LBS	MG/L	LBS	MG/L	LBS	MG/L	LBS	%	MG/L	LBS	MG/L	LBS	%			
Feb 2023	31	11	1.95	2.130	2.164	5.077	89	0.380	7	284	5,048	4.71	85.01	98	230	4,092	5.19	93.59	98	6,236	4,963	
Mar 2023	38	20	2.54	2.312	2.583	4.831	90	0.388	8	278	5,355	4.41	94.98	98	262	5,045	5.12	110.21	98	7,161	5,260	
Apr 2023	54	34	4.90	3.030	3.212	3.529	89	0.348	9	239	6,046	5.36	143.54	98	217	5,488	6.57	176.06	97	5,800	5,903	
May 2023	68	45	2.05	2.523	2.760	4.483	99	0.338	8	258	5,427	3.08	70.89	99	300	6,311	3.71	85.47	99	5,839	5,356	
Jun 2023	80	55	1.47	2.087	2.195	4.642	80	0.357	7	293	5,103	3.17	57.98	99	335	5,821	3.61	65.99	99	5,533	5,045	
Jul 2023	82	58	2.69	2.015	2.243	5.314	89	0.353	6	312	5,249	3.59	67.12	99	363	6,108	3.79	70.93	99	5,413	5,181	
Aug 2023	81	58	1.71	2.048	2.118	5.804	99	0.275	5	336	5,744	4.88	86.24	99	374	6,388	4.76	84.07	99	5,581	5,657	
Sep 2023	74	54	4.11	2.111	2.195	5.817	99	0.309	6	309	5,444	4.09	74.93	99	341	6,001	4.23	77.39	99	5,667	5,369	
Oct 2023	59	41	8.34	2.530	2.690	5.004	101	0.274	6	258	5,439	2.94	66.00	99	279	5,893	3.26	73.09	99	5,316	5,373	
Nov 2023	44	25	0.18	2.405	2.755	5.058	95	0.366	8	254	5,086	3.32	76.29	99	239	4,792	5.43	124.80	98	7,760	5,010	
Dec 2023	39	26	1.00	2.046	2.321	5.227	91	0.274	5	295	5,028	2.73	52.90	99	291	4,960	3.25	62.86	99	7,400	4,975	
Jan 2024	26	17	1.18	1.966	2.079	5.433	88	0.328	6	312	5,121	4.36	75.65	99	263	4,318	4.14	71.79	98	6,045	5,045	
Minimum	26	11	0.18	1.966	2.079	3.529	80	0.274	5	239	5,028	2.73	52.90	98	217	4,092	3.25	62.86	97	5,316	4,963	
Maximum	82	58	8.34	3.030	3.212	5.817	101	0.388	9	336	6,046	5.36	143.54	99	374	6,388	6.57	176.06	99	7,760	5,903	
Total	676	445	32.12	27.202	29.314	60.219	1,108	3.989	81	3,428	64,089	46.65	951.53	1,183	3,494	65,218	53.05	1,096.25	1,179	73,751	63,137	
Average	56	37	2.68	2.267	2.443	5.018	92	0.333	7	286	5,341	3.89	79.29	99	291	5,435	4.42	91.35	99	6,146	5,261	