

ADMINISTRATIVE APPEALS BOARD
January 17, 2024 - 4:00 PM
City Conference Room - 1515 Strongs Avenue

MINUTES

1. Roll Call.

Present: Ald. Fishler, Ald. Shorr (arrived @4:01 p.m.), Ald. Keymer,
Member Speckmann, Member Tiffany.

Others Present: Clerk Yenter, Neighborhood Improvement Coordinator Kordus,
Joseph Jokipii.

2. Minutes of the October 18, 2023 meeting.

Ald. Keymer moved, Member Speckmann seconded, to approve the minutes with the correction to add Highway Commissioner Check to others present.

Call for the vote: ayes, all; nays, none; motion carried.

3. Appeal of notice/service charge for property maintenance violation:

The Board agreed to take item C. first since the appellant appeared in person.

c. 1919 Ellis Street.

Neighborhood Improvement Coordinator Kordus gave an overview of the violation.

Ald. Keymer inquired about the number of units and clarification of responsibility for snow removal.

Mr. Jokipii explained his responsibility for snow removal.

Ald. Fishler moved, Ald. Keymer seconded, to deny the appeal, remove the \$25.00 inspection fee and maintain the notice charges of \$66.50.

A new invoice will be generated and sent to the property owner.

Call for the vote: ayes, all; nays, none; motion carried.

a. 1932 College Avenue.

Neighborhood Improvement Coordinator Kordus gave an overview of the violation and

reviewed the standard procedure.

Ald. Fishler noted that the notice was mailed to the landlord without receipt of payment due to the property owner changing addresses and did not notify the city of this change.

Member Tiffany moved, Ald. Shorr seconded, to deny the appeal.

Call for the vote: ayes, all; nays, none; motion carried.

b. 1743 Elk Street.

Neighborhood Improvement Coordinator Kordus gave an overview of the violation and the procedure.

Ald. Shorr moved, Member Tiffany seconded, to deny the appeal.

Call for the vote: ayes, all; nays, none; motion carried.

d. 1233 Fourth Avenue.

An email from Ms. Glodowski was provided to the Board and placed on file.

Neighborhood Improvement Coordinator Kordus gave an overview of the violation.

The Board reviewed the claim and addressed questions related to procedure and code.

Ald. Keymer moved, Member Speckmann seconded, to deny the appeal and waive the \$25 service charge and maintain the snow removal abatement charge of \$27.32.

Call for the vote: ayes, all; nays, none; motion carried.

4. Schedule date and time of the next meeting.

Clerk Yenter stated one property appeal claim is on file.

A recommendation to set the next Board meeting in March 2024.

5. Adjournment.

Adjourned at 4:29 p.m.