

**ADMINISTRATIVE APPEALS BOARD**  
**October 18, 2023 - 4:15 PM**  
**City Conference Room - 1515 Strongs Avenue**

**MINUTES**

**1. Roll Call.**

Present: Fishler, Shorr, Keymer, Speckmann, Tiffany.

Others Present:

Clerk Yenter, Neighborhood Improvement Coordinator Kordus, Attorney Beveridge, Nathan Check.

**2. Minutes of the March 8, 2023 and August 2, 2023 meetings.**

Ald. Shorr moved, Member Speckmann seconded, to approve the minutes.

Call for the vote: ayes; all; nays, none; motion carried.

**3. Appeal of notice/service charge for property maintenance violation:**

**a. 3300 Church Street.**

Neighborhood Improvement Coordinator Kordus gave an overview of the violation.

Nathan Check, representative of Portage County, outlined the situation and their appeal objective.

Ald. Keymer moved, Ald. Shorr seconded, to deny the appeal and reduce the notice service charge to \$50 from \$100.

Call for the vote: ayes; all; nays, none; motion carried.

**4. Schedule date and time of the next meeting.**

No appeals at this time so no date was set.

**5. Adjournment.**

Adjourned at 4:39 p.m.