Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

CITY OF STEVENS POINT
SPECIAL COUNCIL MEETING

Community Room
933 Michigan Avenue, Stevens Point, WI

January 8, 2024
6:10 PM

OR

Zoom Teleconferencing

Meeting ID: 852 5725 9355 | Passcode: 439422
By Computer: Zoom Link
By Phone: +1-312-626-6799 (US Chicago)

AGENDA

1. Roll Call.

Consideration and Possible Action on the Following:

2. Resolution Authorizing Submittal of a Federal Emergency Management Agency BRIC Grant Application for the Purpose of Building a Joint Police and Forestry Garage.

3. Adjournment.

RMC – Revised Municipal Code

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point
2442 Sims Avenue
Stevens Point, WI 54481-3594

Memo

TO: Finance Committee and Common Council

FROM: Dan Kremer, Director of Parks, Recreation, Forestry
Robert Kussow, Chief of Police

DATE: January 3, 2024

RE: PD/Forestry Garage and Potential Funding

Funding was approved in the 2024 capital budget to conceptually design and create cost estimates for a shared use garage for the police and forestry departments in Goerke Park. Following the approval of the capital budget, Mayor Wiza shared a grant through the Federal Emergency Management Agency (FEMA) for creation of severe weather and tornado shelter that he believed the garage may be eligible for. After receiving this information, staff coordinated several meetings to confirm eligibility and then assembled a project team consisting of Bray Architects and Jordan Buss (grant consultant) to develop the conceptual design and cost estimates for a garage that is eligible for a Building Resilient Infrastructure and Communities (BRIC) project grant.

What is included in the packet is a resolution that authorizes city staff to submit a grant application requesting funding for a garage that would double as a storm shelter and an equipment storage for both departments. The grant would be submitted to the state in January and the federal government in February. If this resolution is approved tonight, the city will receive notice in August/September of 2024 on if we are successful. If unsuccessful, staff plans to submit the grant again in 2025 which would result in no additional costs to the city.

An important item to note is that if the garage/storm shelter concept design is not approved for a FEMA grant in 2024 or in the future, a standard garage without the storm shelter requirements can also be constructed based on the work we are currently completing. A budget is included with this memo which shows the fiscal impacts and advantages to both options.

This project without any storm shelter component would result in a project budget of approximately $7.7 million dollars and no known grant dollars are available. By incorporating the FEMA components into the design as a storm shelter, the project budget raises to approximately $9.3 million and the project team estimates the FEMA grant would be eligible to pay approximately $6 million of the project expense.

City of Stevens Point
2442 Sims Avenue
Stevens Point, WI 54481-3594

If awarded, the City would have up to three years to construct the facility. Additionally, the City is allowed to turn down the grant if the amount awarded is not satisfactory to the City at that time.

Recommendation:

Staff recommends authorizing staff to apply for a FEMA BRIC grant in 2024 and again in 2025 (if 2024 is not successful) to construct a shared use PD/Forestry garage and storm shelter within Goerke Park.

STEVENS POINT POLICE AND PARKS GARAGE/SHELTER
STEVENS POINT, WISCONSIN
BRAY PROJECT NO. 3691

Bray Associates Architects, Inc.
Davenport, Milwaukee, Moline, Sheboygan

Draft

Tuesday | January 2, 2024

PRELIMINARY BUDGET ANALYSIS
Police and Parks Garage/Shelter

The budget below is a preliminary estimate of potential costs prepared by Bray Architects. It represents our best estimate as architect's familiar with design of similar projects in a similar geography. The cost of labor, materials, equipment, and inflationary impacts are outside the control of the architect. In addition to the variability of costs, the split of FEMA eligible and non-eligible expenses is the architect's best estimate. Final eligible and non-elible expenses are at the sole discretion of FEMA and may impact the City's financial contribution to the project.

Budget Analysis

Budget for Non-FEMA Eligible Project Cost(City):	$ 1,165,235.00		
Budget for Total FEMA Eligible Project Cost:			
Hypothetical FEMA Grant (75%)	$ 6,069,245.63		
City Required FEMA Match (25%)	$ 2,023,081.88		
Total Project Budget with FEMA:		$	9,257,562.50
Potential City Cost if FEMA Grant Awarded			
Budget for Non-FEMA Eligible Project Cost(City)	$ 1,165,235.00		
City Required FEMA Match (25%)	$ 2,023,081.88		
		$	3,188,316.88
Project Budget without FEMA Involvement:	$ 7,639,097.00		
Estimated Add to build to FEMA Standards:	$ 1,618,465.50		
		$	9,257,562.50

SITE PLAN - FEMA OPTION | POLICE & PARKS, RECREATION, FORESTRY GARAGE

project 3691 // CITY OF STEVENS POINT • 1/3/2024

Scale: 1" = 60'-0"

BRAYARCHITECTS

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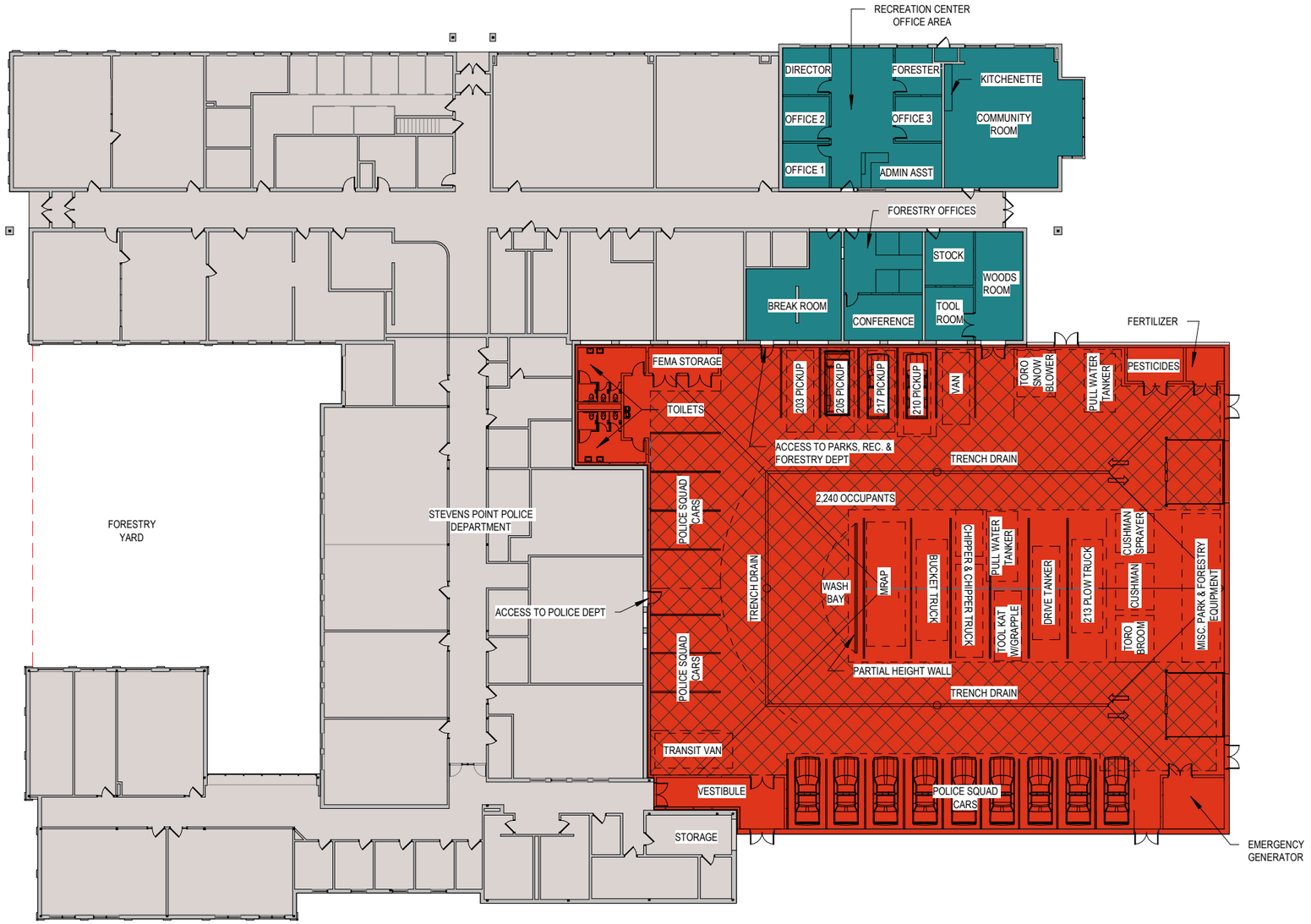
FLOOR PLAN - FEMA OPTION | POLICE & PARKS, RECREATION, FORESTRY GARAGE



project 3691 // CITY OF STEVENS POINT • 12/14/23

Scale: 1" = 30'-0"

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RESOLUTION # XXXX

RELATIVE TO AUTHORIZING SUBMITTAL OF A FEDERAL EMERGENCY MANAGEMENT AGENCY GRANT APPLICATION

A RESOLUTION authorizing the submittal of a Federal Emergency Management Agency (FEMA) 2024 Grant to construct a storm shelter and shared Police Department and Forestry maintenance garage in Goerke Park.

WHEREAS, the City of Stevens Point is interested in obtaining a cost-share grant from FEMA for the purpose of constructing a shared use garage for the Stevens Point Police Department and Stevens Point Forestry Department.

WHEREAS, a Resolution authorizing the submitting of a federal grant application by the Director of Parks, Recreation and Forestry, Dan Kremer, and the Stevens Point Police Chief, Robert Kussow, and the subsequent appropriation of City of Stevens Point funds for a Building Resilient Infrastructure and Communities project grant.

WHEREAS, the City of Stevens Point believes itself to be qualified and is willing and able to carry out all activities in the federal grant application; and,

WHEREAS, in this action the City of Stevens Point City Council has declared its intent to construct the storm shelter and police department/forestry department shared usage garage in Goerke Park described in the application; and,

WHEREAS, in this action the City of Stevens Point Common Council will, upon award and acceptance of the grant, agree to the terms of the grant; and

WHEREAS, the total match being applied for is 75% Federal Cost Share and 25% Local Cost Share for all eligible expenses.

IT IS, THEREFORE RESOLVED THAT:

The City of Stevens Point Common Council requests the funds and assistance available from FEMA under the Building Resilient Infrastructure and Communities Grant and will comply with the state or federal rules for the program; and,

BE IT FURTHER RESOLVED THAT:

The City of Stevens Point may perform force account work; and,

HEREBY AUTHORIZES the Director of Parks, Recreation and Forestry and the Chief of the Police Department to act on behalf of the City of Stevens Point to submit a Building Resilient Infrastructure and Communities grant application to FEMA for financial aid for the shared use garage and disaster shelter, sign related documents; and,

HEREBY AUTHORIZES the Director of Parks, Recreation and Forestry and Chief of the Stevens Point Police Department to act on behalf of the City of Stevens Point to sign the grant agreement if the grant funds are awarded and to take necessary action to undertake, direct and complete the approved project.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Adopted this 8th day of January, 2024

By a vote of: