

Going forward, Transportation Commission meetings will be held in person at Central Transportation, 2700 Week Street, fulfilling open meeting legal requirements. We will offer a virtual option, though please note that hybrid meeting technology may sometimes be unreliable.

**City of Stevens Point
Transportation Commission Meeting
December 11, 2023 - 4:45 PM**

Central Transportation
2700 Week Street

OR

Zoom Teleconferencing

Meeting ID: 875 3903 7302 | Passcode: 123567

By Computer: <https://us06web.zoom.us/j/87539037302?pwd=2LLID40E3iY16aNWf1UjKAaSchPzeh.1>

By Phone: +1-312-626-6799 (US Chicago)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of the November 13, 2023 minutes.
3. Approval of the November 2023 Financial / Claims Reports.
4. Approval and public hearing on the 2024 85.21 grant application.
5. Next meeting date - January 8, 2023 - 4:45 pm.
6. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**City of Stevens Point
Transportation Commission Meeting
November 13, 2023 - 4:45 PM**

2700 Week Street, Stevens Point, Wisconsin
Or
Zoom Teleconferencing

Minutes

1. Roll Call

Present: Karalyn Peterson, Heidi Oberstadt, Tom Bertram, Neil Prendergast, Nichole Lysne

Present via Zoom: Ald. Mary Kneebone, Ald. Allison Bir

Other Present: Talin Scheuermann, Kaitlyn Wall, Tom Carroll, Alder Dean Shuda

2. Approval of October 9, 2023 minutes.

Tom Bertram made a motion to approve the October 9, 2023 minutes. Ald. Mary Kneebone seconded. All in favor; none opposed; Motion carried.

3. Approval of the October 2023 Financial / Claims Reports.

Ald. Mary Kneebone made a motion to approve the October 2023 Financial / Claims Reports. Heidi Oberstadt seconded. All in favor; none opposed; Motion carried.

4. Approval of the 2024 Transportation Fare Structure.

Heidi Oberstadt moved to approve the 2024 Transportation Fare Structure. Tom Bertram seconded. All in favor; none opposed; Motion carried.

5. Approval to add Free Ride Friday on November 17, 2023.

Neil Prendergast moved to approve the addition of Free Ride Friday on November 17, 2023. Karalyn Peterson seconded. All in favor; none opposed; Motion carried.

5. Next meeting date - December 11, 2023 - 4:45 pm.

6. Adjournment. 4:57 pm

Report to the December 2023
Meeting of the Transportation Commission

Finances:

Bank Balance as of November 1, 2023

1,753,199.37

Bank Deposits recorded in November 30, 2023

662,367.11

2,415,566.48

Checks Issued since the last meeting:

11/02/2023	7658 Arbuckles	Bathroom Rental - May to November	1,400.00
11/02/2023	7659 Employee	Meal Reimbursement	35.00
11/02/2023	7660 Cintas Corp #442	Janitorial	278.97
11/02/2023	7661 Employee Resource	EAP monthly services	85.50
11/02/2023	7662 Fastenal Company	Cable Ties and Fasteners	37.85
11/02/2023	7663 Gillig LLC	Wiper Arm and Blade	670.20
11/02/2023	7664 Halron Lubricants Inc	Oil Tests	170.00
11/02/2023	7665 Mid-State Truck Service Inc	Crankcase Filters	1,082.69
11/02/2023	7666 Employee	Meal Reimbursement	35.00
11/02/2023	7667 Passenger	Paratransit Refund	29.50
11/02/2023	7668 Employee	Meal Reimbursement	35.00
11/02/2023	7669 Employee	Meal Reimbursement	35.00
11/10/2023	7670 Employee	SALARIES	1,638.39
11/10/2023	7671 Employee	SALARIES	1,402.76
11/07/2023	7672 WI Council 32 Per Capita Tax Trust	Union Dues	355.17
11/09/2023	7673 American Welding & Gas Inc	Oxygen	61.74
11/09/2023	7674 Aspirus Medical Group, Inc.	Wellness Screening Reviews	1,153.00
11/09/2023	7675 Cintas Corp #442	Uniforms	232.72
11/09/2023	7676 City of Stevens Point	Fuel, WRS, Insurance, Fringe	71,207.67
11/09/2023	7677 Courtesy Cab	October subsidized taxi rides	289.43
11/09/2023	7678 Gillig LLC	Air Suspension Parts	417.63
11/09/2023	7679 Halron Lubricants Inc	Oil Test Kits	340.00
11/09/2023	7680 Marshfield Clinic	DOT drug tests	146.00
11/09/2023	7681 Mid-State Truck Service Inc	Air Filter	57.82
11/10/2023	7682 Passenger	Refund Paratransit Trip	5.00
11/16/2023	7683 Cintas Corp #442	Janitorial	264.13
11/16/2023	7684 Gillig LLC	Spring Kit	129.89
11/16/2023	7685 Star Business Machines Inc.	Copier Rental	81.00
11/16/2023	7686 Transport Refrigeration, Inc.	HVAC Troubleshooting	338.60
11/16/2023	7687 U.S. Bank	Conference, sweatshirts/hats, Band saw	5,008.48
11/22/2023	7688 Employee	SALARIES	1,753.99
11/22/2023	7689 Employee	SALARIES	1,670.98
11/20/2023	7690 WI Council 32 Per Capita Tax Trust	Union Dues	355.17
11/22/2023	7691 Employee	CDL Reimbursement	150.00
11/22/2023	7692 Fastenal Company	Washers and Bolts	29.57
11/22/2023	7693 FleetPride	Brake Components	1,072.32
11/22/2023	7694 Gillig LLC	Suspension Airbags	710.90
11/22/2023	7695 Halron Lubricants Inc	DEF	563.92
11/22/2023	7696 Heartland Business Systems. LLC	Managed IT Services	327.73
11/22/2023	7697 NAPA	Headlight Wire Harness	47.97
11/22/2023	7698 Pro-Vision Inc	Back-up Cameras W/ Monitors	813.51
11/22/2023	7699 Seon Systems Sales Inc.	Camera System Subscription	1,020.00
11/22/2023	7700 U.S. Bank	Promotional Candy	28.11
11/28/2023	7701 WI DOT - Registration Fee Trust	MV1 Application Fees 566/567/568	749.00
11/1/2023	Delta Dental	Insurance premiums	566.08
11/9/2023	Payroll	Payroll	40,875.18
11/9/2023	Volunteer Reimbursement	Volunteer Reimbursement	4,310.38
11/10/2023	IRS	Payroll Taxes - Fed	13,107.75
11/10/2023	WI Dept of Revenue	Payroll Taxes - State	2,230.49
11/14/2023	Verizon	Verizon Bill	135.18
11/16/2023	Great America Financ Services	Copier Lease	95.00
11/16/2023	Wisconsin Public Service	Utility Payment	1,892.79
11/22/2023	Payroll	Payroll	41,258.81
11/22/2023	Volunteer Reimbursement	Volunteer Reimbursement	13153.74
11/22/2023	IRS	Payroll Taxes - Fed	3,997.00
11/22/2023	WI Dept of Revenue	Payroll Taxes - State	2,242.05

Total of checks listed	220,181.76
Balance on hand November 30, 2023	2,195,384.72
Plus uncleared checks	8,492.49
Less checks previously written clearing this month	-2,184.60
Ending Cash Balance matching Bank Statements	2,201,692.61