

Going forward, Transportation Commission meetings will be held in person at Central Transportation, 2700 Week Street, fulfilling open meeting legal requirements. We will offer a virtual option, though please note that hybrid meeting technology may sometimes be unreliable.

**City of Stevens Point
Transportation Commission Meeting
November 13, 2023 - 4:45 PM**

Central Transportation
2700 Week Street

Or

Join Zoom Meeting

<https://us06web.zoom.us/j/87539037302?pwd=2LLID40E3iY16aNWf1UjKAaSchPzeh.1>

Phone Number: 1 312 626 6799

Meeting ID: 875 3903 7302

Passcode: 123567

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of October 9, 2023 minutes.
3. Approval of the October 2023 Financial / Claims Reports.
4. Approval of the 2024 Transportation Fare Structure.
5. Approval to add Free Ride Friday on November 17, 2023.
6. Next meeting date - December 11, 2023 - 4:45 pm.
7. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**City of Stevens Point
Transportation Commission Meeting
October 9, 2023 - 4:45 PM**

2700 Week Street, Stevens Point, Wisconsin
Or
Zoom Teleconferencing

Minutes

1. Roll Call

Present: Karalyn Peterson, Heidi Oberstadt, Tom Bertram, Neil Prendergast
Present via Zoom: Ald. Mary Kneebone, Nichole Lysne, Ald. Allison Bir
Other Present: Talin Scheuermann, Kaitlyn Wall

2. Approval of the August 28, 2023 minutes.

Tom Bertram made a motion to approve the August 28, 2023 minutes. Neil Prendergast seconded. All in favor; none opposed; Motion carried.

3. Approval of the August and September 2023 Financial / Claims Reports.

Ald. Mary Kneebone made a motion to approve the May, June, and July 2023 Financial / Claims Reports. Neil Prendergast seconded. All in favor; none opposed; Motion carried.

4. Approval of Free Ride Fridays between Thanksgiving and Christmas.

Ald. Mary Kneebone moved to amend the item to be the approval of free rides from Thanksgiving through December. Vote called for amendment: All in favor; none opposed; amendment carried.

Ald. Allison Bir made a motion to approve free rides from Thanksgiving through December. Tom Bertram seconded. All in favor; none opposed; Motion carried.

5. Next meeting date - November 13, 2023 - 4:45 pm

6. Adjournment. 4:58 pm

**Report to the November 2023
Meeting of the Transportation Commission**

Finances:

Bank Balance as of October 1, 2023	1,824,880.63
Bank Deposits recorded in October 31, 2023	153,569.22
	1,978,449.85

Checks Issued since the last meeting:

10/05/2023	7619 Employee	Shoe Reimbursement	121.33
10/05/2023	7620 Baker Tilly Virchow Krause, LLP	Audit	5,607.00
10/05/2023	7621 Cintas Corp #442	Janitorial/Uniforms	296.21
10/05/2023	7622 Courtesy Cab	Trips- September	287.43
10/05/2023	7623 Gillig LLC	Condenser Fans	4,766.56
10/05/2023	7624 Stevens Point Public Utilities	Water Usage	3,732.92
10/05/2023	7625 US Ticket	City Bus Tickets	165.99
10/13/2023	7626 Employee	Salaries	1,663.81
10/10/2023	7627 WI Council 32 Per Capita Tax Trust	Union Dues	355.17
10/13/2023	7628 Cintas Corp #442	Janitorial/Uniforms	234.45
10/13/2023	7629 City of Stevens Point	Fuel, WRS, Fringe	59,991.64
10/13/2023	7630 FleetPride	Brass fittings	25.00
10/13/2023	7631 Gillig LLC	Step Light Assembly	353.40
10/13/2023	7632 Marshfield Clinic	DOT Randoms drug test	259.00
10/13/2023	7633 NAPA	Rocker Switch	43.98
10/13/2023	7634 PassioTechnologies LLC - CID 253	Passio Subscription	911.50
10/13/2023	7635 UWSP Printing & Design	Maps	13.25
10/20/2023	7636 Affordable Auto Glass LLC	Windshield Chip Repair	80.00
10/20/2023	7637 Employee	Meal Reimbursement for APTA Conferenc	64.00
10/20/2023	7638 Cintas Corp #442	Uniforms	263.22
10/20/2023	7639 Employee Resource	EAP monthly dues	85.50
10/20/2023	7640 Gillig LLC	Step Light Assembly	1,414.18
10/20/2023	7641 Halron Lubricants Inc	DEF	1,194.96
10/20/2023	7642 Mid-State Truck Service Inc	Assorted Filters	549.72
10/20/2023	7643 Multi Media Channels	Printed Notice	95.83
10/20/2023	7644 O'Reilly Auto Parts	Ball Bearings	59.04
10/20/2023	7645 Stevens Point Public Utilities	Internet Billing	1,644.15
10/20/2023	7646 Star Business Machines Inc.	Copier Rental and Ink Bill	163.89
10/20/2023	7647 UWSP Printing & Design	Homecoming Route Poster	11.70
10/20/2023	7648 Wisconsin Mechanical Solutions, Inc.	HVAC Service Work	345.00
10/27/2023	7649 Employee	SALARIES	1,684.67
10/24/2023	7650 WI Council 32 Per Capita Tax Trust	Union Dues	355.17
10/27/2023	7651 Cintas Corp #442	Uniforms	249.20
10/27/2023	7652 City of Stevens Point	Workers Comp Premiums	2,154.34
10/27/2023	7653 Decker Supply Co Inc.	Temp Concrete Sign Posts	331.60
10/27/2023	7654 Fastenal Company	Bolts and Washers	71.67
10/27/2023	7655 Gillig LLC	Turn Signal Switches	169.60
10/27/2023	7656 Heartland Business Systems. LLC	Managed IT Services	328.20
10/27/2023	7657 U.S. Bank	Conference travel expenses, promotional c	1,055.46
10/2/2023	Delta Dental	Insurance premiums	566.08
10/12/2023	Payroll	Payroll	41,691.38
10/12/2023	Volunteer Reimbursement	Volunteer Reimbursement	4,219.62
10/13/2023	IRS	Payroll Taxes - Fed	12,915.58
10/13/2023	WI Dept of Revenue	Payroll Taxes - State	2,213.58
10/13/2023	Verizon	Verizon Bill	135.18
10/16/2023	Great America Financ Services	Copier Lease	95.00
10/19/2023	Wisconsin Public Service	Utility Payment	1,981.79
10/26/2023	Payroll	Payroll	41,437.15
10/26/2023	Volunteer Reimbursement	Volunteer Reimbursement	4187.67
10/27/2023	IRS	Payroll Taxes - Fed	12,790.80
10/27/2023	WI Dept of Revenue	Payroll Taxes - State	2,189.88
Total of checks listed			215,623.45
Balance on hand October 31, 2023			1,762,826.40
			Plus uncleared checks 2,184.60
			Less checks previously written clearing this month -11,811.63

Ending Cash Balance matching Bank Statements

1,753,199.37

2024 Transportation Fare Structure

Standard Fares:

Regular Fare: \$1.25

Reduced Fare: \$0.65

Monthly Pass: \$25.00

Reduced Fare Qualification:

Seniors aged 60 and over.

Individuals with disabilities

MSTC (Mid-State Technical College) Students

Veterans

Active Military Members

Free Fare Qualification:

17 and under

UWSP (University of Wisconsin-Stevens Point) Students, contingent upon the existing agreement between Central Transportation and UWSP

Point Plus Services:

Rural/Paratransit Service: \$2.50 per trip

Agency Fare: \$17.50 per trip

ADRC-Sponsored Free Trips:

Available to individuals over 60 for the following programs:

Nutrition services

Adult daycare

Other designated senior programs

Note: Agency-related trips are not covered under this provision.