



Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

Members

- Mayor Wiza
- Alderperson Kneebone
- Commissioner Arntsen
- Commissioner Beacom
- Commissioner Cooper
- Commissioner Rice
- Commissioner Schuler

AGENDA

CITY PLAN COMMISSION

Date	September 18,	Location:	Community Room
and	2023		933 Michigan Avenue, Stevens Point, WI
Time:	6:30 PM		
			<u>OR</u>
			<u>Zoom Teleconferencing</u>
			Meeting ID: 827 7038 0423
			Passcode: 075761
			<u>By Computer:</u>
			https://us02web.zoom.us/j/82770380423?pwd=aW5jNy9WTWwzc2ZvbGFKej
			<u>By Phone:</u> +1-312-626-6799 (US Chicago)

Opening Section:

1. Roll Call

Discussion and Possible Action on the Following:

2. Report of the September 7, 2023 meeting of the City Plan Commission.
3. A request from the City of Stevens Point for a Site Plan Review to erect a memorial on an unaddressed parcel off of Clark Street (Parcel ID 281240832201208), consistent with Ch. 23.01(11).

Closing Section:

4. Adjourn

PLEASE TAKE NOTICE that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Maps further defining the above area(s) may be obtained from the City of Stevens Point Department of Community Development, 1515 Strongs Avenue, Stevens Point, WI 54481, or by calling (715) 346-1567, during normal business hours.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.

REPORT OF CITY PLAN COMMISSION

September 7, 2023 – 6:00 PM
In-Person & Zoom Conference Call Meeting

PRESENT: Alderperson Kneebone, Commissioner Arntsen, Commissioner Cooper, Commissioner Rice, and Commissioner Schuler.

ALSO PRESENT: Associate Planner/Zoning Administrator Kuhn, Technician Mohr, Alderperson Keymer, Melissa Wysock, Dane Zdroik, Ryan Wanta, and unidentified audience members via Virtual Zoom Meeting.

INDEX:

Opening Section:

1. Roll call.

Discussion and possible action on the following:

2. Selection of a temporary chairperson for the September 7, 2023 meeting of the City Plan Commission.
3. Report of the August 7, 2023 meeting of the City Plan Commission.
4. Public Hearing and action on a request from Ryan Wanta, representing SPB LLC, for a conditional use permit to construct an addition onto an alcohol production facility located at 2617 Water Street (Parcel ID 281230805101813), consistent with Ch. 23.02(3)(a)(3)(s) and Ch.23.02(3)(a)(4).
5. A request from the City of Stevens Point to purchase an unaddressed parcel adjacent to Jefferson Street and LaSalle Avenue (Parcel ID 020240836-09).
6. June and July 2023 Monthly Reports.

Closing Section:

7. Adjourn.
-

Opening Section:

1. Roll call.

Present: Kneebone, Arntsen, Cooper, Rice, Schuler

Excused: Wiza, Beacom

Discussion and possible action on the following:

2. Selection of a temporary chairperson for the September 7, 2023 meeting of the City Plan Commission.
Motion by Commissioner Rice to nominate Commissioner Cooper as Temporary Chairperson.
Motion carried 5-0.
3. Report of the August 7, 2023 meeting of the City Plan Commission.
Motion by Commissioner Schuler to approve the report of the August 7, 2023 meeting of the City Plan Commission; seconded by Commissioner Rice.
Motion carried 5-0.
4. Public Hearing and action on a request from Ryan Wanta, representing SPB LLC, for a conditional use permit to construct an addition onto an alcohol production facility located at 2617 Water Street (Parcel ID 281230805101813), consistent with Ch. 23.02(3)(a)(3)(s) and Ch.23.02(3)(a)(4).

Associate Planner/Zoning Administrator Kuhn summarized the request for a conditional use permit to construct a 1,572 sq.ft. addition onto the existing facility located at the noted site. The addition would house a new taproom and retail shop. After review, staff had no further concerns and recommended approval with conditions outlined in the staff report.

Temporary Chairperson Cooper declared the public hearing open.

Ryan Wanta, representing SPB LLC, provided testimony in support of their request and made themselves available for questions.

Temporary Chairperson Cooper declared the public hearing closed.

Commissioners had the following comments:

- Noted that the project would be a nice addition to the City and brewery.
- Noted that the industry had long been established into the neighborhood, so there was less of a concern with the use operating near residential properties.

Motion by Alderperson Kneebone to approve the request from Ryan Wanta, representing SPB LLC, for a conditional use permit to construct an addition onto an alcohol production facility located at 2617 Water Street (Parcel ID 281230805101813), consistent with Ch. 23.02(3)(a)(3)(s) and Ch.23.02(3)(a)(4) with the following:

1. **An updated site plan shall be provided that addresses accessible parking stall accommodations on the property, subject to the review and approval of the Zoning Administrator.**
2. **A building permit shall be obtained prior to the start of construction.**
3. **Staff shall have the ability to approve minor amendments to the plan submittal.**

seconded by Commissioner Arntsen

Motion carried 5-0.

5. A request from the City of Stevens Point to purchase an unaddressed parcel adjacent to Jefferson Street and LaSalle Avenue (Parcel ID 020240836-09).

Associate Planner/Zoning Administrator Kuhn summarized the request from the City of Stevens Point to purchase the noted parcels for the purpose of future City expansion. All future improvements or projects would come back before the commission as needed, and the purchase was in line with the City's Extraterritorial Land Use Map.

Commissioners had the following comments:

- Inquiry on whether there were any indications for groundwater issues within that area due to its proximity to the Town of Hull which utilized private septic systems, to which staff noted there were no concerns at the time through Director Lemke's extensive review.

Temporary Chairperson Cooper asked for comments from the audience, to which there were none.

Motion by Alderperson Kneebone to approve the request from the City of Stevens Point to purchase an unaddressed parcel adjacent to Jefferson Street and LaSalle Avenue (Parcel ID 020240836-09); seconded by Commissioner Arntsen

Motion carried 5-0.

6. June and July 2023 Monthly Reports.

Associate Planner/Zoning Administrator Kuhn briefly summarized the June and July 2023 Monthly Reports, highlighting the amount of new mobile homes for June, and new duplexes for July.

Motion by Commissioner Cooper to approve the June and July 2023 Monthly Reports and place them on file; seconded by Alderperson Kneebone.

Motion carried 5-0.

Closing Section:

7. Adjourn.

Meeting adjourned at 6:13 PM.

A recording of this meeting can be viewed/heard at: <https://stevenspoint.com/365/AgendasMinutesVideos>



MEMORANDUM

To: Plan Commission

From: Adam Kuhn, AICP
Associate Planner / Zoning Administrator

Date: September 18, 2023

RE: Site Plan Review – Proposed Memorial at Piffner Park

Background: The Guns N' Hoses Planning Committee, in partnership with the City's Parks, Recreation and Forestry Department, have been working collectively on the design of a veterans memorial to be located at Piffner Pioneer Park. The proposed 15' x 6.5' black granite memorial would be located south of Chase Bank and directly west of the Green Circle Trail (map shown below).

Consistent with Section 23.01(11) of the City's Zoning Code, installing a memorial on public land requires Plan Commission and Common Council authorization.

Sec. 23.01(11) Recommendations as to Public Improvements

No statuary, memorial, or work of art in a public place, and no public building, bridge, viaduct, or public structure, shall be located or erected, or site therefore obtained, nor shall any permit be issued by any department of the City of Stevens Point, Wisconsin for the erection or location thereof, until and unless the design and proposed location of any such improvement shall have been submitted to the City Plan Commission and its recommendations thereon obtained. Such requirement for recommendations shall not act as a stay upon action for any such improvement where such commission after thirty days written notice requesting such recommendations shall have failed to file same.

City staff have reviewed the proposed memorial and does not foresee any conflicts with provisions of the City's Zoning Code, particularly as it relates to pedestrian visibility

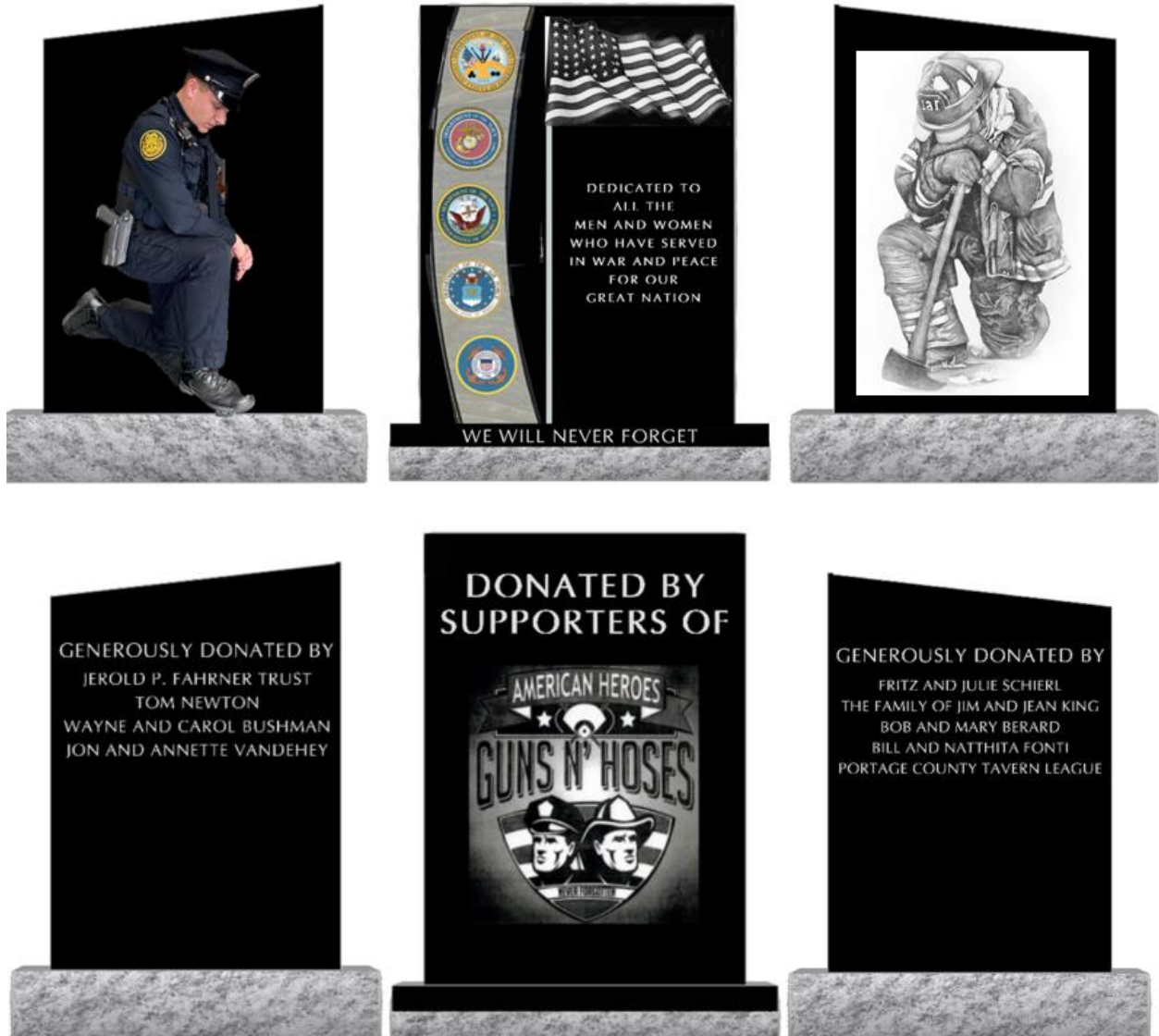
www.stevenspoint.com

Open Records Rider: The City of Stevens Point is subject to Wisconsin Statutes relating to public records. Communication, such as this document, sent or received by City employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of City communication should presume that the communications are subject to release upon request, and to state record retention requirements.

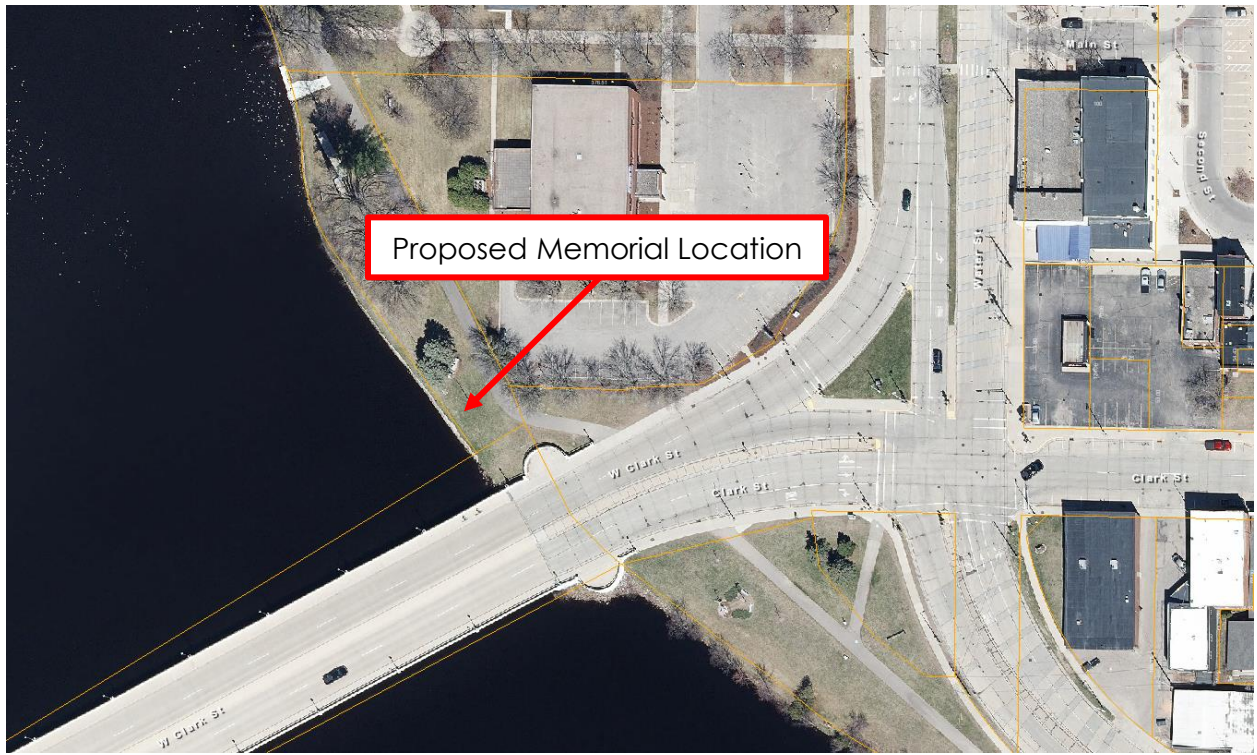
for users utilizing the Green Circle Trail. Please note that as this proposed memorial is located within the City's Downtown Design Review District, staff have determined that applicable provisions of the Historic Preservation / Design Review Commission's Design Guidelines are met.

The City's Board of Parks Commissioners reviewed this request on September 14th and recommended approval.

Staff Recommendation: Approve the request for a Site Plan Review to erect a memorial on an unaddressed parcel off of Clark Street (Parcel ID 281240832201208).



Proposed Memorial



Pfiffner Park as the location for the monument honoring all of those who have served in war and peace for our Great Nation.

-When we began the conversation about possibly creating a monument to honor our veterans the main topic was location.

- Plover – Near the 911 Memorial, Lake Pacawa
 - A County Park
 - A City of Stevens Point Park
1. The Guns and Hoses event began with the City of Stevens Point Chief, Kevin Ruder, in 2014.
 2. Since the inception of the game, it always taken place in the City of Stevens Point.
 - a. Since 2014 the game has raised approx. \$253,000 for local Veterans.
 - b. We have sponsored over 150 Veterans from Portage County for the Never Forgotten Honor Flight.
 - c. We have sponsored over 125 Veterans from Portage County for the Dream Flight.
 3. We knew that this monument belongs in Stevens Point.

-What Park?

- Veterans Memorial
 - Vice Admiral Grant
 - Pfiffner Park
1. Veterans Memorial – Specifically Honoring those Veterans who served in 1917-1918
 2. Vice Admiral Grant – Specifically Honoring Vice Admiral Grant's Distinguished Service and Accomplishments.
 3. Pfiffner Park – A city park where everyone from within Portage County and the surrounding area come to enjoy the riverfront.
 - a. Independence Day (4th of July)
 - b. Memorial Day Celebration – which honors those men and women who died while serving in the United States Military. (All Branches)
 - i. ROTC UWSP
 - ii. Vietnam Veterans of America
 - iii. Polish Legion of American Veterans
 - iv. Marine Corp League of Central Wisconsin
 - v. AmVets
 - vi. American Legion
 - vii. And many more
 - c. This monument is unique in that it honors all those that served and not a specific person or event, so we believe that Pfiffner Park is the best choice for this monument.
 - i. On a strip of land that will not be developed.
 - ii. We feel compliments the Heink Memorial that is already in this location with the new upgrades to the American Flag which would be positioned between both monuments.

Guns and Hoses Military Memorial

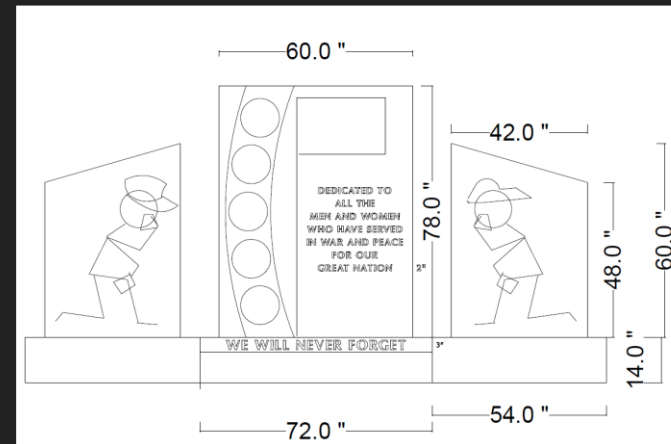
Presented by: GNH Committee

How can we show our appreciation?

- We have been very successful with raising money for local veterans with our annual softball game, but we always felt we wanted to do something more for those individuals that serve or served our great nation.
- In June of 2022 the GNH Committee came up with the idea of creating and designing a monument to honor those that have served, those that are serving and those who have given the ultimate sacrifice.
- In July of 2022 we reached out to Haertel Monument and began building a conceptual design. After several months we felt we had developed one that we are all very proud of.

How can we show our appreciation?

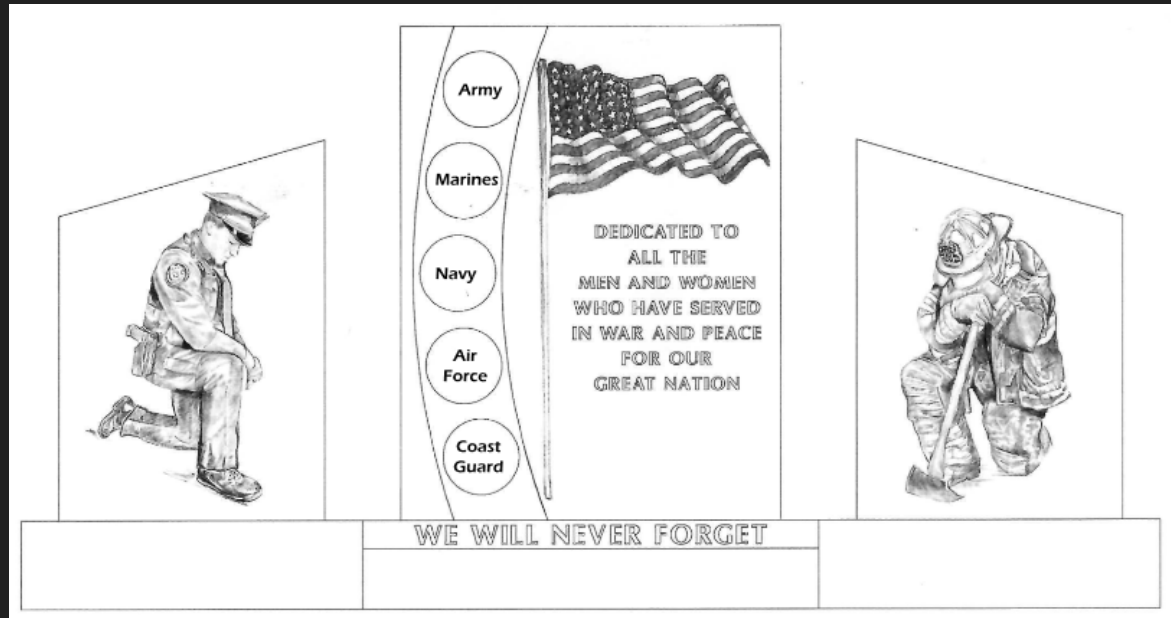
- How much is this going to cost?
- How do we achieve this goal?
 - Reach out to some incredible giving individuals in our community.
- Where will this monument go so that all can see?
 - Working with Parks Director Kremer and speaking with Michael E. "Gunnar" Pohl
- What should the size of this monument be?
 - Total length = 15 feet
 - Total width = 14 inches
 - Total height = 6.5 feet



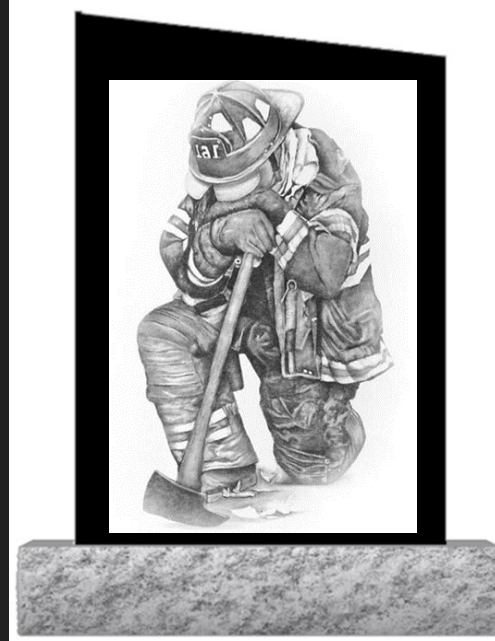
How can we show our appreciation?

- Bob and Mary Berard
- Wayne and Carol Bushman
- Jerold P. Fahrner Trust
- Bill and Natthita Fonti
- The Family of Jim and Jean King
- Portage County Tavern League
- Tom Newton
- Fritz and Julie Schierl
- Jon and Annette Vandehey

How can we show our appreciation?



How can we show our appreciation?



How can we show our appreciation?

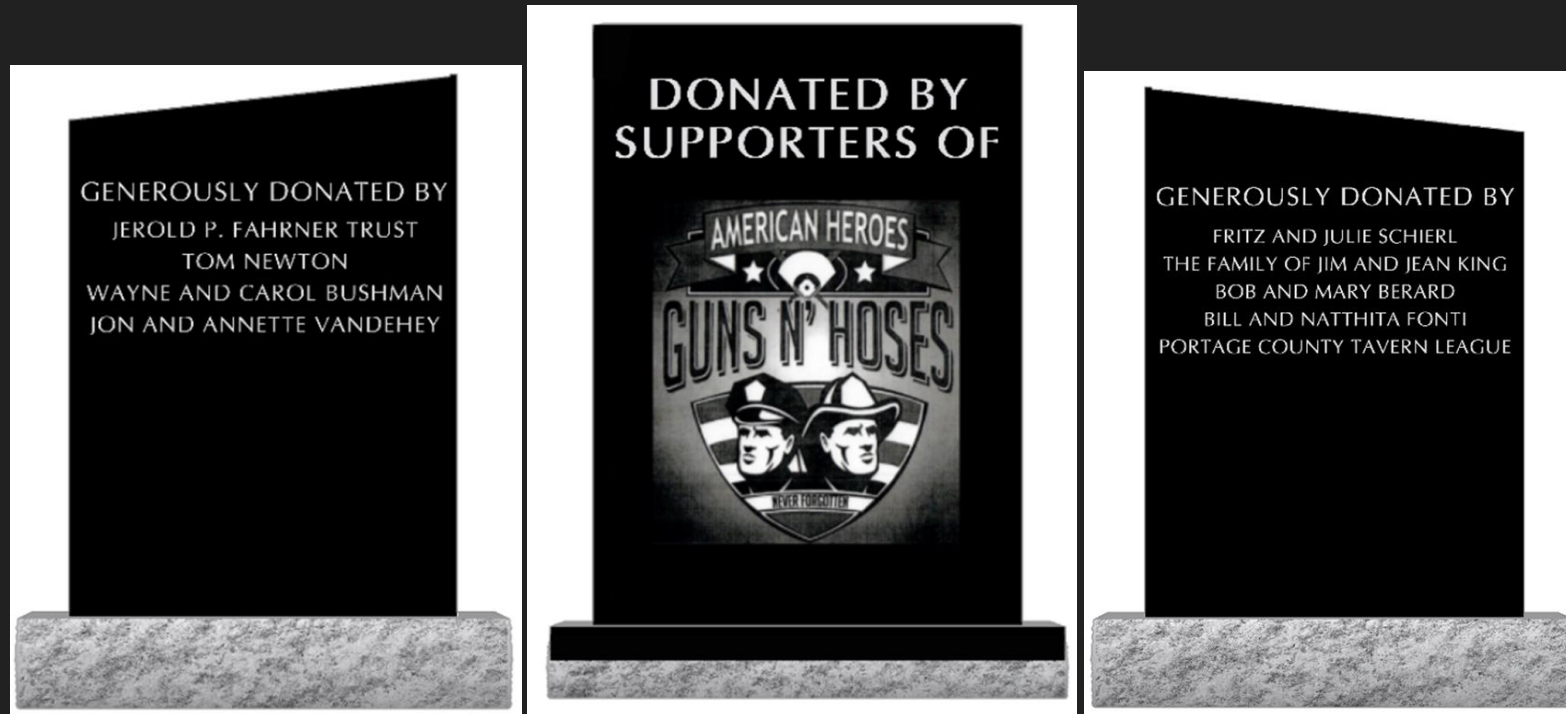
GENEROUSLY DONATED BY
BOB AND MARY BEARD
WAYNE AND CAROL BUSHMAN
JEROLD P. FAHRER TRUST
BILL AND MATTHEA FONZI

DONATED BY
SUPPORTERS OF
AMERICAN HEROES
GUNS N' HOSES

GENEROUSLY DONATED BY
THE FAMILY OF JIM AND JEAN KING
PORTAGE COUNTY TAVERN LEAGUE
TOM HEWTON
FRITZ AND JULIE SCHIERL
JOH AND ANNETTE VANDENEY

<i>Haertel Monuments</i>	Sales Rep. Deb	• DELIVERY WILL BE DELAYED IF DRAWING IS NOT APPROVED AND RETURNED WITHIN 7 DAYS. • WE ARE NOT RESPONSIBLE FOR ERRORS APPROVED BY THE CUSTOMER. • TWO CAD DRAWINGS ARE PROVIDED WITH THE SALES ORDER (ONE ORIGINAL AND ONE REVISION) ANY ADDITIONAL REVISED DRAWINGS WILL BE CHARGED \$25 EACH
	Order No. 58412 v2 4-5-2023	
Customer has checked and verified this design for spelling of all names, spelling and punctuation of all poems, epitaphs, etc. Correct dates. Artwork, lettering styles and general appearance of design.		Approved: 
Reproduction of this design in whole or part is prohibited without written consent of Johnson Monument.		Date: 4-6-23

How can we show our appreciation?



Requesting approval for location?



Schumann Heink Memorial
Honoring disabled veterans
of the World War 1941



Requesting approval for location?

