

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

CITY OF STEVENS POINT BOARD OF PUBLIC WORKS MEETING

September 11, 2023 - 6:05 PM

(or immediately following previously scheduled meeting)

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 881 4246 6557 | Passcode: 387542

By Computer: <https://us02web.zoom.us/j/88142466557?pwd=N0FYMVZvQ2Z2alc0a0N3UVRXNTIDdz09>

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Roll Call

Informational

1. Director's Report
 - a. Fall Paving Project
 - b. 2024 Streets Improvement Project (Northside)
 - c. 2024 Streets Improvement Project (Southside)
 - d. 2023 Bituminous Rehabilitation Project
 - e. Public Works Post

Discussion and Possible Action

2. To approve the ordinance amendments in Chapter 9, Section 9.05 as it relates to parking.

Adjourn

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:

Phone: 715-346-1561

Fax: 715-346-1650

Streets Department:

Phone: 715-346-1537

Fax: 715-346-1687

September 6, 2023

DIRECTOR OF PUBLIC WORKS REPORT
Scott Beduhn

1. Engineering Division

• **Country Club Drive:**

- Staff has completed a preliminary design.
 - Staff is working to finalize a design alternative based upon the preferred alternative.
 - Staff is still working through right of way constraints with the Town and Stevens Point Country Club.
 - It is still anticipated that reconstruction will be in 2024.

• **Division and Church Streets Reconstruction Project:**

- AECOM is working towards 30 percent design.
 - AECOM has submitted a contract amendment for additional efforts to date, such as the presentation materials and attendance at the Board of Public Works meeting, and for anticipated additional efforts as requested to reevaluate the roundabout at Fourth Avenue.
 - AECOM and City staff will be working to set up one-on-one office meetings with residents and business owners throughout the Central and North Segments as part of the 30 percent design. The office meetings should occur later this fall.

• **Fall Paving Project:**

- After reviewing the overall capital road improvement budget staff has identified that there are sufficient funds remaining to complete some fall paving. The projects identified for fall paving include:
 - Helen and Martha's between Heffron and Welsby
 - This work will be completed by A1 through a change order to the 2023 Road Resurfacing Project.
 - West Scott Street
 - This work is being done in conjunction with some stormwater improvements planned by the Utility Department.
 - Clark Street between Soo Marie and Frontenac
 - Multiple alleys
- In addition, staff is considering additional paving projects based upon available funding and contractor availability to complete the work. These include:
 - Scholfield Avenue
 - Briggs Street between Smith and Division
 - Union Street between Centerpoint and Portage
- Given the time needed to prepare the bidding documents and requirements for bidding, a contract award will be taken directly to common council this month.

- **2022 Road Resurfacing Project:**
 - Nothing new to report.
- **Ridge Road Resurfacing Project:**
 - Nothing new to report.
- **North Union Street Extension:**
 - All work excluding final paving is complete. Final paving will be completed later this fall in conjunction with final paving for the convent site development.
- **2022 Street Improvement Project:**
 - Nothing new to report.
- **2023 Street Improvement Project:**
 - The base layer of asphalt has been installed on Texas and the impacted intersections of Jefferson Street.
 - The contractor completed the installation of the 24-inch valve requested by the Utility Department and roadbuilding on Minnesota Avenue has resumed.
 - The concrete subcontractor has returned and will complete concrete elements on Minnesota Avenue and Algoma Avenue between Minnesota and Frontenac.
 - The contractor anticipates paving the first layer of asphalt on Minnesota Avenue later this month.
 - The contractor is currently working to install utilities on the last block of Algoma Avenue.
 - It is anticipated that the majority of the work on this project will wrap up in late September with final paving and restoration in October.
- **2023 Road Resurfacing Project:**
 - The contractor is actively building roadways with all road segments currently completed (to gravel).
 - All concrete work for the project has been completed.
 - Paving of the first layer of asphalt for the entirety of the project should happen in a couple of weeks.
 - It is anticipated that the project will be substantially complete later this month and completely wrapped up in October.
 - As listed under Fall Paving, staff has change ordered the resurfacing of Helen and Martha's into this contract.
- **2024 Street Improvement Project (Northside):**
 - The City's consulting engineer (Strand) has delivered a preliminary design based upon the anticipated project limits (subject to budget approval).
 - Strand has also completed an intersection evaluation for the Maria Drive and Second Street intersection.
 - Addressing pedestrian safety, vehicular speed and intersection operations as the three main criteria, Strand has recommended that the City construct a mini-roundabout at the intersection.
 - A concept drawing of what a mini-roundabout may look like at this intersection is attached.
 - We anticipate holding our second PIM this fall.
- **2024 Street Improvement Project (Southside):**
 - The City's consulting engineer (Clark Dietz) is working towards a preliminary design based upon the anticipated project limits (subject to budget approval).

- Clark Deitz has evaluated the geometry of several of the intersections to improve operations and safety.
- Also, staff, while working with Clark Deitz on intersection improvements, is recommending removing the pavement on Prairie Street between Bliss and Mason.
 - There are no driveways within this segment of Prairie and the elimination of those approaches at the intersections (at Bliss and at Mason) will reduce the potential conflict point and thus should improve intersection safety while saving the City money both in capital and operating expenses.
 - A concept drawing of what the Bliss/Prairie/Koch intersection may look like with geometry realignment and removal of Prairie Street is attached.
- We anticipate holding a second PIM this fall.
- **West Zinda Bridge:**
 - AECOM has completed a project survey and is working on conceptual design elements.
- **Michigan Avenue Underpass:**
 - Nothing new to report.
- **2023 Bituminous Rehabilitation Project:**
 - This project is being done this week with paving scheduled for Saturday, August 9th.
- **Division Street Concrete Joint Repairs:**
 - Nothing new to report.
- **Public Works Post**
 - In case someone is not aware, the Public Works Department has begun a seasonal newsletter titled "Public Works Post."
 - The second issue of the Public Works Post is available online on the City website.
 - We will be looking to expand our issues but are currently keeping the issues small as we gain experience and improve our overall process.
 - We are also exploring the potential of a physical mailing.
- **Additional Miscellaneous Projects:**
 - Engineering Staff continues gathering survey data and researching right of way for proposed 2024 and 2025 roadway projects.
 - Engineering staff have been working with university staff on several fronts to improve the University environment. These include:
 - Discussions related to the future of North Division Street as part of the Business 51 planning study.
 - Discussions in conjunction with Community Development on the future of the old Maytag lot.
 - Discussions regarding the redevelopment of Fourth Avenue through campus which is tentatively scheduled for reconstruction in 2027.
 - Staff continue to work with the Fire Department on engineering related issues for the Fire Training Facility.
 - Staff continue to work with both the Fire Department and Police Department on building related issues, predominately roofing concerns.
 - Staff continue to work with the Utility Department on various water, sanitary and stormwater projects.

2. Streets Division

- **Continued Operations:**

- Garbage and Recycling
- Street Sign Compliance and replacement
- Street Light Maintenance
- Street Patching/Trumbull
- Drop off Site Operations

- **Staffing:**

- The Department remains fully staffed. In August one of our new hires completed CDL training and is now licensed and able to perform all his job duties. We received positive feedback from our new hire about the training facility we used.

- **Public Works Post:**

- Engineering and Streets collaborated to create a newsletter for our residents. The goal is to create another avenue for communicating with residents and focus on various functions of the department. Vol. 1 was released in May, and in August we released Vol. 2. The newsletter can be found here:

<https://stevenspoint.com/DocumentCenter/View/9002/PWP-Volume-2-8-30-23>

- **Summer Maintenance:**

- The Crack Fill crew has completed their 2023 crack fill list. The crew also worked with the parks department to crack fill a couple of parking lots, as well as crack filled along new curbs and asphalt on our new roads. The Concrete crew completed their portion of the 2023 sidewalk replacement list. The concrete crew will continue to work with utilities on concrete repairs until the conclusion of the season.

- **Fall Paving:**

- With the completion of crack fill, the crack fill crew diverted to a construction crew for fall paving. Their work will include removing pavements and building of base course for the fall paving projects. These roads include West Scott, Clark (between Frontenac and Soo Marie), and Alleys 4, 6, 7 10, & 11.

- **Patch Crews:**

- Our infrared patch crew completed an initial pass of the whole city. The infrared continues to follow plow routes patching potholes passed over in the initial round or smaller holes to prevent them from getting larger. The Trumbull crew completed their 2023 work, half of that crew will be used to create a second paint crew.

- **Paint Crew:**

- The paint crew has completed about 75% of the city. With the Trumbull crew completing their work, the department added a second paint crew. Long line painting was completed in July, except for a few areas where other road work was being completed. This includes parts of Division and Business Park Drive. We will return to those areas after completing the remaining hand work (stop bars, cross walks, arrows etc.)

- **Equipment maintenance/garage:**

- The mechanics have begun season changeovers and ensure the plows will be ready for winter: There was a total of 76 completed service orders in the month of August. This is up from 56 posted repairs in July. When broken down by department there are.

Water	0
Engineering	2
Inspection	0
Police	5
Parks	19
Fire	1
Streets	49

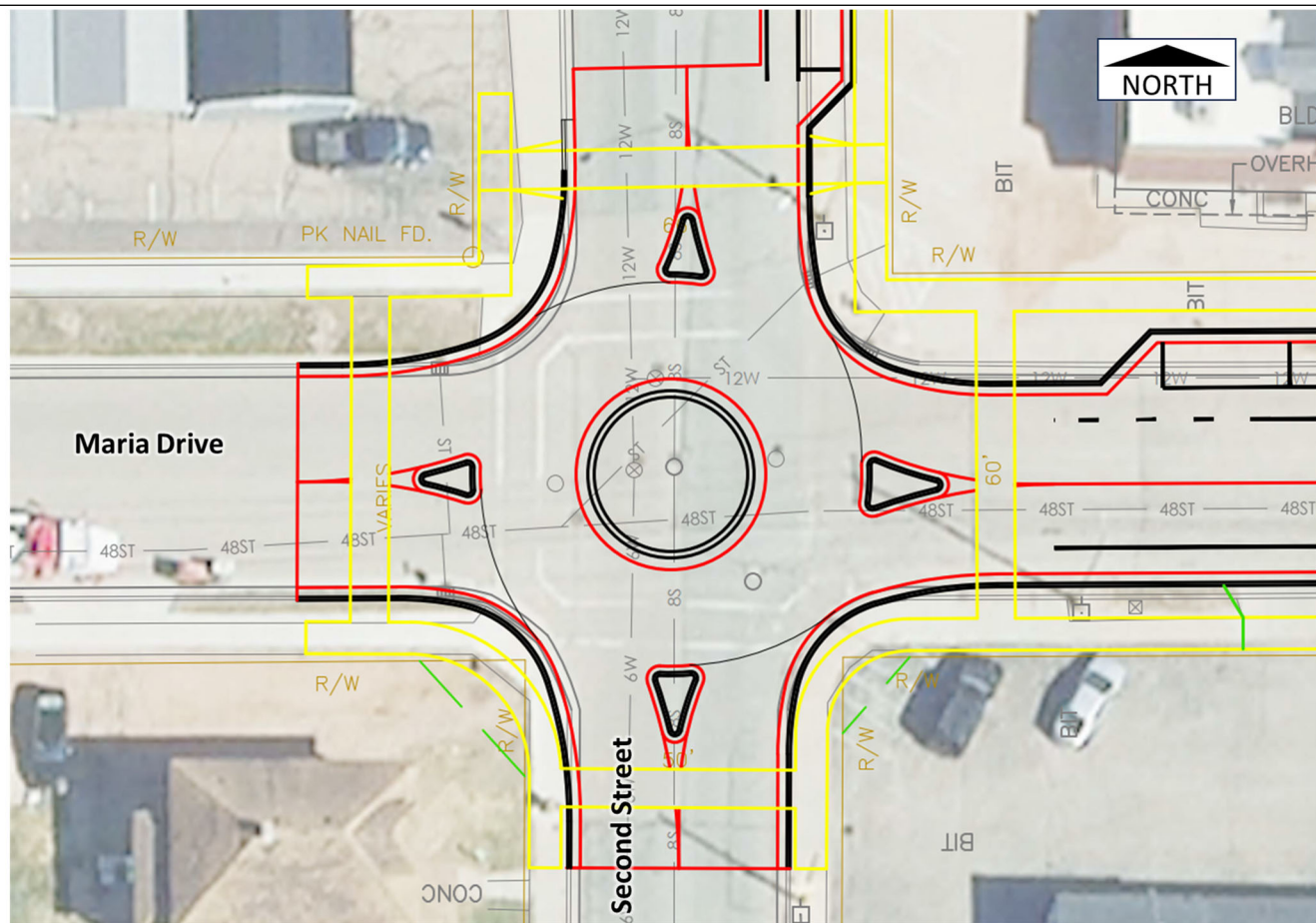
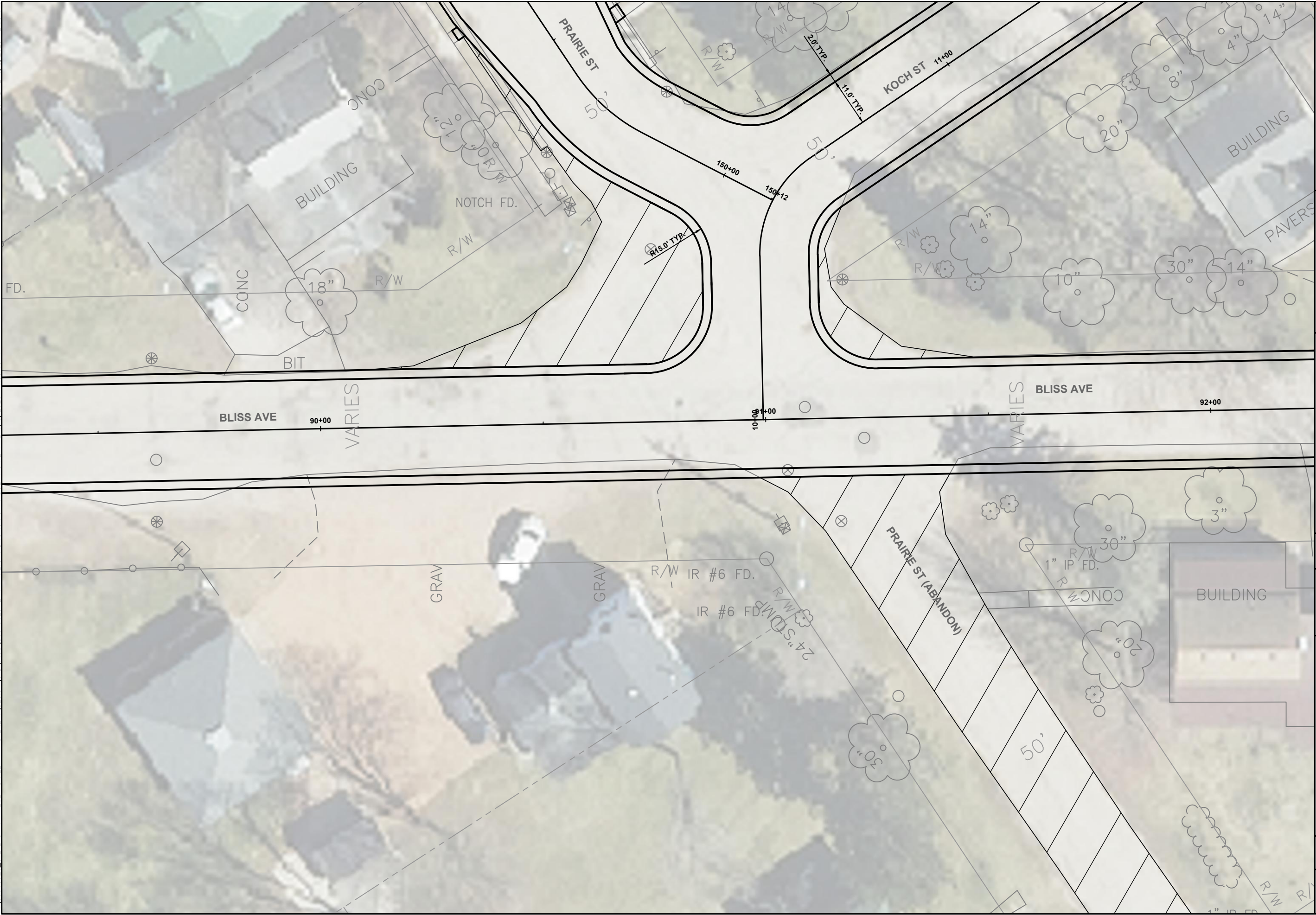


Figure 6 Proposed Mini-Roundabout



ClarkDietz

500 N. 3RD STREET
SUITE 703
WAUSAU, WI 54403
PHONE : 715.845.1333 WWW.CLARKDIETZ.COM

PRELIMINARY
NOT FOR CONSTRUCTION

PROJECT TITLE

CITY OF STEVENS POINT
2024 STREET IMPROVEMENTS
INTERSECTION ALTERNATIVES
PORTAGE COUNTY, WISCONSIN

DESIGNED BY: _____
DRAWN BY: _____
CHECKED BY: _____
DATE CHECKED: _____

DATE

REVISION

DRAWING TITLE

INTERSECTION ALTERNATIVE
B7

PROJECT No.

S0910020

DRAWING No.

B7

DWG B7 OF DWGS

NOTE: DIMENSIONAL DATA IS NOT TO BE OBTAINED BY SCALING ANY PORTION OF THIS DRAWING.

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City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:
Phone: 715-346-1561
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Phone: 715-346-1537
Fax: 715-346-1687

August 31, 2023

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Ordinance Amendments in Chapter 9

The ordinance amendment of Chapter 9, Section 9.05(g), creating No Parking, is the result of a request made by the Public Utilities Department. It was necessary for them to be able to access the east side of Union Cemetery from Patch St. for utility maintenance purposes.

The ordinance amendment of Chapter 9, Section 9.05(aa), creating Permit Parking, is the result of a request made by the Stevens Point Police Department. With the start of the collegiate year, the department received many additional Permit Parking requests.

If there are any questions, please do not hesitate to contact me.

Thank you,

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 337 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **created** to read as follows:

9.05(g) 337. On the west end of Patch St. 420 feet west of Church St. centered along the gate with Union Cemetery to a point 10 feet North and 10 feet South.

SECTION II: That subsection 3q of Section 9.05(aa) of the Revised Municipal Code, **Permit Parking** is hereby **created** to read as follows:

9.05(aa) 3q. Nineteen (19) permit parking spaces along the west side of the most northerly isle of Municipal Parking Lot No. 2.

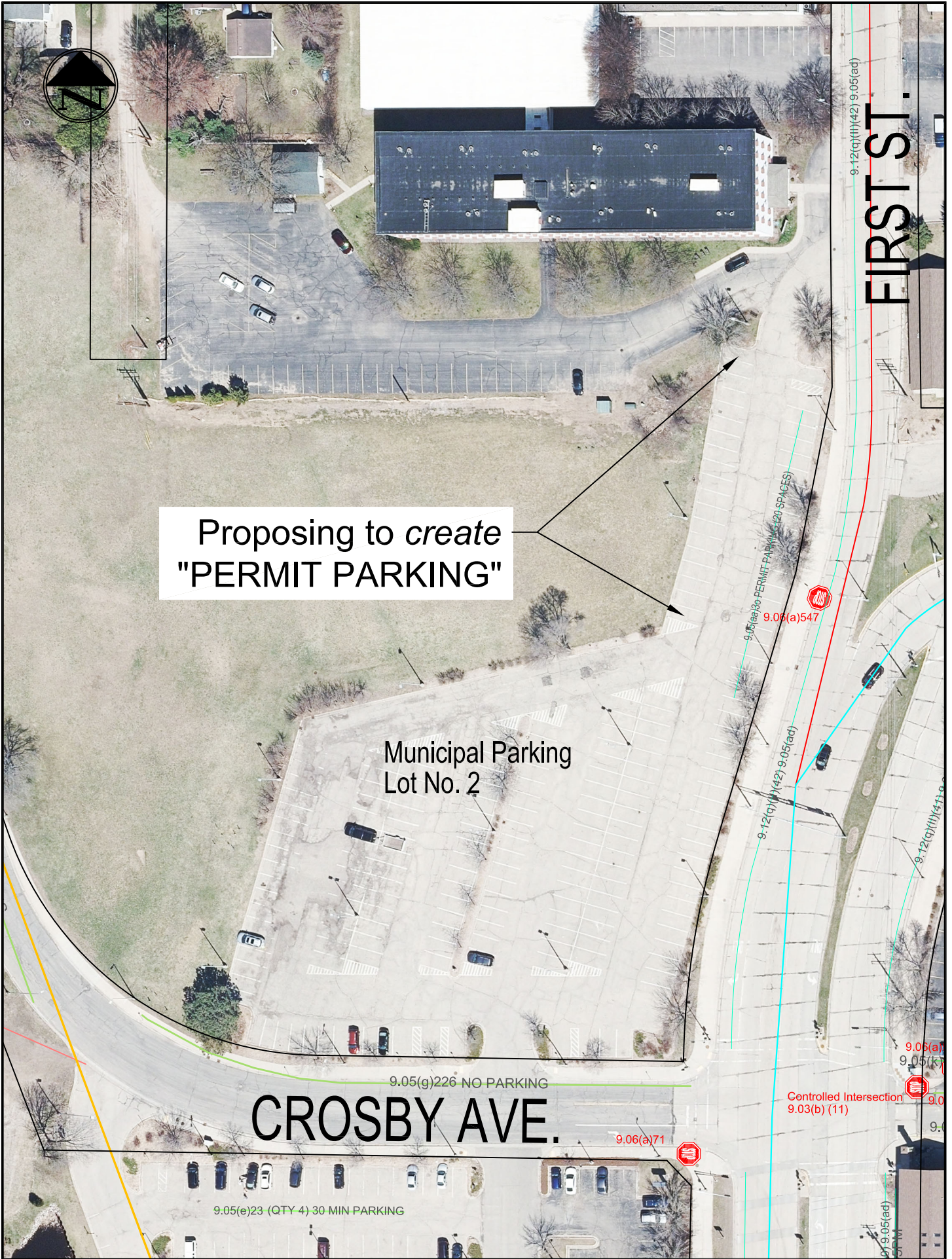
SECTION III: These ordinance changes shall take effect upon passage and publication:

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: August 31, 2023
Approved: September 18, 2023
Published: September 22, 2023





Proposing to *create*
"PERMIT PARKING"

Municipal Parking
Lot No. 2

CROSBY AVE.

FIRST ST.

9.12(q)(1)(42) 9.05(ad)

9.05(a)(30) PERMIT PARKING (100 SPACES)
9.06(a)547

9.12(q)(1)(42) 9.05(ad)

9.12(q)(1)(42) 9.05(ad)

9.05(g)226 NO PARKING

9.05(e)23 (QTY 4) 30 MIN PARKING

9.06(a)71

Controlled Intersection
9.03(b) (11)

9.06(a)
9.05(k)

9.05(ad)