CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA

July 13, 2020 - 7:35 PM
(or immediately following previously scheduled meeting)
Zoom Conference Call Meeting
Click to Connect: Zoom Meeting|Dial in Number +1 312 626 6799|Meeting ID 859 9458 4142

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call
2. Contract renewal with Steve Shepro, Forward Appraisal, for assessment services.
3. Agreement with Portage County regarding delinquent special assessments and charges.
4. Investment Strategy Statement.
5. Discussion on capital budget planning and funding for roads.
6. Funding for appraisal of properties, per DOT requirements, that are part of a potential extension of the Green Circle across the Plover River east of I-39.
7. Discussion on developing a policy related to the use of contingency funds.
8. Discussion on the budget process.
9. Discussion on the use of unspent budget funds.
10. Approval of Claims Paid
11. Adjourn into closed session (approximately 8:15 P.M.) pursuant to Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) on the following:

    A. Negotiating an amendment to the Development Agreement for 1017 Third Street. (Northside Yard-Former Lullabye Site)

12. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

FINANCE COMMITTEE NOTES:

2. Assessor Contract Renewal: This is a renewal of our contract for assessment services. It is a 3 year contract, and includes no increase for the first year, an increase of 3.7% for the second year, and an increase of 3.6% for the third year.

3. Agreement with Portage County-Special Assessments/Charges: Every August, Portage County pays us for any delinquent real estate taxes, special assessments, and special charges, essentially buying the receivable from us and then taking over collection. In order for the County to buy our delinquent special assessments and special charges, we need to have an agreement with them specifying that we will pay them for any amounts that they are unable to collect.

   Last year, we decided that some clarification was needed to our agreement with the County to make sure everything is clear and there isn't room for differing interpretations later on. The County has made our requested change, clarifying that we would only pay the County for the principal amount, and wouldn't be required to add interest to it. The updated agreement is attached.

4. Investment Strategy Statement: The strategy statement is attached. This is a follow-up from last month's investment presentation. I was asked to put the key details of our investment strategy in writing. Since these are more strategic points as opposed to hard and fast rules, I created a statement separate from the Investment Policy. The intention is for both to complement each other, but the Investment Policy must be complied with at all times, so that has the real "backbone" type of rules, whereas there may be a need to alter or deviate from a general strategy.

5. Capital Planning and Funding for Roads: Please see the attached memo regarding this item. You will notice the memo is longer than usual, but it is a complicated topic and there is a lot to consider with funding for roads and overall capital planning. There are some critical policy decisions that will need to be made with regard to road funding.

6. Funding for Property Appraisal-Green Circle Extension: Please see the attached memo from Director Kremer, along with related information.

7. Discussion on developing a policy for contingency: Please see the attached memo regarding this item.

8. Discussion on the Budget Process: Please see the attached memo regarding this item.

9. Discussion on use of Unspent Funds: Please see the attached memo regarding this item.

10. Approval of Claims Paid. Please feel free to call the Treasurer's Office (346-1573) if you have any questions on the claims and would like to discuss it before the meeting.

AGREEMENT FOR ASSESSMENT MAINTENANCE SERVICES

This Agreement is by and between the City of Stevens Point, Portage County, State of Wisconsin, a municipal corporation (hereafter "City") and Steven J. Shepro (hereafter "Assessor"), d/b/a Forward Appraisal, LLC, with his principal address of P.O. Box 13434, Green Bay WI 54307.

I. PURPOSE

The purpose of this Assessment Services Agreement ("Agreement") is for Steven J. Shepro, d/b/a Forward Appraisal, LLC, to provide annual assessment services for the City of Stevens Point, Wisconsin for the years **2021** to **2023**. Pursuant to the Agreement, Mr. Shepro shall serve as the City's statutory assessor and provide annual maintenance work in a competent, timely, efficient, and cost effective and customer service-oriented manner.

II. ASSESSOR'S UNDERTAKINGS

1) All services rendered shall be completed in full accordance and compliance with Wisconsin Statutes, the Wisconsin Property Assessment Manual and all rules and regulations officially adopted and promulgated by the Wisconsin Department of Revenue as of the date of this Agreement.

2) The Assessor shall generally be responsible for the oversight, review and validation of assessment functions performed by the City. The Assessor shall be the statutory contracted Assessor pursuant to Wis. Stats. § 62.09(1)(a) for the **2021** to **2023** assessment years and shall ultimately be responsible for the completion and defense of all necessary documents pursuant to and in accordance with Chapter 70 of Wisconsin Statutes, as amended from time to time.

3) The Assessor shall be accountable to the City Council, with frequent reporting to the City's Director of Community Development or his/her designee. The Assessor shall meet with the Director of Community Development on a regular (weekly) basis to discuss the progress of the work and to review the data and the reports completed. The City reserves the right to inspect the data and the progress of the work performed by the Assessor at any time without limitation.

4) The Assessor and his/her City-approved designee shall maintain regular office hours at the Stevens Point City-County Building, 1515 Strongs Avenue, Stevens Point, WI 54481, of at least eight (8) hours per week. Office hours shall be during 7:30 AM to 4:00 PM Monday through Friday. Additional hours should be planned after assessment notices are sent out, during the open book review, and prior to the Board of Review. In addition, the Assessor may be required to attend city meetings as requested.

5) The Assessor shall provide a phone number for City officials to contact the Assessor during regular business hours, Monday through Friday, and shall return calls within twenty-four (24) hours.

6) The Assessor shall be responsible for all listing, valuation and processing of appeals for all property classified as commercial under Wisconsin Statues 70.32(2).

7) The Assessor shall oversee and assist in all assessment related clerical duties including:

a. Answering routine telephone calls.
b. Walk-in requests for assessment data.
c. Scheduling assessment-related appointments.
d. Providing copies of all assessment-related open records requests.
e. Preparing appointment mailers, stuffing envelopes and mailing all notices.
f. Filing of all assessment property records cards and any other assessment-related records.
g. Assessment data entry.

8) In cooperation with the City, the Assessor shall prepare and implement standard procedures for the City staff's annual field and/or office review of real estate assessment practices to determine the validity of said practices for the functions including, but not limited to, the following:

a. Property Sales.
b. Annexations.
c. New construction or remodeling (as provided by permits)
d. New recorded plats and certified survey maps.
e. Property formerly exempt, now assessed.
f. Buildings destroyed, significantly damaged or removed (as provided by permits)
g. Change to higher land use
h. Change in classification of property

9) The Assessor shall review real estate valuation proposals prepared by the City utilizing the software system of the City’s choice and standard cost approach techniques. The Assessor shall make recommendations as necessary for modification of property valuations.

10) The Assessor shall assist in the field review and assessment of all properties that were under partial construction as of January 1st of the previous year.

11) The Assessor shall assist in the field review and assessment of new construction as of January 1st of the current year.

12) The Assessor shall assist in the field visit and measurement of all properties with building permits for exterior remodeling and for detached buildings and decks, air conditioning and other miscellaneous permits.

13) The Assessor shall prepare for the City approval, practices, procedures and an implementation strategy to utilize an income approach for the valuation of commercial class property.

14) The Assessor shall be diligent in discovering and assessing all personal property. Assessor shall assist in the field visit of all personal property accounts annually to discover new accounts and account for businesses that may have closed prior to the assessment year. Assessor shall cross reference personal property account with the corresponding real property and parcel number. The Assessor shall review and as necessary modify personal property value recommendations prepared by the City.

15) The Assessor shall oversee the mailing out of State approved Personal Property Forms to all holders of personal property in the City by January 15th of each year, audit the returned forms, and place the new values in the assessment roll. Assessor shall assist in the collection of the name and address of each personal property contact person, separate from the business name. The Assessor shall keep on file in the City Assessor's Office a doomage listing prior to open book review.

16) The Assessor shall conduct and process all Commercial Open Book reviews and any other reviews as assigned in cooperation with City staff, for all property classified as commercial under Wisconsin Statues 70.32(2) and all waterfront property classified as residential.

17) The Assessor shall defend and/or assist on all assessment roll valuation hearings before the Board of Review. In the event of a subsequent appeal of: a Board of Review decision to the Wisconsin Department of Revenue or the Courts, the Assessor shall appear as necessary to continue their defense of any appealed value.

18) The Assessor shall be responsible for the completing and filing of all required reports to the Wisconsin Department of Revenue by the required deadline.

19) The Assessor shall assist in the accounting of all buildings destroyed or demolished.

20) The Assessor shall assist in the implementing of use value assessments of agricultural lands per the specifications set forth by the Wisconsin Department of Revenue.

21) The Assessor shall be responsible for determining whether an organization or individual meets the requirements for exemption in determining the tax-exempt status of a property.

22) The Assessor shall assist in the processing of parcel subdivisions, lot line adjustments, new subdivision plats, certified survey maps, and any other land divisions.

23) The Assessor shall assist in taking digital photographs of new construction on or about January 1st annually, and also during the review process if needed.

24) The Assessor shall assist in maintaining and annually updating property owner lists, with current name and address changes.

25) The Assessor shall assist in providing assessment data through the Department of Revenue PAD System and recording of sales information to property record cards electronically.

26) The Assessor shall annually update all property owner information with new legal descriptions electronically.

27) The Assessor shall assist in maintaining plat and section/cadastral maps on file and updating yearly, as provided by the Portage County Register of Deeds / Land Description Office.

28) The Assessor shall assist in the mailing of Notices of Assessment to property owners and others as required by State Statutes.

29) The Assessor shall conduct open book sessions in accordance with Wisconsin State Statutes. The Assessor shall prepare a written statement regarding open book dates, times, and instructions on how to set up an appointment for an open book session at least fifteen (15) days prior to the first open book session. The Assessor shall notify the City Clerk for publication prior to open book.

30) The Assessor shall be responsible for preparing for the annual Board of Review hearing proceedings as required by State Statutes prior to May of each year. The Assessor shall work with the City Clerk to arrange for the hearings and defend the Assessor's valuations and work products. The Assessor will promptly and adequately follow up and respond to any appeals made at the Board of Review hearing while incorporating assessment modifications as approved.

31) The Assessor shall assist in the updating of City's assessment computer records within fourteen (14) days of the final adjournment of the Board of Review.

32) The Assessor will be responsible for providing the Wisconsin Department of Revenue with final reports as required by the DOR.

33) The Assessor will assist in valuing all mobile homes as required by law.

34) The Assessor will assist in valuing all airport hangers and buildings on leased land as required by law.

35) The Assessor will assist in the coordination with the Portage County Register of Deeds / Real Property Listing Office to facilitate the digital and manual transfer of data and values.

36) The Assessor shall also perform all other duties incidental to the normal duties of the Assessor.

37) The Assessor shall ensure that all personnel providing services requiring Wisconsin Department of Revenue Certificates shall be currently certified in compliance with Wisconsin Statutes Ch. 70 and Administrative Rules of the Wisconsin Department of Revenue.

38) The Assessor shall provide and update the City with a listing of all personnel assigned. All personnel shall be approved by the City. Copies of each employee's certificate shall be supplied to the City.

39) The Assessor shall review any complaint relative to the conduct of his/her employee(s). If the City deems the performance of any of the Assessor's employees to be unsatisfactory, the Assessor shall remove such employee(s) from working for the City upon written request or notification from the City.

40) The Assessor shall maintain insurance coverage to protect against claims, demands, actions, and causes of action arising from any act of the Assessor and his agents and employees in the execution of work. Further, the Assessor shall be responsible for any and all of his agents while performing acts under the terms of this contract. Certificates of insurances by a company authorized to transact business in the State of Wisconsin shall be supplied to the City and shall list the City as an additional insured. Limits of liability shall not be less than:

a. Workers compensation statutory limits.
b. Comprehensive general liability, including personal injury and blanket contractual liability in the amount of $1,000,000.00 per occurrence, combined single limit.
c. Comprehensive auto liability, including property damage and non-ownership coverage in the amount of $1,000,000.00 per occurrence, combined single limit.

See attached Certificate of General Liability Insurance.

41) The Assessor agrees to carry proper and sufficient insurance to cover loss of the City's records, as well as Assessor's records in process under this Agreement, which are in possession of the Assessor. The Assessor shall not be responsible for loss of records accidentally destroyed by fire theft or Act of God while kept in office space supplied by City.

42) The Assessor shall be responsible for the proper completion of the assessment roll in accordance with Wisconsin state law. Final assessment figures for each property shall be provided by the Assessor to the Portage County Register of Deeds/Land Description Office and all necessary measures and cooperation shall be exercised to balance said roll between the County and Assessor. The Assessor shall prepare and submit the Municipal Assessment Report (MAR) and the TID assessment Reports to the Department of Revenue in a timely manner.

~~43) The Assessor shall produce and present the Annual Assessment Report (AAR) as required by the Wisconsin Department of Revenue.~~ This report has been eliminated by the Department of Revenue; however, the Assessor will still provide an Annual Assessment Office Report summarizing the work done each year.

44) The Assessor shall ensure that employees maintain strict confidence regarding all privileged information received by reason of this contract. Disclosure of any appraisal

information to any individual, firm, or corporation other than appropriate public officials or their authorized agents is expressly prohibited.

45) The Assessor shall present a positive, professional image in both conduct and dress while working with City staff and the public.

III. CITY'S UNDERTAKINGS

1) The City generally remains responsible for the administration of the assessment process and the assessment roll.

2) The City shall assist the Assessor as needed with the preparation of materials associated with mandatory reporting requirements.

3) The City shall respond to normal and customary internal and external requests for assessment information and correspondence.

4) The City shall provide adequate personnel to assist the Assessor in accomplishing assessment related activities. Currently, the City employs one full-time assistant assessor and one full-time assessment technician. The Assistant Assessor and Assessment Technician are certified as Assessor 1 certification. For purposes of this Agreement, City and Assessor agree that this level of staffing is adequate.

5) The City shall maintain the database of photographs of real property.

6) The City shall conduct residential Open Book sessions in cooperation with the Assessor.

7) The City shall assist the Assessor with preparing necessary documentation needed to defend assessment roll valuations before the Board of Review.

8) City shall complete property discovery activities for both real estate and personal property.

9) The City, with assistance from Portage County, shall complete property listing activities for real property.

10) The City shall conduct preliminary valuation activities (i.e. sales, building permits, new construction) and report to the Assessor for review, validation and recommendation.

11) The City shall, in cooperation with the Assessor, prepare an annual assessment roll and associated notices of assessment change in accordance with Chapter 70 Wisconsin Statutes.

12) The City shall facilitate the automation of property records utilizing a computerized system of valuation.

13) The City shall provide the Assessor with suitable office space and all necessary accessories to perform the functions related to property assessment.

14) The City shall provide the Assessor with a cell phone and City email account to facilitate any and all calls and emails related to performance of his obligations under this Agreement.

15) The City shall provide the Assessor with a vehicle for his transportation to and from any appointments necessary

IV. GENERAL PROVISIONS

1) INDEPENDENT CONTRACTOR. The relationship of the Assessor to the City shall be that of an independent contractor and no principle-agent or employer-employee relationship is created by this Agreement.

2) OWNERSHIP OF DATA. Data collected pursuant to this Agreement is the property of the City. Data used by the Assessor in the services contemplated herein, other than any central Wisconsin commercial sales database created by the Assessor, shall remain the property of the City and no use or copying shall be made thereof beyond that listed in this Agreement without the written permission of the City. The Assessor shall cooperate with the City in replying to any open records requests made pursuant to Wis. Stat. Ch. 19, Subchapter II relating to this Agreement or for services provided hereunder.

3) INDEMNIFICATION.

A. Except as provided below, the Assessor agrees to defend, indemnify, and hold harmless the City, its officers, agents and employees against any and all claims, demands, payments, suits, actions, recovery, and judgments of every kind and description arising out of the performance of this Agreement, for personal injury or property damage brought or recovered against it by reason of any negligent action or omission of the Assessor, its agents, or employees and with respect to the degree to which the City is free from negligence on the part of itself, its employees and agents.

B. The City agrees to defend, indemnify, and hold harmless the Assessor, its officers, agents and employees against any and all claims, demands, payments, suits, actions, recovery and judgments of every kind and description arising out of any valuation disputes, or challenges to the methodology employed under this Agreement brought or recovered against it, whether based in contract, negligence or otherwise. Neither party shall be liable to the other for consequential, indirect or incidental damages, including, but not limited to, loss of tax revenue or claims related to valuation of property, whether based in contract, negligence, strict liability, or otherwise.

4) FORCE MAJEURE. Neither party shall be liable to the other for any loss, damage, failure, delay or breach in rendering any services or performing any obligations hereunder to the extent that such failure, delay or breach results from any cause or event beyond the control of the party being released hereby ("Force Majeure"), including, but not limited to, acts of God, acts or omissions of civil or military authorities. If either party is prevented or delayed in the performance of its obligations hereunder by Force Majeure, that party shall immediately notify the other party in writing of the reason for the delay or failure to perform, describing in as much detail as possible the event of Force Majeure causing the delay or failure and discussing the likely duration of the Force Majeure and any known prospects for overcoming or ameliorating it. Both parties agree to take any commercially reasonable measures to overcome or ameliorate the Force Majeure and its adverse effects on this Agreement, and to resume performance as completely as is reasonably possible once the Force Majeure is overcome or ameliorated.

5) CONFLICT OF INTEREST. Mr. Shepro covenants that he has no public or private interest, and shall not acquire directly or indirectly any interest that would conflict in any manner with the performance of his services. Mr. Shepro warrants that no part of the total contract amount provided herein shall be paid directly or indirectly to any officer or employee of the City as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor, or consultant to Mr. Shepro in connection with any work contemplated or performed relative to this Agreement.

6) PROJECT PERSONNEL. All work shall be performed by personnel certified by the State of Wisconsin, Department of Revenue. The Assessor shall provide and update the City with a listing from time to time of personnel assigned to the Project. All project personnel assigned shall be approved by the City.

7) SUBCONTRACTS. The Assessor agrees not to subcontract any of the work required by this Agreement without the written permission of the City. The Assessor agrees to be responsible for the accuracy and timeliness of the work submitted in the fulfillment of its responsibilities under this Agreement.

8) ASSIGNMENT OF AGREEMENT. The Assessor agrees not to assign, transfer, convey, sublet, or otherwise dispose of the Agreement or its rights, titles, or interest in this Agreement without the previous consent and written approval of the City.

9) GOVERNING LAW. This Agreement shall be interpreted under the substantive law of Wisconsin, as it existed and was interpreted on the date of this Agreement. In the event that the laws of the State of Wisconsin change, so as to create additional work for the Assessor not provided for in this Agreement, the City shall allow the Assessor a reasonable extension of the completion date and additional compensation to be negotiated. The methods and procedures used in performance of this Agreement shall comply with Chapter 70 of the Wisconsin State Statutes.

10) ENTIRE AGREEMENT. This Agreement contains the complete and entire Agreement between the parties and may not be altered or amended except in writing, executed, making specific references to this Agreement by the Assessor and by a duly authorized official of the City.

11) SEVERABILITY. If any provision of this Agreement shall be declared invalid or unenforceable, such invalidity or unenforceability shall not affect the whole Agreement, but the whole Agreement shall be construed and enforced accordingly.

12) NOTICES.

All notices required to be sent to Mr. Shepro shall be sent to the following address:

Steven J. Shepro
Forward Appraisal, LLC
P.O. Box 13434
Green Bay, WI 54307

All notices required to be sent to the City shall be sent to the following address:

City Clerk
1515 Strongs Avenue
Stevens Point, WI 54481

V. TERM & TERMINATION

1) TERM. The term of this Contract is from **July 1, 2020** through **June 30, 2023**. The Assessor shall have completed all work under this Agreement on or before the second Monday of May or 30 days thereafter, excluding appearances beyond the Board of Review. The date of completion may be extended, if necessary, under the terms of this contract and by mutual consent.

2) TERMINATION. Either party may terminate this Contract only with cause, cause being defined as default of the other party of terms of this Contract upon sixty (60) days written notice to the other party. Upon termination by either party, Assessor shall deliver to the Municipality all records and materials in Assessor's possession used or created during this Contract. During the 60-day period, both Assessor and the Municipality shall act in good faith with each other and cooperate in the orderly transfer of records.

VI. COMPENSATION

For the duties and scope of services performed under paragraphs 1 – 11 of this Agreement, the City shall pay equal monthly installments to Mr. Shepro in the total amount of:

Assessment Year 2021 (July 1, 2020 – June 30, 2021)	$54,000
Assessment Year 2022 (July 1, 2021 – June 30, 2022)	$56,000
Assessment Year 2023 (July 1, 2022 – June 30, 2023)	$58,000
Total Contract Price	**$168,000**

Signatures:

__________________________ ______________________

Steven J. Shepro
Forward Appraisal, LLC

Date

Mike Wiza, Mayor
City of Stevens Point, Wisconsin

Date

AGREEMENT
AS TO DELINQUENT SPECIAL ASSESSMENTS AND CHARGES

IT IS HEREBY AGREED by and between Portage County, a Wisconsin municipal body corporate, and the City of Stevens Point, a municipal body corporate and politic of the State of Wisconsin, that:

1. Portage County shall settle in full with the City of Stevens Point on August 15th of each year for all special assessments and charges as authorized by Wisconsin Statute §74.29 or any successor statute;

2. Upon the taking of any property parcels within the City of Stevens Point by Portage County tax deed, the City of Stevens Point will immediately pay to Portage County the principal amount due of all outstanding special assessments and charges on those parcels;

3. If and when any of said parcels of land are sold by Portage County, Portage County shall, pursuant to Wisconsin Statute §75.36(3) or any successor statute, deduct costs, taxes, interest and penalty and then prorate and disburse the balance of the proceeds as authorized by Wisconsin Statute §75.36(2m), or any successor statute, as to each such parcel sold by Portage County;

4. This Agreement is entered in accordance with the authority granted by Wisconsin Statute §75.365 or any successor statute. <u>It shall be effective between Portage County and any local unit of government executing said Agreement effective with 2019 taxes due and owing in 2020</u>;

5. This Agreement may be terminated by either party upon written Notice of said Intent to Terminate received by the other party by September 1st of the tax year in which termination will occur, and said Agreement will then terminate for special assessments and charges for that year which are due and payable the next calendar year;

6. This Agreement shall automatically renew on an annual basis, in all of its terms and conditions without modification, unless written Notice of Intent to Terminate is received as provided and required by the preceding paragraph. This Agreement consisting of 2 pages shall constitute the entire Agreement by and between the parties to the Agreement;

7. The undersigned County Executive of Portage County enters into this Agreement on behalf of Portage County pursuant to the authority granted by Resolution _____-2020-2022 approved by the Portage County Board of Supervisors at its regular meeting on July 21, 2020. The undersigned Mayor of Stevens Point enters into this Agreement pursuant to approval granted by the Common Council of the City of Stevens Point at its regular meeting on July 20, 2020.

Dated and signed this _____ day of __________, 2020.

Portage County

By:

____
Chris Holman, County Executive

Dated and signed this _____ day of __________, 2020.

City of Stevens Point

By:

____
Mike Wiza, Mayor

City of Stevens Point
Investment Strategy Statement

Purpose: The purpose of this statement is to document the general strategy that the City of Stevens Point uses in making investment decisions. This statement supplements the City's Investment Policy. The Investment Policy enacts binding rules related to investments. This Investment Strategy Statement is not intended to impose binding rules, but is to serve as a more general guide for investment decisions.

Objectives: The primary objectives of the City's investment strategy, in priority order, shall be:

1. Safety
2. Liquidity
3. Return on Investments/Yield
4. Stability of Investment Revenue (General Fund Only)
5. Acceptable Level of Asset Price Sensitivity to Interest Rate Changes (General Fund Only)

Cash Flow Forecasting: In order to effectively accomplish the above objectives, the Comptroller-Treasurer should develop a cash flow forecast, which should be updated monthly, and include both historical cash flow information as well as projections for the coming year. The cash flow forecast should be utilized to ensure sufficient liquidity, while also identifying the amount of money that can be placed in longer-term investments. The target of the Cash Flow Forecast should be to have a liquid amount of between 10-20% of general fund expenditures at the lowest point of the year in the cash-flow cycle.

Time Horizon/Deposit Laddering: The Comptroller-Treasurer is encouraged to establish a deposit ladder spanning at least 5 years. A roughly equal amount should mature or become available every year in order to enhance liquidity and spread out the impacts of interest rate changes. The preferred maturity date is 1-3 months before the low-point in the cash-flow cycle, or when the funds are expected to be needed.

Managing Asset Price Sensitivity-Interest Rate Changes: Certain investments, such as bonds that are able to be traded and have a market value, contain the risk of a change in market value. Per the requirements of the Governmental Accounting Standards Board (GASB), a decrease in market value must be recognized in the current year as a negative revenue, impacting the City's financial performance and potentially reducing Fund Balance. While the City can accept a reasonable level of price volatility, the overall sensitivity of the total General Fund investment portfolio should be managed to keep the potential risk at an acceptable level, based on the overall financial condition of the City. This is primarily a concern for the General Fund, and may not be a significant consideration for investments held by other types of funds, such as endowment funds.

Competitive Rates: The Comptroller-Treasurer should review rates from multiple sources on multiple types of authorized investments in order to maximize return/yield.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Corey D. Ladick
Comptroller-Treasurer

Phone: 715-346-1574
Fax: 715-346-1683

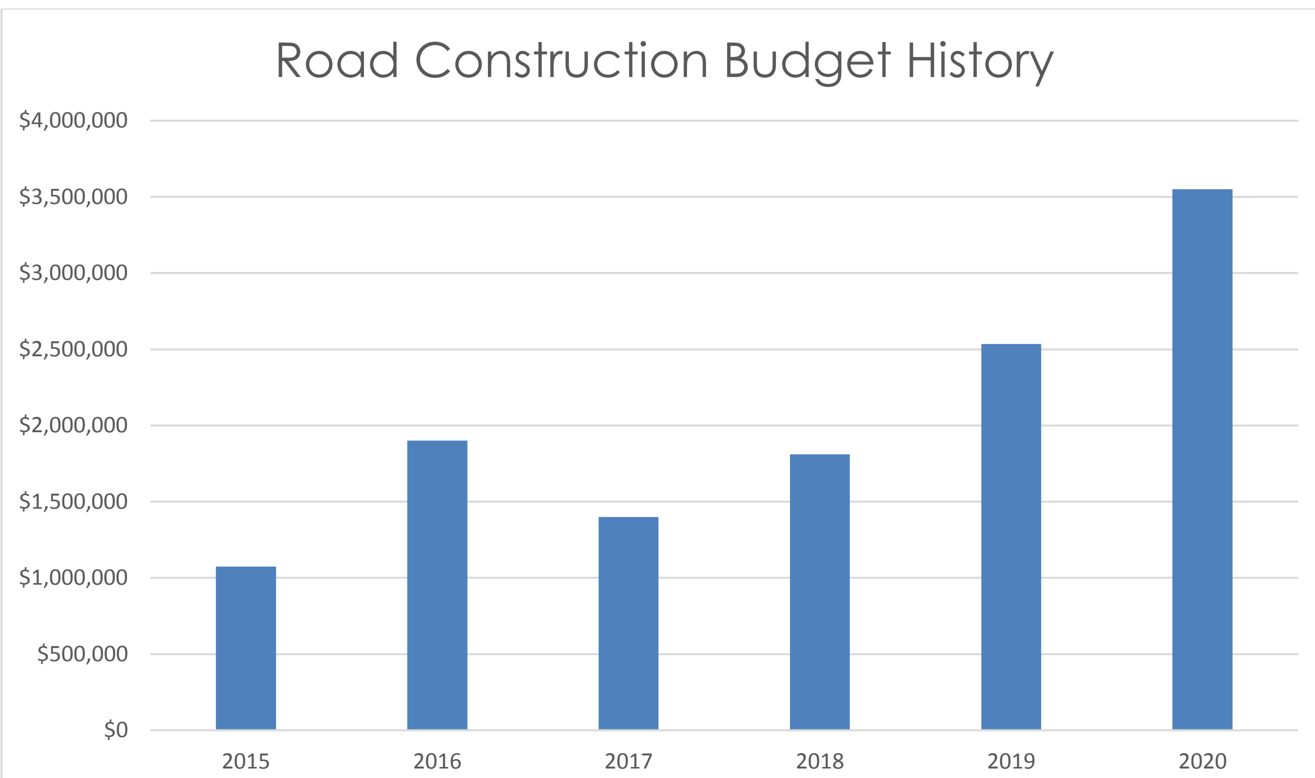
July 8, 2020

To: Finance Committee, Common Council

Subject: Option of Creating a Utility to Fund Road Improvements

Background

The League of Wisconsin Municipalities recently issued an opinion indicating that a municipality would have the ability to create a transportation utility to fund road related costs. I was asked to bring this option forward for discussion. In order to focus the process of making a decision, I would like to break it into two parts. First, should we increase funding for roads? If the answer to the first question is yes, then the second question is what is the best method to collect additional revenue for roads?



Should We Increase Funding for Roads?

It may feel like we already decided to do this, and that is because we did. In 2016 staff completed a comprehensive analysis on the total assets and infrastructure of the City. At that time, we had a $3.9 million capital budget, and we found that we actually needed $5.5 million to simply maintain everything and replace it at the end of its useful life. As a result, the annual capital budget was increased by $1.6 million, from $3.9 million to $5.5 million, starting in 2018.

While this was a tremendous step forward, it didn't mean that all of our problems were solved. Capital had been underfunded for quite some time, and there was a backlog of needs to be addressed. In 2018, over $2.2 million went to needed vehicle replacements. In 2019, $1.75 million was needed for the renovation of the Willett Arena. As a result, 2020 is really the first year where the amount that we are putting into roads isn't hampered by other large projects (See graph on previous page). In addition, roads are a very expensive asset with a long useful life. Like many communities, their replacement was underfunded for many years. It took a long time to get into this problem, and it will also take a long time to get out of it.

In addition, we are estimating road construction costs that are dramatically higher than what was estimated 4 years ago when the analysis was originally completed. While some amount of inflation was to be expected, and we have been increasing the capital budget by about 2.5% per year, we are looking at increases ranging from 50-125%, which of course is significantly above the existing inflationary adjustment that has been built into our capital planning, creating a funding gap. The amount of that funding gap is currently estimated to be approximately $2,327,562.

What is the Best Method to Collect Additional Revenue for Roads?

In 2016, the two options that were considered were a municipal vehicle registration fee, commonly known as a wheel tax, and an increase in property taxes. At that time, there were three main factors that ultimately led to the decision to utilize the property tax as the preferred method, as follows:

- State Aid Payments
- Tax Deductibility
- Equity Between Property Types

If we now compare the option of creating a transportation utility versus the option of continuing to utilize the property tax, these 3 factors still need to be considered.

State Aid Payments: This is the most significant concern. We do still receive some payments from the State that are based on the total amount we collect in property taxes, most notably under the Expenditure Restraint Program. The percentage changes from year to year, but is currently ranging from 6-7%. In addition, we also receive General Transportation Aid at a rate of about 16% of the amount that we spend on roads. However, this is based on the net expenses, taking the expenses related to transportation and subtracting transportation related revenues. In other words, if there is a different revenue source coming in to pay for it, we can't get the matching transportation aid on that amount. I do have an inquiry in to the Wisconsin Department of Revenue to confirm if revenue from a transportation utility would count against our transportation aid (I will note that it did when we created the stormwater utility). Regardless, what we do know right now is that for every dollar we charge in property taxes for roads, we will get about 22-23% back in state aid. We will get less than that back if we utilize a transportation utility instead, either 0% or 16% depending on how the Department of Revenue decides to handle it.

Tax Deductibility: (Note: None of the following information should be taken as tax advice. Please contact a qualified tax professional for details on income tax credits related to property taxes) This factor has changed somewhat since 2016 with the passage of tax reform at the Federal level and an increase to the Standard Deduction, which has reduced the number of taxpayers who itemize their deductions. Still, there are some Wisconsin income tax credits for property taxes, and there are still taxpayers who itemize their taxes, so while the significance of this factor has been reduced, there are still some benefits for certain taxpayers that should be considered.

Equity Between Property Types: This was a significant factor when the municipal vehicle registration fee was considered, as the fee would have fallen exclusively on residents. When a tax takes a larger percentage of income from low-income taxpayers, it is known as a regressive tax. The extent to which a transportation utility fee would be regressive would depend on how the fees are allocated. Initial indications are that it may be less regressive than a registration fee, but still more regressive than the property tax.

In addition to these 3 factors that were considered before, there is an additional factor that should be considered for a transportation utility.

Administrative Costs: We would be creating an entirely new system, so there would be additional costs in administering the new system, depending on how it would be setup. If every parcel in the City needs to have some kind of evaluation to determine its impact on the transportation system, the administrative need could be fairly significant. For comparison purposes, we currently have the Assessor's Office to evaluate and assign a property value to every taxable parcel in the City, which we budgeted $241,607 for in 2020.

Recommendation

There is a legitimate need to increase funding for roads due to the increased costs. When this issue was evaluated 4 years ago, we determined that the property tax was the most suitable method for raising revenue in order to do so. It appears that is still the method that makes the most sense.

The new gap that we are facing, based on the updated estimates, is pretty daunting. Even when additional state matching funding is considered, it would still require a tax increase of about 10.7% to close fully. Therefore, another option to consider is adjusting the replacement cycle for roads. Right now, for purposes of the long-term capital plan, we have 3 types of improvements planned over the 90 year estimated lifecycle of a road:

Chipseal: 3 Times

Resurfacing: 2 Times (30 Year Mark and 60 Year Mark)

Complete Reconstruction: 1 Time (90 Year Mark)

We could consider reducing the resurfacings from 2 to 1 (45 Year Mark). The difference would be as follows:

	30 Year Resurfacing	45 Year Resurfacing	Difference
Total Gap	$2,327,562	$697,591	$1,629,971
After State Matching	$1,815,498	$544,120	$1,271,378

Given that taxes have increased fairly significantly in recent years due to the school referendums, I would recommend a phased approach to build in more money for roads. For example, right now I would expect the overall City property tax levy needs to increase by about 2.5% on an annual basis to account for inflation in both the operating and capital budgets. If we add 1.0% additional to that, for a total increase of 3.5% instead of 2.5%, it would produce roughly $170,000 in additional revenue. If we use a 45 year resurfacing interval, the gap in road funding would be closed in 3-4 years. If we stay with the 30 year resurfacing interval, the gap in road funding would be closed in a little over 10 years.

In addition, there is the ongoing issue of trying to fund capital projects that were not included in the original analysis that our capital budget size is based on, such as new amenities. Our current capital budget is solely based on the amount of money needed to replace existing assets at the end of their useful lives. Therefore, if some of this money is used for other things, it will delay needed capital replacements.

In talking with other department heads, there is concern about pitting these priorities against each other. Therefore, staff would recommend a separate system for funding new capital assets. When a new asset is being considered, the impact on the property tax levy should be calculated. Depending on the size of the project, this impact could be spread out over a number of years. Then, the City Council can make a decision on whether or not it is worth paying for. If it is, then the adjustment can be explained to City residents in terms of what they are paying and what they are getting in return. This will help to build the connection between what we pay in taxes and what we get in return. It will also ensure that new projects don't hinder out ability to maintain and replace existing assets and address existing needs.

City of Stevens Point
2442 Sims Avenue
Stevens Point, WI 54481-3594

Dan Kremer
Director of Parks, Recreation, Forestry
715-346-1536

Memo

TO: Finance Committee and Common Council

FROM: Plover River Crossing Trail Spur Group

DATE: July 7, 2020

RE: Request for Funding in Anticipation of a Trail Spur Project

Background

For several years the City of Stevens Point and various organizations within the City have discussed and investigated a multi-use trail that crosses the Plover River east of I-39. This dream connection would link densely populated neighborhoods on the east side of the City of Stevens Point and the surrounding township to the Green Circle Trail. In addition to connecting the east side of the City to the Green Circle Trail, crossing the Plover River would allow commuters from each side of I-39 to safely cross the interstate for work, shopping, recreation and a number of other day trip opportunities.

Previous groups and organizations have looked at crossing the Plover River east of I-39, but each hit a road block when confronted with challenges such as wetlands, private land ownership, bridge installation and overall cost. However, in early 2020, the Plover River Crossing Trail Spur Group began meeting to discuss and review this trail connection. This informal committee was comprised of community members, local volunteers, Green Circle Trail representatives, Mid-State Technical College representatives and students, former County and City Parks Directors, City Alders and City staff with input/guidance from the Wisconsin Department of Transportation (WISDOT) and Department of Natural Resources (DNR). The group built upon the previous efforts of others and worked collectively to make the much-needed Plover Crossing Trail Spur concept design a reality.

This group initially reviewed placement of a potential trail adjacent DOT Right-of-Way starting and ending along Golla Road and Hoffmeister Drive. The initial route investigation produced hurdles that included infrastructure for switch-backs to accommodate significant elevation changes, close proximity to the highway, and possible conflict with future changes to the interstate system. Through discussions with the WISDOT and further investigation by the group, two new routes were identified which should not require switchbacks; an approach that would significantly reduce cost to construct and maintain. These new routes should also reduce the amount of boardwalk required and move a majority of the trail away from the interstate. The Ben’s Lane Route, currently believed to be the preferred route, and the Alternate Route are depicted on Exhibit A included with this memo.

City of Stevens Point
2442 Sims Avenue
Stevens Point, WI 54481-3594

Dan Kremer
Director of Parks, Recreation, Forestry
715-346-1536

What is the Route

The preferred route identified for the Plover River Crossing Trail Spur will take advantage of an existing excavated path, thus avoiding one of the major construction challenges of the project. The proposed trail will cross two private property parcels along Ben's Lane resulting in a nearly straight line between Ben's Lane and Hofmeister Drive. During the investigation, the group learned that both parcel owners along Ben's Lane value the Green Circle Trail and are interested in negotiating terms of a parcel acquisition and/or easement. Through some preliminary discussions, the group believes acquisition of one entire parcel and acquisition of an easement or portion of the second parcel will be necessary. Costs for these two acquisitions are not firmly known at this time.

The alternate route follows the same crossing point along the Plover River but reroutes the trail south of the private property to the end of Golla Road. This route is a solid second option discussed with the WISDOT that would provide a path forward if the private property parcels are not able to be incorporated. This route is believed to be more expensive due to a large elevation change and could create some additional engineering and construction challenges for proper trail installation.

What is the First Step – What is Being Asked of the Finance Committee

The Plover River Crossing Trail Spur Group has identified two parcels that are necessary to accomplish the preferred route identified. The group believes the timing to acquire these parcels is in 2020/2021 due to information shared by the property owners. In order for this project to be eligible for a future Transportation Alternatives Program (TAP) Grant, the acquisition process must follow a series of steps within the grant program for what is named "real estate acquisition in anticipation of a project".

The acquisition process will require the use of pre-approved appraisers and negotiators from the WISDOT Local Program Real Estate (LPA). After the appraiser completes the initial appraisal, the purchase price is negotiated by the negotiator. The property owners may also request a second appraisal be performed. Only after the appraisal(s) and negotiation can the City close on the property.

The Plover River Crossing Trail Spur Group is requesting $10,000 from the remaining 2019 capital budget from the finance committee to allow the required appraisals and negotiations to take place in 2020.

After a contingent offer to purchase is agreed upon and reached, an additional request would be included in the 2021 capital budget to fund the property purchase. The purchase price would be subsequently reviewed by the Finance Committee and Common Council later this year and the offer to purchase would be contingent on approval by the Common Council.

Looking Ahead – Future plans, funding, what happens next.

The Plover River Crossing Trail Spur Group is planning to move forward with project planning for this project even if the two private property parcels are not acquired at this time. Acquisition of the parcels will, however, determine if the preferred route or alternate route is what the group uses to move ahead with for planning.

The group is working with WISDOT resources to perform the required environmental documents and the required wetland delineation. An archeological study is also necessary if the grant is awarded due to the potential of an archaeological site near the preferred route. These three elements are required components of the TAP Grant process.

The group is anticipating that much of the project cost can be covered through the TAP Program. However, the group believes additional funding will be required in excess of the maximum amount the TAP grant would provide; the additional funds needed would be funded via additional grants, a fund-raising campaign and the City Capital Budget.

The TAP Grant cycle being targeted at this current time is 2022. If successfully awarded, project construction would likely begin in 2026; meaning major costs for this proposed project would likely be approximately 5 years away.

What is the total cost of this project

At this time an accurate total budget estimate is not available. The environmental components that are being researched will further develop the project budget as the process moves forward. A rough, preliminary approximate estimate of total project budget is between $1.5 and $2 million.

A major portion of the project funding would be contingent on successful award of a TAP Grant. The TAP Program will cover up to 80% of eligible costs on projects up to $1.0 million in total cost, approximately $800,000 in total grant funding.

Letters of Support

Letters of support for this project are included as Exhibit B with this memo. Those letters are from the Stevens Point Area Convention and Visitors Bureau, Green Circle Trail Committee, Heartland Bike Club, Portage County CAN, Don and Tina Peters, and Dave and Jan Way.

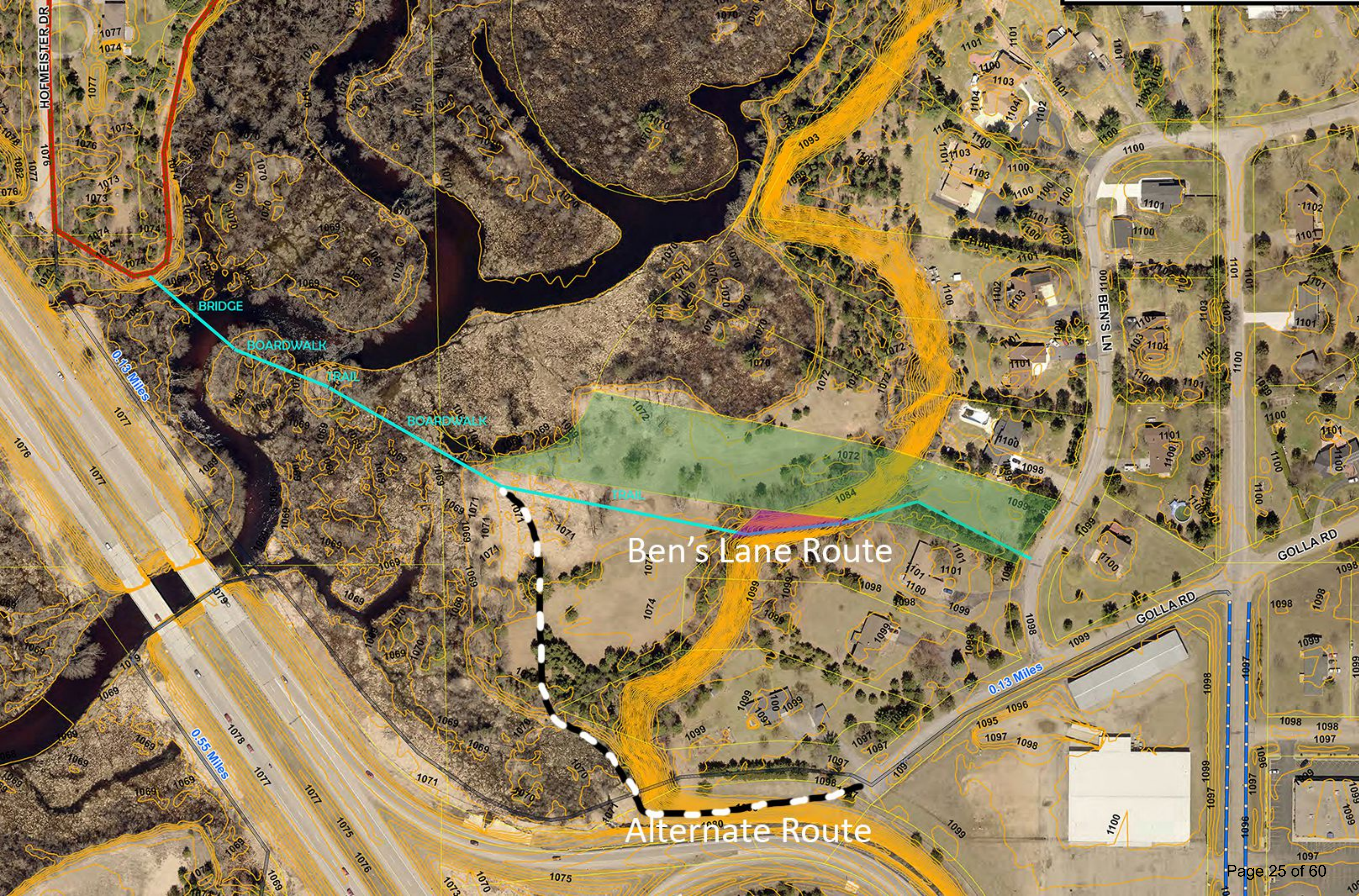
Visual Aids of Trail Project

The Plover River Crossing Trail Spur Group has prepared some visual aids to help paint a clearer picture of this project.

- Link for project introduction:
  https://youtu.be/JquXqryY7Tc

- Link for Aerial Video:
  https://youtu.be/LV6SXWXejHU

Renderings and Photos:
Additional renderings and photos of the project are included as Exhibit C with this memo.


HOFMEISTER DR
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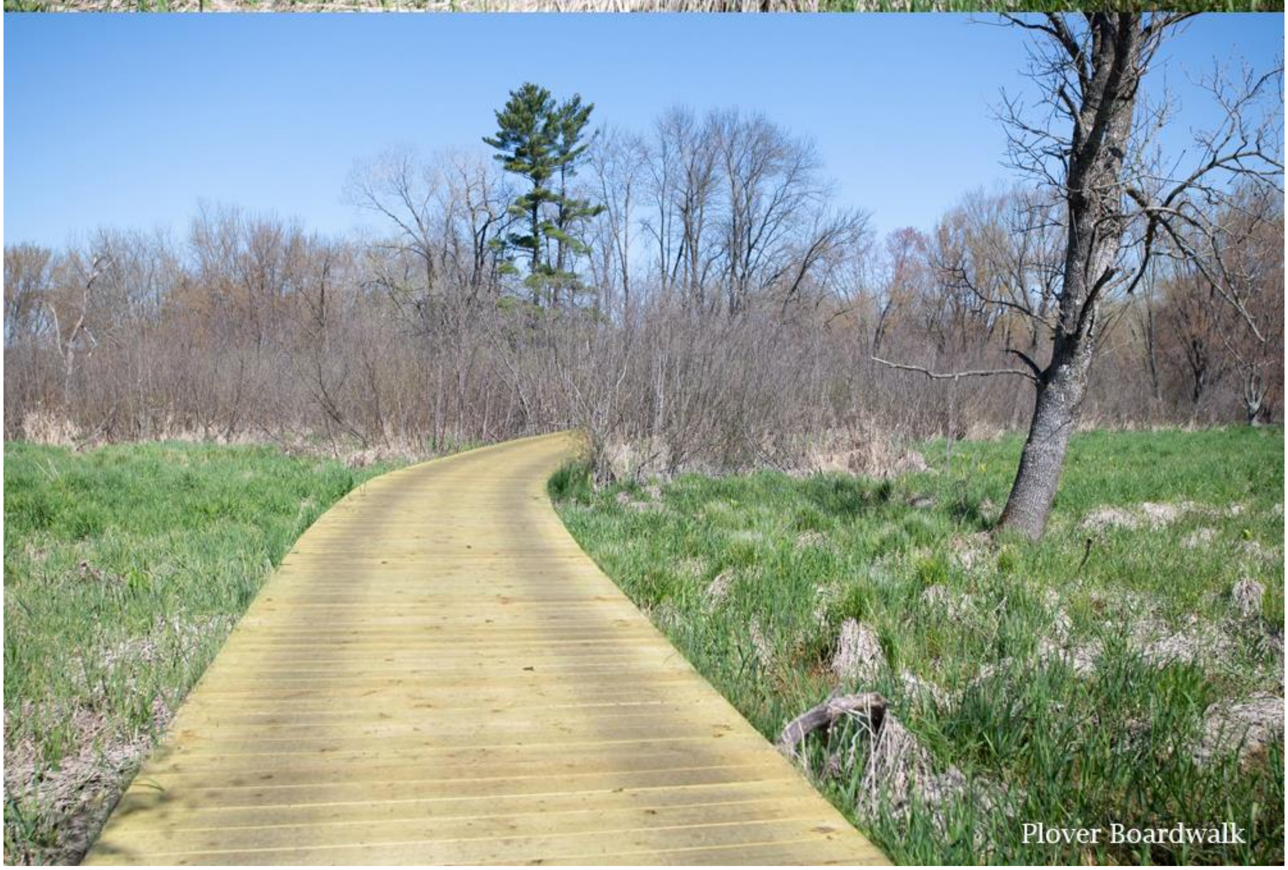
BEN'S LN
GOLLA RD
GOLLA RD
Ben's Lane Route
Alternate Route


Ben's Lane

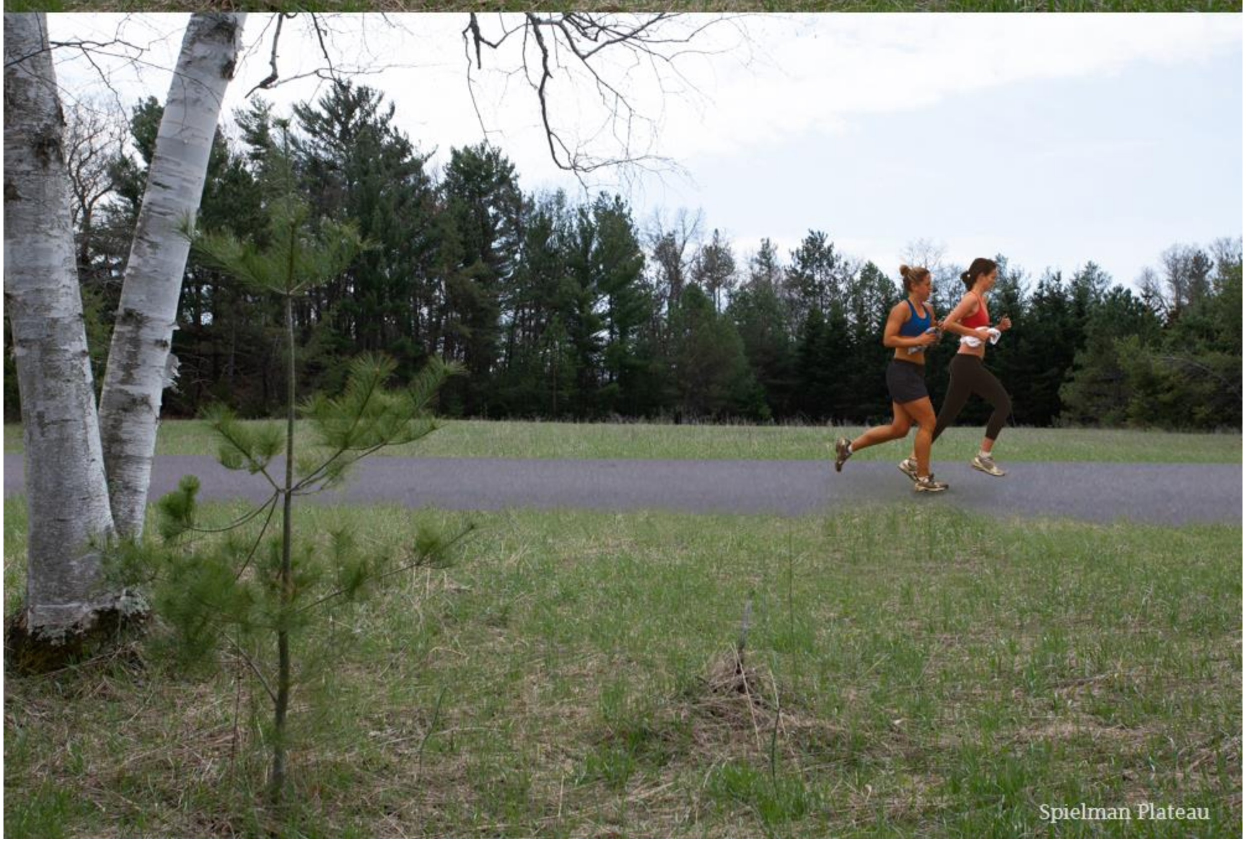
*Visually rendered representation only.



*Visually rendered representation only.

PLOVER CROSSING TRAIL MOCKUPS

*Visually rendered representation only.



*Visually rendered representation only.


Difford Pass

June 26, 2020

City of Stevens Point
Finance Committee
1515 Strongs Avenue
Stevens Point, WI 54481

RE: Plover Crossing Trail Letter of Support

Dear City Finance Committee:

The Stevens Point Area Convention and Visitors Bureau (SPACVB) supports the Plover Crossing Trail, a spur off the Green Circle Trail. The Green Circle Trail is emblematic of the Stevens Point area's commitment to conservation, outdoor recreation, and the arts. This 27-mile trail offers locals and visitors alike a breadth of recreational opportunities. The Green Circle Trail is strategically woven through the community and connects to major points of interest like downtown Stevens Point, Sentry Insurance, University of Wisconsin- Stevens Point, the Schmeeckle Reserve/Lake Joanis, Stevens Point Sculpture Park, Hoover Spur, Tomorrow River State Trail, K.A.S.H. Playground, the Wisconsin River, restaurants, retail shopping, lodging, museums, galleries, and local services.

City officials should be aware that the conversation about a safe and more direct route for crossing the Plover River east of I-39 has been in discussion for over seven years. I have had numerous discussions with a variety of user groups pertaining to a safe and direct path over the river connecting the eastside to the westside for quite some time. It simply makes sense and the fact that landowners are interested in cooperating sets this expansion up for success right out of the gate. Like the Hoover Spur and the Schroeder Connection (connectors off the Green Circle Trail), the Plover Crossing Trail is ideal for commuters traveling West to East or vice versa. Whether folks are traveling from home to work, home to shopping or home to recreation (like the Portage County Youth Soccer Fields) this new segment will provide them a safer and more scenic link off of heavily traveled roads, over the interstate, and across the river.

Travelers contribute to the economic wellbeing of Portage County. In 2019, travelers spent $135 million dollars in tourism expenditures based on research conducted by the Wisconsin Department of Tourism. With several hotels on the city's east side this connector trail will make it much easier for visitors to navigate the region on foot or by bike and will provide easy access for our visitors to attend area events, shop at our retail locations, eat at our restaurants and so on.

The Stevens Point Area Convention & Visitors Bureau fully supports this project and is eager to assist in promotion of this enhancement as it moves forward. If you would like to learn more about our role in tourism promotion or tourism development and how it ties to this project, please feel free to contact me at 715-344-2556 or sara@stevenpointarea.com.

Sincerely,

Sara Brish

Sara Brish, Executive Director

GREEN CIRCLE TRAIL
C/O COMMUNITY FOUNDATION OF CENTRAL WISCONSIN
P.O. BOX 968, STEVENS POINT, WI 54481

July 5, 2020

TO: City of Stevens Point Finance Committee
Corey Ladick, Comptroller/Treasurer

I am writing to enthusiastically endorse the proposed Plover River Crossing Trail and to encourage your Committee to approve the necessary seed money to allow this project to seek key State funding through the Department of Transportation.

This project represents a once-in-a-lifetime opportunity to achieve something the Green Circle Trail once viewed as an impossible dream: a safe and beautiful hiking & biking recreational trail that crosses the Plover River, transcends the I-39 barrier, and unites City neighborhoods east and west of the highway. But this project goes even a step further by significantly enhancing transportation in our community.

The Green Circle Trail has explored the idea of a Plover River crossing in the past, but the cost estimates for the necessary land acquisitions and bridge construction have always far exceeded its financial capacity (the Green Circle focuses nearly all of its resources on maintaining and improving its existing 27-mile system). While the proposed Plover River Crossing Trail would not technically be part of the Green Circle – the Crossing would be what we refer to as an important connecting “spur" trail – nevertheless, it would be a game changer in terms of connecting residents in the Golla Road/Maple Bluff/Bannach School area to the Green Circle’s scenic and popular Plover River Trail and the City’s Janick Circle/Green Avenue/Washington School area.

Because this project so strongly addresses both transportation and recreation needs, the City is in a truly unique position to apply for funding from the Department of Transportation’s Transportation Alternatives Program (TAP). I urge you to support the effort to seek this funding opportunity…to help make an impossible dream come true for our community.

Thank you for your consideration.

Sincerely,

Steve Menzel

Steve Menzel

Board President, Green Circle Trail
Email: menzel.steve@gmail.com
Phone: 715-340-7228

Ms. Meleesa Johnson, Vice-Chair
Stevens Point City Finance Committee
1515 Strongs Avenue
Stevens Point, WI 54481

July 6, 2020

Re: Plover Crossing Trail

Dear Finance Committee:

On behalf of the Heartland Bike Club (HBC) I want to express how excited we are to learn of the possible future trail crossing of the Plover River North of Highway 10.

The Heartland Bike Club (HBC) has been part of this community since the mid-1980s. We encourage all types of bicycling on roads and trails. In fact, one of our weekly rides (pre-COVID) combined the local roads with the Green Circle Trail. HBC through its members was instrumental in the success of the Heartland Trail underneath Highway I-39, a trail highly used by bicycles and walkers

Heartland Bike Club members for many years have wished for a safe way to cross Highway 39 and the Plover River on the east side of the City. As it is now, bicyclists need to ride through what we refer to as "the Gauntlet", the sidewalk between Old Highway 18 and Country Club Drive. This is very dangerous and has a high potential for accidents, especially coming into town. The volume of traffic has greatly increased and there is a lot of congestion. Add to that drivers are mostly looking for openings in traffic and not for bicycles or pedestrians on the sidewalk.

We are convinced a bike/ped trail that crosses I-39 and the Plover River near the old Fleet Farm building connecting up with section(s) of the Green Circle Trail would not only enhance safety, but would have a positive economic impact on the Stevens Point community. Therefore the Heartland Bike Club fully endorses the City's investigation into such a bike/ped crossing and trail segment.

Sincerely,

Jeanette Friess

Jeanette Friess, President
Heartland Bike Club
Stevens Point, Wisconsin
715-340-7937

July 6, 2020

City of Stevens Point Finance Committee
Controller Treasurer Ladick

Concerning the Plover Crossing Trail

Dear Members of the Finance Committee and Comptroller-Treasurer Ladick,

It is our understanding that the Stevens Point Finance Committee will be looking at an exciting new project and will consider funding the property appraisal for the Ben's Lane Connection and will also discuss the property purchase and future funding of the project.

As Town of Hull residents for the past 40 years we have enjoyed the experience of country living with many of the enjoyable city experiences and opportunities the City of Stevens Point has been able to provide for us as its close neighbors. One of those has been the chance to live next to the Green Circle Trail which everyone in our family has enjoyed utilizing since its existence. In fact, we considered ourselves fortunate to help support some of the initiatives created by John Jury and the original committee as it developed fund raisers to get the project started. Since then we have continued to support Walk Wisconsin as volunteers for the event as well as contribute to the Green Circle Trail Fund that exists as a part of the Community Foundation.

As Town of Hull residents, we are aware of the inability for some of our residents as well as City residents of the East side to connect with the rest of the City on the trail system. For obvious reasons, using the only connection of State Highway 66 to the East side where it connects with Highway 10 East, is less than desirable because of the heavy traffic and absence of bicycle trails and sidewalks.

To be able to connect schools and businesses of the North and West sides of Stevens Point to residents of the East side, along with connecting residents of the West and North to the retail business on the East would be exciting and certainly attractive opportunity to the Communities of both Hull and Stevens Point. Development of the Plover Crossing Trail would be a way to accomplish that opportunity for the citizens of this area.

Seriously taking a look at this project and possibilities it affords the Community as a whole is something we hope the City of Stevens Point will consider as it looks at continuing to make Stevens Point an attractive destination for businesses that want to grow and make their home as we move into the future.

In closing, we as Town of Hull residents, appreciate the opportunity to see the City of Stevens Point consider this opportunity for positive growth and the well-being of our community.

Thank you,

Dave and Jan Way
Town of Hull

From: Donald Peters <dpeters7@charter.net>
Sent: Sunday, July 05, 2020 3:00 PM
To: Dan Kremer; Tori Jennings
Cc: ICE-Don and Tina Peters
Subject: Letter of support to Stevens Point Finance Committee.

Dan, Please include our endorsement for the future finance committee meeting. Thank you!

Think Young, Play Hard

Don Peters
715-498-1044
dpeters7@charter.net

To: Stevens Point Finance Committee and Comptroller Treasurer Ladick

July 6, 2020

We are homeowners on Virginia Circle in the Town of Hull near the Green Circle Trail. We have been residents there since 1994. We also are supporters of the Green Circle Trail. Your future agenda lists consideration of funding an appraisal of property on Ben's Lane that relates to a connection to the Green Circle Trail.

We are in support of the proposed trail connection from Ben's Lane to Hofmeister Drive. This trail connection would provide parts of the town of Hull east of the Plover River to safely connect to the Green Circle Trail. We believe this would be a significant enhancement and access to a unique benefit in our neighborhood. Thank you.

Best regards, Don & Tina Peters
145 Virginia Circle, Stevens Point, WI 54481
715-498-1044

PORTAGE COUNTY CAN
eat smart. move more. feel better.

To: Finance Committee
Corey Ladick, Comptroller / Treasurer

Re: Plover Crossing Trail addition to the Green Circle Trail

Portage County CAN (PC CAN) wholeheartedly supports the proposed Plover Crossing Trail. PC CAN is a coalition of individuals, businesses, and organizations who work to “improve the well-being of the Portage County community through the development of partnerships to promote healthy eating and active living.” The Plover Crossing Trail will improve our built environment to reduce transportation inequities and empower more residents to be physically active.

Physical activity is essential for physical health and emotional wellbeing. PC CAN has always focused on improving access to no- and low-cost options because physical activity opportunities for youth (school sports, sports club leagues) and adults (gyms) are often costly, limiting access to only those who can afford the membership, equipment, and travel costs and have private transportation (to home after school, to facilities and events, etc.). The current COVID-19 crisis has not only elevated physical activity recommendations to prime importance, but also re-emphasized the benefits of outdoor activities especially with respect to social distancing. While we hope the need for social distancing will soon subside, the benefits of physical activity will not. Safe and enjoyable opportunities for physical activity that are accessible to all is therefore the foundation for a healthy and happy community.

Stevens Point is known for its excellent outdoor recreation and athletics resources. The Green Circle Trail offers some areas of the community with safe, enjoyable walking and biking corridors. The Plover Crossing Trail will increase the number of people who can safely walk or bike to where they need to go. For families who reside west of I-39, biking to the Portage County soccer complex is doable except for the harrowing I-39/HWY-10/66 interchange. The Heartland Trail successfully linked the east and west sides of town south of this interchange. The Plover Crossing Trail is needed now on the north side.

Safe and enjoyable walking and cycling paths are often viewed as a luxury, as something needed only for recreation or play. However, they are important for ensuring access to employment and commercial outlets for residents who do not have consistent access to a reliable car for transportation. Therefore, safe multiuse trails that are accessible to all is also essential for community resilience and prosperity.

Thank you for considering the Plover Crossing Trail. This investment will generate returns in multiple ways and further elevate our community as a great place to live because it values the wellbeing of all residents.

Sincerely,
Annie Wetter
President, PC CAN

PortageCountyCan.org • PortageCountyCan@gmail.com

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Corey D. Ladick
Comptroller-Treasurer

Phone: 715-346-1574
Fax: 715-346-1683

July 9, 2020

To: Finance Committee, Common Council

Subject: Fiscal policy on the use of Contingency Line Item

I was asked to discuss the use of the contingency line item, and potentially establishing a policy with parameters and a metric for use. Currently, the subject of contingency is addressed in City Ordinance, as follows:

> 4.02 CONTINGENT FUND. The common council shall annually provide for a contingent fund in an amount judged sufficient by the comptroller-treasurer and finance committee. No appropriation shall be made from said fund except upon an affirmative vote of three-fourths of all members of the common council.

Therefore, the current policy does not establish specific criteria, but imposes a super-majority requirement instead, and leaves the decision of what is appropriate to a super-majority of the Council. There are two options to consider. The City Council could decide to restrict itself by establishing a policy with specific parameters and a metric for the use of contingency. On the other hand, if the City Council wishes to retain full discretion on the use of contingency, it could continue the status quo and rely on the super-majority requirement to set the bar on the use of contingency.

An additional item to note as we are reviewing this topic, is that with the three-fourths requirement, 9 members must vote in the affirmative regardless of how many are present. Since only 8 is a quorum for a City Council meeting, hypothetically we could have a meeting with only 8 members present, all 8 of them could vote yes in a unanimous decision, and the motion would fail. The requirement for a budget amendment, per state statute, is two-thirds, which in our case would be 8 in the affirmative regardless of how many are present. It may make sense to be consistent with the requirement for a budget amendment, and consistent with the number of members needed for a quorum.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Corey D. Ladick
Comptroller-Treasurer

Phone: 715-346-1574
Fax: 715-346-1683

July 9, 2020

To: Finance Committee, Common Council

Subject: Discussion on Budget Process

We are once again at the beginning of the budget process. The timelines for both the capital budget and the operating budget are attached. These are more than just timelines, however, as they also identify the roles of the departments, Mayor, Comptroller-Treasurer, Finance Committee, and City Council at various stages of the process.

This will be an opportunity for the Finance Committee and City Council to provide any feedback on the process itself. In the past, we have made changes to the process based on feedback from alderpersons, and we are certainly happy to consider any suggestions or address any concerns.

Capital Budget Timeline-2020

Late June-Capital: The Comptroller-Treasurer and Mayor identify the total amount of money available to fund the capital budget, including the amount of fund balance (savings) that is available, and the amount that can be borrowed. The amount that can be borrowed is based on the amount of principal scheduled to be retired in that year.

July-Capital: Department Heads submit capital requests to the Comptroller-Treasurer. The departments also rank their requests from most to least important, in order to communicate which needs are the most critical. The total amount requested is typically larger than the available capital budget.

City Council, July-Capital: Any alderpersons with capital requests submit them to the Comptroller-Treasurer or Mayor in writing (either e-mail or paper form).

Late July/Early August-Capital: Department heads meet with the Comptroller-Treasurer and Mayor to go over their capital requests. The need for each request is evaluated, and items are removed or delayed in order to match available capital funding.

September 14th-Capital: The proposed capital budget is presented to the Common Council and Public at the regular finance committee meeting.

October 12th-Capital: An opportunity for public input is provided at the regular finance committee meeting, and the committee has the opportunity to discuss and make changes to the capital budget.

October 19th-Capital: The capital budget is considered at the regular Common Council meeting, the Council has the opportunity to discuss and make changes to the capital budget, and then forwards the capital budget on to be included in the regular budget.

Operating Budget Timeline-2020

August-Operating: Department heads fill out budget worksheets for the discretionary line items in their operating budgets. Depending on overall budgetary conditions, they may be given an amount to provide for an increase in the discretionary line items, which is based on a percentage adjustment. The Deputy Comptroller-Treasurer budgets wages and benefits based on the pay plan and labor contracts. Both positive and negative adjustments due to seniority, turnover, and insurance status are offset between departments. (for example, a negative change in one department may be offset by a positive change in another department). The Comptroller-Treasurer's office also budgets other non-discretionary line items, such as utilities and insurance premiums.

August 10th: A preliminary discussion on the operating budget takes place at the regular finance committee meeting.

September/October-Operating: Work continues on the operating budget, and state aid numbers are received. Adjustments may be made to bring the proposed operating budget into balance.

October 26th-Operating: The proposed operating budget is presented to the Common Council and Public at a special finance committee meeting.

November 9th-Operating: An opportunity for public input is provided at the regular finance committee meeting, and the finance committee has the opportunity to discuss and make changes to the operating budget.

November 16th -Operating and Capital: A public hearing on the entire budget is held at a special Common Council meeting (immediately before the regular monthly Common Council meeting), the Council has the opportunity to discuss and make changes to the budget, and then adopts the entire budget.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Corey D. Ladick
Comptroller-Treasurer

Phone: 715-346-1574
Fax: 715-346-1683

July 9, 2020

To: Finance Committee, Common Council

Subject: Discussion on Use of Unspent Budget Funds

I was asked to bring forward a discussion on the use of unspent budget funds. Below is a description of how we currently handle unspent budget funds.

<u>Capital</u>

Every year there are capital projects that are either delayed, or that still have outstanding expenses at the end of the year. All department heads are asked to report any capital funds that need to be rolled over to the next year, and the money is reserved for those purposes. If we do not receive a request to roll the money to the next year, it becomes available to fund the overall capital budget.

We also receive reallocation requests on occasion, which are brought to the Finance Committee. There can be justifiable reasons for a reallocation request, but given the struggle to fund capital projects Citywide, there shouldn't be a reallocation request every single time a project comes in under-budget. If a department has overestimated a capital expense, it probably means that another capital project didn't get funded, so it is appreciated when that money is returned to the overall capital budget and can fund other projects.

<u>Operating</u>

Currently, unspent operating funds are used to fund the capital budget. In 2020, $974,000 in unspent operating funds from previous years was used to support the 2020 capital budget. The question that I have been asked, is what role should the departments who generated the surpluses play in the decision making process regarding the use of those funds.

There are a couple items to consider. First, it is good to have an incentive to save money. However, it also shouldn't be a perverse incentive, so we may need to look at the actual source of the surplus. Is it an item that a department has control over, such as an office supplies line item? Or, is it an item that a department has no control over, such as a health insurance line item which may be under or over budget due to changes in employee enrollment status? Also, we need to keep in mind that the current capital budget is reliant on these unspent funds, so if we decide to move them away from capital replacement, we will need to find a way to replace that money in the capital budget.

With all of that in mind, as a first step I would suggest that we at least give consideration to the prior year's budget performance for individual departments when making decisions on the capital budget.

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
06/12/2020	171911	HAAS SONS INC	2020 STREET IMPROVEMENT PRJ	ST IMPROV	CAPITAL OUTLAY- ROAD MAINT	401.57.70850.8703	284,495.76
06/26/2020	172052	SHULFER SPRINKLERS & LAND	IRRIGATION CAPITAL PRJ-PFIFFNER	48353	CAPITAL OUTLAY - PARKS	401.57.70620.8728	69,690.00
Grand Totals:							354,185.76

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
05/29/2020	472	U.S. BANK	PARKS-AQUA TILES-POOL TILES	APRIL-MAY	SWIMMING POOL EXP	100.55.50421.3550	170.60
05/29/2020	472	U.S. BANK	DPW-NOREGON SYSTEMS-DIAGNOSTIC SOFTWARE/NE	APRIL-MAY	FLEET MAINTENANCE	100.53.30233.2912	1,998.00
05/29/2020	472	U.S. BANK	MAYOR-ZOOM-MNTHLY SUBSRPT-STANDARD PRO	APRIL-MAY	INFORMATION TECHNOLOGY	100.51.15540.2907	15.81
05/29/2020	472	U.S. BANK	TREAS-AMAZON-PASSWORD BOOK-PERSONNEL	APRIL-MAY	HUMAN RESOURCES	100.51.10430.3000	5.99
05/29/2020	472	U.S. BANK	TREAS-FRANKS-CHAIN/HOOKS FOR PLEXI GLASS-COVI	APRIL-MAY	2020 EXPENDITURES	242.51.19890.5700	7.76
05/29/2020	472	U.S. BANK	TREAS-BADGER PLASTIC-PLEXI GLASS-3 SHEETS-COVI	APRIL-MAY	2020 EXPENDITURES	242.51.19890.5700	363.00
05/29/2020	472	U.S. BANK	TREAS-BEST BUY-WIRELESS ADAPTER-COVID-19	APRIL-MAY	2020 EXPENDITURES	242.51.19890.5700	52.74
05/29/2020	472	U.S. BANK	TREAS-AT&T-POLICE DEPT PHONE SERVICE	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.2203	1,176.00
05/29/2020	472	U.S. BANK	CLERK-WMCA-MBRSHP-WI MUNI CLK ASSOC	APRIL-MAY	CITY CLERKS OFFICE	100.51.12420.3202	50.00
05/29/2020	472	U.S. BANK	CLERK-LEAGUE OF WI MUNI-WEBINAR-LOCAL GOVT 101	APRIL-MAY	COMMON COUNCIL	100.51.00100.5910	70.00
05/29/2020	472	U.S. BANK	CLERK-UW EXTENSTION-CREDIT	APRIL-MAY	CITY CLERKS OFFICE	100.51.12420.5910	10.00-
05/29/2020	472	U.S. BANK	IT-AMAZON-USB HUBS	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.2800	35.96
05/29/2020	472	U.S. BANK	IT-AMAZON-USB EXTENSION/KEYBOARD/MOUSE	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.2800	63.64
05/29/2020	472	U.S. BANK	IT-FEDEX-SHIPPING	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.2800	11.86
05/29/2020	472	U.S. BANK	IT-AMAZON-FLASH DRIVES	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.2800	56.95
05/29/2020	472	U.S. BANK	IT-AMAZON-DOCKING STATION	APRIL-MAY	CAPITAL OUTLAY - GENERAL	401.57.70140.8913	135.99
05/29/2020	472	U.S. BANK	IT-AMAZON-LAPTOP ACCESSORIES-LOANER LAPTOPS-	APRIL-MAY	2020 EXPENDITURES	242.51.19890.5700	479.08
05/29/2020	472	U.S. BANK	IT-AMAZON-DOCKING STATION	APRIL-MAY	CAPITAL OUTLAY - GENERAL	401.57.70140.8913	623.96
05/29/2020	472	U.S. BANK	IT-AMAZON-HDMI CABLES	APRIL-MAY	CAPITAL OUTLAY - GENERAL	401.57.70140.8913	37.69
05/29/2020	472	U.S. BANK	COMM MEDIA-NCH SOFTWARE-SWITCH SOUND FILE FO	APRIL-MAY	COMMUNITY MEDIA	232.55.50600.5710	24.99
05/29/2020	472	U.S. BANK	COMM MEDIA-JTHINK-MUSIC TAGGING SOFTWARE	APRIL-MAY	COMMUNITY MEDIA	232.55.50600.5710	51.72
05/29/2020	472	U.S. BANK	COMM MEDIA-AMAZON-MUSIC FOR RADIO STATION	APRIL-MAY	COMMUNITY MEDIA	232.55.50600.5710	41.17
05/29/2020	472	U.S. BANK	COMM MEDIA-SECURENET SYSTEMS-RADIO STATION S	APRIL-MAY	COMMUNITY MEDIA	232.55.50600.5710	49.00
05/29/2020	472	U.S. BANK	COMM MEDIA-ADOBE-CREATIVE CLOUD SUBSCRPT #1	APRIL-MAY	COMMUNITY MEDIA	232.55.50600.3757	49.99
05/29/2020	472	U.S. BANK	COMM MEDIA-AMAZON-MUSIC FOR RADIO STATION	APRIL-MAY	COMMUNITY MEDIA	232.55.50600.5710	42.13
05/29/2020	472	U.S. BANK	COMM MEDIA-NATURALREADERS-VOICE SOFTWARE	APRIL-MAY	COMMUNITY MEDIA	232.55.50600.3757	588.00
05/29/2020	472	U.S. BANK	COMM MEDIA-AMAZON-VIDEO CABLES/AMPLIFIER	APRIL-MAY	COMMUNITY MEDIA	232.55.50600.3757	164.75
05/29/2020	472	U.S. BANK	COMM MEDIA-DIGITAL JUICE-SUBSCRIPTION	APRIL-MAY	COMMUNITY MEDIA	232.55.50600.3757	99.95
05/29/2020	472	U.S. BANK	COMM MEDIA-ADOBE-CREATIVE CLOUD SUBSCRPT #2	APRIL-MAY	COMMUNITY MEDIA	232.55.50600.3757	49.99
05/29/2020	472	U.S. BANK	COMM MEDIA-ADOBE-STOCK PHOTO SUBSCR	APRIL-MAY	COMMUNITY MEDIA	232.55.50600.3757	29.99
05/29/2020	472	U.S. BANK	PD-CHULA VISTA-LDG-BALLEW-WI LAW ENFORCEMENT	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.5907	99.00
05/29/2020	472	U.S. BANK	PD-RECONYX-FIXED DAMAGED CAMERAS	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.3606	118.00
05/29/2020	472	U.S. BANK	PD-SIRCHIE FINTER PRINT-DRUG TESTING KITS	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.3003	209.48
05/29/2020	472	U.S. BANK	PD-JAYMAR-BANDAGES K9	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.5712	38.38
05/29/2020	472	U.S. BANK	PD-JAYMAR-BANDAGES K9	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.5712	11.57
05/29/2020	472	U.S. BANK	PD-JAYMAR-BANDAGES K9	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.5712	9.55
05/29/2020	472	U.S. BANK	PD-BROWNELLS-AR15 EJECTOR SPRING PIN/EJECTOR	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.3609	38.29
05/29/2020	472	U.S. BANK	PD-BROWNELLS-AR15 GAS TUBE STAINLESS STEEK CA	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.3609	50.82
05/29/2020	472	U.S. BANK	PD-WALMART-CHAIRS FOR TRNG ROOM	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.3001	923.00
05/29/2020	472	U.S. BANK	PD-PAYPAL-REG BALLEW-WI LE CANINE HANDLER ASS	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.5907	350.00

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05/29/2020	472	U.S. BANK	PD-KWIK TRIP-ICE FOR SWAT	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.5000	3.98
05/29/2020	472	U.S. BANK	PD-DOT DMV-TVRP PAYMENTS	APRIL-MAY	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.5621	140.76
05/29/2020	472	U.S. BANK	PD-FRANKS-FLAG POLE ROPE	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.5000	67.48
05/29/2020	472	U.S. BANK	PD-TRIGS-CLOROX WIPES-COVID-19	APRIL-MAY	2020 EXPENDITURES	242.51.19890.5700	76.20
05/29/2020	472	U.S. BANK	PD-WALMART-PLATES CUTLERY	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.3001	46.36
05/29/2020	472	U.S. BANK	PD-4IMPRINT-WATER BOTTLES FOR CADETS	APRIL-MAY	POLICE DEPARTMENT	100.52.20100.3450	2,066.66
05/29/2020	472	U.S. BANK	PD-TARGET-CLEANING SUPPLIES/MASKING TAPE-COVI	APRIL-MAY	2020 EXPENDITURES	242.51.19890.5700	14.87
05/29/2020	472	U.S. BANK	COMM DEV-ZOOM SUBSCRPT-COVID-19	APRIL-MAY	2020 EXPENDITURES	242.51.19890.5700	50.99
05/29/2020	472	U.S. BANK	COMM DEV-SQUARESPACE-PO CO ECON RECOV-COVI	APRIL-MAY	2020 EXPENDITURES	242.51.19890.5700	26.00
05/29/2020	472	U.S. BANK	COMM DEV-AMAZON-HUMIDIFIER FILTER-ATTRNY	APRIL-MAY	CITY ATTORNEY	100.51.00300.3000	19.47
05/29/2020	472	U.S. BANK	COMM DEV-AMAZON-VEHICLE BACK UP CAMERA	APRIL-MAY	COMMUNITY DEVELOPMENT	100.52.18400.3000	59.99
05/29/2020	472	U.S. BANK	COMM DEV-DOA-WI BUILDING PERMIT SEALS	APRIL-MAY	COMMUNITY DEVELOPMENT	100.52.18400.3000	499.59
05/29/2020	472	U.S. BANK	COMM DEV-NFPA-NEC 17 CODE BOOK TOOLKIT	APRIL-MAY	COMMUNITY DEVELOPMENT	100.52.18400.3000	144.70
05/29/2020	472	U.S. BANK	COMM DEV-AMAZON-KEYBOARD-MARIA	APRIL-MAY	COMMUNITY DEVELOPMENT	100.52.18400.3000	44.99
05/29/2020	472	U.S. BANK	FD-VERIZON-CELL PHONE CHARGES	APRIL-MAY	FIRE DEPARTMENT	100.52.25270.2203	179.22
05/29/2020	472	U.S. BANK	FD-VERIZON-CELL PHONE CHARGES	APRIL-MAY	AMBULANCE	100.52.25300.2203	293.98
05/29/2020	472	U.S. BANK	FD-KALAHARI-CREDIT	APRIL-MAY	FIRE DEPARTMENT	100.52.25270.5910	149.00-
05/29/2020	472	U.S. BANK	FD-DIRECTV-TV STATION 2	APRIL-MAY	FIRE DEPARTMENT	100.52.25270.2212	58.06
05/29/2020	472	U.S. BANK	FD-DIRECTV-TV STATION 2	APRIL-MAY	AMBULANCE	100.52.25300.2212	58.06
05/29/2020	472	U.S. BANK	FD-DIRECTV-TV STATION 1	APRIL-MAY	FIRE DEPARTMENT	100.52.25270.2212	68.56
05/29/2020	472	U.S. BANK	FD-DIRECTV-TV STATION 1	APRIL-MAY	AMBULANCE	100.52.25300.2212	68.56
05/29/2020	472	U.S. BANK	FD-AMAZON-SHARPIES	APRIL-MAY	FIRE DEPARTMENT	100.52.25270.3001	10.00
05/29/2020	472	U.S. BANK	FD-AMAZON-SHARPIES	APRIL-MAY	AMBULANCE	100.52.25300.5700	10.00
05/29/2020	472	U.S. BANK	FD-LOWES-YARD HOSE CARTS	APRIL-MAY	FIRE DEPARTMENT	100.52.25270.3550	106.66
05/29/2020	472	U.S. BANK	FD-LOWES-YARD HOSE CARTS	APRIL-MAY	AMBULANCE	100.52.25300.3550	106.67
05/29/2020	472	U.S. BANK	FD-SAFETY SIGN INC-TRNG ROAD SIGN	APRIL-MAY	CAPITAL OUTLAY - FIRE	401.57.70220.8501	397.34
05/29/2020	472	U.S. BANK	FD-IMAGE SUPPLY-LABEL TAPE	APRIL-MAY	FIRE DEPARTMENT	100.52.25270.3001	21.15
05/29/2020	472	U.S. BANK	FD-IMAGE SUPPLY-LABEL TAPE	APRIL-MAY	AMBULANCE	100.52.25300.3001	21.15
05/29/2020	472	U.S. BANK	FD-AMAZON-CHARGERS FOR GETAC COMPUTERS	APRIL-MAY	AMBULANCE	100.52.25300.3001	71.97
05/29/2020	472	U.S. BANK	FD-AMAZON-ID BADGE HOLDERS	APRIL-MAY	FIRE DEPARTMENT	100.52.25270.3001	13.49
05/29/2020	472	U.S. BANK	FD-AMAZON-ID BADGE HOLDERS	APRIL-MAY	AMBULANCE	100.52.25300.3001	13.50
05/29/2020	472	U.S. BANK	FD-UPS-RETURN SHIPPING	APRIL-MAY	FIRE DEPARTMENT	100.52.25270.3651	4.32
05/29/2020	472	U.S. BANK	FD-LOWES-WIRE/TOTE/DRAWERS/NUMBER DECALS	APRIL-MAY	AMBULANCE	100.52.25300.3025	297.96
05/29/2020	472	U.S. BANK	FD-MSC-MEDICAL GOWNS-COVID-19	APRIL-MAY	AMBULANCE	100.52.25300.5700	283.15
05/29/2020	472	U.S. BANK	FD-BOUND TREE-FIT TEST SOLUTION-COVID 19	APRIL-MAY	AMBULANCE	100.52.25300.5700	99.16
05/29/2020	472	U.S. BANK	FD-JCAT LAW-SOCIAL MEDIA WEBINAR	APRIL-MAY	FIRE DEPARTMENT	100.52.25270.5910	25.00
05/29/2020	472	U.S. BANK	FD-JCAT LAW-SOCIAL MEDIA WEBINAR	APRIL-MAY	AMBULANCE	100.52.25300.5910	25.00
05/29/2020	472	U.S. BANK	FD-FLEET-LADDER	APRIL-MAY	CAPITAL OUTLAY - FIRE	401.57.70220.8501	169.00
05/29/2020	472	U.S. BANK	FD-LOWES-LADDER	APRIL-MAY	CAPITAL OUTLAY - FIRE	401.57.70220.8501	129.00
05/29/2020	472	U.S. BANK	FD-FIRST TACTICAL-HI VIS JACKETS	APRIL-MAY	FIRE DEPARTMENT	100.52.25270.3652	569.96

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
05/29/2020	472	U.S. BANK	PARKS-AMAZON-SCRAPER BLADES	APRIL-MAY	PARKS DEPARTMENT	100.55.50200.3550	19.88
05/29/2020	472	U.S. BANK	PARKS-HOME DEPOT-FLOORING	APRIL-MAY	PARKS DEPARTMENT	100.55.50200.3550	193.95
05/29/2020	472	U.S. BANK	PARKS-HOME DEPOT-FLOOR LEVELER/TROWELS	APRIL-MAY	PARKS DEPARTMENT	100.55.50200.3550	35.41
05/29/2020	472	U.S. BANK	PARKS-STAMPMAKER-RECEIVED STAMPS	APRIL-MAY	PARK/REC ADMINISTRATION	100.55.50300.3000	90.10
05/29/2020	472	U.S. BANK	PARKS-STAPLES-RECEIVED STAMP	APRIL-MAY	PARK/REC ADMINISTRATION	100.55.50300.3000	12.48
05/29/2020	472	U.S. BANK	PARKS-LOWES-WALL BASE/CAULK GUN/ADHESIVE	APRIL-MAY	PARKS DEPARTMENT	100.55.50200.3550	63.74
05/29/2020	472	U.S. BANK	PARKS-ARIESPRINT-BROCHURE FOR SCULPTURE PAR	APRIL-MAY	PARK/REC ADMINISTRATION	100.55.50300.5931	509.92
05/29/2020	472	U.S. BANK	PARKS-AMAZON-CLIPBOARDS	APRIL-MAY	PARK/REC ADMINISTRATION	100.55.50300.3000	10.99
05/29/2020	472	U.S. BANK	PARKS-FLEET-BASKETBALL NETS	APRIL-MAY	PARKS DEPARTMENT	100.55.50200.3751	23.94
05/29/2020	472	U.S. BANK	PARKS-FLEET-POLYURETHANE/WOOD FINISH/BRUSHE	APRIL-MAY	PARKS DEPARTMENT	100.55.50200.3550	59.27
05/29/2020	472	U.S. BANK	PARKS-COUPLER CLASS/RECEIVER TUBE/HITCH PIN	APRIL-MAY	PARKS DEPARTMENT	100.55.50200.3505	46.47
05/29/2020	472	U.S. BANK	PARKS-FLEET-TRAILER MOVER	APRIL-MAY	PARKS DEPARTMENT	100.55.50200.3750	179.99
05/29/2020	472	U.S. BANK	DPW-AMAZON-SHARPIES/BATTERIES	APRIL-MAY	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3000	45.98
05/29/2020	472	U.S. BANK	DPW-AMAZON-GEL PENS	APRIL-MAY	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3000	14.99
05/29/2020	472	U.S. BANK	DPW-AMAZON-CALCULATOR	APRIL-MAY	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3000	8.99
05/29/2020	472	U.S. BANK	DPW-ZOOM-STANDARD MONTHLY	APRIL-MAY	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3000	15.81
05/29/2020	472	U.S. BANK	MUNI COURT-ZOOM-MNTHLY SUBSCRPT	APRIL-MAY	MUNICIPAL COURT	100.51.20010.5000	15.81
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505	CITY CLERKS OFFICE	100.51.12420.2203	67.46
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505	POLICE DEPARTMENT	100.52.20100.2203	676.27
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505	GENERAL RECREATION	100.55.50490.2203	79.91
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505	FIRE DEPARTMENT	100.52.25270.2203	496.57
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505	AMBULANCE	100.52.25300.2203	177.86
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505	ARTS CENTER	251.55.00375.2203	33.18
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505	MUSEUM GENERAL EXP	241.51.00750.2204	19.80
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505	MISC UNCLASSIFIED GENERAL	100.51.19850.2203	675.60
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505		100.13901	144.83
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505		100.13900	108.58
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505		100.13900	168.87
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505	MUNICIPAL COURT	100.51.20010.2203	36.26
06/08/2020	473	AT & T 5019	MONTHLY PHONE CHARGES	9601074505		100.13910	84.54
06/12/2020	474	VERIZON WIRELESS - NJ	MONTHLY CELL PHONE CHARGES	9855267037	ASSESSOR	100.51.16530.2203	14.32
06/12/2020	474	VERIZON WIRELESS - NJ	MONTHLY CELL PHONE CHARGES	9855267037	CITY CLERKS OFFICE	100.51.12420.2203	89.16
06/12/2020	474	VERIZON WIRELESS - NJ	MONTHLY CELL PHONE CHARGES	9855267037	COMMUNITY MEDIA	232.55.50600.2203	21.05
06/12/2020	474	VERIZON WIRELESS - NJ	MONTHLY CELL PHONE CHARGES	9855267037	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.2203	216.62
06/12/2020	474	VERIZON WIRELESS - NJ	MONTHLY CELL PHONE CHARGES	9855267037	COMMUNITY DEVELOPMENT	100.52.18400.2203	215.19
06/12/2020	474	VERIZON WIRELESS - NJ	MONTHLY CELL PHONE CHARGES	9855267037	INFORMATION TECHNOLOGY	100.51.15540.2203	36.22
06/12/2020	474	VERIZON WIRELESS - NJ	MONTHLY CELL PHONE CHARGES	9855267037	PARKS DEPARTMENT	100.55.50200.2203	76.48
06/12/2020	474	VERIZON WIRELESS - NJ	MONTHLY CELL PHONE CHARGES	9855267037	COMPTROLLER-TREASURER	100.51.14520.2203	48.40
06/22/2020	475	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT - PARKS	10117338	PARK/REC ADMINISTRATION	100.55.50300.1960	1,043.53
06/22/2020	475	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT - POLICE CSO	10117338	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.1960	483.00

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
06/22/2020	475	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT - CROSSING GUARDS	10117338	POLICE DEPARTMENT	100.52.20100.1960	894.03
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	DPW - INELIGIBLE	100.53.30398.2202	534.02
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	DPW - ELIGIBLE	100.53.30397.2202	30,915.88
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	DPW - ELIGIBLE	100.53.30397.2209	1,932.98
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	SWIMMING POOL EXP	100.55.50421.2200	175.82
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	GENERAL RECREATION	100.55.50490.2200	3,067.69
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	WILLETT ICE ARENA	249.55.50450.2200	2,417.35
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	FIRE DEPARTMENT	100.52.25270.2200	877.85
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	AMBULANCE	100.52.25300.2200	877.84
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	ARTS CENTER	251.55.00375.2200	90.66
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	MUSEUM GENERAL EXP	241.51.00750.2204	98.08
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	POLICE FACILITY	100.52.20105.2200	6,446.79
06/23/2020	476	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	2973188163	1466 WATER ST	410.56.00650.2200	196.18
06/03/2020	11438	PORTAGE COUNTY TREASURE	JAIL SURCHARGE	MAY 2020		100.24540	1,441.61
06/03/2020	11438	PORTAGE COUNTY TREASURE	DRIVER IMPROVEMENT SURCHARGES	MAY 2020		100.24540	1,943.48
06/03/2020	11438	PORTAGE COUNTY TREASURE	IGNITION INTERLOCK DEVICE SURCHARGE	MAY 2020		100.24540	300.00
06/03/2020	11439	STATE OF WI COURT FINES &	MUNI COURT	MAY 2020		100.24530	707.83
06/03/2020	11439	STATE OF WI COURT FINES &	PENALTY SURCHARGE	MAY 2020		100.24530	2,146.66
06/03/2020	11439	STATE OF WI COURT FINES &	DRIVER IMPROV SURCHARGE	MAY 2020		100.24530	1,758.67
06/03/2020	11439	STATE OF WI COURT FINES &	CRIME LAB & DRUG ENF SURCHARGE	MAY 2020		100.24530	1,880.37
06/03/2020	11439	STATE OF WI COURT FINES &	SAFE RIDE PROGRAM	MAY 2020		100.24530	450.00
06/03/2020	11440	VILLAGE OF PLOVER	MUNI COURT FINES	MAY 2020		100.24520	2,734.35
06/08/2020	11441	STEVENS POINT AREA CATHO	RESTITUTION PYMT-MELISSA CLENDENNING (PARTIAL	CLENDENNI		100.45.20012.51	150.00
06/08/2020	11442	STEVENS POINT SEWERAGE D	BUILD AMERICA BOND INTEREST REBATE	BAB REBAT		100.24410	13,176.46
06/16/2020	11443	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	JULY 2020		898.21904	443.65
06/16/2020	11443	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	JULY 2020		898.21531	1,655.90
06/16/2020	11443	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	JULY 2020	AMBULANCE	100.52.25300.1920	1.14
06/16/2020	11443	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	JULY 2020		100.13900	381.44
06/16/2020	11443	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	JULY 2020		100.13901	420.58
06/16/2020	11443	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	JULY 2020		100.13910	7.99
06/24/2020	11444	FALL LINE OUTFITTERS LLC	COVID-19 GRANT	COVID-19 G	OTHER GENERAL GOVERNMENT	100.51.19900.5625	725.00
06/24/2020	11445	HAWAIIAN TANNING STUDIO	COVID-19 GRANT	COVID-19 G	OTHER GENERAL GOVERNMENT	100.51.19900.5625	1,200.00
06/24/2020	11446	PORTAGE CTY REGISTER OF D	RESOLUTION-REZONE DOOTLITTLE AVE	862499	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
06/24/2020	11446	PORTAGE CTY REGISTER OF D	RESOLUTION-COND USE PERMIT-3421 CHURCH ST	862500	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
06/24/2020	11446	PORTAGE CTY REGISTER OF D	RESOLUTION-COND USE PERMIT-516 FRANKLIN ST	862501	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
06/24/2020	11446	PORTAGE CTY REGISTER OF D	RESOLUTION-COND USE PERMIT-600 MARIA DR	862502	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
06/24/2020	11446	PORTAGE CTY REGISTER OF D	RESOLUTION-COND USE PERMIT-1800 EAST AVE	862503	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
06/24/2020	11446	PORTAGE CTY REGISTER OF D	RESOLUTION-REZON 3041 MICHIGAN AVE	862504	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
06/26/2020	11447	STANDARD INSURANCE COMP	INSURANCE PREMIUM	JUNE 2020		898.21907	323.75
06/26/2020	11447	STANDARD INSURANCE COMP	INSURANCE PREMIUM	JUNE 2020		100.13945	18.50

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
06/26/2020	11447	STANDARD INSURANCE COMP	INSURANCE PREMIUM	JUNE 2020		100.13901	49.95
06/26/2020	11447	STANDARD INSURANCE COMP	INSURANCE PREMIUM	JUNE 2020		100.13910	3.70
06/26/2020	11447	STANDARD INSURANCE COMP	INSURANCE PREMIUM	JUNE 2020	AMBULANCE	100.52.25300.1920	1.85
06/30/2020	11448	SCAFFIDI MOTORS INC	2020 FORD EXPLORER POLICE INTERCEPTOR VIN1FM5	208284	CAPITAL OUTLAY - POLICE	401.57.70321.8210	33,697.50
06/05/2020	171872	BUSHMAN ELECTRIC CRANE &	FIX ELECTRICAL CORD - FIRE STATION #1	31571	FIRE DEPARTMENT	100.52.25270.3550	36.00
06/05/2020	171872	BUSHMAN ELECTRIC CRANE &	FIX ELECTRICAL CORD - FIRE STATION #1	31571	AMBULANCE	100.52.25300.3550	36.00
06/05/2020	171873	GREAT LAKES TESTING INC	2020 LADDER TESTING	107375	FIRE DEPARTMENT	100.52.25270.3651	1,020.00
06/05/2020	171874	JEFFERSON FIRE & SAFETY IN	HELMET	IN118402	CAPITAL OUTLAY - FIRE	401.57.70220.8512	290.00
06/05/2020	171875	COMMON SCHOOL FUND	DRUG CASH - C19-02567	C19-02567		823.21100	59.00
06/05/2020	171876	COMPLETE OFFICE OF WI INC	SMALL BINDER CLIPS, FACIAL TISSUE, PRINTER CARTRI	659053	POLICE DEPARTMENT	100.52.20100.3001	28.67
06/05/2020	171876	COMPLETE OFFICE OF WI INC	9" PAPER PLATES	663960	POLICE DEPARTMENT	100.52.20100.3001	14.47
06/05/2020	171876	COMPLETE OFFICE OF WI INC	PRINTER CARTRIDGE	664157	POLICE DEPARTMENT	100.52.20100.3001	102.59
06/05/2020	171876	COMPLETE OFFICE OF WI INC	STAPLER, LEGAL PADS, POST IT NOTES	664772	POLICE DEPARTMENT	100.52.20100.3001	110.31
06/05/2020	171876	COMPLETE OFFICE OF WI INC	20 CASES OF COPY PAPER	666298	POLICE DEPARTMENT	100.52.20100.3001	610.00
06/05/2020	171877	DIGITAL-ALLY	BODY CAMERA STANDARD BATTERY COVER	1112249	POLICE DEPARTMENT	100.52.20100.3606	225.00
06/05/2020	171878	NASSCO INC	SCOTT TOWELS, 3-IN-1 FLOOR CLEANER	S2625237.00	POLICE FACILITY	100.52.20105.3550	95.67
06/05/2020	171879	NORTHWAY COMMUNICATION	EAR PIECES	111977	POLICE DEPARTMENT	100.52.20100.2913	70.00
06/05/2020	171880	PALMS, JEFFREY L	MAINTENANCE SERVICES AT SPPD/933 MICHIGAN AVE	MAINT 0506	POLICE FACILITY	100.52.20105.2922	407.00
06/05/2020	171881	PETTY CASH	SPECIAL VOUCHER REIMB - CI EXPENSES	VCR 1130	MEG - DRUG ENFORCEMENT OPER	228.52.20128.5962	4,420.00
06/05/2020	171882	STAR BUSINESS MACHINES IN	MAINT AGREEMENT - KYOCERA TASKALFA 3510i S/N 11	526202M	POLICE DEPARTMENT	100.52.20100.2932	143.53
06/05/2020	171883	TRI-TECH FORENSICS INC	ZIPLOCK BAGS, EVIDENCE SEALING TAPE, GUN BOX, RI	260122	POLICE DEPARTMENT	100.52.20100.3003	178.97
06/05/2020	171883	TRI-TECH FORENSICS INC	EVIDENCE SUPPLIES	269378	POLICE DEPARTMENT	100.52.20100.3003	555.74
06/12/2020	171884	1ST AYD CORPORATION	ALCOHOL WIPES	PS1365566	DPW - ELIGIBLE	100.53.30397.3008	223.27
06/12/2020	171885	A.M. LEONARD INC	LITTER PICKERS	CI20018297	FORESTRY DEPARTMENT	100.56.50100.3758	81.52
06/12/2020	171886	A+ DOORS LLC	FIX STADIUM DOOR	10169	PARKS DEPARTMENT	100.55.50200.2922	109.00
06/12/2020	171887	ABR EMPLOYMENT SERVICES	RECRUITMENT/TESTING	204411	OTHER GENERAL GOVERNMENT	100.51.19900.5002	240.00
06/12/2020	171888	AECOM TECHNICAL SERVICES	BUSINESS 51 PLANNING STUDY	2000363835	CAPITAL OUTLAY- ROAD MAINT	401.57.70850.8765	14,960.86
06/12/2020	171888	AECOM TECHNICAL SERVICES	REMEDIAL ACTION-MID-STATE FINAL INVOICE	2000365647	COMMUNITY DEVELOPMENT PURCH	416.57.70900.5000	731.04
06/12/2020	171889	ANGEL FLORAL & DESIGNS IN	ANNUAL FLOWERS	3082	FORESTRY DEPARTMENT	100.56.50100.4511	1,161.00
06/12/2020	171890	ARAMARK UNIFORM SERVICES	TOWEL SERVICE	0017887889	WILLETT ICE ARENA	249.55.50450.3551	51.12
06/12/2020	171890	ARAMARK UNIFORM SERVICES	UNIFORMS	1788827091	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	157.16
06/12/2020	171891	ASCENSION ST MICHAEL'S HO	RANDOM TESTING	156876	OTHER GENERAL GOVERNMENT	100.51.19900.2100	120.00
06/12/2020	171891	ASCENSION ST MICHAEL'S HO	RANDOM TESTING	156882	OTHER GENERAL GOVERNMENT	100.51.19900.2100	67.00
06/12/2020	171892	BADGER PLASTICS & SUPPLY I	PLEXI GLASS SHIELD-COVID-19	0265178	2020 EXPENDITURES	242.51.19890.5700	130.00
06/12/2020	171893	BEAVER OF WISCONSIN	PRESSURE WASHER SOAP	101985	DPW - ELIGIBLE	100.53.30397.3550	371.25
06/12/2020	171894	CANDLEWOOD PROPERTY MG	MAINTENACE EXPENSES- 1466 WATER ST	INV DATED	1466 WATER ST	410.56.00650.2922	2,577.40
06/12/2020	171895	CENTRAL WISCONSIN AUTO P	FILTERS	518538	DPW - ELIGIBLE	100.53.30397.3501	41.52
06/12/2020	171895	CENTRAL WISCONSIN AUTO P	HYD FILTER	519166	DPW - ELIGIBLE	100.53.30397.3501	27.55
06/12/2020	171896	CENTRAL WISCONSIN SECURI	PARK SECURITY 5/2-5/31/2020	0001-2020	PARKS DEPARTMENT	100.55.50200.2950	1,464.00
06/12/2020	171897	COMPLETE OFFICE OF WI INC	MASKS-CLOTH-COVID-19	665416	2020 EXPENDITURES	242.51.19890.5700	162.50

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
06/12/2020	171897	COMPLETE OFFICE OF WI INC	PENS FOR COUNTER - COVID-19	666113	2020 EXPENDITURES	242.51.19890.5700	9.02
06/12/2020	171897	COMPLETE OFFICE OF WI INC	KLEENEX	669794	OTHER GENERAL GOVERNMENT	100.51.19900.3013	97.08
06/12/2020	171898	COOPER OIL INC	CAR WASH CHARGES MAY 2020	CAR WASH	FLEET MAINTENANCE	100.53.30233.3508	9.00
06/12/2020	171898	COOPER OIL INC	KEROSENSE CHARGES MAY 2020	KEROSENE	FLEET MAINTENANCE	100.53.30233.3401	57.69
06/12/2020	171899	CUMMINS SALES AND SERVIC	LIGHT BULB	F9-19517	DPW - ELIGIBLE	100.53.30397.3550	25.46
06/12/2020	171900	DALCO	DISINFECTANT CLEANER-COVID-19	3608925	2020 EXPENDITURES	242.51.19890.5700	63.18
06/12/2020	171901	DATCP	WEIGHTS & MEASURES CHARGES	115-0000017	COMMUNITY DEVELOPMENT	100.52.18400.2931	11,200.00
06/12/2020	171902	DIETRICH VANDERWAAL SC	OUTSIDE LEGAL COUNSEL	2139	OTHER GENERAL GOVERNMENT	100.51.19900.2903	3,680.00
06/12/2020	171903	EMPLOYEE RESOURCE CENTE	EAP MAY 2020	0520-5023	OTHER GENERAL GOVERNMENT	100.51.19900.2150	661.20
06/12/2020	171904	ESSER GLASS	WINDOW REPLACEMENT PFIFFNER RESTROOM	36451	PARKS DEPARTMENT	100.55.50200.5855	702.50
06/12/2020	171904	ESSER GLASS	SECURITY WINDOW	36460	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	945.00
06/12/2020	171904	ESSER GLASS	SECURITY GLASS TREAS OFC	36473	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	1,570.00
06/12/2020	171904	ESSER GLASS	SECURITY GLASS CLK	36474	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	1,470.00
06/12/2020	171905	FASTENAL COMPANY	DIGGERS HOTLINE PAINT	WISTE25841	DPW - INELIGIBLE	100.53.30398.2210	220.15
06/12/2020	171905	FASTENAL COMPANY	HAND TOWELS	WISTE25854	DPW - ELIGIBLE	100.53.30397.3550	227.60
06/12/2020	171905	FASTENAL COMPANY	DAWN DISH SOAP	WISTE25858	DPW - ELIGIBLE	100.53.30397.8700	239.33
06/12/2020	171905	FASTENAL COMPANY	EAR PLUGS	WISTE25874	PARKS DEPARTMENT	100.55.50200.3008	283.44
06/12/2020	171906	FELTZ LUMBER CO INC	REC OFFICE COUNTER TOP FOR SERVICE WINDOW	51251	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	330.40
06/12/2020	171906	FELTZ LUMBER CO INC	LUMBER FOR REC WINDOW	52044	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	89.32
06/12/2020	171906	FELTZ LUMBER CO INC	REC CENTER OFFICE REPAIR	52304	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	132.51
06/12/2020	171906	FELTZ LUMBER CO INC	LUMBER FOR REC WINDOW	52310	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	21.08
06/12/2020	171906	FELTZ LUMBER CO INC	WOOD FOR REC WINDOW	52363	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	301.83
06/12/2020	171906	FELTZ LUMBER CO INC	WOOD FOR REC WINDOW	52385	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	78.98
06/12/2020	171906	FELTZ LUMBER CO INC	PLYWOOD-REC WINDOW	52567	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	17.25
06/12/2020	171907	FORWARD APPRAISAL LLC	CITY CNTR ASSESMENT SERVICES	0079	ASSESSOR	100.51.16530.2901	4,500.00
06/12/2020	171908	FRANK'S HARDWARE	WOOD GLUE/DOWEL	A526711	PARKS DEPARTMENT	100.55.50200.3550	14.68
06/12/2020	171908	FRANK'S HARDWARE	PLEXI GLASS-COVID-19	A527894	2020 EXPENDITURES	242.51.19890.5700	245.77
06/12/2020	171908	FRANK'S HARDWARE	PVC CAP/PLUG	A528348	FLEET MAINTENANCE	100.53.30233.3501	34.47
06/12/2020	171908	FRANK'S HARDWARE	PVC FITTINGS	A528487	PARKS DEPARTMENT	100.55.50200.5754	19.05
06/12/2020	171908	FRANK'S HARDWARE	FLEXIBLE COUPLING	A528510	FLEET MAINTENANCE	100.53.30233.3501	15.19
06/12/2020	171908	FRANK'S HARDWARE	WATER WELD	A529284	SWIMMING POOL EXP	100.55.50421.3550	14.98
06/12/2020	171908	FRANK'S HARDWARE	SNAP LINKS	A529617	PARKS DEPARTMENT	100.55.50200.3550	37.10
06/12/2020	171908	FRANK'S HARDWARE	IRRIGATION PARTS	A529751	PARKS DEPARTMENT	100.55.50200.5754	14.84
06/12/2020	171908	FRANK'S HARDWARE	TOILET PART	A529853	PARKS DEPARTMENT	100.55.50200.5754	12.90
06/12/2020	171908	FRANK'S HARDWARE	FIRE HOSE NOZZLE	B469924	PARKS DEPARTMENT	100.55.50200.5754	19.12
06/12/2020	171908	FRANK'S HARDWARE	FASTENERS-COVID-19	B470619	2020 EXPENDITURES	242.51.19890.5700	26.03
06/12/2020	171908	FRANK'S HARDWARE	IRRIGATION SUPPLIES	B471113	PARKS DEPARTMENT	100.55.50200.5754	54.40
06/12/2020	171908	FRANK'S HARDWARE	STAPLES	B471759	FORESTRY DEPARTMENT	100.56.50100.3758	11.79
06/12/2020	171908	FRANK'S HARDWARE	FLOOR BASE	B471764	PARKS DEPARTMENT	100.55.50200.3550	27.98
06/12/2020	171908	FRANK'S HARDWARE	PAINT/WATER WELD	B472131	SWIMMING POOL EXP	100.55.50421.3550	9.73

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
06/12/2020	171908	FRANK'S HARDWARE	PAD LOCK	B472504	PARKS DEPARTMENT	100.55.50200.3550	15.19
06/12/2020	171909	GRAYBAR ELECTRIC COMPAN	LIGHT FIXTURES	9315723245	PARKS DEPARTMENT	100.55.50200.5753	144.68
06/12/2020	171910	GREZENSKI FOREST PRODUC	PLAY GROUND CHIPS	0527202	PARKS DEPARTMENT	100.55.50200.3751	1,715.00
06/12/2020	171911	HAAS SONS INC	2020 STREET IMPROVEMENT PRJ	ST IMPROV	CAPITAL OUTLAY- ROAD MAINT	401.57.70850.8703	284,495.76
06/12/2020	171912	HALL, SUE	MULCH/ANNUALS/SHRUBS/EVERGREEN TREE-DOG PAR	INV DATED	MISC UNCLASSIFIED GENERAL	100.51.19850.5016	81.25
06/12/2020	171913	HOLTZ INDUSTRIES INC	CART TIPPER/RL GARBAGE TRK	562872	DPW - ELIGIBLE	100.53.30397.3501	1,557.00
06/12/2020	171914	HORST DISTRIBUTING INC	SWITCH & SOLENOID	84036-000	FLEET MAINTENANCE	100.53.30233.3501	54.50
06/12/2020	171915	J & J TRANSPLANT AQUATIC N	PRAIRIE PLANTS	110785	FORESTRY DEPARTMENT	100.56.50100.4511	490.00
06/12/2020	171916	LABLANCS SOUTH SIDE MOTO	BLOWER	0126916	FORESTRY DEPARTMENT	100.56.50100.3758	125.95
06/12/2020	171917	M3 INSURANCE SOLUTIONS IN	HEALTH PLAN ADMINISTRATION	47868	MISC UNCLASSIFIED GENERAL	650.51.00850.5000	6,365.50
06/12/2020	171918	MENARDS	WALL ANGLE/CROSS TAPE	25747	PARKS DEPARTMENT	100.55.50200.3505	25.14
06/12/2020	171919	NORTHWEST PETROLEUM SR	FUEL PUMP MAINT	73511	MISC UNCLASSIFIED GENERAL	212.51.00850.5999	615.00
06/12/2020	171920	OLSZEWSKI FLOORING	POOL TILE REPAIR	INV DATED	SWIMMING POOL EXP	100.55.50421.2926	500.00
06/12/2020	171921	O'REILLY AUTO PARTS	FILTERS	2325-496665	DPW - ELIGIBLE	100.53.30397.3501	197.09
06/12/2020	171921	O'REILLY AUTO PARTS	AIR FILTERS	2325-496666		100.16100	38.24
06/12/2020	171921	O'REILLY AUTO PARTS	CREDIT	2325-496699	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.3501	25.00-
06/12/2020	171921	O'REILLY AUTO PARTS	COOLANT ADDITIVE	2325-496702	FIRE DEPARTMENT	100.52.25270.3501	4.79
06/12/2020	171921	O'REILLY AUTO PARTS	DOUBLE SIDED TAPE	2325-496776	DPW - ELIGIBLE	100.53.30397.3501	37.84
06/12/2020	171921	O'REILLY AUTO PARTS	COOLANT TREATMENT	2325-496782	DPW - ELIGIBLE	100.53.30397.3501	4.79
06/12/2020	171921	O'REILLY AUTO PARTS	FILTERS	2325-496894	DPW - ELIGIBLE	100.53.30397.3501	26.39
06/12/2020	171921	O'REILLY AUTO PARTS	WIPER BLADES	2325-496942		100.16100	114.55
06/12/2020	171921	O'REILLY AUTO PARTS	BATTERY	2325-496950	FIRE DEPARTMENT	100.52.25270.3501	69.23
06/12/2020	171921	O'REILLY AUTO PARTS	SPRAY GREASE	2325-496956		100.16100	77.88
06/12/2020	171921	O'REILLY AUTO PARTS	HAND WIPES	2325-496962	DPW - ELIGIBLE	100.53.30397.3550	25.98
06/12/2020	171921	O'REILLY AUTO PARTS	FILTERS	2325-497560		100.16100	124.52
06/12/2020	171921	O'REILLY AUTO PARTS	AIR FILTERS	2325-497972		100.16100	104.38
06/12/2020	171922	PATRIOT 2000 INC	SAW BLADES	A11075	DPW - ELIGIBLE	100.53.30397.3505	1,255.00
06/12/2020	171923	PORTAGE COUNTY GAZETTE	PUBLICATIONS	00054708-03	OTHER GENERAL GOVERNMENT	100.51.19900.5151	31.62
06/12/2020	171923	PORTAGE COUNTY GAZETTE	MAY PUBLICATIONS	00054708-05	OTHER GENERAL GOVERNMENT	100.51.19900.5151	949.53
06/12/2020	171923	PORTAGE COUNTY GAZETTE	ADV FOR BIDS	05517023	PARK/REC ADMINISTRATION	100.55.50300.5000	222.30
06/12/2020	171923	PORTAGE COUNTY GAZETTE	ADV FOR BIDS	05517024	PARK/REC ADMINISTRATION	100.55.50300.5000	208.05
06/12/2020	171924	PRECISE DRY WALL AND PLAS	DRYWALL-NEW CONFERENCE ROOM	06.10.2020	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	600.00
06/12/2020	171925	RAMAKER & ASSOCIATES INC	POOL FILTER PRJ 100% INSPECTION	86722	CAPITAL OUTLAY - PARKS	401.57.70620.8927	960.00
06/12/2020	171926	RASMUSSEN PLUMBING & HEA	ZENOFF IRRIGATION REPAIR	MHD-5839	CAPITAL OUTLAY - PARKS	401.57.70620.8729	1,522.18
06/12/2020	171926	RASMUSSEN PLUMBING & HEA	IRRIGATION PARTS	WO-4704	PARKS DEPARTMENT	100.55.50200.5754	457.64
06/12/2020	171927	RIESTERER & SCHNELL INC	BRACKET	1762922	FLEET MAINTENANCE	100.53.30233.3501	6.26
06/12/2020	171928	SCAFFIDI MOTORS INC	REPAIR GARBAGE TRUCK #852	180031	FLEET MAINTENANCE	100.53.30233.2912	2,226.82
06/12/2020	171928	SCAFFIDI MOTORS INC	WHEEL NUT COVER	279149	POLICE DEPARTMENT	100.52.20100.3501	68.09
06/12/2020	171928	SCAFFIDI MOTORS INC	DOOR LOCK REPAIR PD 404	796783	FLEET MAINTENANCE	100.53.30233.2912	887.73
06/12/2020	171929	SCHILLING SUPPLY COMPANY	GLASS CLEANER/NITRILE GLOVES	776145-00		100.16100	34.38

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06/12/2020	171929	SCHILLING SUPPLY COMPANY	GLASS CLEANER/NITRILE GLOVES	776145-00	DPW - ELIGIBLE	100.53.30397.3008	106.71
06/12/2020	171930	SHERWIN-WILLIAMS CO, THE	PAINT	0315-7164-9	PARKS DEPARTMENT	100.55.50200.3505	75.16
06/12/2020	171930	SHERWIN-WILLIAMS CO, THE	PAINT	9256-8	PARKS DEPARTMENT	100.55.50200.3505	63.46
06/12/2020	171930	SHERWIN-WILLIAMS CO, THE	PAINT	9824-3	PARKS DEPARTMENT	100.55.50200.3505	44.20
06/12/2020	171931	SHORT ELLIOT HENDRICKSON	TAP GRANT LABOR EXP	385593	CAPITAL - DPW/ENGINEERING	100.57.70311.8943	4,018.84
06/12/2020	171931	SHORT ELLIOT HENDRICKSON	TRAFFIC STUDY FEE	385594	CAPITAL - DPW/ENGINEERING	100.57.70311.8943	3,200.00
06/12/2020	171932	SHULFER SPRINKLERS & LAND	DOWNTOWN MAINTENCE SQUARE MAY 2020	47953	DOWNTOWN MAINTENANCE	100.53.30635.5752	2,075.00
06/12/2020	171932	SHULFER SPRINKLERS & LAND	DOWNTOWN MAINTENANCE JUNE 2020	48148	DOWNTOWN MAINTENANCE	100.53.30635.5752	2,075.00
06/12/2020	171933	SPECTRA PRINT	BUSINESS CARDS (DJ/ADAM)	190052	COMMUNITY DEVELOPMENT	100.52.18400.3000	50.00
06/12/2020	171934	STANTEC CONSULTING SERVI	BROWNFIELD ASSESSMENT GRANT	1615610	4TH AVE SOIL REMEDIATION	222.53.30664.5810	585.00
06/12/2020	171934	STANTEC CONSULTING SERVI	BROWNFIELD ASSESSMENT GRANT	1615631	4TH AVE SOIL REMEDIATION	222.53.30664.5810	15,823.22
06/12/2020	171934	STANTEC CONSULTING SERVI	BROWNFIELD ASSESSMENT GRANT	1662195	4TH AVE SOIL REMEDIATION	222.53.30664.5810	1,189.00
06/12/2020	171934	STANTEC CONSULTING SERVI	BROWNFIELD ASSESSMENT GRANT	1662201	4TH AVE SOIL REMEDIATION	222.53.30664.5810	11,474.84
06/12/2020	171935	STAR BUSINESS MACHINES IN	COPIER MAINTENANCE AGREEMENT 1/3-4/2/2020	403203M	MUNICIPAL COURT	100.51.20010.3000	156.25
06/12/2020	171936	STATE BAR OF WISCONSIN - 1	STATE BAR DUES 2020	INV DATED	CITY ATTORNEY	100.51.00300.3202	511.00
06/12/2020	171937	STEVENS POINT WATER AND	ROGERS ST & CENTERPOINT	10896162 5/	GENERAL RECREATION	100.55.50490.2204	41.94
06/12/2020	171938	T2 SYSTEMS INC	ROVR SERVICES-MAY 2020	R013282	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.5621	95.00
06/12/2020	171939	TAPCO	SIGNAL PARTS	I669511	DPW - ELIGIBLE	100.53.30397.2301	1,590.95
06/12/2020	171940	TRIG'S	MASK CONTAINERS-COVID-19	00054842	2020 EXPENDITURES	242.51.19890.5700	20.25
06/12/2020	171940	TRIG'S	BIRTHDAY PARTY SODA	0081544	WILLETT ICE ARENA	249.55.50450.3450	3.98
06/12/2020	171941	UPS	MAILING OF DOCUMENTS	648VX4210	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3009	23.39
06/12/2020	171942	VANDEWALLE & ASSOCIATES I	DOWNTOWN MASTER PLANS	202005022	DEVELOPMENT PROJECTS & PLAN	415.51.19853.5007	89.73
06/12/2020	171942	VANDEWALLE & ASSOCIATES I	DOWNTOWN MASTER PLANS	202005022	DEVELOPMENT PROJECTS & PLAN	416.51.19853.5007	59.41
06/12/2020	171942	VANDEWALLE & ASSOCIATES I	DOWNTOWN MASTER PLANS	202005022	CAPITAL - GENERAL CITY	100.57.70140.5000	93.36
06/12/2020	171943	WAAO	WAAO DUES-SHARON PATOKA	INV DATED	ASSESSOR	100.51.16530.3200	60.00
06/12/2020	171943	WAAO	WAAO DUES- SANDY KRATZKE	INV DATED	ASSESSOR	100.51.16530.3200	60.00
06/12/2020	171944	WAUSAU CHEMICAL CORPORA	POOL CHEMICAL	INV-306085	SWIMMING POOL EXP	100.55.50421.3756	1,103.35
06/12/2020	171945	WI DEPT OF NATURAL RESOU	TECHNICAL ASSIST FEE-BELKE-BRRTS#02-50-582254	INV DATED	MISC UNCLASSIFIED GENERAL	420.51.19850.5000	350.00
06/12/2020	171945	WI DEPT OF NATURAL RESOU	TECHNICAL ASSIST FEE-CENTERPOINT BRRTS#02-50-58	INV DATED	MISC UNCLASSIFIED GENERAL	420.51.19850.5000	350.00
06/12/2020	171945	WI DEPT OF NATURAL RESOU	TECHNICAL ASSIST FEE-PORTAGE BRRTS#02-50-583832	INV DATED	MISC UNCLASSIFIED GENERAL	420.51.19850.5000	350.00
06/12/2020	171946	WORZELLAS POINT SUPPLY LL	BATHROOM CLEANER/WIPES	63170	GENERAL RECREATION	100.55.50490.3551	72.31
06/12/2020	171947	ZBLEWSKI BROS LLC	SPRING TREE PLANTING/STUMP GRINDING	28040	FORESTRY DEPARTMENT	100.56.50100.5925	14,462.60
06/17/2020	171948	COOPER OIL INC	BULK GAS/DIESEL	279767		100.16100	11,855.13
06/17/2020	171948	COOPER OIL INC	BULK GAS/DIESEL	279810		100.16100	12,900.12
06/19/2020	171949	ASCENSION ST MICHAEL'S HO	ETOH BLOOD DRAWS (C20-03189, C20-03649, C20-03530,	SPPD 06/01/	POLICE DEPARTMENT	100.52.20100.5600	343.85
06/19/2020	171950	CALLYO 2009 CORP	ADD FOUR LINES TO CALLYO MOBILE SOFTWARE	A13221	POLICE DEPARTMENT	100.52.20100.5611	600.00
06/19/2020	171951	CHARTER COMMUNICATIONS -	SPECTRUM BUSINESS TV	0469636060	POLICE DEPARTMENT	100.52.20100.2212	81.35
06/19/2020	171952	COMPLETE OFFICE OF WI INC	WIPES, MARKERS, BINDER CLIPS	575469	POLICE DEPARTMENT	100.52.20100.3001	40.82
06/19/2020	171952	COMPLETE OFFICE OF WI INC	COVID 19, HAND SANITIZER	638732	2020 EXPENDITURES	242.51.19890.5700	195.00
06/19/2020	171952	COMPLETE OFFICE OF WI INC	9" PAPER PLATES	644664	POLICE DEPARTMENT	100.52.20100.3001	57.88

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06/19/2020	171953	FRANK'S HARDWARE	REPAIRS TO CHIEF'S TOILET	A528334	POLICE FACILITY	100.52.20105.3550	26.49
06/19/2020	171953	FRANK'S HARDWARE	METAL EPOXY PUTTY - MEN'S BATHROOM	B471091	POLICE FACILITY	100.52.20105.3550	14.23
06/19/2020	171954	INFOBUREAU SERVICES INC	CREDIT CHECK FOR STACEY SPREDA	4217	POLICE DEPARTMENT	100.52.20100.5921	15.00
06/19/2020	171955	LEXIPOL LLC	ANNUAL LAW ENFOR POLICY MANUAL& DAILY TRAININ	INV2672	POLICE DEPARTMENT	100.52.20100.5705	9,261.00
06/19/2020	171956	NASSCO INC	HAND SOAP	S2544885.00	POLICE FACILITY	100.52.20105.3550	58.32
06/19/2020	171957	ORLIKOWSKI, ANNE	CLEANING SERVICES - SPPD - 933 MICHIGAN AVE	062020	POLICE FACILITY	100.52.20105.2922	1,500.00
06/19/2020	171958	PORTAGE COUNTY TREASURE	RANGE ELECTRIC - JANUARY 2020	20295	POLICE DEPARTMENT	100.52.20100.2200	24.83
06/19/2020	171958	PORTAGE COUNTY TREASURE	TRAINING REIMB - PERSONAL AND PROF. BREAKTHRO	21316	POLICE DEPARTMENT	100.52.20100.5907	420.00
06/19/2020	171959	STREICHER'S	AMMUNITION	I1434479	POLICE DEPARTMENT	100.52.20100.3609	455.10
06/19/2020	171960	UNIFORM SHOPPE OF GRN BA	BADGE - K-9 - SILVER - SAFETY	299555	POLICE DEPARTMENT	100.52.20100.3801	101.95
06/19/2020	171960	UNIFORM SHOPPE OF GRN BA	SMITH - VEST FOR OFFICER SMITH	299709	POLICE DEPARTMENT	100.52.20100.3603	799.00
06/19/2020	171960	UNIFORM SHOPPE OF GRN BA	SMITH - VEST FOR OFFICER SMITH	299709	BULLET PROOF VEST GRANT	236.52.00113.5000	405.50
06/19/2020	171960	UNIFORM SHOPPE OF GRN BA	HONOR GUARD UNIFORM - SMITH (CITY IS TAX EXEMPT	299711	POLICE DEPARTMENT	100.52.20100.3801	340.75
06/19/2020	171961	VERIZON WIRELESS - NJ	PARKING ENFORCEMENT - CELL PHONES	9855771419	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.2203	48.31
06/19/2020	171961	VERIZON WIRELESS - NJ	PFC PRESIDENT - CELL PHONE	9855771419	POLICE & FIRE COMMISSION	100.51.21110.2203	15.65
06/19/2020	171961	VERIZON WIRELESS - NJ	POLICE DEPT - CELL PHONES	9855771419	POLICE DEPARTMENT	100.52.20100.2203	687.45
06/19/2020	171961	VERIZON WIRELESS - NJ	PARKING ENFORCEMENT - DATA CHARGES/TOUGHBOO	9855771420	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.2203	10.02
06/19/2020	171961	VERIZON WIRELESS - NJ	POLICE DEPT - DATA CHARGES/SQUAD LAPTOPS	9855771420	POLICE DEPARTMENT	100.52.20100.2203	446.47
06/19/2020	171962	ADVANCED PHYSICAL THERAP	JOB FIT TESTS - BROWN & MOLLEN	051220SPFI	FIRE DEPARTMENT	100.52.25270.5911	140.00
06/19/2020	171962	ADVANCED PHYSICAL THERAP	JOB FIT TESTS - BROWN & MOLLEN	051220SPFI	AMBULANCE	100.52.25300.5911	140.00
06/19/2020	171963	ATLAS OUTFITTERS	FLOTATION SUITS/COLD WEATHER EXPOSURE SUITS (2	14038	CAPITAL OUTLAY - FIRE	401.57.70220.8501	963.00
06/19/2020	171964	BATTERIES PLUS	AA & AAA BATTERIES	P27437939	FIRE DEPARTMENT	100.52.25270.3651	18.00
06/19/2020	171964	BATTERIES PLUS	AA & AAA BATTERIES	P27437939	AMBULANCE	100.52.25300.3025	18.00
06/19/2020	171965	COMPLETE CONTROL INC	REPAIRS TO FIRE STATION #1 AIR CONDITIONING	SRVCE0402	FIRE DEPARTMENT	100.52.25270.3550	1,180.50
06/19/2020	171965	COMPLETE CONTROL INC	REPAIRS TO FIRE STATION #1 AIR CONDITIONING	SRVCE0402	AMBULANCE	100.52.25300.3550	1,180.50
06/19/2020	171966	DALCO	COVID-19, HAND SANITIZER	3622274	2020 EXPENDITURES	242.51.19890.5700	167.02
06/19/2020	171967	FLEISNER, DUSTIN J	TUITION REIMB - CRITICAL CARE PARAMEDIC REFRESH	TUITION202	AMBULANCE	100.52.25300.5912	100.30
06/19/2020	171968	FRANK'S HARDWARE	TOOLS/SUPPLIES FOR TECH RESCUE REPAIR KIT	A525182	CAPITAL OUTLAY - FIRE	401.57.70220.8501	123.56
06/19/2020	171968	FRANK'S HARDWARE	DOORSTOP FOR FIRE STATION #1	A525183	FIRE DEPARTMENT	100.52.25270.3550	12.82
06/19/2020	171968	FRANK'S HARDWARE	DOORSTOP FOR FIRE STATION #1	A525183	AMBULANCE	100.52.25300.3550	12.82
06/19/2020	171968	FRANK'S HARDWARE	TOOLS/SUPPLIES FOR TECH RESCUE REPAIR KIT	B470583	CAPITAL OUTLAY - FIRE	401.57.70220.8501	217.81
06/19/2020	171969	KRAMAR PLUMBING HEATING	CHECK LEAK, REPLACED BREAKERS - FIRE #1	JUNE 2, 202	FIRE DEPARTMENT	100.52.25270.3550	192.50
06/19/2020	171969	KRAMAR PLUMBING HEATING	CHECK LEAK, REPLACED BREAKERS - FIRE #1	JUNE 2, 202	AMBULANCE	100.52.25300.3550	192.50
06/19/2020	171969	KRAMAR PLUMBING HEATING	CAPPED LAWN FAUCET - FIRE #2	MAY 19, 202	FIRE DEPARTMENT	100.52.25270.3550	37.50
06/19/2020	171969	KRAMAR PLUMBING HEATING	CAPPED LAWN FAUCET - FIRE #2	MAY 19, 202	AMBULANCE	100.52.25300.3550	37.50
06/19/2020	171970	LABLANCS SOUTH SIDE MOTO	14" CHAINSAW CHAINS (2), SHARPEN CHAINS (1)	126991	CAPITAL OUTLAY - FIRE	401.57.70220.8501	38.00
06/19/2020	171971	MARKETSHARE	EMS WEEK GIFTS	1969	AMBULANCE	100.52.25300.5650	603.80
06/19/2020	171972	MOODY, JB	BOOK REIMB - SPRING 2020	BOOKS2020.	FIRE DEPARTMENT	100.52.25270.5912	67.42
06/19/2020	171972	MOODY, JB	BOOK REIMB - SPRING 2020	BOOKS2020.	AMBULANCE	100.52.25300.5912	67.41
06/19/2020	171972	MOODY, JB	TUITION REIMB - SPRING 2020	TUITION.1	FIRE DEPARTMENT	100.52.25270.5912	1,080.00

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06/19/2020	171972	MOODY, JB	TUITION REIMB - SPRING 2020	TUITION.1	AMBULANCE	100.52.25300.5912	1,080.00
06/19/2020	171973	NIKODEM, DEVIN	UNIFORM REIMB - PANTS (2)	UNIFORM20	FIRE DEPARTMENT	100.52.25270.1670	34.30
06/19/2020	171974	NORTHWAY COMMUNICATION	BELT CLIPS, CHANNEL KNOB	112112	AMBULANCE	100.52.25300.2913	77.23
06/19/2020	171975	NOVAK, GLYNN	BOOK REIMB - SPRING 2020 (14 WEEK & 2ND 7 WEEK)	BOOKS2020	FIRE DEPARTMENT	100.52.25270.5912	22.85
06/19/2020	171975	NOVAK, GLYNN	BOOK REIMB - SPRING 2020 (14 WEEK & 2ND 7 WEEK)	BOOKS2020	AMBULANCE	100.52.25300.5912	22.85
06/19/2020	171975	NOVAK, GLYNN	CREDIT HOURS - SPRING 2020 (14 WEEK & 2ND 7 WEEK)	CREDIT HO	FIRE DEPARTMENT	100.52.25270.5912	30.00
06/19/2020	171975	NOVAK, GLYNN	CREDIT HOURS - SPRING 2020 (14 WEEK & 2ND 7 WEEK)	CREDIT HO	AMBULANCE	100.52.25300.5912	30.00
06/19/2020	171976	PARKER, JEREMIAH	UNIFORM REIMB - PANTS, BELT, BASEBALL CAP	UNIFORM20	FIRE DEPARTMENT	100.52.25270.1670	71.68
06/19/2020	171977	PETTIS, JASON	TUITION REIMB - CRITICAL CARE PARAMEDIC REFRESH	TUITION202	AMBULANCE	100.52.25300.5912	100.30
06/19/2020	171978	SCHULTZ, BENJAMIN	UNIFORM REIMB - DEPT T-SHIRTS AND POLOS	UNIFORM20	FIRE DEPARTMENT	100.52.25270.1670	182.00
06/19/2020	171979	SENSIT TECHNOLOGIES LLC	REPAIRS TO SENSIT METER	0292904-IN	CAPITAL OUTLAY - FIRE	401.57.70220.8501	241.10
06/19/2020	171980	UNIFORM SHOPPE OF GRN BA	BROWN - INITIAL ISSUE	299217	AMBULANCE	100.52.25300.1670	530.60
06/19/2020	171980	UNIFORM SHOPPE OF GRN BA	PELOT - INITIAL ISSUE	299219	AMBULANCE	100.52.25300.1670	530.60
06/19/2020	171980	UNIFORM SHOPPE OF GRN BA	MOLLEN - INITIAL ISSUE	299220	FIRE DEPARTMENT	100.52.25270.1670	530.60
06/19/2020	171980	UNIFORM SHOPPE OF GRN BA	PELOT - CLASS B HAT	299522	AMBULANCE	100.52.25300.1670	63.95
06/19/2020	171980	UNIFORM SHOPPE OF GRN BA	MOLLEN - CLASS B HAT	299523	FIRE DEPARTMENT	100.52.25270.1670	63.95
06/19/2020	171980	UNIFORM SHOPPE OF GRN BA	BROWN - CLASS B HAT	299524	AMBULANCE	100.52.25300.1670	63.95
06/19/2020	171980	UNIFORM SHOPPE OF GRN BA	GEMZA III - INITIAL ISSUE TIE BAR	299550	FIRE DEPARTMENT	100.52.25270.1670	16.95
06/19/2020	171980	UNIFORM SHOPPE OF GRN BA	BROWN - NAME TAG/BADGE	299737	AMBULANCE	100.52.25300.1670	157.80
06/19/2020	171980	UNIFORM SHOPPE OF GRN BA	PELOT - NAME TAG/BADGE	299739	AMBULANCE	100.52.25300.1670	157.80
06/19/2020	171980	UNIFORM SHOPPE OF GRN BA	MOLLEN - NAME TAG/BADGE	299746	FIRE DEPARTMENT	100.52.25270.1670	157.80
06/19/2020	171981	UW - OSHKOSH	TUITION - GLYNN NOVAK (0434447 - SPRING 2020 14 WE	0434447-AD	FIRE DEPARTMENT	100.52.25270.5912	1,080.00
06/19/2020	171981	UW - OSHKOSH	TUITION - GLYNN NOVAK (0434447 - SPRING 2020 14 WE	0434447-AD	AMBULANCE	100.52.25300.5912	1,080.00
06/19/2020	171982	W.S. DARLEY & CO.	BATTERY CHARGER FOR THERMAL IMAGING CAMERAS	17387925	CAPITAL OUTLAY - FIRE	401.57.70220.8501	387.24
06/19/2020	171983	WIL-KIL PEST CONTROL	PEST CONTROL - FIRE STATION #1	3907523	FIRE DEPARTMENT	100.52.25270.2902	27.50
06/19/2020	171983	WIL-KIL PEST CONTROL	PEST CONTROL - FIRE STATION #1	3907523	AMBULANCE	100.52.25300.2902	27.50
06/19/2020	171983	WIL-KIL PEST CONTROL	PEST CONTROL - FIRE STATION #2	3923678	FIRE DEPARTMENT	100.52.25270.2902	22.50
06/19/2020	171983	WIL-KIL PEST CONTROL	PEST CONTROL - FIRE STATION #2	3923678	AMBULANCE	100.52.25300.2902	22.50
06/26/2020	171984	A.M. LEONARD INC	EAR PLUGS/HARD HAT/FIRST AID SUPPLIES/PRUNERS	C120064645	PARKS DEPARTMENT	100.55.50200.3008	463.14
06/26/2020	171985	ACCURATE SUSPENSION WAR	BRAKE ROTORS/PADS	2006909		100.16100	297.32
06/26/2020	171985	ACCURATE SUSPENSION WAR	WIRE BUTT CONNECTORS	2007241	DPW - ELIGIBLE	100.53.30397.3501	83.39
06/26/2020	171985	ACCURATE SUSPENSION WAR	BRAKE ROTORS/PADS	2007685		100.16100	278.32
06/26/2020	171985	ACCURATE SUSPENSION WAR	BRAKE PADS	2007831		100.16100	162.72
06/26/2020	171985	ACCURATE SUSPENSION WAR	BRAKE PADS	2007843		100.16100	41.54
06/26/2020	171985	ACCURATE SUSPENSION WAR	BRAKE ROTORS	2007844		100.16100	97.62
06/26/2020	171986	ACTUAL SIZE ARTWORKS LLC	LONGING SCULPTURE 2020-2023-SCULPTURE PARK	SCULPTURE	PARK/REC ADMINISTRATION	100.55.50300.5931	1,500.00
06/26/2020	171987	ADVANCE AUTO PARTS	AIR HOSE FITTINGS	2042-502702	DPW - ELIGIBLE	100.53.30397.3501	21.62
06/26/2020	171988	ADVANCED DISPOSAL	LANDFILL CHARGES	D1000879	REFUSE/GARBAGE COLLECTIONS	100.53.30620.5750	1,873.16
06/26/2020	171988	ADVANCED DISPOSAL	RECYCLING	M300007466	RECYCLING	100.53.30633.2917	506.47
06/26/2020	171989	ADVANCED PHYSICAL THERAP	WELLNESS-PD	060320 SPP	MISC UNCLASSIFIED GENERAL	650.51.00850.5000	1,168.99

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06/26/2020	171989	ADVANCED PHYSICAL THERAP	WELLNESS-FD	060320SPFD	MISC UNCLASSIFIED GENERAL	650.51.00850.5000	1,337.74
06/26/2020	171990	AECOM TECHNICAL SERVICES	REMEDIAL ACTION-NORMINTON	2000369781	COMMUNITY DEVELOPMENT PURCH	416.57.70900.5000	3,678.09
06/26/2020	171991	ALCHEMY COMMUNITY TRANS	STEVENS POINT STRATEGIC PLAN	129375	CAPITAL OUTLAY - GENERAL	401.57.70140.8939	20,476.25
06/26/2020	171992	AMERICAN TRAFFIC SAFETY M	REFECTIVE SIGN TAPE	90105	DPW - ELIGIBLE	100.53.30397.4801	504.00
06/26/2020	171993	AMERICAN WELDING AND GAS	CYLINDER RENTAL	07127279	FLEET MAINTENANCE	100.53.30233.2912	265.02
06/26/2020	171994	ARAMARK UNIFORM SERVICES	UNIFORMS	1788831812	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	169.76
06/26/2020	171994	ARAMARK UNIFORM SERVICES	UNIFORMS	1788836695	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	171.96
06/26/2020	171994	ARAMARK UNIFORM SERVICES	UNIFORMS	1788841635	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	158.06
06/26/2020	171994	ARAMARK UNIFORM SERVICES	UNIFORMS/OIL DRY	1788846766	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	216.05
06/26/2020	171994	ARAMARK UNIFORM SERVICES	UNIFORMS/OIL DRY	1788846766	DPW - ELIGIBLE	100.53.30397.3501	189.01
06/26/2020	171995	ASCENSION ST MICHAEL'S HO	WELLNESS	156665	MISC UNCLASSIFIED GENERAL	650.51.00850.5000	724.50
06/26/2020	171995	ASCENSION ST MICHAEL'S HO	DOT RANDOM TESTING	156921	OTHER GENERAL GOVERNMENT	100.51.19900.2100	120.00
06/26/2020	171995	ASCENSION ST MICHAEL'S HO	DOT RANDOM TESTING	156921		100.13900	60.00
06/26/2020	171995	ASCENSION ST MICHAEL'S HO	WELLNESS	157078	MISC UNCLASSIFIED GENERAL	650.51.00850.5000	77.50
06/26/2020	171996	BADGERLAND CONCRETE PRO	CONCRETE	8387	DPW - INELIGIBLE	100.53.30398.8702	1,110.00
06/26/2020	171997	BADGERLAND FLAGS LLC	US FLAGS	1275	PARKS DEPARTMENT	100.55.50200.3550	258.00
06/26/2020	171998	BEAVER OF WISCONSIN	HOSE REPAIR/PRESSURE WASHER SOAP	103114	DPW - ELIGIBLE	100.53.30397.3550	494.25
06/26/2020	171999	BIG SHOW INDUSTRIES INC	THE WORD STREET SCULP-2020-2023-SCULPTURE PAR	SCULPTURE	PARK/REC ADMINISTRATION	100.55.50300.5931	1,500.00
06/26/2020	172000	BISHOP, MADGE	ART SALES-WINTERS GARDEN EXHIBIT	RAC 1/17-2/2	ARTS CENTER	251.55.00375.5856	63.00
06/26/2020	172001	BMW ELECTRIC LLC	CONFERENCE ROOM REMODEL	10008	CAPITAL OUTLAY - GENERAL	401.57.70140.8909	6,170.00
06/26/2020	172001	BMW ELECTRIC LLC	ELECTRICAL WORK-FOX ON MAIN	10009	COMMUNITY DEVELOPMENT	100.52.18400.2929	313.00
06/26/2020	172002	BUSHMAN ELECTRIC CRANE &	MAGNETIC LOGOS	31461-S	DPW - ELIGIBLE	100.53.30397.4801	60.00
06/26/2020	172002	BUSHMAN ELECTRIC CRANE &	ELECTRIC REPAIR-PFIFFNER	31607	PARKS DEPARTMENT	100.55.50200.5753	395.68
06/26/2020	172002	BUSHMAN ELECTRIC CRANE &	TORNADO SIREN DAMAGE FROM VEHICLE	31638	PROPERTY CLAIMS	652.51.00936.5130	2,710.00
06/26/2020	172003	CARPETS PLUS	TRIM FOR OFFICE NEW FLOOR REC	105764	PARKS DEPARTMENT	100.55.50200.2922	195.84
06/26/2020	172004	CDW GOVERNMENT	PHONE AND NETWORK ASSISTANCE	WA2000203	POLICE DEPARTMENT	100.52.20100.2906	45.00
06/26/2020	172004	CDW GOVERNMENT	PHONE AND NETWORK ASSISTANCE	WA2000203	INFORMATION TECHNOLOGY	100.51.15540.2906	90.00
06/26/2020	172004	CDW GOVERNMENT	COMPUTER FOR ENG	XTR2945	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3000	1,945.29
06/26/2020	172004	CDW GOVERNMENT	ENGINEERING DESKTOP UPGRADE	XTS7817	CAPITAL OUTLAY - GENERAL	401.57.70140.8913	6,974.45
06/26/2020	172004	CDW GOVERNMENT	MONITORS FOR COMPUTER UPGRADES	XVM8527	CAPITAL OUTLAY - GENERAL	401.57.70140.8913	589.08
06/26/2020	172005	CENTRAL WISCONSIN AUTO P	AIR FILTERS	520510	DPW - ELIGIBLE	100.53.30397.3501	7.30
06/26/2020	172006	CENTRAL WISCONSIN SECURI	PARK SECURITY-6/1-6/13/2020	0002-2020	PARKS DEPARTMENT	100.55.50200.2950	1,632.00
06/26/2020	172007	COMMERCIAL ROOFING INC	BULKOLT ROOF REPAIR	PS95000040	PARKS DEPARTMENT	100.55.50200.3550	995.00
06/26/2020	172008	COMPLETE OFFICE OF WI INC	HAND SANITIZER-COVID-19	670121	2020 EXPENDITURES	242.51.19890.5700	69.99
06/26/2020	172008	COMPLETE OFFICE OF WI INC	PAPER	672561	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3000	48.64
06/26/2020	172008	COMPLETE OFFICE OF WI INC	DISINFECTANT WIPES-COVID-19	681987	2020 EXPENDITURES	242.51.19890.5700	11.45
06/26/2020	172009	CONSTELLATION NEWENERGY	GAS CHARGE-DPW	2912877	DPW - ELIGIBLE	100.53.30397.2200	150.15
06/26/2020	172010	COOPER OIL INC	GREASE	322486	FLEET MAINTENANCE	100.53.30233.3401	143.60
06/26/2020	172011	COUNTY READY MIX CORP	CONCRETE	50105122-00	DPW - ELIGIBLE	100.53.30397.4801	111.00
06/26/2020	172011	COUNTY READY MIX CORP	CONCRETE	80102236-00	DPW - INELIGIBLE	100.53.30398.8702	1,063.75

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
06/26/2020	172012	CULTRAL COMMONS OF PORT	CITY,MAYOR, & WIFE RECOG PAVERS(3) CULTRL CMS	INV DATED	MAYORS OFFICE	100.51.10410.3450	1,800.00
06/26/2020	172013	D&D PRODUCTS INC	WEAR STRIPS	220150	MC DILL POND	100.53.30399.3501	260.68
06/26/2020	172013	D&D PRODUCTS INC	GALV. BELTING	220171	MC DILL POND	100.53.30399.3501	1,684.65
06/26/2020	172013	D&D PRODUCTS INC	FUEL PUMP/ORINGS	220198	MC DILL POND	100.53.30399.3501	192.76
06/26/2020	172014	DECKER SUPPLY CO INC	SIGN SUPPLIES	910500	DPW - ELIGIBLE	100.53.30397.4801	96.42
06/26/2020	172014	DECKER SUPPLY CO INC	SIGN POLES	910601	DPW - ELIGIBLE	100.53.30397.4801	1,257.90
06/26/2020	172014	DECKER SUPPLY CO INC	SIGN SUPPLIES	910750	DPW - ELIGIBLE	100.53.30397.4801	1,770.12
06/26/2020	172015	EHLERS & ASSOCIATES INC-55	CONSULTING/ANALYSIS-THE RESERVE PRJ	83592	MISCELLANEOUS UNCLASSIFIED	415.51.19850.5000	2,750.00
06/26/2020	172016	FARRELL EQUIPMENT & SUPPL	SCREEDS	INV0000000	DPW - ELIGIBLE	100.53.30397.3505	235.98
06/26/2020	172017	FASTENAL COMPANY	HAND TOWELS	WISTE25863	DPW - ELIGIBLE	100.53.30397.3550	227.60
06/26/2020	172017	FASTENAL COMPANY	EAR PLUGS	WISTE25869	PARKS DEPARTMENT	100.55.50200.3008	67.40
06/26/2020	172017	FASTENAL COMPANY	DAWN DISH SOAP	WISTE25891	DPW - ELIGIBLE	100.53.30397.8700	119.67
06/26/2020	172017	FASTENAL COMPANY	MOWER BOLTS	WISTE25899	PARKS DEPARTMENT	100.55.50200.3750	23.06
06/26/2020	172017	FASTENAL COMPANY	DUCT TAPE/BOLTS	WISTE25902	DPW - ELIGIBLE	100.53.30397.3501	21.91
06/26/2020	172017	FASTENAL COMPANY	DAWN DISH SOAP	WISTE25945	DPW - ELIGIBLE	100.53.30397.8700	239.33
06/26/2020	172018	FERRELLGAS	PROPANE	111758290	DPW - ELIGIBLE	100.53.30397.8700	91.13
06/26/2020	172019	FIRST SUPPLY LLC	BALL VALVES	12223572-00	PARKS DEPARTMENT	100.55.50200.5754	35.03
06/26/2020	172019	FIRST SUPPLY LLC	GAUGE	12235057-00	PARKS DEPARTMENT	100.55.50200.3505	7.88
06/26/2020	172020	FRANK'S HARDWARE	SCREWS	A530148	PARKS DEPARTMENT	100.55.50200.5753	3.24
06/26/2020	172020	FRANK'S HARDWARE	BUSHING/BALL VALVE	A530748	SWIMMING POOL EXP	100.55.50421.3550	5.18
06/26/2020	172020	FRANK'S HARDWARE	LITTER PICKERS	A530988	PARKS DEPARTMENT	100.55.50200.3505	23.99
06/26/2020	172020	FRANK'S HARDWARE	BLADE/PUMP	A531024	DPW - ELIGIBLE	100.53.30397.3505	162.81
06/26/2020	172020	FRANK'S HARDWARE	SELF LIGHT TORCH	B4712679	DPW - ELIGIBLE	100.53.30397.8700	41.99
06/26/2020	172020	FRANK'S HARDWARE	BATTERIES FOR CALCULATOR	B472403	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3000	7.58
06/26/2020	172020	FRANK'S HARDWARE	WINDOW SCREEN	B473446	PARKS DEPARTMENT	100.55.50200.3550	5.00
06/26/2020	172020	FRANK'S HARDWARE	LIGHT BULBS	B473568	PARKS DEPARTMENT	100.55.50200.5753	1.89
06/26/2020	172020	FRANK'S HARDWARE	HOSE/GAGE/SHUT OFF VALVE	B473722	SWIMMING POOL EXP	100.55.50421.3550	49.46
06/26/2020	172020	FRANK'S HARDWARE	DRILL BITS-FERTILIZER	B473889	FORESTRY DEPARTMENT	100.56.50100.3758	44.90
06/26/2020	172020	FRANK'S HARDWARE	BALL VALVE/BUSHING	B474233	SWIMMING POOL EXP	100.55.50421.3550	6.35
06/26/2020	172020	FRANK'S HARDWARE	HOSE KIT/DOOR STOP	B474421	DPW - ELIGIBLE	100.53.30397.3550	36.13
06/26/2020	172020	FRANK'S HARDWARE	PVC PARTS/HOSE CLAMPS	B474807	WILLETT ICE ARENA	249.55.50450.2702	24.47
06/26/2020	172020	FRANK'S HARDWARE	PVC PARTS/BUSHING	B474817	SWIMMING POOL EXP	100.55.50421.3550	5.45
06/26/2020	172020	FRANK'S HARDWARE	PVS PARTS/HOSE CLAMPS	B474919	SWIMMING POOL EXP	100.55.50421.3550	12.57
06/26/2020	172020	FRANK'S HARDWARE	HOSE	B474993	DPW - ELIGIBLE	100.53.30397.3501	8.54
06/26/2020	172020	FRANK'S HARDWARE	CHALK	B475368	DPW - INELIGIBLE	100.53.30398.4803	8.54
06/26/2020	172021	HEARTLAND BUSINESS SYSTE	MICROSOFT LIC REPORT FOR SERVER	373190-H	CAPITAL OUTLAY - POLICE	401.57.70321.8006	25.26
06/26/2020	172021	HEARTLAND BUSINESS SYSTE	SERVER UPGRADE LICENSES	381460-H	CAPITAL OUTLAY - POLICE	401.57.70321.8006	8,400.86
06/26/2020	172022	LABLANCS SOUTH SIDE MOTO	IGNITION MODULE/OIL	0126883	FIRE DEPARTMENT	100.52.25270.3501	76.25
06/26/2020	172022	LABLANCS SOUTH SIDE MOTO	IGNITION MODULE/OIL	0126883	FLEET MAINTENANCE	100.53.30233.3401	45.00
06/26/2020	172023	LINCOLN CONTRACTORS SUP	GASKETS	M86024	DPW - ELIGIBLE	100.53.30397.3501	14.80

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
06/26/2020	172024	LIVEWIRE SYSTEMS LLC	STATION 2 WIRING 50 %	1172	CAPITAL OUTLAY - FIRE	401.57.70220.8006	3,138.50
06/26/2020	172025	MAC TOOLS DISTRIBUTOR-KE	CASTER WHEELS	D 96570	DPW - ELIGIBLE	100.53.30397.3505	42.97
06/26/2020	172025	MAC TOOLS DISTRIBUTOR-KE	PUNCH	D 96924	DPW - ELIGIBLE	100.53.30397.3505	46.99
06/26/2020	172026	MACARTHUR CO	CRACKFILL MATERIAL	2020000966	DPW - ELIGIBLE	100.53.30397.8700	5,785.56
06/26/2020	172026	MACARTHUR CO	CRACK FILL MATERIAL	2020000966	DPW - ELIGIBLE	100.53.30397.8700	3,857.04
06/26/2020	172027	MACQUEEN GROUP	HOSE END WELDMENT	P15401		100.16100	118.23
06/26/2020	172028	MAHER WATER CORPORATION	WATER EXPENSE-8873	204-1453	DPW - ELIGIBLE	100.53.30397.5000	115.52
06/26/2020	172029	MARKET & JOHNSON INC	SOIL REMEDIATION FOR NORTH SIDE YARD	37002	DEVELOPER EXPENSES	420.56.00900.5009	18,177.81
06/26/2020	172030	MAVO SYSTEMS	ABATEMENT FOR FOX THEATER (1116 MAIN ST)	6650	COMMUNITY DEVELOPMENT	100.52.18400.2929	9,437.00
06/26/2020	172031	MID-AMERICAN RESEARCH CH	RUST ELIMINATOR	0700031-IN		100.16100	152.20
06/26/2020	172032	MIDSTATE LOCK LLC	INSTALL LOCKS @ GARAGE	56714	DPW - ELIGIBLE	100.53.30397.3550	1,830.00
06/26/2020	172033	MID-STATE TRUCK SERVICE IN	RADIATOR CAP/SENSOR	206709P		100.16100	128.78
06/26/2020	172034	MIRACLE RECREATION EQUIP	WALL PANEL REPLACEMENT	823976	PARKS DEPARTMENT	100.55.50200.3751	513.29
06/26/2020	172035	MOBILE SMALL ENGINE REPAI	PRIMER BULB	708760	FLEET MAINTENANCE	100.53.30233.3501	13.25
06/26/2020	172036	O'REILLY AUTO PARTS	AIR FILTERS	2325-101140		100.16100	104.38
06/26/2020	172036	O'REILLY AUTO PARTS	COOLANT FILTER	2325-101228		100.16100	14.55
06/26/2020	172036	O'REILLY AUTO PARTS	BATTERIES	2325-101251	POLICE DEPARTMENT	100.52.20100.3501	203.74
06/26/2020	172036	O'REILLY AUTO PARTS	WRENCH	2325-101340	DPW - ELIGIBLE	100.53.30397.3505	10.99
06/26/2020	172036	O'REILLY AUTO PARTS	ANTI-FREEZE	2325-101341	DPW - ELIGIBLE	100.53.30397.3501	51.96
06/26/2020	172036	O'REILLY AUTO PARTS	TENSIONER/BELT	2325-101342	POLICE DEPARTMENT	100.52.20100.3501	80.36
06/26/2020	172036	O'REILLY AUTO PARTS	CREDIT	2325-101409	POLICE DEPARTMENT	100.52.20100.3501	121.86-
06/26/2020	172036	O'REILLY AUTO PARTS	OIL FILTERS	2325-101505		100.16100	47.40
06/26/2020	172036	O'REILLY AUTO PARTS	WIPER BLADES	2325-101509		100.16100	133.79
06/26/2020	172036	O'REILLY AUTO PARTS	WIPER BLADES	2325-101509	DPW - ELIGIBLE	100.53.30397.3501	47.55
06/26/2020	172036	O'REILLY AUTO PARTS	CREDIT	2325-101780	DPW - ELIGIBLE	100.53.30397.3501	47.55-
06/26/2020	172036	O'REILLY AUTO PARTS	FLOOR JACK	2325-101803	DPW - ELIGIBLE	100.53.30397.3505	109.99
06/26/2020	172036	O'REILLY AUTO PARTS	HYD FILTER	2325-102013	DPW - ELIGIBLE	100.53.30397.3501	13.19
06/26/2020	172036	O'REILLY AUTO PARTS	FILTERS	2325-102621	FLEET MAINTENANCE	100.53.30233.3501	28.06
06/26/2020	172036	O'REILLY AUTO PARTS	CABIN FILTERS	2325-102622	FLEET MAINTENANCE	100.53.30233.3501	22.88
06/26/2020	172036	O'REILLY AUTO PARTS	AIR FILTER	2325-102648		100.16100	25.50
06/26/2020	172036	O'REILLY AUTO PARTS	FUEL FILTERS	2325-102661		100.16100	33.46
06/26/2020	172036	O'REILLY AUTO PARTS	FUEL FILTER	2325-102669	FLEET MAINTENANCE	100.53.30233.3501	49.52
06/26/2020	172036	O'REILLY AUTO PARTS	FAN	2325-102670	DPW - ELIGIBLE	100.53.30397.3501	24.99
06/26/2020	172036	O'REILLY AUTO PARTS	FAN	2325-102673		100.16100	24.99
06/26/2020	172036	O'REILLY AUTO PARTS	TRAILER WIRE EXTRENSION	2325-102798	DPW - ELIGIBLE	100.53.30397.3501	17.99
06/26/2020	172036	O'REILLY AUTO PARTS	BATTERY	2325-102822	DPW - ELIGIBLE	100.53.30397.3501	107.75
06/26/2020	172036	O'REILLY AUTO PARTS	FILTERS	2325-497919		100.16100	102.71
06/26/2020	172036	O'REILLY AUTO PARTS	OIL FILTERS	2325-497922		100.16100	36.90
06/26/2020	172036	O'REILLY AUTO PARTS	MINI-TORCH	2325-497946	DPW - ELIGIBLE	100.53.30397.3505	21.99
06/26/2020	172036	O'REILLY AUTO PARTS	BOLT GAUGE	2325-498167	DPW - ELIGIBLE	100.53.30397.3505	26.99

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
06/26/2020	172036	O'REILLY AUTO PARTS	MAP GAS	2325-498726	DPW - ELIGIBLE	100.53.30397.8700	59.96
06/26/2020	172036	O'REILLY AUTO PARTS	BATTERY	2325-498728		100.16100	224.70
06/26/2020	172036	O'REILLY AUTO PARTS	BATTERY	2325-498756	FIRE DEPARTMENT	100.52.25270.3501	101.86-
06/26/2020	172036	O'REILLY AUTO PARTS	BATTERY	2325-498811	MC DILL POND	100.53.30399.3501	113.92
06/26/2020	172036	O'REILLY AUTO PARTS	FUEL CAP	2325-498852	DPW - ELIGIBLE	100.53.30397.3501	6.12
06/26/2020	172036	O'REILLY AUTO PARTS	OIL	2325-498918		100.16100	28.95
06/26/2020	172036	O'REILLY AUTO PARTS	AIR FILTERS	2325-498937		100.16100	84.16
06/26/2020	172036	O'REILLY AUTO PARTS	FILTERS	2325-498950		100.16100	8.26
06/26/2020	172036	O'REILLY AUTO PARTS	FILTER	2325-498959		100.16100	9.40
06/26/2020	172036	O'REILLY AUTO PARTS	FILTER	2325-49899	DPW - ELIGIBLE	100.53.30397.3501	12.13
06/26/2020	172036	O'REILLY AUTO PARTS	AIR FILTER	2325-499124		100.16100	36.39
06/26/2020	172036	O'REILLY AUTO PARTS	FILTERS	2325-499197		100.16100	21.86
06/26/2020	172036	O'REILLY AUTO PARTS	PS GEAR BOX	2325-499203	FLEET MAINTENANCE	100.53.30233.3501	346.15
06/26/2020	172036	O'REILLY AUTO PARTS	STEERING STABILIZER SHOES	2325-499214	FLEET MAINTENANCE	100.53.30233.3501	39.67
06/26/2020	172036	O'REILLY AUTO PARTS	TRAILER WIRE	2325-499257	DPW - ELIGIBLE	100.53.30397.3501	15.99
06/26/2020	172036	O'REILLY AUTO PARTS	WRENCH	2325-499301	DPW - ELIGIBLE	100.53.30397.3505	18.99
06/26/2020	172036	O'REILLY AUTO PARTS	CONNECTOR	2325-499370		100.16100	19.56
06/26/2020	172036	O'REILLY AUTO PARTS	SPRING/TRANSMISSION FLUID	2325-499445	FLEET MAINTENANCE	100.53.30233.3501	157.57
06/26/2020	172036	O'REILLY AUTO PARTS	SPRING/TRANSMISSION FLUID	2325-499445	FLEET MAINTENANCE	100.53.30233.3401	23.97
06/26/2020	172036	O'REILLY AUTO PARTS	CREDIT	2325-499553	FLEET MAINTENANCE	100.53.30233.3501	170.00-
06/26/2020	172036	O'REILLY AUTO PARTS	OIL FILTER	2325-499989		100.16100	4.63
06/26/2020	172036	O'REILLY AUTO PARTS	CREDIT	235-498829	MC DILL POND	100.53.30399.3501	10.00-
06/26/2020	172037	PLASKI AND SONS	SPRINKLER REPAIRS	513	FORESTRY DEPARTMENT	100.56.50100.3758	45.00
06/26/2020	172038	POMP'S TIRE SERVICE INC	TIRES	1480002033	FLEET MAINTENANCE	100.53.30233.3502	880.00
06/26/2020	172039	PORTAGE COUNTY GAZETTE	PAVEMENT MAINT/GOERKE STADIUM BID	00056094-05	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3200	702.15
06/26/2020	172039	PORTAGE COUNTY GAZETTE	TAP GRANT BID ADS	00064641-05	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3200	430.35
06/26/2020	172040	PORTAGE COUNTY TREASURE	SOLID WASTE	030020-5/31/	REFUSE/GARBAGE COLLECTIONS	100.53.30620.5750	27,794.48
06/26/2020	172040	PORTAGE COUNTY TREASURE	SOLID WASTE PARKS	030020-5/31/	PARKS DEPARTMENT	100.55.50200.5750	230.16
06/26/2020	172041	PRECISE MRM LLC	GPS FEES	200-1026045	FLEET MAINTENANCE	100.53.30233.2912	545.96
06/26/2020	172042	RASMUSSEN PLUMBING & HEA	TOILET DAMAGED BY RENTER	3015	PARKS DEPARTMENT	100.55.50200.5855	136.36
06/26/2020	172043	REINDERS INC	TIRE/VALVE STEMS	1830491-00	FLEET MAINTENANCE	100.53.30233.3502	138.74
06/26/2020	172043	REINDERS INC	BOLTS/WHEELS ASSEMBLIES	1830543-00	FLEET MAINTENANCE	100.53.30233.3501	84.05
06/26/2020	172043	REINDERS INC	HYD/TRANS FILTERS	1830801-00		100.16100	75.87
06/26/2020	172043	REINDERS INC	MOWER BLADES	1830801-01	FLEET MAINTENANCE	100.53.30233.3501	139.29
06/26/2020	172043	REINDERS INC	ROD ENDS	1831568-00	FLEET MAINTENANCE	100.53.30233.3501	95.03
06/26/2020	172043	REINDERS INC	TIRE PURCHASE	1831575-00	FLEET MAINTENANCE	100.53.30233.3502	64.85
06/26/2020	172043	REINDERS INC	BALL JOINTS	1831897-00	FLEET MAINTENANCE	100.53.30233.3501	126.54
06/26/2020	172043	REINDERS INC	MOWER TIRE	1832119-00	FLEET MAINTENANCE	100.53.30233.3502	132.89
06/26/2020	172043	REINDERS INC	WHEEL	1832204-00	FLEET MAINTENANCE	100.53.30233.3501	149.84
06/26/2020	172043	REINDERS INC	BOLTS/WASHERS	1833399-00	FLEET MAINTENANCE	100.53.30233.3501	20.31

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
06/26/2020	172043	REINDERS INC	PLUGS/WASHERS	1833608-00		100.16100	32.04
06/26/2020	172043	REINDERS INC	BOLTS/O-RINGS	1833667-00	FLEET MAINTENANCE	100.53.30233.3501	70.85
06/26/2020	172043	REINDERS INC	AXLE COVER	1833667-01	FLEET MAINTENANCE	100.53.30233.3501	113.34
06/26/2020	172043	REINDERS INC	TIE ROD/BALL JOINTS	1835099-00	FLEET MAINTENANCE	100.53.30233.3501	158.55
06/26/2020	172043	REINDERS INC	BEARINGS/LATCH/BUSHINGS	1835113-00	FLEET MAINTENANCE	100.53.30233.3501	118.14
06/26/2020	172043	REINDERS INC	MOWER TURF/TIRE	1835426-00	FLEET MAINTENANCE	100.53.30233.3502	132.89
06/26/2020	172043	REINDERS INC	DECK ROLLER/SPACERS/SCRES/NUT FLANGES	1835454	FLEET MAINTENANCE	100.53.30233.3501	99.31
06/26/2020	172043	REINDERS INC	IRRIGATION PARTS	2416477-00	PARKS DEPARTMENT	100.55.50200.5754	89.78
06/26/2020	172044	RMM SOLUTIONS INC	CONTRACTED IT END USER SUPPORT	100359	INFORMATION TECHNOLOGY	100.51.15540.2906	62.50
06/26/2020	172044	RMM SOLUTIONS INC	MONTHLY MANAGED SERVICES MAY 2020	100866	INFORMATION TECHNOLOGY	100.51.15540.2906	13,285.71
06/26/2020	172044	RMM SOLUTIONS INC	MONTHLY MANAGED SERVICES JUNE 2020	101589	INFORMATION TECHNOLOGY	100.51.15540.2906	13,588.95
06/26/2020	172045	ROCK OIL REFINING INC	RECYCLING	288310	RECYCLING	100.53.30633.2917	150.00
06/26/2020	172046	SCAFFIDI MOTORS INC	MIRROR	279513	FIRE DEPARTMENT	100.52.25270.3501	207.24
06/26/2020	172046	SCAFFIDI MOTORS INC	SEAL	77716		100.16100	43.59
06/26/2020	172046	SCAFFIDI MOTORS INC	V-CLAMP/GASKET	77816	DPW - ELIGIBLE	100.53.30397.3501	33.91
06/26/2020	172046	SCAFFIDI MOTORS INC	OIL FILTERS	77968		100.16100	45.40
06/26/2020	172046	SCAFFIDI MOTORS INC	OIL FILTERS	77982		100.16100	124.91
06/26/2020	172046	SCAFFIDI MOTORS INC	FILTERS	782333		100.16100	175.86
06/26/2020	172046	SCAFFIDI MOTORS INC	QUICK RELEASE VALVE/CONTROL	78453	DPW - ELIGIBLE	100.53.30397.3501	173.16
06/26/2020	172046	SCAFFIDI MOTORS INC	AIR DRYER/ELEMENTS	78454		100.16100	565.22
06/26/2020	172046	SCAFFIDI MOTORS INC	SWITCH	78455	DPW - ELIGIBLE	100.53.30397.3501	6.81
06/26/2020	172046	SCAFFIDI MOTORS INC	CREDIT	78456	DPW - ELIGIBLE	100.53.30397.3501	144.88-
06/26/2020	172046	SCAFFIDI MOTORS INC	REPAIR AC TRK #871	800234	FLEET MAINTENANCE	100.53.30233.2912	183.44
06/26/2020	172047	SCHIERL TIRE & SERVICE CEN	TIRE PURCHASE-827 PATCHER	36-120583	FLEET MAINTENANCE	100.53.30233.3502	178.78
06/26/2020	172048	SCHILLING SUPPLY COMPANY	LEATHER GLOVES	776718-00		100.16100	169.86
06/26/2020	172049	SEESE, KIRK HARRISON	THE FEATHER SCULPTURE 2020-2023-SCULPTURE PAR	SCULPTURE	PARK/REC ADMINISTRATION	100.55.50300.5931	1,500.00
06/26/2020	172050	SHERWIN INDUSTRIES INC	HARNESS EXTENSION	SS084279	DPW - ELIGIBLE	100.53.30397.3501	237.25
06/26/2020	172051	SHORT ELLIOT HENDRICKSON	SEH CELL TOWER REVIEW	387775	PARK/REC ADMINISTRATION	100.55.50300.5000	319.57
06/26/2020	172052	SHULFER SPRINKLERS & LAND	IRRIGATION CAPITAL PRJ-PFIFFNER	48353	CAPITAL OUTLAY - PARKS	401.57.70620.8728	69,690.00
06/26/2020	172053	SPECIALIZED COMPUTER SYS	EMAIL SPAM FILTER	0032473-IN	INFORMATION TECHNOLOGY	100.51.15540.2907	266.00
06/26/2020	172054	STAN'S INDUSTRIAL WOODWO	STACKING SUPPLIES	29929	DPW - ELIGIBLE	100.53.30397.3505	703.08
06/26/2020	172055	STEVENS POINT AIRPORT	REMIB EMER MNGMT MNGR WAGES	0000225	TRANSFER TO AIRPORT	100.59.99610.9502	1,105.98
06/26/2020	172056	STEVENS POINT WATER AND	DIGGERS HOTLINE 2020	1998	DPW - INELIGIBLE	100.53.30398.2210	698.40
06/26/2020	172056	STEVENS POINT WATER AND	FOUNTAIN IN SQUARE	273099-6/23/	GENERAL RECREATION	100.55.50490.2205	162.00
06/26/2020	172057	SUPERIOR CHEMICAL CORPO	POOL CLEANING PRODUCTS	267242	SWIMMING POOL EXP	100.55.50421.3551	359.95
06/26/2020	172058	TAPCO	SIGN SUPPLIES	1670443	DPW - ELIGIBLE	100.53.30397.4801	333.49
06/26/2020	172058	TAPCO	SIGNAL PARTS	I669675	DPW - ELIGIBLE	100.53.30397.2301	483.45
06/26/2020	172059	UNITED MAILING SERVICES IN	CITY OF STEVENS POINT POSTAGE MAY 2020	177569	OTHER GENERAL GOVERNMENT	100.51.19900.3006	1,898.34
06/26/2020	172059	UNITED MAILING SERVICES IN	JOINT MUNICIPAL COURT MAY POSTAGE	177569	MUNICIPAL COURT	100.51.20010.3006	141.05
06/26/2020	172060	WAUSAU CHEMICAL CORPORA	POOL CHEMICAL	INV-306227	SWIMMING POOL EXP	100.55.50421.3756	183.00

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
06/26/2020	172060	WAUSAU CHEMICAL CORPORA	POOL CHEMICALS	INV-306413	SWIMMING POOL EXP	100.55.50421.3756	786.60
06/26/2020	172060	WAUSAU CHEMICAL CORPORA	POOL CHEMICALS	INV-306631	SWIMMING POOL EXP	100.55.50421.3756	1,073.00
06/26/2020	172061	WI DEPT OF TRANSPORTATIO	HWY 10 ON/OFF RAMP DESIGN	395-0000175	CAPITAL OUTLAY- ROAD MAINT	401.57.70850.8270	76.06
06/26/2020	172061	WI DEPT OF TRANSPORTATIO	TAP GRANT DESIGN	395-0000175	CAPITAL - DPW/ENGINEERING	100.57.70311.8943	613.95
06/26/2020	172061	WI DEPT OF TRANSPORTATIO	RESERVE ST BRIDGE PRJ	395-0000175	CAPITAL OUTLAY- ROAD MAINT	401.57.70850.8766	462.39-
06/26/2020	172062	WORZELLAS POINT SUPPLY LL	SPRAY BOTTLES	63163	DPW - ELIGIBLE	100.53.30397.3550	7.00
06/26/2020	172062	WORZELLAS POINT SUPPLY LL	SOAP/BATHROOM CLEANER	63230	GENERAL RECREATION	100.55.50490.3551	1,131.12
06/26/2020	172062	WORZELLAS POINT SUPPLY LL	BATHROOM AEROSOL	63282	GENERAL RECREATION	100.55.50490.3551	449.96
06/26/2020	172063	ZARNOTH BRUSH WORKS INC	BROOM REFILLS	0180566-IN		100.16100	366.00
06/26/2020	172063	ZARNOTH BRUSH WORKS INC	BROOMS	0180668-IN		100.16100	817.90
06/26/2020	172064	ZBLEWSKI BROS LLC	PRIVATE REMOVALS	28157	FORESTRY DEPARTMENT	100.56.50100.5920	1,200.00
Grand Totals:							887,411.20