

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT**

July 10, 2023 - 6:10 PM

(or immediately following previously scheduled meeting)

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 872 6047 0779 | Passcode: 667466

By Computer: [Zoom Link](#)

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. License List:
 - A. "Class A" Liquor License Renewal: Honey Bee Good Meadery at 2041 Madison Street, Stevens Point for license period beginning July 18, 2023.
 - B. Class "B" Beer License: Mama Mai's Noodle LLC at 2824 Stanley Street, Suite A, Stevens Point for license period beginning July 18, 2023.
 - C. "Class B" Beer & Liquor License Renewal: Steve-O's of Stevens Point LLC at 1327 Second Street, Stevens Point for license period beginning July 18, 2023.
 - D. Temporary Class "B" Beer/Class "B" Wine License: North Central Conservancy Trust, Inc, 301 W Cedar Street, Stevens Point for North Central Conservancy Trust Annual Dinner on September 28, 2023 at 100 Bukolt Avenue, Stevens Point, WI 54481.
 - E. Commercial Animal Establishment License Renewal: The Dog Groomers LLC, 1432 West Pearl Street, Stevens Point; Andrew Yonke & Mariah Shidell, 1432 West Pearl Street, owner.
 - F. Taxicab Driver License: Andrew Prokudowicz for Northwoods Cab LLC, 4226

East Jelinek Avenue, Schofield, WI 54476.

3. Hearing on appeal of rejected operator license for James Conrady.
4. Request to Hold Event/Street Closing:
 - A. UCLCC 50th Anniversary Celebration on July 26, 2023 (New Event).
 - B. Stevens Point Brewery Pointoberfest and Blubber Run 5K on September 16, 2023 (Recurring Event).
 - C. Pink Game for Charity on September 27, 2023 (Recurring Event).
 - D. UWSP Homecoming: Bed Races on October 20, 2023 (Recurring Event).
5. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strong's Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

**LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
Monday, July 10, 2023**

"Class A" Liquor License Renewal:

1. **Honey Bee Good Meadery** at 2041 Madison St, Stevens Point for license period beginning 07/18/23

Class "B" Beer License:

1. **Mama Mai's Noodle LLC** at 2824 Stanley St, Suite A, Stevens Point for license period beginning 07/18/23

"Class B" Beer & Liquor License Renewal:

1. **Steve-O's of Stevens Point LLC** at 1327 Second St, Stevens Point for license period beginning 07/18/23

Temporary Class "B" Beer/Class "B" Wine License:

1. North Central Conservancy Trust, Inc, 301 W Cedar St, Stevens Point for North Central Conservancy Trust Annual Dinner on September 28, 2023 at 100 Bukolt Ave, Stevens Point, WI 54481

Commercial Animal Establishment License Renewal:

1. The Dog Groomers LLC, 1432 W Pearl St, Stevens Point; Andrew Yonke & Mariah Shidell at 1432 W Pearl St, owner

Taxicab Driver License:

1. Andrew Prokudowicz for Northwoods Cab LLC at 4226 E Jelinek Ave, Schofield, WI 54476

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

FAX 715-346-1498



Kari Yenter
City Clerk
715-346-1569

June 29, 2023

James M. Conrady
[REDACTED]

Dear Mr. Conrady:

The Stevens Point Police Department has rejected your application for an operator's (bartender's) license due to having an Operating While Intoxicated conviction within the past year. Under city ordinance, any person who has been convicted of Operating While Intoxicated does not qualify for an operator's license for a period of one year post-conviction date. After one year from your conviction, you may reapply for a license.

I have received your written statement requesting a full hearing on this matter. I will place your request on the agenda of the Public Policy and General Government Committee. This meeting will be held on Monday, July 10, 2023. Once the agenda is complete, it will be posted on stevenspoint.com with the details and time of the meeting.

Sincerely,


Kari Yenter
City Clerk

To whom it may concern:

My name is James Conrady, I received a DUI on October 8th. Since that time, I have not consumed a single alcoholic beverage and I now have a breathalyzer in my vehicle for the next 2.5 years.

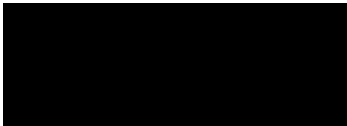
I am currently requesting that you consider granting me my beverage service license so that I can work the 2nd job that is needed to help with all of the rising costs and added fines that I need to pay. I have held a service license in Stevens Point for 18 or so years and it seems to be the only position that will work with my hours from my other position as a manager at the Biron Paper Mill/ND Paper. The second job would be at Rookies Sports Pub with Randy Woyak as the owner/manager of this establishment. Here this can be verified that I do not drink behind the bar at all and have not for 10 years while I have worked for him.

I have no intentions on drinking anymore going forward with my life I have found many more important things to do in the past 247 days. Please let me know if any other information is required such as, phone numbers, or contacts.

Thanks for taking all of this into consideration.

A handwritten signature in black ink, appearing to read "James Conrady". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

James Conrady



RECEIVED

JUN 28 2023

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35
OFFICE

OFFICE USE ONLY:

DATE: _____

AMOUNT: N/A

RECEIPT: _____

- ☒ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☒ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☒ New Event ☐ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: UCLCC 50th Anniversary Celebration
3. Name of Sponsoring Person or Organization: HRG-UCLCC
Address: 910 Fremont St City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: 008-1020421203-13
4. Contact Person: Becky Helf
Phone: 7153464370 Email: bhelf@uwsp.edu Fax: _____
Address: 910 Fremont St City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☒ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☒ Free Public Event on City Property: _____
☐ Private Event: _____
☐ Other: _____
6. Event Date(s): Wednesday, July 26th Event Start Time: 5pm Event End Time: 7pm
7. Set Up Date and Time: 4:00pm day of event
8. Event Assembly Location: Emerson Park
Event Dispersal Location (if different from Assembly Location): _____
9. Estimated Attendance Of:
Participants/Vendors: 2 Spectators/Attendees: 100 Vehicles: 15 Animals: 0
10. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: East Ave
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):

HRG-UCLCC UWSP Campus Child Care is celebrating 50 years. We will be inviting community members to join us for fun at Emerson. We will have a short Tom Pease performance, We are working with campus catering to procure the UWSP food truck, and we will be hiring a bounce house. The celebration is planned from 5:00 pm to 7:00 pm.

14. Do You Require Any Other Special Assistance from the City?
no
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
picnic tables, porta potty, barricades
16. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: none

1	Admission/Entry Fee	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒	☒	☒
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	11	Financial Gain Activity	☐	☒	☐	☒
3	Amplification Equipment	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☒	☐	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnerf@stevenspoint.com)	☒	☐	☐	☐
5	Boats/Snowmobiles/ATVs	14	Horses/Animals	☐	☒	☐	☒
6	Concession Sales	15	Musical Bands	☐	☒	☐	☐
7	Drive Anything into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	16	Portable Toilets	☐	☒	☒	☐
8	Electricity Needed	17	Vendor Displays/Sales	☐	☒	☐	☒
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☒	☒	☐	☐

Additional Explanation Here:

The HRG-UCLCC is celebrating 50 years. We are hosting a celebration at Emerson Park. We are planning to invite food trucks who will be asked to park on East Ave

picnic tables, trash cans, and porta-pottys through parks and recreation. We plan to offer Tom Pease a 10x10 sandbagged tent for shade. The event will be from 5-7 pm on July 26

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPEL OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: _____

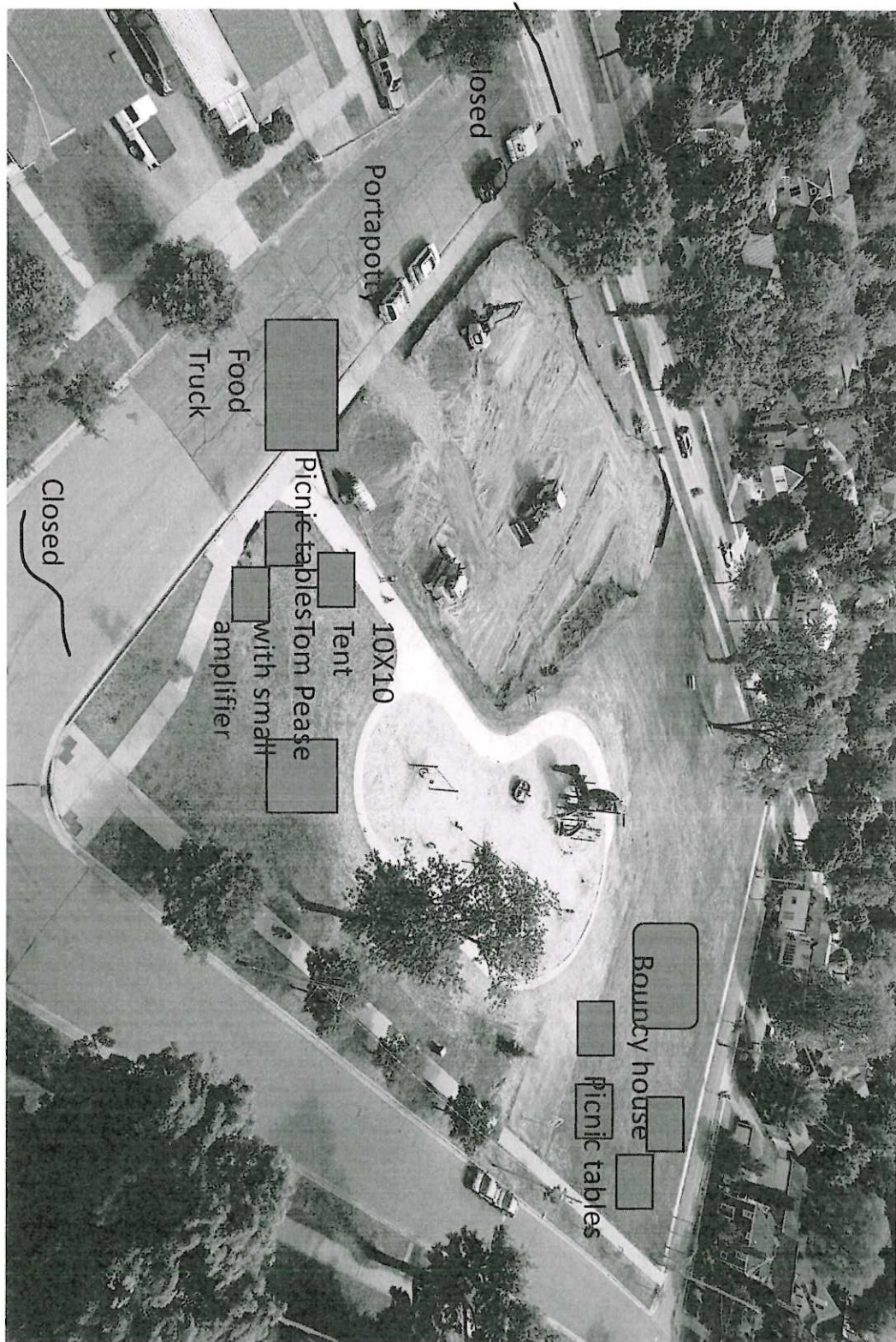
Date:

6/28/23

Signature of Approver: _____

Signature of City Clerk: _____

Date:



SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☒ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: 6-29-23
 AMOUNT: \$35
 RECEIPT: 138131806

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Stevens Point Brewery Pointoberfest and Blubber Run 5K
3. Name of Sponsoring Person or Organization: Stevens Point Brewery
 Address: 2617 Water St. City: Stevens Point State: WI Zip Code: 54481
 Is this a 501 (C-3) non-profit organization? ☐ Yes ☐ No If Yes, Tax Exempt CES#: _____
4. Contact Person: Julie Birrenkott
 Phone: 715-252-3926 Email: julie@pointbeer.com Fax: _____
 Address: 2617 Water St. City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☒ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☐ Free Public Event on City Property: _____
☒ Private Event: Pointoberfest at the Stevens Point Brewery
☐ Other: _____
6. Event Date(s): Saturday, September 16, 2022 23 Event Start Time: 3:00PM Event End Time: 8:00PM
7. Set Up Date and Time: Set up Wednesday - Friday, Sept 13-15
8. Event Assembly Location: Across the street from the Stevens Point Brewery
 Event Dispersal Location (if different from Assembly Location): _____
9. Alternative Location: ☐ Yes ☐ No if "Yes" please list location: _____
 (usage of an alternative location must be communicated with the City Clerk's Office two business days prior to the event)
10. Estimated Attendance Of:
 Participants/Vendors: _____ Spectators/Attendees: 1000-1500 Vehicles: _____ Animals: _____
11. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
12. Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
13. List of Street Blocks to Close for Event: See attached
14. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
See attached

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Two contractual officers needed and Auxiliary officers on race route

16. Police Presence Needed? ☒ Police ☒ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
 Please Explain: Two contractual officers needed and Auxiliary officers on race route

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☒	☐	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☒	☐
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☒	☐	11	Financial Gain Activity	☒	☐
3	Amplification Equipment	☒	☐	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☒	☐
5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☒	☐	15	Musical Bands	☒	☐
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☒	☐	16	Portable Toilets	☒	☐
8	Electricity Needed	☒	☐	17	Vendor Displays/Sales	☐	☒
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☒	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☐	☒

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Julie Bimenkott Date: 6/29/2023

*****Signature of Approval*****

Signature of City Clerk:

Date:



STEVEN-02

TARBuckle

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johnson Insurance Madison 1103 Hunter Dr Ste 100 Mount Pleasant, WI 53406	CONTACT NAME: Tammie Arbuckle PHONE (A/C, No, Ext): (608) 203-3872 FAX (A/C, No): (877) 254-8586 E-MAIL: tarbuckle@risk-strategies.com ADDRESS:
INSURED Stevens Point Brewery 2617 Water St Stevens Point, WI 54481	INSURER(S) AFFORDING COVERAGE INSURER A : Secura Insurance INSURER B : INSURER C : INSURER D : INSURER E : INSURER F : NAIC # 22543

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY					
	CLAIMS-MADE X OCCUR		3391946	9/13/2023	9/18/2023	EACH OCCURRENCE \$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
						MED EXP (Any one person) \$ 0
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 1,000,000
						PRODUCTS - COMP/OP AGG \$ 1,000,000
						Liquor Liab \$ 1,000,000
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO OWNED AUTOS ONLY	SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	HIRED AUTOS ONLY	NON-OWNED AUTOS ONLY				BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB CLAIMS-MADE					AGGREGATE \$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A			PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Blubber Run 5K and Pointoberfest Celebration 9/16/2023

CERTIFICATE HOLDER

For Reference Only

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

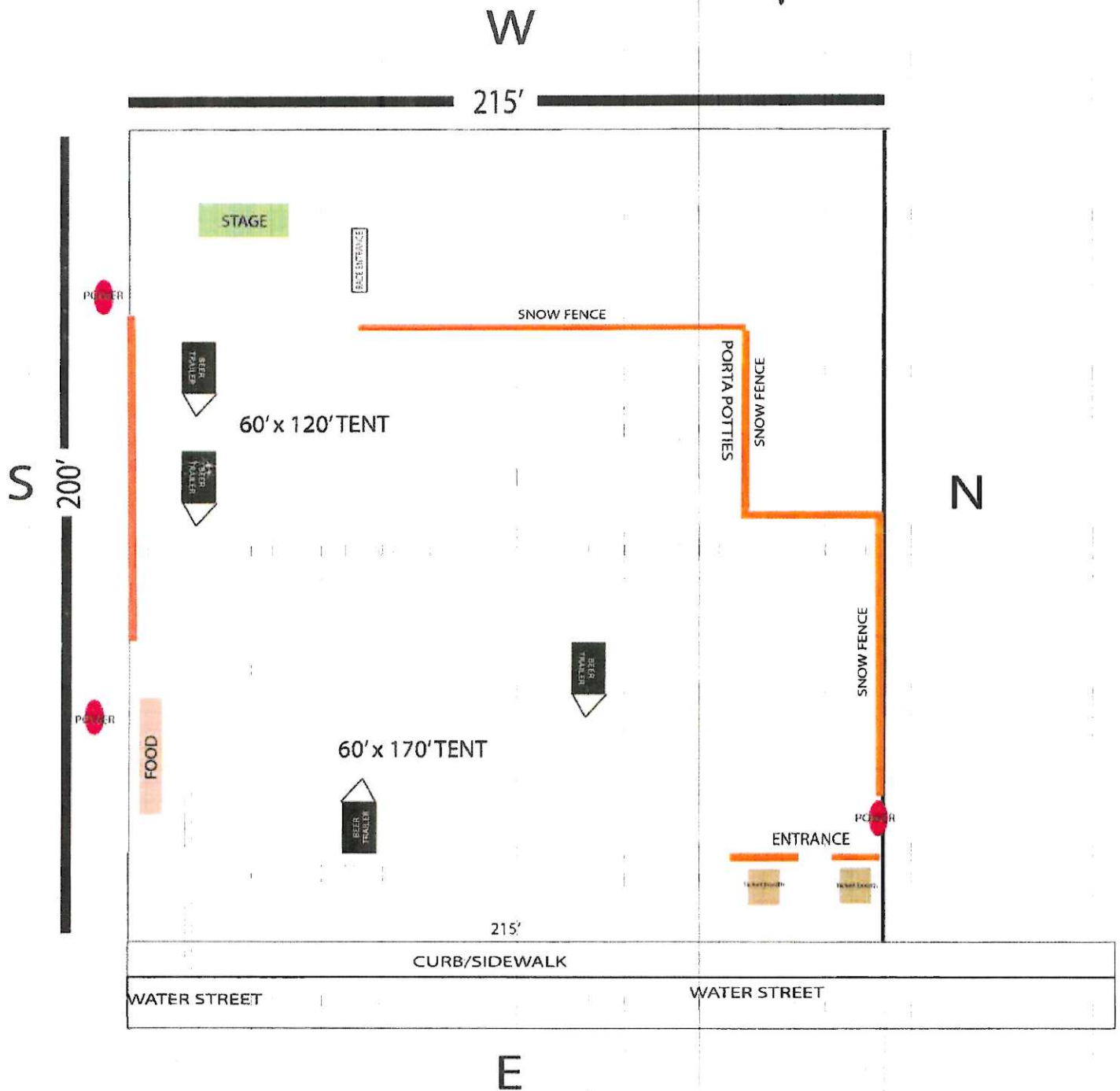
Arbuckle

ACORD 25 (2016/03)

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Festival Lay-Out



Pointoberfest

Description of the event:

The Stevens Point Brewery is proud to announce its 11th annual Pointoberfest and Blubber Run 5K Saturday, September 16th, 2023. The run will begin at the brewery, Saturday afternoon at 3PM and finish around 4:30PM. This year's run will draw 500 runner over 21 years of age, with proceeds donated to promote and support the sport of running and healthy lifestyles in Central Wisconsin.

The Stevens Point Brewery Pointoberfest Celebration to benefit Pints for Prostates/Oktoberfest For a Cure will take place at Brewery Park from 4PM – 8PM. Festival participants will be able to sample Stevens Point Brewery products, listen to live music and enjoy German-themed foods. This is a ticketed event and all participants must be 21 year of age or older.

Road Closures

SATURDAY SEPTEMBER 16th:

- The inside west-bound lane (one lane) of County Highway HH from Echo Dells to the Green Circle Trail will be closed to traffic from approx 2:45 P.M. – 3:45 P.M.
- Traffic will be HELD on Water Street from Matilda St. to Whiting Ave. approx. 2:55 P.M. until 3:15 P.M.
- Traffic will be HELD from Water Street to Whiting Ave. until runners move off Whiting Ave. onto Howard.
- Water St. will be CLOSED between Francis and Matilda from 1:30 P.M. to 8:30 P.M. Area residents will have southbound access to Water St.

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☒ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: 6/30/23
 AMOUNT: \$35
 RECEIPT: 1.093350

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Pink Game for Charity Pink day with UWSP athletics
3. Name of Sponsoring Person or Organization: Team Schierl Companies Charitable Giving Fund, and UWSP Athletics
 Address: 2201 Madison Street City: Stevens Point State: WI Zip Code: 54481
 Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt #: 028538
4. Contact Person: Kathy Ostrowski
 Phone: 715-572-0850 Email: kathyo@teamschierl.com Fax: _____
 Address: 2201 Madison Street City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☒ Athletic Event: Pink Day on campus to create awareness for students and faculty about the Pink game on 9/30/23
☐ Financial Gain Event on City Property: _____
☐ Free Public Event on City Property: _____
☐ Private Event: _____
☐ Other: _____
6. Event Date(s): Wednesday, September 27th, 2023 Event Start Time: 10am Event End Time: 2pm
7. Set Up Date and Time: Wednesday, September 27th, 2023 9:30am-2:30pm, before and after event time.
8. Event Assembly Location: 4th Avenue in front of Quandt Gym by UWSP
 Event Dispersal Location (if different from Assembly Location): _____
9. Estimated Attendance Of:
 Participants/Vendors: 20 Spectators/Attendees: 50-100 Vehicles: 1 Animals: none
10. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: Closing of 4th Avenue from Isadore to Reserve
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
It is a small event that promotes the upcoming UWSP Pink Game for Charity. It is held on UWSP grounds and in front of Quandt Gym. We close 4th avenue in front of Quandt gym to be able to have our football passing challenge game as well as other activities to engage the UWSP student and faculty.
14. Do You Require Any Other Special Assistance from the City?
No, we will get our own barricades from UWSP to close off the 2 streets and will also have staff at the barricades in case we need to move them for emergency vehicles
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Installation of PINK STREET signs on the Isadore and Reserve street signs installed on the Monday of PINK week starting September 25th and have the signs kept up through the month of October. Dennis has worked with me on this in the past.
16. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
 Please Explain: We will work with Campus police

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☐	☒	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☐	☒	11	Financial Gain Activity	☐	☒
3	Amplification Equipment	☐	☒	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: egana@stevenspoint.com)	☐	☒
5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☐	☒	15	Musical Bands	☐	☒
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16	Portable Toilets	☐	☒
8	Electricity Needed	☐	☒	17	Vendor Displays/Sales	☒	☐
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☒	☐				

Additional Explanation Here:

We do host a brat fry but it's done thru UWSP and their kitchen staff. Also we may have WIFC/WDEZ radio comes out and do a live broadcast. We will have a few temporary 10x10 pop up tents for Pink game apparel sales, for the brat fry and for our games, total of up to 4 temporary pop up tents. We utilize all electricity from UWSP, etc.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Kelly C. Small Date: 6/29/23

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:

DATE: _____

AMOUNT: _____

RECEIPT: _____

Application Fee: \$35

- ☒ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☒ New Event ☐ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: VWSP Homecoming - Bed Races
3. Name of Sponsoring Person or Organization: Michaela Kneptel, University of Wisconsin - Stevens Point
 Address: 1015 Reserve St City: Stevens Point State: WI Zip Code: 54481
 Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: 008-1020471203-13
4. Contact Person: Michaela Kneptel
 Phone: 715.346.4045 Email: mkneptel@uwsp.edu Fax: _____
 Address: _____ City: _____ State: _____ Zip Code: _____
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☐ Free Public Event on City Property: _____
☐ Private Event: _____
☒ Other: Homecoming Bed Race Competition on parking of Isadore St.
6. Event Date(s): 10.20.2023 Event Start Time: _____ Event End Time: _____
7. Set Up Date and Time: October 20, 2023
8. Event Assembly Location: 401 Isadore St Stevens Point WI 54481
 Event Dispersal Location (if different from Assembly Location): _____
9. Estimated Attendance Of:
 Participants/Vendors: 50 Spectators/Attendees: 150 Vehicles: - Animals: -
10. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: 201-425 Isadore St
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
See attachment, please.
14. Do You Require Any Other Special Assistance from the City?

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
If VWSP is unable to provide barricades, barricades on either end of shut down section of Isadore St.
16. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
 Please Explain: _____

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☐	☒	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☐	☒	11	Financial Gain Activity	☐	☒
3	Amplification Equipment	☐	☒	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
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5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☐	☒	15	Musical Bands	☐	☒
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16	Portable Toilets	☐	☒
8	Electricity Needed	☐	☒	17	Vendor Displays/Sales	☐	☒
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☒	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☐	☒

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

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BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: _____ Date: _____

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____ Page 18 of 23

Homecoming Bed Race Logistics

Each bed team consists of five people – four pushing the bed, and one riding on it. Teams will compete against the clock, two teams at a time, on a 100-yard course.

Awards will be given to the team that wins the overall tournament for crossing the finish line first. A second award will be given to the team with the best costume for team spirit. A people's choice award will be granted based on the highest donation value. A final award will be given to the team that was the fastest runtime in all races in the tournament.

Event Details:

Date: Friday, October 20

Time: TBD

Location: Isadore Street

Enter the Race:

All teams must pre-register for the event each year. Team registration will take place on SPIN.

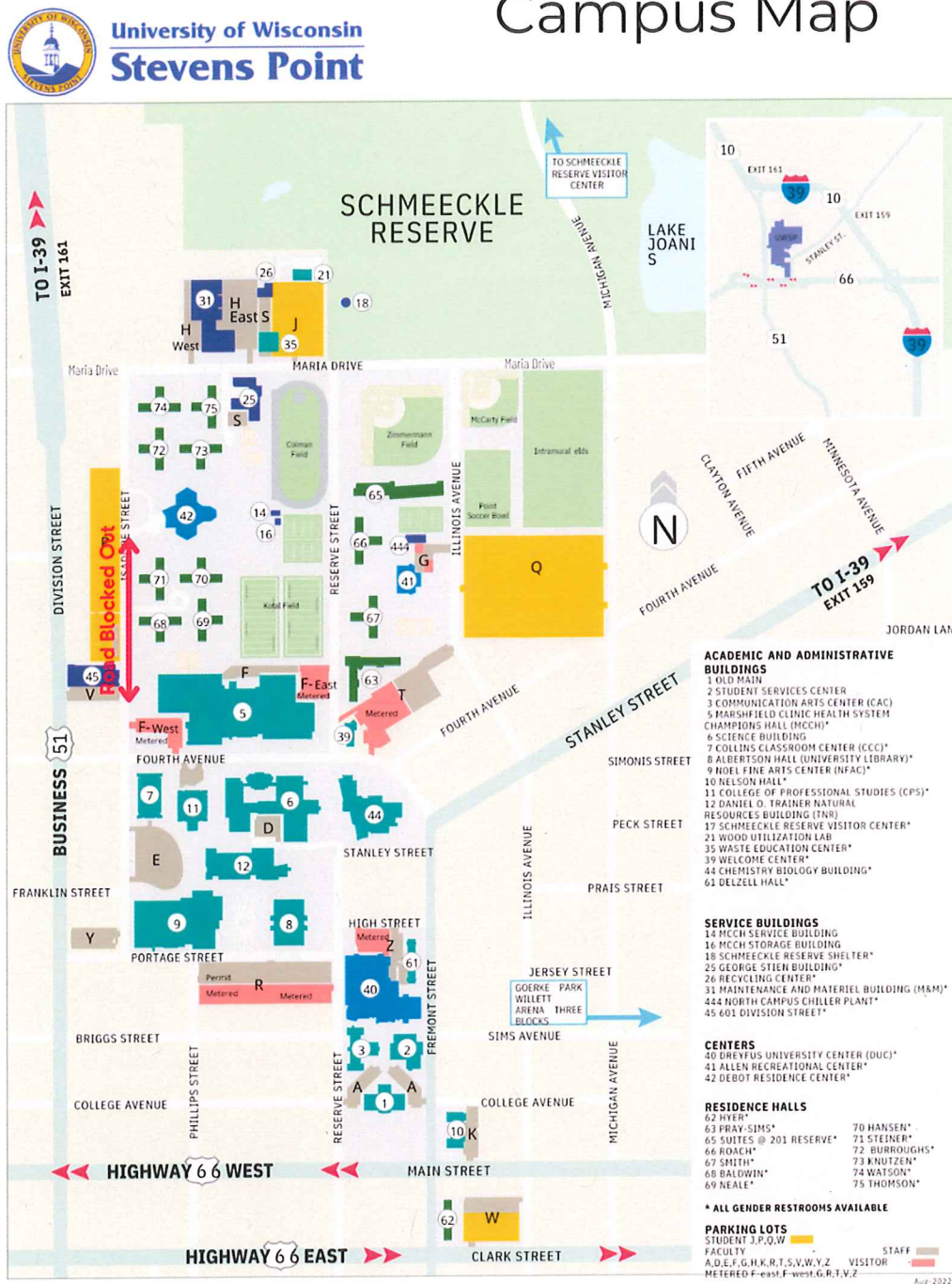
Bed Race Rules:

- Bed Design:
 - All beds will be provided by UWSP. Teams cannot modify the structure and integrity of the bed provided.
 - Mattress must always remain on the bed frame.
 - Teams are STRONGLY ENCOURAGED to decorate their bed frame 3 minutes before the start of their turn. Decorations must be taken down within 3 minutes following the race.
 - All four-bed wheels must always remain on the racing surface, no motorized or mechanical assistance allowed. All beds will be inspected prior to racing for safety and mechanical issues.
- Teams:
 - Team members must be currently enrolled UWSP students on the Stevens Point campus.
 - Racing team consists of 5 members, 4 runners, and 1 rider.
 - Teams must pre-register on SPIN prior to the race.
- Safety:
 - All bed races must sign the Waiver of Liability and acknowledgment of the bed rules and regulations prior to participating in the event.
 - Theme or costume attire is STRONGLY ENCOURAGED, keep in mind this is a university-sponsored event. (Vulgarity or profanity will not be permitted). All racers and riders must wear athletic footwear and a bike helmet.
- Racing Rules:
 - Race configuration will be based on the number of registrants.
 - Ideally the event will be set up bracket style and will be determined by the event sponsor.
 - Bed riders must be always seated on the bed (no standing permitted).
 - All runners/pushers must be in control of their bed until it comes to a complete stop.
 - Teams may not interfere with the progress of the other teams.
 - A five-second penalty will be charged to the team's time if its bed goes out of the boundaries designated for the race.
 - Event officials have the right to disqualify a team during the event when safety and security are in question.

- Awards:

Prize	Title	Category
TBD	"TBD"	Winner of Tournament
TBD	"Bed Soars"	Fastest Team
TBD	"Dream Team"	Most creative theme/costume
TBD	"Sweet Dreams"	People's Choice Award/Donation per vote

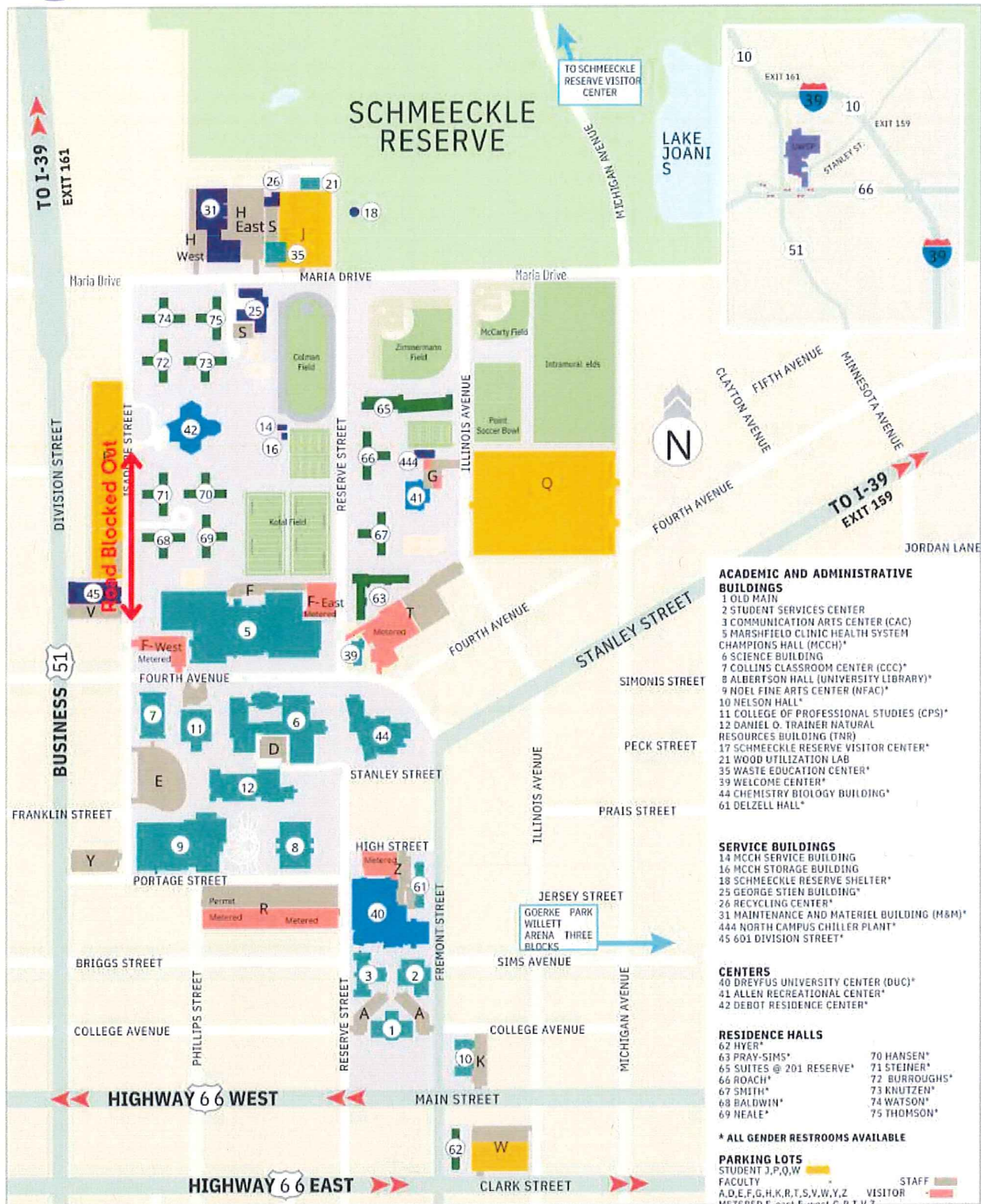
PROPOSED MAP FOR RACE:



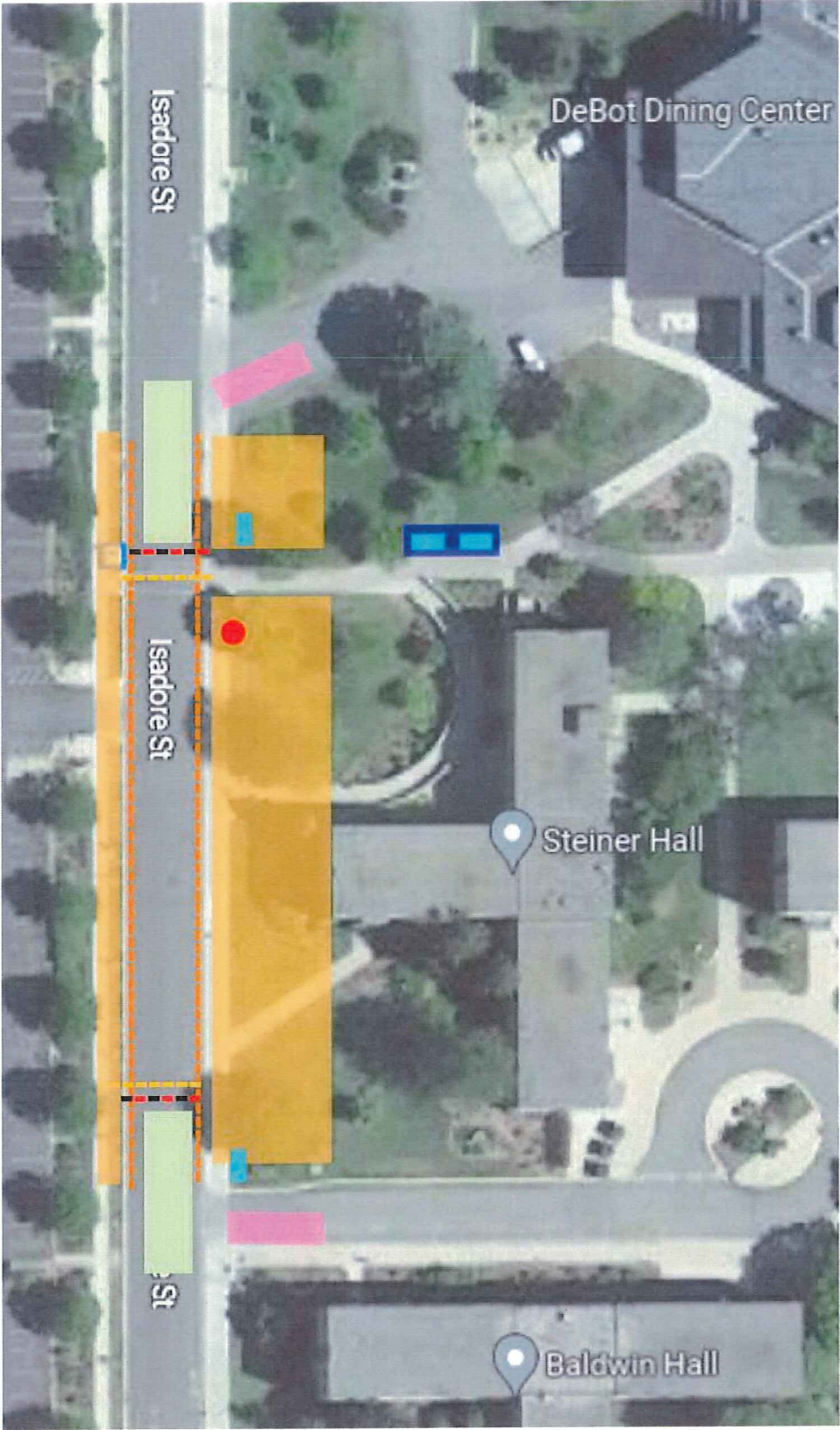


University of Wisconsin
Stevens Point

Campus Map



UWSP Homecoming Bed Race Site Map 2023



- KEY:**
- Fencing/barricades
 - Start Line
 - End Line
 - Race Loading Zone
 - Up Next Team Zone
 - Spectator Zone
 - Team Check In
 - Tables
 - Trash

Compass





Office of Risk Management

Suite 105

780 Regent Street

Madison, Wisconsin 53715

(608) 890-4792 Office

(608) 263-7330 Fax

website: <http://www.wisconsin.edu/rm>

Date: 5.12.2023

To: *City of Stevens Point*

Re: Certificate of Protection in Lieu of an Insurance Policy

For: Board of Regents of the University of Wisconsin System
UW- *Stevens Point*

To Whom it May Concern:

This is to certify that the Board of Regents of the University of Wisconsin System, UW- *School Stevens Point* and their practitioners are protected by the State of Wisconsin Self-Funded Liability Program. Section 20.505 (2) (k), Wisconsin Statutes, provides funds to pay liability claims. In addition, section 895.46 provides that the state will pay judgments taken against state officers or employees for acts carried out while the officers or employees were acting within the scope of their employment.

Please accept this as evidence of protection for applicable liability claims brought against the Board of Regents of the University of Wisconsin System, its officers or employees for which the state may be responsible. If you need any further assistance, please feel free to contact this office.

The certificate applies to university officers, agents, and employees; it does not apply to independent contractors.

Sincerely,

Thomas Joestgen

Risk Manager

Office of Risk Management

University of Wisconsin-System Administration

Telephone: (608) 890-4792

tjoestgen@uwsa.edu

cc: