Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

CITY OF STEVENS POINT
REGULAR COUNCIL MEETING

Community Room
933 Michigan Avenue, Stevens Point, WI

June 19, 2023
7:00 PM

OR

Zoom Teleconferencing

Meeting ID: 874 7168 6969 | Passcode: 854907
By Computer: Zoom Link
By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.
5. Presentation to the Mayor and Council:
   Eric Yonke, Community Engagement Coordinator for ECDC Multicultural Community Center: Update on Central Wisconsin Refugees.

Consideration and Possible Action on the Following:

6. Consent Agenda:

   - Minutes of the Common Council Meeting of May 15, 2023 and Minutes of the Special Common Council Meeting of May 30, 2023.
   - Actions of the Special Police and Fire Commission meeting of May 17, 2023 and Actions of the Police and Fire Commission meeting of June 6, 2023:
     4. Confirmation of Bills
     7. Discussion, with possible action, to approve FF/PM Fourness, Lewandowski, and Wronski to Firefighter/Paramedic status as of May 24th, 2023.
     8. Discussion, with possible action, to approve D/C Ewing to Division Chief of Training as of May 8th, 2023.
     9. Discussion, with possible action, to approve B/C Hageman to Battalion Chief as of May 8th, 2023.
     10. Discussion, with possible action, to approve B/C Hopfensperger to Battalion Chief as of June 21st, 2023.

- Actions of the Park Commission meeting of June 7, 2023:
  2. Approval of May 3, 2023 meeting minutes.
  3. Request by Point Fastpitch to serve alcohol on July 14, 15, and 16 at Goerke Park.
  5. Director's Report.

- Minutes and Actions of the Plan Commission meeting of June 5, 2023:
  2. Report of the May 1, 2023 meeting of the City Plan Commission.
  3. Report of the May 15, 2023 meeting of the City Plan Commission.
  5. A request from Rick Katz, representing MIPAR LLC, for site plan review to construct a car wash on the property located at 1305 Wildwood Drive (Parcel ID 281240835110001), consistent with Ch. 23.02(2)(e)(5).
  7. Discussion only: Home occupation ordinance.
  8. Discussion on Comprehensive Plan update.

- Minutes and Actions of the Personnel Committee meeting of June 12, 2023:
  2. Amendment to Administrative Policy 3.01 Standard Benefits - Licenses and Certifications.

- Minutes and Actions of the Public Policy and General Government meeting of June 12, 2023:
  2. License List.
  3. Hearing on appeal of rejected operator license for Breeann Hartle.
  4. Request to Hold Event/Street Closing.

- Minutes and Actions of the Finance Committee meeting of June 12, 2023:
  3. Approval of ordering 2 garbage trucks, with funding to come from the 2024 capital budget.
  4. Approval of a weed harvester rental agreement with Aquarius.
  5. Approval of the purchase of a replacement weed harvester from Aquarius.
  7. Approval of Claims Paid.

- Statutory Monthly Financial Report by Comptroller/Treasurer.

7. Ordinance Amendment - A request from the City of Stevens Point to amend Chapter 22, Historic Preservation and Design Review Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request amends Section 22.05 for the purpose of defining the term ‘mural’ and creates Section 22.07 for the purpose of establishing guidelines for the painting of murals on historic buildings.

8. Resolution - A request from Rick Katz, representing MIPAR LLC, for a conditional use permit to construct a car wash on the property located at 1305 Wildwood Drive (Parcel ID 281240835110001), consistent with Ch. 23.02(2)(e)(3)(e).

9. Approval of a Memorandum of Understanding with AARP for a Community Challenge Grant.

10. Request to swap 5,625 square feet of private property located at 741 Second Street North (Parcel ID 281240820310010) in exchange for 7,125 square feet of public park property located at 813 Second Street North (Parcel ID 281240820310012).

11. Adjournment.

RMC – Revised Municipal Code

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

Community Room
933 Michigan Avenue, Stevens Point, WI

May 15, 2023
7:00 PM

OR

Zoom Teleconferencing

Agenda

1. Roll Call.

Present: Ald. Christianson, Shorr, Keymer, Zarazua, Birr, Plaisance, Kneebone, Shuda, Lang, Fishler, Morrow.

Others Present: Mayor Wiza, Clerk Yenter, Director Kernosky, Zoning Administrator Kuhn, Chief Kussow, H/R Manager Frasch, Mayoral Assistant Kawski, Neighborhood Planner Klesmith, C/T Ladick, Director Kremer, Director Beduhn, Director Lemke, Chief Moody, Deputy C/T Carrie Freeberg.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Keith Kedrowski, 1536 Water Street, spoke about land usage downtown.

Fred Kalkofen, 910 Ridge Road, spoke about bike lanes and street maintenance.

Jack Elsinger, 5408 Claret Drive, asked what the council was going to do about a drag show scheduled in June.

Pam Lloyd, 509 West Harding Avenue, questioned childrens involvement with drag shows.

Leon Wolf, 7024 Esker Road, spoke about community involvement with raising children and quoted biblical scriptures.

Colin Kobishop, 2308 Rice Street, spoke about the potential future ramifications of the pride event.

Sandra Bystrom, 2100 Lepak Drive, spoke about morality and normalcy. She asked that the Council stand against drag shows in Stevens Point.

Kari Prokop, 2031 Porter Road, spoke about the restrictions on what children can do within society and urged the council to ask the drag performers not to come.

Matthew Mallek, 801 County Road HH West, shared his concerns about the Pride event and the appropriateness of the event for children. He asked about the safeguards that would be in place to protect children from adult content.

Ann Walkush, 9321 Buena Vista Road, questioned the good that would come from the drag show for children and the future ramifications of their involvement.

Mark Bystrom, 2100 Lepak Drive, spoke about how hard it is to be a child today and voiced concerns about the Pride event is taking place in a public park.

Rhea Kitowski, 2224 County Road HH, shared concerns about teenagers attending the Pride event without parental knowledge and the sexual nature of the event.

Don Butkowski, 1845 Edgewood Lane, spoke in opposition of the drag queen story hour at the Pride event.

Fran Makarov, 2549 Lindbergh Avenue, asked about sidewalks on Lindbergh Avenue and spoke in favor of the Pride event.

Ryan McCaffrey, 3249 Sunflower Road, spoke against the Pride event.

Martha Bawara provided details about the Pride event and everyone who is welcomed there. She spoke about other events that have children's involvement that do not face public backlash.

Ryan Goszkowicz, Event Director of Point Pride, spoke about being a drag queen and the misconceptions about what drag is. Mr. Goszkowicz shared his experience performing drag and the importance of the event for the community.

5. Presentation to the Mayor and Council:
1. Lindsay Stiff, Senior Poppy Princess Flander's Field Reading.
2. Chris Klesmith, City Neighborhood Planner / Economic Development Specialist - 2023 City of Stevens Point Housing Taskforce Report.

Mayor Wiza asked if anyone had objections to moving item number fifteen to right after item number seven. There were no objections.

Lindsay Stiff, shared information about herself and explained the significance of the poppy.

Chris Klesmith, City Neighborhood Planner/Economic Development Specialist, reviewed the 2023 City of Stevens Point Housing Taskforce Report.

Bobbie Joy Amani, a member of the Stevens Point Housing Taskforce, spoke about the need for City leadership for implementation.

Jane Johnson, 615 Sommers Street, a member of the Stevens Point Housing Taskforce, spoke about the tools that can be used to help address the housing crisis.

6. Update on Usage for Potential Shared Revenue Increase.

Mayor Wiza gave an overview of the potential shared revenue increase.

Consideration and Possible Action on the Following:

7. Consent Agenda:

Minutes of the Common Council Meeting of April 17, 2023 and Re-Organization Common Council Meeting of April 18, 2023.

Actions of the Police and Fire Commission meeting of May 2, 2023:
5. Confirmation of Bills.

Actions of the Park Commission meeting of May 3, 2023:
2. Approval of April 5, 2023 meeting minutes.
4. Land permission request from the UWSP Student Chapter of The Wildlife Society Waterfowl Project and Student Chapter of Ducks Unlimited to install wildlife nest boxes adjacent to the Plover River section of The Green Circle Trail.
5. Introduction and preapproval consideration of The Plover River Crossing Interpretive Trail Sign Project funded by the Community Foundation of Central Wisconsin being presented by Tori Jennings.
7. Forestry Update presented by Forestry Superintendent, Todd Ernster.
8. Director's Report.

Minutes and Actions of the Plan Commission meeting of May 1, 2023 and Actions of the Special Plan Commission meeting of May 15, 2023:
2. Report of the April 3, 2023 meeting of the City Plan Commission.
4. A request from Lori Gintner, representing Arthur Greco, to rezone an unaddressed parcel off of Second Street North (Parcel ID 281240820340043) from "B-1" Neighborhood Business to "R-3" Single- and Two-Family Residential.
8. March 2023 Monthly Report.
9. Director's Report.

Actions of the Board of Water and Sewerage Commissioners meeting of May 8, 2023:
2. Approval of Minutes.
3. Approval of Department Claims.
4. Bill credit for Four Seasons, 1430 Torun Rd.
5. Utility Position Evaluations.
6. Vehicle Use Policy.
10. Purchase of push camera for storm and sewer infrastructure.
11. An estimate for ditching work by Kyle Kluck Excavating.

Actions of the Airport Commission meeting of May 8, 2023:
2. Approval of Minutes.
3. Approval of Department Claims.
4. Position Evaluations.

Actions of the Transportation Commission of May 8, 2023:
2. April 10, 2023 minutes.
3. April 2023 Financial/Claims report.
4. Election of Chairperson.
5. Election of Vice-Chairperson.

Minutes of the Special Personnel Committee of April 18, 2023 and Minutes and Actions of the Personnel Committee meeting of May 8, 2023:
2. Amendment to Administrative Policy 3.02 Leave Policies - Annual Leave - Vacation.

Minutes and Actions of the Special Board of Public Works meeting of May 2, 2023 and the Board of Public Works meeting of May 8, 2023.

Minutes of the Special Public Policy and General Government meeting of April 18, 2023 and Minutes and Actions of the Public Policy and General Government meeting of May 8, 2023:

2. License List.
3. Request to Hold Event/Street Closing.
4. Request for extension of open intoxicant to 10:30 p.m. for Pride Crawl on June 9, 2023.
5. Beekeeper Permits.

Minutes of the Special Finance meeting of April 18, 2023 and Minutes and Actions of the Finance Committee meeting of May 8, 2023:

3. Designation of the official newspaper for City publications.
6. Request from the Department of Public Works for a capital reallocation related to the West Zinda Bridge project.

Statutory Monthly Financial Report by Comptroller/Treasurer.

Ald. Keymer moved, Ald. Christianson seconded, to approve the consent agenda with item number five from the Board of Water and Sewerage Commissioners and item number four from the Airport Commission being pulled.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Birr, Plaisance, Kneebone, Shuda, Lang, Fishler, Morrow.
Nays: None. Motion carried.

Ald. Christianson moved, Ald. Morrow seconded, to postpone action on the utility position evaluations to be brought back to council with the full pay plan evaluation.

Call for the vote: ayes, all; nays, none; motion carried.

Ald. Lang moved, Ald. Birr seconded, to approve item number four from the Airport Commission.

Call for the vote: ayes, all; nays, none; motion carried.

8. Resolution - A request from Leah Finucan, representing Associated Bank, for a sign variance to install two freestanding signs on the property located at 1305 Main Street (Parcel ID 281240832100628), consistent with Ch. 25.14.

Ald. Morrow moved, Ald. Keymer seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Fishler, Lang, Shuda, Kneebone, Plaisance, Birr, Zarazua, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

9. Resolution - A request from John Knoke for a conditional use permit to construct a second principal structure on the property located at 2001 Patch Street (Parcel ID 281230805100222), consistent with Ch. 23.01(14)(f).

Ald. Shuda moved, Ald. Plaisance seconded, to approve the resolution.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Birr, Plaisance, Kneebone, Shuda, Lang, Fishler, Morrow.
Nays: None. Motion carried.

10. Ordinance - A request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance, of the Revised Municipal Code of the City of Stevens Point. Said request amends Section 23.04(2) for the purposes of repealing the definition of 'family' in its entirety and adopting definitions for the terms 'household entity,' 'household entity plus,' 'dependent,' and 'owner-occupied dwelling.'

Greg Hansel, 525 Clayton Avenue, asked that council do more than what is proposed.

Carol Molepske, 2125 Clark Street, spoke about the definitions of household entity and spoke in opposition to the removal of the word family.

MaryAnn Laszewski, 1209 Wisconsin Street, spoke about the needs of the homeless and the high number of rentals in the city.

Armen Nebel, 1100 Philips Street, provided a handout (available at the City Clerk's office) and spoke about the 2017 Housing Taskforce report.

Cindy Nebel, 1100 Philips Street, spoke in favor of the ordinance and spoke against any amendments.

Ald. Shuda moved, Ald. Plaisance seconded, to approve the ordinance as presented.

Ald. Shorr moved, Ald. Zarazua seconded, to amend the ordinance to change household entities to allow three unrelated people in all zoning districts and all housing without restriction of owner occupancy.

Call for the vote on the amendment: Ayes: Zarazua, Shorr, Christianson.
Nays: Morrow, Fishler, Lang, Shuda, Kneebone, Plaisance, Birr, Keymer. Motion failed.

Call for the vote on the original motion: Ayes: Christianson, Shorr, Keymer, Zarazua, Birr, Plaisance, Kneebone, Shuda, Lang, Fishler, Morrow.
Nays: None. Motion carried.

11. A request from the City of Stevens Point to enter into an electric underground easement agreement with the Wisconsin Public Service Corporation for the property located at 4401 State Highway 66 (Parcel ID 281240823230001) and two unaddressed parcels off of State Highway 66 (Parcel ID 281240823230002 & 281240823120001).

Ald. Morrow moved, Ald. Fishler seconded, to approve the request.

Call for the vote: Ayes: Morrow, Fishler, Lang, Shuda, Kneebone, Plaisance, Birr, Zarazua, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

12. Intergovernmental Agreement - Apply for a Planning and Demonstration Grant as part of the Safe Streets and Roads for All Discretionary Grant Program.

Ald. Fishler moved, Ald. Birr seconded, to approve the agreement.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Birr, Plaisance, Kneebone, Shuda, Lang, Fishler, Morrow.
Nays: None. Motion carried.

13. To award project #23.025, KASH Playground Resurfacing to Adventure Turf in the not to exceed amount of $225,975.

Ald. Keymer moved, Ald. Birr seconded, to approve the awarding of project #23.025.

Call for the vote: Ayes: Morrow, Fishler, Lang, Shuda, Kneebone, Plaisance, Birr, Zarazua, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

14. Approval of the city purchasing parcel #281-24-0820320013 along Second St. North for the total cost of $40,000 purchase price plus closing costs.

Ald. Christianson moved, Ald. Morrow seconded, to approve the purchase.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Birr, Plaisance, Kneebone, Shuda, Lang, Fishler, Morrow.
Nays: None. Motion carried.

15. Approval of lease with the Boys and Girls Club of Portage County for space at 933 Michigan Ave.

Ald. Shorr moved, Ald. Keymer seconded, to approve the lease.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Birr, Plaisance, Shuda, Lang, Fishler, Morrow.
Nays: Kneebone. Motion carried.

16. Disallowance of Claim-American Family Insurance on behalf of William Beversdorf-Vehicle damage due to parking block.

Ald. Shorr moved, Ald. Lang seconded, to deny the claim.

Call for the vote: Ayes: Morrow, Fishler, Lang, Shuda, Kneebone, Plaisance, Birr, Zarazua, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

17. Disallowance of Claim-Sheila Biely-Vehicle damage due to pothole.

Ald. Shorr moved, Ald. Zarazua seconded, to deny the claim.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Birr, Plaisance, Kneebone, Shuda, Lang, Fishler, Morrow.
Nays: None. Motion carried.

18. Consideration on the Authorization of Funds to Hire an Architect for an Alternative Design to the County's Downtown Master Plan.

Ald. Lang moved, Ald. Shorr seconded, to approve funds up to $50,000.

Call for the vote: Ayes: Lang, Kneebone, Birr, Zarazua, Keymer, Shorr, Christianson.
Nays: Morrow, Fishler, Shuda, Plaisance. Motion carried.

19. Adjournment.

Adjourned at 10:36 p.m.

CITY OF STEVENS POINT
SPECIAL COMMON COUNCIL MEETING MINUTES

City Conference Room
1515 Strongs Avenue, Stevens Point, WI

May 30, 2023
5:05 PM

OR

Zoom Teleconferencing

Meeting ID: 848 8602 8164 | Passcode: 3P1uGx
By Computer: Zoom Link
By Phone: +1-312-626-6799 (US Chicago)

1. Roll Call.

Present: Ald. Christianson, Keymer, Birr, Plaisance, Kneebone, Shuda, Lang, Fishler, Morrow.

Excused: Ald. Zarazua.

Absent: Ald. Shorr.

Others
Present: Mayor Wiza, Clerk Yenter, Chief Kussow, Director Kernosky, Chief Moody, Director Kramer, H/R Manager Frasch, C/T Ladick, Attorney Beveridge.

Consideration and Possible Action on the Following:

2. Authorize to contract with Baker Tilly for a Classification and Compensation Study for a fee of $41,300.

Ald. Morrow moved, Ald. Plaisance seconded, to approve.

Call for the vote: Ayes: Morrow, Fishler, Lang, Shuda, Kneebone, Plaisance, Birr, Keymer.
Abstentions: Christianson.
Nays: None. Motion carried.

3. Adjournment.

Adjourned at 5:18 p.m.

CITY OF STEVENS POINT
(SPECIAL) POLICE AND FIRE COMMISSION MINUTES
MEETING OF MAY 17, 2023

1. Roll Call: Commissioners Kirschling, Moore, Mrozek, Ostrowski, Zenner

Also Present: City Attorney Beveridge

2. Revisions to Policies and Procedures for the Police and Fire Commission

Lengthy discussion on the upcoming revisions to Policies and Procedures for the Police and Fire Commission. Each commissioner spoke on their assigned areas of responsibility.

Next meeting determined to be June 20th, 2023, at 9:00 a.m.

3. Adjournment.

The meeting adjourned at 9:49 a.m.

CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION MINUTES
MEETING OF JUNE 6, 2023

1. Roll Call: Commissioners Moore, Mrozek, Ostrowski, Zenner

Excused: Commissioner Kirschling

Also Present: Assistant Chief Rottier, Fire Chief Moody, Assistant Chief Gemza, Lt. Johnson, Lt. Uitenbroek, Alderperson Kneebone

2. President's Report

Today is the 79th Anniversary of "D" Day and hopefully everyone understands the great importance of that day in history and the freedom that it gives us. June 14th is Flag Day and is also Commissioner Ostrowski's birthday.

3. Approval of Minutes

Commissioner Mrozek moved, seconded by Commissioner Ostrowski, to approve the minutes of the May 2, 2023, meeting as presented.

Ayes, all; nays, none. Motion carried.

4. Confirmation of Bills

Commissioner Ostrowski questioned the fire equipment purchase. Chief Moody explained it was purchased from Park Ridge at 15% cost.

Commissioner Ostrowski moved, seconded by Commissioner Zenner, to approve the confirmation of the May 2023 bills.

Ayes, all; nays, none. Motion carried.

5. Lt. Uitenbroek PD to give an update on the upcoming 2023 U.S. Senior Open Championship at Sentry. Followed by an update by A.C. Gemza FD.

Lt. Uitenbroek: Planning and preparation is continuing. Signage to be put up soon along the major routes in and outside of Stevens Point reminding the community of traffic and possible route delays during the tournament.

A.C. Gemza: Planning with Aspirus is continuing. Riverfront Rendezvous will be covered the same as it is every year. The tournament is mostly busy during the day and Riverfront Rendezvous is mostly busy in the evening.

6. Police Chief's Report

Re: May 2023 Chief of Police Report

Commissioners:

The Department would like to make you aware of the following updates:

Personnel: 46/49

Note of Interest:

- 5-3-23 Lt. Johnson had a booth at the Summer Job and Center Fair at the Boys and Girls Club.
- 5-4-23 Department of Justice audit on the department's agency Officer records and our records keeping procedure. (Letter of appreciation received on 5-9-23)
- 5-5-23 Lt. Johnson and Ofc. Wierzba hosted a pizza party for safety cadets from Mckinnley with approx. 48 students.
- 5-6-23 Auxiliary had their annual fundraising brat and hamburger fry. Incredible turn out with several City representatives showing up to show their support.
- 5-7-23 Ofc. Radsek held a booth at Adventure 212 for "Be Kind to Your Mind."
- 5-8-23 Officer Raasoch submitted his retirement letter after serving honorably for 26 years for the City of Stevens Point. Last day on patrol will be June 6, 2023 with his retirement day scheduled for June 29, 2023.
- 5-8-23 Ast. Chief Rottier, Ast. Chief Williams, Lt. Ben Uitenbroek and Chief Kussow participated in a tabletop exercise with first responders for the US Open event.
- 5-10-23 Lt. Johnson when tot Jefferson School and spoke to approx. 50 children about what the Police Department does for the community.
- 5-12-23 Lt. Johnson chaperoned and hosted a field trip to WI Dells for the Top Safety Cadets in the Stevens Point School District.
- 5-17-23 Chief Kussow was the commencement speaker for Mid State Technical College's Law enforcement Academy graduation.
- 5-17-23 Soon to be Officer William Klismith graduates from MSTC Law Enforcement Academy. Attended by Kussow, Williams, Lepinski and Ballew.
- 5-17-23 Flock Cameras, License Plate Readers, began being installed throughout the City entrances and exits.
- 5-19-23 Participated in fundraiser, "Cop on a Roof" through Dunkin Doughnuts. Lead by Ofc. Stanislawski as the donut, Ofc. Beach, Lt. Johnson, Sheriff Lukas and Chief Kussow. $1559.01 was raised for Wisconsin Special Olympics.
- 5-21-23 Retired and Family Range organized by Lt. Mueller. Instructors were Det. Matthew Drossel, Lt. Jeremy Mueller and Sgt. Robert Roser.
- 5-22-23 Will Klismith was sworn in as our 281st Officer.

- 5-24-23 Ast. Chief Williams Assisted SPFD with their assessment center for Deputy fire Marshal and Emergency Manager.
- 5-24-23 Ofc. Radsek hosted a booth with the SPFD during a senior expo.
- 5-29-23 Officer Stacy Morton completed her probation period. Recommended to full status. (see letter from Lt. Long)

Calls of Interest:

- 05-30-23, Disturbance, Franciscans Downtown, SPPD Officers investigated report of a male harassing individuals. During the contact, the suspect made death threats towards officers and was not cooperative. Subject arrested and transported to jail.
- 05-28-23 OD Death, Blue Top Motel, Officers & Detectives responded to investigate a death of 30 year old male. Drug paraphernalia was located by the body and in other locations in the room. Male has history of drug and alcohol use.
- 05-28-23 Disturbance, Green Circle by Yulga Park, Officer investigated a repot of male and female arguing. Male contacted by officer provided false name. Further investigation led to the male being arrested on warrants and obstructing charge.
- 05-24-23 Suspicious Person, Coon Av and Whiting, Report of male walking around in back yards and on decks. One caller reported finding a revolver which was left behind by the male located by her door. Based on doorbell video footage the male was identified, however not contacted by officers. The subject was later taken into custody by day shift.
- 5-27-23 Driving Complaint, Main and Green Av, Officers investigated a report of a vehicle which struck a curb. Female driver was later arrested for OWI.
- 05-26-23 Disturbance, 2200 blk of Eagle Summit, report by female employee who reported an intoxicated male banging on doors and yelling. Male is on probation for prior domestics with female caller. Male was arrested on probation violation.
- 05-25-23 Suspicious Disturbance, Officers investigated a report of a male and female in disturbance by the Stevens Point Water Dept. Report of a male running down the road with an axe in his pocket. (several buses of 4th graders also in the area for a field trip at the time). Upon arrival, the male had left the area, however the female who is known to law enforcement was observed with a cut to her head. During the investigation the female caused a disturbance and was arrested on Disorderly Conduct and Probation Hold.
- 05-24-23 Missing Person, Male who was reported missing from Stevens Point and in possession of a handgun, was located in Marathon Co. deceased by apparent self-inflicted gun shot.
- 05-21-23 Disturbance /dog fight, 100 blk of N Forest St, Officers responded to residence to investigate a report of person who was bit during a 5 dog "melee". Report

forwarded to Portage County Health and Human Services.

- 05-20-23 Fire South Point Laundry, Officer assisted with fire at South Point Laundry.
- 05-20-23 Fire, Roadway, dumpster fire reported. Officer responded to assist FD.
- 05-19-23 Vehicle Pursuit, Kwik Trip on Maria, SPPD Officer attempted to stop vehicle which then fled. SPPD Officers pursued the vehicle for a short distance before terminating. The vehicle was later located unoccupied and impounded.
- 05-18-23 Welfare Check, 1400 blk Water St, report of two males sleeping in a vehicle. Officers contacted males who were identified and also sex offenders.

Males were advised they were too close to school. Probation later placed a hold on one of the males who was taken into custody.

- 05-18-23 Physical Fight, Salvation Army, report of two males involved in a physical fight. Upon further investigation one of the males was arrested on bail jumping and disorderly conduct.
- 05-14-23, Disturbance, 200 blk of Second St. Male and female arguing during which the male caused physical harm. Male was arrested on domestic Disorderly Conduct.
- 05-13-23, Unwanted Male, 2700 blk of Lindbergh, Female reported she wanted her brother removed from her house and trespassed. Officer contacted the male who was taken into custody on Wood Co. Warrant.
- 05-12-13 Public Urination, Night Shift Officers, on preventative foot patrol, in the downtown area, observed a male urinating on the dive point building. Further investigation led to the male being arrested on several charges including Felony Bail Jumping.
- 05-12-23 Suspicious, West Side Mobil, Officers contacted suspicious male who provide false names. Male was later arrested on several warrants and Obstructing.
- 05-11-23, Disturbance, JR Liquor, report of two males drinking in a car parked in the lot. Officer contacted the males, one of which was later arrested as he continued to escalate. The male refused to identify himself and was taken to jail.
- 05-11-23, Drug Investigation, Library, SPPD Officer was walking into the library and observed drug activity. Further investigation led to the arrest of two males on drug related charges.
- 05-08-23, Nude Male, Skipps Bowling, Officers investigated a report of a nude male walking around in the area of Skipps bowling. The male was located near County Concrete. The 60 year old male had history of memory issues due to previous head injury.
- 05-07-23 Disturbance, 900 blk of Sandy Ln, Male and Female reported a physical disturbance in which both alleged the other attacked them. Further investigation led to dual arrest for domestic abuse and probation hold on the male , request for charges on female due to medical attention needed.
- 05-07-23 Disturbance, 900 blk of Shaurrette, Officers investigated report of adult child pushing mom. Male was arrested for Domestic Disorderly Conduct and Probation Hold.
- 05-07-23 Nude male, 2700 blk of Fourth, Officers investigated report of naked male walking around. The male was found in his garage. The 63 year old male was counseled and matter documented.
- 05-06-23, Welfare Check, Fairfield Inn, Officers and Med unit investigated a report of a female who was located on the lawn with her pants down crawling on her hands and knees calling for help. The female was very intoxicated. The female punched Officer and Medic when they tried to assist her. Female was later transported to jail.
- 05-05-23, Fight, 1600 blk of Main, Report of a fight at house party, Officers arrived to observe several people fleeing on foot. Officer contacted one male who was arrested on a warrant and Disorderly Conduct. Two 16 year olds contacted and issued Underage Alcohol Citations. One 18 male also cited for Underage Alcohol.
- 05-05-23, 20-30 Person Fight, Polito's, Officer responded and upon arrival could not locate a fight. A witness reported several subjects involved in shouting and chest bumping prior to Officer arrival.

- 05-05-23 Warrant Arrest, 700 blk of Johns Dr., Officers investigated report of known male with warrant. Officers contacted male and arrested him.
- 05-03-23 Disturbance, 600 blk of John's Dr, Officers investigated a report of male walking around yelling and throwing items. Male was arrested on Disorderly Conduct and bail jumping. Male has history mental health issues.
- 05-02-23 Disturbance, 600 blk of John' Dr, Officers responded to residence for male yelling profanity and breaking things. The male was arrested on Disorderly Conduct with revoked bond.
- 05-01-23, Disturbance, Second and Red Arrow, report of a male who threw a set of keys at a vehicle driven by a female. When the female stopped to confront the male, he stated he thought she should not be driving. The intoxicated male was contacted by officer and arrested.

Monthly Use of Force Reporting (annual total in parenthesis):

Number of Use of Force Incidents: 2 (12)

May Use of Force Summaries

- 5-5-23 – SPPD Officers were pursuing a moped in the City of Stevens Point. The moped failed to stop for Officers and fled the area. Officers did not pursue any further due to unsafe driving by the moped. The moped later crashed in someone's backyard and police were notified. The suspect had fled on foot at this time and a SPPD Officer located the suspect running. The Officer pointed their firearm at the suspect and advised the suspect to stop. The suspect was taken into custody without incident or injury.
- 5-9-23 – SPPD Officers were called to a residence for a welfare check on a person who had been cutting themselves with a razor blade. Once Officers arrived the subject grabbed a knife and would not show Officers their hands. One Officer drew their firearm and pointed it at the subject while the other Officer drew their Taser. Neither were effective and the subject ran upstairs locking a door behind them. The subject eventually went onto the roof and threatened suicide, only to drop the knife and surrender to police after some time. The subject was taken into protective custody without injury.

Mental health related incidents: Officers Responded to the following in April:

- Total welfare checks for 2023 = 329
- 51 Welfare checks
- 5 Voluntary
- 3 Chapter 51's

Training:

05/08/23	NTOA SWAT Team Leader Development	Milwaukee	Roser
05/08/23	HRVC Instructor UP date Cancelled	Oak creek	Nissen
05/08/23	Basic SWAT	Waukesha Tech	O'Neil
05/17/23	WI Crisis Negotiator Conf. Cancelled	Madison	Ahrens
05-22-26-23	NTOA SWAT Team Leader Development	Marathon SO , Wausau	Lawrynk
05-22-26-23	NTOA SWAT Team Leader Development	Marathon SO , Wausau	Long
05-23,24/23	Project Life Saver	Plover	Yang
05/24/23	HRVC Instructor UP date	Wis. Rapids	Nissen
05/23/23	Taser Instructor	Verona PD	Roser
05/30/23	ARIDE	SPPD	Hessel
05/30/23	ARIDE	SPPD	Morton
05-30--31-23	ARIDE	SPPD	Solis

Field Training (FTO):

- Probationary Officer Will Klismith sworn in on May 22, 2023 and has started step 0.

Auxiliary Unit:

- Total of 3 events (Safety Fair/Brewery Block Party/SPASH Color Run)
- Total hours 77.50
- Auxiliary Meeting - May, instruction and general over view of City Ordinances for public peace and parking violations. Although SPPD Aux. may not be charged with enforcement of ordinances, they are to have a working understanding.
- The SPPD Aux. fundraiser was successful, lots of support from the community. Funds raised will go towards portable radios and other equipment.

School Resource Officers:

SPASH

- 160 Calls for Service
- 12 Vaping/drug investigations
  - 3 citations for poss. of marijuana
  - 1 citation for poss. of vaping products.
- 4 Disorderly Conduct with Motor Vehicles
- SPASH Graduation
- SPASH Project Graduation
- 1 report of active shooter threat, which was a social media hoax going around the country.

Vaping has been a significant issue all year- most vapes we recover now seem to be THC vapes, and we are also running into THC wax on a regular basis. I had two incidents reported this month where we believe students consumed edible gummies and then had bad reactions to them. In the first incident, the student purchased the gummy at school, consumed it outside of school, and it was later reported by the parent. The second incident happened at project graduation when three students vomited within a half hour of each other, and all ended up getting transported to the hospital.

PJ Jacobs

- 245 Calls for Service

- 103 School Consequences
- 12 Citations issued for Disorderly Conduct
- 1 Citation for sexting
- 3 Citations for vaping
- 1 juvenile referral
- 1 juvenile secured into juvenile detention.
- 1 adult parent cited for disorderly conduct from incident at Bannach Elementary.

We've noticed a marked increase in fights, and bullying and harassment calls

Ben Franklin

- 156 Calls for Service
- 66 School Consequences
- 9 Citations issued
- 3 Youth Enrichment Services referrals
- 6 Securely Reports involving weapons – all unfounded or determined to be no threat
- 2 Confirmed drugs at school investigations
- 2 fights

Ben Franklin conducted 1 Long Fire Drill and 1 Lockdown Drill in May, and we assisted with other elementary schools. We had a County-wide Truancy meeting at the Bliss Center that is mandated by statute that hasn't happened since before Covid that was very informative for all involved. We wrapped up the Police Outreach Program with lessons 3&4 involving Anger Management and Conflict Resolution as well as Drug ID, awareness, and the social consequences. Overall, we saw an increase in the presence of THC use being reported in school and the use of it being confirmed by multiple students.

K9 – Barry

- May 29, 2023
  - Division and Shaurette
  - 1.64 grams of cocaine concealed under passenger seat.
- May 6, 2023
  - I39 and HH
  - Paraphernalia seized
- May 4, 2023
  - Post Rd and Minnesota
  - Paraphernalia seized.

K9 – Willow

- Still in training and doing very well.

Commissioner Moore moved, seconded by Commissioner Ostrowski, to approve the Police Chief's report and place it on file for May 2023.

Ayes, all; nays, none. Motion carried.

7. Discussion, with possible action, to approve FF/PM Fourness, Lewandowski, and Wronski to Firefighter/Paramedic status as of May 24th, 2023.

Commissioner Ostrowski moved, seconded by Commissioner Mrozek, to approve FF/PM Fourness, Lewandowski, and Wronski to Firefighter/Paramedic status as of May 24th, 2023.

Ayes, all; nays, none. Motion carried.

8. Discussion, with possible action, to approve D/C Ewing to Division Chief of Training as of May 8th, 2023.

Commissioner Ostrowski moved, seconded by Commissioner Zenner, to approve D/C Ewing to Division Chief of Training as of May 8th, 2023.

Ayes, all; nays, none. Motion carried.

9. Discussion, with possible action, to approve B/C Hageman to Battalion Chief as of May 8th, 2023.

Commissioner Mrozek moved, seconded by Commissioner Ostrowski, to approve B/C Hageman to Battalion Chief as of May 8th, 2023.

Ayes, all; nays, none. Motion carried.

10. Discussion, with possible action, to approve B/C Hopfensperger to Battalion Chief as of June 21st, 2023.

Commissioner Zenner moved, seconded by Commissioner Ostrowski, to approve B/C Hopfensperger to Battalion Chief as of June 21st, 2023.

Ayes, all; nays, none. Motion carried.

11. Fire Chief's Report/EMS Report

Police & Fire Commission

Fire Chief's Report – May 2023

48 Members Approved
46 positions Funded
41 Staffed

Significant Events

- Recruit Academy 05/15/2023
- Truck 22 Push in Ceremony 05/15/2023

- Burn Facility was Delivered 05/17/2023

Mutual and Automatic Aid Fire Response: (5) YTD (24)

- 3975 Tall Pine (Plover) 05/03/2023
- 2501 Church Street (City) 05/21/2023
- 2501 Church Street (City) 05/22/2023
- 1016 Main Street (City) 05/25/2023
- 1140 Rogers Drive (Plover) 05/30/2023

Fires

- Structure Fires-2 YTD (11)
- Vehicle Fires-0 YTD (2)
- Brush, Grass, Wildland Fires-1 YTD (4)
- Trash/Dumpster Related Fires-2 YTD (2)
- Cooking Incidents-8 YTD (14)
- Chimney Fire -0 YTD (1)
- Excessive Heat, Scorch, No Fire-1 YTD (7)
- Electrical Issues-3 YTD (13)

EMS/Rescue

- EMS Assist Calls-57 YTD (290)
- Assist Invalid-0 YTD (0)
- Vehicle Accidents-4 YTD (13)
- Assist Other Government Agency-0 YTD (1)
- EMS Call, Other-0 YTD (1)

Alarms

- False Alarms Responses-12 YTD (52)

Hazardous Materials

- Carbon Monoxide Detected-1 YTD (4)
- Natural Gas Detected-1 YTD (6)
- Gasoline and Flammable Leak/Spill-0 YTD (1)
- Hazardous Investigation nothing found-2 YTD (12)
- Oil/Combustible Spill included Vehicle Accidents-5 YTD (6)
- Chemical Spills-0 YTD (1)

Other Incidents

- Animal Rescue-2 YTD (3)
- Burning Regulation Issues-9 YTD (31)
- Citizen Complaints-0 YTD (0)

- Water/Steam Leak-0 YTD (0)
- Smoke Scare, Odor of Smoke, Steam Mistaken for smoke-1 YTD (8)
- Ring Removal-0 YTD (1)
- Dispatched and Cancelled Enroute-2 YTD (17)
- Nothing Found on Arrival-0 YTD (1)
- General Service Call-0 YTD (0)
- EMS or Fire Standby-0 YTD (2)
- Bomb Scare-0 YTD (0)

Technical Rescue

- Water/Ice Incidents-0 YTD (4)
- Rope/High Angle Rescue-0 YTD (0)
- Extrication of Victim from Elevator/Machine-1 YTD (2)
- Extrication of Victim from a Vehicle-0 YTD (1)
- Extrication of Victim from Building-0 YTD (0)

Monthly Total (114) Year to Date Total (511)

Total Fire Losses City Property-$20,000 YTD: $30,100
Total City Property Saved-$1,505,000 YTD: $3,720,100

Monthly Training:

- Recruit Academy
- Crew tours of City Municipal Pool
- Ladders, VEIS, Roof Operations
- Review RTF procedures, go bags, patient movement
- Review Mass Casualty Protocols
- Hose Testing
- Forcible Entry
- Trauma Protocol
- Officer Training
- USGA Senior Open Tabletop exercise
- CVMIC Coaching and Mentoring class

Public Activities:

- Hands only CPR and AED at the Courthouse 05/02/2023
- Boys and Girls Club Career Fair 05/03/2023
- Jefferson School 05/04/2023
- CPR/AED/Nasal Narcan County Annex 05/04/2023
- UWSP Work Capacity Standby 05/04/2023
- Junior Women's Club 05/07/2023

- Waukesha Tech Recruitment 05/09/2023
- Stepping on Workshop 05/16/2023
- Ortho Molecular Extinguisher Demo 05/23/2023
- Senior Caregiver Expo 05/24/2023
- Jordan Lodge Extinguisher Demo 05/24/2023
- Fire Drill ADRC 05/24/2023
- Ambulance Standby SPASH Graduation 05/28/2023
- Memorial Cermony 05/29/2023

Stevens Point Fire and EMS Department
Activities Report
May 2023

We celebrated 2022 EMS Week May 21st-27th "Where Emergency Care Begins"

During the week of May 15th, we recognized our staff for all their hard work.

Public Education: FF/Medic Lewandowski taught "Hands Only CPR, AED, Nasal Narcan, Tourniquet and Heimlich" to Portage Court Staff

Training: May training topics where Rescue Task Force- Go over bags, triage, skills (Tourniquet, Chest Seals, Wound Packing, Pt Movement) ,Review Mass Casualty (Protocol) and Trauma (Protocol)

Career Promotion: FF/Medic Fisher and B.C. Hopfensperger participated in a Career Promotion event at Waukesha County Technical College.

Boys and Girls Club career fair: Lt Westphal participated in a career fair at the Boys and Girls club.

Senior Caregiver Expo: FF/Medic Lewandowski, FF/Medic Mack and B.C. Hopfensperger participated in the Senior Caregiver Expo at the Holiday Inn.

First Responder Training: Training Division Chief Ewing conducted Active Threat training with Hull and Dewy First responders.

Water Rescue Boat: SPFD took delivery of the water rescues boat we purchased with Wisconsin Flex Grant. The Wing boat and trailer are getting the finishing touches completed then all members of SPFD will be trained on the operations.

Medic 1			
	Month	YTD	2022 YTD
Responses	203	904	839
Transport/Treat ALS	140	625	530
Transports BLS	6	11	29
Cancel/Refuse/No Trans	57	268	274
Hosp to Hosp	1	3	9

Medic 2			
	Month	YTD	2022 YTD
Responses	132	526	498
Transport/Treat ALS	101	361	291
Transports BLS	0	4	21
Cancel/Refuse/No Trans	31	161	184
Hosp to Hosp	1	1	2

Medic 3			
	Month	YTD	2022 YTD
Responses	10	146	136
Transport/Treat ALS	6	100	99
Transports BLS	1	7	5
Cancel/Refuse/No Trans	3	39	31
Hosp to Hosp	0	0	1

Medic 4			
	Month	YTD	2022 YTD
Responses	5	59	43
Transport/Treat ALS	2	31	22
Transports BLS	1	5	1
Cancel/Refuse/No Trans	2	23	13
Hosp to Hosp	0	0	0

Medic 5			
	Month	YTD	2022 YTD
Responses	3	12	5
Transport/Treat ALS	3	7	4
Transports BLS	0	0	0
Cancel/Refuse/No Trans	0	3	2
Hosp to Hosp	0	0	0

	Month	YTD	2022 YTD
Responses		0	2
Transport/Treat ALS		0	0
Transports BLS		0	0
Cancel/Refuse/No Trans		0	2
Hosp to Hosp		0	0

Totals			
	Month	YTD	2021 YTD
Responses	347	3114	3080
Transport/Treat ALS	252	2028	1984
Transports BLS	8	100	95
Cancel/Refuse/No Trans	93	974	966
Hosp to Hosp	2	19	19

Vehicle	Year	Make	Model	Current Vehicle Miles
51Med1-A918	2021	IH	CV	**21,589**
51Med2-A187	2018	Ford	F-550	**89,893**
51Med3-A184	2018	Ford	F-550	**83,768**
51Med4-A211	2015	Ford	F-550	**74,463**
51Med5-A554	2010	IH	4300	**161,892**

Simultaneous Calls			
Units	Month	YTD	2022

			YTD
2	78	338	306
3	12	40	28
4	0	4	9
5	0	3	2

Car 5 Response			
	Month	**YTD**	**2022 YTD**
Responses	13	91	86

RRU Response Location			
	Month	**YTD**	**2022 YTD**
V Plover		9	3
V Almond		0	0
V Amherst	1	1	1
V Amherst Jct		0	0
V Jct City	1	5	2
V Nelsonville		0	0
V Park Ridge		0	0
V Rosholt	1	3	4
V Whiting	1	10	14

T Alban		1	1
T Almond	1	1	0
T Amherst		0	1
T Belmont		0	0
T Buena Vista		0	0
T Carson		10	10
T Dewey	1	7	3
T Eau Pleine	1	4	3
T Grant		0	0
T Hull	4	17	20
T Lanark		1	0
T Linwood	1	2	5
T New Hope		0	0
T Pine Grove		0	1
T Plover		4	1
T Sharon		5	5
T Stockton	1	9	11
Other		0	0
St Point		2	0

Commissioner Ostrowski moved, seconded by Commissioner Zenner, to approve the Fire Chief's report and place it on file for May 2023.

Ayes, all; nays, none. Motion carried.

12. Adjournment.

The meeting adjourned at 2:36 p.m.

REGULAR MEETING MINUTES
Board of Park Commissioners
June 7, 2023 - 6:30 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 868 7612 5381 | Passcode: 202160
By Computer: Join
By Phone: +1-312-626-6799 (US Chicago)

I. Discussion and Possible Action on:

1. Roll Call.

Present: Freckman, Disher, Glodosky, Alder Keymer, McDonals, Okonek, Alder Shorr, Sorenson, Carrie Winn, Alder Zarazua
Excused: Przybylski
Also Present: Director Dan Kremer

2. Approval of May 3, 2023 meeting minutes

Motion to approve by Disher, second by McDonald; passed 10-0.

3. Request by Point Fastpitch to serve alcohol on July 14, 15 and 16 at Goerke Park.

Motion to approve by Shorr, second by Glodosky; passed 10-0.

4. Exchanging property along Second Street North.

Motion to approve property exchange as presented by Alder Shorr, second by Glodosky; passed 10-0.

5. Director's Report

- Pool opening day was June 2, 2023
- Emerson Park project update
- Bandshell project update
- Community Stadium and KB Willett Arena project update
- Community Tree Management Institute being held in Stevens Point

No action.

6. Adjournment.

Motion to adjourn by Disher, second by Glodosky; meeting adjourned at 7:06 pm

REPORT OF CITY PLAN COMMISSION

June 5, 2023 – 6:00 PM
In-Person & Zoom Conference Call Meeting

PRESENT: Alderperson Kneebone, Commissioner Arntsen, Commissioner Cooper, Commissioner Ilten, Commissioner Rice, and Commissioner Schuler.

ALSO PRESENT: Associate Planner/Zoning Administrator Kuhn, Director Kremer, Technician Mohr, Alderperson Shorr, Alderperson Keymer, Alderperson Fishler, Andrea Olson, Mary Hansen, Rick Katz, Samuel Lang, Trevor Roark, and unidentified audience members via Virtual Zoom Meeting.

INDEX:

Opening Section:

1. Roll call.

Discussion and possible action on the following:

2. Report of the May 1, 2023 meeting of the City Plan Commission.
3. Report of the May 15, 2023 meeting of the City Plan Commission.
4. Public Hearing and action on a request from Rick Katz, representing MIPAR LLC, for a conditional use permit to construct a car wash on the property located at 1305 Wildwood Drive (Parcel ID 281240835110001), consistent with Ch. 23.02(2)(e)(3)(e).
5. A request from Rick Katz, representing MIPAR LLC, for site plan review to construct a car wash on the property located at 1305 Wildwood Drive (Parcel ID 281240835110001), consistent with Ch. 23.02(2)(e)(5).
6. A request from the City of Stevens Point to purchase 5,625 square feet of the property located at 741 Second Street North (Parcel ID 281240820310010) and to sell 7,125 square feet of property located at 813 Second Street North (Parcel ID 281240820310012).
7. Discussion only: Home occupation ordinance.
8. Discussion on Comprehensive Plan update.

Closing Section:

9. Adjourn.

Opening Section:

1. Roll call.

   Present: Kneebone, Arntsen, Cooper, Ilten, Rice, Schuler
   Excused: Wiza

   Motion by Commissioner Rice to nominate Dave Cooper as Temporary Chairperson; no second required.

   Motion carried 6-0.

Discussion and possible action on the following:

2. Report of the May 1, 2023 meeting of the City Plan Commission.

   Motion by Alderperson Kneebone to approve the report of the May 1, 2023 meeting of the City Plan Commission; seconded by Commissioner Schuler.

Motion carried 6-0.

3. Report of the May 15, 2023 meeting of the City Plan Commission.

   Motion by Commissioner Rice to approve the report of the May 15, 2023 meeting of the City Plan Commission; seconded by Commissioner Arntsen.

   Motion carried 6-0.

4. Public Hearing and action on a request from Rick Katz, representing MIPAR LLC, for a conditional use permit to construct a car wash on the property located at 1305 Wildwood Drive (Parcel ID 281240835110001), consistent with Ch. 23.02(2)(e)(3)(e).

   Associate Planner/Zoning Administrator Kuhn summarized the request for a conditional use permit to construct a car wash on the noted property, previously a veterinary clinic. The proposed site would be the home to Tidal Wave Auto Spa. After reviewing the site plan, building renderings, and landscaping plan, staff recommended approval with conditions outlined in the staff report.

   Temporary Chairperson Cooper declared the public hearing open.

   Temporary Chairperson Cooper declared the public hearing closed.

   Commissioners had the following comments:

   - Inquiry as to whether there were any concerns for vehicles backing into Wildwood Drive or impacting traffic on Highway 10 E, to which staff had no further concerns, adding that Public Works Director Beduhn and the City's Department of Transportation representative had reviewed the request. A traffic study had also been requested and upon its review, potential concerns had been satisfied.
   - Follow-up inquiry as to the basis of the traffic study, noting that it likely was not a local study, but more so engineered with existing data.
   - Noted that the design met current Zoning regulations and seemed to exceed the minimums, but asked who would handle the issue if a car que did form and began impacting traffic, to which staff noted it would fall under Police Department purview.
   - Inquiry as to whether a study had been done at the intersection of Fleet Farm, to which staff explained that while a study for that intersection had not been performed, Public Works Director Beduhn had reviewed the intersection with the City's DOT representative.
   - There was a back-and-forth discussion clarifying that the City and commission did not have purview over the highway, as it was a state-controlled road. Therefore, there was no authority or oversight to make improvements or add conditions to regulate it. Even then, the only request before the commission was for the 'use' of the property, not the site plan or development itself. That would be taken under the following agenda item.

   Rick Katz, applicant, clarified that a Trip Generation study had been performed. The study utilized industry data and followed the DOT's manual for calculating demand by use and location. Based on that data, the spill was calculated to (73) cars per hour, with Tidal Wave's intake capacity being (100) cars per hour, with (3) employees managing the movement of traffic.

   Motion by Alderperson Kneebone to approve the request from Rick Katz, representing MIPAR LLC, for a conditional use permit to construct a car wash on the property located at 1305 Wildwood Drive (Parcel ID 281240835110001), consistent with Ch. 23.02(2)(e)(3)(e) with the following:

   1. **The car wash shall not be in operation during the hours of 9:00pm to 6:00am daily.**
   2. **Staff shall have the ability to approve minor amendments to the approved site plan.**

   seconded by Commissioner Schuler

   Motion carried 6-0.

5. A request from Rick Katz, representing MIPAR LLC, for site plan review to construct a car wash on the property located at 1305 Wildwood Drive (Parcel ID 281240835110001), consistent with Ch. 23.02(2)(e)(5).

   Associate Planner/Zoning Administrator Kuhn reiterated that the agenda item was a follow-up to the previous request and added that a site plan review was required for the construction of new buildings and building additions due to the proximity to Highway 10 E. After reviewing access to the property, stacking, and parking, staff recommended approval with conditions outlined in the staff report.

   Chairperson Cooper asked for comments from the audience, to which there were none.

   Commissioners had the following comments:

   - Comment that the intersection closest to the development was already difficult to navigate, and stacking or spilling may result in additional traffic detouring into surrounding neighborhoods.
   - Inquiry as to whether staff helped developed review alternative site locations for their proposed use, to which staff explained that unless the chosen site did not meet site requirements, they would not suggest other sites. Ultimately the request met all site requirements.
   - Comment that they didn't foresee much of a difference in traffic patterns on Highway 10 E. There was a concern for stacking capability, but based on the data it appeared that Tidal Wave was continuously moving vehicles.
   - The potential vehicle stacking issues along the indicated location was still a concern for the traffic flow.

   Motion by Commissioner Ilten to approve the request from Rick Katz, representing MIPAR LLC, for site plan review to construct a car wash on the property located at 1305 Wildwood Drive (Parcel ID 281240835110001), consistent with Ch. 23.02(2)(e)(5) with the following:

   1. **An erosion control permit shall be obtained prior to the start of any land disturbance.**
   2. **Silt fencing shall be installed along the south and west lot lines during the duration of construction.**
   3. **An exterior knox box shall be installed by the main entry door, subject to the review and approval of the City Fire Marshal.**
   4. **A sign package shall be subject to the Zoning Administrator for review and approval.**
   5. **Additional sidewalk shall be created in front of the four off-street parking stalls, subject to the review and approval of the Zoning Administrator.**
   6. **The driveway apron shall be moved closer to the north lot line, with a setback no less than three feet. This driveway relocation shall be reviewed and approved by the Public Works Director and Zoning Administrator.**
   7. **A building permit shall be obtained prior to the start of construction.**
   8. **Staff shall have the ability to approve minor amendments to the approved plan.**

   seconded by Commissioner Schuler

   Motion carried 5-1, with Commissioner Arntsen voting in the negative.

6. A request from the City of Stevens Point to purchase 5,625 square feet of the property located at 741 Second Street North (Parcel ID 281240820310010) and to sell 7,125 square feet of property located at 813 Second Street North (Parcel ID 281240820310012).

   Director Kremer explained that the current request was a continuation of the Park's Department and Green Circle Trail Committee's multiphase plan to develop a route for the Green Circle Trail on the northwest corner of the city to be off road and avoid Second Street. Staff recommended approval as presented.

   Chairperson Cooper asked for comments from the audience.

   Alderperson Morrow (District Eleven) stated his support for the request.

Motion by Commissioner Arntsen to approve the request from the City of Stevens Point to purchase 5,625 square feet of the property located at 741 Second Street North (Parcel ID 281240820310010) and to sell 7,125 square feet of property located at 813 Second Street North (Parcel ID 281240820310012); seconded by Alderperson Kneebone.

Motion carried 6-0.

7. Discussion only: Home occupation ordinance.

Associate Planner/Zoning Administrator Kuhn explained that the City's Zoning Code provided a differentiation between home-based business and professional offices. Over the last several years, there had been an increase in professional offices occupying space within a home, so staff was now looking to update the ordinance to better define home-based businesses, but also to remove subjective language from the existing ordinance and apply more objective standards as well as reviewing regulation standards. Staff reiterated that the item was for discussion only, and no action would be taken.

Commissioners had the following comments:

- Agreeable to the formatting of the ordinance, some minor comments that had been forwarded to staff prior to the meeting.
- Comment that the square footage criteria may be unnecessary, especially percentage based.
- Comment that applying 25% use for the home seemed reasonable, as logic would follow that a higher percentage would mean an increase in intensity.
- Not altering the exterior of the property for the purpose of running the business seemed reasonable, but there may be instances where an additional entrance would make sense.
- Inquiry as to whether there was an appeal process, to which staff confirmed that the appeal process was more for ADA requests, but staff could add language that would allow appeals to go before the Zoning Board of Appeals.
- Concern over 'mechanical' equipment not being allowed, and to what extent. Questioned whether 3D printers, sewing machines, or other similar equipment would fall under this category.
- Questioned the definition of hobby under (C)(8), as someone's own hobby or artistic endeavors may not be in line with someone else's in terms of intensity or equipment needed.
- Adding to the definition of hobby, comment that there should be latitude given to folks who want to pursue their hobbies to sustain their livelihood if able.
- Saw the general intent in drafting the ordinance as the purpose was to not have home-based occupations be burdensome to neighbors or surrounding area.

Chairperson Cooper asked for comments from the audience.

Alderperson Shorr (District Two) explained that the purpose of the ordinance was to give people the opportunity to start a business while also preventing too intense of a use for a residential neighborhood.

Andrea Olson (410 Franklin St) recounted their own personal experience as a home-based business that needed to go before the Zoning Board of Appeals to continue operating, adding that they had voted in her favor. They were against how the ordinance was drafted, specifically the sections regulating equipment on property, percentage of space used as people with more expensive homes could have occupy larger spaces, storage of materials, and regulation of deliveries. They questioned why the City was attempting to regulate what homeowners did within their homes.

Trevor Roark (601 Washington Ave), home-based bicycle business owner, explained that they would not be able to operate their business as the ordinance was written. They were against the ordinance as drafted, specifically the sections regulating equipment on property, storage of materials, employee restrictions, and permitted uses.

Alderperson Morrow (District Eleven) noted that the public comments were well taken and asked that those with concerns contact staff to review issues specific to their occupations for further discussion.

No action was taken.

8. Discussion on Comprehensive Plan update.

   Neighborhood Planner Klesmith provided a summary of where the current Comprehensive Plan was, specifically for the Goerke-Washington Neighborhood chapter. The neighborhood draft had been provided to commissioners for an initial review, with the final document to be brought forth in July for final review and potential adoption. There would be a final presentation to the neighborhood prior to the July meeting.

   Commissioners made the following comments:

   - Inquiry as to the date of the final neighborhood presentation, to which staff stated June 21st.
   - There was a back-and-forth discussion on how the process had been and how the document had come together within the written form, highlighting the importance of the demographic data utilized. Staff reiterated their positive experience with the process and reaffirmed that the same demographic analysis that had been performed for Goerke-Washington would be done for all remaining neighborhoods, and that the data had already been collected. Staff added that the draft continued to undergo revisions based on different department feedback, as well as feedback from residents directly.

   Staff clarified that the next Plan Commission meeting would be Thursday, July 6th on account of the holiday, and at which time there would be a Public Hearing and possible action for plan adoption.

   Chairperson Cooper asked for comments from the audience, to which there were none.

   No action was taken.

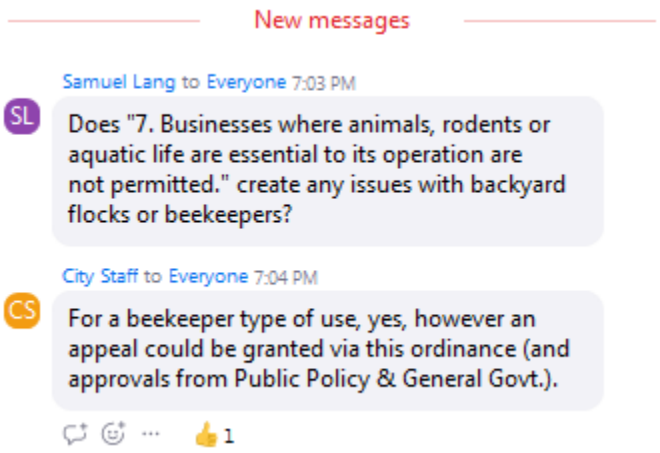
Closing Section:

9. Adjourn.

   Meeting adjourned at 7:33 PM.

   A recording of this meeting can be viewed/heard at: https://stevenspoint.com/365/AgendasMinutesVideos

Attachments relating to Agenda Item 7: Home Occupations



PERSONNEL COMMITTEE
June 12, 2023 - 6:00 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 846 3173 7566 | Passcode: 282150
By Computer: Zoom Link
By Phone: +1-312-626-6799 (US Chicago)

MINUTES

I. Discussion and Possible Action on:

1. Roll Call.

PRESENT Ald. Zarazua, Shorr, Lang, Plaisance, Birr
OTHERS PRESENT Mayor Wiza, Clerk Yenter; Alderpersons; Kneebone, Morrow, Shuda, Kiefer, Christianson; AC Williams; Chief Moody; Directors: Kernosky, Beduhn, Kremer; HR Manager Frasch; Deputy C/T Freeberg, C/T Ladick; Attorney Beveridge; Superintendent Johnson.

2. Amendment to Administrative Policy 3.01 Standard Benefits - Licenses and Certifications

Ald. Shorr **moved**, Ald. Lang seconded, the amendment to Administrative Policy 3.01 Standard Benefits - Licenses and Certifications.
Director Beduhn and Superintendent Johnson gave overview.

Call for the vote: ayes, all; nays, none; motion carried.

3. Adjournment.

Adjourned at 6:11 pm.

CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT COMMITTEE MINUTES
June 12, 2023 - 6:13 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 846 3173 7566 | Passcode: 282150
By Computer: Zoom Link
By Phone: +1-312-626-6799 (US Chicago)

Discussion and Possible Action on:

1. Roll Call.

Present: Ald. Fishler, Keymer, Plaisance, Kneebone, Lang.

Others
Present: Mayor Wiza, Clerk Yenter, C/T Ladick, Assistant Chief Williams, Assessor Shepro, Director Kernosky, Chief Moody, Director Kremer, Director Beduhn, Superintendent Johnson, Deputy C/T Freeberg, H/R Manager Frasch, Attorney Beveridge.

2. License List:

A. "Class A" Beer & Liquor License: West Side Mobil at 232 West Clark Street, Stevens Point for license period beginning June 20, 2023.

B. "Class A" Beer & Liquor License Renewal: West Side Mobil at 232 West Clark Street, Stevens Point for license period beginning July 1, 2023.

C. Class "B" Beer License Renewal: Bow Wow Meow Boutique at 3449 Church Street, Stevens Point for license period beginning July 1, 2023.

D. Class "B" Beer/Class "C" Wine License: Pho Ever 21 at 5509 Highway 10 East, Stevens Point for license period beginning July 1, 2023.

E. **"Class B" Beer & Liquor License Renewal:
1. CREATE Portage County at 1300 Maria Drive, Stevens Point for license period beginning July 1, 2023.
2. The Cabin at 1338 Second Street, Stevens Point for license period beginning July 1, 2023.
3. The Outfit at 804 Main Street, Stevens Point for license period beginning July 1, 2023.

Ald. Keymer moved, Ald. Plaisance seconded, to approve items A through E.

Call for the vote: ayes, all; nays, none; motion carried.

F. Temporary Extension of Licensed Premise: Partner's Pub & Grill, 2600 Stanley Street, Stevens Point, request for temporary extension of licensed premise for a special event, June 26 to July 4, 2023 to include the area in the front of the building consisting of two to five tables for additional seating to accommodate for USGA Senior Open.

Ald. Plaisance moved, Ald. Keymer seconded, to approve the extension of premise.

Call for the vote: ayes, all; nays, none; motion carried.

G. Temporary Class "B" Beer License: Portage County Democratic Party, 2220 Division Street, Stevens Point for Portage County Democratic Party Picnic on August 27, 2023 at the Pfiffner Building at 401 Franklin Street, Stevens Point, WI 54481.

H. Temporary Class "B" Beer/"Class B" Wine License:
1. **Holy Spirit Parish, 2151 Stanley Street, Stevens Point for SpiritFEST on July 23, 2023 at 2151 Stanley Street, Stevens Point, WI 54481.**
2. **Pacelli Catholic Schools, 1301 Maria Drive, Stevens Point for Panacea on September 8 to September 10, 2023 at 1301 Maria Drive, Stevens Point, WI 54481.**

Ald. Lang moved, Ald. Kneebone seconded, to approve items G and H.

Call for the vote: ayes, all; nays, none; motion carried.

I. Commercial Animal Establishment License Renewal:
1. **The Barking Lot, 3432 Minnesota Avenue, Stevens Point; Pamela Schneider at 1937 Plover Street, owner.**
2. **Country Paws Bed & Biscuit, 2107 Country Club Drive, Stevens Point; Laura Bronk, 2107 Country Club Drive, owner.**

Ald. Plaisance moved, Ald. Keymer seconded, to approve the Animal Establishment License Renewals.

Call for the vote: ayes, all; nays, none; motion carried.

J. Taxicab Company License:
1. **Courtesy Cab at 5622 County Road B, Stevens Point, Kathleen Sankey.**
2. **Northwoods Cab LLC at 2101 Nehring Street, Wausau, WI 54401, Aaron Schloemer.**

3. **Spit Fire Transport at 100 Forest Street North, Stevens Point, Louis Patton.**

K. **Taxicab Driver License:**
1. **Mary Colella at 4101 Hoover Avenue #38, Plover, WI 54467 for Courtesy Cab.**
2. **Janice Dyer at 420 Sherman Avenue, Stevens Point for Courtesy Cab.**
3. **Bruce Fletcher at 5622 County Road B, Stevens Point for Courtesy Cab.**
4. **Michelle Kluck at 5283 State Highway 66, Stevens Point for Courtesy Cab.**
5. **Robert Komperda at 3080 Lexington Place, Plover, WI 54467 for Courtesy Cab.**
6. **Louis Patton at 100 Forest Street North, Stevens Point for Spit Fire Transport.**
7. **Dennis Provisor at 5675 Crescent View Drive, Stevens Point for Courtesy Cab.**
8. **Kathleen Sankey at 5622 County Road B, Stevens Point for Courtesy Cab.**
9. **Mark Zajackowski at 812 County Road NS, Milladore, WI 54454 for Courtesy Cab.**

Ald. Lang moved, Ald. Kneebone seconded, to approve items J and K.

Call for the vote: ayes, all; nays, none; motion carried.

3. Hearing on appeal of rejected operator license for Breeann Hartle.

Ald. Kneebone moved, Ald. Lang seconded, to deny the appeal.

Call for the vote: ayes, all; nays, none; motion carried.

4. Request to Hold Event/Street Closing:

A. 39th Annual Riverfront Rendezvous on June 30, July 1, and July 2, 2023 (Recurring Event).

B. Democratic Party Picnic on August 27, 2023 (Recurring).

C. Dozynki Downtown on September 16, 2023 (Recurring Event).

D. Ki Mobility Company Picnic on August 17, 2024 (Recurring Event).

E. Request for Street Closure for the Fourth of July Parade on July 4, 2023 (Recurring Event).

F. Request for Street Closure for the 43rd United States Senior Open Championship on June 26 through July 2, 2023 (New Event).

Ald. Keymer moved, Ald. Plaisance seconded, to approve the events and street closures.

No concerns from law enforcement.

Call for the vote: ayes, all; nays, none; motion carried.

5. Ordinance creating closed hours for Mathias Mitchell Public Square.

Ald. Kneebone moved, Ald. Lang seconded, to approve the closing of the square from 3:00 a.m. to 4:00 a.m.

Polly Dalton, 1579 Church Street, spoke against the ordinance and urged the council to pursue different avenues for addressing these concerns.

Meleesa Johnson, 1703 Division Street, spoke about her time on the housing taskforce and the circumstances surrounding unsheltered people. She spoke against passing the ordinance.

Aldl Zarazua spoke about the existing ordinances that protect the square and spoke against the ordinance being adopted.

Ald. Birr spoke about the underserved population and spoke against passing the ordinance.

Ald. Morrow spoke about the resources available in Stevens Point for homeless individuals and the usefulness of the ordinance.

Ald. Christianson spoke about the pitfalls within implementation of the ordinance.

Danny Wenachowski, 1601 Main Street, shared his concerns regarding the ordinance.

Attorney Beveridge spoke about the loitering ordinance.

Call for the vote: ayes, none; nays, all; motion failed.

6. Adjournment.

Adjourned at 6:58 p.m.

CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA
June 12, 2023 - 7:02 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 846 3173 7566 | Passcode: 282150
By Computer: Zoom Link
By Phone: +1-312-626-6799 (US Chicago)

MINUTES

I. Non-Action Items:

1. Roll Call.

PRESENT Ald. Christianson, Ald. Morrow, Ald. Shorr, Ald. Zarazua, Ald. Shuda

OTHERS PRESENT Mayor Wiza; C/T Ladick; Attorney Beveridge; Clerk Yenter; Deputy C/T Freeberg; Ald. Kneebone, Keymer, Plaisance, Fishler, Lang, Birr; Directors Beduhn, Kremer, Kernosky; Fire Chief Moody; Asst Police Chief Williams; Steve Shepro; Krista Olson, Meleesa Johnson

2. Presentation from the City Assessor on the current property revaluation.

Steve Shepro, Stevens Point Assessor, gave a brief report on the current property revaluation.

II. Discussion and Possible Action on:

3. Approval of ordering 2 garbage trucks, with funding to come from the 2024 capital budget.

Ald. Morrow **moved**, Ald. Shuda seconded, to order 2 garbage trucks, with funding to come from the 2024 capital budget.

Call for the vote: ayes, all; nays, none; motion carried.

4. Approval of a weed harvester rental agreement with Aquarius.

Ald. Morrow **moved**, Ald. Shuda seconded, to approve the weed harvester rental agreement with Aquarius.

Meleesa Johnson, 1703 Division Street, spoke in favor of supporting the rental agreement with Aquarius as she sees McDill Pond as an asset to the City.

Krista Olson, Lake District President, 3317 Della Street, spoke about the expenses that fall on the Lake District homeowners and issues they face with running a district. She also spoke in favor of supporting the rental agreement with Aquarius, stating the equipment is over 30 years old.

Call for the vote: ayes, all; nays, none; motion carried.

5. Approval of the purchase of a replacement weed harvester from Aquarius.

Ald. Shorr **moved**, Ald. Morrow seconded, to approve the purchase of a replacement weed harvester from Aquarius, contingent upon receiving the 50/50 grant.

Call for the vote: ayes, all; nays, none; motion carried.

6. Approval of a Memorandum of Understanding with AARP for a Community Challenge Grant.

Ald. Morrow **moved**, Ald. Zarazua seconded, to approve the Memorandum of Understanding with AARP for a Community Challenge Grant.

Meleesa Johnson, 1703 Division Street, encouraged speaking to the professionals at the ADRC/Lincoln Center and was excited to see what will be done with the grant dollars.

Call for the vote: ayes, all; nays, none; motion carried.

7. Approval of Claims Paid.

Ald. Morrow **moved**, Ald. Shorr seconded, to approve the claims paid in the amount of $2,235,282.68.

Call for the vote: ayes, all; nays, none; motion carried.

8. Adjourn into closed session (approximately 7:00 P.M.) pursuant to Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) on the following:

A. Consideration of sale of property located within TIF 11 (a portion of parcel ID 281240829240046 and 281240829240033)

Ald. Morrow **moved**, Ald. Shuda seconded, to adjourn into closed session at 7:33 p.m.

Roll Call: Ayes: Ald. Christianson, Morrow, Shorr, Zarazua, and Shuda Nays: None Motion carried.

9. Reconvene for Possible Action on the above-referenced closed session items.

III. Closing Items:

10. Adjournment

Adjournment in closed session at 7:52 p.m.

COMPTROLLER-TREASURER REPORT
for the period ending April 30, 2023

	Bal April 1, 2023	Receipts	Disbursements	Bal April 30, 2023
GENERAL OPERATING CASH	$2,251,489.13	$5,330,588.85	$4,112,523.17	$3,469,554.81
UTILITIES & TRANSPORTATION (Cash and Investments)	$20,818,863.78	$1,774,432.49	$1,066,241.94	$21,527,054.33

INVESTMENTS	Bal April 1, 2023	TRANSFER IN	TRANSFER OUT	Bal April 30, 2023
GENERAL	$33,690,377.38	$469,312.35	$0.00	$34,159,689.73
SPECIAL REVENUE	$753,577.86	$0.00	$0.00	$753,577.86
DEBT SERVICE	$227,817.27	$0.00	$0.00	$227,817.27
CAPITAL PROJECTS	$9,225,443.47	$0.00	$0.00	$9,225,443.47
INTERNAL SERVICE	$2,080,425.33	$0.00	$0.00	$2,080,425.33
TRUST	$4,018,991.87	$0.00	$0.00	$4,018,991.87
TOTALS	$49,996,633.18	$469,312.35	$0.00	$50,465,945.53

EXPENDITURES:	BUDGET	YTD	%
GENERAL GOVT	$4,182,374.00	$1,654,466.53	39.56%
POLICE	$6,221,666.00	$2,073,475.93	33.33%
FIRE	$5,695,911.00	$2,005,956.99	35.22%
PUBLIC WORKS	$6,327,205.00	$1,861,314.17	29.42%
PARK & REC	$2,257,650.00	$563,560.73	24.96%
CAPITAL PROJECTS	$9,388,250.00	$4,279,127.79	45.58%
DEBT SERVICE	$8,927,825.00	$7,465,714.00	83.62%
YTD TARGET	33.33%		

REVENUES:	BUDGET	YTD	%
GENERAL	$27,066,706.00	$15,970,222.45	59.00%

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Department of Community Development
Adam Kuhn
Associate Planner
Zoning Administrator
Ph: (715) 346-1567
Fax: (715) 346-1498

MEMORANDUM

To: Historic Preservation / Design Review Commission

From: Adam Kuhn, AICP
Associate Planner / Zoning Administrator

Date: May 23, 2023

RE: Public Hearing on Establishing Mural Guidelines

Background: Over the years, the Historic Preservation / Design Review Commission has been responsible for the review and approval of new murals within the City's historic districts. During the latest mural review, the Commission had requested City staff to establish formal guidelines for mural reviews. Historically, the Commission has been reviewing murals based on subjective guidelines that have not been codified into code.

Included within this agenda packet is an ordinance amendment that formally establishes guidelines for murals. This document covers the following:

- Defining the word 'mural' – specifically acknowledging that a mural shall not be a sign.
- Outlining the application process for new murals. As you can see in the proposal, I am recommending that, as part of the approval process, a maintenance plan is submitted to City staff that acknowledges who is in charge of the long-term maintenance of such mural. While murals generally have a long life expectancy, general maintenance is required over time to reduce the likelihood of peeling and chipping paint.
- Design standards. For previous mural reviews, it has been suggested that murals should not be placed on the front elevation of a building. The proposed guidelines establish this precedent. Additionally, the other design standards touch on the size of a permitted mural, what types of wall materials where murals are and are not permitted, and requirements ensuring that no architectural details are harmed or concealed with a proposed mural.

Open Records Rider: The City of Stevens Point is subject to Wisconsin Statutes relating to public records. Communication, such as this document, sent or received by City employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of City communication should presume that the communications are subject to release upon request, and to state record retention requirements.

- Removing a mural. While there has never been a request to remove an existing mural from a building, the attached provides the approval process and restoration work required for such a project.
- Appeals. Consistent with most other ordinances in the City, the proposal includes an appeals process from requirements of this ordinance. As shown below, specific criteria would be established for the Commission to review whether deviations in mural guidelines should be adopted.

During our February and March HPDRC meeting, we reviewed a draft document and, based on the recommendations that you all had, edits have been made to the attached document. The purpose of this meeting will be to conduct a public hearing and possibly take action on the proposed ordinance.

ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

[Chapter 22 of the Revised Municipal Code – Historic Preservation & Design Review – Mural Guidelines for Historic Properties in the City of Stevens Point]

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That Section 22.05 of the Historic Preservation and Design Review Ordinance of the Revised Municipal Code of the City of Stevens Point shall be amended as follows:

Part 2: Definitions

The definitions shall be as follows:

- Mural: An artistic work applied to an exterior surface of a pre-existing structure and that does not constitute a sign under Chapter 25 of the Revised Municipal Code of the City of Stevens Point

SECTION II: That Section 22.07 of the Historic Preservation and Design Review Ordinance of the Revised Municipal Code of the City of Stevens Point shall be amended as follows:

Section 22.07: Mural Guidelines

1) Application Requirements. Any request to paint a mural shall constitute a 'major work' and be approved by the Historic Preservation / Design Review Commission. In addition to those materials required for a design review, applicants seeking a design review for a mural shall submit the following:

   a) Written approval from the property owner for the mural, provided the applicant is not the owner of the property.
   b) A maintenance plan specifying care and the parties responsible for the maintenance of the mural. Maintenance includes, but is not limited to, the removal of surface dirt, reapplication of coatings, touching up

damaged areas, and ensuring vegetation does not harm the mural or the supporting building.

c) An agreement between the artist and the property owner identifying who is responsible for removal of a mural.
d) Photo documentation of the completed mural shall be supplied to the Historic Preservation / Design Review Commission to provide a base line for future maintenance, conservation and restoration.

2) Design Standards. The following shall apply for the painting of a mural:

a) No mural may be located on elevations that directly face or are parallel to sidewalks and public rights-of-way.
b) Murals are permitted for side and rear facades that have been refaced with non-historic materials.
c) Murals are permitted for side and rear facades that lack historically relevant architectural details (e.g., cornices, windows, doors, etc.), are of painted common brick and that has no decorative masonry work, provided that such walls are not street-facing.
d) Murals shall be confined to one wall of a building and are not permitted to wrap around the building onto other sides.
e) No more than one mural is permitted on any one building.
f) A mural is not permitted to be applied to unpainted masonry walls such as brick, stone or stucco. Conversely, murals are permitted to be located on unpainted masonry walls only if such mural is painted on removable materials such as plywood or other suitable outdoor materials, upon the discretion of the Historic Preservation / Design Review Commission.
    1) Removable materials shall be anchored into the masonry joints of the building's wall.
    2) The removable material shall be framed so as to not trap water between the mural and the wall.
f) No mural shall be permitted on wood sidings that contain surface detail including, but not limited to, bevel sidings, board and batten siding.
g) For exterior elevations that are in need of cleaning or repointing, as outlined within the Historic Preservation / Design Review Commission's Design Guidelines, a mural may not be applied to such elevation in lieu of cleaning or tuckpointing.
h) The proposed mural shall have cultural, artistic, historical or societal significance.
i) Murals are not permitted to be located on fencing.
j) Murals shall not cover over doors, windows, cornices or other architectural elements that are historically relevant to the building.
k) The lighting of a mural shall require a design review by the Historic Preservation / Design Review Commission. Proposed lighting shall meet applicable lighting standards as found within the Commission's Design Guidelines.

3) Removing a mural. The following shall apply for the removal of a mural:

a) A design review by the Historic Preservation / Design Review Commission shall be required for the removal of a mural.
b) If approval by the Historic Preservation / Design Review Commission is granted, any materials used to adhere the mural to an exterior elevation shall be removed at the time that the mural is removed. Such materials include, but are not limited to, brackets, mounting hardware, caulking material or grout and adhesive glues. The exterior surface shall be returned to its original condition.

4) Appeals. In requesting to paint a mural, the applicant may submit an appeal to the Historic Preservation / Design Review Commission for a variance from certain requirements of this Section. An appeal may be granted by the Historic Preservation / Design Review Commission if all of the following criteria are met:

   a) The granting of the requested exception(s) would not be materially detrimental to the property owners in the vicinity.
   b) The granting of the requested exception(s) would not be contrary to the purpose and intent of this Chapter, as stated within Chapter 22.01.
   c) The granting of the requested exception(s) would not be contrary to applicable provisions of the Secretary of Interior's Standards for Rehabilitation (36 CFR 67).

   In granting an appeal, the Historic Preservation / Design Review Commission may attach additional requirements to the design review certificate to carry out the purpose and intent of this Ordinance. A denial for an appeal by the Historic Preservation / Design Review Commission may be appealed to the Common Council. Overturning a decision made by the Historic Preservation / Design Review Commission shall require a majority vote by the Common Council.

SECTION III: That this ordinance shall take effect upon passage and publication.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: May 30, 2023
Adopted: June 19, 2023

Drafted By: Adam Kuhn
Return To: City Clerk

RESOLUTION

[CONDITIONAL USE PERMIT – 1305 WILDWOOD DRIVE – OPERATE A CAR WASH]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 1305 Wildwood Drive **(Parcel ID 281240835110001)** and described as LOT 1 CSM#2296-8-154&A BNG PRT NE NE S35 T24 R8 418/954 420/1060;777634, City of Stevens Point, Portage County, Wisconsin, is hereby granted a conditional use permit to operate a car wash facility on the subject property, subject to the following conditions:

1. The car wash shall not be in operation during the hours of 9:00pm to 6:00am daily.
2. Staff shall have the ability to approve minor amendments to the approved site plan.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: June 5, 2023
Adopted: June 19, 2023

Drafted by: Adam Kuhn
Return to: City Clerk

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Department of Community Development
Adam Kuhn
Associate Planner
Zoning Administrator
Ph: (715) 346-1567
Fax: (715) 346-1498

MEMORANDUM

To: Finance Committee

From: Adam Kuhn, AICP
Associate Planner / Zoning Administrator

Date: June 12, 2023

RE: Authorization to Enter into a Memorandum of Understanding with AARP – Community Challenge Grant

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Background: In April, the Common Council authorized City staff to submit an application to apply for an AARP Community Challenge Grant. The Community Challenge Grant provides financial assistance for smaller, easy to implement projects covering any one of the following categories:

- Creating vibrant public places that improve open spaces, parks and access to other amenities;
- Delivering a range of transportation and mobility options that increase connectivity, walkability, bicycling and access to public and private transit;
- Supporting a range of housing options that increases the availability of accessible and affordable choices;
- Ensuring a focus on diversity, equity and inclusion while improving the built and social environment of a community;
- Increasing digital connections by expanding high-speed internet and enhancing digital literacy skills of residents;
- Supporting community resilience through investments that improve disaster management, preparedness and mitigation for residents;
- Increasing civic engagement with innovative and tangible projects that bring residents and local leaders together to address challenges and facilitate a greater sense of inclusion; and
- Improving community health and economic empowerment to support residents' financial wellbeing and improve health outcomes.

Open Records Rider: The City of Stevens Point is subject to Wisconsin Statutes relating to public records. Communication, such as this document, sent or received by City employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of City communication should presume that the communications are subject to release upon request, and to state record retention requirements.

Earlier this Spring, I was working with Mayor Wiza, Director Kremer, Director Lemke, Director Beduhn and Superintendent Scheuermann on identifying potential projects to implement as part of this grant. In discussions, we decided to install benches along key bus stops, parks and areas of public attraction. Such locations include the following:

- John's Drive;
- Intersection of Water Street and Main Street;
- Intersection of Michigan Avenue and Bush Street;
- Midstate Independent Living (3262 Church Street); and
- Near the artistic light pole within Pfiffner Park.

I am pleased to say that of the 3,600 applications that were submitted, the City was one of 311 grantees. Customary with other applications, the City will need to enter into a memorandum of understanding with the grantor (i.e., AARP) outlining the terms of conditions of being awarded $12,300.00 in grant funds. Please see a copy of the Memorandum of Understanding attached.

Staff Recommendation: Authorize City staff to enter into a Memorandum of Understanding with AARP.

REGULAR BUS ROUTES

Hours of service:
Monday-Friday 6:45am-6:10pm
(Last bus leaves the Transfer Center at 5:45pm)

1	Green	½ hour	
	Transfer Center	:45	:15
	Festival Foods	:52	:22
	John's & West	:57	:27
	4th & 2nd	:02	:32
	Transfer Center	:10	:40
2	Blue	½ hour	
	Transfer Center	:45	:15
	Church & Rice	:49	:19
	Metro Market	:57	:27
	Aspirus Hospital	:02	:32
	Transfer Center	:10	:40
8	Orange	½ hour	
	Transfer Center	:45	:15
	Aspirus Hospital	:48	:18
	Marshfield Clinic	:55	:25
	Aspirus Hospital	:02	:32
	Transfer Center	:10	:40

Hours of service:
Monday-Friday 6:45am-5:40pm
(Last bus leaves the Transfer Center at 4:45pm)

3	Red	1 hour
	Transfer Center	:45
	Fireside Apts	:58
	Walmart	:10
	Walgreens	:25
	ADRC	:30
	Transfer Center	:40
4	Yellow	1 hour
	Transfer Center	:45
	Target	:55
	Aldi	:00
	Walmart	:12
	Target	:27
	Transfer Center	:40

Request Only Routes

Call 715-341-4490 For Pickup

Closed: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day.

N

NORTH POINT
EVERGREEN APARTMENTS
JOHN'S
FREDERICK
2ND
PRENTICE
DIVISION
FESTIVAL FOODS
MARIA
WALKER
BUKOLT
FOREST
4TH
CO-OP
UNION
6TH
RESERVE
UWSP MCCH
HI RISE MANOR
CENTERPOINT
BRIGGS
TRANSFER CENTER
MAIN
CLARK
EAST
ASPIRUS HOSPITAL
MICHIGAN
STANLEY
MINNESOTA
SOO MARIE
INDIANA
SIMS
FREMONT
WILSHIRE
WALGREENS
METRO MARKET
DMV
TARGET
WALTER
WILDWOOD
HWY 10
ALDI
AMBER
ALGOMA
JEFFERSON
TEXAS
FRONTENAC
DIXON
BRILOWSKI
OLD HWY 18
ARLINGTON
ADRC
STRONGS
CHURCH
WATER
WISCONSIN
PARK
RIVER
PEARL
CAP SERVICES
PATCH
SUNSET
BUSH
RICE
POINT BREWERY
COMMUNITY THRIFT STORE
WHITING
RUTH GILFREY
FRON
NEBEL
RIVER VIEW
WALGREENS
LEAHY
ODC
COYE
HEFFRON
HOWARD
ASPIRUS HOOVER
HOOVER
MCDILL
FIRESIDE APARTMENTS
SHERMAN
CONANT
LOCUST
SCHOOL
SKYWARD
E. M. COPPS
CENTRAL TRANSPORTATION
LANDS END
CLEM'S WAY
BUSINESS PARK
JOHN JOANIS
ASPIRUS
MERIDIAN
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June 5, 2023

COMMUNITY CHALLENGE GRANT MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING ("Agreement") serves as an agreement between **AARP**, a social welfare organization located at 601 E Street, NW, Washington, DC 20049 and **City of Stevens Point**, a **municipality** located at 1515 Strongs Avenue, Stevens Point, Wisconsin 54481 ("Organization"). Whereas, AARP wishes to grant Organization funding for the purposes set forth herein, and Organization wishes to perform the grant activities described herein. Therefore, the parties agree as follows:

1. **Funding.** AARP shall provide Organization with a one-time payment of grant funding in the amount of **$12,300.00** ("Grant Funds").

2. **50+ Focus.** Organization will use the Grant Funds to improve the local community with a focus on the needs of people age 50+ by **increasing ways older adults and all residents (with a focus on people age 50 and older) safely move around the community** ("Goal").

3. **Project Timeline**. Organization will perform the activities described herein and **complete all projects** between the date of execution of this contract and **November 30, 2023,** at **11:59 p.m.** ("Grant Period").

4. **Scope of Grant and Anticipated Activities to be Funded.** Organization shall use the Grant Funds to undertake the following activities in **Stevens Point, Wisconsin** during the Grant Period and achieve the following deliverables (collectively "Grant Activities"):
    a. Organization will improve transit locations to encourage active living and engagement among older adults of all ability levels.
    b. Organization will purchase 5 ADA compliant benches and install them at transit stops. Each bench will have capacity for at least two adults each, for adults age 50-plus to rest and socialize
    c. Organization will hold 2 public workshops outlining the improved accessibility of transit stop locations and highlight a greater need for improved accessibility for public and private development. At least half of the attendees will be age 50-plus.
    d. Organization will include AARP branding and language in all event and location signage.
    e. Organization will include AARP provided and/or approved branding and language that indicates AARP's support for the Challenge project as applicable:
        i. Events and Temporary Demonstrations: Signs, banners, or similar signage associated with the activity will indicate that the event or activity was funded with support from AARP
        ii. Permanent Structures: Structures (benches, wayfinding signs, community gardens, tables, seating, shelters, art installations, murals, or similar structures) will include a permanent plaque or other sign that indicates support from AARP
        iii. Printed Digital Resources or similar communications: Materials will include the AARP logo and mention of support from AARP

5. **Reporting Requirements.** Grantee shall submit a financial and programmatic After-Action Report to AARP, detailing all progress or achievement of the Grant Activities described herein. The report shall include an itemized listing of any and all expenditures and draw-downs of the Grant Funds made

during the Grant Period. Organization will submit After Action Report for the Grant Activities and other requirements in this Agreement with visuals (photos and/or video) to AARP point of contact provided in this Agreement by **December 31, 2023**.

6. **Documentation and Right to Audit.** Organization shall retain invoices, receipts, accounting records and other supporting documentation for at least five (5) years following the expiration of the Grant Period. Organization shall maintain books and records consistent with generally accepted accounting principles and good business practices. AARP retains the right to audit Organization's books and records upon reasonable notice, for the limited purpose of confirming that Grant Funds are expended and drawn down solely to conduct Grant Activities and in accordance with the terms of this Agreement.

7. **Permissible Use of Grant Funds, Repayments, and Refunds.** Organization shall use the Grant Funds exclusively for the performance of Grant Activities. AARP retains the right to receive an immediate refund of all improperly expended or unearned funds, as determined in AARP's sole and reasonable discretion, from Organization upon written demand. If Organization anticipates a change in the scope or direction of Grant Activities, it must procure prior written approval from AARP before expending Grant Funds for any activity not specifically detailed herein. Furthermore, upon the expiration of the Grant Period or if Organization fails to comply with any term of this Agreement, Organization agrees to return any unexpended portion of the Grant Funds in Organization's possession upon written demand from AARP.

8. **Term and Termination.** The effective date of this Agreement shall be the date of execution, and the Agreement shall automatically terminate on **January 31, 2024.** This Agreement may be terminated by AARP at any time and for any reason upon written notification to Organization. Upon such termination, Organization shall return all unexpended portions of the paid Grant Funds to AARP with receipts and other documentation to substantiate the returned amount within forty-five (45) days of written receipt of early termination from AARP, and AARP shall have no further obligation to provide Organization with any Grant Funds.

9. **No Implied Agency.** Nothing in this Agreement shall be deemed to create any partnership, joint venture, joint enterprise, or agency relationship among the parties, and no party shall have the right to enter into contracts on behalf of, to legally bind, to incur debt on behalf of, or to otherwise incur any liability or obligation on behalf of, the other party hereto, in the absence of a separate writing, executed by an authorized representative of the other party. Each party shall be solely responsible for its employees and contractors used to provide the Agreement.

10. **No commercial or political activity.** Both parties recognize that AARP is a non-profit, non-partisan tax-exempt organization and agree that the Grant Funds will not be used to support or oppose political candidates or initiatives. Notwithstanding any specific deliverable herein, Grant Funds shall not be used to promote any commercial product or service or for-profit entity.

11. **Indemnification.** To the extent allowable by applicable law, each Party (an "Indemnifying Party") shall indemnify, hold harmless, and defend the other Party, its affiliates, and their respective officers, directors, employees, contractors, agents and representatives (each of whom is an "Indemnified Party") against all liability, costs, actions, suits, judgments, damages, and expenses (including reasonable attorneys' fees and court costs) arising out of or resulting from (a) the negligent, reckless or willful acts or omissions of Indemnifying Party, its officers, directors, employees, independent contractors, or agents, (b) Indemnifying Party's breach of this Agreement, including failure to provide the services and work as set forth in this Agreement; and (c) any claim that the services or

work product of the Indemnifying Party provided under this Agreement infringes or violates the intellectual property or other rights of third parties, except to the extent caused by the Indemnified Party. The Parties acknowledge and agree that the indemnity specified herein will include, without limitation, indemnification for settlements or compromises of matters covered by this indemnity. The Indemnifying Party shall not settle any such suit or claim without the Indemnified Party's prior written consent if such settlement would be adverse to the Indemnified Party's interest. The Indemnified Party may, at its option, conduct the defense in any third-party action arising as described above and the Indemnifying Party agrees fully to cooperate with such defense. The obligations and rights granted in this Section shall survive the expiration and termination of the Agreement.

12. **Insurance.** Both parties agree to carry and maintain comprehensive general liability and professional liability in an amount not less than one million dollars ($1,000,000) and workers' compensation insurance in an amount as required by applicable law covering all personnel engaged in the furnishing of services under this Agreement for the duration of the Grant Period.

13. **Acknowledgment and Trademark Licenses**. Organization shall acknowledge AARP's support in all press release, public announcement, and publicly-released documents related to the Grant Activities detailed herein. To that end, AARP grants Organization a royalty-free non-exclusive, revocable license to use its name and corporate logo solely for that purpose upon the advanced written approval of AARP in each instance. In addition, Organization grants AARP a non-exclusive, royalty-free, world-wide, license to use Organization's corporate trademark, including its name and/or logo for the limited purpose of communications regarding the grant between AARP and Organization to AARP members, the 50+ and the general public in promotion of AARP in all media and mediums, including without limitations, broadcast, print, online and AARP membership materials until the expiration or termination of this Agreement. All trademark licenses granted under this section are non-transferrable and Organization shall not create any new use of the AARP trademark upon expiration or termination of this Agreement.

14. **Warranties.** Each Party hereby represents and warrants that: (a) it has full power and authority to enter into this Agreement and perform its obligations hereunder; (b) it is duly organized, validly existing and in good standing under the laws of the jurisdiction of its origin; (c) it has not entered into, and during the Term will not enter into, any agreement that would prevent it from complying with this Agreement; (d) it will comply with all applicable laws and regulations in its performance of this Agreement; and (e) the content, media and other materials used or provided as part of the Agreement shall comply with all applicable laws and regulations and shall not infringe or otherwise violate the intellectual property rights, rights of publicity or other proprietary rights of any third party. If necessary, Organization shall enter into written agreements and obtain written releases from third parties, in order to ensure that any work product can be used by AARP as contemplated herein.

15. **Confidentiality and Privacy.** Both parties agree to take commercially reasonable measures to protect information obtained from the other, provided information is marked "confidential" or is of such a nature that the recipient party has reason to believe it is confidential. Organization shall not rent, sell, lease, distribute, or otherwise knowingly make available to any third party any information obtained from AARP about AARP, AARP members, or any AARP activity, unless prior written authorization has been obtained from AARP or Organization is required to release information by valid subpoena or court order. This section shall survive the expiration or termination of this Agreement. This section shall not in any manner constrain or condition Organization's ability to release documents in response to a request under Wis. Stats. §§ 19.31 – 19.39, and such releases shall not require a subpoena or court order.

16. **Additional Terms.** Organization shall not assign or otherwise transfer the Agreement, including by change of control, to any party without the prior written consent of AARP. This Agreement represents the entire agreement between Parties and replaces any prior agreement or proposed variation. Should there be any conflict between any forms or documents exchanged by the Parties, the terms and conditions of this Agreement shall govern. This Agreement shall be amended only by mutual written agreement executed by all Parties or their respective designees. The Parties agree that this Agreement will be governed by the Laws of the State of Wisconsin If any portion of this Agreement shall be declared illegal, void or otherwise unenforceable, the remaining provisions will not be affected, but will remain in full force and effect.

17. **Notice.** For purposes of this Agreement, the following individuals shall serve as points of contact, including delivery of reports, for both AARP and the Organization:

AARP
Mike Watson
Director, Livable Communities, Programs
601 E Street, NW
Washington DC 20049

City of Stevens Point
Adam Kuhn
Associate Planner / Zoning Administrator
1515 Strongs Avenue
Stevens Point, Wisconsin 54481

ACCEPTED AND AGREED TO BY:

AARP	**City of Stevens Point**
By: _____	By: _____
Printed Name: Mike Watson	Printed Name: _____
Title: Director, Livable Communities, Programs	Title: _____
Date: _____	Date: _____

City of Stevens Point
2442 Sims Avenue
Stevens Point, WI 54481-3594

To: Park Commission, Plan Commission and Common Council

From: Dan Kremer, Director of Parks, Recreation and Forestry

Date: May 31, 2023

Subject: Property Exchange – Second Street North

In May of 2023, the city, Green Circle Trail Committee (GCT) and Happy Trails Fund partnered to purchase a .43-acre parcel along Second Street North across the street from the sculpture park. This purchase was 100% funded by the two volunteer committees in exchange for the city performing the purchase and becoming the land owner for a future trail development on it. The memo and grant agreement from that acquisition are included for reference. That sale closes on June 2.

The Second Street property purchase was phase one of a multiple phase plan by the GCT to develop a route for the GCT on the northwest corner of the city to be off road and avoid Second Street, Dubay Avenue and Old Wausau Road. The second phase of property exchange is what this memo is being provided for. While the volunteers and city staff were coordinating with purchase of the parcel on the west side of Second Street, we were able to reach an agreement with the owners of Putt N' Play for a land exchange opportunity which creates a direct connection for the GCT to cross Second Street in a straight line. While this crossing and trail reroute is likely several years in the future, these two property opportunities make the entire trail plan and connection possible for the future.

City staff and a few key volunteers from the GCT and Happy Trails Fund are asking the city to approve exchanging OUTLOT 3 for OUTLOT 1 on the east side of Second Street North. The proposed CSM which shows those outlets is included with this memo.

CERTIFIED SURVEY MAP

BEING ALL OF LOT 2.1 OF PORTAGE COUNTY CERTIFIED SURVEY MAP NUMBER 3100–11–58, AND PART OF LOT 1 OF PORTAGE COUNTY CERTIFIED SURVEY MAP NUMBER 1361–5–119, LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, AND THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 20, TOWNSHIP 24 NORTH, RANGE 8 EAST, CITY OF STEVENS POINT, PORTAGE COUNTY, WISCONSIN.

LEGEND

- ● 3/4" X 18" IRON REBAR SET–1.5#/FT.
- ● 1 1/4" X 18" IRON REBAR SET–4.3#/FT.
- ⊕ GOVERNMENT CORNER OF RECORD
- ( ) PREVIOUSLY RECORDED AS

PRELIMINARY

NOTES

THIS INSTRUMENT WAS DRAFTED BY PATRICK J. FUEHRER.

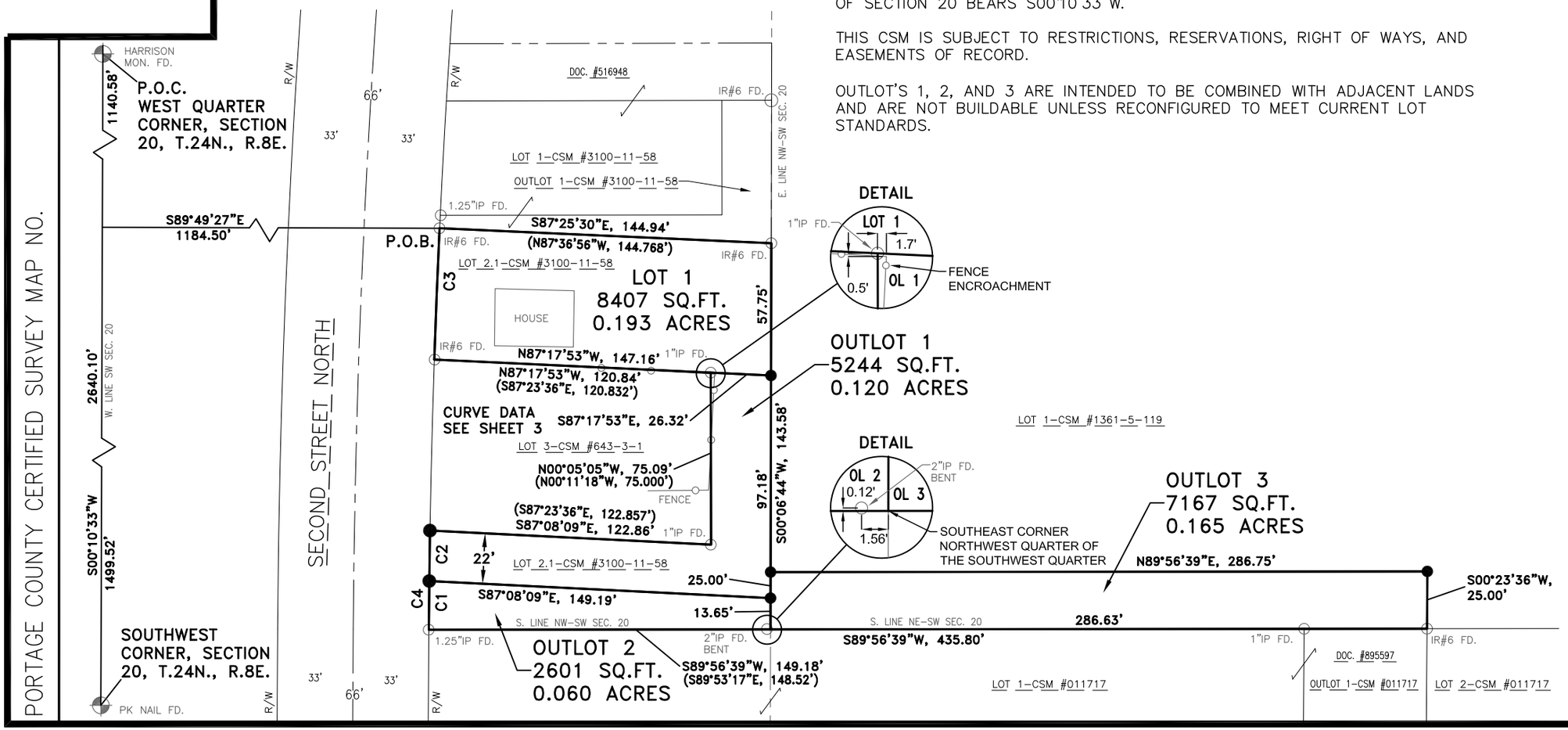
THE BEARINGS HEREIN ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM–PORTAGE COUNTY–NAD 83. THE WEST LINE OF THE SOUTHWEST QUARTER OF SECTION 20 BEARS S00°10'33"W.

THIS CSM IS SUBJECT TO RESTRICTIONS, RESERVATIONS, RIGHT OF WAYS, AND EASEMENTS OF RECORD.

OUTLOT'S 1, 2, AND 3 ARE INTENDED TO BE COMBINED WITH ADJACENT LANDS AND ARE NOT BUILDABLE UNLESS RECONFIGURED TO MEET CURRENT LOT STANDARDS.

N

0' 30' 60' 1"=60'



PORTAGE COUNTY CERTIFIED SURVEY MAP NO.

SHEET 1 OF 3 SHEETS

SURVEYOR'S CERTIFICATE

I Patrick J. Fuehrer, Professional Land Surveyor, do hereby certify:

That I have surveyed, divided, and mapped the land described and represented by this Certified Survey Map, being all of Lot 2.1 of Portage County Certified Survey Map Number 3100–11–58, and part of Lot 1 of Portage County Certified Survey Map Number 1361–5–119, located in the Northwest Quarter of the Southwest Quarter, and the Northeast Quarter of the Southwest Quarter of Section 20, Township 24 North, Range 8 East, City of Stevens Point, Portage County, Wisconsin.

Commencing at the west quarter corner of said Section 20; thence South 00 degrees 10 minutes 33 seconds West along the west line of the Southwest Quarter of said Section 20 a distance of 1,140.58 feet; thence South 89 degrees 49 minutes 27 seconds East 1,184.50 feet to the east right of way line of Second Street North, the northwest corner of said Lot 2.1, and the point of beginning; thence South 87 degrees 25 minutes 30 seconds East along the north line of said Lot 2.1 a distance of 144.94 feet to the northeast corner of said Lot 2.1 and the east line of the Northwest Quarter of the Southwest Quarter of said Section 20; thence South 00 degrees 06 minutes 44 seconds West along said east line and the east line of said Lot 2.1 a distance of 143.58 feet; thence North 89 degrees 56 minutes 39 seconds East 286.75 feet; thence South 00 degrees 23 minutes 36 seconds West 25.00 feet to the northeast corner of Outlot 1 of Portage County Certified Survey Map Number 011717; thence South 89 degrees 56 minutes 39 seconds West along the north line of said Outlot 1 and the north line of Lot 1 of said Portage County Certified Survey Map Number 011717 to the southeast corner of said Lot 2.1 and the southeast corner of said Northwest Quarter of the Southwest Quarter of Section 20; thence continuing South 89 degrees 56 minutes 39 seconds West along said north line of Lot 1 a distance of 149.18 feet to the east right of way line of said Second Street North; thence northeasterly along said east right of way line 43.26 feet along the arc of a 4,385.76 foot radius curve, not tangent with the last described course, center to the east, the chord bears North 00 degrees 40 minutes 39 seconds East 43.31 feet to the southwest corner of Lot 3 of Portage County Certified Survey Map Number 643–3–1; thence South 87 degrees 08 minutes 09 seconds East along the south line of said Lot 3 a distance of 122.86 feet to the southeast corner of said Lot 3; thence North 00 degrees 05 minutes 05 seconds West along the east line of said Lot 3 a distance of 75.09 feet to the northeast corner of said Lot 3; thence North 87 degrees 17 minutes 53 seconds West along the north line of said Lot 3 a distance of 120.84 feet to said east right of way line of Second Street North; thence northeasterly along said east right of way line 57.38 feet along the arc of a 4,385.76 foot radius curve, not tangent with the last described course, center to the east, the chord bears North 02 degrees 18 minutes 38 seconds East 57.38 feet to the point of beginning and there terminating.

Subject to restrictions, reservations, right of ways, and easements of record.

That I have made such survey, and map at the direction of The City of Stevens Point. That such map is a correct representation of all the exterior boundaries of the land surveyed. That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes, and local ordinances of the City of Stevens Point, in surveying and mapping the same.

PRELIMINARY

Dated: _____, 2023

_____
Patrick J. Fuehrer, PLS No. 2973

CURVE DATA

CURVE NO.	ARC LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD LENGTH	TANGENT BEARING	TANGENT BEARING
C1	21.25'	4385.76'	00°16'39"	S00°32'02"W	21.25'	S00°40'21"W	S00°23'42"W
C2	22.01'	4385.76'	00°17'15"	S00°48'59"W	22.01'	S00°57'37"W	S00°40'21"W
C3	(57.005') 57.38'	4385.76'	(00°44'41") 00°44'58"	(N02°13'12.5"E) N02°18'38"E	(57.005') 57.38'	S02°41'07"W	S01°56'09"W
C4	(43.397') 43.26'	4385.76'	(00°34'01") 00°33'55"	(N00°35'07.5"E) N00°40'39"E	(43.397') 43.31'	S00°57'37"W	S00°23'42"W

CITY OF STEVENS POINT ACCEPTANCE CERTIFICATE

There are no objections to the Certified Survey Map with respect to Chapter 20 of the Subdivision Control Ordinance of the City of Stevens Point, and Amendments thereto.

Certified this ___ day of _____, 2023.

_____
Community Development Departament

PRELIMINARY

DOCUMENT NO.

QUIT-CLAIM DEED

THIS INDENTURE, made by **SEITZ INVESTMENT PROPERTIES, LLC**, a Wisconsin Limited Liability Company, duly organized and existing under and by virtue of the laws of the State of Wisconsin, Grantor, hereby Quit-claims to the **CITY OF STEVENS POINT**, a Wisconsin Municipal Corporation, Grantee, the following tract of land in Portage County, State of Wisconsin:

Outlot 1 of Portage County Certified Survey Map No. _____ as recorded in Volume ___, Page _____ of Certified Surveys, being part of the Southwest Quarter (SW ¼), located in Section 20, Township 24 North of Range 8 East in the City of Stevens Point, Portage County, Wisconsin.

This parcel shall be adjoined with Grantee's Parcel No. 281-2408-20-3100-12.

Subject to restrictions, covenants and easements of record.

This real estate transaction is exempt from fee pursuant to Wis. Stats. 77.25(2g).

NAME AND RETURN ADDRESS
Kari A. Yenter, Clerk
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

_Part of 281-2408-20-3100-10___
PARCEL IDENTIFICATION NUMBER

IN WITNESS WHEREOF, the said grantor has caused these presents to be signed by **Will Arnold Seitz and Aloha Jeaneen Seitz**, its Agents, at Portage County, Wisconsin this _____ day of _____, 2023.

SEITZ INVESTMENT PROPERTIES, LLC, a Wisconsin Limited Liability Company,

_____(SEAL)
Will Arnold Seitz, a/k/a William Seitz, Member

_____(SEAL)
Aloha Jeaneen Seitz, a/k/a Aloha Seitz, Member

State of Wisconsin)
)ss
Portage County)

Personally came before me this _____ day of _____, 2023, **Will Arnold Seitz** and **Aloha Jeaneen Seitz**, Agents, of the above named Wisconsin Corporation, to me known to be the person who executed the foregoing instrument, and to me known to be such Agents of said Wisconsin Corporation, and acknowledged that she executed the foregoing instrument as such officers of said Wisconsin Corporation, by its authority.

THIS INSTRUMENT WAS DRAFTED BY

Andrew Logan Beveridge, City Attorney
1515 Strongs Avenue
Stevens Point, WI 54481

_____
Notary Public, Portage County, Wisconsin
My commission expires _____.

Legal Description

Subject to restrictions, covenants and easements of record.

DOCUMENT NO.

QUIT-CLAIM DEED

THIS INDENTURE, made by **SEITZ INVESTMENT PROPERTIES, LLC,** a Wisconsin Limited Liability Company, duly organized and existing under and by virtue of the laws of the State of Wisconsin, of Portage County, Wisconsin, Grantor, hereby Quit-claims to **SEITZ COMMERCIAL PROPERTIES, LLC,** a Wisconsin Limited Liability Company, duly organized and existing under and by virtue of the laws of the State of Wisconsin, of Portage County, Wisconsin, Grantee, the following tract of land in Portage County, State of Wisconsin:

Outlot 2 of Portage County Certified Survey Map No. ____ as recorded in Volume ___, Page _____ of Certified Surveys, being part of the Southwest Quarter (SW ¼), located in Section 20, Township 24 North of Range 8 East in the City of Stevens Point, Portage County, Wisconsin.

This parcel shall be adjoined with Grantee's Parcel No. 281-2408-20-3400-58.

Subject to restrictions, covenants and easements of record.

This real estate transaction is exempt from fee pursuant to Wis. Stats. 77.25(7).

NAME AND RETURN ADDRESS
Kari A. Yenter, Clerk
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

_Part of 281-2408-20-3100-10___
PARCEL IDENTIFICATION NUMBER

IN WITNESS WHEREOF, the said grantor has caused these presents to be signed by **Will Arnold Seitz and Aloha Jeaneen Seitz**, its Agents, at Portage County, Wisconsin this _____ day of _____, 2023.

SEITZ INVESTMENT PROPERTIES, LLC, a Wisconsin Limited Liability Company,

_____(SEAL)
Will Arnold Seitz, a/k/a William Seitz, Member

_____(SEAL)
Aloha Jeaneen Seitz, a/k/a Aloha Seitz, Member

State of Wisconsin)
)ss
Portage County)

Personally came before me this _____ day of _____, 2023, **Will Arnold Seitz** and **Aloha Jeaneen Seitz**, Agents, of the above named Wisconsin Corporation, to me known to be the person who executed the foregoing instrument, and to me known to be such Agents of said Wisconsin Corporation, and acknowledged that she executed the foregoing instrument as such officers of said Wisconsin Corporation, by its authority.

THIS INSTRUMENT WAS DRAFTED BY

Andrew Logan Beveridge, City Attorney
1515 Strongs Avenue
Stevens Point, WI 54481

_____
Notary Public, Portage County, Wisconsin
My commission expires _____.

Legal Description

Subject to restrictions, covenants and easements of record

DOCUMENT NO.

QUIT-CLAIM DEED

THIS INDENTURE, made by **CITY OF STEVENS POINT**, a Wisconsin Municipal Corporation, Grantor, hereby Quit-claims to **SEITZ COMMERCIAL PROPERTIES, LLC,** a Wisconsin Limited Liability Company, duly organized and existing under and by virtue of the laws of the State of Wisconsin, of Portage County, Wisconsin, Grantee, the following tract of land in Portage County, State of Wisconsin:

Outlot 3 of Portage County Certified Survey Map No. ____ as recorded in Volume ___, Page _____ of Certified Surveys, being part of the Southwest Quarter (SW ¼), located in Section 20, Township 24 North of Range 8 East in the City of Stevens Point, Portage County, Wisconsin.

This parcel shall be adjoined with Grantee's Parcel No. 281-2408-20-3400-58.

Subject to restrictions, covenants and easements of record.

This real estate transaction is exempt from fee pursuant to Wis. Stats. 77.25(2).

NAME AND RETURN ADDRESS
Kari A. Yenter, Clerk
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

_Part of 281-2408-20-3100-12___
PARCEL IDENTIFICATION NUMBER

IN WITNESS WHEREOF, the said grantor has caused these presents to be signed by **MIKE J. WIZA**, its Mayor, and countersigned by **KARI A. YENTER**, its City Clerk, at Stevens Point, Wisconsin, and its corporate seal to be hereunto affixed this _____ day of _____, 2023.

CITY OF STEVENS POINT

_____(SEAL)
MIKE J. WIZA, Mayor

COUNTERSIGNED:

_____(SEAL)
KARI A. YENTER, City Clerk

State of Wisconsin)
)ss
Portage County)

Personally came before me this _____ day of _____, 2023, Mike J. Wiza, Mayor, and Kari A. Yenter, City Clerk, of the above named Municipal Corporation, to me known to be the persons who executed the foregoing instrument, and to me known to be such Mayor and Clerk of said Municipal Corporation, and acknowledged that they executed the foregoing instrument as such officers of said Municipal Corporation, by its authority.

THIS INSTRUMENT WAS DRAFTED BY

Andrew Logan Beveridge, City Attorney
1515 Strongs Avenue
Stevens Point, WI 54481

_____
BECKY KALATA
Notary Public, Portage County, Wisconsin
My commission expires 1/10/2026.

Legal Description

Subject to restrictions, covenants and easements of record