

**City of Stevens Point
Airport Commission
May 8, 2023 - 12:57 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: | 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303)-715-8592

MINUTES

I. Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman and Ray Schmidt

EXCUSED ABSENCE: Anna Haines

ALSO PRESENT: Joel Lemke, Jason Draheim, Mary Klesmith, Chris Lefebvre, Eric Southworth and Jaime Zdroik

2. Approval of Minutes

Motion made by Ray Schmidt, seconded by Mae Nachman to approve the April 10, 2023 meeting minutes of the Airport Commission as audited and read.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Carl Rasmussen, seconded by Mae Nachman to approve the claims for the month of April as audited and read.

Ayes all. Nays none. Motion carried.

4. Position Evaluations - Joel Lemke

This position in the past has fallen into the insufficient data category, which led us to evaluate the position relative to the City and not to comparable airports. So we worked closer together to establish what is the difference and why.

Joel also explained that Jason is the current Emergency Manager for the City. The FD has had a position approved for emergency management duties and will be taking on this stipend in the future.

According to the wage study results from the consultant, the Airport Manager position would move from grade O to S. They still do not account for the fact that none of the other airport managers that this position was compared to run their FBO (fuel sales/counter services etc) and Jason does.

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the wage increase for the Airport Manager position.

Ayes all. Nays none. Motion carried.

5. Written/Verbal Report - Jason Draheim

Jason stated the Runway 03/21 rehabilitation project is nearing completion. They are currently working on landscaping and the painting that was previously approved by the commission.

6. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 1:06PM