

**CITY OF STEVENS POINT
BOARD OF PUBLIC WORKS**

July 13, 2020 - 6:00 PM

Zoom Conference Call Meeting

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(A quorum of the City Council may attend this meeting)

AGENDA

Roll Call

Informational

1. Director's Report
 - a. East Park Commerce Center
 - b. Streets Improvement Project
 - c. Road Resurfacing Project

Discussion and Possible Action

2. To accept the Ordinance Amendments to Section 9.05 regarding Parking.
3. To accept terminating garbage and recycling collection for multifamily (commercial) parcels.
4. To approve the 2021 Sidewalk Replacement Orders Property List.

Adjourn

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:
Phone: 715-346-1561
Fax: 715-346-1650

Streets Department:
Phone: 715-346-1537
Fax: 715-346-1687

July 8, 2020

DIRECTOR OF PUBLIC WORKS REPORT
Scott Beduhn

1. Engineering Division

- **Sidewalk Continuation Project**
 - o Construction began in mid-June and will likely continue into August. The work is anticipated to be completed before the upcoming school year.
- **Stanley Street at North Point Drive Intersection Improvements:**
 - o The DOT is still evaluating and planning the Highway 66 corridor at the interstate which has prevented us from having any formal discussion regarding the City's potential improvements along Stanley Street. Based upon recent communications with our consultant, AECOM, the DOT is working towards moving their project forward to perhaps this fall. We are hopeful that discussion will, therefore, take place very soon.
- **TAP Grant**
 - o The grant funds for the TAP grant were encumbered by the State and are earmarked and available to us.
 - o Contracts have been sent to Century Fence for execution after which a preconstruction conference will be held.
- **East Park Commerce Center**
 - o Ruekert Mielke is finalizing the design for the extension of the Carrie Frost and the replacement of the existing storm water as it relates to the development of Meijer.
 - o Planning and design for the future EPCC improvements continues to develop including an extension of E.M. Copps Drive to serve the needs of Lineage Logistics as they continue to expand their business.
 - o Both projects are anticipated to be bid later this summer.
- **Country Club Drive**
 - o The Town of Hull submitted an MLS application for Country Club Drive and will receive funding from the state. The Engineering Department will be reaching out to the Town regarding overall project schedule and discuss preliminary designs for the roadway improvements over the next few months.

- **Business 51 (Division and Church Streets) Reconstruction**
 - o AECOM continues to work on data collection and other aspects not related to public involvement including the following reports and memorandums:
 - Purpose and Need
 - Safety and Operation
 - Road Diet Evaluation
 - Design Criteria
 - o At the moment AECOM is reviewing and revising the Public Involvement Plan with the intent to begin stakeholder and public involvement activities, in some capacity, later this summer.
- **2020 Street Improvement Project**
 - o The contractor continues to work quickly and remains ahead of schedule. Utility work on Fremont Street and College Avenue is complete and the contractor has begun preparing the roadbed and the installation of concrete elements.
 - o The University's steam tunnel which crosses Fremont Street south of College Avenue has proven to be more challenging than anticipated and resulted in a delay in temporarily reopening Fremont Street over gravel. City staff along with University staff have been working with both the City and University contractors as well as the State of Wisconsin to address the issues which will result in some modifications to the roadway.
 - o The contractor continues to install utilities along Fourth Avenue and Illinois Avenue and will then move to the surrounding streets including High, Prais, Jersey and Sims.
- **2020 Road Resurfacing Project**
 - o Construction began in mid-June with the removal of pavement on Maple Bluff Road and the installation of road base material.
 - o The contractor is currently working on Sandy Lane and will then move to Walter Street and then finally to Wildwood Drive.
 - o Work is anticipated to be completed in September.
- **McDill Monitoring and Control Project**
 - o We received notification that our grant application for the Monitoring and Control Project was successful. The grant will cover 50 percent of the cost of the work.
 - o We are currently working with our consultant to complete the design. We anticipate a bid opening in early August and the work to be completed later this fall.
- **Additional Miscellaneous Projects:**
 - o The Engineering Department continues to work on improving the data management for public information as well as internally for decision making and planning for future capital projects.
 - Staff is working on a sidewalk prioritization model to assist with decision making regarding the sidewalk continuation projects.
 - o Engineering Staff continues gathering survey data and researching right of way for proposed 2021 and 2022 roadway projects.
 - o As part of the annual sidewalk repair and replacement program, Engineering Staff has completed the annual field survey and is sending notices to affected property owners.

2. Streets Division

- **Street work**

- o Cultural Commons Bell Project completed
- o Continued Garbage and Recycling operations.
- o Sign work continued.
- o Building maintenance and repair.
- o Crackfill Operations continued.
- o Patching Continued.
- o Repairs of Snow Equipment continued.
- o Concrete Operations began.
- o Painting Operations began.
- o Reduced Split Crews continued.

- **Equipment maintenance/garage**

- o There were a total of 107 repair orders completed in the month of June. When broken down by department there were;

Water	3
Engineering	2
Inspection	0
Police	4
Parks	38
Fire	2
Streets	58

- **Signs, posts, barricades, and flags**

- o 100 signs were replaced or added, 19 new signs installed, 1 for maintenance, 9 were vandalized, 13 had an ordinance change and 58 were updated.
- o 48 poles were replaced or added, 4 because of accidents, 34 for usual maintenance, 2 replaced due to vandalism and 8 were moved.

- **Garbage/recycling/yard waste/drop-off**

- o Garbage and recycling carts repaired/replaced as needed.
- o Regular solid waste collection completed.
- o Regular recycling collection completed.
- o City drop-off operations were completed.

- **Leave**

- o 90 hours of sick, 360 hours of vacation time was utilized and 24 hours of funeral time.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:
Phone: 715-346-1561
Fax: 715-346-1650

Streets Department:
Phone: 715-346-1537
Fax: 715-346-1687

July 1, 2020

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Ordinance Amendments

The Ordinance Amendment of Section 9.05(g)330 creating No Parking along the south side of Heffron Street is a result of having the Code of Ordinances being consistent with what is currently enforced and signed in the field.

The Ordinance Amendment of Sections 9.05(g)50, 61, 220, 221, and 223 repealing No Parking, the Amendment of Section 9.05(aa)3 repealing Permit Parking, and the Amendment of Section 9.05(g)62 repealing permit parking are all the result of updating the Code of Ordinances to reflect the current site topography regarding the removal of the former Mall building.

The Ordinance Amendment of Sections 9.05(j)146 and 147 repealing No Parking Here to Corner, the Amendment of Section 9.05(aj)1 repealing Reserved Parking, and the Amendment of Section 9.05(g)331 creating No Parking are all the result of the implementation of the Residential Parking Permits.

If there are any questions, please don't hesitate to contact me.

Thank you.

**ItemORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 330 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **created** to read as follows:

9.05(g) 330 On the south side of Heffron Street from Dan's Drive to the west shoreline of McDill Pond.

SECTION II: That subsections 50, 61, 220, 221, and 223 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **repealed**:

SECTION III: That subsection f of Section 9.05(aa)3 of the Revised Municipal Code, **Permit Parking** is hereby **repealed**:

SECTION IV: That subsection 207 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **amended** to read as follows:

9.05(g) 207 On the east and west sides of Third Street between Main Street and Center Point Drive.

SECTION V: That subsection 62 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **amended** to read as follows:

9.05(g) 62 On the west side of Union Street from Center Point Drive to Portage Street.

SECTION VI: That subsections 146 and 147 of Section 9.05(j) of the Revised Municipal Code, **No Parking Here to Corner** is hereby **repealed**:

SECTION VII: That subsection 1 of Section 9.05(aj) of the Revised Municipal Code, **Reserved Parking** is hereby **repealed**:

SECTION VIII: That subsection 331 of Section 9.05(g) of the Revised Municipal Code, **No Parking** is hereby **created** to read as follows:

9.05(g) 331 On the west side of Phillips Street from College Avenue to Briggs Street.

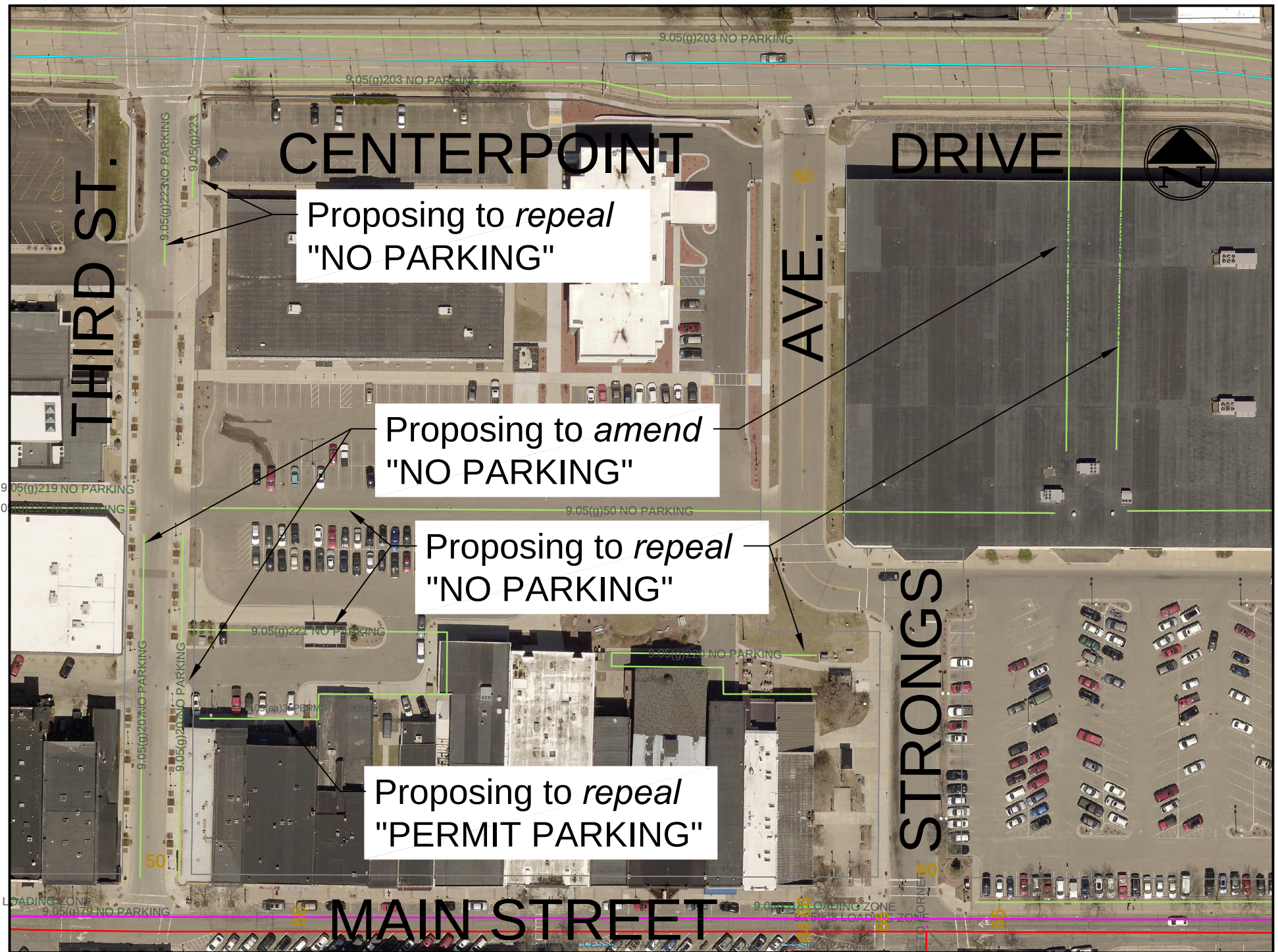
SECTION IX: These ordinance changes shall take effect upon passage and publication:

Approved: _____
Mike Wiza, Mayor

Attest: _____
Karlyn Krautkramer, City Clerk

Dated: July 1, 2020
Approved: July 20, 2020
Published: July 24, 2020







City of Stevens Point
1515 Strong's Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:
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To The Board of Public Works,

July 13, 2020

Several months ago the City received a complaint from a resident at an apartment complex regarding an inadequate number of City issued garbage and recycle carts. In researching this complaint it was discovered that there is an inconsistency in the current collection practice which Staff feels needs to be addressed.

In accordance with Section 7.06 of the RMC, the City of Stevens Point established certain limitations in the collection of garbage and recyclables. These limitations were established at the inception of the City of Stevens Point Automated Garbage and Recycling Program in August of 2008.

Per Section 7.06(1)(b): "Each improved and occupied residential tax parcel will be allowed a maximum of four (4) garbage carts and a maximum of four (4) recycling carts." Wherein under Section 7.06 (4)(ae) the term residential is defined as "City of Stevens Point residents from improved and occupied residential tax parcels of single family dwellings up to four (4) units."

In addition, Section 7.06 (6)(d) states "Each nonresidential facility and multi-family dwelling must legally dispose of solid waste, recycling, yard waste, brush, demolition material, e-cycle electronics, household hazardous waste, lead acid batteries, major appliances, medical waste, medicines, motor oil, used oil filters, tires, waste oil and wet paint by self-hauling or must arrange for the collection, removal, and disposal with a private hauler licensed to collect these waste materials in the City of Stevens Point." The term multi-family is defined in Section 7.06 (4)(t) as "a property containing five or more residential units, including those, which are occupied seasonally."

While these limitations exist within the current municipal code, some properties have been issued carts while meeting the definition of multi-family and in numbers exceeding the allowed maximum of 8 per tax parcel. Examples include several large apartment complexes and mobile home parks. These properties being multi-family should, by ordinance, be contracted with a commercial hauler and not receiving City collection services. In addition, these instances create an inequity for those multi-family facilities contracting and pay for collection services.

This memo is to request the support of the Board, and subsequently of the Council, in terminating these nonconforming services. We propose sending letters to each affected property specifying October 1, 2020 as the date these properties would need to begin their commercial service. This should provide adequate time for each to solicit local haulers and contract for such services.

Thank you,

A handwritten signature in blue ink that reads "Scott A. Beduhn".

Scott Beduhn
Director of Public Works
City of Stevens Point

SIDEWALK REPAIR ORDERS:

This is part of the City's ongoing sidewalk inspection and repair program. The City is divided into five areas whereby a section is inspected every five years.

The inspector prepares a list of property owners who have sidewalk that needs to be repaired or replaced. The Engineering Department presents this list of property owners to the Board of Public Works and Common Council for approval. After Council approves, the property owners will be notified and the list published as Pursuant to Section 66.0907 of the Wisconsin Statutes.

The property owner will receive sidewalk replacement and repair orders, a copy of the City Ordinance, price estimates from the past 10 years along with a letter that explains that they have until May 14th of 2021 to repair or replace their sidewalk on their own if they elect to do so. If they simply choose to do nothing, the City's sidewalk inspector will put them on the sidewalk repair contract that will be bid the spring of 2021 and their sidewalk will be replaced that summer by the City's lowest contracted bidder. They will assessed the actual cost of repair or replacement, if it is over \$100.00; they have the option of spreading the cost over a total of three years. The letter tells them they can call the Engineering Department if they have any questions.

The inspector will go out early in the spring after the snow melts and compile the list of property owners that chose to let the City repair the sidewalk for them. These properties will be placed on the 2021 Curb, Gutter and Sidewalk Contract. He will also inspect the sidewalks that were repaired or replaced by the property owners to see that they were done to City standard.

If complaints are received about damaged or bad sidewalk in other areas in time to be placed on this list they will also be included. If not in time, and if the inspector thinks they are bad enough, they will be brought to the Board of Public Works individually or placed on the list for the following year.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



**Department of Public
Works**

Engineering
Phone: 715-346-1561
Fax: 715-346-1650

ORDER FOR REPLACEMENT AND REPAIR OF SIDEWALK

Pursuant to Chapter 66 (General Municipality Law), Subchapter IX (Public Works and Projects), Section 66.0907 (Sidewalks) of Wisconsin Statutes.

Pursuant to Chapter 16 (Streets, Alleys and Sidewalks), Section 16.03 (Sidewalks) of the Municipal Code of Ordinances for the City of Stevens Point.

TO: All Property Owners on the Annexed Exhibit "A"

PLEASE TAKE NOTICE that by order of the Board of Public Works of the City of Stevens Point, it is hereby determined that a portion or all of your sidewalk is unsafe, defective, or insufficient and, therefore, ordered to be repaired or removed and replaced with sidewalks in accordance with the standard fixed by the Common Council of the City of Stevens Point.

TAKE FURTHER NOTICE that in the event you neglect to lay, remove, replace, or repair any such sidewalk on or before May 14, 2021, the City may cause such work to be done at the expense of such owner.

TAKE FURTHER NOTICE that the sidewalk to which this order applies abuts the property described as follows in Exhibit "A":

BY ORDER OF THE BOARD OF PUBLIC WORKS

A handwritten signature in blue ink that reads "Scott A. Beduhn".

Scott Beduhn, P.E.
Director of Public Works

Dated: July 6, 2020
Approved: July 13, 2020
Published: July 20, 2020

EXHIBIT "A"

Parcel Owner	Property Address	Parcel ID
ALEXANDER A PECK KAYCIE R PECK	2100 Church St	281240832402601
ALLAN J ERON C/O CELIA S ERON	516 First St	281240829301912
AMANDA L JANKOWSKI	424 Fifth Ave	281240830401818
AMY C WEEKS	2117 Elk St	281240832402505
ANDREW J FETZER DANIELLE J MEYER	2140 Elk St	281240832402418
ANDREW L RUST MAUREEN C RUST	1587 Church St	281240832101015
ANDREW LOGAN BEVERIDGE	1816 Division St	281240832400403
BETTY RUTH O WIEDMANN	801 Franklin	281240829303004
BITTO PROPERTIES STEVENS POINT LLC	1948 Strongs Ave	281240832401117
BLAKE T ZURAWSKI	1201 Brawley	281240832400804
BONNIE ESCHENBAUCH C/O DAVE ESCHENBAUCH	1901 Pine St	281240832400402
BRIAN FOSTER JON M PETERSEN & AMBER M PETERSEN	332 Franklin st	281240830401327
BRIAN S SERAFIN	2100 Water St	281240832402301
BRITTANY M WYNN	1533 Ellis St	281240832101406
CAP SERVICES INC	625 Fifth ave	281240829301102
CASSIDY W COUSINS JENNIFER G BRAY	1718 Pine St	281240832101220
CHERYLL A WEST	617 Fifth ave	281240829301103
CHONG SOUA YANG ZOUA VANG	2108 Prairie St	281240832401412
CHRISTOPHER E SELISKAR	709 Franklin	281240829301507
CLEMENT J STENCIL HILLARY E STENCIL	818 Shaurette St	281240832301411
DANIEL J MENZEL	1751 Pine St	281240832101309
DAVID B GEHRKE	0 Park St	281240832401407
DAVID ZABOROWSKI ROSE ZABOROWSKI	2134 Strongs Ave	281240832402520
DEAN D GERADS MARCELLA S GERADS	2516 Church St	281230805100321
DIVISION INVESTORS LLC	1616 Academy Ave	281240829130022
DON W COOPER CATHERINE A COOPER	1824 Division St	281240832400404
ERICA MARIE MILLER	400 Washington Ave	281240830402008
ERIK K WEHLER ELLYN L WEHLER	825 First St	281240829302904
FOURTH LINE INVESTMENTS LLC	1524 Wisconsin St	281240832101313
HECTOR MARTINEZ CLARY I BAEZ	716 walker st	281240829300507
JEFF M EISNER	2118 Strongs Ave	281240832402522
JEREMY J LASKA	1724 Spruce St	281240832101318
JOHN C FAULKNER BECKER LAURA FAULKNER BECKER	1900 Strongs Ave	281240832401101
JOSEPH A PEDRAZOLI	1980 Strongs Ave	281240832401114
JOSEPH D GALLION	1753 Church St	281240832400710
KATHLEEN J NORBY	1700 Church St	281240832400801
KEVIN A RUEHL BETH A RUEHL	600 Fredrick St	281240830402501
KWH PROPERTIES LLC	1956 Strongs Ave	281240832401116
KYLE SADOGIERSKI	708 Walker St	281240829300504
LYNN T MACDONALD INC	2728 Church St	281230805101916
MANDY J KARCH	2142 Strongs Ave	281240832402519
MARK S GRUBBA LISA A GRUBBA	532 First St	281240829301911
MARY MCCOMB	2100 Elk St	281240832402401
NANCY A WALLOCH	700 Franklin	281240829301607

EXHIBIT "A"

Parcel Owner	Property Address	Parcel ID
NANCY HUDY C/O JOHN & ELSIE HUDY	901 Shaurette St	281240832402302
NHIA VANG	341 First St N	281240829220054
NICHOLAS G FRANC SOLLITA D FRANC	1508 Division St	281240832102201
NONPROFIT CENTER OF CENTRAL WISC LTD	1578 Strongs Ave.	281240832202210
P & D NORTH POINT PUB LLC	348 Second St N	281240829220055
PATRICIA M GLENNON REVOCTRST	0 Elk St	281240832401212
PATRICIA M GLENNON REVOCTRST	0 Elk St	281240832401212
PORTAGE COUNTY	1500 Strongs	281240832202217
REGINA J MANCHESKI	761 Franklin St	281240829301501
RICHARD BAUER	824 Shaurette St	281240832301412
ROSEL LLC C/O LANCE FRANK	1119 Shaurette St	281240832402502
SANDRA DE ROCHE	748 Fourth Ave	281240829301813
SEAN C SHULFER	2126 Strongs Ave	281240832402521
SOPHIE KUBISIAK	434 Fifth ave	281240830401819
ST PETER PARISH	800 Fourth Ave	281240829302701
ST PETER'S PARISH	600 First St	281240829301801
STEPHEN J LOUIS	525 Forest st	281240830401815
STEVEN M KIRSCHLING ALEXIA KIRSCHLING	2182 Strongs Ave	281240832402515
STEVENS POINT AREA PUBLIC SCHOOL DIST	1201 North Point Dr	281240829210021
STEVENS POINT AREA PUBLIC SCHOOL DIST	417 2nd St N	281240829210005
STEVENS POINT AREA PUBLIC SCHOOL DIST	417 2nd St N	281240829210004
STEVENS POINT AREA PUBLIC SCHOOL DIST	417 Second St N	281240829210003
STEVENS POINT HOUSING AUTHORITY	709 Johns Dr	281240829220003
TERRANCE S SEEHAFFER	824 First St	281240829301614
TERRI A PROKOP EDWARD M PROKOP	2101 Water St	281240832402402
TIL BIR SUNAR RONGJUAN ZHANG	717 Wadleigh	281240829302103
WAYNE C BIALAS BONNIE M CZERWINSKI	1321 Brawley St	281240832400702
WISCONSIN CENTRAL LTD	0 West River Dr	281240831401604
WOOD STREET PROPERTIES LLC	2116 Wood St	281240832301205
ZACHARY SWEET CELIA SWEET	740 Fifth ave	281240829301910
ZACHARY T BROCKEN	800 Portage St.	281240829303005
ZB APARTMENTS LLC ATTN: ZACHARY BROCKEN	357 Fourth Ave	281240830401401