

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT  
PUBLIC POLICY AND GENERAL GOVERNMENT**

**April 10, 2023 - 6:10 PM**

**(or immediately following previously scheduled meeting)**

**Community Room  
933 Michigan Avenue, Stevens Point, WI**

**OR**

**Zoom Teleconferencing**

**Meeting ID: 869 0148 6939 | Passcode: 178060**

**By Computer: [Zoom Link](#)**

**By Phone: +1-312-626-6799 (US Chicago)**

**(A quorum of the City Council may attend this meeting)**

**AGENDA**

Discussion and Possible Action on:

1. Roll Call.
2. License List:
  - A. Extension of Licensed Premise: Chef's Kitchen, 924 Clark Street, Stevens Point, request for extension of premise for patio seating that will be accessible via the restaurant and gated from the road, adjacent to the restaurant and abutting Diversi-Tea (see attached map).
  - B. Temporary Class "B" Beer/"Class B" Wine License: Stevens Point Area Co-Op, 633 Second Street, Stevens Point for General Membership Meeting on May 21, 2023 at 1039 Ellis Street, Stevens Point, WI 54481.
  - C. Temporary Class "B" Beer License: CREATE Portage County, PO Box 565, Stevens Point for Levitt AMP Stevens Point on June 1, 8, 15, 22, July 6, 13, 20, 27, 2023 and August 3, 10, 17, 24, 2023 at Pfiffner Pioneer Park.
  - D. Temporary Class "B" Beer License: CREATE Portage County, PO Box 565, Stevens Point for Stevens Point Pride on June 10, 2023 at Pfiffner Pioneer Park.
  - E. Temporary Class "B" Beer License: CREATE Portage County, PO Box 565, Stevens Point for Stevens Point Juneteenth on June 17, 2023 at Pfiffner

Pioneer Park.

- F. Temporary Class "B" Beer License: Stevens Point Area Girls Youth Softball Association Inc, PO Box 623, Stevens Point for Point Classic Summer Softball Tournament 2023 on July 14, 2023 at Goerke Park, 1100 Minnesota Avenue, Stevens Point, WI 54481.

3. Request to Hold Event/Street Closing:

- A. Stevens Point Brewery Block Party on May 20, 2023 (Recurring Event).
- B. Neighborhood Parish Social on June 25, 2023 (New Event).
- C. Neighborhood Parish Social on July 30, 2022 (New Event).
- D. Wonderful Water Run on October 7, 2023 and October 8, 2023 (Recurring Event).

4. Amendment to Ch. 21.03(21) Lawn Maintenance regarding permanent implementation of "No Mow May".

5. Ordinance - Term limits for Mayor and Alderpersons.

6. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

# CHEF'S \_\_\_\_\_ KITCHEN.

RECEIVED  
MAR 31 2022  
CITY CLERKS  
OFFICE

To Whom it May Concern:

We would like to expand our liquor license, at Chef's Kitchen, to allow service in a new patio area next to our building.

Please see the attached drawing.

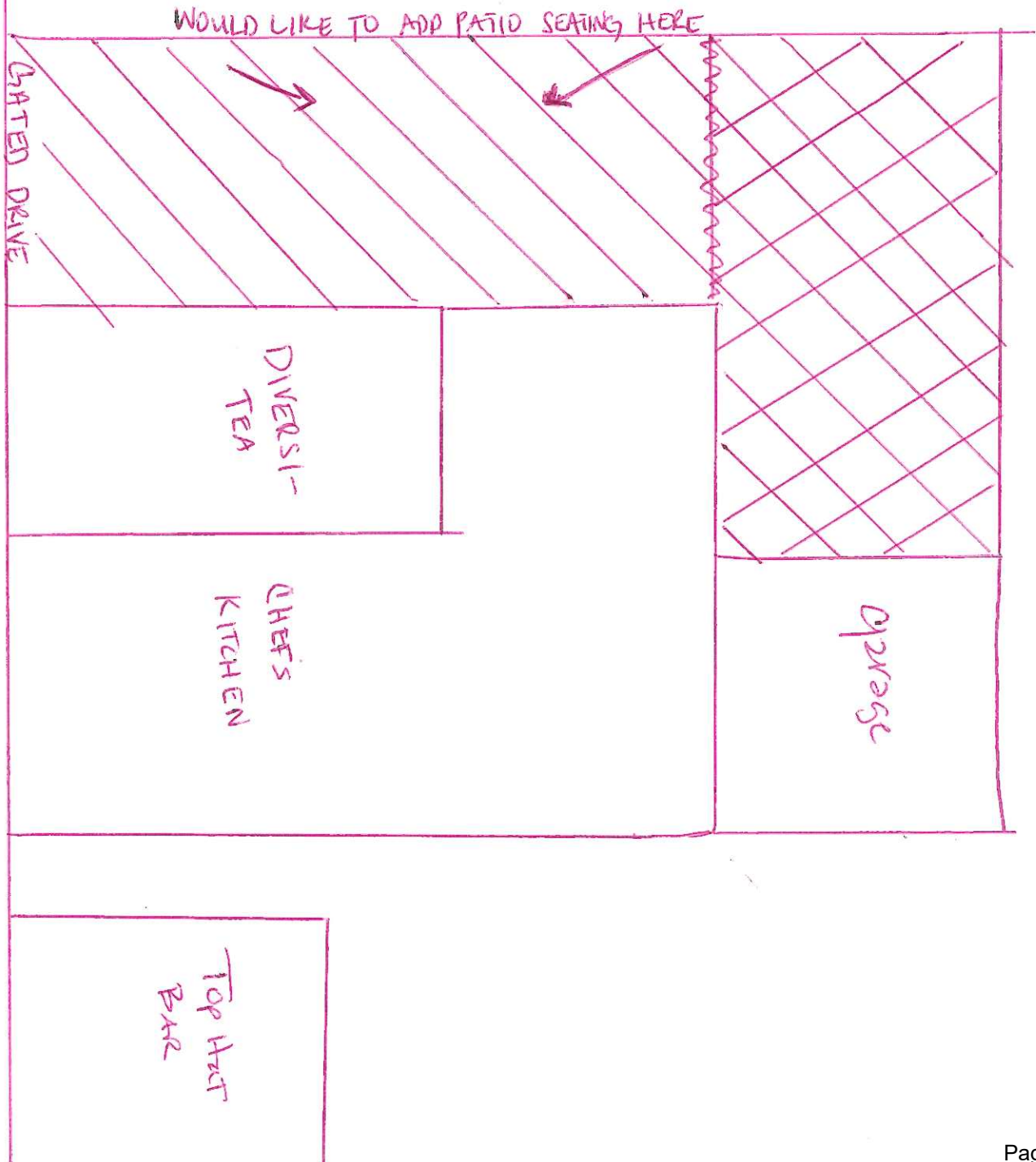
Thank you in advance for your consideration.

Christian & Leah Czerwonka  
Owner, Chef's Kitchen

924 Clark Street, Stevens Point, WI 54481  
715.544.1744  
Chefskitchensp.com

[DOCUMENT TITLE] | [Document subtitle]

BRICKHOUSE



**LICENSE LIST**  
**PUBLIC POLICY AND GENERAL GOVERNMENT**  
**Monday, April 10, 2023**

**Extension of Licensed Premise:**

1. **Chef's Kitchen**, 924 Clark St, Stevens Point, request for extension of premise for patio seating that will be accessible via the restaurant and gated from the road, adjacent to the restaurant and abutting Diversi-Tea (See attached map).

**Temporary Class "B" Beer/"Class B" Wine License:**

1. Stevens Point Area Co-Op, 633 Second St, Stevens Point for General Membership Meeting on May 21, 2023 at 1039 Ellis St, Stevens Point, WI 54481

**Temporary Class "B" Beer License:**

1. CREATE Portage County, PO Box 565, Stevens Point for Levitt AMP Stevens Point on June 1, 8, 15, 22, July 6, 13, 20, 27, and August 3, 10, 17, 24, 2023 at Pfiffner Pioneer Park
2. CREATE Portage County, PO Box 565, Stevens Point for Stevens Point Pride on June 10, 2023 at Pfiffner Pioneer Park
3. CREATE Portage County, PO Box 565, Stevens Point for Stevens Point Juneteenth on June 17, 2023 at Pfiffner Pioneer Park
4. Stevens Point Area Girls Youth Softball Association Inc, PO Box 623, Stevens Point for Point Classic Summer Softball Tournament 2023 on July 14, 2023 at Goerke Park, 1100 Minnesota Ave, Stevens Point, WI 54481

# SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)  
☐ Medium (100-500 Attendees) ☒ Large (500+ Attendees)

## OFFICE USE ONLY:

DATE: 3/17/23  
AMOUNT: \$ 35  
RECEIPT: 131745593

*Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.*

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Stevens Point Brewery Block Party
3. Name of Sponsoring Person or Organization: Stevens Point Brewery  
Address: 2617 Water St. City: Stevens Point State: WI Zip Code: 54481  
Is this a 501 (C-3) non-profit organization? ☐ Yes ☒ No If Yes, Tax Exempt CES#: \_\_\_\_\_
4. Contact Person: Julie Birrenkott  
Phone: 715-252-3926 Email: julie@pointbeer.com Fax: \_\_\_\_\_  
Address: Same City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)  
☒ Athletic Event: \_\_\_\_\_  
☐ Financial Gain Event on City Property: \_\_\_\_\_  
☐ Free Public Event on City Property: \_\_\_\_\_  
☒ Private Event: Block Party at the Stevens Point Brewery  
☐ Other: Block Party at the Stevens Point Brewery
6. Event Date(s): 5/20/23 Event Start Time: 4:00PM Event End Time: 8:00PM
7. Set Up Date and Time: Set up Wednesday - Friday, May 17th - 19th
8. Event Assembly Location: Across Street  
Event Dispersal Location (if different from Assembly Location): \_\_\_\_\_
9. Estimated Attendance Of:  
Participants/Vendors: \_\_\_\_\_ Spectators/Attendees: 1000 Vehicles: \_\_\_\_\_ Animals: 0
10. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No  
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: See attached
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):  
The Stevens Point Brewery is hosting an outdoor Block Party on Saturday, May 20th from 4-8PM. Free Admission. Bring a lawn chair and listen to live music from The Spicy Tie Band.  
Enjoy food from local food trucks and a variety of Point beers.
14. Do You Require Any Other Special Assistance from the City?  
Yes, two contractual officers.
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):  
N/A
16. Police Presence Needed? ☒ Police ☒ Auxiliary Officer (Contact Lt. Uitenbroek at [buitenbroek@stevenspoint.com](mailto:buitenbroek@stevenspoint.com))  
Please Explain: Contractual officers

16. Will You Have Any of the Following? Check the Appropriate Boxes:

|   |                                                                                                           | Yes                                 | No                                  |    |                                                                                                                                                                                                                     | Yes                                 | No                                  |
|---|-----------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| 1 | Admission/Entry Fee                                                                                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 10 | Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)                                                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 2 | Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 11 | Financial Gain Activity                                                                                                                                                                                             | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 3 | Amplification Equipment                                                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 12 | Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)                                                                                        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 4 | Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569) | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 13 | Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: <a href="mailto:sinnert@stevenspoint.com">sinnert@stevenspoint.com</a> ) | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 5 | Boats/Snowmobiles/ATVs                                                                                    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 14 | Horses/Animals                                                                                                                                                                                                      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 6 | Concession Sales                                                                                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 15 | Musical Bands                                                                                                                                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 7 | Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 16 | Portable Toilets                                                                                                                                                                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 8 | Electricity Needed                                                                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 17 | Vendor Displays/Sales                                                                                                                                                                                               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 9 | Erection of Tents/Temporary Structures—Area Less than 400sq. ft.                                          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 18 | Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: <a href="mailto:stevenspointfarmersmarket@gmail.com">stevenspointfarmersmarket@gmail.com</a> )                                             | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

Additional Explanation Here:

Food Trucks will be serving food. #18 has an error on th form - this shouldn't be marked.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

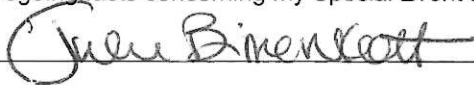
**NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE**

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

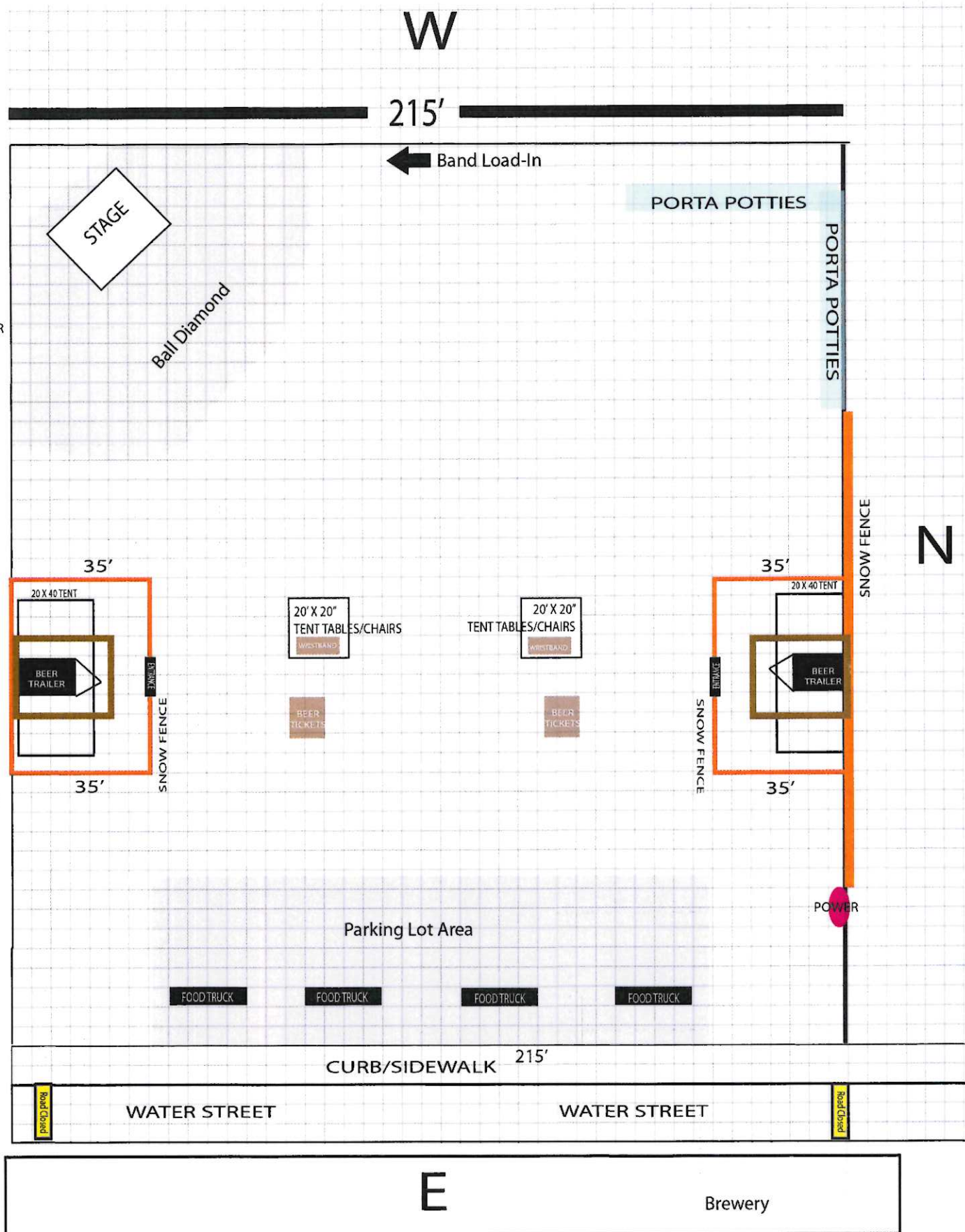
NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:  Date: 3/16/2023

\*\*\*\*\*Signature of Approval\*\*\*\*\*

Signature of City Clerk: \_\_\_\_\_ Date: \_\_\_\_\_



# SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☒ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)  
☐ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

## OFFICE USE ONLY:

DATE: 3-31-2023

AMOUNT: 35.00

RECEIPT: 1092325

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- Please Select One: ☒ New Event ☐ Return Event as Previously Presented ☐ Return Event w/ Changes
- Name of Event: NEIGHBORHOOD PARISH SOCIAL
- Name of Sponsoring Person or Organization: HOLY SPIRIT PARISH  
 Address: 2151 STANLEY ST City: STEVENS POINT State: WI Zip Code: 54481  
 Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: 37-1785905
- Contact Person: ELLEN HARDIN  
 Phone: 715.498.4618 Email: ariell@wi-net.com Fax: —  
 Address: 2603 RIDGE RD City: CUSTER State: WI Zip Code: 54423
- Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)  
☐ Athletic Event: \_\_\_\_\_  
☐ Financial Gain Event on City Property: \_\_\_\_\_  
☐ Free Public Event on City Property: \_\_\_\_\_  
☒ Private Event: PICNIC / SOCIAL GATHERING FOR LOCAL CHURCH MEMBERS  
☐ Other: \_\_\_\_\_
- Event Date(s): JUNE 25, 2023 Event Start Time: 12:30 PM Event End Time: 2:30 PM
- Set Up Date and Time: 12:00 PM
- Event Assembly Location: MEAD PARK SHELTER (OPEN)  
 Event Dispersal Location (if different from Assembly Location): \_\_\_\_\_
- Estimated Attendance Of:  
 Participants/Vendors: 50/1 Spectators/Attendees: — Vehicles: 26 Animals: —
- Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No  
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
- Street Closures Required? ☐ Yes ☒ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
- List of Street Blocks to Close for Event: N/A
- Briefly Describe Your Event (You May Attach Additional Pages, If Needed):  
VENDOR: FRED FOOD TRUCK (920-419-9876)  
SMOKEHOUSE BBQ
- Do You Require Any Other Special Assistance from the City?  
NO
- Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):  
GARBAGE CANS
- Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at [buitenbroek@stevenspoint.com](mailto:buitenbroek@stevenspoint.com))  
 Please Explain: NO

16. Will You Have Any of the Following? Check the Appropriate Boxes:

|                                                                                                             | Yes                                 | No                                  |                                                                                                                                                                                                                | Yes                                 | No                                  |
|-------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| 1 Admission/Entry Fee                                                                                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 10 Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)                                                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 2 Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 11 Financial Gain Activity                                                                                                                                                                                     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 3 Amplification Equipment                                                                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 12 Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)                                                                                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 4 Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569) | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 13 Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: <i>1 FOOD TRUCK PRESENT</i><br><i>sinnert@stevenspoint.com</i> ) | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 5 Boats/Snowmobiles/ATVs                                                                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 14 Horses/Animals                                                                                                                                                                                              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 6 Concession Sales                                                                                          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 15 Musical Bands                                                                                                                                                                                               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 7 Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 16 Portable Toilets                                                                                                                                                                                            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 8 Electricity Needed                                                                                        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 17 Vendor Displays/Sales                                                                                                                                                                                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 9 Erection of Tents/Temporary Structures—Area Less than 400sq. ft.                                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 18 Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: <i>stevenspointfarmersmarket@gmail.com</i> )                                                                                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

Additional Explanation Here:

*ATTENDEES WILL PURCHASE THEIR OWN FOOD FROM THE FOOD TRUCK VENDOR.*

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

# **NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE**

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BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: *Danny Ellen Hank* Date: *3/29/2023*

\*\*\*\*\*Signature of Approval\*\*\*\*\*

7:38

Mead Park



See nearby attractions



SMOKEHOUSE  
BBQ

FOOD  
TRUCK

W Cornell Ave

W Whitney St

1201

1208

Mead Park

4.6 ★★★★★ (445)

# SPECIAL EVENT PERMIT APPLICATION

## OFFICE USE ONLY:

DATE: 3-31-2023

AMOUNT: 35.00

RECEIPT: 1092325

Application Fee: \$35

- ☒ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)  
☐ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☒ New Event ☐ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: NEIGHBORHOOD PARISH SOCIAL
3. Name of Sponsoring Person or Organization: HILLY SPIRIT PARISH  
 Address: 2151 STANLEY ST City: STEVENS POINT State: WI Zip Code: 54481  
 Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: 37-1785905
4. Contact Person: ELLEN HARDIN  
 Phone: 715.498.4618 Email: ariel@wi-net.com Fax: ---  
 Address: 2603 RIDGE RD City: CUSTER State: WI Zip Code: 54423
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)  
☐ Athletic Event: \_\_\_\_\_  
☐ Financial Gain Event on City Property: \_\_\_\_\_  
☐ Free Public Event on City Property: \_\_\_\_\_  
☒ Private Event: PICNIC/SOCIAL GATHERING FOR LOCAL CHURCH MEMBERS  
☐ Other: \_\_\_\_\_
6. Event Date(s): JULY 30, 2023 Event Start Time: 12:30 Event End Time: 2:30
7. Set Up Date and Time: PORTA POTTY DELIVERED 7/28/2023; PICKED UP 7/31/2023
8. Event Assembly Location: ATWELL PARK  
 Event Dispersal Location (if different from Assembly Location): ---
9. Estimated Attendance Of:  
 Participants/Vendors: 60/1 Spectators/Attendees: --- Vehicles: 25 Animals: ---
10. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No  
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☐ Yes ☒ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: \_\_\_\_\_
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):  
VENDOR: CHEF C'S MOBILE TRUCK (715.544.1744)  
GAMES, SOCIALIZING AND FOOD FOR CHURCH MEMBERS IN THIS  
NEIGHBORHOOD TO MEET EACH OTHER.
14. Do You Require Any Other Special Assistance from the City?  
PICNIC TABLE DELIVERY - TOTAL 10 IN THE PARK
15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):  
GARBAGE CANS
16. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at [buitenbroek@stevenspoint.com](mailto:buitenbroek@stevenspoint.com))  
 Please Explain: NO

16. Will You Have Any of the Following? Check the Appropriate Boxes:

|                                                                                                             | Yes                      | No                                  |                                                                                                                                                                                                   | Yes                                 | No                                  |
|-------------------------------------------------------------------------------------------------------------|--------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| 1 Admission/Entry Fee                                                                                       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 10 Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)                                     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 2 Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)                  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 11 Financial Gain Activity                                                                                                                                                                        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 3 Amplification Equipment                                                                                   | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 12 Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)                                                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 4 Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 13 Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: <u>sinnert@stevenspoint.com</u> ) <b>FOOD TRUCK</b> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 5 Boats/Snowmobiles/ATVs                                                                                    | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 14 Horses/Animals                                                                                                                                                                                 | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 6 Concession Sales                                                                                          | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 15 Musical Bands                                                                                                                                                                                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 7 Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)    | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 16 Portable Toilets <b>1-SCOTT'S POTTIES</b>                                                                                                                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 8 Electricity Needed <b>*</b>                                                                               | <input type="checkbox"/> | <input type="checkbox"/>            | 17 Vendor Displays/Sales                                                                                                                                                                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 9 Erection of Tents/Temporary Structures—Area Less than 400sq. ft.                                          | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 18 Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: <u>stevenspointfarmersmarket@gmail.com</u> )                                                                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

Additional Explanation Here:

**\* FOOD TRUCK ELECTRICITY WILL BE PROVIDED BY PORTABLE GENERATOR.**  
**• PARTICIPANTS WILL PURCHASE FOOD FROM FOOD TRUCK.**

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

#### **NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE**

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Cheryl Ellen Harden Date: 3/30/2023

\*\*\*\*\*Signature of Approval\*\*\*\*\*



CHEF C'S  
FOOD  
TRUCK

PORTA  
POTTY

Atwell Park

Park · 🚗 18 min

# SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)  
☐ Medium (100-500 Attendees) ☒ Large (500+ Attendees)

## OFFICE USE ONLY:

DATE: 4/3/23  
 AMOUNT: \$35  
 RECEIPT: 1.092338

*Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.*

- Please Select One: ☐ New Event ☐ Return Event as Previously Presented ☒ Return Event w/ Changes
- Name of Event: Wonderful Water Run
- Name of Sponsoring Person or Organization: Wonderful Water Run, Inc  
 Address: PO Box 465 City: Plover State: WI Zip Code: 54467  
 Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt #: \_\_\_\_\_
- Contact Person: Christopher Klesmith  
 Phone: (715) 340-0211 Email: info@wonderfulwaterun.com / ch.klesmith@gmail.com Fax: N/A  
 Address: 700 Wadleigh Street City: Stevens Point State: WI Zip Code: 54481
- Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)  
☒ Athletic Event: Half Marathon, 5k, and Kid's Run; Race Expo (water conservation orgs, athletic apparel orgs, local fitness orgs)  
☐ Financial Gain Event on City Property: \_\_\_\_\_  
☐ Free Public Event on City Property: \_\_\_\_\_  
☐ Private Event: \_\_\_\_\_  
☐ Other: \_\_\_\_\_
- Event Date(s): October 7-8 2023 Event Start Time: 4pm / 9am Event End Time: 7pm / 1pm
- Set Up Date and Time: Saturday, October 7th - 2pm ; Sunday, October 8th - 5am
- Event Assembly Location: Expo: Mathias Mitchell Square (Saturday afternoon, following Farmers Market); Races - Pfiffner Pioneer Bandshell (Sunday)  
 Event Dispersal Location (if different from Assembly Location): \_\_\_\_\_
- Estimated Attendance Of:  
 Participants/Vendors: 600 Spectators/Attendees: 200 Vehicles: \_\_\_\_\_ Animals: \_\_\_\_\_
- Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No  
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
- Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
- List of Street Blocks to Close for Event: No full closures, but Police presence at crossing of some intersections required.
- Briefly Describe Your Event (You May Attach Additional Pages, If Needed):  
Race to increase local awareness and funding for Central Wisconsin water conservation efforts. The half marathon, 5k, and kids run follow the attached courses. A small after party will again be hosted in Pfiffner Park. A pre-race expo will be held at LOCATION to raise awareness of local sustainability organizations and bring higher end race retail into the area for racers.
- Do You Require Any Other Special Assistance from the City?  
N/A
- Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):  
Pending construction at Pfiffner and Goerke parks, prior access to the Pfiffner bandshell (Saturday afternoon, following JDRF). Event staff would like to discuss the ability to run through Goerke Stadium and utilize the sound system for this race and future races.
- Police Presence Needed? ☐ Police ☒ Auxiliary Officer (Contact Lt. Uitenbroek at [buitenbroek@stevenspoint.com](mailto:buitenbroek@stevenspoint.com))  
 Please Explain: Yes - we would require city police to ensure safe crossing of high-traffic intersections. Would request having a formal meeting with police staff prior to the race to ensure proper blocking of intersections at the appropriate times per racer reports.

16. Will You Have Any of the Following? Check the Appropriate Boxes:

|   |                                                                                                           | Yes                                 | No                                  |    |                                                                                                                                                                       | Yes                                 | No                                  |
|---|-----------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| 1 | Admission/Entry Fee                                                                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 10 | Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 2 | Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 11 | Financial Gain Activity                                                                                                                                               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 3 | Amplification Equipment                                                                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 12 | Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)                                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 4 | Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569) | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 13 | Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com ) | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 5 | Boats/Snowmobiles/ATVs                                                                                    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 14 | Horses/Animals                                                                                                                                                        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 6 | Concession Sales                                                                                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 15 | Musical Bands                                                                                                                                                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 7 | Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 16 | Portable Toilets                                                                                                                                                      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 8 | Electricity Needed                                                                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 17 | Vendor Displays/Sales                                                                                                                                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 9 | Erection of Tents/Temporary Structures—Area Less than 400sq. ft.                                          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |    |                                                                                                                                                                       |                                     |                                     |

Additional Explanation Here:

No large tents will be staked. Per Tourism Commission, racers will be directed to reserve rooms at Stevens Point hotels.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Christopher Klesmith Date: 4/2/2023

\*\*\*\*\*Signature of Approval\*\*\*\*\*

Signature of City Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

# Wonderful Water Half Marathon



**HEID MUSIC**

*2022 Map provided;  
Slight changes yet to  
be finalized.  
- for 1/2 marathon*





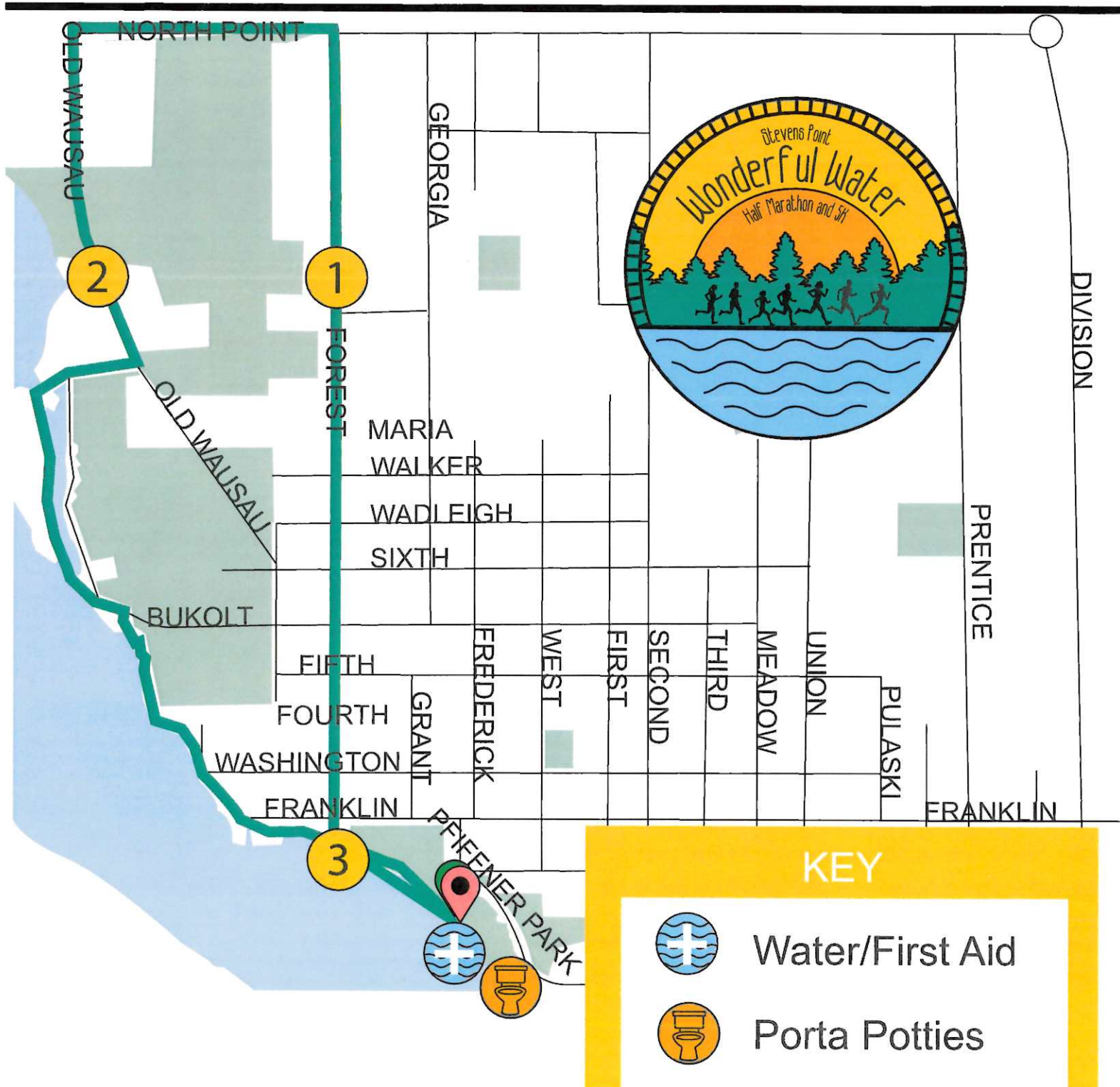
# Wonderful Water Kid's Run





# Wonderful Water

## 5k







# Memo

**Mark Kordus**  
**Neighborhood Improvement Coordinator**  
Community Development  
City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481  
Ph: (715) 346-1567 • Fax: (715) 346-1498  
mkordus@stevenspoint.com

To: Public Policy and General Government Committee  
From: Mark Kordus  
CC: Ryan Kernosky and Andrew Beveridge  
Date: 4/4/23  
Subject: Chapter 21 "21.03(21) Lawn Maintenance" Proposed Code Revisions

Alders-

Consistent with the last few years, "No Mow May" will be a program that the City will sponsor. Since the inception of the program, Community Development staff have been devoting several hours to the program. In an effort to reduce the amount of staff time required, City staff has proposed a change in the ordinance to suspend grass/law/weed enforcement during the entire month of May. This would essentially codify "No Mow May" within City ordinances and no longer require registration, entering of the registration into our inspection portal, and monitoring those who are and are not part of the program to ensure compliance.

Additionally, this will now no longer require Council approving a unique resolution each year, as well as allowing anyone to participate citywide whether or not they chose to register or post a sign. Overall this will better serve the underlying purpose of this pollinator program while helping to create on-going efficiencies from an administrative perspective.

Attached to this memorandum is an ordinance change. Please reach out to Community Development staff with any additional questions.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF  
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

**SECTION I:** That the heading of Subsection 21.03(21) of the Revised Municipal Code, Lawn Maintenance, is hereby **amended** to read as follows:

**21.03(21) Lawn Maintenance.**

The owner of any property within the City shall maintain their lawn, grasses and weeds, to a length not to exceed eight (8) inches. If a property is found to exceed this height standard or is determined to be a public nuisance by the Code Official, a notice shall be served to the property owner giving them a minimum of 7 days from the date the notice is mailed, to correct. If the nuisance is not corrected after that time period, upon re-inspection the City shall have it abated by City or contracted staff and the actual costs for abatement, plus any applicable municipal service fees shall be charged to the owner. Properties exempt from these requirements shall be the following:

a. Any properties which have been deemed by the Code Official as undeveloped (the property has no dwelling on it or does not constitute a zoning lot and/or can be further subdivided) or agricultural parcels. These properties would only be required to maintain the area within the road right of way up to and including three (3) feet beyond the edge of public rights of way, in addition to any applicable vision triangle requirements per the Zoning code.

b. If a property owner has submitted a Vegetation Management Plan and received approval from the Code Official for a Native Lawn. Those properties would be exempt from these provisions, so long as they are in compliance with the approved Vegetation Management Plan, are maintaining vegetative growth along adjoining neighboring property lines, and any applicable conditions within the approved plan.

c. The rules contained in this subsection shall not apply during the period from May 1 through May 31 each year.

**SECTION II:** This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: \_\_\_\_\_  
Mike Wiza, Mayor

ATTEST: \_\_\_\_\_  
Kari Yenter, City Clerk

Dated: April 3, 2023  
Approved: April 17, 2023  
Published: April 21, 2023

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF  
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

**SECTION I:** That Section 3.57 of the Revised Municipal Code, Term Limits, is hereby **created** to read as follows:

3.57 – Term Limits.

- (1) **Mayor.** No person shall be eligible to be nominated, elected, or to serve as Mayor if that person has previously held the office of Mayor for three or more full ~~consecutive~~ terms, ~~unless one or more full terms has elapsed since the person last held office.~~
- (2) **Aldersperson.** No person shall be eligible to be nominated, elected, or to serve as an Aldersperson if that person has previously held the office of Aldersperson for four or more full ~~consecutive~~ terms, ~~unless one or more full terms has elapsed since the person last held office.~~
- (3) **Applicability to Other Offices.** Nothing in this ordinance shall prevent someone who has completed four terms as Aldersperson from being nominated, elected, or serving as Mayor, nor someone who has completed three terms as Mayor from serving as Aldersperson.
- (4) **Ordinance to be Applied Prospectively.** The term limitations of this ordinance shall apply prospectively only to terms of office beginning on or after May 15, 2023. Terms of office that began prior to that date shall not be counted for purposes of this ordinance.”

**SECTION II:** Subject to the petition provisions of Wis. Stats. § 66.0101(5), this ordinance shall become effective sixty days after publication and shall first apply to the mayoral term commencing in May 2027 and aldermanic terms commencing in May 2024.

APPROVED: \_\_\_\_\_  
Mike Wiza, Mayor

ATTEST: \_\_\_\_\_  
Kari Yenter, City Clerk

Dated: February 22, 2023  
Approved:  
Published: