Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA

April 10, 2023 - 6:30 PM

(or immediately following previously scheduled meeting)

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 869 0148 6939 | Passcode: 178060
By Computer:
https://us02web.zoom.us/j/86901486939?pwd=YXlIUTITRXBqeDRTQnpkMHJXa1E5QT09
By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

I. Non-Action Items:

1. Roll Call.

II. Discussion and Possible Action on:

2. Consideration of a claim from Mike Splinter for damage to a vehicle due to a pothole.
3. Approval of modifications to the Edgewater Relocation Assistance Program.
4. Approval of updated investment policy.
5. Award Wayfinding Signage Contract to SignArt.
6. Approval of contract with AVIA Design Group for the production and installation oversight of wayfinding signage in an amount not to exceed $10,500.
7. Approve application of grants for business incubator.

8. Approval of Claims Paid.

9. Adjourn into closed session (approximately 6:50 P.M.) pursuant to Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) on the following:

   A. Negotiating the acquisition of the property located at 5498 Golla Road (Parcel ID 020240826-13.05) and an unaddressed parcel bounded by Golla Road and Regent Street (Parcel ID 020240826-14.03).

10. Reconvene for Possible Action on the above-referenced closed session items.

III. Closing Items:

11. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

Carrie Freeberg

From: Allison C. De Franze <allisond@cvmic.com>
Sent: Thursday, March 23, 2023 5:00 PM
To: Carrie Freeberg
Subject: [External] Splinter v City of Stevens Point

Hi Carrie,

I am in receipt of the above claim that has been filed by Mike and Judy Splinter against the City of Stevens Point, in the amount of $1,523.20 for damages incurred as the result of the claimant's vehicle striking a pothole. As you are aware, the city is self-insured for this loss and should the city decide to settle this claim, any settlement would come from city funds.

Based on the information that I have received, it is my understanding that the city does take corrective action to repair defects in city streets when they are made aware of known problems. In this case, I have confirmed that the city had no prior notice of any dangerous or unsafe condition in this area. Based on this information, it is my opinion that the city is meeting the standard of reasonable care, which is the standard that municipalities are held to.

In addition, it is my opinion that the city would be immune from liability under Wis. Stat. 893.80 (4), which provides immunity for discretionary actions by municipalities. It is my opinion that when and how often a municipality inspects and maintains their streets is a discretionary decision, for which the city would have immunity based on the above statute.

As such, it would be my recommendation that this claim be denied.

Should you have questions regarding this matter, please feel free to contact me.

Thank you!

This email has been scanned for spam and viruses by Proofpoint Essentials. Click here to report this email as spam.

Carrie Freeberg

From: Bethany Dowling
Sent: Monday, March 20, 2023 3:06 PM
To: Treasury
Subject: FW: [External] Pot hole damage

Follow Up Flag: Follow up
Flag Status: Completed

From: Mike Splinter <mikesplinter@charter.net>
Sent: Monday, March 20, 2023 3:02 PM
To: Bethany Dowling <bdowling@stevenspoint.com>
Subject: [External] Pot hole damage

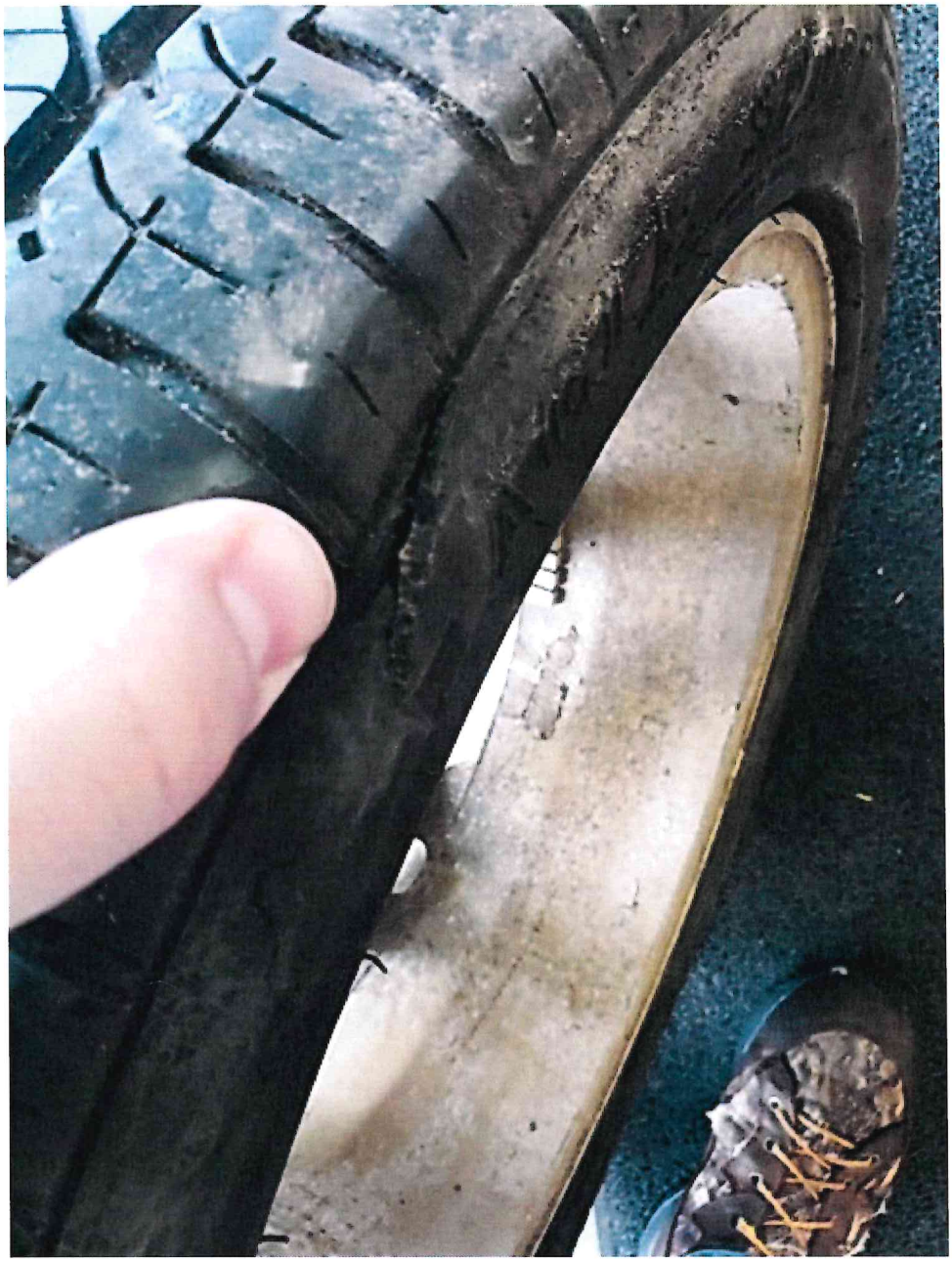
Bethany,
Below are photos of the Claim Form , tire Damage hole to sidewall ,damage to right front fender body shop took additional photos,
Body shop estimate and receipt for replacement tire.

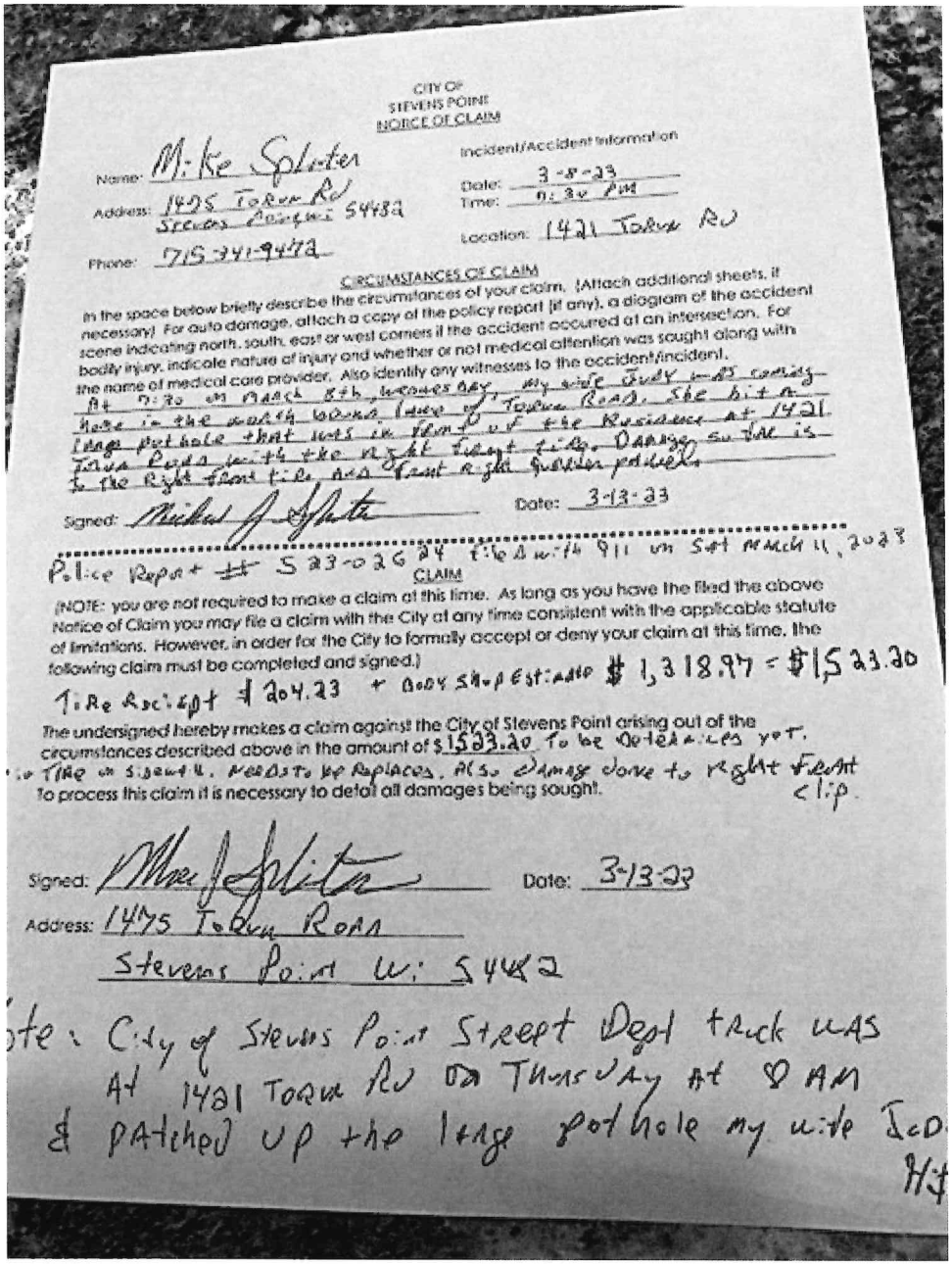
Please forward this claim onto to your insurance carrier for the city.

Thank you much,

Mike Splinter
1475 Toruń Road
Stevens Point , WI 54482
My cell and text contact ph is 715-341-9472

This email has been scanned for spam and viruses by Proofpoint Essentials. Visit the following link to report this email as spam:
https://us3.proofpointessentials.com/index01.php?mod_id=11&mod_option=logitem&mail_id=1679342549-RPdQNyHtJECS&r_address=bdowling%40stevenspoint.com&report=1





CITY OF
STEVENS POINT
NOTICE OF CLAIM

Name: Mike Splieter
Address: 1425 Torun Rd
Stevens Point WI 54482
Phone: 715-341-9472

Incident/Accident Information
Date: 3-8-23
Time: 11:30 PM
Location: 1421 Torun Rd

CIRCUMSTANCES OF CLAIM

In the space below briefly describe the circumstances of your claim. (Attach additional sheets, if necessary) For auto damage, attach a copy of the policy report (if any), a diagram of the accident scene indicating north, south, east or west corners if the accident occured at an intersection. For bodily injury, indicate nature of injury and whether or not medical attention was sought along with the name of medical care provider. Also identify any witnesses to the accident/incident.

At 11:30 on March 8th, [illegible] my wife Judy was coming home in the north bound lane of Torun Road. She hit a large pothole that was in front of the Residence at 1421 Torun Road with the right front tire. Damage to the is to the Right front tire, and front right fender panels.

Signed: Michael J Splieter Date: 3-13-23

Police Report # S 23-02624 filed with 911 on Sat March 11, 2023

CLAIM

(NOTE: you are not required to make a claim at this time. As long as you have the filed the above Notice of Claim you may file a claim with the City at any time consistent with the applicable statute of limitations. However, in order for the City to formally accept or deny your claim at this time, the following claim must be completed and signed.)

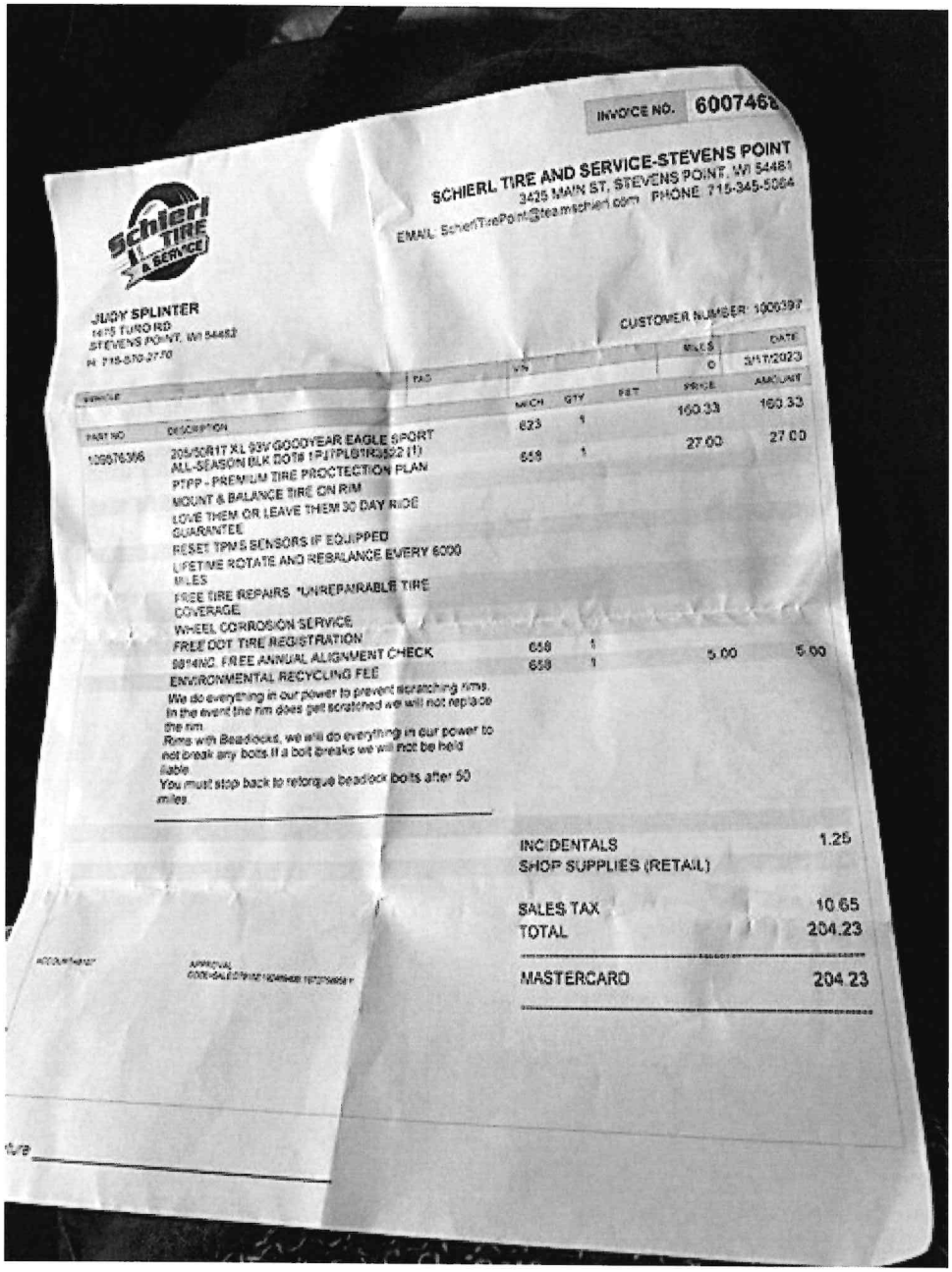
Tire Receipt $204.23 + Body Shop Estimate $1,318.97 = $1523.20

The undersigned hereby makes a claim against the City of Stevens Point arising out of the circumstances described above in the amount of $1523.20 To be determined yet.
Tire on is bent it needs to be replaced. Also damage done to right front clip.
To process this claim it is necessary to detail all damages being sought.

Signed: Mike Splieter Date: 3-13-23

Address: 1475 Torun Road
Stevens Point WI 54482

Note: City of Stevens Point Street Dept truck was at 1421 Torun Rd on Thursday at 8 AM & patched up the large pothole my wife [illegible]



INVOICE NO. 6007462

SCHIERL TIRE AND SERVICE-STEVENS POINT
3425 MAIN ST, STEVENS POINT, WI 54481
EMAIL SchierlTirePoint@teamschierl.com PHONE 715-345-5064

JUDY SPLINTER
1475 TURO RD
STEVENS POINT, WI 54482
H 715-570-2770

CUSTOMER NUMBER 1000397

MILES	DATE
0	3/17/2023

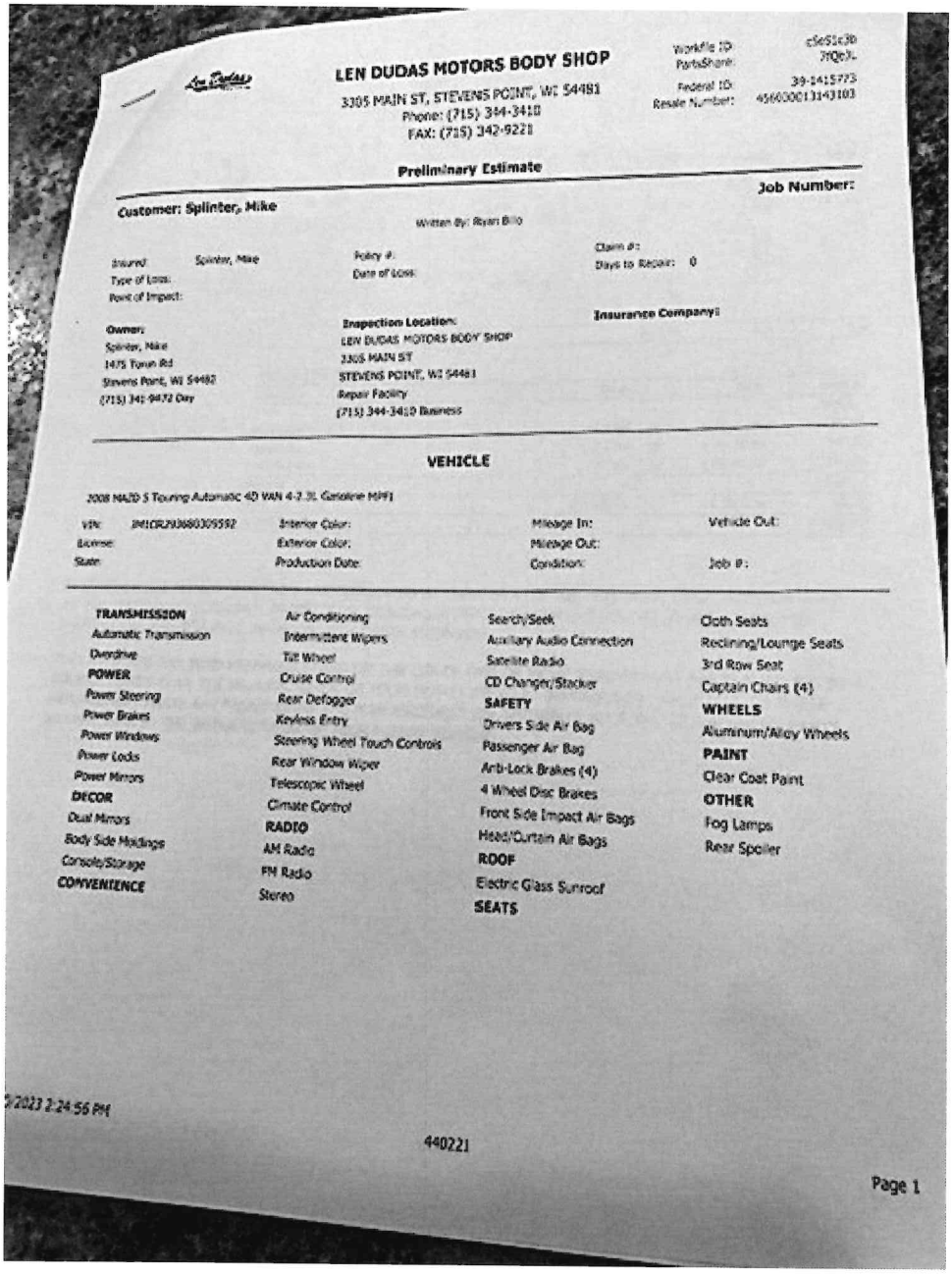
PART NO	DESCRIPTION	MECH	QTY	PRICE	AMOUNT
109876366	205/50R17 XL 93V GOODYEAR EAGLE SPORT ALL-SEASON BLK DOT# 1PJTPLB1R3522 (1)	823	1	160.33	160.33
	PTPP - PREMIUM TIRE PROCTECTION PLAN	658	1	27.00	27.00
	MOUNT & BALANCE TIRE ON RIM				
	LOVE THEM OR LEAVE THEM 30 DAY RIDE GUARANTEE				
	RESET TPM S SENSORS IF EQUIPPED				
	LIFETIME ROTATE AND REBALANCE EVERY 6000 MILES				
	FREE TIRE REPAIRS *UNREPAIRABLE TIRE COVERAGE				
	WHEEL CORROSION SERVICE				
	FREE DOT TIRE REGISTRATION	658	1		
	9814NC FREE ANNUAL ALIGNMENT CHECK	658	1	5.00	5.00
	ENVIRONMENTAL RECYCLING FEE				

We do everything in our power to prevent scratching rims. In the event the rim does get scratched we will not replace the rim.
Rims with Beadlocks, we will do everything in our power to not break any bolts.If a bolt breaks we will not be held liable.
You must stop back to retorque beadlock bolts after 50 miles.

INCIDENTALS	1.25
SHOP SUPPLIES (RETAIL)	
SALES TAX	10.65
TOTAL	204.23
MASTERCARD	204.23

APPROVAL

ture



LEN DUDAS MOTORS BODY SHOP

3305 MAIN ST, STEVENS POINT, WI 54481
Phone: (715) 344-3410
FAX: (715) 342-9221

Workfile ID: c6eS1c3b
PartsShark: 7fQc3L
Federal ID: 39-1415775
Resale Number: 456030013143103

Preliminary Estimate

Job Number:

Customer: Splinter, Mike

Written By: Ryan Bilo

Insured: Splinter, Mike
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Splinter, Mike
1475 Torun Rd
Stevens Point, WI 54482
(715) 341-9472 Day

Inspection Location:
LEN DUDAS MOTORS BODY SHOP
3305 MAIN ST
STEVENS POINT, WI 54481
Repair Facility
(715) 344-3410 Business

Insurance Company:

VEHICLE

2008 MAZD 5 Touring Automatic 4D VAN 4-2.3L Gasoline MPFI

VIN: JM1CR293680309592
License:
State:

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

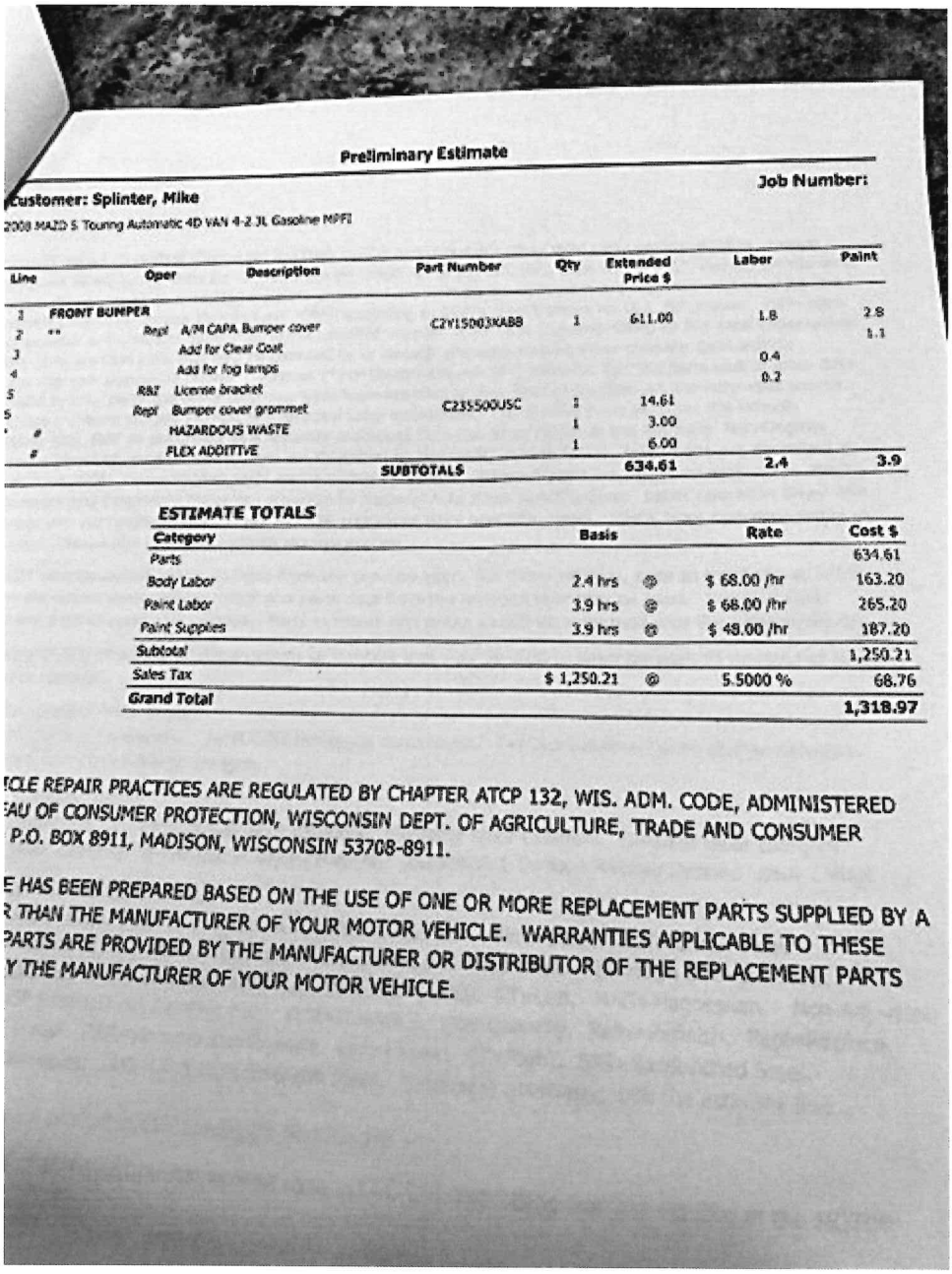
Vehicle Out:
Job #:

TRANSMISSION
Automatic Transmission
Overdrive
POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
DECOR
Dual Mirrors
Body Side Moldings
Console/Storage
CONVENIENCE
Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Climate Control
RADIO
AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection
Satellite Radio
CD Changer/Stacker
SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
ROOF
Electric Glass Sunroof
SEATS
Cloth Seats
Reclining/Lounge Seats
3rd Row Seat
Captain Chairs (4)
WHEELS
Aluminum/Alloy Wheels
PAINT
Clear Coat Paint
OTHER
Fog Lamps
Rear Spoiler

/2023 2:24:56 PM

440221

Page 1



Preliminary Estimate

Customer: Splinter, Mike — **Job Number:**

2008 MAZD 5 Touring Automatic 4D VAN 4-2.3L Gasoline MPFI

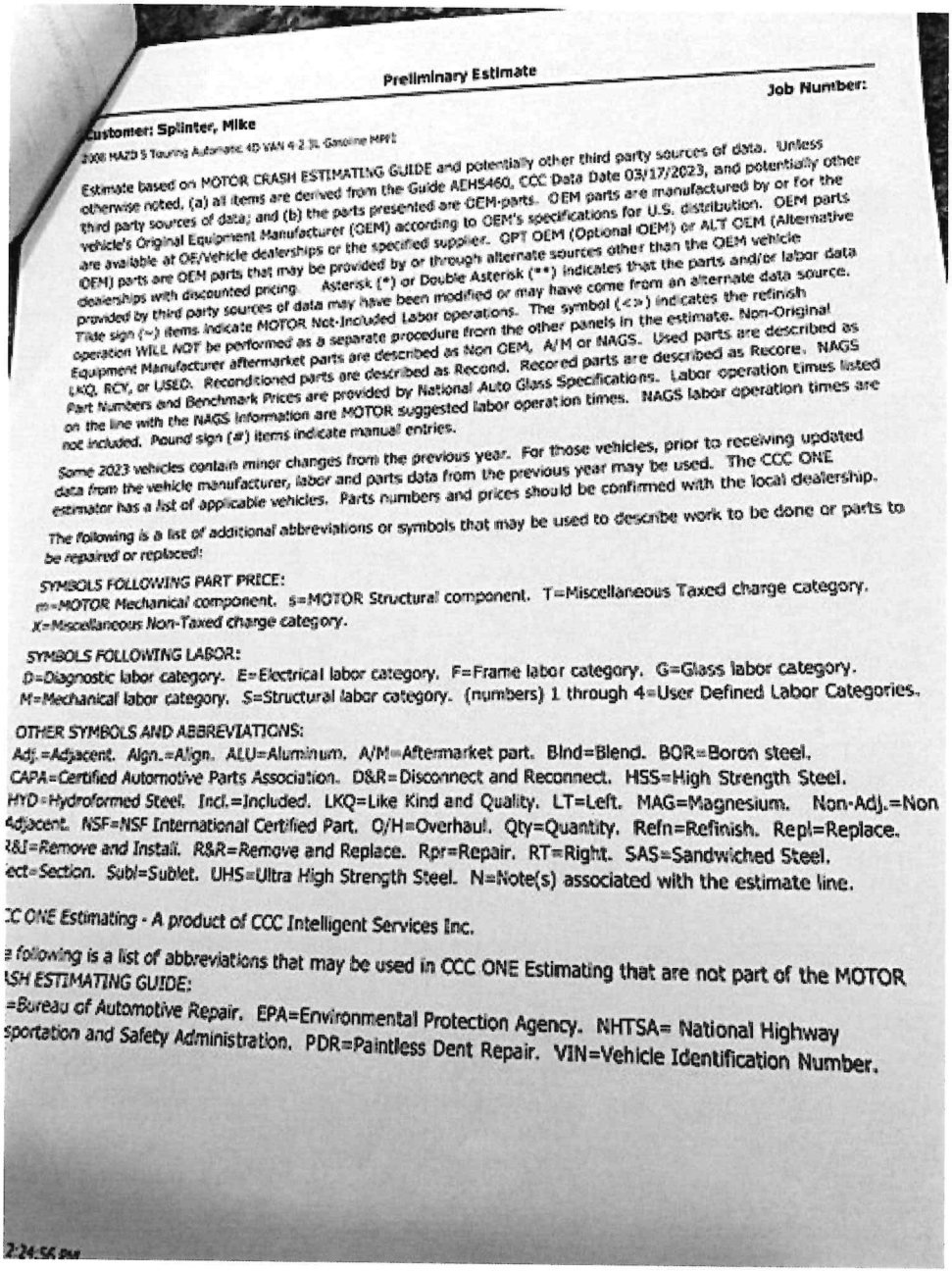
Line	Oper	Description	Part Number	Qty	Extended Price $	Labor	Paint
1	FRONT BUMPER						
2	** Repl	A/M CAPA Bumper cover	C2Y15D03KABB	1	611.00	1.8	2.8
3		Add for Clear Coat					1.1
4		Add for fog lamps				0.4	
5	R&I	License bracket				0.2	
6	Repl	Bumper cover grommet	C235500USC	1	14.61		
*	#	HAZARDOUS WASTE		1	3.00		
*	#	FLEX ADDITIVE		1	6.00		
		SUBTOTALS			**634.61**	**2.4**	**3.9**

ESTIMATE TOTALS

Category	Basis		Rate	Cost $
Parts				634.61
Body Labor	2.4 hrs	@	$ 68.00 /hr	163.20
Paint Labor	3.9 hrs	@	$ 68.00 /hr	265.20
Paint Supplies	3.9 hrs	@	$ 48.00 /hr	187.20
Subtotal				1,250.21
Sales Tax	$ 1,250.21	@	5.5000 %	68.76
Grand Total				**1,318.97**

ICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS. ADM. CODE, ADMINISTERED
EAU OF CONSUMER PROTECTION, WISCONSIN DEPT. OF AGRICULTURE, TRADE AND CONSUMER
P.O. BOX 8911, MADISON, WISCONSIN 53708-8911.

E HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A
R THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE
PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS
Y THE MANUFACTURER OF YOUR MOTOR VEHICLE.



Preliminary Estimate

Job Number:

Customer: Splinter, Mike

2008 MAZD 5 Touring Automatic 4D VAN 4-2.3L Gasoline MPFI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide AEH5460, CCC Data Date 03/17/2023, and potentially other third party sources of data; and (b) the parts presented are OEM parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM. A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:
m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:
D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:
Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CC ONE Estimating - A product of CCC Intelligent Services Inc.

e following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR ASH ESTIMATING GUIDE:
=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway sportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

2:24:56 PM

Sent from my iPhone

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Corey D. Ladick
Comptroller-Treasurer

Phone: 715-346-1574
Fax: 715-346-1683

April 5, 2023

To: Finance Committee, Common Council

Subject: Additional Modifications to Edgewater Relocation Assistance Program

Back in November, we modified the Edgewater Relocation Assistance Program to account for an anticipated rent increase, as well as rising incomes due to inflationary adjustments and money available from residents transitioning out of the program. A 5% increase in rent was initially anticipated, and this guided how we structured the modifications, with the overall goal of ensuring no former Edgewater resident would be spending more than 35% of income on rent.

Unfortunately, the rent was increased by 9% instead of 5%, which throws things off in terms of the affordability analysis. Another continuing impact has been a decline in program expenses as residents either transition out of the program, or their incomes increase.

These two factors once again combine to create both the need to make the program more generous, and the financial ability to do so. The current program, and what I am proposing, is below. Also, I would propose the effective date for the change to be May 1st, 2023 or the date of each resident's rent increase for 2023, whichever is later.

Current Program, Incomes and Monthly Amounts

Minimum Income	Maximum Income	Monthly Amount*
0	21,000	$190.00
21,101	23,500	$125.00
23,501	25,500	$60.00
25,501	99,999	$0

Proposed Updated Program, Incomes and Monthly Amounts

Minimum Income	Maximum Income	Monthly Amount*
0	22,000	$220.00
22,001	24,500	$150.00
24,501	27,500	$80.00
27,501	99,999	$0

Edgewater Relocation Assistance Program

The following relocation assistance will be provided from the Edgewater Fund:

Moving Assistance

Relocation assistance will be provided to move furniture and other possessions to a new location, subject to the following conditions:

- Available to all current Edgewater Manor residents regardless of income.
- Available to both residents who receive Section 8 Housing Vouchers as well as residents who do not.
- The City may opt to contract directly for this service, or to require the use of a specific moving company.
- The maximum expense that the City will incur for an individual resident is $2000. Any amount above $2000 will be the responsibility of the resident.

Relocation Assistance Rental Payments

The City will provide relocation assistance rental payments for individuals who meet all of the following criteria:

- Current Resident of Edgewater Manor
- Do not receive other government housing assistance, such as Section 8 Housing Vouchers. Residents who receive Section 8 Housing Vouchers are not eligible for any relocation assistance rental payments.
- Have no more than $27,500 in annual income.

The amounts will be based on annual income ranges, as follows:

Minimum	Maximum	Monthly Amount*
0	22,000	$220.00
22,001	24,500	$150.00
24,501	27,500	$80.00
27,501	99,999	$0

*The monthly amount cannot exceed the difference in rent between Edgewater and the new housing option. In this case, the monthly amount will be reduced to match the amount of the increase in rent.

Time Period of Program

- Residents who stay in Portage County: 20 Years
- Residents who leave Portage County: 5 Years

Other Details

- The City intends to pay the housing providers directly.
- The residents may be required to apply for, or participate in, other housing assistance programs.
- The City reserves the right to establish other terms and conditions as it deems necessary.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Corey D. Ladick
Comptroller-Treasurer

Phone: 715-346-1574
Fax: 715-346-1683

April 6, 2023

To: Finance Committee, Common Council

Subject: Updated Investment Policy

We are always looking for the most advantageous opportunities to make money through our investment program, while also avoiding risk. Recently, I have been working with the utilities on some options for their idle cash, and we have found investing in a US Treasury only money market mutual fund to be an attractive option. This is allowed under state statute (66.0603), but is not explicitly allowed under our investment policy. Therefore, I am proposing we add this option to the investment policy. The language would be as follows, under the heading of authorized investments, and mirrors how it is written in state statute.

- Securities of an open-end management investment company or investment trust, if the investment company or investment trust does not charge a sales load, if the investment company or investment trust is registered under the investment company act of 1940, 15 USC 80a-1 to 80a-64, and if the portfolio of the investment company or investment trust is limited to the following:
    - a. Bonds and securities issued by the federal government or a commission, board or other instrumentality of the federal government.
    - b. Bonds that are guaranteed as to principal and interest by the federal government or a commission, board or other instrumentality of the federal government.
    - c. Repurchase agreements that are fully collateralized by bonds or securities in the two above categories.

The updated policy is attached, with the addition underlined and in bold. Note that under our policy it is already allowable to invest in US Treasuries and other federal government bonds, so this is not a huge change. The only difference is rather than holding the individual bonds directly, we would be investing in a fund that holds these types of bonds.

City of Stevens Point
Investment Policy

It is the policy of the City of Stevens Point to invest public funds in a manner which will provide the highest investment return with maximum security while meeting daily cash flow demands of the City and conforming to all state statutes governing the investment of public funds.

This investment policy applies to all financial assets of the City and includes the following funds: General Fund, Special Revenue Funds, Capital Project Funds, Enterprise funds, debt service funds, trust, internal service and agency funds,

The primary objectives, in priority order of the City of Stevens Point investment activities shall be: I. Safety 2. Liquidity 3. Return on investments

Authority to manage the City of Stevens Point Investment program is delegated to the Comptroller-Treasurer who shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials, and their procedures in the absence of the Comptroller-Treasurer. The standard of prudence to be used by investment officials shall be the "prudent person" and/or "prudent investor" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

The following are authorized investments:

- Time deposits in any credit union, bank, savings bank, trust company or savings and loan association which is authorized to transact business in the State of Wisconsin. Funds may only be invested in institutions that are listed on the authorized depository resolution.

- Bonds or securities issued or guaranteed as to principal and interest by the federal government, or a commission, board or other instrumentality of the federal government.

- Bonds or securities of any county, city, drainage district, technical college district, village, town or school district located in the State of Wisconsin.

- Local government pooled- investment fund- specifically: Local Government Investment Pool and Wisconsin Investment Series Cooperative.

- Any security which matures or which may be tendered for purchase at the option of the holder within not more than 7 years of the date on which it is acquired, if that security has a rating which is the highest or 2nd highest rating category assigned by Standard & Poor's corporation, Moody's investors service or other similar

nationally recognized rating agency or if that security is senior to, or on a parity with, a security of the same issuer which has such a rating.

- **Securities of an open-end management investment company or investment trust, if the investment company or investment trust does not charge a sales load, if the investment company or investment trust is registered under the investment company act of 1940, 15 USC 80a-1 to 80a-64, and if the portfolio of the investment company or investment trust is limited to the following:**
    - **a. Bonds and securities issued by the federal government or a commission, board or other instrumentality of the federal government.**
    - **b. Bonds that are guaranteed as to principal and interest by the federal government or a commission, board or other instrumentality of the federal government.**
    - **c. Repurchase agreements that are fully collateralized by bonds or securities in the two above categories.**

Cemetery care funds, including gifts where the principal is to be kept intact, may also be invested under chapter 881 of the Wisconsin State Statutes, which allows for investment in any kind of property or type of investment consistent with the standards of prudence outlined in chapter 881.

Pooling of Funds: Except for cash in certain restricted and special funds, the City of Stevens Point will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

The City of Stevens Point's cash management portfolio shall be designed with the objective of regularly meeting or exceeding a performance benchmark, which could be the average return on three-month U.S. Treasury bills, the state investment pool or the average rate on Fed funds, whichever is higher.

The City of Stevens Point will diversify its investments by security type and institution. With the exception of U.S. Treasury securities and authorized pools, no more than 50% of the City of Stevens Point investment portfolio will be invested in a single security type or with a single financial institution.

The Comptroller-Treasurer and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and the Comptroller-Treasurer shall disclose any material interests in financial institutions with which they conduct business. Employees involved in the investment process shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City of Stevens Point.

Adopted April 17, 2023

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Department of Community Development
Redevelopment Authority
Ryan J. Kernosky, Director
Ph: (715) 346-1567
Fax: (715) 346-1498

MEMORANDUM

To: City Finance Committee

From: Ryan Kernosky, Director of Community Development

Date: April 10, 2023

RE: Award Wayfinding Signage Contract to SignArt

Alders-

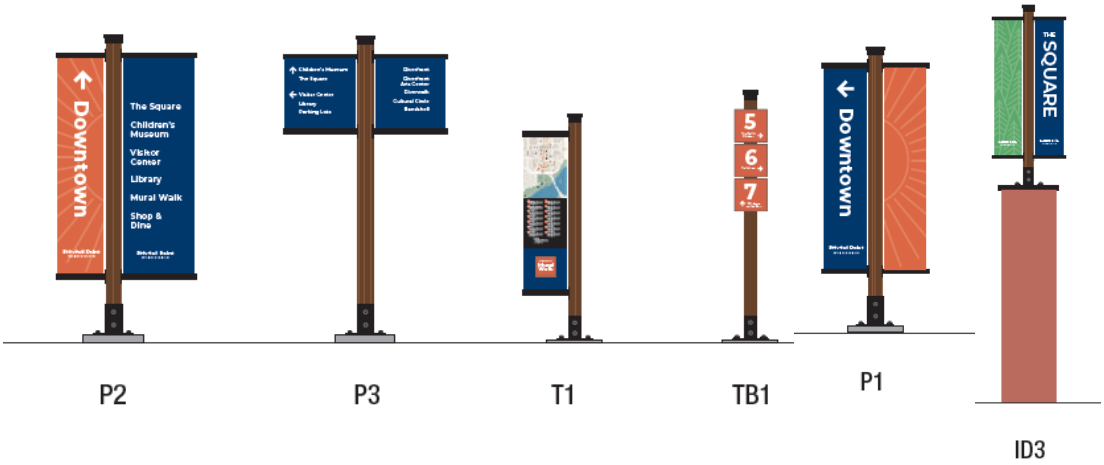
As you may recall, the City issued a Request For Proposal ("RFP") for the fabrication and installation of our Wayfinding Signage Plan. As part of the RFP, the City broke the signage into four different group depending on how bids were received and our comfortability in paying for the signage through a phased-in approach. The two recommended groups as part of phase I are outlined below:

Group 1:

www.stevenspoint.com

Open Records Rider: The City of Stevens Point is subject to Wisconsin Statutes relating to public records. Communication, such as this document, sent or received by City employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of City communication should presume that the communications are subject to release upon request, and to state record retention requirements.

Group 2:



Four bids were received for the project, the costs are outlined below:

Bidder	SignArt	Poblocki	Graphic House	Archetype
Group 1 Cost	$364,825.00	$469,995.00	$841,158.89	$1,103,816.31
Group 2 Cost	$98,628.00	$102,211.00	$183,581.61	$279,013.86
Total Cost	$436,453.00	$572,206.00	$1,024,740.5	$1,382,830.17

Financial Impact:
The two groups were identified for the first phase because of their specific location within an established Tax Increment Finance District. All of Group 2's costs will be covered by TIF #10 (Downtown), while Group #1, depending on the location, will be funded through TIF #5, #8, #9, #10, #12, #13.

Staff Recommendation:
Staff recommends awarding the Wayfinding Signage RFP to SignArt and for staff to execute a contract with SignArt.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Department of Community Development
Redevelopment Authority
Ryan J. Kernosky, Director
Ph: (715) 346-1567
Fax: (715) 346-1498

MEMORANDUM

To: City Finance Committee

From: Ryan Kernosky, Director of Community Development

Date: April 10, 2023

RE: Contract with AVIA Design Group for the production and installation oversight of wayfinding signage in an amount not to exceed $10,500

Alders-

City staff has been working with AVIA Design Group ("AVIA") as part of our updated wayfinding signage program. Now that the design work, placement, and bidding is completed, our original agreement with AVIA has come to a close. AVIA has offered to continue their services to oversee production and installation to ensure that our wayfinding signage plan is implemented as designed. Because of limited staff time, I am asking for permission to enter into the attached agreement with AVIA for this work.

Financial Impact: The proposed services are dependent on how large of an extent the Council chooses to phase the project in. Group 1 and Group 2 together would cost $10,500. Regardless of the phasing plan, the Tax Increment Finance Districts would cover this cost (all the signs are located or within ½ mile of a TIF District) based upon the number of signs in each district.

Staff Recommendation: Staff recommends approval as presented. Please let me know if you have any additional questions.

Open Records Rider: The City of Stevens Point is subject to Wisconsin Statutes relating to public records. Communication, such as this document, sent or received by City employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of City communication should presume that the communications are subject to release upon request, and to state record retention requirements.

Ryan Kernosky
Director of Community Development
1515 Strongs Avenue
Stevens Point, WI 54481

March 29, 2023

Re: Implementation and Production Oversight Professional Services

Ryan,

Now that the Stevens Point Community Wayfinding Signage Project is approaching the implementation phase, we wanted to offer our services to ensure the project gets built and installed as expected. Many of our clients hire Avia to support them in this critical final step of the project. Described below are the tasks we provide as part of our Implementation and Production Oversight services.

Shop Drawings. Avia will help to review all vendor supplied construction documents.
> Review shop drawings for accuracy.
> Review engineering recommendations.
> Review, evaluate and provide recommendation for any alternates.
> Review material, finish, hardware, and graphic submittals.

Utility Locate Review. Avia will help to review issues in response to utility locates. We recommend a pre-locate be performed early in the process to identify issues long before installation day.
> Propose alternate sign locations.
> Modify face artwork as necessary due to sign relocation.
> Update final documents and location plans.

Message Schedule and Location Plan. Avia will finalize these documents as needed to ensure accuracy as final decisions, changes, and exact locations are determined.
> Final changes to message schedule.
> Finalize face artwork files for production.
> Finalize any changes to the phased implementation plan.
> Provide additional detail for the final Location Plan.

Oversee Fabrication. Avia will provide support during the fabrication process.
> Review in-progress production.
> Review and approve any final construction changes.
> Meet with city officials and vendor representative to address any questions or issues that come up.
> Provide weekly project updates.

Installation. Avia will provide support during the planning and installation of the signs.
> Pre-installation site review and planning.
> Oversight of sign installation process.
> Punch-list review of finished product.

Implementation and Production Oversight

Below are our professional fees for the various groups when performed at the same time.

Group 1 only Implementation	$8,500
Groups 1 and 2 Implementation	$10,500
Groups 1–3 Implementation	$12,500

Because we are intimately familiar with all the details of the plan, we believe Avia Design Group is uniquely qualified to assist you in the implementation of the wayfinding project.

Let me know if you have any questions.

Sincerely,

Michael Haug
Senior Designer and Project Manager

Memo

Chris Klesmith
Neighborhood Planner / Economic Development Specialist
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
(715) 341-4171 | cklesmith@stevenspoint.com

To: Finance Committee
From: Chris Klesmith
CC: Ryan Kernosky
Date: April 4, 2023
Subject: Business Incubator Grant Requests

Committee members,

In early fall of 2022, Community Development began planning for the creation of a business incubator facility in program to be housed in Stevens Point to support the health and growth of new businesses in our region. Staff are currently receiving support from a feasibility consultant, a team of architects, the Small Business Development Center, and additional economic development partners in the community and region to plan for the success of the facility and program. At this point, staff are revising a phased construction approach that supports innovation in our region's food manufacturing, wood product manufacturing, and general manufacturing capabilities.

Incubator facilities are an increasingly popular asset nationwide to support local business health, and several agencies monetarily support the creation of such facilities. From initial review of feasibility data, the community has a shortage of production space and Stevens Point has enough market potential to justify the project. Staff have identified multiple appropriate programs that will offset the cost of facility reconstruction, including:

- USDA Rural Innovation, Stronger Economy (RISE), for a maximum of $2 million.
- USDA Local Food Promotion Program (LFPP), for a maximum of $750,000.
- Wisconsin Economic Development Corporation (WEDC) Idle Sites, that cannot exceed 25% of the project costs. Generally, the WEDC maximum award is $250,000, but may be increased.

All programs require a certain amount of non-federal matching funds. If any combination of these grants were to be awarded in their maximum amount, the maximum required match would be $400,000 which can be coordinated between all local partners assisting the project, not just the city.

The above funds would not be sufficient to bring the project to full completion but would be enough to begin a first phase to make the project operational for several tenants who have provided significant commitment to the project. On behalf of the Community Development office and our local business community, I ask for your approval to write applications to the above granting programs to rehabilitate or construct an incubator, with the intention that a request to write an application for funding from the Economic Development Administration to come at a future date, for an amount yet to be determined.

Sincerely,

Christopher Klesmith

United States Department of Agriculture
Rural Development

Rural Innovation Stronger Economy Grant Program

The Rural Innovation Stronger Economy (RISE) grant application template – on the following pages – provides a cover page, table of contents and a framework of divider pages to organize the grant application for submission to USDA Rural Development. Each divider page will list the documents to be filed directly behind it. Please tab the divider pages as indicated in your application. The Lead Applicant entity in an eligible jobs accelerator partnership is the named RISE program applicant.

The original application must be received in Grants.gov by 11:59pm Eastern time **on** April 20, 2023 to compete for Fiscal Year 2023 Funding. For RISE program information, please visit the following website:

https://www.rd.usda.gov/programs-services/rural-innovation-stronger-economy-rise-grants

All applicants must have a Dun and Bradstreet Data Universal Numbering System (DUNS) number, which can be obtained at no cost via a toll free request line at 1-866-705-5711 or at http://fedgov.dnb.com/webform . Your DUNS number should be identified in the "Organizational DUNS" field on Standard Form (SF) 424, "Application for Federal Assistance."

All applicants must also register their DUNS number through the System for Award Management (SAM) process and obtain a Commercial and Government Entity (CAGE) code. Go to www.sam.gov to register your DUNS number. You must provide your SAM Commercial and Government Entity (CAGE) Code and expiration date under the applicant eligibility discussion in your proposal narrative. If you do not include the CAGE code and expiration date and the DUNS number in your application, it will not be considered for funding.

YOU ARE STRONGLY ENCOURAGED TO REVIEW THE RISE REGULATION (RD INSTRUCTION 4284, SUBPART L) PRIOR TO SUBMITTING AN APPLICATION TO ENSURE AN UNDERSTANDING OF THE PROGRAM ELIGIBILITY, MATCHING FUNDS, APPLICATION, AND USE OF FUNDS REQUIREMENTS.

This template does not replace the 4284-L Regulation.

USDA-Rural Development

Rural Innovation Stronger Economy Grant Program Grant Application Template

1. Title of Project:

Submitted by

Applicant Name: _____
Address: _____
City: _____
County: _____
State: _____
Zip code: _____
Phone #: _____
E-mail: _____
Fax: _____

Applicants may only submit one RISE application per Fiscal Year (FY). The maximum aggregate amount awarded to an applicant cannot exceed $2,000,000 in a Fiscal Year

$_____ Grant Request

Grant Writer Name
Phone # E-mail

Date Submitted to Grants.gov _____

Rural Innovation Stronger Economy Grant Application
2. Table of Contents

Applicant Name_____

Application and Submission Information - Applicants must submit their application to Grants.gov that will be transmitted to the Rural Development National Office. Applicants must submit complete applications, consisting of the following elements as found in regulation 4284-L and noted in the annual Federal Register Notice, in order to be considered for funding.

	Rural Innovation Stronger Economy Grant Application Components	Tab
1	Title Page	
2	Table of Contents	
3	Survey on Ensuring Equal Opportunity for Applicants (Nonprofits only) (Optional)	
4	Clarifications on Proposal Elements – Concept Paper. This section is limited to 10 pages in length using a minimum 11-point font and must include the information in Items I. through IV. as described in the Tab A Divider Page below. A Concept Paper may be submitted up to 60 days prior to the application deadline published in the Federal Register and should also be submitted through grants.gov. A Concept Paper is not required and is not an application for funding, though all elements of the Concept Paper are to be included in a complete application.	A

5	Project specific forms A. SF 424 – Application – the Federal Catalog number is 10.868 – requires a DUNS number B. SF 424 A – Budget C. SF 424 B – Assurances D. SF 424 C – Construction (if applicable) E. Identify the ethnicity, race, and gender of lead applicant. (Optional) F. Certification that lead applicant is a legal entity in good standing G. Statement of any known relationships between lead applicant and Agency employees **PLEASE NOTE, THE PROJECT BUDGET MUST SHOW A MINIMUM OF 20% IN MATCHING FUNDS FOR EACH RISE ACTIVITY AND MAY NOT INCLUDE ADMINISTRATIVE COSTS IN EXCESS OF 10 PERCENT OF THE GRANT AMOUNT. THE PROJECT BUDGET MUST NOT INCLUDE RISE GRANT FUNDS UTILIZED AS A PASS THROUGH TO A MEMBER OF THE PARTNERSHIP IN THE FORM OF LEASE PAYMENTS OR OTHER ACTIVITIES WITH A CONFLICT OF INTEREST OR APPEARANCE THEREOF.**	B
6	Readiness Demonstration	C
	Description of readiness of all partners of the rural jobs accelerator partnership to contribute to the project including their ability to coordinate activities, finances, and outcomes of the project.	
	Evidence of a formal agreement among partners of the rural jobs accelerator partnership for delivery of the RISE program**. PLEASE NOTE, LETTERS OF RECOMMENDATION OR SUPPORT ARE NOT A FORMAL AGREEMENT. THE DOCUMENT SHOULD BRING ALL PARTNERS TOGETHER AND INDICATE RESPONSIBILITIES AND AGREEMENTS FOR IMPLEMENTATION OF THE RISE PROJECT**.	
	Evidence of demonstrated readiness in administering the RISE grant, if awarded, including demonstration of potential success in establishment of a jobs accelerator project which targets an industry cluster and projects that meet the initiatives of the RISE grant program. The application should indicate when activities related to the expected outcomes will commence.	
	Description of how the project will be marketed in the region and how the rural jobs accelerator partnership will capture any program impacts and success stories.	
	Timeline describing the proposed tasks to be accomplished and the schedule for implementation of each task.	
7	Targeted Initiatives	D
	(Provide documentation on how the RISE project will impact the initiatives below, as applicable. Please provide a brief description on how and when the initiative will be delivered.)	
	Linking rural communities and entrepreneurs to markets, networks, industry clusters, and other regional opportunities to support high wage job creation, new business formation, business expansion, and economic growth	
	Integrating small businesses into a supply chain	
	Creating or expanding commercialization activities for new business formation	
	Identifying and building assets in rural communities that are crucial to supporting regional economies	
	Facilitating the repatriation of high wage jobs to the United States	
	Supporting the deployment of innovative processes, technologies, and products	
	Enhancing the capacity of small businesses in regional industry clusters, including disadvantaged and very small businesses	
	Increasing United States exports and business interaction with international buyers and suppliers	

	Developing the skills and expertise of local workforces, entrepreneurs, and institutional partners to meet the needs of employers and prepare workers for high wage jobs in the identified industry clusters, including the upskilling of incumbent workers	
	Ensuring rural communities, independent of RISE program funds, have the capacity and ability to carry out projects related to housing, community facilities, infrastructure, or community and economic development to support the anticipated regional industry cluster growth	
8	Potential to produce high wage jobs and benefit rural small and disadvantaged businesses.	E
	(Provide documentation on how the RISE project will impact the goals below)	
	Describe how the project will develop the skills and expertise of the local workforce, entrepreneurs and institutional partners to meet the needs of employers and provide high wage jobs in the targeted industry cluster(s), which may also include the upskilling of incumbent workers.	
	Demonstrate how the project will benefit the skills and expertise of small and disadvantaged businesses, as applicable.	
	Demonstrate any participation of higher education, applied research institutions, workforce development entities and community-based organizations that are willing to partner with the project to provide workers with skills relevant to the industry cluster needs of the region. Document the type of processes being used, with an emphasis on the use of on-the-job training, classroom occupational training or incumbent worker training, as applicable.	
	Demonstrate any participation of investment organizations, venture development organizations, venture capital firms, revolving loan funders, angel investment groups, community lenders, community development financial institutions, rural business investment companies, small business companies (as defined in Section 103 of the Small Business Investment Act of 1958 (15 U.S.C. 662)), philanthropic organizations, and other institutions focused on expanding access to capital, that are committed to the success of the job accelerator partnership and willing to potentially invest in projects emerging from the jobs accelerator and business incubator.	
9	Region **(PLEASE INDICATE WHICH PARTNERS ARE/WILL BE LOCATED IN THE TARGETED REGION) PLEASE USE THE 2010 CENSUS FOR ALL CENSUS BUREAU INFORMATION BELOW.**	F
	Provide the Census Bureau information on the targeted region's median household income. If the targeted region contains multiple communities or counties, information on each must be provided.	
	Provide the Census Bureau information on the targeted region's educational attainment, specifically the percentage of the population who hold a bachelor's degree.	
	Discuss how any direct career training will be provided to existing residents of the region. Existing residents being those that live in the region at the time of application.	
	Discuss any local support for the RISE project.	
	Discuss the entrepreneurial commitment to the RISE project.	
	Discuss any innovative processes and technologies to be utilized in the targeted industry cluster(s) of the RISE project.	
	Discuss the initial and continuing capital investment in the RISE project.	
	Discuss any demand for regional and global markets of the product and/or service provided by the targeted industry cluster. Describe if the industry is emerging, existing or declining, and the projected impacts of the RISE project to the industry.	
	Discuss if the region consists of any Opportunity Zone(s)	
	Elaborate on the current broadband service within the region and any plans to leverage the current broadband service or enhance broadband service in the region through the RISE project.	
10	Financial Information	G

	Identification of matching funds and other sources of funds for the project. Provide written commitments for matching funds and other sources of funds at the time the application is submitted. **PLEASE NOTE, YOU MUST DEMONSTRATE THAT EACH ACTIVITY REQUESTING RISE GRANT DOLLARS IS MATCHED WITH A 20% MATCH OF NON-FEDERAL FUNDS. THIS IS NOT JUST 20% OF TOTAL ELIGIBLE PROJECT COSTS, BUT DEMONSTRATED PER LINE ITEM OF EACH RISE ACTIVITY. ADDITIONALLY, PLEASE NOTE THAT THE MATCHING FUNDS REQUIREMENT OF 20% IS NOT FACTORED ON THE GRANT AMOUNT, BUT ON THE TOTAL PROJECT COSTS. PLEASE NOTE THAT THE PROJECT BUDGET MUST NOT INCLUDE ADMINISTRATIVE COSTS IN EXCESS OF 10 PERCENT OF THE GRANT AMOUNT OR THE APPLICATION WILL BE DEEMED INELIGIBLE. THE PROJECT BUDGET ALSO MUST NOT INCLUDE RISE GRANT FUNDS UTILIZED AS A PASS THROUGH TO A MEMBER OF THE PARTNERSHIP IN THE FORM OF LEASE PAYMENTS OR OTHER ACTIVITIES WITH A CONFLICT OF INTEREST OR APPEARANCE THEREOF.**	
	Current financial statements and a narrative description demonstrating financial feasibility and sustainability of the project, all of which demonstrate sufficient resources and expertise to undertake and complete the project and how the project will be sustained following completion.	

Civil Rights Information

3. Survey on Ensuring Equal Opportunity for Applicants

The purpose of these questions is to gather race, ethnicity, and gender information about persons who apply and participate in this USDA program. The information provided will not be used when reviewing the application or when determining eligibility to participate in this program. The answers provided are voluntary and are not required to be considered a complete application. The information provided will be used to improve the operation of this program, to help USDA design additional opportunities for program participation, and to monitor enforcement of laws that require equal access to this program for eligible persons. For entities, check all that apply. The information will be kept private to the extent permitted by law.

What is the lead applicant's race? Identify the race of the lead applicant's leadership (check all that apply):	American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White ☐
What is the lead applicant leadership's gender characteristics? :	Male ☐ Female ☐
What is the lead applicant leadership's ethnicity? :	Hispanic or Latino ☐ Not Hispanic or Latino ☐

Tab A

Divider Page

4. Clarification on Proposal Elements **(This section is titled "Concept Paper", see the Federal Register Notice and 7 CFR 4284.1115(a) for further guidance.) This section in Tab A is limited to 10 pages in length using a minimum 11-point font and must include the information in Items I. through IV. below.** All elements of the Concept Paper are to be included in a complete application.

I. Rural jobs accelerator partnership information including the members and structure of the partnership, the date formalized, and the governance or leadership board. The information will identify the lead applicant and each partner's ties to the region, their roles in the delivery of the RISE program and any history of previous collaboration between partners. The amount and source of anticipated matching funds will also be provided.

II. Describe the geographic region to be served including the total population and economic characteristics of the region such as unemployment rates and median household income levels. Industry sectors, their status, size and economic contribution to the region and all communities, including metropolitan statistical areas and nonmetro low-income communities within the region, should be identified. The availability and planned enhancements of broadband service and other assets of the region should also be identified. If the region to be served has a population of more than 50,000 inhabitants, the applicant must document why they believe the area is "rural in character" including, but not limited to, the area's population density, demographics, and topography and how the local economy is tied to a rural economic base.

III. Identify the industry cluster(s) that will be prioritized by the rural jobs accelerator partnership with information on the firms and support industries in those clusters. Describe the status of the industry (as emerging, existing, or declining), any existing interconnection and networks within the industry cluster and describe participation and scale of small and disadvantaged businesses within the industry cluster. Describe the opportunities or potential of industry growth in the region and competitive advantages of the region and industry cluster which should be highlighted along with opportunities within the industry for the creation of or upgrading to high wage jobs. PLEASE NOTE THAT AN INDUSTRY CLUSTER(S) MUST BE IDENTIFIED AND MUST BE THE FOCUS OF THE APPLICATION. GENERAL WORKFORCE TRAINING OR OTHER GENERAL TRAINING NOT FOCUSED ON AN INDUSTRY CLUSTER(S) IS NOT ELIGIBLE.

IV. An executive summary, project plan and scope of work must be provided with the Applicant's strategy, activities, budget, goals and objectives for the use of RISE funds. The applicant should also provide information on the sustainability of the partnership and jobs accelerator at the conclusion of the RISE grant period.

Tab B
Divider Page

5. Project Specific Information and Forms

Federal Tax ID #	
DUNS # To get a DUNS number, call 1-866-705-5711 or go to *http://fedgov.dnb.com/webform* *Also Insert DUNS number on the SF424 Form*	
System for Award Management (SAM) (CAGE code) All applicants must register their DUNS # in the System for Award Management and obtain a CAGE code prior to submitting an application. Registration in SAM must remain active during all times when a Federal award application is under consideration and when a Federal award is active. For information on what is required to register with SAM, go to: https://www.sam.gov/sam/transcript/Quick_Guide_for_Grants_Registrations.pdf To begin the SAM registration process, go to: http://www.sam.gov/portal/public/SAM/	CAGE Code Expiration Date

Project Specific Forms

Forms can be found by typing in the form name (i.e. SF 424) in the "Form Number" column via this website: https://forms.sc.egov.usda.gov/eForms/welcomeAction.do?Home

Insert the executed forms immediately after this divider page.

SF 424 – Application for Federal Assistance	
SF 424A – Budget Information **PLEASE NOTE, YOU MUST DEMONSTRATE THAT EACH ACTIVITY REQUESTING RISE GRANT DOLLARS IS MATCHED WITH A MINIMUM 20% MATCH OF NON-FEDERAL FUNDS. THIS IS NOT 20% OF TOTAL ELIGIBLE PROJECT COSTS, BUT MATCHING FUNDS FOR EACH LINE ITEM OF ACTIVITY. ADDITIONALLY, PLEASE NOTE THAT THE 20% REQUIREMENT OF TOTAL MATCHING FUNDS IS NOT FACTORED ON THE GRANT AMOUNT, BUT ON TOTAL PROJECT COSTS. THE PROJECT BUDGET MUST NOT INCLUDE ADMINISTRATIVE COSTS IN EXCESS OF 10 PERCENT OF THE GRANT AMOUNT OR THE APPLICATION WILL BE DEEMED INELIGIBLE. THE PROJECT BUDGET ALSO MUST NOT INCLUDE RISE GRANT FUNDS UTILIZED AS A PASS THROUGH TO A MEMBER OF THE PARTNERSHIP IN THE FORM OF LEASE PAYMENTS OR OTHER ACTIVITIES WITH A CONFLICT OF INTEREST OR APPEARANCE THEREOF.**	

SF 424B – Assurances	
SF 424C – Construction (if applicable)	
Applicant eligibility and project eligibility certification/determination (Certifications on following pages)	

Rural Innovation Stronger Economy Grant Program

Applicant Eligibility and Project Eligibility Certification/Determination Form

Per 4284.1112 - Applicant Eligibility

(A) *Type of applicant*. PLEASE NOTE THAT INDIVIDUALS OR INDIVIDUAL ENTITIES ALONE ARE NOT A PARTNERSHIP. A rural jobs accelerator partnership must include one or more representatives of the following:	Applicant Certification: (Please Check as applicable)
(i) a State, Tribal, or local government	
(ii) a State, Tribal, or local government entity	
iii) a land-grant college or university or other institution of higher education, as defined in the Higher Education Act of 1965 (20 U.S.C. 1001)	
(iv) a rural non-profit cooperative	
(v) a private entity, which may include a business in an industry cluster, economic development or community development organization, financial institution including a community development financial institution, philanthropic organization or labor organization	
AND a lead applicant from the following:	
(i) district organization	
(ii) Indian Tribe, or a political subdivision of a Tribe, including a special purpose unit of a tribal government engaged in economic development activities, or a consortium of Indian Tribes	
(iii) State or political subdivision of a State, including a special purpose unit of a State or local government engaged in economic development activities, or a consortium of political subdivisions	
(iv) institution of higher education (as defined in section 101 of the Higher Education Act of 1965 (20 U.S.C. 1001) or a consortium of institutions of higher education)	
(v) public or private nonprofit organization	

(B) *Legal entity in good standing. The Lead a*pplicant must certify that it is a legal entity in good standing (as applicable), and operating in accordance with the laws of the State(s) or Tribe where the Applicant has a place of business.	
Are you (the lead applicant) a legal entity in good standing in accordance with the laws of the State(s) or Tribe where you have a place of business? List the State or Tribal land where you have a place of business:	Yes ☐ No ☐

(C) Known relationship with an Agency Employee. The Applicant must identify whether or not there is a known relationship or association with a Rural Development Employee. If there is a known relationship, identify each employee with whom you have a relationship.	
Does the applicant have a known relationship with a Rural Development employee? If Yes, identify the name of each employee:	Yes ☐ No ☐

(D) *Ineligible applicants*. Consistent with Department regulations, an applicant is ineligible if it is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs.	
Have you (the lead applicant) ever been debarred or determined ineligible for participation in Federal assistance programs?	Applicant certification:

	Yes ☐ No ☐
Lead applicants will also be considered ineligible for a grant if they have an outstanding Federal judgment (other than one obtained in the U.S. Tax Court), are delinquent on the payment of Federal income taxes, or are delinquent on Federal debt.	
Do you (the lead applicant) have any outstanding Federal judgment, or are you delinquent on Federal income tax or delinquent on any Federal debt?	Lead applicant certification: Yes ☐ No ☐
Per 4284.1110 (a) - The Agency will review prior RISE awards to the lead applicant to determine satisfactory progress. To be eligible for additional funding, lead applicants that have previous RISE grants must have expended 50 percent or more of previous RISE awards at the time the Agency makes its eligibility determination or the application will be deemed ineligible for that funding cycle.	

Per 4284.1113 - Project eligibility.
To be eligible for a RISE grant, the grant funds for a project must be used by the grant recipient to meet the requirements specified below. Please mark "Yes" or "No" to the following uses for your project:

Project eligibility questions for the applicant	Yes	No
1. The construction or purchase of a building to serve as an innovation center located in a rural low-income community, which establishes and/or supports a jobs accelerator and any equipment needs of the innovation center to support the jobs accelerator.		
2. The support of programs to be carried out at or in direct partnership with the jobs accelerator, or in support of jobs accelerator initiatives including one or more of the following:		
Linking rural communities and entrepreneurs to markets, networks, industry clusters, and other regional opportunities to support high-wage job creation, new business formation, business expansion, and economic growth of rural communities.		
Integrating rural small businesses into a supply chain.		
Creating or expanding commercialization activities for new business formation in rural areas.		
Identifying and building assets in rural communities that are crucial to supporting regional economies.		
Facilitating the repatriations of high-wage jobs to the United States.		
Supporting the deployment of innovative processes, technologies, and products.		
Enhancing the capacity of rural small businesses in regional industry clusters, including small and disadvantaged businesses.		
Increasing United States exports and business interaction with international buyers and suppliers.		
Developing the skills and expertise of local workforces, entrepreneurs, and institutional partners in the region to meet the needs of employers and prepare workers for high-wage jobs in the identified industry clusters, including the upskilling of incumbent workers		
Do the rural communities in the targeted region, independent of RISE funding, have the capacity and ability to carry out projects relating to housing, community facilities, infrastructure, or community and economic development to support the anticipated regional industry cluster growth		
Any activities that the Agency may determine to be appropriate, as specified in a Federal Register notice (Please describe the activity)		

3. Not more than 10 percent of the RISE grant award will be used for indirect or actual costs of the applicant associated with administering the RISE grant.		
4. The innovation center currently is or will be physically located in a rural area as defined in § 4284.1103, or if located in a non-rural area, will use grant funds to provide assistance to residents located in a rural area. Additionally, the innovation center must be located in a low-income rural community if grant funds are used for the construction, renovation or purchase of an innovation center.		
5. Applicant understands and is cautioned against taking any actions or incurring any obligations prior to the Agency completing the environmental review that would either limit the range of alternatives to be considered or that would have an adverse effect on the environment, such as the initiation of construction. If the applicant takes any such actions or incurs any such obligations, it could result in project ineligibility. Projects involving the construction of an innovation center as an eligible purpose are subject to the environmental requirements of 7 CFR 1970.		

Applicant and Project Eligibility answers provided by: Applicant Name :
Authorized Representative Name:
Authorized Representative Signature:
Title:
Date:

Tab C

Divider Page

6. Readiness Demonstration

Description of readiness of all partners of the rural jobs accelerator partnership to contribute to the project including their ability to coordinate activities, finances, and outcomes of the project.	
Evidence of a formal agreement among partners of the rural jobs accelerator partnership for delivery of the RISE program. **PLEASE NOTE, LETTERS OF RECOMMENDATION OR SUPPORT ARE NOT A FORMAL AGREEMENT. THE DOCUMENT SHOULD BRING ALL PARTNERS TOGETHER AND INDICATE RESPONSIBILITIES AND AGREEMENTS FOR IMPLEMENTATION OF THE RISE PROJECT ACTIVITIES**.	
Evidence of demonstrated readiness in administering the RISE grant, if awarded, including demonstration of potential success in establishment of a jobs accelerator project which targets an industry cluster and the initiatives of the RISE grant. The application should indicate when activities related to the expected outcomes will commence.	
Description of how the project will be marketed in the region and how the rural jobs accelerator partnership will capture any program impacts and success stories.	
Timeline describing the proposed tasks to be accomplished and the schedule for implementation of each task.	

Tab D

Divider Page

7. Targeted Initiatives

(Provide documentation on how the RISE project will impact the initiatives below, as applicable. Please provide a brief narrative description on how and when the initiatives will be delivered.)

Linking rural communities and entrepreneurs to markets, networks, industry clusters, and other regional opportunities to support high wage job creation, new business formation, business expansion, and economic growth	
Integrating small businesses into a supply chain	
Creating or expanding commercialization activities for new business formation	
Identifying and building assets in rural communities that are crucial to supporting regional economies	
Facilitating the repatriation of high wage jobs to the United States	

Supporting the deployment of innovative processes, technologies, and products	
Enhancing the capacity of small businesses in regional industry clusters, including small and disadvantaged businesses	
Increasing United States exports and business interaction with international buyers and suppliers	
Developing the skills and expertise of local workforces, entrepreneurs, and institutional partners to meet the needs of employers and prepare workers for high wage jobs in the identified industry clusters, including the upskilling of incumbent workers	
Ensuring rural communities have the capacity and ability to carry out projects related to housing, community facilities, infrastructure, or community and economic development to support regional industry cluster growth	

Tab E

Divider Page

8. Potential to produce high wage jobs and benefit rural small and disadvantaged businesses.

(Provide documentation on how the RISE project will impact the goals below)

Describe how the project will develop the skills and expertise of the local workforce, entrepreneurs and institutional partners to meet the needs of employers and prepare high wage jobs in the targeted industry cluster(s), which may also include the upskilling of incumbent workers.	
Demonstrate how the project will benefit the skills and expertise of small and disadvantaged businesses, as applicable.	
Demonstrate any participation of higher education, applied research institutions, workforce development entities and community-based organizations, that are willing to partner with the project to provide workers with skills relevant to the industry cluster needs of the region, with an emphasis on the use of on-the-job training, classroom occupational training or incumbent worker training, as applicable.	

Demonstrate any participation of investment organizations, venture development organizations, venture capital firms, revolving loan funders, angel investment groups, community lenders, community development financial institutions, rural business investment companies, small business companies (as defined in Section 103 of the Small Business Investment Act of 1958 (15 U.S.C. 662)), philanthropic organizations, and other institutions focused on expanding access to capital that are committed to the success of the job accelerator partnership and willing to potentially invest in projects emerging from the jobs accelerator and business incubator.	

Tab F
Divider Page

9. Region

Provide the 2010 Census Bureau information on the targeted region's median household income. If the targeted region contains multiple communities or counties, information on each must be provided.	
Provide the 2010 Census Bureau information on the targeted region's educational attainment, specifically the percentage of the population who hold a bachelor's degree.	
Discuss how any direct career training will be provided to existing residents of the region. Existing residents being those that live in the region at the time of application.	
Discuss any local support for the RISE project. **(PLEASE INDICATE WHICH PARTNERS ARE/WILL BE LOCATED IN THE REGION)**	
Discuss the entrepreneurial commitment to the RISE project.	
Discuss any innovative processes and technologies to be utilized in the targeted industry cluster(s) of the RISE project.	
Discuss the initial and continuing capital investment in the RISE project.	
Discuss any demand for regional and global markets of the product and/or service provided by the targeted industry cluster.	

Discuss if the region consists of any Opportunity Zone(s)	
Elaborate on the current broadband service within the region and any plans to leverage the current broadband service or enhance broadband service in the region through the RISE project.	

Tab G
Divider Page

10. Financial Information

Identification of matching funds and other sources of funds for the project. Provide written commitments for matching funds and other sources of funds at the time the application is submitted. **PLEASE NOTE, YOU MUST DEMONSTRATE THAT EACH ACTIVITY REQUESTING RISE GRANT DOLLARS IS MATCHED WITH A 20% MATCH OF NON-FEDERAL FUNDS. THIS IS NOT JUST 20% OF TOTAL ELIGIBLE PROJECT COSTS, BUT DEMONSTRATED PER LINE ITEM OF EACH RISE ACTIVITY. ADDITIONALLY, PLEASE NOTE THAT THE MATCHING FUNDS REQUIREMENT OF 20% IS NOT FACTORED ON THE GRANT AMOUNT, BUT ON THE TOTAL PROJECT COSTS. PLEASE NOTE THAT THE PROJECT BUDGET MUST NOT INCLUDE ADMINISTRATIVE COSTS IN EXCESS OF 10 PERCENT OF THE GRANT AMOUNT OR THE APPLICATION WILL BE DEEMED INELIGIBLE. THE PROJECT BUDGET ALSO MUST NOT INCLUDE RISE GRANT FUNDS UTILIZED AS A PASS THROUGH TO A MEMBER OF THE PARTNERSHIP IN THE FORM OF LEASE PAYMENTS OR OTHER ACTIVITIES WITH A CONFLICT OF INTEREST OR APPEARANCE THEREOF.**	
Current financial statements and a narrative description demonstrating financial feasibility and sustainability of the project, all of which demonstrate sufficient resources and expertise to undertake and complete the project and how the project will be sustained following completion.	

Agricultural Marketing Service
U.S. DEPARTMENT OF AGRICULTURE

Local Food Promotion Program

Fiscal Year 2023 Request for Applications

Funding Opportunity Number: USDA-AMS-TM-LFPP-G-23-0011

Publication Date: February 14, 2023

Application Due Date: 11:59 PM Eastern Time on May 2, 2023

PROGRAM SOLICITATION INFORMATION

Funding Opportunity Title: Local Food Promotion Program

Funding Opportunity Number: USDA-AMS-TM-LFPP-G-23-0011

Announcement Type: Initial

Assistance Listing (formerly CFDA) Number: 10.175

Dates: Applications must be received before 11:59 pm Eastern Time May 2, 2023, through Grants.gov. Applications received after this deadline will not be considered for funding.

Executive Summary: The U.S. Department of Agriculture (USDA), Agricultural Marketing Service (AMS), requests applications for the fiscal year (FY) 2023 Local Food Promotion Program (LFPP). LFPP's purpose is to support the development, coordination, and expansion of local and regional food business enterprises that engage as intermediaries in indirect producer-to-consumer marketing to increase access to and availability of locally and regionally produced agricultural products. AMS will competitively award grants to eligible applicants for projects that meet the purpose of the grant program.

Approximately $61.8 million is available to fund applications under this solicitation. LFPP planning projects range from $25,000 to $250,000, while implementation and farm to institution projects range from $100,000 to $750,000. The new Turnkey Marketing and Promotion project type is available for a defined set of marketing and promotion activities, with funding amounts between $50,000 and $100,000. Eligible entities and activities in LFPP remain the same as in previous years.

In the FY 2022 application cycle, AMS funded 94 (46.5%) of the 202 applications received.

To be competitive, applications must meet all program requirements, be of high quality, and satisfy the 25% match requirement. All applications will undergo review according to merit and customary evaluation procedures. This announcement provides information regarding the eligibility criteria for applicants and projects, details on match funding, and the application forms and instructions needed to apply for an award.

AMS encourages applications that benefit smaller farms and ranches, new and beginning farmers and ranchers, underserved producers, veteran producers, and/or underserved communities. For grants intending to serve these entities, applicants should engage and involve those beneficiaries when developing projects and applications.

USDA promotes climate-resilient landscapes and rural economic systems, including tools to support agriculture, forests, grazing lands, and rural communities. AMS encourages applicants to consider including goals and activities related to reducing and stabilizing the levels of heat-trapping greenhouse gases in the atmosphere or adapting to the already occurring climate change in their project's design and implementation.

Stakeholder Input: AMS welcomes your comments about this Request for Applications (RFA). We will consider the comments in developing the next RFA. Email written stakeholder comments within six months of the publication date of this RFA to: AMSGrants@usda.gov. (This e-mail address is intended only for receiving comments regarding this RFA and not requesting information or forms.) In your comments, please state that you are commenting on the **Local Food Promotion Program RFA**.

2023 HIGHLIGHTS AND CHANGES

- A new streamlined application type, for Turnkey Marketing and Promotion projects has been added. Applicants applying to the Turnkey project type may apply for funds to conduct a minimum of 3 specific activities out of five activity options defined by AMS. They cannot add additional activities to the workplan and should use the simplified "FMLFPP Turnkey Project Narrative" for their application package.

APPLICATION CHECKLIST

AMS expects applicants to read the entire RFA prior to submitting their application to ensure they understand the program's requirements. The application checklist provides the required documents for an application package.

LFPP requires that **all application packages** include the following:

- ☐ SF-424 – Application for Federal Assistance (in Grants.gov)
- ☐ SF-424A – Budget Summary (in Grants.gov)
- ☐ Project Abstract Summary (in Grants.gov)
- ☐ Project Narrative Form OR Turnkey Project Narrative Form (PDF Attachment)
  - ☐ Must use required template
  - ☐ Executive Summary supports project goals and objectives and is no more than 250 words
  - ☐ Ensure it does not exceed the page limit specified in Section ***5.2.4*** or ***5.2.5***
  - ☐ Ensure the proposal excludes unallowable costs and activities per Section ***4.4***
- ☐ Signed Letters Verifying Matching Funds for EACH cash and/or in-kind resource (PDF or MS Word Attachment)
- ☐ Signed Letters of Commitment from Partner and Collaborator Organizations (PDF or MS Word Attachment)

When applicable, application packages are required to include the following documents:

- ☐ Signed Letter(s) Stating Evidence of Critical Resources and Infrastructure (PDF or MS Word – Attachment)
- ☐ Negotiated Indirect Cost Rate Agreement (PDF Attachment)

Tips for Applicants

- To do business with the Federal Government and to submit your application electronically using Grants.gov, you must—
    - Have a Unique Entity Identifier (UEI) and a Taxpayer Identification Number (TIN);
    - Be registered in SAM.gov, the Government's primary registrant database;
    - Provide your UEI number and TIN on your application; and
    - Maintain an active SAM registration with current information throughout the application review period and, if you are awarded a grant, during the project period.
- Register in Grants.gov and submit applications early. **DO NOT WAIT UNTIL THE DAY OF THE APPLICATION DEADLINE**. AMS encourages to submit your application at least two weeks before the application deadline to ensure all certifications are met. Thoroughly read this RFA and follow all instructions. Thoroughly review the AMS General Terms and Conditions to understand allowable and unallowable costs. Apply to the correct grant program in Grants.gov using the correct Assistance listing (formerly Catalog of Federal Domestic Assistance (CFDA) number 10.175 and Funding Opportunity Number "USDA-AMS-TM-LFPP-G-23-0011".
- Ensure you have the most recent copy of Adobe Reader installed on your computer and that it is compatible with Grants.gov software. Grants.gov supports Adobe Reader version 9.0.0 and higher.
- Limit Application File Size/ File Name Characters (50 or less).
- Avoid Special Characters in File Names ($, %, &, *, Spanish "ñ", etc.).
- When uploading attachments, click the "Add Attachments" button (do NOT use the "paperclip" icon in Adobe Reader)
- Do not password-protect your documents and make sure all tracked-changes are "accepted".
- Input the correct UEI (formerly DUNS) number on the SF-424 form cover page. Review the Grants.gov Applicant User and Registration Guides:
  http://www.grants.gov/web/grants/applicants/applicant-faqs.html
  https://www.grants.gov/web/grants/applicants/workspace-overview.html

TIMING TO OBTAIN AND SUBMIT GRANTS.GOV REQUIRED ELEMENTS

Required Action	*Timing to Obtain/Submit*
AMS Deadline to receive final application and all supporting materials through Grants.Gov	May 2, 2023 – 11:59 p.m. Eastern Time
Obtaining Your Organization's UEI Number (if you do not already have one)	7-10 business days
Establishing an Active SAM.gov Account (if you do not already have one)	7-10 business days
Obtaining a TIN/EIN (if you do not already have one)	Up to 2 weeks
Creating your Grants.gov profile and registering your Authorized Organizational Representative (AOR) authorization	Up to 4 weeks

TABLE OF CONTENTS

1.0 Funding Opportunity Description 7
1.1 Legislative Authority 7
1.2 Purpose 7
1.3 Project Types 8
1.4 Priority Areas 10
2.0 Award Information 10
2.1 Type of Federal Assistance 10
2.2 Type of Applications 10
2.3 Available Funding 11
2.4 Federal Award Period Duration and Size 11
3.0 Eligibility Information 11
3.1 Eligible Applicants 11
3.2 Partners and Collaborators 13
3.3 Limit on Number of Awards 14
4.0 Funding Considerations 15
4.1 Cost Sharing and Matching 15
4.2 Indirect Costs 16
4.3 Subawards 17
4.4 Allowable and Unallowable Costs and Activities 17
4.5 Coordinator Meeting Travel 17
5.0 Application and Submission Information 18
5.1 Electronic Application Package 18
5.2 Content and Form of Application Submission 18
5.3 Grants.gov Application Submission and Receipt Procedures and Requirements . 24
5.4 Application Submission Requirements 26
5.5 Submission Date and Time 26
5.6 Intergovernmental Review 26
6.0 Application Review Information 26
6.1 Project Evaluation Criteria 26
6.2 Review and Selection Process 28
7.0 Award Administration information 29
7.1 Award Notices 29
7.2 Unsuccessful Applicants 29
7.3 Administrative and National Policy Requirements 29
7.4 Reporting Requirements 29
7.5 Acknowledgement of USDA Support 30
8.0 Agency Contacts 30
8.1 Programmatic Questions 30
8.2 Available Resources 30
8.3 Address 30
8.4 Grants.gov Questions 30
9.0 Other Information 30

9.1 Definitions 30
9.2 Equal Opportunity Statement 32
9.3 Freedom of Information Act Requests 32
9.4 Paperwork Reduction 32

1.0 FUNDING OPPORTUNITY DESCRIPTION

1.1 LEGISLATIVE AUTHORITY

The Local Agriculture Market Program (LAMP) is authorized by subtitle A of the Agricultural Marketing Act of 1946 (7 U.S.C. § 1627c), as amended. LAMP supports the development, coordination, and expansion of direct producer-to-consumer marketing, local and regional food markets and enterprises, and value-added agricultural products. The primary goals are to:

- Connect and cultivate regional food economies through public-private partnerships;
- Support the development of business plans, feasibility studies, and strategies for value-added agricultural products and local and regional food system infrastructure;
- Strengthen capacity and regional food system development through community collaboration and expansion of mid-tier value chains;
- Improve income and economic opportunities for producers and food businesses through job creation; and
- Simplify the application and the reporting processes for the grants administered under the Program.

The Farmers Market and Local Food Promotion Program (FMLFPP), the Value-Added Producer Grants (VAPG) Program and the Regional Food Partnership Program (RFSP) are implemented under LAMP. FMLFPP and RSFP are administered by AMS and VAPG is administered by the Rural Business-Cooperative Service under Rural Development (RD). FMLFPP is administered in two components: Farmers Market Promotion Program (FMPP) and Local Food Promotion Program (LFPP). This RFA is for LFPP.

1.2 PURPOSE

LFPP funds projects that develop, coordinate, and expand local and regional food business enterprises that engage as intermediaries in indirect producer to consumer marketing to help increase access to and availability of locally and regionally produced agricultural products. The program focuses on:

- Supporting the processing, aggregation, distribution, and storage of local and regional food products that are marketed locally or regionally, including value-added agricultural products;
- Encouraging the development of value-added agricultural products;
- Assisting with business development plans and feasibility studies;
- Developing marketing strategies for producers of local food and value-added products;
- Facilitating regional food chain coordination and mid-tier value chain development;
- Promoting new business opportunities and marketing strategies to reduce on-farm food waste;
- Responding to changing technology needs in indirect producer-to-consumer marketing; and
- Covering expenses related to cost incurred in obtaining food safety certification and improvements to food safety practices and equipment.

1.3 PROJECT TYPES

LFPP offers **Planning**, **Implementation, Farm to Institution, and Turnkey Marketing and Promotion** project types.

1.3.1 PLANNING PROJECTS

Planning projects are used in the planning stages of developing, coordinating, or expanding a food business that supports locally and regionally produced agricultural products and food system infrastructure.

Projects may include, but are not limited to:

- Completing a feasibility study or facilitating supply chain partner planning for a new intermediary food channel (i.e., food hub), to analyze market potential, capacity, and potential competitors, and partners in the region.
- Hiring experts for technical assistance to implement a local/regional food transportation system.
- Hiring experts for training on managing a local/regional food storage or processing facility.
- Devising a business development plan associated with the processing/marketing of local/regional agricultural products, including value-added agricultural products.

1.3.2 IMPLEMENTATION PROJECTS

Implementation projects are used to establish a new food enterprise or market channel or to improve or expand an existing food enterprise or market channel that supports locally and regionally produced agricultural products and food system infrastructure.

Projects may include, but are not limited to:

- Developing or expanding food incubator programs or mid-tier value chains.
- Connecting, cultivating, and strengthening relationships between local and regional producers and local and regional food businesses and consumer-facing markets.
- Instituting group-based Good Agricultural Practice (GAP) certification to increase opportunities for farmers to sell produce into institutional or wholesale marketing channels, including providing financial support for making changes and upgrades to practices and equipment to improve food safety.
- Cultivating new local and regional wholesale market channels through an online portal or virtual marketplace.
- Investigating and implementing more cost-effective means of transportation for food supply chains through backhaul, route optimization, and/or other operational efficiencies.

If the applicant previously received an LFPP planning award that is directly related to the submitted proposal, the applicant must indicate how this project contributed to its proposed work in the Project Narrative (section ***5.2.4*** or ***5.2.5*** Project Narrative)

1.3.3 FARM TO INSTITUTION

Farm to Institution projects support the development, coordination, and expansion of institutional markets or institutional food service operations. They may plan and facilitate supply chains and develop relationships between local and regional producers, processors, intermediaries, and institutional markets or institutional food services operations, such as dining facilities within pre-K through grade 12 schools, college, university, hospital, local government, tribal, and state agency cafeterias or meal programs.

Projects may include, but are not limited to:

- Supporting aggregation, processing, distribution, and storage of local and regional food products by increasing the availability of local food products available on the menu of institutional food service operations (e.g., patient meals in hospitals, school meals, senior meal programs).
- Connecting, cultivating, and strengthening relationships between local and regional producers and local and regional food businesses that engage as intermediaries with local institutional markets.
- Developing business plans and strategies for the inclusion and expansion of local food products, including value-added local agricultural products, in institutional settings and local and regional food system infrastructure in support of farm to institution.
- Obtaining food safety certification and related improvements to food safety practices and equipment to meet institutional requirements.

1.3.4 TURNKEY MARKETING AND PROMOTION

Turnkey Marketing and Promotion projects are intended to offer a streamlined approach to some of the most common LFPP grant activities related to the marketing and promotion of local and regional food projects. Applicants applying to the Turnkey Marketing and Promotion track agree to conduct specific activities defined by AMS that support the marketing and promotion of intermediated producer-to-consumer market opportunities. Applicants must select a minimum of 3 pre-defined activities listed below.

- Identify and analyze new/improved market opportunities.
- Develop/revise a marketing plan.
- Design/purchase marketing and promotion media.
- Implement a marketing plan.
- Evaluate marketing and promotion activities.

Applicants to the Turnkey project type should not propose any additional activities beyond the above list, doing so may disqualify the application from consideration. Planning, Implementation, and Farm to Institution project types are eligible to apply under the Turnkey track if they focus on marketing and promotion and meet all other Turnkey requirements.

Applicants to the Turnkey project type will apply through a simplified Narrative Form. More information is provided in Section ***5.2.5***. Applicants should read the entire RFA before applying.

1.3.5 PROJECTS AND ACTIVITIES NOT ELIGIBLE FOR FUNDING

Projects are not eligible for consideration if the proposed activities:

- Are not related to local and regional food system activities.
- Are for agricultural production related expenses, including crop production and the purchase of farm equipment, tools, materials, supplies, and other related costs (section ***4.4***)
- Benefit only one agricultural producer, vendor, or individual. Applicants must collaborate with others to benefit the larger community.
- Are to purchase land, or for construction of a building or structure.
- Intend to register, train, and/or educate customers about Food Assistance Programs such as SNAP, WIC, etc. (other than how they can use those benefits at the market)
- Depend upon the completion of another project or the receipt of another grant.
- Include legal fees and other costs associated with establishing a business or organization.
- Duplicate activities in a project that has received funding from another Federal award program, including the Farmers Market Promotion Program.

For additional allowable and unallowable activities please refer to the AMS General Terms and Conditions as well as the FMLFPP Frequently Asked Questions (FAQ). Applicants that have questions concerning the allowability of costs after reviewing these documents should contact AMS staff using the contact information listed under ***8.0 Agency Contacts***.

1.4 PRIORITY AREAS

Priority consideration may be given to projects located in low income/low food access (LI/LA) census tracts as defined below. AMS does not require applicants to conduct projects in priority areas to be eligible to apply or receive grant funds.

To qualify for low income/low food access (LI/LA) priority consideration, the project's implementation address must be in a LI/LA census tract, as defined by the four major map layers on the ERS Food Access Research Atlas. "Implementation address" refers to the street address or census tract location within the targeted community where the applicant plans to conduct or deliver approved project activities.

The applicant must provide its census tract(s) for at least one LI/LA address (priority area). If your organization or business is located in and/or primarily serves at least one LI/LA community, your application will be considered under this priority area.

2.0 AWARD INFORMATION

2.1 TYPE OF FEDERAL ASSISTANCE

AMS will use a Grant Agreement to provide the Federal award to successful applicants.

2.2 TYPE OF APPLICATIONS

New application. All new applications will be reviewed competitively using the selection process and evaluation criteria described in section ***6.0.***

2.3 AVAILABLE FUNDING

AMS anticipates approximately $61.8 million will be available in FY 2023 for LFPP projects. Part of these funds come from the American Rescue Plan.[1] Any funds not awarded under this RFA may be applied to the RFA for the next competitive award cycle. Funding may be contingent on Federal appropriations actions. USDA does not guarantee minimum funding levels or a specific number of awards.

2.4 FEDERAL AWARD PERIOD DURATION AND SIZE

AMS expects applicants to complete their projects within the required timeframe. It is acceptable to complete a project before the scheduled performance period end date. However, AMS encourages applicants to take the full grant period to allow ample time to complete projects. The applicant must indicate the start date and end date on Block 17 of the SF-424 "Application for Federal Assistance". Required project start dates and completion dates are provided on the table below.

Award size varies by project type. Applicants may not request less than the minimum or more than the maximum amounts. Applicants are not required to request the maximum award amount. Applicants must justify the requested funding amounts within the appropriate project narrative sections.

Project Type	Duration (Months)	Start Date	Completion Date	Minimum Award	Maximum Award
Planning	24	September 30, 2023	September 29, 2025	$25,000	$250,000
Implementation	36	September 30, 2023	September 29, 2026	$100,000	$750,000
Farm to Institution	36	September 30, 2023	September 29, 2026	$100,000	$750,000
Turnkey Marketing and Promotion	24	September 30, 2023	September 29, 2025	$50,000	$100,000

3.0 ELIGIBILITY INFORMATION

3.1 ELIGIBLE APPLICANTS

All applicants must be domestic entities owned, operated, and located within the 50 United States, the District of Columbia, the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands, or Tribal Governments. Eligible applicants include:

[1] The total amount available consists of $15.4 million from the Farm Bill and annual appropriations, and $46.4 million from the American Rescue Plan Act of 2021. Additional funds may be added depending on applications received in this program and Regional Food Systems Partnerships.

Entity Type	Description
Agricultural Businesses or Cooperatives	Businesses or member-owned entities that provide, hold, deliver, transport, offer, or sell agricultural products or services for member benefit as well as the organization or other business that they represent.
Producer Networks or Association	Producer group- or member-owned organizations or businesses that provide, offer, or sell agricultural products or services through a common distribution system for the mutual member benefit as well as organizations or other businesses that assist, represent, or serve producers or producer networks.
CSA Networks or Associations	Formal groups of farms that work collectively to offer consumers regular shares (usually weekly) of locally-grown farm products during one or more harvest season(s) often on a subscription or membership basis. This includes organizations or other businesses that assist, serve, or represent community-supported agriculture (CSA) or CSA networks. Customers have access to a selected share or range of farm products offered by the group of farmers based on partial or total advance payment of a subscription or membership fee.
Food Council	Food policy council or food and farm system network that represents multiple organizations that addresses food and farm-related issues and needs within city, county, State, Tribal region, multicounty region, or other regions.
Local Governments	Any unit of government within a state, including a county; borough; municipality; city; town; township; parish; local public authority, including any public housing agency under the United States Housing Act of 1937 (50 Stat. 888 (Pub. L. No. 75—412); special district; school district; intrastate district; council of governments, whether or not incorporated as a nonprofit corporation under State law; and any other agency or instrumentality of a multi-state, regional, or intra-state or local government.
Nonprofit Corporations	Any organization or institution, including nonprofits with State or IRS 501 (c) status and accredited institutions of higher education, where no part of the organization or institution's net earnings of which inure to the benefit of any private shareholder or individual.

Entity Type	Description
Public Benefit Corporations	Corporations organized to construct or operate a public improvement, the profits from which inure to the benefit of one or more State or to the people therein.
Economic Development Corporations	Organizations whose missions are to improve, maintain, develop, and/or market or promote a specific geographic area.
Regional Farmers Market Authorities	Entities that establish and enforce regional, State, or county policies and jurisdiction over State, regional, or county farmers markets. State agencies are eligible if their State's regulatory statutes identify the specific State agency as a regional farmers market authority.
Tribal Governments	Governing bodies or governmental agencies of any Indian tribe, band, nation, or other organized group or community (including any native village as defined in Section 3 of the Alaska Native Claims Settlement Act, 85 Stat. 688 (43 U.S.C. § 1602)) certified by the Secretary of the Interior as eligible for the special programs and services provided through the Bureau of Indian Affairs.

3.2 PARTNERS AND COLLABORATORS

Engagement with partners and collaborators often strengthens LFPP projects. The applicant may subcontract or subaward with partners and collaborators (section ***5.2.7***), or may engage with them without funding. For instance, a project may have partners or collaborators who have their own funding or who are contributing to the project financially, such as by providing a cash or in-kind match. Only the applicant must meet the eligibility requirements. Project partners and collaborators do not need to meet these eligibility requirements provided in section ***3.1***.

- A *partner* is in a relationship involving close cooperation with the applicant and shares responsibilities in the management of the project.
- A *collaborator* is a person or an organization unaffiliated with the applicant that cooperates with the applicant in the conduct of the project and is not immediately connected to the management of the project.

Partners and collaborators may come from private or public, for-profit, or nonprofit entities.

Regardless of whether there is a financial subcontract or subaward relationship, applicants must show evidence of existing community or industry support and engagement. Applications should demonstrate a commitment to engage potential project beneficiaries as active participants.

3.3 LIMIT ON NUMBER OF AWARDS

Applicants may submit multiple project proposals to LFPP however applicants are limited to receiving **one** LFPP award. For LFPP, this means that an applicant may be awarded one Planning **OR** one Implementation **OR** one Farm to Institution **OR** one Turnkey grant. If the applicant is recommended for multiple awards, AMS staff will contact the applicant to discuss the options. Applicants must close out all active LFPP awards to be eligible to receive a new LFPP award. For example, a Planning award recipient must close out that award prior to applying for an Implementation award. The applicant must submit all required close-out documentation by the application due date mentioned in section ***5.5 Submission Date and Time.*** Please refer to the respective General Award Terms and Conditions, available on the "How to Administer the Awards" webpage, for close-out instructions.

3.3.1 FISCAL SPONSORS/AGENTS

Eligible applicants may use fiscal sponsors/agents in their effort to attain and administer a grant award. Such applicants seeking to implement a project may:

a. Apply directly to AMS through Grants.gov and request to use funds to establish a contractual relationship with a fiscal sponsor/agent to perform administrative or financial functions on behalf of the applicant; or

b. Use a fiscal sponsor/agent to apply for an award on behalf of the implementing organization. By doing so, the sponsor/agent accepts all financial and legal liabilities for that grant recipient's grant award at the time the agreement is signed. Fiscal sponsors/agents would submit the application as the applicant organization, and the AOR responsible for all grant decisions and activities, including but not limited to implementation, subcontracts, and reporting to AMS. The AOR would be an employee of the fiscal sponsor/agent. Fiscal sponsors/agents are bound by the same requirements provided in this RFA as other applicant organizations, including the limit on applications.

An applicant organization cannot accept an award and later transfer the award to another organization (including a fiscal sponsor/agent).

3.3.2 REGIONAL FOOD SYSTEM PARTNERSHIPS (RFSP) RECIPIENT APPLICANTS

In accordance with the LAMP legislation, current RFSP grant recipients may apply for an FMPP or LFPP grant on behalf of requesting producers and/or eligible entities (as listed in the RFSP RFA). Active RFSP recipients are eligible to receive more than one FMPP or LFPP project within an award cycle to allow them to apply on behalf of those entities.

Active RFSP recipients applying to FMPP or LFPP on behalf of their eligible partnerships should indicate on the FMLFPP Project Narrative or "FMLFPP Turnkey Project Narrative" that they are a current RFSP recipient. They must meet all program requirements and undergo competitive peer review as do all other FMPP or LFPP applicants. Refer to section ***5.2*** for more information.

If selected for funding, active RFSP recipients signing the grant agreement as the AOR on behalf of their producers and eligible entities accept all financial and legal liabilities for that grant recipient's grant award at the time the agreement is signed. In addition, they are responsible for all decisions and project activities related to the grant agreement, and accountable for meeting Federal statutes, regulations, and the terms and conditions of the award. An applicant organization, including RFSP recipient applicants, cannot accept an award and later transfer the award to another organization (including the producer or eligible entity associated with the active RFSP grant).

Alternatively, RFSP recipients wanting to solely provide technical assistance or administrative support to producers and/or eligible entities applying to FMLFPP, but not serve as the AOR, may provide that directly with no formalized agreement, and the eligible entities or producers may apply directly (noting that the project must benefit more than one producer). They could also choose to pursue the contractual relationship mentioned in section ***4.1*** Cost Sharing and Matching.

4.0 FUNDING CONSIDERATIONS

4.1 COST SHARING AND MATCHING

This funding opportunity requires matching funds from non-Federal sources in the form of cash and/or in-kind contributions in an amount equal to 25 percent of the total Federal portion of the grant. There is no competitive advantage for an applicant to provide a cost share or match that exceeds the required amount. If the project is selected for funding, any exceeding amount will be considered voluntary and must be documented and secured at the time an applicant is recommended for the award.

Cost sharing or the required match must be in the form of allowable direct or indirect costs. Refer to 2 CFR § 200.306 for additional Federal requirements and definitions, including the basis for determining the value of cash and in-kind contributions.

Cash match contributions are generally defined as an actual cash contribution (not the 'value' of someone's time/effort) from the applicant's general revenue/reserves/savings/line of credit, or 3rd-party partner(s), or other non-Federal grants. The applicant must be able to track and show the source of the match funding and that the funding source was dedicated entirely to the grant project and produce records to that effect (for example, taking the cash match in your accounting system, or from your partner, and placing it into a special 'grant project' account).

In-kind contributions are generally defined, when used as a cost share or match for a grant, as the value of goods or services provided by a third party for the benefit of the grant program, where no funds transferred hands. For example, a partner, such as a tribal community member, may volunteer their professional expertise as a match contribution to the project as described in 2 CFR § 200.306(e). These contributions cannot satisfy a cost sharing or matching requirement for this grant program if they are used toward satisfying a match requirement under any other Federal grant agreement to which the applicant is a party.

All matching contributions **must be committed or secured** at the time an applicant is recommend for an award. An award will not be issued unless all matching funds over the life of the grant are secured. Additional anticipated matching funds not in place by the time the project commences cannot be counted toward the matching requirement.

Applicants must indicate the total amount of match and how it will specifically align with their requested funding when completing the fiscal plan and resources section of the FMLFPP Project Narrative or "FMLFPP Turnkey Project Narrative". Additionally, applicants must submit signed letters or other documentation verifying the match for EACH cash and/or in-kind resource. Refer to section ***5.2.6 Matching Funds and Letters of Verification*** for more information.

Indirect costs may count toward non-Federal match. Refer to section ***4.2.1*** "Using Indirect Costs for Cost Sharing or Matching" for more information.

Applicants cannot use program income (as defined in 2 CFR § 200.1) or any other Federal funds as a match or cost share.

4.2 INDIRECT COSTS

Indirect costs (also known as "facilities and administrative costs"—defined at 2 CFR § 200.1) are those costs incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved.

As stated in 2 CFR § 200.413 and 414, any non-Federal entity that does not have a current negotiated (including provisional) indirect cost rate, except State and Local Government and Indian Tribe Indirect Cost Proposals, may elect to charge a de minimis rate of 10 percent of modified total direct costs (MTDC) that may be used indefinitely. No documentation is required to justify the 10% de minimis indirect cost rate. As described in 2 CFR § 200.403, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. If chosen, this methodology once elected must be used consistently for all Federal awards until such time as a recipient chooses to negotiate for a rate, which the recipient may apply to do at any time.

All applicants who elect to charge a de minimis rate of 10 percent must use the MTDC as the base. MTDC are defined in 2 CFR § 200.1 as all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first $25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDCs exclude equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of $25,000. Other items may be excluded only when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs.

If an applicant has a negotiated indirect cost rate approved by its cognizant agency, the applicant must submit a copy of its approved NICRA with its application. Entities that would like to negotiate an indirect cost rate must contact their cognizant agency. For assignments of cognizant agencies, see 2 CFR § 200.1.

4.2.1 USING INDIRECT COSTS FOR COST SHARING OR MATCHING

The maximum indirect costs allowed for a project may be included under the Federal portion of the budget or, alternatively, may be offered as an in-kind matching contribution if no indirect costs are requested on the Federal portion of the budget. For example, if a proposed project's maximum allowable indirect costs are $8,000, the applicant may include $8,000 on the Federal portion of the budget or $8,000 as a matching in-kind contribution, but not both.

The applicant may split the indirect cost allocation between the Federal and non-Federal portions of the budget only if the total amount of indirect costs does not exceed the maximum indirect costs allowed. Alternatively, the recipient may request any other combination that, when combined, does not exceed the maximum indirect costs allowable. Refer to 2 CFR §200.413 and §200.414 for additional information on determining if costs charged to the award are direct or indirect.

4.3 SUBAWARDS

The applicant is expected to perform the majority of the work portion of the project; however, subawards or subcontracts with partners, collaborators, or other parties that provide additional knowledge, expertise, or resources for the purposes of the proposed project that are not otherwise available within the applicant organization are allowable. Applicants may subaward to smaller organizations to support underserved communities or producers. In all subaward or subcontract scenarios, the primary applicant will maintain the oversight and reporting responsibility as the AOR. See section ***3.3.1 Fiscal Sponsors.*** Using grant funds to competitively "re-grant" funds in mini-grant programs or to activities that are not central to the purpose of the project or for unknown costs is unallowable.

4.4 ALLOWABLE AND UNALLOWABLE COSTS AND ACTIVITIES

All AMS awards are subject to the terms and conditions, cost principles, and other considerations described in the AMS General Terms and Conditions.

Applicants that have questions concerning the allowability of costs after reviewing this document should contact AMS staff using the contact information listed under ***8.0*** Agency Contacts.

4.5 COORDINATOR MEETING TRAVEL

Recipients are expected to attend AMS sponsored grant management meetings during the project's period of performance. The proposed budget should include travel funds for the Project Coordinator and may include additional key personnel as reasonably determined by the recipient and AMS.

Estimate the cost of travel including flight, hotel, per diem, ground transportation to a major city. For previous year, an example of this estimate can be around $1,500. Location and dates are to be determined with possibility of a virtual conference. If the conference is performed virtually, recipients will be able to reallocate those funds to another allowable item.

5.0 APPLICATION AND SUBMISSION INFORMATION

5.1 ELECTRONIC APPLICATION PACKAGE

Only electronic applications may be submitted via Grants.gov in response to this RFA. AMS strongly encourages applicants to submit early to the Grants.gov system. For an overview of the Grants.gov application process see Grants.gov's Apply for Grants webpage. This RFA contains the information needed to obtain and complete the required application forms and AMS-specific attachments. More information about applying through Grants.gov can be found in section ***5.3.***

Applicants can find the opportunity under either the Assistance Listing number "10.175," or the LFPP Funding Opportunity Number "USDA-AMS-TM-LFPP-G-23-0011".

5.2 CONTENT AND FORM OF APPLICATION SUBMISSION

5.2.1 SF-424 APPLICATION FOR FEDERAL ASSISTANCE

Required. Form SF-424 is available via the opportunity at Grants.gov. Most information blocks on the required form are either self-explanatory or explained in the instructions. However, applicants must use the following supplemental instructions associated with specific blocks on form SF-424.

Block	Instructions
1 - Type of Submission	Select Application
2 - Type of Application	Select New
4 through 7	Not required
8.c - Organizational Unique Entity Identifier (UEI)	Enter applicant UEI for the organization submitting the application.
8.d - Address	Enter the organization street address as it appears in SAM.gov. P.O. Boxes will not be accepted. Enter a 9-digit zip code
10 - Name of Federal Agency	AMS, USDA
11 - Catalog of Federal Domestic Assistance Number (Assistance Listing Number)	10.175
12 - Funding Opportunity Number	USDA-AMS-TM-LFPP-G-23-0011 Ensure you are applying for the correct grant program.
13 - Competition Identification Number	Not applicable
14 - Areas Affected by Project	Enter cities, counties, states affected by project
15 - Descriptive Title of Applicant's Project	Provide a short description of the project.
16a - Congressional Districts for Applicant	Enter the Congressional district where your main office is located.
16b - Congressional Districts for Program/Project	Enter the Congressional district where your project will be implemented. Write "All" if the projects will be implemented in more than one location.

Block	Instructions
17 - Proposed Project Start Date and End Date	**Planning Projects** - Your performance period cannot be more than 24 months in length. Planning projects normally begin September 30, 2023 and end no later than September 29, 2025. **Implementation and Farm to Institution Projects** – Your performance period cannot be more than 36 months (3 years) in length. Implementation projects normally begin September 30, 2023 and end no later than September 29, 2026. **Turnkey Projects** - Your performance period cannot be more than 2 years in length. Turnkey projects normally begin September 30, 2023 and end no later than September 29, 2025.
18 - Estimated Funding – Federal	Total Federal award requested.
18b - Estimated Funding – Applicant	Not applicable.
19 - Is Applicant Subject to Review by State Under Executive Order 12372 Process.	See section ***5.6 Intergovernmental Review***.

5.2.2 SF-424A – BUDGET INFORMATION FOR NON-CONSTRUCTION PROGRAMS

Required. The SF-424A is available via the opportunity at Grants.gov. Most information blocks on the required form are either self-explanatory or adequately explained in the form instructions. The following are supplemental instructions associated with specific blocks on the SF-424A.

Please fill in **only** sections A, B and C. **Do not** complete sections D, E, and F.

Section A – Budget Summary

Box	Instructions
1.a – Grant Program Function or Activity	Enter "LFPP – Federal"
1.b – Catalog of Federal Domestic Assistance Number	Enter "10.175"
1.e – Federal	Enter the amount of Federal funding requested for the project
1.f – Non-Federal	Enter the **total** match contribution amount provided for the project

Section B – Budget Categories

Box	Instructions
6.a – 6.j – Object Class Categories	In Column 1, enter the amount of Federal funds requested for each Object Class Category. Do **not** include match funding For example, if you are requesting $2,000 in Federal funds for "Travel", enter 2000 in Column 1, box 6.c

Section C – Non-Federal Resources

Box	Instructions
8.a – Grant Program	Should auto-populate from Section A, Box 1.a
8.b – 8.d	Enter the match amount being provided from each source (Applicant, State, or Other) for the project

5.2.3 PROJECT ABSTRACT SUMMARY

Required. The Project Abstract Summary form will be used as the award description for the overarching Federal award. This is required for all project types and is separate from the FMLFPP Project Narrative or "FMLFPP Turnkey Project Narrative". The Project Abstract Summary box must include:

- Project purpose
- Activities to be performed
- Deliverables and expected outcomes
- Intended beneficiary(ies): Who will benefit from this beyond the applicant organization?
- Subrecipient, key partner, and collaborator activities. Identify the key partners, collaborators and subrecipients you know will be part of the work and how their engagement will support the program goals.

5.2.4 PROJECT NARRATIVE FOR PLANNING, IMPLEMENTATION, AND FARM TO INSTITUTION PROJECTS

Required. All applicants for project types OTHER THAN the Turnkey Projects are required to prepare and submit a narrative using the FMLFPP Project Narrative form. The form and instructions are available on the "How do I Apply for an LFPP Grant" webpage. The Project Narrative must clearly describe the objectives and goals, types of activities, applicable outcome indicators, and fiscal plan and resources information. The FMLFPP Project Narrative Guide can assist applicants in filling out the form.

The Project Narrative must be typed and single-spaced, in an 11-point font, and must not exceed fifteen (15) 8.5 x 11 pages (excluding existing Project Narrative form content). For example, if the Project Narrative form is 18 pages before you begin entering your project information into the form, **your narrative may be up to 33 pages (18 pages + 15 pages)**. DO NOT modify the FMLFPP Project Narrative form. Evaluation points will be deducted if the Project Narrative form is modified.

Applicants must submit the FMLFPP Project Narrative form as a PDF and attached to the Grants.gov application package using the "Project Narrative Attachment Form" on the application package.

Handwritten applications or applications in MS Word will not be accepted.

Prior to submitting the application to Grants.gov, please make sure no tracked changes or mark-up edits and comments are visible.

The supporting documents listed in Sections 5.2.6 through 5.2.9 do not count toward the 15-page limit.

5.2.5 TURNKEY PROJECT NARRATIVE

Required for all Turnkey Marketing and Promotion projects. Applicants are required to prepare and submit a narrative using the "FMLFPP Turnkey Project Narrative" form. The form and instructions are available on the "How do I Apply for an FMPP Grant" website. The Turnkey Project Narrative includes all of the work plan activities that may be included in a grant project. The Turnkey Project Narrative must clearly describe the activities, applicable outcome indicators, and fiscal plan and resources information. The FMLFPP Project Narrative Guide can assist applicants in filling out the form.

The Project Narrative must be typed and single-spaced, in an 11-point font, and **must not exceed five (5) 8.5 x 11 pages** (excluding existing Turnkey Project Narrative form content). For example, if the Turnkey Project Narrative form is 15 pages before you begin entering your project information into the form, **your narrative may be up to 20 pages (15 pages + 5 pages)**. DO NOT modify the FMLFPP Project Narrative form. Evaluation points will be deducted if the Project Narrative form is modified.

Applicants must submit the FMLFPP Turnkey Project Narrative form as a PDF and attached to the Grants.gov application package using the "Project Narrative Attachment Form" on the application package.

Handwritten applications or applications in MS Word will not be accepted.

Prior to submitting the application to Grants.gov, please make sure no tracked changes or mark-up edits and comments are visible.

The supporting documents listed in Sections 5.2.6 through 5.2.9 do not count toward the 5-page limit.

5.2.6 MATCHING FUNDS AND LETTERS OF VERIFICATION

Required. Each application must include or be accompanied by written verification of match commitments from any party, including the applicant, who will contribute cash or in-kind matching from non-Federal resources to the project.

Submit one match verification letter for EACH cash or in-kind resource signed by the matching organization.

AMS highly encourages you to use the Suggested Match Verification Template Letter on the grant program's website. If you do not use this template or if you are an applicant submitting a match, your match verification document must minimally include the following:

- Project Applicant
- Project Title
- Cash Commitment per year (if applicable) and Total Cash Match
- In-kind Contribution per year (if applicable) and Total In-kind Match. Break down items into categories as applicable:
    - Salaries (employee name, title, duties, pay rate/hr., amount matched per year)
    - Items/Activities (fair market value per unit, how value determined, and amount matched per year)
- Explanation of how each type of match will correspond to the budget or be used by the Applicant
- Signature of Matching Organization Representative with typed name and title

Submit *Matching Funds and Letters of Verification* on letterhead and address them to the applicant (i.e., Project Director). Clearly indicate at the top of the documents that they are "MATCH VERIFICATION LETTERS". Letters must accompany the proposal at the time of application. **Unsigned letters will not be accepted**.

Letter(s) must be attached to the Grants.gov application package using the "Add Attachments" button under Form SF-424 item #15.

5.2.7 LETTERS OF COMMITMENT FROM PARTNER AND COLLABORATOR ORGANIZATIONS

Required. Applicants must provide letters of commitment (in MS Word or PDF) from all project partners and collaborators. More information can be found on partners and collaborators in section ***3.2 Partners and Collaborators***. The letter must state the partner or collaborator agrees to the project management plan presented in the Project Narrative. Emails will not be accepted.

AMS highly encourages you to use the Suggested Partner Organization Template Letter on the grant program's website. If you do not use this template, your Letter of Commitment must minimally include the following:

- Project Applicant
- Project Title
- A short introduction describing the partnering organization's mission and its interest in LFPP development
- What the organization commits to participating in and supporting
- The time period of the partnership
- Roles of the participating individuals, as applicable, and any individual time commitment

- A statement that these individuals and the organization agree to abide by the management plan contained in the application

Submit *Letters of Commitment* on letterhead and address them to the applicant (i.e., Project Director). Clearly indicate at the top of the documents that they are "LETTERS OF COMMITMENT". Letters must accompany the proposal at the time of application. **Unsigned letters will not be accepted.**

Letter(s) must be attached to the Grants.gov application package using the "Add Attachments" button under SF-424 item #15.

PLEASE NOTE: LFPP does not require Congressional letters of support and such letters do not carry any weight during the evaluation process.

5.2.8 EVIDENCE OF CRITICAL INFRASTRUCTURE

Required if critical resources and/or infrastructure are necessary for the completion of the proposed project. Applicants are required to submit evidence (in MS Word or PDF) that critical resources and infrastructure necessary to support the initiation and completion of a project are in place. Land, structures, and other critical resources must be in place and in working condition at the time of application submission. The letter must indicate the critical resources that are necessary for initiation and completion of the project and certify that they are in place and committed prior to the start date of the project.

AMS highly encourages you to use the Suggested Evidence Of Critical Resources And Infrastructure Template Letter on the LFPP application website. If you do not use this template, your Letter of Evidence of Critical Infrastructure must minimally include the following:

- Project Applicant
- Project Title
- A statement about committing/approving/granting permission, etc. of the critical resource or infrastructure to the project for the time period
- A description of the approved use of the critical resource or infrastructure approved for the project, any costs associated with its use, and any qualifying circumstances for its use.

Submit Letters of Evidence of Critical Resources and Infrastructure on letterhead and address them to the applicant (i.e., Project Director). Clearly indicate at the top of the documents that they are **"**EVIDENCE OF CRITICAL RESOURCES AND INFRASTRUCTURE". The evidence must accompany the proposal at the time of the application submission.

Letter(s) must be attached to the Grants.gov application package using the "Add Attachments" button under Form SF-424 item #15.

5.2.9 NEGOTIATED INDIRECT COST RATE AGREEMENT (NICRA)

Required if the applicant has a NICRA. Refer to section ***4.2*** Indirect Costs for more information. The NICRA must be in PDF format and attached to the Grants.gov application package using the "Add Attachments" button under SF-424 item #15.

5.3 GRANTS.GOV APPLICATION SUBMISSION AND RECEIPT PROCEDURES AND REQUIREMENTS

5.3.1 HOW TO REGISTER TO APPLY THROUGH GRANTS.GOV

The applicant **organization registration** process can take **up to four weeks** to complete. Therefore, complete your registration allowing enough time to ensure it does not impact your ability to meet required application submission deadlines.

Organization applicants can find complete instructions here: https://www.grants.gov/web/grants/applicants/organization-registration.html.

1) *Obtain a Unique Entity Identifier (UEI) Number*: All entities applying for funding, including renewal funding, must have a Unique Entity Identifier from SAM.gov. Applicants must enter the UEI number in the data entry field labeled "Organizational UEI" on the SF-424 form. Getting a UEI number requires validation steps in SAM.gov. Applicants are encouraged to start this process as early as possible.

2) *Register with the System for Award Management (SAM)*: In addition to having a UEI number, organizations applying online through Grants.gov must register with the (SAM). Current SAM.gov registrants have already been assigned a UEI and can view it within SAM.gov. All organizations must register with SAM to apply online in Grants.gov. Failure to register with SAM will prevent your organization from applying through Grants.gov. **SAM.gov accounts must be updated annually, and your organization must have an *active* SAM.gov account to submit your application to Grants.gov.**

3) *Create a Grants.gov Account*: The next step in the registration process is to create an account with Grants.gov. Applicants must know their organization's UEI number to complete this process. Completing this process automatically triggers an email request for applicant roles to the organization's E-Business Point of Contact (EBiz POC) for review. The EBiz POC is a representative from your organization who is the contact listed for SAM. To apply for grants on behalf of your organization, you will need the Authorized Organization Role (AOR).

4) *Authorize Grants.gov Roles*: After creating an account on Grants.gov, the EBiz POC receives an email notifying him or her of your registration and request for roles. The EBiz POC will then log in to Grants.gov and authorize the appropriate roles, including the AOR role, thereby giving you permission to complete and submit applications on behalf of the organization. You will be able to submit your application online any time after you have been approved as an AOR.

5) *Track Role Status*: After registering with Grants.gov and authorizing the applicant AOR, Grants.gov allows you to track your status.

6) *Electronic Signature*: When applications are submitted through Grants.gov, the name of the organization's AOR who submitted the application is inserted into the signature line of the application, serving as the electronic signature. The EBiz POC **must** authorize individuals who are able to make legally binding commitments on behalf of the organization to act as an AOR; **this step is often missed, and it is crucial for valid and timely submissions.**

5.3.2 HOW TO SUBMIT AN APPLICATION TO AMS VIA GRANTS.GOV

Applicants may use the Grants.gov Workspace, a shared, online environment where members of a grant team may simultaneously access and edit different webforms within an application. For each funding opportunity announcement, an applicant creates individual instances of a workspace.

Create a Workspace: This allows you to complete your Workspace online and route it through your organization for review before submitting.

Complete a Workspace: Add participants to the workspace, complete all the required forms, and check for errors before submission.

a. *Adobe Reader*: If you decide not to apply by filling out the webforms, you can download individual PDF forms in Workspace so that they will appear similar to other Standard or AMS forms. The individual PDF forms can be downloaded and saved to your local storage device, network drive(s), or external drives, and then accessed through Adobe Reader.

   NOTE: You may need to visit the Adobe Software Compatibility page on Grants.gov to download the appropriate version of the software. There is no cost for Adobe Reader Software.

b. *Mandatory Fields in Forms:* Fields marked with an asterisk and a different background color are mandatory fields you must complete to successfully submit your application.

c. *Complete SF-424 Fields First*: The forms are designed to fill in common required fields across other forms, such as the applicant's name, address, and UEI number. To trigger this feature, an applicant must complete the SF-424 information first. Once it is completed, the information will transfer to the other forms.

Submit via a Workspace: Submit your application through Workspace by clicking the Sign and Submit button on the Manage Workspace page, under the Forms tab. Grants.gov recommends submitting your application package **at least 24-48 hours prior to the close date** to provide you with time to correct any potential technical issues that may disrupt the application submission.

SPECIAL NOTE: Grants.gov **does not** check for AMS required attachments. It is the applicant's responsibility to ensure that all required attachments listed in section ***5.2***.

Track via a Workspace: After successfully submitting a workspace package, Grants.gov automatically assigns a Tracking Number (GRANTXXXXXXXX) to the package, which will be listed on the Confirmation page generated after submission.

Applicant Support: Grants.gov provides additional training resources, including video tutorials. Applicants may also call the 24/7 toll-free support number 1-800-518-4726, or email support@grants.gov. Grants.gov will issue a ticket number to which you and Grants.gov can refer if the issue is not resolved. For questions related to the specific grant opportunity, use the contact information described in section ***8.0***.

5.4 APPLICATION SUBMISSION REQUIREMENTS

AMS will not consider any applications received after the deadline, any applications submitted by fax, email, or postal mail and any applications not responsive to the requirements of this RFA (eligibility, incomplete application, missing required attachments documents, etc.). See AMS' Late Applications, Denials and/or Appeal Procedures Policy.

Ensure that all components are complete before submission. Allow enough time for the application process, as it may take more than one attempt before your application is successfully submitted. AMS encourages you to submit your application at least two weeks before the application deadline to ensure all certifications and registrations are met.

Proof of timely submission is automatically recorded by Grants.gov using an electronic date/time stamp generated when the application is successfully received by Grants.gov. The applicant AOR will then receive an acknowledgement of receipt and a tracking number (GRANTXXXXXXXX) from Grants.gov. Applicant AORs will also receive the official date/time stamp and Grants.gov tracking number in an email serving as proof of their timely submission.

Special Note for Applicants with Slow Internet Connections: Applicants using slow internet, such as dial-up connections, may experience significantly longer transmission times when submitting their application to Grants.gov, especially if there are large attachments contained in the upload. Again, Grants.gov will provide either an error message or a successfully received transmission notification via email to the applicant AOR.

5.5 SUBMISSION DATE AND TIME

Applicants must submit applications electronically via Grants.gov by 11:59 pm Eastern Time on May 2, 2023. AMS cannot consider applications received after this deadline for funding. See AMS' Late Applications, Denials and/or Appeal Procedures Policy.

5.6 INTERGOVERNMENTAL REVIEW

This program is not subject to Executive Order 12372, which requires intergovernmental consultation with state and local officials.

6.0 APPLICATION REVIEW INFORMATION

6.1 PROJECT EVALUATION CRITERIA

Each Planning, Implementation, or Farm to Institution application that meets the initial qualifications screening requirements (see section ***5.2)*** will be reviewed and scored competitively using the criteria listed below.

Each Turnkey application that meets the initial qualifications screening requirements (see section ***5.2***) will be reviewed and scored competitively on each of the criteria below EXCEPT alignment and intent.

Technical Merit, Achievability, Expertise and Partners, Fiscal Plan and Resources will all carry equal weight, or 25 points each.

Alignment and Intent ..... **25 Points**

1) The extent to which the application provides a clear and concise description of the specific issue, problem, or need addressed by the project, and the objectives for, the project.

2) The extent to which the project helps develop, coordinate, and expand local and regional food businesses (including those that are not direct producer-to-consumer markets) that process, distribute, aggregate, or store locally or regionally produced food products and an agricultural local and regional food system infrastructure.

3) The extent to which the applicant identifies and engages the intended beneficiaries, including the number of beneficiaries and how they will benefit. The application demonstrates a commitment to engage potential project beneficiaries as active participants in partnership activities.

4) The application describes the project's proposed geographic focus area and why it is the most appropriate place to conduct project activities.

5) The application complies with all written instructions and requirements described within the RFA and Project Narrative Template.

Technical Merit ..... **25 Points**

1) The extent to which the application presents a clear, well-conceived, and overall suitable work plan for fulfilling the goals and objectives of the proposed project.

2) The extent to which the application presents a realistic schedule for implementing the proposed project during the award project period.

3) If the project and/or entity was previously funded, the extent to which the previous lessons learned are incorporated into the proposed project.

Achievability ..... **15 Points**

1) The extent to which the outcomes and indicator(s) are appropriate for the scale and scope of the project, including:

a. How indicator numbers were derived with a clear means to collect feedback to evaluate and achieve each relevant outcome indicator; and

b. The anticipated key factors that are predicted to contribute to or restrict progress toward the applicable indicators, including action steps for addressing identified restricting factors.

2) The extent to which the proposed project can be easily adapted to other regions, communities, or agricultural systems.

3) The extent to which the applicant provides a comprehensive plan to distribute the project's results (both positive and negative) electronically and in-person to target audiences, stakeholders, and interested parties.

Expertise and Partners ..... **25 Points**

1)The extent to which the proposed project represents substantial, effective, diverse and strong qualifications of the applicant (individual and team) and the relevant partnerships and collaborators to accomplish the project's goals and objectives and to meet the needs of the intended beneficiaries including:

a. Commitment from the key partner and/or collaborators demonstrated through Letters of Commitment from Partner and Collaborator Organizations;

b. The key staff who will be responsible for managing the projects and names and titles of the individuals who comprise the Project Team; and

c. The expertise and experience of the Project Team necessary to successfully manage and implement the proposed project.

2) The extent to which the application describes plans for coordination, communication, and data sharing and reporting among members of the Project Team and stakeholder groups, including both internal applicant personnel **and** external partners and collaborators.

3) The extent to which the application describes a commitment to collaboration and engagement among partners to ensure high levels of participation or provides a clear and concise plan for how such engagement will occur, particularly including historically underserved entities such as underserved, beginning, and/or limited resource entities.

4) The extent to which the application describes how the project, and its partnerships and collaborations, will be sustained beyond the project's period of performance (without grant funds).

Fiscal Plan and Resources ..... **10 Points**

1) The extent to which the application budget narrative or justification provides a clear, detailed, narrative description for each budget line item including:

a. How the budget is consistent with the size and scope of the project; and

b. How the budget relates logically to the narrative describing the project.

2) The extent to which the application provides evidence that critical resources and infrastructure that are necessary for the initiation and completion of the proposed project are currently in place.

3) The extent to which the applicant demonstrates that its partners' or collaborators' contribution of non-Federal cash resources or in-kind contributions is available and obtainable for the project as evidenced through the submitted Matching Funds and Letters of Verification.

6.2 REVIEW AND SELECTION PROCESS

Step 1: Initial Qualification Screening

Each application is initially reviewed for overall completeness, as well as compliance with eligibility and program requirements as set forth in this RFA. If an application does not meet these requirements, it is

removed from consideration. Please see AMS' Late and/or Nonresponsive Applications Policy for more information.

Step 2: Technical Review

Each application that passes initial screening (Step 1) is evaluated by a panel of independent peer reviewers. AMS makes every attempt to match reviewers with applications in their areas of expertise. Each reviewer signs a conflict of interest and confidentiality agreement regarding any assigned proposals. The peer review panels evaluate their assigned proposals using instructions prepared by AMS officials. Individual reviewers score applications and then confer with other panel members. The scoring and discussion serve as the basis for awarding and allocating grant funds and focuses on strengths and weaknesses of each proposal.

Step 3: Administrative Review

AMS will conduct a final administrative evaluation of each review panel's top rankings and recommendations. In addition to the rank and scores, AMS reviews each application to ensure that potential recommended projects align with the scope, allowability of budget items, available funding, geographic diversity, and USDA priorities. AMS staff will work with top-ranked applicants to negotiate any revisions as necessary. AMS will also assess an organization's ability to account for the use of Federal funds and monitor the performance associated with these monies using the guidance provided by 2 CFR § 200.206(b).

7.0 AWARD ADMINISTRATION INFORMATION

7.1 AWARD NOTICES

Upon announcement of the Federal awards, AMS will prepare and send a Notice of Award (NOA) to each recipient for signature by the appropriate official. The NOA will be signed by AMS and the AOR.

The NOA will provide pertinent instructions and information including, at a minimum, the information described in 2 CFR § 200.211 and reference to *the* AMS General Terms and Conditions.

7.2 UNSUCCESSFUL APPLICANTS

Unsuccessful applicants will be contacted by AMS via email as soon as possible after the awards are announced to inform them of the results. AMS will email unsuccessful applicants the review panel consensus comments regarding their proposals.

7.3 ADMINISTRATIVE AND NATIONAL POLICY REQUIREMENTS

As part of the NOA, all AMS recipients must abide by the AMS General Terms and Conditions, which reference applicable *Administrative and National Policy Requirements*.

7.4 REPORTING REQUIREMENTS

Reporting and award closeout requirements are included in the AMS General Terms and Conditions. If there are any program or award-specific award terms, they will be identified in the award.

7.5 ACKNOWLEDGEMENT OF USDA SUPPORT

Proper acknowledgement of your USDA-AMS funding in published solicitations (e.g., for state competitions), presentations, press releases, and other communications is critical for the success of our agency's programs. Grantees must meet the acknowledgement requirements outlined in the updated AMS General Terms and Conditions.

8.0 AGENCY CONTACTS

8.1 PROGRAMMATIC QUESTIONS

After closely reviewing this RFA in its entirety, applicants and other interested parties are encouraged to contact the LFPP staff by e-mail with questions about the grant program at FMLFPPGrants@usda.gov.

For additional information, please visit the LFPP Website: https://www.ams.usda.gov/lfpp

8.2 AVAILABLE RESOURCES

AMS provides resources and information on its website (www.ams.usda.gov/lfpp) that may be helpful to applicants, including webinars information, FMLFPP FAQ's, descriptions of funded projects, FMLFPP Project Narrative Guide and required application forms. AMS staff is available to provide timely technical assistance.

8.3 ADDRESS

Local Food Promotion Program
USDA, Agricultural Marketing Service
1400 Independence Avenue, SW
Room 1510-S South Building
Stop 0264
Washington, DC 20250-0264
FMLFPPGrants@usda.gov

8.4 GRANTS.GOV QUESTIONS

All questions regarding Grants.gov technical assistance must be directed to Grants.gov's Applicant Support.

9.0 OTHER INFORMATION

9.1 DEFINITIONS

For the purpose of this program, the following definitions are applicable:

Local or Regional Food Business means an organization or business entity that functions as an intermediary between producers (farmers or growers) and buyers by carrying out one or more local or

regional food supply chain activities—including aggregating, storing, processing, and/or distributing locally or regionally produced food products—to meet local and regional market demand.

Examples include but are not limited to eligible entities that serve as food hubs, food aggregators, food distributors, food wholesalers, food processors, and other value-added production enterprises, such as shared-use kitchen or kitchen incubator operations.

Locally and Regionally Produced Food means food that is raised, produced, aggregated, stored, processed, and distributed in the locality or region where the final product is marketed to consumers, so that the total distance that the product travels between the farm or ranch where the product originates and the point of sale to the end consumer is at most 400 miles, or both the final market and the origin of the product are within the same State, territory, or tribal land.

FMLFPP recognizes that domestic farmers' markets, roadside stands, CSA programs, agritourism activities, other direct producer-to-consumer market opportunities, and local and regional food businesses may source or market some of their food products outside of the defined locality or region. These enterprises are encouraged to consider local boundaries for projects based on existing networks, foodsheds, distance to markets for farmers within the selected area, or other relevant factors. AMS may question the reason behind the selected local or regional food system development effort.

Farm to Institution broadly refers to connecting local or regional producers, including farmers and ranchers, processors, and intermediaries selling local and regional foods to establishments where people routinely eat meals outside of home, such as schools and early childcare centers, colleges and universities, hospitals, corporate cafeterias, and government agencies and to vendors that sell to these establishments.

Value-Added Agricultural Product means any agricultural commodity or product that:

- Has undergone a change in the physical state or form of the product (such as milling wheat into flour or making strawberries into jam);
- Is produced in a manner that enhances the value of the agricultural commodity or product, (such as organically produced products);
- Is physically segregated in a manner that results in the enhancement of the value of that commodity or product (such as an identity preserved product);
- Is a source of farm- or ranch-based renewable energy, including E–85 fuel; or
- Is aggregated and marketed as a locally produced agricultural food product and, as a result of the change in physical state or the manner in which the agricultural commodity or product is produced and segregated, the customer base for the commodity or product is expanded and a greater portion of revenue derived from the marketing, processing, or physical segregation is made available to the producer of the commodity or product.

Mid-tier Value Chain means a local or regional supply network that links independent producers with businesses and cooperatives that market value-added agricultural product in a manner that:

- Targets and strengthens the profitability and competitiveness of small and medium-size farms and ranches that are structured as a family farm; and

- Obtains agreement from an eligible agricultural producer group, farmer or rancher cooperative, or majority-controlled producer-based business venture that is engaged in the value chain on a marketing strategy.

9.2 EQUAL OPPORTUNITY STATEMENT

USDA is an equal opportunity provider, employer, and lender.

9.3 FREEDOM OF INFORMATION ACT REQUESTS

The Freedom of Information Act of 1966 (5 U.S.C. § 552) (FOIA) and the Privacy Act of 1974 (5 U.S.C. § 552a), as implemented by USDA's regulations (7 CFR § 1, Subpart A) govern the release or withholding of information to the public in connection with this Federal award. The release of information under these laws and regulations applies only to records held by AMS and imposes no requirement on the recipient or any subrecipient to permit or deny public access to their records.

FOIA requests for records relating to this Federal award may be directed to USDA, Agricultural Marketing Service, FOIA/PA Officer, Room 2055, Stop 0201, 1400 Independence Ave., SW, Washington, DC 20250-0201, Telephone: (202) 302-0650; or email: AMS.FOIA@usda.gov.

9.4 PAPERWORK REDUCTION

According to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501), an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0240. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information.

Wisconsin Economic Development Corporation Program Guidelines for Fiscal Year 2023
Program Name: Idle Sites Redevelopment Program **Program Inception**: WEDC FY14 **Lead Division:** Business and Community Development ☒ **New** ☐ **Revised** Click here to enter a date. ☒ **Aid** ☐ **Pass-thru Aid** ☐**Technical Assistance**

Program Goal:

The goal of the Idle Sites Redevelopment (ISR) Program is to incent community redevelopment in the state of Wisconsin.

Program Description:

The program generally offers grants to Wisconsin communities for the redevelopment of sites that have been idle, abandoned, or underutilized for a period of at least five years. Blighted properties may be perceived as eyesores that can lead to decreased property tax revenue for a community. The Idle Sites Redevelopment Program provides incentives to help rejuvenate abandoned blighted sites and assistance in elevating local economies. Approved projects can use funds for demolition, environmental remediation, infrastructure or site-specific improvements to advance the site to shovel ready status or enhance the site's market attractiveness.

Eligibility Requirements:

Definitions:

"Economically Distressed" means a county or municipality so designated by WEDC by considering the most current area and state data available for the following indicators:

- Unemployment rate
- Percentage of families with incomes below the poverty line
- Median family income
- Median per capita income
- Average annual wage
- Manufacturing assessment values by county
- Other significant or irregular indicators of economic distress – such as a natural disaster, or plant closings and layoffs

"Opportunity Zone" means a designated qualified opportunity zone in the State of Wisconsin under Internal Revenue Code § 1400Z-1.

The Applicant:

- Any city, village, town, county, government entity, or tribal entity that has one of the following:
    - If a private developer is participating in the project, a draft of a development agreement that describes the project and its goals, anticipated outcomes, project timeline, and actions, obligations and investments to be made by each party that must be executed prior to the first draw of funds; or
    - If the project does not have a private developer, an officially approved resolution that describes the project and its goals, anticipated outcomes, project timeline, and actions, obligations and investments necessary to achieve redevelopment.

The Project Site:

- May be:
    - one or more contiguous industrial parcels that exceed 5 acres and had long term (over 25 years) industrial usage; or
    - one or more contiguous commercial parcels that exceed 10 acres and had long term (over 25 years) commercial usage; for projects in an Economically Distressed community or Opportunity Zone, parcels need to exceed 5 acres; or
- one or more contiguous institutional parcels that exceed 5 acres and had long term (over 25 years) institutional usage; properties of less than 5 acres may be considered when the property is located within a commercial corridor.
- Applicants must own the targeted site or demonstrate the legal ability to access the property and perform the work proposed in the application

Eligible Costs:

- Grant and matching funds can be used for demolition, environmental remediation, rehabilitation or infrastructure improvements.
- Match may also include acquisition costs.

WEDC funds cannot exceed 25% of eligible project costs, unless a project is located in an economically distressed community where WEDC may provide up to 50% of eligible costs. Activities ineligible for grant assistance or matching funds include, but are not limited to:

- Past costs
- In-kind contributions
- Costs of new construction
- Indirect construction costs (a.k.a. “soft” costs)
- Environmental work occurring on properties in which the current owner is also a causer who possessed or controlled the contaminant(s) on the site

Applicants must provide a signed resolution by the governing elected body authorizing the submittal of an application to the ISR Program.

WEDC may take the following into account when considering an ISR grant:

- The potential of the project to promote economic and community development in the area
- A written financial commitment by a lending institution and / or government entity to the applicant enabling the project to reach fruition
- The adequacy and completeness of the site investigation and remediation effort

- The extent to which costs are budgeted and itemized by qualified parties
- The size and location of the property and the site's relationship to economic centers
- Increase of taxable property values
- Reduction of urban sprawl
- Use of existing infrastructure
- Reduction of environmental risks
- Creation of full-time jobs
- Located in an Economically Distressed community
- Demonstrates involvement of diverse businesses, including women and veteran-owned contractors, in eligible project costs
- Feasibility and readiness of the proposed project

Incentives and Available Funding (FY23): $2,000,000

The maximum award generally does not exceed $250,000 unless the request for funds is for a project that, due to the size and scope of the redevelopment, clearly justifies an award beyond normal parameters. Applicants may receive one award per fiscal year.

Activities and Expected Outcomes:

Assist eight communities and achieve a 20:1 leverage of other investment.

Performance Reporting:

Recipients will be required to annually submit a performance report documenting capital investment, assessed taxable property values, as well as any other contract deliverable.

WEDC annually selects awards on a sample basis for an audit. All backup to the performance report is required to be maintained for the life of the award.

WEDC may impose additional reporting requirements to evaluate project performance and to ensure compliance with contract deliverables.

Application and Awards Process:

The ISR program has a continuous application process. Applicants for an ISR grant should complete an application through an Account Manager. The completed application will be assigned to an underwriter and will go through the award review process.

For more information on application review, internal process, and award distribution, please refer to WEDC's award administration policies and procedures.

Revision History:

Effective Date	Description of Change
7/1/2017	Changed to an ongoing application process
7/1/2017	Added requirement for signed resolution of support from local government unit submitting application
7/1/2017	Added limitation for one award per fiscal year per community
7/1/2018	Clarified the terms development agreement and redevelopment plan
7/1/2018	Expanded types of eligible sites and reduced acreage requirements in a Designated Rural County
7/1/2019	Clarified eligible costs; reduced acreage requirements for projects in an Opportunity Zone; clarified performance reporting requirements
7/1/2021	Clarified eligibility requirements; replaced Designated Rural County with Economically Distressed; added consideration for diverse businesses; reduced maximum grant.
07/1/2022	Clarifies that obligations and investments made by each party must be executed prior to the first draw of funds; Reduces acreage requirements for certain projects in commercial corridor; Provides reduced match for projects located in an Economically Distressed County

PROGRAM REVIEW:

This document has been reviewed by the following parties (Check all that apply):

☐ Chief Operating Officer
☐ Chief Legal Officer
☐ Chief Financial Officer
☐ Other _____

Senior VP Strategic Investment and Policy: _____ **Date** Click or tap to enter a date.

Division Vice President: _____ **Date** Click or tap to enter a date.

AUTHORIZED APPROVAL:

CEO or Designee: _____ **Date** Click or tap to enter a date.

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/16/2023	12199	209 DIVISION STREET LLC	DEVELOPMENT INCENTIVE-209 DIVISION ST	3/15/23 INCE	DEVELOPER EXPENSES	421.56.00900.5009	550,000.00
03/29/2023	12214	MCDONALD TITLE COMPANY IN	PURCHASE CARL & LISA MOCADLO PROPERTY	PURCH LAN	CAPITAL OUTLAY	401.57.00716.8900	999,862.42
03/29/2023	12216	MCDONALD TITLE COMPANY IN	PURCHASE WORZALLA PROPERTY	PURCH PRO	CAPITAL OUTLAY	401.57.00716.8900	699,997.38
03/09/2023	179677	STEVENS POINT CONVENTION	4TH QTR 2022 ROOM TAX REVENUE	4TH QTR 20	CONVENTION & TOURISM	202.56.00710.7100	91,559.37
03/28/2023	179782	BADGER HEATING & AIR CONDI	FIRE #1 - HVAC REPAIR - NEW AIR HANDLER/ BOILER RE	Q68121	CAPITAL OUTLAY - FIRE	401.57.70220.8750	55,000.00
Grand Totals:							2,396,419.17

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/01/2023	574	COOPER OIL INC	UNLEADED/DIESEL FUEL	283930		100.16100	26,203.41
03/21/2023	575	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT - CROSSING GUARDS	12298239	POLICE DEPARTMENT	100.52.20100.1960	4,196.36-
03/21/2023	575	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT - PARKS & REC	12298239	PARK/REC ADMINISTRATION	100.55.50300.1960	2,267.71-
03/21/2023	575	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT-POLICE OFFICER	12298239	POLICE DEPARTMENT	100.52.20100.1960	3,635.39
03/21/2023	575	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT-CSO	12298239	POLICE DEPARTMENT	100.52.20100.1960	1,896.60-
03/21/2023	575	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT-POLLWORKER	12298239	CITY CLERKS OFFICE	100.51.12420.1960	2.85
03/21/2023	575	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT-CLERK LTE	12298239	CITY CLERKS OFFICE	100.51.12420.1960	1,052.91
03/21/2023	575	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT-IT	12298239	INFORMATION TECHNOLOGY	100.51.15540.1960	2,448.00
03/21/2023	575	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT - PARKS & REC	12298239 20	PARK/REC ADMINISTRATION	100.55.50300.1960	1,443.26
03/20/2023	576	COOPER OIL INC	UNLEADED/DIESEL FUEL	283947		100.16100	26,294.79
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	DPW - INELIGIBLE	100.53.30398.2202	785.88
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	DPW - ELIGIBLE	100.53.30397.2202	37,777.42
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	DPW - ELIGIBLE	100.53.30397.2209	2,622.49
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	SWIMMING POOL EXP	100.55.50421.2200	15.65
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	GENERAL RECREATION	100.55.50490.2200	5,452.92
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	WILLETT ICE ARENA	249.55.50450.2200	14,652.87
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	FIRE DEPARTMENT	100.52.25270.2200	2,619.29
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	AMBULANCE	100.52.25300.2200	2,619.30
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	ARTS CENTER	251.55.00375.2200	249.49
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	MUSEUM GENERAL EXP	241.51.00750.2204	249.79
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	POLICE FACILITY	100.52.20105.2200	5,443.66
03/22/2023	577	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC CHARGES	4494615225	1466 WATER ST	410.56.00650.2200	306.93
03/03/2023	12179	AMERICAN LEGION POST #6	MEMORIAL DAY SUBSIDY	2023 SUBSI	MEMORIAL DAY PROGRAM	100.55.50330.7100	100.00
03/03/2023	12180	GENCAP STEVENS POINT 88 LL	DEVELOPMENT INCENTIVE-1443 WATER ST	2023 INCEN	DEVELOPER EXPENSES	420.56.00900.5009	17,925.50
03/03/2023	12181	MACARTHUR CO	TRUMBELL	2023001610	DPW - ELIGIBLE	100.53.30397.8700	1,189.26
03/03/2023	12181	MACARTHUR CO	DISCOUNT ALLOWED	2023001610	DPW - ELIGIBLE	100.53.30397.8700	11.89-
03/03/2023	12181	MACARTHUR CO	TRUMBELL	2023001610	DPW - ELIGIBLE	100.53.30397.8700	2,378.52
03/03/2023	12181	MACARTHUR CO	DISCOUNT ALLOWED	2023001610	DPW - ELIGIBLE	100.53.30397.8700	23.79-
03/03/2023	12182	PORTAGE COUNTY HISTORICA	HISTORICAL SOCIETY SUBSIDY	2023 SUBSI	HISTORICAL SOCIETY PROGRAM	100.55.50371.7100	2,000.00
03/03/2023	12183	PORTAGE COUNTY TREASURE	JAIL SURCHAGE	FEB 2023		100.24540	1,683.37
03/03/2023	12183	PORTAGE COUNTY TREASURE	DRIVER IMPROVEMENT SURCHARGES	FEB 2023		100.24540	1,450.25
03/03/2023	12183	PORTAGE COUNTY TREASURE	IGNITION INTERLOCK DEVICE SURCHARGE	FEB 2023		100.24540	200.00
03/03/2023	12184	PORTAGE COUNTY YOUTH ON	TOURISM COMM GRANT-ZAMBONI 5 OF 5 PYMTS	2023 ZAMBO	TOURISM COMMISSION GRANTS	202.55.00390.5932	9,348.00
03/03/2023	12185	STATE OF WI COURT FINES & S	MUNI COURT	FEB 2023		100.24530	840.60
03/03/2023	12185	STATE OF WI COURT FINES & S	PENALTY SURCHARGE	FEB 2023		100.24530	2,575.39
03/03/2023	12185	STATE OF WI COURT FINES & S	DRIVER IMPROV SURCHARGE	FEB 2023		100.24530	1,070.31
03/03/2023	12185	STATE OF WI COURT FINES & S	CRIME LAB & DRUG ENF SURCHARGE	FEB 2023		100.24530	2,186.52
03/03/2023	12185	STATE OF WI COURT FINES & S	SAFE RIDE PROGRAM	FEB 2023		100.24530	326.45
03/03/2023	12186	STEVENS POINT CITY BAND	CITY BAND ANNUAL SUBSIDY	2023 SUBSI	BAND SHELL ENTERTAIN. PROG.	100.55.50350.7100	5,000.00
03/03/2023	12187	VILLAGE OF PLOVER	MUNI COURT FINES	FEB 2023		100.24520	4,942.80

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/03/2023	12187	VILLAGE OF PLOVER	BLOOD DRAWS	FEB 2023		100.24520	67.58
03/03/2023	12188	YMCA TEEN PROGRAM	PORTAGE CO TEEN PROGRAM SUBSIDY	2023 SUBSI	PORTAGE CO TEEN PROGRAM	100.55.50370.7100	1,000.00
03/08/2023	12189	MOTOROLA SOLUTIONS INC	RADIOS - FD	2821330054	FIRE DEPARTMENT	100.52.25270.3651	9,304.28
03/08/2023	12189	MOTOROLA SOLUTIONS INC	WIRELESS BLUETOOTH	2828150796	FIRE DEPARTMENT	100.52.25270.3651	152.00
03/08/2023	12190	PORTAGE CTY REGISTER OF D	RECORD RESTRICTIVE COVENANTS-OWENS 2408.32.10	RCDG 3/8/23	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/08/2023	12191	REGISTRATION FEE TRUST-794	TITLE AND PLATE FEE FOR SWEEPER	TITLE/PLATE	DPW - ELIGIBLE	100.53.30397.5000	169.50
03/08/2023	12192	RIESTERER & SCHNELL INC	RING	2334285	FLEET MAINTENANCE	100.53.30233.3501	16.90
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	GENERAL UNCLASSIFIED	420.51.00850.5000	1,120.00
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	EXTERNAL AUDITING	100.51.19960.2004	12,466.00
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	EXTERNAL AUDITING	100.51.19960.5000	192.00
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	CPA/AUDITING SERVICES	415.51.00960.2004	242.23
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	CPA/AUDITING SERVICES	416.51.00960.2004	242.23
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	CPA/AUDITING SERVICES	417.51.00960.2004	242.22
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	CPA/AUDITING SERVICES	418.51.00960.2004	242.22
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	CPA/AUDITING SERVICES	419.51.00960.2004	242.22
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	CPA/AUDITING SERVICES	420.51.00960.2004	242.22
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	CPA/AUDITING SERVICES	421.51.00960.2004	242.22
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	CPA/AUDITING SERVICES	422.51.00960.2004	242.22
03/10/2023	12193	BAKER TILLY US LLP	2022 AUDIT SERVICES	BT2270722	CPA/AUDITING SERVICES	423.51.00960.2004	242.22
03/10/2023	12193	BAKER TILLY US LLP	CLASSIFICATION FOR DEPUTY FIRE MARSHALL	BT2272332	OTHER GENERAL GOVERNMENT	100.51.19900.2903	300.00
03/15/2023	12194	CENTERPOINT MALL CORP	ANNUAL PAYMENT FOR 2023	2023 ANNUA	GEN CONSTRUCTION CHARGES	416.57.00841.8700	10,000.00
03/15/2023	12195	PARKER, DEMETRIUS M	OVERPAYMENT-MUNI COURT	MUNI COUR		100.45.20012.51	187.00
03/15/2023	12196	PORTAGE COUNTY TREASURE	4TH QTR COURTHOUSE FACILITIES AGREEMENT-FINAL	33748	CITY HALL BUILDING	100.51.19600.2922	40,419.07
03/15/2023	12197	STEVENS POINT BOARD OF ED	SHARE OF MOBILE HOME-FEB 2023	FEB 2023		100.24500	6,214.29
03/15/2023	12198	WEA MEMBER BENEFITS	CITY SWEEPER DAMAGE TO VEHICLE-CAROL BOD 8-1-2	CLAIM#AU5	LIABILITY CLAIMS	652.51.00935.5124	2,844.06
03/16/2023	12199	209 DIVISION STREET LLC	DEVELOPMENT INCENTIVE-209 DIVISION ST	3/15/23 INCE	DEVELOPER EXPENSES	421.56.00900.5009	550,000.00
03/16/2023	12200	AUSTIN, LARRY	CONTRACTED ABATEMENT-DEC 2023	DATED 3-5-2	COMMUNITY DEVELOPMENT	100.52.18400.2927	2,233.89
03/16/2023	12201	CANDLEWOOD PROPERTY MG	RENTAL ASSISTANCE-DONALD YOUNG-APRIL 2023	APRIL 2023	EDGEWATER FUND	247.56.00600.5335	130.00
03/16/2023	12201	CANDLEWOOD PROPERTY MG	RENTAL ASSISTANCE-EIDEN-APRIL 2023	APRIL 2023	EDGEWATER FUND	247.56.00600.5335	130.00
03/16/2023	12201	CANDLEWOOD PROPERTY MG	RENTAL ASSISTANCE-LISA REYNOLDS-APRIL 2023	APRIL 2023	EDGEWATER FUND	247.56.00600.5335	140.00
03/22/2023	12204	BUCHKOWSKI, PAUL	REIMB DAMAGE TO & LOST PROPERTY-PD TRAFFIC STO	LIABILITY CL	LIABILITY CLAIMS	652.51.00935.5116	155.00
03/22/2023	12205	LEAGUE OF WISC MUNICIPALIT	2023 DUES	2023 DUES	MUN. MEMBERSHIP - LEAGUE	100.51.19951.3202	7,775.48
03/22/2023	12206	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	APRIL 2023		898.21904	397.80
03/22/2023	12206	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	APRIL 2023		898.21531	1,407.32
03/22/2023	12206	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	APRIL 2023		100.13900	344.70
03/22/2023	12206	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	APRIL 2023		100.13901	253.36
03/22/2023	12206	MINNESOTA LIFE INSUR COMP	MONTHLY LIFE INSURANCE PREM	APRIL 2023		100.13910	9.57
03/22/2023	12207	PORTAGE CTY REGISTER OF D	REVISE MUNI CODE-UNIFORM SIGN ORD-ATHLETIC FIEL	RCDNGS 3/2	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/22/2023	12207	PORTAGE CTY REGISTER OF D	COND USE PERMIT-ACCESSORY DWELLING UNIT OFF 4	RCDNGS 3/2	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/22/2023	12207	PORTAGE CTY REGISTER OF D	REVISE MUNI CODE-ZONING CODE-ATHLETIC FIELD	RCDNGS 3/2	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/22/2023	12207	PORTAGE CTY REGISTER OF D	SIGN VARIANCE-5000 COYE DR-INSTALL 2 SIGNS	RCDNGS 3/2	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/22/2023	12207	PORTAGE CTY REGISTER OF D	COND USE PERMIT-2501 MINN AVE/2833 PATCH DUPLEX	RCDNGS 3/2	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/22/2023	12207	PORTAGE CTY REGISTER OF D	COND USE PERMIT-1901 & 1919 WYATT AVE-SCHOOL AD	RCDNGS 3/2	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/22/2023	12207	PORTAGE CTY REGISTER OF D	COND USE PERMIT-JOHN JOANIS DR CONSTRUCT HOT	RCDNGS 3/2	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/22/2023	12207	PORTAGE CTY REGISTER OF D	REVISE MUNI CODE-ZONING CODE-UNIFORM ADDRESSI	RCDNGS 3/2	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/22/2023	12207	PORTAGE CTY REGISTER OF D	REVISE MUNI CODE-UNIFORM SIGN ORD-UNIFORM ADD	RCDNGS 3/2	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/22/2023	12207	PORTAGE CTY REGISTER OF D	REVISE MUNI CODE-BLDG CODE-UNIFORM ADDRESS S	RCDNGS 3/2	OTHER GENERAL GOVERNMENT	100.51.19900.5151	30.00
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	CREDIT ON ACCOUNT FOR 2022	178561 CRE	INFORMATION TECHNOLOGY	100.51.15540.2907	136.26-
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	DOMAIN CONSOLIDATION-EMAIL ARCHIVER	540402-H	CAPITAL OUTLAY - GENERAL	401.57.70140.8934	14,935.29
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	MONTHLY BILLING - NOV 2022	560882-H	INFORMATION TECHNOLOGY	100.51.15540.2907	3,328.00
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	BACKUP & SERVER MAINTENANCE	580101-H	INFORMATION TECHNOLOGY	100.51.15540.2906	236.25
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	DOMAIN CONSOLIDATION	580102-H	INFORMATION TECHNOLOGY	100.51.15540.2906	1,360.00
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	DOMAIN CONSOLIDATION	586360-H	INFORMATION TECHNOLOGY	100.51.15540.2906	140.00
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	TIME/MATERIALS	587666-H	INFORMATION TECHNOLOGY	100.51.15540.2906	101.25
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	DOMAIN CONSOLIDATION	587667-H	INFORMATION TECHNOLOGY	100.51.15540.2906	2,160.00
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	MONTHLY CSP BILLING-APRIL 2023	589092-H	INFORMATION TECHNOLOGY	100.51.15540.2907	4,093.72
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	SERVER MAINTENANCE	589827-H	INFORMATION TECHNOLOGY	100.51.15540.2906	641.25
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	DOMAIN CONSOLIDATION	589829-H	INFORMATION TECHNOLOGY	100.51.15540.2906	480.00
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	OFFICE LICENSE	590556-H	INFORMATION TECHNOLOGY	100.51.15540.2907	451.00
03/29/2023	12208	HEARTLAND BUSINESS SYSTE	MONTHLY MANAGED SERVICES-MARCH 2023	591787-H	INFORMATION TECHNOLOGY	100.51.15540.2906	4,314.70
03/29/2023	12209	MACARTHUR CO	TRUMBELL	2023001625	DPW - ELIGIBLE	100.53.30397.8700	2,378.52
03/29/2023	12209	MACARTHUR CO	DISCOUNT ALLOWED	2023001625	DPW - ELIGIBLE	100.53.30397.8700	23.79-
03/29/2023	12209	MACARTHUR CO	TRUMBELL	2023001625	DPW - ELIGIBLE	100.53.30397.8700	2,378.52
03/29/2023	12209	MACARTHUR CO	DISCOUNT ALLOWED	2023001625	DPW - ELIGIBLE	100.53.30397.8700	23.79-
03/29/2023	12209	MACARTHUR CO	TRUMBELL	2023001625	DPW - ELIGIBLE	100.53.30397.8700	2,378.52
03/29/2023	12209	MACARTHUR CO	DISCOUNT ALLOWED	2023001625	DPW - ELIGIBLE	100.53.30397.8700	23.79-
03/29/2023	12209	MACARTHUR CO	TRUMBELL	2023001625	DPW - ELIGIBLE	100.53.30397.8700	2,378.52
03/29/2023	12209	MACARTHUR CO	DISCOUNT ALLOWED	2023001625	DPW - ELIGIBLE	100.53.30397.8700	23.79-
03/29/2023	12210	MCDONALD TITLE COMPANY IN	OWNERS POLICY/GAP ENDORSEMENT-MOCADLO	AM-14450-1	CAPITAL OUTLAY	401.57.00716.8900	2,230.00
03/29/2023	12210	MCDONALD TITLE COMPANY IN	OWNERS POLICY/GAP ENDORSEMENT-OLD HWY 18	AM-14451	CAPITAL OUTLAY	401.57.00716.8900	750.00
03/29/2023	12210	MCDONALD TITLE COMPANY IN	OWNERS POLICY/GAP ENDORSEMENT-WORZALLA	AM-14452	CAPITAL OUTLAY	401.57.00716.8900	1,930.00
03/29/2023	12211	SEGURA, JORGE G	OVERPAYMENT OF FINE-MUNI COURT	OVERPAYM		100.45.20012.51	27.55
03/29/2023	12212	VANG, BAO	OVERPAYMENT-MUNI COURT FINE	OVERPAYM		100.45.20012.51	126.00
03/29/2023	12213	WI DEPT OF REVENUE	PYMT REC'D-STEPHANIE BENNETT AIN#6845	PYMTS THR		100.45.20012.51	150.00
03/29/2023	12213	WI DEPT OF REVENUE	PYMT REC'D-JEREMY HAAS AIN#7664	PYMTS THR		100.45.20012.51	133.80
03/29/2023	12213	WI DEPT OF REVENUE	PYMT REC'D-DOMINGO HINOJOSA AIN#7331	PYMTS THR		100.45.20012.51	50.00
03/29/2023	12213	WI DEPT OF REVENUE	PYMT REC'D-ASHLEY WILCOXEN AIN#6673	PYMTS THR		100.45.20012.51	33.62
03/29/2023	12213	WI DEPT OF REVENUE	PYMT REC'D-JOHN MURPHY AIN#5607	PYMTS THR		100.45.20012.51	124.00
03/29/2023	12214	MCDONALD TITLE COMPANY IN	PURCHASE CARL & LISA MOCADLO PROPERTY	PURCH LAN	CAPITAL OUTLAY	401.57.00716.8900	999,862.42
03/29/2023	12215	MCDONALD TITLE COMPANY IN	PURCHASE JOSEPH & LORI MOCADLO PROPERTY	PURCH PRO	CAPITAL OUTLAY	401.57.00716.8900	15,034.87

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/29/2023	12216	MCDONALD TITLE COMPANY IN	PURCHASE WORZALLA PROPERTY	PURCH PRO	CAPITAL OUTLAY	401.57.00716.8900	699,997.38
03/09/2023	179575	ASPIRUS MEDICAL GROUP INC	RANDOM DRUG SCREEN - FIRE DEPT	113891	AMBULANCE	100.52.25300.5601	29.00
03/09/2023	179575	ASPIRUS MEDICAL GROUP INC	RANDOM DRUG SCRREN - FIRE DEPT	113891	FIRE DEPARTMENT	100.52.25270.5601	43.50
03/09/2023	179576	AWOGS	FACE MASK STICKER IDENTIFIERS - MSA G-1	3598	CAPITAL OUTLAY - FIRE	401.57.70220.8501	308.00
03/09/2023	179577	COMPLETE CONTROL INC	HEAT EXCHANGER TANK - AIR LOCKED REPAIR	SRVCE0482	FIRE DEPARTMENT	100.52.25270.3550	251.10
03/09/2023	179577	COMPLETE CONTROL INC	HEAT EXCHANGER TANK - AIR LOCKED REPAIR	SRVCE0482	AMBULANCE	100.52.25300.3550	167.40
03/09/2023	179578	COMPLETE OFFICE OF WI INC	LABEL REFILLS	423266	POLICE DEPARTMENT	100.52.20100.3001	80.40
03/09/2023	179578	COMPLETE OFFICE OF WI INC	CLIPBOARD	425731	POLICE DEPARTMENT	100.52.20100.3001	16.70
03/09/2023	179578	COMPLETE OFFICE OF WI INC	CD ENVELOPES & DVD+R	428786	POLICE DEPARTMENT	100.52.20100.3001	212.84
03/09/2023	179578	COMPLETE OFFICE OF WI INC	STAPLER	428801	POLICE DEPARTMENT	100.52.20100.3001	27.85
03/09/2023	179579	DALCO	DETERGENTS, SPRAY BOTTLES, TOILET TISSUE, SOAP	4049281	FIRE DEPARTMENT	100.52.25270.3550	282.04
03/09/2023	179579	DALCO	DETERGENTS, SPRAY BOTTLES, TOILET TISSUE, SOAP	4049281	AMBULANCE	100.52.25300.3550	188.02
03/09/2023	179580	EWING, ANTHONY	REIMB - EMBROIDERY	MADA12/22/	FIRE DEPARTMENT	100.52.25270.1670	38.45
03/09/2023	179581	FOURNESS, LUKE	MEALS REIMB - 2/1/23-2/4/23 WEMSA, GREEN BAY, WI	MEALS0201	AMBULANCE	100.52.25300.5910	63.00
03/09/2023	179582	FRANK'S HARDWARE	HARDWARE	A608023	POLICE FACILITY	100.52.20105.3550	.93
03/09/2023	179582	FRANK'S HARDWARE	DUPLEX OUTLET (2)	B565613	POLICE FACILITY	100.52.20105.3550	1.78
03/09/2023	179582	FRANK'S HARDWARE	DUPLEX OUTLET (3)	B566944	POLICE FACILITY	100.52.20105.3550	2.67
03/09/2023	179583	GEMZA III, JOSEPH	MEALS REIMB - 2/1/23-2/4/23 WEMSA, GREEN BAY, WI	MEALS0201	AMBULANCE	100.52.25300.5910	63.00
03/09/2023	179584	GOLD MEDAL TRAILER SALES	ENCLOSED 26' HAULMARK TRAILER - EMS FLEX GRANT	PH000574		216.52.00304.3025	19,419.50
03/09/2023	179585	HOPFENSPERGER, JARED	REIMB - TAPE & POSTAGE - BANDS	UPS STORE	AMBULANCE	100.52.25300.3001	9.99
03/09/2023	179586	JEFFERSON FIRE & SAFETY IN	HELMET	IN300170	CAPITAL OUTLAY - FIRE	401.57.70220.8512	405.05
03/09/2023	179587	JOHNSON TOWING	IMPOUND FOR CASE #C23-01782	23-2361	POLICE DEPARTMENT	100.52.20100.3504	175.00
03/09/2023	179588	MACQUEEN EQUIPMENT	CO MONITOR BATTERY REPLACEMENT	P12508	CAPITAL OUTLAY - FIRE	401.57.70220.8501	5.98
03/09/2023	179588	MACQUEEN EQUIPMENT	SCBA FLOW TEST	P12565	CAPITAL OUTLAY - FIRE	401.57.70220.8501	10.92
03/09/2023	179589	MARCHEL, KRIS	K-9 MILEAGE REIMB	MILEAGE03	POLICE DEPARTMENT	100.52.20100.3301	30.79
03/09/2023	179590	MARSHFIELD CLINIC HEALTH S	PRE-EMPLOYMENT TESTING - HOPFENSPERGER	324810 2/28/	AMBULANCE	100.52.25300.5911	223.56
03/09/2023	179590	MARSHFIELD CLINIC HEALTH S	PRE-EMPLOYMENT TESTING - HOPFENSPERGER	324810 2/28/	AMBULANCE	100.52.25300.5911	149.04
03/09/2023	179591	MCHS OCCUPATIONAL HEALTH	PRE-EMPLOYMENT DRUG TESTING - MACK	3764-1960	FIRE DEPARTMENT	100.52.25270.5911	495.42
03/09/2023	179591	MCHS OCCUPATIONAL HEALTH	PRE-EMPLOYMENT DRUG TESTING - MACK	3764-1960	AMBULANCE	100.52.25300.5911	330.28
03/09/2023	179592	MID WISCONSIN FLOORING LL	NEW FLOORING INSTALLATION IN PATROL REPORTS RO	21130	POLICE FACILITY	100.52.20105.2922	4,286.00
03/09/2023	179593	NORTHWAY COMMUNICATIONS	RADIO MAINTENANCE	117268	AMBULANCE	100.52.25300.2913	39.00
03/09/2023	179593	NORTHWAY COMMUNICATIONS	RADIO MAINTENANCE	117268	FIRE DEPARTMENT	100.52.25270.2913	58.50
03/09/2023	179594	PALMS, JEFFREY L	MAINTENANCE SERVICES AT SPPD/933 MICHIGAN AVE	MAINT 0201	POLICE FACILITY	100.52.20105.2922	930.00
03/09/2023	179595	PETKOFF, JENNIFER	REIMB - PARAMEDIC RECERTIFICATION APPLICATION FE	PARAMEDIC	AMBULANCE	100.52.25300.3202	32.00
03/09/2023	179596	PLOVER FIRE DEPT	COST SHARE - FEBRUARY NCFCA MEETING LUNCH	2023 NCFCA	FIRE DEPARTMENT	100.52.25270.5000	76.01
03/09/2023	179597	STAR BUSINESS MACHINES IN	TONER FOR KYOCERA PRINTER (2)	230217-0005	AMBULANCE	100.52.25300.3001	43.96
03/09/2023	179597	STAR BUSINESS MACHINES IN	TONER FOR KYOCERA PRINTER (2)	230217-0005	FIRE DEPARTMENT	100.52.25270.3001	65.94
03/09/2023	179598	STREICHER'S	FLASHLIGHT REPAIR	I1618091	POLICE DEPARTMENT	100.52.20100.5000	9.00
03/09/2023	179599	TAYLOR, MARGARET CAROL	CLEANING SERVICES - 933 MICHIGAN AVE - SPPD	03/2023	POLICE FACILITY	100.52.20105.2922	1,600.00
03/09/2023	179600	WERNER ELECTRIC SUPPLY C	CONDUITS & LIGHTS	S7007309.00	POLICE FACILITY	100.52.20105.3550	83.54

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/09/2023	179600	WERNER ELECTRIC SUPPLY C	BALLASTS	S7014139.00	POLICE FACILITY	100.52.20105.3550	177.20
03/09/2023	179600	WERNER ELECTRIC SUPPLY C	LIGHTS	S7037889.00	POLICE FACILITY	100.52.20105.3550	190.25
03/09/2023	179600	WERNER ELECTRIC SUPPLY C	LIGHTS	S7039260.00	POLICE FACILITY	100.52.20105.3550	536.84
03/09/2023	179601	WITMER PUBLIC SAFETY GRO	ROPE BAGS (3)	INV209917	CAPITAL OUTLAY - FIRE	401.57.70220.8501	268.92
03/09/2023	179602	WRONSKI, CHRIS	MEALS REIMB - 2/1/23-2/4/23 WEMSA, GREEN BAY, WI	MEALS0201	AMBULANCE	100.52.25300.5910	63.00
03/09/2023	179602	WRONSKI, CHRIS	MILEAGE REIMB - 2/1/23-2/4/23 WEMSA, GREEN BAY, WI	MILEAGE02	AMBULANCE	100.52.25300.3301	126.20
03/09/2023	179603	WSFCA	2023 CHIEF DUES - MOODY	670	FIRE DEPARTMENT	100.52.25270.3202	95.00
03/09/2023	179604	ABR EMPLOYMENT SERVICES	HUMAN RESOURCE TEMP-BOOMER	304030	HUMAN RESOURCES	100.51.10430.1411	1,598.40
03/09/2023	179604	ABR EMPLOYMENT SERVICES	HUMAN RESOURCE TEMP-BOOMER	304111	HUMAN RESOURCES	100.51.10430.1411	1,598.40
03/09/2023	179604	ABR EMPLOYMENT SERVICES	HUMAN RESOURCE TEMP-BOOMER	304189	HUMAN RESOURCES	100.51.10430.1411	1,278.72
03/09/2023	179605	ACCURATE SUSPENSION WAR	HAND SOAP	2301468	DPW - ELIGIBLE	100.53.30397.3550	258.64
03/09/2023	179605	ACCURATE SUSPENSION WAR	BRASS FITTING	2301470	DPW - ELIGIBLE	100.53.30397.3501	3.95
03/09/2023	179605	ACCURATE SUSPENSION WAR	BRAKE ROTOR	2301780		100.16100	151.50
03/09/2023	179605	ACCURATE SUSPENSION WAR	POP RIVETS	2301987	DPW - ELIGIBLE	100.53.30397.3501	50.00
03/09/2023	179605	ACCURATE SUSPENSION WAR	BRASS FITTING/BUTT CONN/CABLE TIE/BUSHING	2302455	DPW - ELIGIBLE	100.53.30397.3501	129.69
03/09/2023	179605	ACCURATE SUSPENSION WAR	DRILL BIT	2302455	DPW - ELIGIBLE	100.53.30397.3505	50.83
03/09/2023	179605	ACCURATE SUSPENSION WAR	BUTT CONNECTOR/CLEVIS PIN/SILICONE STRIP	2302654	DPW - ELIGIBLE	100.53.30397.3501	111.04
03/09/2023	179606	ADAMS SALES & SERVICE LLC	TOWING	107551	FLEET MAINTENANCE	100.53.30233.3504	395.00
03/09/2023	179607	ADVANCED PHYSICAL THERAP	ONSITE SERVICES-FD-JAN 2023	0123SPFD	MISC UNCLASSIFIED GENERAL	100.51.19850.5021	3,086.25
03/09/2023	179607	ADVANCED PHYSICAL THERAP	ONSITE SERVICES-PD-JAN 2023	0123SPPD	MISC UNCLASSIFIED GENERAL	100.51.19850.5021	3,402.50
03/09/2023	179608	AECOM TECHNICAL SERVICES	USGA SENIOR OPEN PROJ WORK	2000723217	CAPITAL OUTLAY - DPW	401.57.70320.8773	8,330.85
03/09/2023	179609	AFFORDABLE AUTO GLASS LL	WINDSHIELD	21130	FLEET MAINTENANCE	100.53.30233.2912	460.00
03/09/2023	179610	AIRGAS USA LLC	WELDING HELMET	9135001990	DPW - ELIGIBLE	100.53.30397.3008	441.95
03/09/2023	179611	AMERICAN WELDING AND GAS	WELDING GLOVES	09113091	DPW - ELIGIBLE	100.53.30397.3008	33.11
03/09/2023	179612	ARAMARK UNIFORM SERVICES	RUGS/UNIFORMS	6320175986	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	179.67
03/09/2023	179612	ARAMARK UNIFORM SERVICES	RUGS/UNIFORMS	632017771	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	179.67
03/09/2023	179613	ASPIRUS MEDICAL GROUP INC	WELLNESS-FEB 2023	113263	MISC UNCLASSIFIED GENERAL	100.51.19850.5021	2,914.50
03/09/2023	179613	ASPIRUS MEDICAL GROUP INC	WELLNESS-FEB 2023-WATER	113263		100.13900	335.00
03/09/2023	179613	ASPIRUS MEDICAL GROUP INC	WELLNESS-FEB 2023	113442	MISC UNCLASSIFIED GENERAL	100.51.19850.5021	170.00
03/09/2023	179614	ASSESSMENT TECHNOLOGIES	SOFTWARE TERM LICENSE ANNUAL	4320212	INFORMATION TECHNOLOGY	100.51.15540.2907	1,641.06
03/09/2023	179615	BANNACH PTO	IVERSON RENTAL CANCELLATION 2/22/23	REFUND		100.46.50907.55	160.00
03/09/2023	179616	BATTERIES PLUS	BATTERIES-12PK 1.5V	P60036696	WILLETT ICE ARENA	249.55.50450.3551	10.68
03/09/2023	179617	BELCO VEHICLE SOLUTIONS L	CHANGEOVER	8015	CAPITAL OUTLAY - POLICE	401.57.70321.8210	7,631.57
03/09/2023	179618	BIG STATE INDUSTRIAL SUPPL	MARKING PAINT	1512061	DPW - ELIGIBLE	100.53.30397.8700	119.88
03/09/2023	179619	BUSHMAN ELECTRIC CRANE &	REPAIR STREET LIGHTS	34710	DPW - INELIGIBLE	100.53.30398.2302	160.00
03/09/2023	179620	CAP SERVICES INC	INTERPRETER SERVICES JUNENILE	1897	MUNICIPAL COURT	100.51.20010.5000	37.20
03/09/2023	179621	CASPERS TRUCK EQUIPMENT	SNOW PUSHER BLADE	0055994-IN		100.16100	801.25
03/09/2023	179621	CASPERS TRUCK EQUIPMENT	LED STROBE LIGHTS	0056175-IN		100.16100	1,877.89
03/09/2023	179622	CDW GOVERNMENT	ANNUAL INFORMACAST RENEWAL	GP55241	INFORMATION TECHNOLOGY	100.51.15540.2906	1,932.50
03/09/2023	179623	CENTRAL WISCONSIN AUTO PA	FUSES	665087	WILLETT ICE ARENA	249.55.50450.2702	9.38

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/09/2023	179624	CIVICPLUS	SMS SUBSCRIBERS	254934	COMMUNITY MEDIA	232.55.50600.5502	808.21
03/09/2023	179625	CONSTELLATION NEWENERGY	GAS CHARGE- DPW	3689717	DPW - ELIGIBLE	100.53.30397.2200	1,872.74
03/09/2023	179626	COOPER OIL INC	DIESEL EXHAUST FLUID	336244	FLEET MAINTENANCE	100.53.30233.3401	981.92
03/09/2023	179626	COOPER OIL INC	KEROSENE CHARGES JAN 2023	KEROSENE	FLEET MAINTENANCE	100.53.30233.3401	308.43
03/09/2023	179627	CRYSTAL ICE FIGURE SKATING	JAN 2023 CONCESSION PMT	2023 CONC	ARENA CONCESSIONS	249.55.50451.5970	370.96
03/09/2023	179627	CRYSTAL ICE FIGURE SKATING	FEB 2023 CONCESSION PAYMENT	FEB 2023 C	ARENA CONCESSIONS	249.55.50451.5970	437.04
03/09/2023	179628	DECKER SUPPLY CO INC	STREET SIGN	922589	DPW - ELIGIBLE	100.53.30397.4801	822.84
03/09/2023	179628	DECKER SUPPLY CO INC	STREETS SIGN	922669	DPW - ELIGIBLE	100.53.30397.4801	792.21
03/09/2023	179628	DECKER SUPPLY CO INC	STREET SIGN	922675	DPW - ELIGIBLE	100.53.30397.4801	528.14
03/09/2023	179629	DEJA VU PIZZA	WILLETT CONCESSIONS PIZZA	S04902-23-3	ARENA CONCESSIONS	249.55.50451.3001	30.23
03/09/2023	179629	DEJA VU PIZZA	WILLETT CONCESSIONS PIZZA	S04902-23-3	ARENA CONCESSIONS	249.55.50451.3001	30.23
03/09/2023	179629	DEJA VU PIZZA	WILLETT CONCESSIONS PIZZA	S04902-23-3	ARENA CONCESSIONS	249.55.50451.3001	30.23
03/09/2023	179629	DEJA VU PIZZA	WILLETT CONCESSIONS PIZZA	S04902-23-3	ARENA CONCESSIONS	249.55.50451.3001	85.18
03/09/2023	179629	DEJA VU PIZZA	WILLETT CONCESSIONS PIZZA	S04902-23-3	ARENA CONCESSIONS	249.55.50451.3001	99.17
03/09/2023	179629	DEJA VU PIZZA	WILLETT CONCESSIONS PIZZA	S04902-23-3	ARENA CONCESSIONS	249.55.50451.3001	107.16
03/09/2023	179629	DEJA VU PIZZA	WILLETT CONCESSIONS PIZZA	S04902-23-3	ARENA CONCESSIONS	249.55.50451.3001	137.13
03/09/2023	179630	DIGICOPY INC	PEEPS FLYERS EXHIBIT SCHEDULE	256140	ARTS CENTER	251.55.00375.5856	82.29
03/09/2023	179631	FARRELL EQUIPMENT & SUPPL	WATER TANK	14332	DPW - ELIGIBLE	100.53.30397.3501	265.38
03/09/2023	179632	FASTENAL COMPANY	BOLT	WISTE29006	DPW - ELIGIBLE	100.53.30397.3501	.90
03/09/2023	179632	FASTENAL COMPANY	SNAPPER PIN	WISTE29009	DPW - ELIGIBLE	100.53.30397.3501	32.87
03/09/2023	179632	FASTENAL COMPANY	WELDING SLEEVE	WISTE29018	DPW - ELIGIBLE	100.53.30397.3008	91.88
03/09/2023	179632	FASTENAL COMPANY	MAGNET	WISTE29018	DPW - ELIGIBLE	100.53.30397.3501	17.97
03/09/2023	179633	FELTZ MANUFACTURING CO IN	OAK BOARDS	25188	DPW - ELIGIBLE	100.53.30397.3501	160.08
03/09/2023	179634	FERRELLGAS	PROPANE	1122294343	DPW - ELIGIBLE	100.53.30397.8700	561.58
03/09/2023	179634	FERRELLGAS	PROPANE	1122294351	FLEET MAINTENANCE	100.53.30233.3401	33.06
03/09/2023	179635	FIRE APPARATUS & EQUIPMEN	HANDLE	24409	FIRE DEPARTMENT	100.52.25270.3501	123.62
03/09/2023	179635	FIRE APPARATUS & EQUIPMEN	CABSTEP CYL/ STEP BALL JOINT	24419		100.16100	750.42
03/09/2023	179635	FIRE APPARATUS & EQUIPMEN	CAB HEATER KNOB/ SHIPPING	24419	FIRE DEPARTMENT	100.52.25270.3501	29.90
03/09/2023	179636	FLEETPRIDE	MINI STROBE LED	104277967		100.16100	111.75
03/09/2023	179637	FORWARD APPRAISAL LLC	CITY CNTR ASSESSMENT SERVICES	0112	ASSESSOR	100.51.16530.2901	7,833.00
03/09/2023	179638	FRANK'S HARDWARE	9V BATTERY	A603089	COMMUNITY DEVELOPMENT	100.52.18400.3000	3.49
03/09/2023	179638	FRANK'S HARDWARE	LIGHT BULB	A603582	ARENA CONCESSIONS	249.55.50451.3025	3.59
03/09/2023	179638	FRANK'S HARDWARE	PLIERS/WIRE CUTTER/UTILITY KNIFE	A607489	DPW - ELIGIBLE	100.53.30397.3505	86.15
03/09/2023	179638	FRANK'S HARDWARE	EXTENSION CORD/ WASTBASKET	A607489	DPW - ELIGIBLE	100.53.30397.3550	78.97
03/09/2023	179638	FRANK'S HARDWARE	BLADE/SEALANT/LUBE	A608221	WILLETT ICE ARENA	249.55.50450.2702	45.51
03/09/2023	179638	FRANK'S HARDWARE	BOLT	B565802	PARKS DEPARTMENT	100.55.50200.3550	.62
03/09/2023	179638	FRANK'S HARDWARE	BASTER	B566248	WILLETT ICE ARENA	249.55.50450.2601	24.98
03/09/2023	179638	FRANK'S HARDWARE	WHISK BROOM	B566257	DPW - ELIGIBLE	100.53.30397.3501	36.99
03/09/2023	179638	FRANK'S HARDWARE	WOOD GLUE	B566265	PARKS DEPARTMENT	100.55.50200.3550	4.17
03/09/2023	179638	FRANK'S HARDWARE	EXTENSION CORD/REPAIR ENDS	B566336	SPECIAL EVENTS	100.53.30427.3703	105.44

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/09/2023	179638	FRANK'S HARDWARE	BATTERY	B566702	FORESTRY DEPARTMENT	100.56.50100.3758	4.27
03/09/2023	179639	GCS SOFTWARE	TAX SOFTWARE SUPPORT 2023	INV321608	INFORMATION TECHNOLOGY	100.51.15540.2907	10,773.00
03/09/2023	179640	GRABER MANUFACTURING INC	BIKE RACKS-PFIFFNER BIKE PAD GRANT	0018866	MISC GRANT EXPENSES	252.55.50200.5000	1,691.48
03/09/2023	179641	GRANICUS INC	VIDEO HOSTING ON WEBSITE	160339	COMMUNITY MEDIA	232.55.50600.5502	2,205.08
03/09/2023	179642	GRAYBAR ELECTRIC COMPAN	ELECTRICAL OUTLET- 817 2ND ST	9330645913	817 SECOND STREET N	410.56.00675.8700	134.87
03/09/2023	179642	GRAYBAR ELECTRIC COMPAN	ELECTRICAL SWITCHES- 817 2ND ST	9330665382	817 SECOND STREET N	410.56.00675.8700	156.58
03/09/2023	179642	GRAYBAR ELECTRIC COMPAN	ELECTRICAL RECEPTICLES-817 2ND ST	9330805680	817 SECOND STREET N	410.56.00675.8700	69.60
03/09/2023	179642	GRAYBAR ELECTRIC COMPAN	CREDIT	9330861907	817 SECOND STREET N	410.56.00675.8700	72.60-
03/09/2023	179642	GRAYBAR ELECTRIC COMPAN	FUSES FOR STREET LIGHTS	9330924717	DPW - INELIGIBLE	100.53.30398.2302	34.08
03/09/2023	179642	GRAYBAR ELECTRIC COMPAN	FUSES FOR STREET LIGHTS	9330924718	DPW - INELIGIBLE	100.53.30398.2302	306.72
03/09/2023	179642	GRAYBAR ELECTRIC COMPAN	LIGHT BULBS	9330924720	WILLETT ICE ARENA	249.55.50450.2702	194.04
03/09/2023	179643	HEARTLAND BUSINESS SYSTE	MONTHLY BILLING FOR MAR 2023	580988-H	INFORMATION TECHNOLOGY	100.51.15540.2906	3,296.00
03/09/2023	179643	HEARTLAND BUSINESS SYSTE	LABOR	582014-H	INFORMATION TECHNOLOGY	100.51.15540.2906	708.75
03/09/2023	179643	HEARTLAND BUSINESS SYSTE	DOMAIN CONSOLIDATION	582015-H	INFORMATION TECHNOLOGY	100.51.15540.2906	826.55
03/09/2023	179643	HEARTLAND BUSINESS SYSTE	MONTHLY SECURITY BILLING	582520-H	INFORMATION TECHNOLOGY	100.51.15540.2906	1,357.25
03/09/2023	179643	HEARTLAND BUSINESS SYSTE	MANAGED SERVICES MONTHLY BILLING FOR FEB 2023	583121-H	INFORMATION TECHNOLOGY	100.51.15540.2906	4,267.80
03/09/2023	179643	HEARTLAND BUSINESS SYSTE	LABOR	585141-H	INFORMATION TECHNOLOGY	100.51.15540.2906	67.50
03/09/2023	179643	HEARTLAND BUSINESS SYSTE	DOMAIN CONSOLIDATION	585143-H	INFORMATION TECHNOLOGY	100.51.15540.2906	579.50
03/09/2023	179644	HOLIDAY OUTDOOR DECOR	X-MAS DECORATIONS	INV7778	SPECIAL EVENTS	100.53.30427.3703	3,709.44
03/09/2023	179645	HOLIDAY WHOLESALE	WILLETT CONCESSION FOOD ORDER	1337238	ARENA CONCESSIONS	249.55.50451.3001	289.78
03/09/2023	179645	HOLIDAY WHOLESALE	WILLETT CONCESSION FOOD ORDER	1338974	ARENA CONCESSIONS	249.55.50451.3001	615.62
03/09/2023	179645	HOLIDAY WHOLESALE	WILLETT CONCESSION ORDER	1341908	ARENA CONCESSIONS	249.55.50451.3001	306.20
03/09/2023	179645	HOLIDAY WHOLESALE	WILLETT CONCESSION FOOD ORDER	1344291	ARENA CONCESSIONS	249.55.50451.3001	938.63
03/09/2023	179646	JERRY'S SMALL ENGINE SUPPL	HARNESS STRAP / FAN HOUSING	114845	DPW - ELIGIBLE	100.53.30397.3501	166.29
03/09/2023	179646	JERRY'S SMALL ENGINE SUPPL	CHAIN SAW CHAINS	114847	FORESTRY DEPARTMENT	100.56.50100.3758	39.06
03/09/2023	179647	JFTCO INC	SHIPPING	PIWA011641	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3009	32.67
03/09/2023	179647	JFTCO INC	CLAMP	PIWA011641		100.16100	83.60
03/09/2023	179647	JFTCO INC	CLAMP	PIWA011671		100.16100	125.40
03/09/2023	179647	JFTCO INC	LABOR/DRIVE MOTOR/ SEALS	SIWA002835	FLEET MAINTENANCE	100.53.30233.2912	9,008.44
03/09/2023	179648	KRIETE TRUCK CENTER	OIL FILTER	X109016030:		100.16100	147.40
03/09/2023	179648	KRIETE TRUCK CENTER	BAKE SLACK ADJUSTER	X109016101:	DPW - ELIGIBLE	100.53.30397.3501	799.98
03/09/2023	179648	KRIETE TRUCK CENTER	COOLANT PIPING/ HOSE CLAMP	X109016143:	DPW - ELIGIBLE	100.53.30397.3501	581.81
03/09/2023	179648	KRIETE TRUCK CENTER	SLACK ADJUSTER CLEVIS	X109016159:		100.16100	58.56
03/09/2023	179648	KRIETE TRUCK CENTER	COOLANT HOSE	X109016217:	DPW - ELIGIBLE	100.53.30397.3501	177.17
03/09/2023	179648	KRIETE TRUCK CENTER	CREDIT	X109016230:	DPW - ELIGIBLE	100.53.30397.3501	349.44-
03/09/2023	179648	KRIETE TRUCK CENTER	OIL FILL ORING SEAL	X109016242:		100.16100	32.10
03/09/2023	179649	LEN DUDAS MOTORS INC	DIFFERENTIOL COVER KIT	160229		100.16100	40.46
03/09/2023	179649	LEN DUDAS MOTORS INC	CHECKED BRAKES/LABOR	19527	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.3501	32.35
03/09/2023	179650	LIGHTING DESIGN SOLUTIONS	PHOTOMETRICS FOR DOWNTOWN	59760	CAPITAL OUTLAY - DPW	401.57.70320.8021	3,185.00
03/09/2023	179650	LIGHTING DESIGN SOLUTIONS	PHOTOMETRICS FOR DOWNTOWN	59761	CAPITAL OUTLAY - DPW	401.57.70320.8021	1,845.00

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/09/2023	179651	LONDERVILLE STEEL ENT	STAINLESS STEEL	7008894		100.16100	259.78
03/09/2023	179651	LONDERVILLE STEEL ENT	STEEL PIPE	7009329	DPW - ELIGIBLE	100.53.30397.3501	205.46
03/09/2023	179652	M & M SERVICE INC	INK/PRINTING PAPER-FUEL SYSTEM	0126981-IN	MISC UNCLASSIFIED GENERAL	212.51.00850.5999	28.59
03/09/2023	179653	MACQUEEN EQUIPMENT	CHAIN	P27969	DPW - ELIGIBLE	100.53.30397.3501	1,115.16
03/09/2023	179653	MACQUEEN EQUIPMENT	SHAFT/ HEX NUT	P27998	DPW - ELIGIBLE	100.53.30397.3501	373.94
03/09/2023	179654	MENARDS	LIGHTING FOR 817 2ND ST	78302	817 SECOND STREET N	410.56.00675.8700	107.96
03/09/2023	179654	MENARDS	SIGN HARDWARE	78305	PARKS DEPARTMENT	100.55.50200.3550	47.86
03/09/2023	179654	MENARDS	ROUTER BIT	78378	PARKS DEPARTMENT	100.55.50200.3505	18.99
03/09/2023	179654	MENARDS	DRY WALL FOR 817 2ND ST	78425	817 SECOND STREET N	410.56.00675.8700	65.17
03/09/2023	179654	MENARDS	WOOD FOR WELCOME SIGN	78442	PARKS DEPARTMENT	100.55.50200.3550	85.33
03/09/2023	179655	METCO	LANDFILL MANAGEMENT REPORTS- JOERNS DR	27622	GENERAL UNCLASSIFIED	418.51.00850.5000	3,900.00
03/09/2023	179656	MID-AMERICAN RESEARCH CH	SPRAY PARTS CLEARNER	0782998-IN		100.16100	186.00
03/09/2023	179656	MID-AMERICAN RESEARCH CH	SPRAY DEODORIZER	0782998-IN	DPW - ELIGIBLE	100.53.30397.3501	191.59
03/09/2023	179657	MID-STATE TRUCK SERVICE IN	COOLER KIT/ RADIATOR CAP	229562P		100.16100	3,974.94
03/09/2023	179657	MID-STATE TRUCK SERVICE IN	DOOR SEAL	229577P	DPW - ELIGIBLE	100.53.30397.3501	146.19
03/09/2023	179658	MOHR, MARIA	1/26/2023 TEST MID-STATE	REIMB 3/3/2	COMMUNITY DEVELOPMENT	100.52.18400.5910	50.00
03/09/2023	179658	MOHR, MARIA	02/07/2023 TEST UWSP	REIMB 3/3/2	COMMUNITY DEVELOPMENT	100.52.18400.5910	50.00
03/09/2023	179659	NORTHERN SAFETY CO INC	HARDHATS/ FACE SHIELD	905273622	PARKS DEPARTMENT	100.55.50200.3008	154.98
03/09/2023	179659	NORTHERN SAFETY CO INC	HARDHAT	905276735	PARKS DEPARTMENT	100.55.50200.3008	28.68
03/09/2023	179659	NORTHERN SAFETY CO INC	SAFETY GLASSES	905283017	PARKS DEPARTMENT	100.55.50200.3008	53.53
03/09/2023	179660	OLSEN SAFETY EQUIPMENT	SAFTEY VEST	0404524-IN		100.16100	192.81
03/09/2023	179661	O'REILLY AUTO PARTS	STRODE LED MINI LIGHT	2325-257869		100.16100	705.46
03/09/2023	179661	O'REILLY AUTO PARTS	CREDIT	2325-257993	POLICE DEPARTMENT	100.52.20100.3501	13.47-
03/09/2023	179661	O'REILLY AUTO PARTS	CREDIT	2325-258049	DPW - ELIGIBLE	100.53.30397.3501	99.14-
03/09/2023	179661	O'REILLY AUTO PARTS	CREDIT	2325-258049	POLICE DEPARTMENT	100.52.20100.3501	4.49-
03/09/2023	179661	O'REILLY AUTO PARTS	ALTERNATOR	2325-258342	DPW - ELIGIBLE	100.53.30397.3501	244.50
03/09/2023	179661	O'REILLY AUTO PARTS	CREDIT	2325-258429	DPW - ELIGIBLE	100.53.30397.3501	254.29-
03/09/2023	179661	O'REILLY AUTO PARTS	CREDIT	2325-258436	DPW - ELIGIBLE	100.53.30397.3501	45.00-
03/09/2023	179661	O'REILLY AUTO PARTS	O2 SENSOR	2325-258502	DPW - ELIGIBLE	100.53.30397.3501	162.60
03/09/2023	179661	O'REILLY AUTO PARTS	SILCONE HEATER HOSE	2325-258502		100.16100	44.04
03/09/2023	179661	O'REILLY AUTO PARTS	5W-30 OIL	2325-258511		100.16100	45.96
03/09/2023	179661	O'REILLY AUTO PARTS	DIFFERENTIOL COVER	2325-258527		100.16100	57.29
03/09/2023	179661	O'REILLY AUTO PARTS	GASKET	2325-258527	DPW - ELIGIBLE	100.53.30397.3501	3.64
03/09/2023	179661	O'REILLY AUTO PARTS	OIL FILTER	2325-258531		100.16100	5.29
03/09/2023	179661	O'REILLY AUTO PARTS	DIFFERENTIOL PLUG	2325-258535		100.16100	8.73
03/09/2023	179661	O'REILLY AUTO PARTS	MANIFOLD GASKET / BOLTS	2325-258536		100.16100	21.88
03/09/2023	179661	O'REILLY AUTO PARTS	AIR FILTER	2325-258552		100.16100	47.98
03/09/2023	179661	O'REILLY AUTO PARTS	GEAR OIL	2325-258555		100.16100	33.98
03/09/2023	179661	O'REILLY AUTO PARTS	SCREWDRIVER	2325-258670	DPW - ELIGIBLE	100.53.30397.3505	27.99
03/09/2023	179661	O'REILLY AUTO PARTS	SOCKET HOLDER	2325-258759	DPW - ELIGIBLE	100.53.30397.3505	9.99

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/09/2023	179661	O'REILLY AUTO PARTS	SILICONE	2325-258759	DPW - ELIGIBLE	100.53.30397.3501	25.99
03/09/2023	179661	O'REILLY AUTO PARTS	MINI BULB	2325-258759		100.16100	1.65
03/09/2023	179661	O'REILLY AUTO PARTS	WELDING NOZZLE GEL	2325-258760	DPW - ELIGIBLE	100.53.30397.3501	17.00
03/09/2023	179661	O'REILLY AUTO PARTS	BRAKE PADS/ ROTORS	2325-258845	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.3501	147.60
03/09/2023	179661	O'REILLY AUTO PARTS	SCREW DRIVER	2325-258852	DPW - ELIGIBLE	100.53.30397.3505	27.99
03/09/2023	179661	O'REILLY AUTO PARTS	BRAKE PARTS CLEANER	2325-258959		100.16100	38.28
03/09/2023	179661	O'REILLY AUTO PARTS	BATTERY	2325-259316	FLEET MAINTENANCE	100.53.30233.3501	109.47
03/09/2023	179661	O'REILLY AUTO PARTS	AIR FILTER	2325-259329		100.16100	13.54
03/09/2023	179661	O'REILLY AUTO PARTS	2325-259328	2325-259329		100.16100	13.54
03/09/2023	179661	O'REILLY AUTO PARTS	BATTERY	2325-259330		100.16100	132.62
03/09/2023	179661	O'REILLY AUTO PARTS	FUEL FILTER/ TAIL LIGHT	2325-259926		100.16100	83.65
03/09/2023	179661	O'REILLY AUTO PARTS	MIRROR ADHSV	2325-259926	POLICE DEPARTMENT	100.52.20100.3501	4.99
03/09/2023	179661	O'REILLY AUTO PARTS	EXTENSION CORD/REEL	2325-259944	DPW - ELIGIBLE	100.53.30397.3505	82.90
03/09/2023	179661	O'REILLY AUTO PARTS	OIL FILTER	2325-259946		100.16100	10.58
03/09/2023	179661	O'REILLY AUTO PARTS	UV LIGHT	2325-259952	DPW - ELIGIBLE	100.53.30397.3505	19.99
03/09/2023	179661	O'REILLY AUTO PARTS	AIR FILTER	2325-260242		100.16100	133.76
03/09/2023	179661	O'REILLY AUTO PARTS	WIPER FLUID	2325-260281	POLICE DEPARTMENT	100.52.20100.3501	111.24
03/09/2023	179661	O'REILLY AUTO PARTS	FUEL CLEANER/OIL FILTER	2325-260497		100.16100	53.26
03/09/2023	179661	O'REILLY AUTO PARTS	HIGH TEMP SILICONE	2325-260497	DPW - ELIGIBLE	100.53.30397.3501	8.99
03/09/2023	179662	PATS CARPENTRY	BUKOLT CONC ROOF REPAIR DOWN PMT	876	PARKS DEPARTMENT	100.55.50200.3550	5,200.00
03/09/2023	179663	PEPSI-COLA	WILLETT SODA ORDER	50191113	ARENA CONCESSIONS	249.55.50451.3001	255.16
03/09/2023	179663	PEPSI-COLA	WILLETT SODA ORDER	51968409	ARENA CONCESSIONS	249.55.50451.3001	395.48
03/09/2023	179664	PICTOMETRY INTERNATIONAL	PICTOMETRY CONNECT	US436527	INFORMATION TECHNOLOGY	100.51.15540.2907	1,650.00
03/09/2023	179665	POINT EMBROIDERY & SCREE	INSPECTOR UNIFORM	DATED 2/3/2	COMMUNITY DEVELOPMENT	100.52.18400.3025	463.40
03/09/2023	179665	POINT EMBROIDERY & SCREE	NEIGHBORHOOD IMPROV COORDINATOR UNIFORMS	DATED 2/3/2	COMMUNITY DEVELOPMENT	100.52.18400.3025	143.15
03/09/2023	179666	PORTAGE COUNTY TREASURE	SOLID WASTE	030020 01/3	REFUSE/GARBAGE COLLECTIONS	100.53.30620.5750	24,282.00
03/09/2023	179666	PORTAGE COUNTY TREASURE	SOLID WASTE PARKS	030020 01/3	PARKS DEPARTMENT	100.55.50200.5750	111.60
03/09/2023	179667	PRECISION CELLULAR & SOUN	KEY FOB	A132988	CAPITAL OUTLAY - POLICE	401.57.70321.8210	200.00
03/09/2023	179668	RAINBOW TREE COMPANY	MACRO INJECTION/ FUNGICID	110617		100.28514	3,714.15
03/09/2023	179669	RAMCHECK, AUSTIN	MEAL REIMB-WLIA CONF-WI DELLS	0222-242023	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.5910	10.00
03/09/2023	179669	RAMCHECK, AUSTIN	MILEAGE REIMB-WLIA CONF-WI DELLS	0222-242023	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3301	117.90
03/09/2023	179670	ROLAND MACHINERY EXCHAN	LOADER BUCKET BLADE SET	45054237		100.16100	1,003.85
03/09/2023	179671	SCHIERL TIRE & SERVICE CEN	TIRE/ RIM	6003254	FLEET MAINTENANCE	100.53.30233.3502	1,216.66
03/09/2023	179671	SCHIERL TIRE & SERVICE CEN	RIM PAINTED	6003254	FLEET MAINTENANCE	100.53.30233.2912	48.00
03/09/2023	179671	SCHIERL TIRE & SERVICE CEN	TIRES	6006674	FLEET MAINTENANCE	100.53.30233.3502	4,225.12
03/09/2023	179671	SCHIERL TIRE & SERVICE CEN	PAINT RIMS	6006674	FLEET MAINTENANCE	100.53.30233.2912	96.00
03/09/2023	179671	SCHIERL TIRE & SERVICE CEN	TIRE	6006744	FLEET MAINTENANCE	100.53.30233.3502	173.94
03/09/2023	179672	SCHILLING SUPPLY COMPANY	SAFTEY T-SHIRTS	907718-00	DPW - ELIGIBLE	100.53.30397.3008	509.67
03/09/2023	179673	SCOTT'S PORTABLE TOILETS	PORT-A-POT-DISC GOLF-YUGA 02/01-03/01/2023	19339	PARKS DEPARTMENT	100.55.50200.2922	170.00
03/09/2023	179674	SHERWIN-WILLIAMS CO, THE	MOTOR MOUNTS/ PAINT GUN	3573-2	DPW - ELIGIBLE	100.53.30397.3501	649.92

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/09/2023	179675	STANTEC CONSULTING SERVI	BROWNFIELD ASSESSMENT GRANT SERVICES	2044751	4TH AVE SOIL REMEDIATION	222.53.30664.5810	4,167.50
03/09/2023	179676	STAR BUSINESS MACHINES IN	TREAS-COPY MACHINE	230214-0001	CAPITAL OUTLAY - GENERAL	401.57.70140.8006	5,221.25
03/09/2023	179676	STAR BUSINESS MACHINES IN	1YR COPIER CONTRACT-TREAS	230215-0001	MISC UNCLASSIFIED GENERAL	100.51.19850.2909	324.00
03/09/2023	179677	STEVENS POINT CONVENTION	4TH QTR 2022 ROOM TAX REVENUE	4TH QTR 20	CONVENTION & TOURISM	202.56.00710.7100	91,559.37
03/09/2023	179678	STEVENS POINT PUBLIC UTILIT	STORM WATER CHARGES	010415-000	OTHER GENERAL GOVERNMENT	100.51.19900.5910	16,574.56
03/09/2023	179678	STEVENS POINT PUBLIC UTILIT	1701 FRANKLIN ST	018913-000	FIRE DEPARTMENT	100.52.25270.2204	905.71
03/09/2023	179678	STEVENS POINT PUBLIC UTILIT	SPRINKLER SYSTEM- EDGEWATER	030855-000	EDGEWATER FUND	247.56.00600.2204	108.65
03/09/2023	179678	STEVENS POINT PUBLIC UTILIT	325 DIVISION ST-STORM WATER	037195-000	OTHER GENERAL GOVERNMENT	100.51.19900.5910	71.73
03/09/2023	179678	STEVENS POINT PUBLIC UTILIT	DIGGERS TICKETS	37440	DPW - INELIGIBLE	100.53.30398.2210	41.60
03/09/2023	179679	STOUT & STOGIE PRO TOOLS	MINI FLOOD LIGHT / CORDLESS DRILL	4357	DPW - ELIGIBLE	100.53.30397.3505	283.95
03/09/2023	179680	SUPERIOR CHEMICAL CORPO	ODOR ERASER	356906	DPW - ELIGIBLE	100.53.30397.3550	104.20
03/09/2023	179681	TAPCO	STREET SIGN	I747202	DPW - ELIGIBLE	100.53.30397.4801	2,699.01
03/09/2023	179681	TAPCO	PEDESTAION BODIES	I747408	DPW - ELIGIBLE	100.53.30397.2301	202.73
03/09/2023	179681	TAPCO	ARMS FOR SIGNALS	I747987	DPW - ELIGIBLE	100.53.30397.2301	474.32
03/09/2023	179682	TRUCK EQUIPMENT	TOE CYLINDER SPRING	1025073-00		100.16100	1,726.96
03/09/2023	179682	TRUCK EQUIPMENT	HYD SPINNER MOTOR	1025073-01		100.16100	937.95
03/09/2023	179682	TRUCK EQUIPMENT	SEAL SAVER/ CYLINDER	1025073-02		100.16100	1,112.56
03/09/2023	179682	TRUCK EQUIPMENT	TRIP SPRING/ CAP/ SHEAR PIN	1031711-00		100.16100	279.18
03/09/2023	179682	TRUCK EQUIPMENT	WING ARM/PINS/KNUCKLE	1033518-00	DPW - ELIGIBLE	100.53.30397.3501	1,484.75
03/09/2023	179683	UMS PRINT SOLUTIONS LLC	MAIL MERGE-COMP PLAN	34506	OTHER GENERAL GOVERNMENT	100.51.19900.3006	1,027.07
03/09/2023	179684	WISCONSIN PUBLIC SERVICE 6	ELECTRIC CHARGE-1225 WATER ST	4473194909	MUSEUM GENERAL EXP	241.51.00750.2204	122.61
03/09/2023	179684	WISCONSIN PUBLIC SERVICE 6	EDGWATER- LIGHTING	4481459137	EDGEWATER FUND	247.56.00600.2200	85.27
03/09/2023	179684	WISCONSIN PUBLIC SERVICE 6	817 2ND ST GAS/ELEC	4482149563	817 SECOND STREET N	410.56.00675.2200	348.67
03/09/2023	179684	WISCONSIN PUBLIC SERVICE 6	EDGWATER- LIGHTING	4486772941	EDGEWATER FUND	247.56.00600.2200	17.88
03/09/2023	179685	WISCONSIN SUPREME COURT	JUDICIAL EDUCATION	680.0000000	MUNICIPAL COURT	100.51.20010.5910	700.00
03/09/2023	179686	WORZELLAS POINT SUPPLY LL	TOLIET PAPER/ GLOVES	677829	WILLETT ICE ARENA	249.55.50450.3551	120.61
03/09/2023	179686	WORZELLAS POINT SUPPLY LL	GLOVE RETURN/GLOVES	677844	WILLETT ICE ARENA	249.55.50450.3551	18.90
03/09/2023	179687	ZIENTARA FLEET EQUIPMENT I	ACCIDENT REPAIR	0115836	PUBLIC WORKS - ELIGIBLE	450.57.70326.8209	9,912.99
03/17/2023	179688	ABR EMPLOYMENT SERVICES	HUMAN RESOURCE TEMP-BOOMER	304273	HUMAN RESOURCES	100.51.10430.1411	1,598.40
03/17/2023	179689	ACCURATE SUSPENSION WAR	CREDIT	2302174	DPW - ELIGIBLE	100.53.30397.3501	23.00-
03/17/2023	179689	ACCURATE SUSPENSION WAR	STEP DRILL BIT	2302744	DPW - ELIGIBLE	100.53.30397.3505	38.57
03/17/2023	179689	ACCURATE SUSPENSION WAR	BRAKE ROTOR	2302815		100.16100	112.10
03/17/2023	179689	ACCURATE SUSPENSION WAR	REAMER SHARPENED	2302815	DPW - ELIGIBLE	100.53.30397.3505	23.40
03/17/2023	179690	AECOM TECHNICAL SERVICES	BUS 51 PLANNING STUDY SERVICES	2000729933	CAPITAL OUTLAY- ROAD MAINT	401.57.70850.8765	15,915.27
03/17/2023	179691	AFFORDABLE AUTO GLASS LL	NEW WINDSHIELD	21169	FLEET MAINTENANCE	100.53.30233.2912	460.00
03/17/2023	179692	AMERICAN WELDING AND GAS	CYL RENTAL	09138857	DPW - INELIGIBLE	100.53.30398.5000	265.03
03/17/2023	179693	ARAMARK UNIFORM SERVICES	RUGS/UNIFORMS	6320180109	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	179.67
03/17/2023	179694	ASCAP	RADIO MUSIC LICENSE-WSNP-FM	57281	COMMUNITY MEDIA	232.55.50600.5503	668.00
03/17/2023	179695	ASPIRUS MEDICAL GROUP INC	RAND DOT- STREETS/ PARKS	113566	OTHER GENERAL GOVERNMENT	100.51.19900.2100	399.50
03/17/2023	179695	ASPIRUS MEDICAL GROUP INC	RAND DOT- UTILITIES	113566		100.13900	327.00

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/17/2023	179695	ASPIRUS MEDICAL GROUP INC	EXIT AUDIOGRAMS	113566	OTHER GENERAL GOVERNMENT	100.51.19900.2011	44.00
03/17/2023	179695	ASPIRUS MEDICAL GROUP INC	NEW HIRE	113566	OTHER GENERAL GOVERNMENT	100.51.19900.5002	430.00
03/17/2023	179696	AUSTIN, LARRY	CONTRACTED ABATEMENT-12/8/22 2/2/23 2/21/23	DATED 03/05	COMMUNITY DEVELOPMENT	100.52.18400.2927	265.86
03/17/2023	179696	AUSTIN, LARRY	CONTRACTED ABATEMENT-JAN-MARCH 2023	DATED 03/05	COMMUNITY DEVELOPMENT	100.52.18400.2927	5,626.64
03/17/2023	179697	BADGER HEATING & AIR CONDI	HEAT REGISTER CAP- 817 2ND	Q68082	817 SECOND STREET N	410.56.00675.8700	25.00
03/17/2023	179697	BADGER HEATING & AIR CONDI	HEATER REGISTER PART- 817 2ND ST	Q68095	817 SECOND STREET N	410.56.00675.8700	25.00
03/17/2023	179698	BADGER PLASTICS & SUPPLY I	BLUE URETHANE BLADE	0280444		100.16100	1,390.00
03/17/2023	179699	BARRIENTOS DESIGN & CONS	DPW SITE FACILITY WORK	1753	CAPITAL OUTLAY - DPW	401.57.70320.8750	4,833.90
03/17/2023	179700	BATTERIES PLUS	BATTERIES	P60339609	WILLETT ICE ARENA	249.55.50450.3551	21.36
03/17/2023	179701	BRATZ, MARY	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	16.80
03/17/2023	179702	BRONK, SANDRA	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	44.80
03/17/2023	179703	BUSHMAN ELECTRIC CRANE &	REPAIR SIGNAL LIGHT	34516	DPW - ELIGIBLE	100.53.30397.2301	165.00
03/17/2023	179703	BUSHMAN ELECTRIC CRANE &	LABOR TROUBLESHOOT BREAKER	34715	DPW - ELIGIBLE	100.53.30397.2810	80.00
03/17/2023	179704	CANDLEWOOD PROPERTY MG	MAINTENANCE EXPENSES-1466 WATER ST	DATED 2/1/2	1466 WATER ST	410.56.00650.2922	5,218.86
03/17/2023	179705	CASPERS TRUCK EQUIPMENT	BRINE MACHINE REPAIR/ LABOR	0056135-IN	DPW - ELIGIBLE	100.53.30397.2702	11,931.68
03/17/2023	179706	CENTRAL DOOR SOLUTIONS	GARAGE DOOR REPAIR	38083	DPW - ELIGIBLE	100.53.30397.2810	237.50
03/17/2023	179707	CHETS PLUMBING & HEATING I	SINK PLUMBING BUKOLT LODGE	68827	PARKS DEPARTMENT	100.55.50200.5754	800.00
03/17/2023	179708	COMPLETE OFFICE OF WI INC	PHONE MASSAGE BOOK	425727	MAYORS OFFICE	100.51.10410.3000	21.84
03/17/2023	179709	COOPER OIL INC	KEROSEN CHARGES FEB 2023	KEROSENE-	FLEET MAINTENANCE	100.53.30233.3401	433.32
03/17/2023	179710	DECKER SUPPLY CO INC	STREET SIGN BRACKET	922716	DPW - ELIGIBLE	100.53.30397.4801	65.48
03/17/2023	179711	DEJA VU PIZZA	WILLETT CONCESSIONS PIZZA	S04902-23-3	ARENA CONCESSIONS	249.55.50451.3001	146.13
03/17/2023	179711	DEJA VU PIZZA	WILLETT CONCESSIONS PIZZA	S04902-23-3	ARENA CONCESSIONS	249.55.50451.3001	138.14
03/17/2023	179712	DOLCE DIGITAL IMAGING & PRI	ENVELOPES	7923	OTHER GENERAL GOVERNMENT	100.51.19900.3013	2,170.00
03/17/2023	179713	ECKERMAN, JAN	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	140.00
03/17/2023	179714	FASTENAL COMPANY	CUT OFF WHEELS/ LOCK NUTS	WISTE29044	DPW - ELIGIBLE	100.53.30397.3501	37.22
03/17/2023	179714	FASTENAL COMPANY	SAFETY GLASSES	WISTE29050	PARKS DEPARTMENT	100.55.50200.3008	206.61
03/17/2023	179714	FASTENAL COMPANY	BOLTS/ NUTS/ WELDING WIRE	WISTE29054	DPW - ELIGIBLE	100.53.30397.3501	529.87
03/17/2023	179714	FASTENAL COMPANY	SAFTEY GLASSES	WISTE29054		100.16100	41.31
03/17/2023	179715	FORCE AMERICA INC	HYDO T-FITTING	001-1712442		100.16100	65.70
03/17/2023	179716	FRANK'S HARDWARE	DOOR HINGE/ LATCH	B567159	DOWNTOWN MAINTENANCE	100.53.30635.5120	27.16
03/17/2023	179716	FRANK'S HARDWARE	SQUARE/ PLIER/ LEVEL/ GINDER/ BATTERY	B567159	DPW - ELIGIBLE	100.53.30397.3505	336.00
03/17/2023	179716	FRANK'S HARDWARE	COMPRESSOR BLOW GUN	B567300	DPW - ELIGIBLE	100.53.30397.3505	21.49
03/17/2023	179716	FRANK'S HARDWARE	2' COUPLING	B567345	DPW - ELIGIBLE	100.53.30397.5115	4.65
03/17/2023	179716	FRANK'S HARDWARE	MOUSE BAIT	B567448	PARKS DEPARTMENT	100.55.50200.3550	9.02
03/17/2023	179716	FRANK'S HARDWARE	SIGN HARDWARE	B567457	PARKS DEPARTMENT	100.55.50200.3752	12.98
03/17/2023	179716	FRANK'S HARDWARE	SQUARE SHOVEL	B567847	DPW - ELIGIBLE	100.53.30397.3505	199.90
03/17/2023	179716	FRANK'S HARDWARE	GLUE	B567910	PARKS DEPARTMENT	100.55.50200.3752	7.99
03/17/2023	179716	FRANK'S HARDWARE	FASTENERS	B568189	WILLETT ICE ARENA	249.55.50450.2702	5.01
03/17/2023	179717	GARYS SERVICE CENTER	PLOW TRIP SPRING	14035	FLEET MAINTENANCE	100.53.30233.3501	45.92
03/17/2023	179718	GRAYBAR ELECTRIC COMPAN	ELECTRICAL NUTS	9330924716	PARKS DEPARTMENT	100.55.50200.5753	5.16

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/17/2023	179718	GRAYBAR ELECTRIC COMPAN	WIRE NUTS	9330924719	PARKS DEPARTMENT	100.55.50200.5753	19.90
03/17/2023	179719	HENKE, CONNIE	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	393.40
03/17/2023	179720	HOLIDAY WHOLESALE	CREDIT	1286467	ARENA CONCESSIONS	249.55.50451.3001	21.00-
03/17/2023	179720	HOLIDAY WHOLESALE	CREDIT	1291939	ARENA CONCESSIONS	249.55.50451.3001	4.00-
03/17/2023	179720	HOLIDAY WHOLESALE	WILLETT CONCESSION FOOD ORDER	1349893	ARENA CONCESSIONS	249.55.50451.3001	1,494.43
03/17/2023	179721	INTERSTATE ROOF SYSTEM C	KB WILLETT ROOF CONS-DESIGN-BIDDING	15284	CAPITAL OUTLAY - WILLETT ARENA	401.57.70646.8910	1,975.00
03/17/2023	179722	JAEGER, GAIL	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	7.00
03/17/2023	179723	JERRY'S SMALL ENGINE SUPPL	OIL FILTER	114892		100.16100	23.90
03/17/2023	179724	KASI INFRARED	TEMP SWITCH/ HYD SWITCH IGN BOARD	RII-102025		100.16100	811.87
03/17/2023	179725	KRAYECKI, BRIANNA	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	25.90
03/17/2023	179726	KRIETE TRUCK CENTER	HOSE CLAMP/ LABOR	R109007873	FLEET MAINTENANCE	100.53.30233.2912	1,467.18
03/17/2023	179726	KRIETE TRUCK CENTER	BRAKE SHOE/ DRUM/ SLACK SENOR/ MIRROR GLASS	X109016283:	DPW - ELIGIBLE	100.53.30397.3501	2,221.91
03/17/2023	179726	KRIETE TRUCK CENTER	POWER STREERING/ FUEL PUMP O-RINGS	X109016358:	DPW - ELIGIBLE	100.53.30397.3501	1,765.87
03/17/2023	179726	KRIETE TRUCK CENTER	OIL FILTER/ BRAKE SHOE/ DRUMS/ RAD CAP	X109016381:		100.16100	802.93
03/17/2023	179726	KRIETE TRUCK CENTER	CORE	X109016381:	DPW - ELIGIBLE	100.53.30397.3501	187.20
03/17/2023	179726	KRIETE TRUCK CENTER	CREDIT	X109016383:	DPW - ELIGIBLE	100.53.30397.3501	187.20-
03/17/2023	179726	KRIETE TRUCK CENTER	HUB CAP WITH PLUG	X109016483:		100.16100	106.34
03/17/2023	179726	KRIETE TRUCK CENTER	HUB RUBBER PLUG	X109016510:		100.16100	33.36
03/17/2023	179727	LAKES GAS CO	PROPANE	1876332	FLEET MAINTENANCE	100.53.30233.3401	24.65
03/17/2023	179728	LALIBERTE, NANCY	ART SALES WINTERS GARDEN 2023	ART SALE 1-	ARTS CENTER	251.55.00375.5856	239.00
03/17/2023	179729	LANDOWSKI, GARY	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	17.50
03/17/2023	179730	LEPPER, DEBBIE	LODGE RENTAL-BUKOLT	REFUND		100.46.50205.55	260.00
03/17/2023	179730	LEPPER, DEBBIE	SALES TAX	REFUND		100.24213	14.30
03/17/2023	179730	LEPPER, DEBBIE	CANCELLATION FEE	REFUND		100.46.50205.55	25.00-
03/17/2023	179731	LINCOLN CONTRACTORS SUP	RUBBER SKIRT KIT	I34771	DPW - ELIGIBLE	100.53.30397.3501	205.84
03/17/2023	179732	LONDERVILLE STEEL ENT	PLAT/ FLAT/ ANGLE STEEL	7009702	DOWNTOWN MAINTENANCE	100.53.30635.5120	1,033.21
03/17/2023	179732	LONDERVILLE STEEL ENT	HARDOX STEEL PLATES	7009762		100.16100	215.14
03/17/2023	179733	M3 INSURANCE SOLUTIONS IN	HEALTH INSURANCE ADMINISTRATION	86435	MISC UNCLASSIFIED GENERAL	650.51.00850.5000	6,955.79
03/17/2023	179734	MAC TOOLS DISTRIBUTOR-KE	RATCHET/ DRILL/ IMPACT DRILL	D 135558	DPW - ELIGIBLE	100.53.30397.3505	1,099.97
03/17/2023	179735	MARKOWSKI, CINDY	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	3.50
03/17/2023	179736	MENARDS	PICNIC TABLES LUMBER	78668	PARKS DEPARTMENT	100.55.50200.3752	15.70
03/17/2023	179736	MENARDS	DOOR TRIM-817 2ND ST	78735	817 SECOND STREET N	410.56.00675.8700	27.24
03/17/2023	179736	MENARDS	CLOSET LIGHT-817 2ND ST	78798	817 SECOND STREET N	410.56.00675.8700	44.97
03/17/2023	179736	MENARDS	LIGHTING SUPPLIES- 817 2ND ST	78936	817 SECOND STREET N	410.56.00675.8700	265.58
03/17/2023	179736	MENARDS	LIGHTING SUPPLIES-817 2ND ST	79162	817 SECOND STREET N	410.56.00675.8700	36.26
03/17/2023	179736	MENARDS	PICNIC TABLES SUPPLIES	79246	PARKS DEPARTMENT	100.55.50200.3752	96.01
03/17/2023	179737	MENZEL, JAMES	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	63.00
03/17/2023	179738	MID-STATE TRUCK SERVICE IN	BATTERY	229995P		100.16100	268.62
03/17/2023	179738	MID-STATE TRUCK SERVICE IN	CORE CHARGE	229995P	DPW - ELIGIBLE	100.53.30397.3501	101.25
03/17/2023	179738	MID-STATE TRUCK SERVICE IN	NOX SENSOR/ LABOR	376399	FLEET MAINTENANCE	100.53.30233.2912	997.75

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/17/2023	179738	MID-STATE TRUCK SERVICE IN	CREDIT	CM229995P	DPW - ELIGIBLE	100.53.30397.3501	101.25-
03/17/2023	179739	MILLER-BRADFORD & RISBER	HORN/ RETURN SENSOR	P2138106	DPW - ELIGIBLE	100.53.30397.3501	1,221.03
03/17/2023	179739	MILLER-BRADFORD & RISBER	HEAD LIGHT	P2138106		100.16100	226.00
03/17/2023	179740	MULTI MEDIA CHANNELS LLC	WILLETT PROJECT AD	119700	PARK/REC ADMINISTRATION	100.55.50300.5000	159.60
03/17/2023	179740	MULTI MEDIA CHANNELS LLC	PUBLICATIONS-CLERK	64218	OTHER GENERAL GOVERNMENT	100.51.19900.5151	503.12
03/17/2023	179740	MULTI MEDIA CHANNELS LLC	PUBLICATIONS-COMM DEV	64218	OTHER GENERAL GOVERNMENT	100.51.19900.5151	138.11
03/17/2023	179740	MULTI MEDIA CHANNELS LLC	BID ADVERTISING-CURB/ GUTTER/ SIDEWALK	IN116585	CAPITAL OUTLAY - DPW	401.57.70320.8721	119.70
03/17/2023	179740	MULTI MEDIA CHANNELS LLC	BID ADVERTISING- POLICE DEPT ROOF	IN116585	CAPITAL OUTLAY - POLICE	401.57.70321.8750	99.75
03/17/2023	179740	MULTI MEDIA CHANNELS LLC	BID ADVERTISING-CURB/ GUTTER/ SIDEWALK	IN117451	CAPITAL OUTLAY - DPW	401.57.70320.8721	119.70
03/17/2023	179740	MULTI MEDIA CHANNELS LLC	BID ADVERTISING- POLICE DEPT ROOF	IN117451	CAPITAL OUTLAY - POLICE	401.57.70321.8750	99.75
03/17/2023	179741	NORTHWAY COMMUNICATIONS	TWO WAY RADIO INSTALL	117332	DPW - ELIGIBLE	100.53.30397.2913	529.86
03/17/2023	179742	NOWICKI, DELORMA	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	16.80
03/17/2023	179743	OLSON, DAWN	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	200.00
03/17/2023	179744	O'REILLY AUTO PARTS	CREDIT	2325-259963	DPW - ELIGIBLE	100.53.30397.3501	69.66-
03/17/2023	179744	O'REILLY AUTO PARTS	CREDIT	2325-259963	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.3501	147.60-
03/17/2023	179744	O'REILLY AUTO PARTS	CREDIT	2325-259963	FIRE DEPARTMENT	100.52.25270.3501	33.56-
03/17/2023	179744	O'REILLY AUTO PARTS	CREDIT	2325-260698	DPW - ELIGIBLE	100.53.30397.3501	96.71-
03/17/2023	179744	O'REILLY AUTO PARTS	OIL FILTER	2325-260773		100.16100	5.29
03/17/2023	179744	O'REILLY AUTO PARTS	O2 SENOR/ HEX NUT	2325-260773	FLEET MAINTENANCE	100.53.30233.3501	51.99
03/17/2023	179744	O'REILLY AUTO PARTS	CALIPER BRACKTED/ CORE	2325-260807	FLEET MAINTENANCE	100.53.30233.3501	201.20
03/17/2023	179744	O'REILLY AUTO PARTS	PEN LIGHT	2325-260821	DPW - ELIGIBLE	100.53.30397.3505	20.97
03/17/2023	179744	O'REILLY AUTO PARTS	CALIPER/ CORE	2325-260826	FLEET MAINTENANCE	100.53.30233.3501	122.22
03/17/2023	179744	O'REILLY AUTO PARTS	HYD FITTING	2325-260828		100.16100	47.36
03/17/2023	179744	O'REILLY AUTO PARTS	CALIPER/ CORE	2325-260833	FLEET MAINTENANCE	100.53.30233.3501	110.22
03/17/2023	179744	O'REILLY AUTO PARTS	CREDIT	2325-260835	FLEET MAINTENANCE	100.53.30233.3501	122.22-
03/17/2023	179744	O'REILLY AUTO PARTS	CREDIT	2325-260849	FLEET MAINTENANCE	100.53.30233.3501	201.20-
03/17/2023	179744	O'REILLY AUTO PARTS	AMBER MAKER	2325-260859		100.16100	13.29
03/17/2023	179744	O'REILLY AUTO PARTS	CAPLIPER/ CORE	2325-260863	FLEET MAINTENANCE	100.53.30233.3501	110.22
03/17/2023	179744	O'REILLY AUTO PARTS	CREDIT	2325-261218	FLEET MAINTENANCE	100.53.30233.3501	232.44-
03/17/2023	179744	O'REILLY AUTO PARTS	AIR FILTER	2325-261354		100.16100	51.53
03/17/2023	179744	O'REILLY AUTO PARTS	AIR FILTER	2325-261359		100.16100	51.53
03/17/2023	179744	O'REILLY AUTO PARTS	OIL/ ANTIFREEZE	2325-261367	FLEET MAINTENANCE	100.53.30233.3401	85.54
03/17/2023	179744	O'REILLY AUTO PARTS	BATTERY/ CORE	2325-261371	FLEET MAINTENANCE	100.53.30233.3501	180.08
03/17/2023	179744	O'REILLY AUTO PARTS	ALT FILTER	2325-261500		100.16100	44.64
03/17/2023	179744	O'REILLY AUTO PARTS	TRANNY FLUID	2325-261541		100.16100	155.88
03/17/2023	179744	O'REILLY AUTO PARTS	CREDIT	2325-261559	FLEET MAINTENANCE	100.53.30233.3501	160.00-
03/17/2023	179744	O'REILLY AUTO PARTS	EAR MUFFS	2325-261578		100.16100	60.00
03/17/2023	179744	O'REILLY AUTO PARTS	WRENCH	2325-261691	DPW - ELIGIBLE	100.53.30397.3505	48.68
03/17/2023	179744	O'REILLY AUTO PARTS	WRENCH	2325-261692	DPW - ELIGIBLE	100.53.30397.3505	53.52
03/17/2023	179744	O'REILLY AUTO PARTS	BRAKE CALIPERS	2325-262652	FLEET MAINTENANCE	100.53.30233.3501	455.40

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/17/2023	179745	PEPSI-COLA	CONCESSION SODA	53984205	ARENA CONCESSIONS	249.55.50451.3001	1,022.86
03/17/2023	179746	PORTAGE COUNTY CLERK OF	BALLOTS FOR SPRING PRIMARY	33916	CITY CLERKS OFFICE	100.51.12420.5350	794.85
03/17/2023	179747	POWELL, SALLY	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	21.00
03/17/2023	179748	PRAIS-HINTZ, ERIN	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	179.80
03/17/2023	179749	PRECISE MRM LLC	DATA PLAN	200-1041373	DPW - INELIGIBLE	100.53.30398.5000	805.00
03/17/2023	179750	QUIMBY, KRISTEN	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	192.50
03/17/2023	179751	RASMUSSEN, HOLLY	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	59.50
03/17/2023	179752	REID, MARY	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	158.20
03/17/2023	179753	REIF, MICHAELA	LODGE RENTAL-BUKOLT	REFUND		100.46.50205.55	235.00
03/17/2023	179753	REIF, MICHAELA	SALES TAX	REFUND		100.24213	12.93
03/17/2023	179753	REIF, MICHAELA	CANCELLATION FEE	REFUND		100.46.50205.55	25.00-
03/17/2023	179754	RIESTERER & SCHNELL INC	HYD FUEL FILTER	2363024		100.16100	134.84
03/17/2023	179754	RIESTERER & SCHNELL INC	SEAL/ GASKET/ BOLT/ LOCK NUT/ DRIVE PLATE	2363025	FLEET MAINTENANCE	100.53.30233.3501	943.36
03/17/2023	179754	RIESTERER & SCHNELL INC	BOLT/ NUT	2363442	FLEET MAINTENANCE	100.53.30233.3501	22.67
03/17/2023	179755	RONCHETTO, JAN	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	63.00
03/17/2023	179756	ROSENBERGER, CAROLYN	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	210.00
03/17/2023	179757	SATTERTHWAITE, KATHERINE	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	14.00
03/17/2023	179758	SCHIERL TIRE & SERVICE CEN	RIMS PAINTED	6007238	FLEET MAINTENANCE	100.53.30233.2912	152.00
03/17/2023	179759	SCHUETTPELZ, ROSALYN	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	100.00
03/17/2023	179760	SCOTT'S PORTABLE TOILETS	PORT-A-POT-DISC GOLF-YUGA 03/01/23-03/29/2023	19413	PARKS DEPARTMENT	100.55.50200.2922	170.00
03/17/2023	179761	SEILER INSTRUMENT & MFG C	GPS/ BASE/ POLE/ BATTERY	INV1097	CAPITAL OUTLAY - DPW	401.57.70320.8937	27,243.40
03/17/2023	179762	SHEFFERLY, NANCY	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	63.00
03/17/2023	179763	SPECTRA PRINT	PLEA/ PAYMENT RETURN ENVELOPES	005320	MUNICIPAL COURT	100.51.20010.3000	485.00
03/17/2023	179764	STAR BUSINESS MACHINES IN	COPIER MAINT-CLK 02/27-03/25/23	230228-0022	MISC UNCLASSIFIED GENERAL	100.51.19850.2909	90.32
03/17/2023	179765	STARR, TONI	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	115.00
03/17/2023	179766	STEVENS POINT AIRPORT	EMER MNGMT WAGES-MAR 2023	327	TRANSFER TO AIRPORT	100.59.99610.9502	1,156.34
03/17/2023	179767	STEVENS POINT AUTO CENTE	A/C COMPRESSOR	301685	DPW - ELIGIBLE	100.53.30397.3501	555.94
03/17/2023	179767	STEVENS POINT AUTO CENTE	WATER/PUMP/GASKET	301820	POLICE DEPARTMENT	100.52.20100.3501	142.61
03/17/2023	179767	STEVENS POINT AUTO CENTE	COOLANT HOSE	301870	POLICE DEPARTMENT	100.52.20100.3501	55.59
03/17/2023	179767	STEVENS POINT AUTO CENTE	CREDIT	CM301113	POLICE DEPARTMENT	100.52.20100.3501	30.00-
03/17/2023	179768	STEVENS POINT PUBLIC UTILIT	DIGGERS TICKETS	37461	DPW - INELIGIBLE	100.53.30398.2210	57.60
03/17/2023	179769	T2 SYSTEMS INC	ROVR RETURNS -FEB 2023	R017501	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.5621	95.00
03/17/2023	179770	TRUCK EQUIPMENT	ACCIDENT REPAIR	1033522-00	PUBLIC WORKS - ELIGIBLE	450.57.70326.8209	1,935.00
03/17/2023	179770	TRUCK EQUIPMENT	HYD FITTING/ ADAPTERS	1041925-00	DPW - ELIGIBLE	100.53.30397.3501	37.93
03/17/2023	179771	TULLY, CAROL	ART SALE WINTERS GARDEN 2023	ART SALE 1-	ARTS CENTER	251.55.00375.5856	105.00
03/17/2023	179772	VOGLER, CLAIRE	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	42.00
03/17/2023	179773	WELLING WOODWORKS INC	BASE BOARD/ GLUE	WE0010112	WILLETT ICE ARENA	249.55.50450.2702	152.58
03/17/2023	179774	WI DEPT OF TRANSPORTATION	AIRPORT FENCE PROJECT	395-0000296	TRANSFER TO AIRPORT	401.59.99610.9501	27,440.00
03/17/2023	179775	WM CORPORATE SERVICES IN	RECYLING ROLL OFF	0028035-041	RECYCLING	100.53.30633.2917	328.38
03/17/2023	179776	WOODEN WONDERS BY TROY	NEW ENTRANCE GREETER DESK	DATED 3-2-2	ARTS CENTER	251.55.00375.5000	2,207.50

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/17/2023	179777	WORZELLAS POINT SUPPLY LL	TOILET PAPER	677974	WILLETT ICE ARENA	249.55.50450.3551	76.75
03/17/2023	179778	WRIGHT, ANN	ART SALES WINTERS GARDEN 2023	ART SALES	ARTS CENTER	251.55.00375.5856	5.25
03/17/2023	179779	WROBLEWSKI CONCRETE CO	2023 SNOW PLOWING- GREAT LAKES/SHOPKO/STRONG	6224	DOWNTOWN MAINTENANCE	100.53.30635.5751	16,494.50
03/17/2023	179780	ZINDA, RICK	DRIVER LICENSE RENEWAL	2023DL	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3020	40.00
03/28/2023	179781	ASPIRUS INC	ETOH BLOOD DRAWS (10)	1231697-412	POLICE DEPARTMENT	100.52.20100.5610	330.00
03/28/2023	179782	BADGER HEATING & AIR CONDI	FIRE #1 - HVAC REPAIR - NEW AIR HANDLER/ BOILER RE	Q68121	CAPITAL OUTLAY - FIRE	401.57.70220.8750	55,000.00
03/28/2023	179783	BUSHMAN ELECTRIC CRANE &	SERVICE LED ROAD SIGN - MICHIGAN AVE	34745-S	POLICE FACILITY	100.52.20105.2922	443.00
03/28/2023	179784	CHARTER COMMUNICATIONS -	BUSINESS TV SERVICE	0469636030	POLICE DEPARTMENT	100.52.20100.2212	81.22
03/28/2023	179785	COMPLETE OFFICE OF WI INC	PENS & MARKERS	432692	POLICE DEPARTMENT	100.52.20100.3001	82.38
03/28/2023	179785	COMPLETE OFFICE OF WI INC	LETTER TRAY	433816	POLICE DEPARTMENT	100.52.20100.3001	44.80
03/28/2023	179785	COMPLETE OFFICE OF WI INC	RULERS	433821	POLICE DEPARTMENT	100.52.20100.3001	4.77
03/28/2023	179785	COMPLETE OFFICE OF WI INC	1/2" LABELS	434669	POLICE DEPARTMENT	100.52.20100.3001	68.88
03/28/2023	179785	COMPLETE OFFICE OF WI INC	MANILLA FOLDERS	435399	POLICE DEPARTMENT	100.52.20100.3001	94.30
03/28/2023	179785	COMPLETE OFFICE OF WI INC	USB FLASH DRIVES	435404	POLICE DEPARTMENT	100.52.20100.3001	124.36
03/28/2023	179785	COMPLETE OFFICE OF WI INC	PATROL NOTEBOOKS	438418	POLICE DEPARTMENT	100.52.20100.3001	27.72
03/28/2023	179785	COMPLETE OFFICE OF WI INC	COLORED PAPER	439473	POLICE DEPARTMENT	100.52.20100.3001	40.84
03/28/2023	179785	COMPLETE OFFICE OF WI INC	PATROL NOTEBOOKS	439853	POLICE DEPARTMENT	100.52.20100.3001	71.28
03/28/2023	179785	COMPLETE OFFICE OF WI INC	1/2" & 1/4" LABELS	440245	POLICE DEPARTMENT	100.52.20100.3001	164.81
03/28/2023	179785	COMPLETE OFFICE OF WI INC	1/4" LABELS	440612	POLICE DEPARTMENT	100.52.20100.3001	22.35
03/28/2023	179785	COMPLETE OFFICE OF WI INC	PLASTIC FORKS	441301	POLICE DEPARTMENT	100.52.20100.3001	49.02
03/28/2023	179785	COMPLETE OFFICE OF WI INC	CREDIT - RETURNED 1/2" LABELS	441646	POLICE DEPARTMENT	100.52.20100.3001	57.40-
03/28/2023	179786	COOPER OIL INC	FUEL FOR AIRBOAT	140791	FIRE DEPARTMENT	100.52.25270.3401	50.03
03/28/2023	179787	DALCO	DETERGENT, SOAP, HAND TOWELS	4055404	CAPITAL OUTLAY - FIRE	401.57.70220.8501	1,471.58
03/28/2023	179787	DALCO	CLEANER & DETERGENT	4055407	CAPITAL OUTLAY - FIRE	401.57.70220.8501	237.54
03/28/2023	179787	DALCO	INDUSTRIAL CAR WASH CLEANER	4058557	CAPITAL OUTLAY - FIRE	401.57.70220.8501	59.89
03/28/2023	179788	DJG SALES LLC	TOILET REPAIR KIT	7954	POLICE FACILITY	100.52.20105.2922	264.00
03/28/2023	179789	DNR ACCOUNTS RECEIVABLE	DNR GRANT - EAR PLUGS, FOAM, FIRE WIPES	370-0000028	FIRE GRANT EXPENSE	240.52.25227.3652	1,437.79
03/28/2023	179790	IAFC - INT'L ASSN OF FIRE CHI	ANNUAL MEMBERSHIP DUES - JB MOODY	000256398	FIRE DEPARTMENT	100.52.25270.3202	240.00
03/28/2023	179791	LEPINSKI, TANNER	MEAL REIMB 3/6/23-3/17/23 DCI DRUG INVESTIGATOR, O	MEALS0306	POLICE DEPARTMENT	100.52.20100.5909	98.00
03/28/2023	179792	MACQUEEN EQUIPMENT	G1 SPECTACLE KITS	P12620	CAPITAL OUTLAY - FIRE	401.57.70220.8501	992.67
03/28/2023	179793	MADA CUSTOM APPAREL & SP	DUFFEL BAGS & EMBROIDERY (75)	E80701	AMBULANCE	100.52.25300.5650	963.00
03/28/2023	179793	MADA CUSTOM APPAREL & SP	DUFFEL BAGS & EMBROIDERY (75)	E80701	FIRE DEPARTMENT	100.52.25270.5650	1,444.50
03/28/2023	179794	MARCHEL, KRIS	MEAL REIMB - 3/13/23-3/14/23 DOJ PEER SUPPORT CONF	MEALS0313	POLICE DEPARTMENT	100.52.20100.5909	17.00
03/28/2023	179795	MOLSKI, STEPHANIE	CNA BOND REIMB - COMMUNITY INSURANCE	NOTARYFEE	POLICE DEPARTMENT	100.52.20100.5000	30.00
03/28/2023	179796	NASSCO INC	PAPER TOWEL,BATH TISSUE, VACUUM FILTERS	6269160	POLICE FACILITY	100.52.20105.3550	300.13
03/28/2023	179797	NORTHWAY COMMUNICATIONS	PROGRAM BASE RADIO & TRAINING	117050	FIRE DEPARTMENT	100.52.25270.2913	97.50
03/28/2023	179797	NORTHWAY COMMUNICATIONS	PROGRAM BASE RADIO & TRAINING	117050	AMBULANCE	100.52.25300.2913	65.00
03/28/2023	179798	PER MAR SECURITY SERVICES	BATTERIES	3017590	POLICE FACILITY	100.52.20105.2922	86.46
03/28/2023	179799	PETTY CASH	SPECIAL VOUCHER REIMB - CI EXPENSES	VCR #1133	MEG - DRUG ENFORCEMENT OPER	228.52.20128.5962	4,478.00
03/28/2023	179800	POINT TROPHY LLC	NAME PLATE - TONY GISHIA	030923SGN	POLICE DEPARTMENT	100.52.20100.5000	19.46

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/28/2023	179801	QUALITY RESOURCE GROUP	PUBLIC EDUCATION PENS, COLOR BOOKS, FIRST AID KI	2427476	AMBULANCE	100.52.25300.5650	1,037.00
03/28/2023	179801	QUALITY RESOURCE GROUP	PUBLIC EDUCATION PENS, COLOR BOOKS, FIRST AID KI	2427476	FIRE DEPARTMENT	100.52.25270.5650	1,595.13
03/28/2023	179802	TRI-TECH FORENSICS INC	ZIPLOCK BAGS	847243	POLICE DEPARTMENT	100.52.20100.3003	52.90
03/28/2023	179803	TRITECH SOFTWARE SYSTEM	CAD SOFTWARE - FIRE	357136	CAPITAL OUTLAY - FIRE	401.57.70220.8006	2,893.28
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	CLASS A JACKET & PANTS - SINNER	331240	CAPITAL OUTLAY - FIRE	401.57.70220.8501	442.90
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	HAT - MACK	331361	CAPITAL OUTLAY - FIRE	401.57.70220.8501	67.95
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	HAT - KESSENICH	331363	CAPITAL OUTLAY - FIRE	401.57.70220.8501	63.95
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	NAME PLATE - MACK	331465	CAPITAL OUTLAY - FIRE	401.57.70220.8501	18.95
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	NAME PLATE - KRUEGER	331466	CAPITAL OUTLAY - FIRE	401.57.70220.8501	18.95
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	NAME PLATE - HIONIS	331467	CAPITAL OUTLAY - FIRE	401.57.70220.8501	18.95
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	CLASS A JACKET - EWING	332052	FIRE DEPARTMENT	100.52.25270.1670	182.97
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	CLASS A JACKET - EWING	332052	AMBULANCE	100.52.25300.1670	121.98
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	WHITE SHIRT - OESTREICH	332053	CAPITAL OUTLAY - FIRE	401.57.70220.8501	84.95
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	HAT - HOPFENSPERGER	332074	CAPITAL OUTLAY - FIRE	401.57.70220.8501	87.90
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	WHITE SHIRT - BAXTER	332083	CAPITAL OUTLAY - FIRE	401.57.70220.8501	52.95
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	WHITE SHIRT - KEDROWSKI	332085	CAPITAL OUTLAY - FIRE	401.57.70220.8501	44.95
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	WHITE SHIRTS - KEDROWSKI	332086	CAPITAL OUTLAY - FIRE	401.57.70220.8501	207.80
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	CLASS A JACKET - HOPFENSPERGER	332093	CAPITAL OUTLAY - FIRE	401.57.70220.8501	282.95
03/28/2023	179804	UNIFORM SHOPPE OF GRN BA	BADGES	332126	CAPITAL OUTLAY - FIRE	401.57.70220.8501	943.40
03/28/2023	179805	VAN DREEL PLUMBING & HEATI	SERVICE/REPAIR URINAL - TAX EXEMPT	0309	POLICE FACILITY	100.52.20105.2922	314.00
03/28/2023	179806	VERIZON WIRELESS - NJ	PARKING ENFORCEMENT - CELL PHONES	9929070550	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.2203	71.48
03/28/2023	179806	VERIZON WIRELESS - NJ	POLICE DEPT - CELL PHONES	9929070550	POLICE DEPARTMENT	100.52.20100.2203	890.78
03/28/2023	179806	VERIZON WIRELESS - NJ	PARKING ENFORCEMENT - DATA CHARGES/TOUGHBOO	9929070551	TRANSPORTATION/PUBLIC SAFETY	615.52.20100.2203	38.01
03/28/2023	179806	VERIZON WIRELESS - NJ	POLICE DEPT - DATA CHARGES/SQUAD LAPTOPS	9929070551	POLICE DEPARTMENT	100.52.20100.2203	532.44
03/28/2023	179807	WERNER ELECTRIC SUPPLY C	LED LIGHTS	S7039260.00	POLICE FACILITY	100.52.20105.2922	350.06
03/28/2023	179808	WIL-KIL PEST CONTROL	PEST CONTROL - FIRE STATION #2	4584456	FIRE DEPARTMENT	100.52.25270.2902	60.00
03/28/2023	179808	WIL-KIL PEST CONTROL	PEST CONTROL - FIRE STATION #1	4584956	FIRE DEPARTMENT	100.52.25270.2902	63.30
03/28/2023	179809	WM CORPORATE SERVICES IN	GARBAGE/RECYCLING - SPPD 933 MICHIGAN AVE	0029080-041	POLICE FACILITY	100.52.20105.2922	255.44
03/31/2023	179810	1ST AYD CORPORATION	CLEANING TOWELS	PSI598812	DPW - ELIGIBLE	100.53.30397.3550	111.22
03/31/2023	179810	1ST AYD CORPORATION	LATEX GLOVES	PSI598812	DPW - ELIGIBLE	100.53.30397.3008	199.27
03/31/2023	179811	A3PI SERVICES LLC	SURVEY DAMAGED ON WEED HARVESTER	012-0323	MC DILL POND	100.53.30399.5000	2,687.00
03/31/2023	179812	ABR EMPLOYMENT SERVICES	RESOURCE TEMP- BOOMER	304351	HUMAN RESOURCES	100.51.10430.1411	1,278.72
03/31/2023	179812	ABR EMPLOYMENT SERVICES	HUMAN RESOURCE TEMP-BOOMER	304429	HUMAN RESOURCES	100.51.10430.1411	1,598.40
03/31/2023	179813	ACCURATE SUSPENSION WAR	BRAKE PADS/ ROTORS	2303087		100.16100	265.22
03/31/2023	179813	ACCURATE SUSPENSION WAR	SHARPEN REAMER	2303407	DPW - ELIGIBLE	100.53.30397.3505	25.71
03/31/2023	179813	ACCURATE SUSPENSION WAR	DRILL BIT	230388	DPW - ELIGIBLE	100.53.30397.3505	19.28
03/31/2023	179813	ACCURATE SUSPENSION WAR	CLEVIS PIN	230388	DPW - ELIGIBLE	100.53.30397.3501	12.50
03/31/2023	179814	ADVANCED PHYSICAL THERAP	ONSITE SERVICES-FD-FEB 2023	223SPFD	MISC UNCLASSIFIED GENERAL	100.51.19850.5021	2,550.92
03/31/2023	179814	ADVANCED PHYSICAL THERAP	ONSITE SERVICES-PD-FEB 2023	223SPPD	MISC UNCLASSIFIED GENERAL	100.51.19850.5021	1,700.00
03/31/2023	179815	AMERICAN WELDING AND GAS	WELDING CYL REFILL	09186643	DPW - ELIGIBLE	100.53.30397.3501	268.27

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/31/2023	179815	AMERICAN WELDING AND GAS	WELDING TIPS	09188471	DPW - ELIGIBLE	100.53.30397.3501	77.53
03/31/2023	179815	AMERICAN WELDING AND GAS	WELDING HELMET INSERT/ SAFETY GLASSES	09188471	DPW - ELIGIBLE	100.53.30397.3008	28.64
03/31/2023	179816	ARAMARK UNIFORM SERVICES	RUGS/UNIFORMS	6320134202	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	186.77
03/31/2023	179816	ARAMARK UNIFORM SERVICES	RUGS/UNIFORMS	6320184312	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	181.07
03/31/2023	179816	ARAMARK UNIFORM SERVICES	RUGS/UNIFORMS	6320188439	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	203.02
03/31/2023	179816	ARAMARK UNIFORM SERVICES	OIL DRY	6320188439	DPW - ELIGIBLE	100.53.30397.3501	320.00
03/31/2023	179816	ARAMARK UNIFORM SERVICES	RUGS/UNIFORMS	6320192644	DEPT OF PUBLIC WORKS/ENGINEER	100.53.30100.3506	187.02
03/31/2023	179817	AUSTIN, LARRY	CONTRACTOR ABATEMIT CHARGE	DATED 3/19/	COMMUNITY DEVELOPMENT	100.52.18400.2927	2,216.00
03/31/2023	179818	BAUERNFEIND BUSINESS TEC	CONTRACT COPIER CHARGES-ASSR	INV147533	MISC UNCLASSIFIED GENERAL	100.51.19850.2909	208.27
03/31/2023	179819	BIG IRON EQUIPMENT INC	BEARING/ PILLOW BLOCK	82234	FLEET MAINTENANCE	100.53.30233.3501	124.18
03/31/2023	179820	BUSHMAN ELECTRIC CRANE &	REPAIR TRAFFIC SIGNAL @ CHURCH/ HEFFRON	34755	DPW - ELIGIBLE	100.53.30397.2301	200.00
03/31/2023	179821	CANDLEWOOD PROPERTY MG	MAINTENANCE EXPENSES-1466 WATER ST	DATED 1/1/2	1466 WATER ST	410.56.00650.2922	2,967.15
03/31/2023	179822	CENTRAL WISCONSIN AUTO PA	WORK LIGHT	670088	DPW - ELIGIBLE	100.53.30397.3505	124.99
03/31/2023	179822	CENTRAL WISCONSIN AUTO PA	SPARK PLUG	670151		100.16100	23.92
03/31/2023	179823	CONSTELLATION NEWENERGY	GAS CHARGE-DPW	3707824	DPW - ELIGIBLE	100.53.30397.2200	3,755.53
03/31/2023	179824	COOPER OIL INC	OIL	336447	FLEET MAINTENANCE	100.53.30233.3401	133.40
03/31/2023	179825	CUMMINS SALES AND SERVICE	INSP FOR FD GENERATOR	F9-44640	FIRE DEPARTMENT	100.52.25270.3550	293.35
03/31/2023	179825	CUMMINS SALES AND SERVICE	INSPECTION FOR FD GENERATOR	F9-44641	FIRE DEPARTMENT	100.52.25270.3550	308.27
03/31/2023	179826	DECKER SUPPLY CO INC	STREET SIGN	922695	DPW - ELIGIBLE	100.53.30397.4801	813.85
03/31/2023	179826	DECKER SUPPLY CO INC	STREET SIGN	922834	DPW - ELIGIBLE	100.53.30397.4801	181.32
03/31/2023	179826	DECKER SUPPLY CO INC	STREET SIGN	922869	DPW - ELIGIBLE	100.53.30397.4801	251.85
03/31/2023	179827	DIGICOPY INC	PRINTING FLYERS FOR PEEPS SHOW	257120	ARTS CENTER	251.55.00375.5856	36.54
03/31/2023	179827	DIGICOPY INC	PRINTING DIGITAL CREATIONS FLYERS	257186	ARTS CENTER	251.55.00375.5856	64.82
03/31/2023	179827	DIGICOPY INC	ENVELOPES	257408	ARTS CENTER	251.55.00375.3550	24.50
03/31/2023	179827	DIGICOPY INC	EMERGING ARTISTS PARTIC CERT	257456	ARTS CENTER	251.55.00375.5856	37.44
03/31/2023	179828	FARRELL EQUIPMENT & SUPPL	ASPHALT PATCH MATERIAL	16985	DPW - ELIGIBLE	100.53.30397.8700	899.50
03/31/2023	179828	FARRELL EQUIPMENT & SUPPL	CONCRETE GRINDING HEAD	19390	DPW - INELIGIBLE	100.53.30398.8702	220.44
03/31/2023	179828	FARRELL EQUIPMENT & SUPPL	CURING/ SEALING AGENT	19423	DPW - INELIGIBLE	100.53.30398.8702	1,225.00
03/31/2023	179829	FASTENAL COMPANY	LOCK NUT/ BOLT	WISTE29077	FLEET MAINTENANCE	100.53.30233.3501	13.56
03/31/2023	179829	FASTENAL COMPANY	WELDING APRON/ GLOVES	WISTE29085	DPW - ELIGIBLE	100.53.30397.3008	110.14
03/31/2023	179829	FASTENAL COMPANY	CUT OFF DISC	WISTE29085	DPW - ELIGIBLE	100.53.30397.3505	54.68
03/31/2023	179829	FASTENAL COMPANY	HEX DRIVE BLACK CAP SCREW	WISTE29085		100.16100	6.47
03/31/2023	179829	FASTENAL COMPANY	BOLT	WISTE29085	DPW - ELIGIBLE	100.53.30397.3501	137.17
03/31/2023	179830	FERRELLGAS	PROPANE	1122546973	FLEET MAINTENANCE	100.53.30233.3401	46.24
03/31/2023	179830	FERRELLGAS	PROPANE	1122546981	DPW - ELIGIBLE	100.53.30397.8700	252.58
03/31/2023	179831	FORCE AMERICA INC	HYD T-SWIVEL FITTING	001-1713940		100.16100	52.30
03/31/2023	179832	FRANK'S HARDWARE	TOILET PARTS	A608700	GENERAL RECREATION	100.55.50490.3551	5.69
03/31/2023	179832	FRANK'S HARDWARE	M 18 BATTERY PACK	A609376	DPW - ELIGIBLE	100.53.30397.3505	380.98
03/31/2023	179832	FRANK'S HARDWARE	HOSE/ CLAMP/ BALL VALVE/ SS NIPPLE	A609376	DPW - ELIGIBLE	100.53.30397.3501	35.57
03/31/2023	179832	FRANK'S HARDWARE	SPRAYER/ COMPRESSION SPRAYER	A609376	DPW - ELIGIBLE	100.53.30397.8700	263.96

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/31/2023	179832	FRANK'S HARDWARE	EYE BOLT/ HINGE/ E BOLT	B568380	DPW - ELIGIBLE	100.53.30397.3501	36.54
03/31/2023	179832	FRANK'S HARDWARE	PLIERS C-CLAMP/ DRAIN HOSE/ HOSE CLAMP	B568380	DPW - ELIGIBLE	100.53.30397.3505	66.15
03/31/2023	179832	FRANK'S HARDWARE	WINDOW LOCK	B568674	WILLETT ICE ARENA	249.55.50450.2702	4.74
03/31/2023	179833	INTERSTATE ROOF SYSTEM C	ROOF CONSULTING SERVICES-ARENA	15448	CAPITAL OUTLAY - WILLETT ARENA	401.57.70646.8910	1,975.00
03/31/2023	179834	JAY-MAR INC	HOSE/ CLAMP COUPLERS	INV0162293	DPW - ELIGIBLE	100.53.30397.2702	172.65
03/31/2023	179835	JERRY'S SMALL ENGINE SUPPL	AIR FILTER	114915		100.16100	41.44
03/31/2023	179835	JERRY'S SMALL ENGINE SUPPL	FAN HOUSING	114915	DPW - ELIGIBLE	100.53.30397.3501	35.00
03/31/2023	179835	JERRY'S SMALL ENGINE SUPPL	FILTER HOUSING	115031	DPW - ELIGIBLE	100.53.30397.3501	37.11
03/31/2023	179836	JFTCO INC	LABOR/ FILTERS/ SEAL/ HOSE/ TUBING	SIWA002902	FLEET MAINTENANCE	100.53.30233.2912	2,454.99
03/31/2023	179837	KASI INFRARED	ELECTRODE SPARKER	RII-102058		100.16100	246.70
03/31/2023	179837	KASI INFRARED	TEMP PROBE RECLAIMER	RII-102061		100.16100	345.67
03/31/2023	179838	KIMBALL MIDWEST	CLEANER/ DEODORIZER	100829281	DPW - ELIGIBLE	100.53.30397.3550	52.68
03/31/2023	179839	KRIETE TRUCK CENTER	CREDIT	X109012658:	DPW - ELIGIBLE	100.53.30397.3501	984.32-
03/31/2023	179839	KRIETE TRUCK CENTER	KEY	X109014381:	DPW - ELIGIBLE	100.53.30397.3501	8.99
03/31/2023	179839	KRIETE TRUCK CENTER	BRAKE SHOES/ DRUMS	X109016575:		100.16100	606.60
03/31/2023	179839	KRIETE TRUCK CENTER	CORE	X109016575:	DPW - ELIGIBLE	100.53.30397.3501	104.00
03/31/2023	179839	KRIETE TRUCK CENTER	FILTER ELEMENT	X109016581:		100.16100	27.43
03/31/2023	179839	KRIETE TRUCK CENTER	FOOT BRAKE VALVE	X109016587:	DPW - ELIGIBLE	100.53.30397.3501	220.10
03/31/2023	179839	KRIETE TRUCK CENTER	VALVE	X109016704:	DPW - ELIGIBLE	100.53.30397.3501	298.65
03/31/2023	179839	KRIETE TRUCK CENTER	CREDIT	X109016761:	DPW - ELIGIBLE	100.53.30397.3501	94.32-
03/31/2023	179839	KRIETE TRUCK CENTER	OIL FILTER	X109016764:		100.16100	107.36
03/31/2023	179839	KRIETE TRUCK CENTER	CREDIT	X109016772:	DPW - ELIGIBLE	100.53.30397.3501	187.20-
03/31/2023	179839	KRIETE TRUCK CENTER	U-JOINT	X109016836:	DPW - ELIGIBLE	100.53.30397.3501	55.18
03/31/2023	179839	KRIETE TRUCK CENTER	TANDEM PUMP/ O-RING	X109016919:	DPW - ELIGIBLE	100.53.30397.3501	1,747.84
03/31/2023	179840	M & M SERVICE INC	DIESEL NOZZLE	0128109-IN	MISC UNCLASSIFIED GENERAL	212.51.00850.5999	239.05
03/31/2023	179841	MAC TOOLS DISTRIBUTOR-KE	SCAN TOOL UPDATE	D136269	DPW - ELIGIBLE	100.53.30397.3505	1,499.99
03/31/2023	179842	MENARDS	DISINFECTANT WIPES/ DUSTER/ WASTECAN	78160	ARTS CENTER	251.55.00375.3550	24.46
03/31/2023	179842	MENARDS	PROPANE TANK	79277	FLEET MAINTENANCE	100.53.30233.3501	79.00
03/31/2023	179842	MENARDS	SHOWERHEAD/ TOWELS/ CAULK-817 2ND ST	79455	817 SECOND STREET N	410.56.00675.8700	35.43
03/31/2023	179842	MENARDS	CEILING TILE/ DROP CLOTH	79484	DPW - ELIGIBLE	100.53.30397.3550	106.99
03/31/2023	179842	MENARDS	WINDOW SHADES-817 2ND ST	79610	817 SECOND STREET N	410.56.00675.8700	1,020.24
03/31/2023	179843	MID-STATE TRUCK SERVICE IN	WASHER SEAL	230263P	DPW - ELIGIBLE	100.53.30397.3501	20.80
03/31/2023	179843	MID-STATE TRUCK SERVICE IN	DEF FILTER	230404P		100.16100	441.44
03/31/2023	179843	MID-STATE TRUCK SERVICE IN	DEF FILTER	230431P		100.16100	220.72
03/31/2023	179843	MID-STATE TRUCK SERVICE IN	HEATED WIPER BLADES	230485P		100.16100	643.80
03/31/2023	179843	MID-STATE TRUCK SERVICE IN	CREDIT	CM230263P	DPW - ELIGIBLE	100.53.30397.3501	20.80-
03/31/2023	179844	NORTHERN SAFETY CO INC	WORK GLOVES	905298217	PARKS DEPARTMENT	100.55.50200.3008	8.96
03/31/2023	179845	NORTHWAY COMMUNICATIONS	TWO RADIO INSTALL	117421	DPW - ELIGIBLE	100.53.30397.2913	702.86
03/31/2023	179845	NORTHWAY COMMUNICATIONS	TWO WAY RADIO REPAIR	117422	DPW - ELIGIBLE	100.53.30397.2913	168.40
03/31/2023	179846	OAK RIDGE CHEMICAL INC	FLOOR CLEANER	078878	GENERAL RECREATION	100.55.50490.3551	101.89

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/31/2023	179847	O'REILLY AUTO PARTS	FILTTER	2325-262260		100.16100	40.73
03/31/2023	179847	O'REILLY AUTO PARTS	BATTERY/ CORE	2325-262278	POLICE DEPARTMENT	100.52.20100.3501	158.17
03/31/2023	179847	O'REILLY AUTO PARTS	CABIN FILTER	2325-262299		100.16100	13.19
03/31/2023	179847	O'REILLY AUTO PARTS	CABIN FILTER	2325-262300		100.16100	79.14
03/31/2023	179847	O'REILLY AUTO PARTS	OIL FILTER/ FUEL FILTER	2325-262306		100.16100	53.39
03/31/2023	179847	O'REILLY AUTO PARTS	HYD FITTING	2325-262338		100.16100	83.84
03/31/2023	179847	O'REILLY AUTO PARTS	WINDSHIELD WASHER FLUILD	2325-262442	DPW - ELIGIBLE	100.53.30397.3501	59.22
03/31/2023	179847	O'REILLY AUTO PARTS	AIR / OIL FILTERS	2325-262451		100.16100	46.77
03/31/2023	179847	O'REILLY AUTO PARTS	CREDIT	2325-262461	POLICE DEPARTMENT	100.52.20100.3501	10.00-
03/31/2023	179847	O'REILLY AUTO PARTS	CREDIT	2325-262461	FLEET MAINTENANCE	100.53.30233.3501	10.00-
03/31/2023	179847	O'REILLY AUTO PARTS	CABIN AIR FILTERS	2325-262751		100.16100	100.10
03/31/2023	179847	O'REILLY AUTO PARTS	WRENCH	2325-262800	DPW - ELIGIBLE	100.53.30397.3505	382.20
03/31/2023	179847	O'REILLY AUTO PARTS	OIL	2325-263077	FLEET MAINTENANCE	100.53.30233.3401	7.29
03/31/2023	179847	O'REILLY AUTO PARTS	OIL	2325-263090	FLEET MAINTENANCE	100.53.30233.3401	7.29
03/31/2023	179847	O'REILLY AUTO PARTS	OIL	2325-263127	FLEET MAINTENANCE	100.53.30233.3401	7.29
03/31/2023	179847	O'REILLY AUTO PARTS	BAND CLAMP	2325-263204	POLICE DEPARTMENT	100.52.20100.3501	27.50
03/31/2023	179847	O'REILLY AUTO PARTS	CONTROL ARM/ SWAY BAR KIT/ BUSHING/ TIE ROD	2325-263215	POLICE DEPARTMENT	100.52.20100.3501	831.74
03/31/2023	179847	O'REILLY AUTO PARTS	HEADLIGHT BULB	2325-263226		100.16100	22.81
03/31/2023	179847	O'REILLY AUTO PARTS	HYD/ AIR/ CABIN FILTER	2325-263277		100.16100	210.23
03/31/2023	179847	O'REILLY AUTO PARTS	CREDIT	2325-263318	FLEET MAINTENANCE	100.53.30233.3401	7.29-
03/31/2023	179847	O'REILLY AUTO PARTS	SPARK PLUG	2325-263367		100.16100	32.08
03/31/2023	179847	O'REILLY AUTO PARTS	RADIATOR CAP	2325-263378	POLICE DEPARTMENT	100.52.20100.3501	6.67
03/31/2023	179847	O'REILLY AUTO PARTS	O2 SENSOR/ CATALYTIC CONVERTER	2325-263414	POLICE DEPARTMENT	100.52.20100.3501	1,042.35
03/31/2023	179847	O'REILLY AUTO PARTS	LED LIGHT	2325-263491		100.16100	60.63
03/31/2023	179847	O'REILLY AUTO PARTS	AIR FILTER	2325-263545		100.16100	29.04
03/31/2023	179847	O'REILLY AUTO PARTS	HYD FILTER	2325-263554		100.16100	16.64
03/31/2023	179847	O'REILLY AUTO PARTS	FUEL AND GLASS CLEANER/ TRAILER LIGHT CONNECTE	2325-264052		100.16100	109.89
03/31/2023	179848	PAZDRA, JAMES	KEY DEPOSIT REFUND	REFUND		100.46.50720.55	50.00
03/31/2023	179849	PEPSI-COLA	CONCESSION SODA	51691355	ARENA CONCESSIONS	249.55.50451.3001	362.61
03/31/2023	179850	PETTY CASH FOR PARKS	REFUND GIVEN IN CASH KEY DEPOIST	REFUND		100.46.50720.55	50.00
03/31/2023	179851	POINT COATING LLC	PAINT GARBAGE CAN HOLDER	2395	DOWNTOWN MAINTENANCE	100.53.30635.5120	380.00
03/31/2023	179852	POINT TROPHY LLC	MEMORIAL PLAQUES	0301230LS	MISCELLANEOUS FORESTRY EXP	252.56.50100.5930	27.55
03/31/2023	179853	PORTAGE CO BUSINESS COUN	WOMEN IN BUSINESS TICKET	15439	MAYORS OFFICE	100.51.10410.3450	31.00
03/31/2023	179853	PORTAGE CO BUSINESS COUN	CREATIVE EXCELLENCE AWARDS BREAKFAST	15444	MAYORS OFFICE	100.51.10410.3450	27.00
03/31/2023	179854	PORTAGE COUNTY TREASURE	SOLID WASTE	30020 2/28/2	REFUSE/GARBAGE COLLECTIONS	100.53.30620.5750	19,920.60
03/31/2023	179854	PORTAGE COUNTY TREASURE	SOLID WASTE PARKS	30020 2/28/2	PARKS DEPARTMENT	100.55.50200.5750	123.00
03/31/2023	179855	R & R SPECIALITIES OF WI INC	MAINTENANCE SEMINAR-OTTO	0078503-IN	WILLETT ICE ARENA	249.55.50450.5910	200.00
03/31/2023	179856	RIESTERER & SCHNELL INC	SLEEVE / TEE FITTING	2366277		100.16100	44.26
03/31/2023	179857	ROLAND MACHINERY EXCHAN	BLADES FOR J.D BUCKET	45054434		100.16100	1,437.20
03/31/2023	179857	ROLAND MACHINERY EXCHAN	NUTS/ BOLTS	45054434	DPW - ELIGIBLE	100.53.30397.3501	135.54

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/31/2023	179858	RUEKERT & MIELKE INC	EPCC CONCEPTUAL PLANNING	145287	GENERAL CONSTRUCTION CHARGES	419.57.00841.8700	2,415.00
03/31/2023	179859	SCHIERL TIRE & SERVICE CEN	TIRE	6007433	FLEET MAINTENANCE	100.53.30233.3502	4,225.12
03/31/2023	179859	SCHIERL TIRE & SERVICE CEN	TIRE	6007450	FLEET MAINTENANCE	100.53.30233.3502	199.98
03/31/2023	179860	SCHNEIDER, DONALD	MEAL REIMB-CODE UPDATES-GREEN BAY	2/20-2/23 ME	COMMUNITY DEVELOPMENT	100.52.18400.5910	51.00
03/31/2023	179860	SCHNEIDER, DONALD	MILEAGE REIMB-CODE UPDATES GREENBAY	2/20-2/23 MI	COMMUNITY DEVELOPMENT	100.52.18400.3301	131.00
03/31/2023	179861	SHERWIN INDUSTRIES INC	ORIFICES NUT	SS097191		100.16100	81.17
03/31/2023	179862	SHERWIN-WILLIAMS CO, THE	TRAFFIC PAINT	4249-8	DPW - ELIGIBLE	100.53.30397.4803	5,921.75
03/31/2023	179862	SHERWIN-WILLIAMS CO, THE	TRAFFIC PAINT	4314-0	DPW - ELIGIBLE	100.53.30397.4803	77.51
03/31/2023	179863	SHORT ELLIOT HENDRICKSON	GOERKE CELL TOWER ENGIN REVIEW-ESCROW	443503		100.23250	767.80
03/31/2023	179864	STEVENS POINT AUTO CENTE	SEATBELT/ LATCHES	302008	DPW - ELIGIBLE	100.53.30397.3501	534.20
03/31/2023	179864	STEVENS POINT AUTO CENTE	SEAT BELT ASSY	302060	DPW - ELIGIBLE	100.53.30397.3501	534.20
03/31/2023	179864	STEVENS POINT AUTO CENTE	OIL CHANGE	868872	FLEET MAINTENANCE	100.53.30233.2912	44.27
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	216 FRANKLIN ST-STORM WATER	024529-0000	MISC CITY PROPERTIES	410.56.00755.2204	18.63
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	817 SECOND ST N (STORM WATER)	025781-000	GENERAL RECREATION	100.55.50490.2204	18.63
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	FOREST CEMETERY	029840-000	FOREST CEMETERY	100.54.40910.3500	77.25
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	FOREST CEMETERY EAST	029843-000	FOREST CEMETERY	100.54.40910.3500	77.25
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	ROUNDABOUT	030561-000	DPW - ELIGIBLE	100.53.30397.2204	213.21
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	100 SIXTH AVE	030594-000	DPW - ELIGIBLE	100.53.30397.2204	82.82
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	100 SIXTH AVE	030596-000	DPW - ELIGIBLE	100.53.30397.2204	298.24
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	CITY GARAGE	030599-000	DPW - ELIGIBLE	100.53.30397.2204	330.30
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	100 SIXTH AVE	030603-000	DPW - ELIGIBLE	100.53.30397.2204	217.86
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	102 6TH AVE	030608-000	DPW - ELIGIBLE	100.53.30397.2204	192.79
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	281 WASHINGTON AVE	031722-000	MISC CITY PROPERTIES	410.56.00755.2204	18.63
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	FOUNTAIN IN SQUARE	033532-000	GENERAL RECREATION	100.55.50490.2205	367.71
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	4401 INDUSTRIAL PARK RD	033622-0000	FIRE DEPARTMENT	100.52.25270.2204	453.43
03/31/2023	179865	STEVENS POINT PUBLIC UTILIT	WATER/SEWER-817 2ND ST N	038254-000	817 SECOND STREET N	410.56.00675.2204	300.61
03/31/2023	179866	SUPERIOR CHEMICAL CORPO	ODOR COUNTERACTANT	354912	DPW - ELIGIBLE	100.53.30397.3501	85.56
03/31/2023	179867	SWIDERSKI EQUIPMENT INC-54	TIRE	IA01914	FLEET MAINTENANCE	100.53.30233.3502	1,035.00
03/31/2023	179867	SWIDERSKI EQUIPMENT INC-54	STUD/ LUD NUT	IA01966	FLEET MAINTENANCE	100.53.30233.3501	321.59
03/31/2023	179868	TRUCK EQUIPMENT	BELLY BLADE CYLINDER	1040568-00		100.16100	2,540.58
03/31/2023	179868	TRUCK EQUIPMENT	SALT/ SAND SPINNER MOTOR	1041722-00		100.16100	561.32
03/31/2023	179868	TRUCK EQUIPMENT	PLOW LIFT CYLINDER	1043301-00		100.16100	1,127.10
03/31/2023	179869	UNITED MAILING SERVICES IN	MAILSERVICE/ POSTAGE- CLERK	203775	OTHER GENERAL GOVERNMENT	100.51.19900.3006	1,926.72
03/31/2023	179869	UNITED MAILING SERVICES IN	POSTAGE-MUNI COURT	203775	MUNICIPAL COURT	100.51.20010.3006	89.81
03/31/2023	179869	UNITED MAILING SERVICES IN	POSTAGE-RAC	203775	ARTS CENTER	251.55.00375.3006	113.21
03/31/2023	179870	WASTEBUILT	RUBBER STOP	3775796		100.16100	152.86
03/31/2023	179871	WELD RILEY SC	OUTSIDE LEGAL-FIREFIGHTER APPEAL	17	OTHER GENERAL GOVERNMENT	100.51.19900.2903	2,998.75
03/31/2023	179872	WISCONSIN PUBLIC SERVICE 6	ELECTRIC CHARGE-1225 WATER ST	4509125372	MUSEUM GENERAL EXP	241.51.00750.2204	265.45
03/31/2023	179872	WISCONSIN PUBLIC SERVICE 6	GAS/ELECTRIC-817 2ND ST N	4518129275	817 SECOND STREET N	410.56.00675.2200	287.25
03/31/2023	179872	WISCONSIN PUBLIC SERVICE 6	CHRISTMAS LIGHTING CHARGE	4518416694	SPECIAL EVENTS	100.53.30427.2207	380.00

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
03/31/2023	179872	WISCONSIN PUBLIC SERVICE 6	LIGHTING-EDGEWATER	4518884545	EDGEWATER FUND	247.56.00600.2200	85.27
03/31/2023	179873	ZARNOTH BRUSH WORKS INC	GUTTER BLOOM WIRE	0192788-IN	DPW - ELIGIBLE	100.53.30397.3501	2,100.00
03/31/2023	179874	AED ESSENTIALS	LS - MANUAL DEFIBRILLATORS (3)	7409	FIRE DEPARTMENT	100.52.25270.5930	24,990.74
03/31/2023	179875	GRAND RAPIDS FIRE DEPARTM	REGIST: ANTHONY EWING, DENNIS ZVARA (6/12/23)	CONF6/12/2	FIRE DEPARTMENT	100.52.25270.5910	60.00
Grand Totals:							3,296,723.39