

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**March 20, 2023
7:00 PM**

OR

Zoom Teleconferencing

Meeting ID: 845 4295 1210 | Passcode: 932380

By Computer: [Zoom Link](#)

By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.

Present: Ald. Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Others

Present: Mayor Wiza, Clerk Yenter, Chief Kussow, Director Kernosky, Chief Moody, C/T Ladick, Director Kremer, Facilities Supervisor Hylla, Attorney Beveridge, Director Lemke.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Bill Bushman, 5516 Elmwood Avenue, spoke about the ATV route that was approved by the City and asked when it could come back for reconsideration.

5. Presentations to the Mayor and Council:

- **Timmy & Danielle from the Boys and Girls Club of Portage County.**
- **Madison Matijevich & Don Wigington from Mid-State Independant Living Choices.**
- **County Executive John Pavelski - Master Facilities Plan for Portage County**

Jimmy Cooper and Danielle Belsky of the Boys and Girls Club of Portage County gave a brief overview of their request for space usage and the programs that would be relocated.

Madison Matijevich gave an overview of the Mid-State Independant Living Choices program and the services that are provided.

County Executive John Pavelski spoke about a Master Facilities Plan for Portage County.

Mayor Wiza asked the council if anyone objected to moving item number 25 of the agenda up to number 8. There were no objections.

Consideration and Possible Action on the Following:

6. Consent Agenda:

Minutes of the Common Council Meeting of February 20, 2023.

Actions of the Police and Fire Commission meeting of March 9, 2023:

3. Confirmation of Bills.

7. Discussion, with possible action, on approval to start Kylie Bachaus on the same date as William Klismith (May 22, 2023), with the expected retirement of Officer Alan Raasoch on June 29, 2023.

Minutes and Actions of the Plan Commission meeting of March 6, 2022:

2. Report of the February 6, 2023 meeting of the City Plan Commission.

15. Discussion only on a potential amendment to the Zoning Code's definition of 'family.'

16. February 2023 Monthly Report.

17. Director's Report.

Actions of the Board of Water and Sewerage Commissioners meeting of March 13, 2023:

2. Approval of minutes.

3. Approval of department claims.

Actions of the Airport Commission meeting of March 13, 2023:

2. Approval of minutes.

3. Approval of department claims.

Minutes and Actions of the Personnel Committee meeting of March 13, 2023:

2. Request for Incentive Payment consistent with Administrative Policy 2.13 "Pay for Performance."

3. Request to hire an LTE in Human Resources.

Minutes and Actions of the Board of Public Works meeting of March 13, 2023.

Minutes and Actions of the Public Policy and General Government meeting of March 13, 2023:

2. License List.

3. Request to Hold Event/Street Closing.

Minutes and Actions of the Finance Committee meeting of March 13, 2023:

2. Approval of funding in the 2025 Capital Budget for a new Pierce Fire Apparatus for the Stevens Point Fire Department.

8. Approval of Claims Paid.

Statutory Monthly Financial Report by Comptroller/Treasurer.

Mayoral Appointments:

- Neil Prendergast to the Transportation Commission to fill the unexpired term of Jessa Michie expiring April 30, 2025.

- Tom Zenner to the Police and Fire Commission to fill the unexpired term of Brandon Taylor expiring April 30, 2027.

- Supplemental Election Official List for 2022-2023: see attached.

Ald. Keymer moved, Ald. Johnson seconded, to approve the consent agenda.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

7. Ordinance Amendment – Fee for Temporary Premises Extension.

Ald. Johnson moved, Ald. Dalton seconded, to approve the fee for temporary premises extension.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

8. To award the 2023 Bituminous Patching Project #23-03 to American Asphalt of Wisconsin for an amount not to exceed \$136,062.25.

Ald. Morrow moved, Ald. Dalton seconded, to approve.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

9. To award the 2023 Curb, Gutter and Sidewalk Repair Project #23-05 to BMD Concrete Innovations for an amount not to exceed \$82,688.11.

Ald. Keymer moved, Ald. Fishler seconded, to approve.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

10. To award the 2023 Police Department Roofing Project #23-09 to Maurer Roofing Inc. for an amount not to exceed \$37,835.00.

Ald. Shorr moved, Ald. Zarazua seconded, to approve.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

11. Update on rate adjustments to the Water, Wastewater & Stormwater Utilities.

Director Lemke gave an overview of the rate adjustments.

Ald. Christianson moved, Ald. Dalton seconded, to approve the rate adjustments.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

12. To approve the ordinance amendments in Chapter 9, Section 9.05 as they relate to parking.

Ald. Dalton moved, Ald. Zarazua seconded, to approve the ordinance amendment.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

13. Ordinance Amendment: 4.05(2) Filing of List of Claims, to include the process for approving claims related to the enterprises (Utilities, Transit, Airport).

Ald. Dalton moved, Ald. Keymer seconded, to approve the ordinance amendment.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

- 14. Resolution - A request from Susan Schuller for a conditional use permit to renovate an existing detached garage into an accessory dwelling unit on an unaddressed parcel off of Fourth Avenue (Parcel ID 281240830400909), consistent with Ch. 23.01(14).**

Ald. Zarazua moved, Ald. Johnson seconded, to approve the resolution.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

- 15. Resolution - A request from Dave Wogernese, representing Growth Hotels LLC, for a conditional use permit to construct a hotel on an unaddressed parcel off of John Joanis Drive (Parcel ID 281230802400412), consistent with Ch. 23.02(2)(c)(3)(i).**

Ald. Shuda moved, Ald. Dalton seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

- 16. Resolution - A request from Tyler Ignatowski for a conditional use permit to construct multiple duplexes on the property located at 2501 Minnesota Avenue (Parcel ID 281230804100204) and 2833 Patch Street (Parcel ID 281230804100203), consistent with Ch. 23.01(13)(f).**

Ald. Dalton moved, Ald. Shuda seconded, to approve the resolution.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

- 17. Resolution - A request from Butch Weege, representing St. Paul's Lutheran Church, for a conditional use permit to construct an addition onto the parochial school located at 1919 Wyatt Avenue (Parcel ID 281240832404806) and 1901 Wyatt Avenue (Parcel ID 281240832404808) using modified street setback requirements, consistent with Ch. 23.02(1)(e)(3)(a) & Ch. 23.02(1)(d)(4).**

Ald. Johnson moved, Ald. Keymer seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

- 18. Ordinance Amendment - A request from the City of Stevens Point to amend Chapter 25, Sign Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request amends Sections 25.03 and 25.06 for the purpose of defining athletic field signage and outlining permitting requirements for such signs.**

Ald. Keymer moved, Ald. Shorr seconded, to approve the ordinance amendment.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

- 19. Ordinance Amendment - A request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request amends Section 23.04(2) for the purpose of athletic field signs not being considered off-premises signs.**

Ald. Shorr moved, Ald. Fishler seconded, to approve the ordinance amendment.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

- 20. Ordinance Amendment - A request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request amends Section 23.01(12) for the purpose of establishing a uniform addressing system for buildings located in the City of Stevens Point.**

Ald. Dalton moved, Ald. Fishler seconded, to approve the ordinance amendment.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

- 21. Ordinance Amendment: Repealing Subsections (1) – (5) of Section 30.08 – Building Numbering and Renumbering subsections (6) – (8).**

Ald. Morrow moved, Ald. Shuda seconded, to approve the ordinance amendment.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

- 22. Ordinance Amendment - A request from the City of Stevens Point to amend Chapter 25, Sign Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request amends Section 25.03 for the purpose of exempting identification signs from adhering to wall sign size limitations.**

Ald. Dalton moved, Ald. Fishler seconded, to approve the ordinance amendment.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

- 23. Resolution - A request from Matt Schneider, representing Mid-State Technical College, for a sign variance to install two freestanding signs on the property located at 5000 Coye Drive (Parcel ID 281230802200043), consistent with Ch. 25.14.**

Ald. Dalton moved, Ald. Plaisance seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Zarazua, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

24. A request from the City of Stevens Point to acquire three unaddressed parcels off of Maria Drive (Parcel ID 281240829240033, 281240829240046 & 281240829240047), consistent with Wis. Stats. 62.23(5).

Ald. Morrow moved, Ald. Plaisance seconded, to approve the request.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.
Nays: None. Motion carried.

25. A request from the City of Stevens Point to acquire five unaddressed parcels located off of Brilowski Road and Old Highway 18 (Parcel ID 281240836320102, 020240836-11.01, 020230801-06.01, 020240836-12 & 020230801-05.01), consistent with Wis. Stats. 62.23(5).

Gretchen Steinmetz, 1833 Halstad Drive, spoke against the purchase of the parcels and voiced concerns over their usage.

James Meronk, 5648 Hunter Oaks Drive, spoke about the proposed plans that have been made for the land, and asked the council to vote no.

Bill Bushman, 5516 Elmwood, recommended an appraisal based on usage and shared his concerns about the land having been used as agricultural land.

Director Kernosky gave a brief overview of the recommendation to acquire the five parcels.

Ald. Johnson moved, Ald. Plaisance seconded, to postpone indefinitely and have further discussions about use.

Call for the vote: Ayes: Fishler, Shuda, Plaisance, Johnson.
Nays: Morrow, Dalton, Kneebone, Zarazua, Keymer, Shorr, Christianson. Motion failed.

Ald. Dalton moved, Ald. Shorr seconded, to approve the purchase.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Kneebone, Dalton, Morrow.
Nays: Johnson, Plaisance, Shuda, Fishler. Motion carried.

26. Approval of establishing a financial assistance program for re-opening permanently filled window openings with a one-time allocation of \$20,000 from TIF #6 to the aforementioned program.

Ald. Christianson moved, Ald. Shorr seconded, to approve the financial assistance program.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.
Nays: None. Motion carried.

27. Adjournment.

Adjourned at 8:49 p.m.