

*****Amended*****

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

CITY OF STEVENS POINT PUBLIC POLICY AND GENERAL GOVERNMENT

March 13, 2023 - 6:25 PM

(or immediately following previously scheduled meeting)

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: | Passcode:

By Computer: [Zoom Link](#)

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. License List:
 - A. "Class A" Liquor License: Honey Bee Good Meadery LLC at 2041 Madison Street, Stevens Point for license period beginning March 21, 2023.
 - B. Temporary Class "B" Beer/"Class B" Wine License: Boys & Girls Club of Portage County, 941 Michigan Avenue, Stevens Point for Portage County Taste of Wine & Cheese on April 21, 2023 at 4501 Hwy 66, Stevens Point, WI 54482.
3. Request to Hold Event/Street Closing:
 - A. Trivia Parade on April 14, 2023 (Recurring Event).
 - B. Stevens Point Pride on June 10, 2023 (Recurring Event).
 - C. Stevens Point Juneteenth on June 17, 2023 (Recurring Event).
 - D. Ki Mobility Company Picnic on August 19, 2023 (Recurring Event).
 - E. Riverfront Jazz Festival on September 2 & 3, 2023 (Recurring Event).

F. ***Easter Egg Hunt on April 8, 2023

4. Ordinance - Term limits for Mayor and Alderpersons.
5. Ordinance Amendment: Repealing Subsections (1) – (5) of Section 30.08 – Building Numbering and Renumbering subsections (6) – (8).
6. Discussion Only on Extension of Licensed Premise Policy Exception for the USGA Men's Senior Open.
7. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

**LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
Monday, March 13, 2023**

"Class A" Liquor License:

1. **Honey Bee Good Meadery LLC** at 2041 Madison St, Stevens Point for license period beginning 03/21/2023

Temporary Class "B" Beer/"Class B" Wine License:

1. Boys & Girls Club of Portage County, 941 Michigan Ave, Stevens Point for Portage County Taste of Wine & Cheese on April 21, 2023 at 4501 Hwy 66, Stevens Point, WI 54482

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☒ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: 2/24/23

AMOUNT: \$35⁰⁰

RECEIPT: 1.092061

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Trivia parade
3. Name of Sponsoring Person or Organization: Friends of 90FM
Address: 3520 Burr Oak Ct. City: Plover State: WI Zip Code: 54467
Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: 028538
4. Contact Person: Jim Oliva
Phone: 715-321-0601 Email: theo@dwave.net Fax: _____
Address: 3520 Burr Oak Ct. City: Plover State: WI Zip Code: 54467
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☐ Free Public Event on City Property: _____
☐ Private Event: Parade
☒ Other: Parade
6. Event Date(s): April 14 Event Start Time: 4:00pm Event End Time: 5:00pm
7. Set Up Date and Time: April 14, 3:30pm
8. Event Assembly Location: Lot Q University
Event Dispersal Location (if different from Assembly Location): PJ Jacobs Parking lot
9. Estimated Attendance Of:
Participants/Vendors: 75 Spectators/Attendees: 200 Vehicles: 15 Animals: ?
10. Site Plan/Map of Event Attached [REQUIRED]: ☐ Yes ☐ No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: See Attached
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Parade going through campus

14. Do You Require Any Other Special Assistance from the City?
Just block off streets as needed.

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):

16. Police Presence Needed? ☐ Police ☒ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: _____

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☐	☒	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☐	☒	11	Financial Gain Activity	☐	☒
3	Amplification Equipment	☒	☐	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☐	☒
5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☐	☒	15	Musical Bands	☒	☒
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16	Portable Toilets	☐	☒
8	Electricity Needed	☐	☒	17	Vendor Displays/Sales	☐	☒
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☒	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☐	☒

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

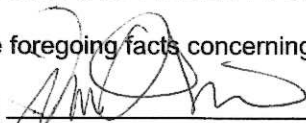
THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:



Date:

2/24/23

*****Signature of Approval*****

To: City of Stevens Point

From: Friends of 90FM, WWSP 90FM Radio, Jim Oliva (Chairperson of Trivia)

Re: Trivia Parade Permit

Date: February 23, 2023

We are again asking permission to hold a Trivia Parade prior to the 2023 Trivia Contest on WWSP 90FM radio. We will again be registering teams in advance at the 90FM studios, and will ask Trivia teams to be in the parade on April 14. We would like to start the parade at 4:00 P.M. in the parking lot on Illinois Avenue (lot Q). The route that the parade would follow would be the same as last year, it follows:

- Illinois avenue north to Maria Drive, Turn left.
- West on Maria Drive to Isadore Street, Turn left.
- South on Isadore Street to Portage Street, Turn left.
- East on Portage Street to Phillips Street, Turn right.
- South on Phillips Street to College Avenue, Turn left.
- East on College Street to Reserve, Turn left.
- North on Reserve to High Street, Turn right.
- East on High to Fremont Street, Turn right.
- South on Fremont to Simms Avenue, Turn left.
- East on Simms into the P.J. Jacobs parking lot.

The parade should last about 1 hour, from beginning to end. We ask that the above route be approved. If there are any questions, please contact Jim Oliva at 321-0601.

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:

DATE: 3/3/23

AMOUNT: \$35

RECEIPT: 130708062

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☒ Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Stevens Point PRIDE
3. Name of Sponsoring Person or Organization: CREATE Portage County
Address: 1039 B Ellis Street PO Box 565 City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: 008-0003182695-04
4. Contact Person: Dana Sonnenberg
Phone: (608) 617-4657 Email: danas@createportagecounty.org Fax: _____
Address: 1039 B Ellis Street City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☒ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☒ Free Public Event on City Property: Festival
☐ Private Event: _____
☐ Other: _____
6. Event Date(s): June 10, 2023 Event Start Time: Noon Event End Time: 11 pm
7. Set Up Date and Time: June 9, 2023
8. Event Assembly Location: Pliffner Pioneer Park
Event Dispersal Location (if different from Assembly Location): _____
9. Estimated Attendance Of:
Participants/Vendors: 50 Spectators/Attendees: 5,000 Vehicles: 500 Animals: _____
10. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☐ Yes ☒ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: _____
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Vendors, food, performances on bandshell stage

14. Do You Require Any Other Special Assistance from the City?
No

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Pliffner Park, Bandshell,

16. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: _____

16. Will You Have Any of the Following? Check the Appropriate Boxes:

	Yes	No		Yes	No
1 Admission/Entry Fee	☐	☒	10 Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☒	☐
2 Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☒	☐	11 Financial Gain Activity	☐	☒
3 Amplification Equipment	☒	☐	12 Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4 Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☒	☐	13 Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☒	☐
5 Boats/Snowmobiles/ATVs	☐	☒	14 Horses/Animals	☐	☒
6 Concession Sales	☐	☒	15 Musical Bands	☐	☐
7 Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16 Portable Toilets	☐	☒
8 Electricity Needed	☒	☐	17 Vendor Displays/Sales	☒	☐
9 Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☒	☐	18 Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☐	☒

Additional Explanation Here:

Children's bounce house and tent

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

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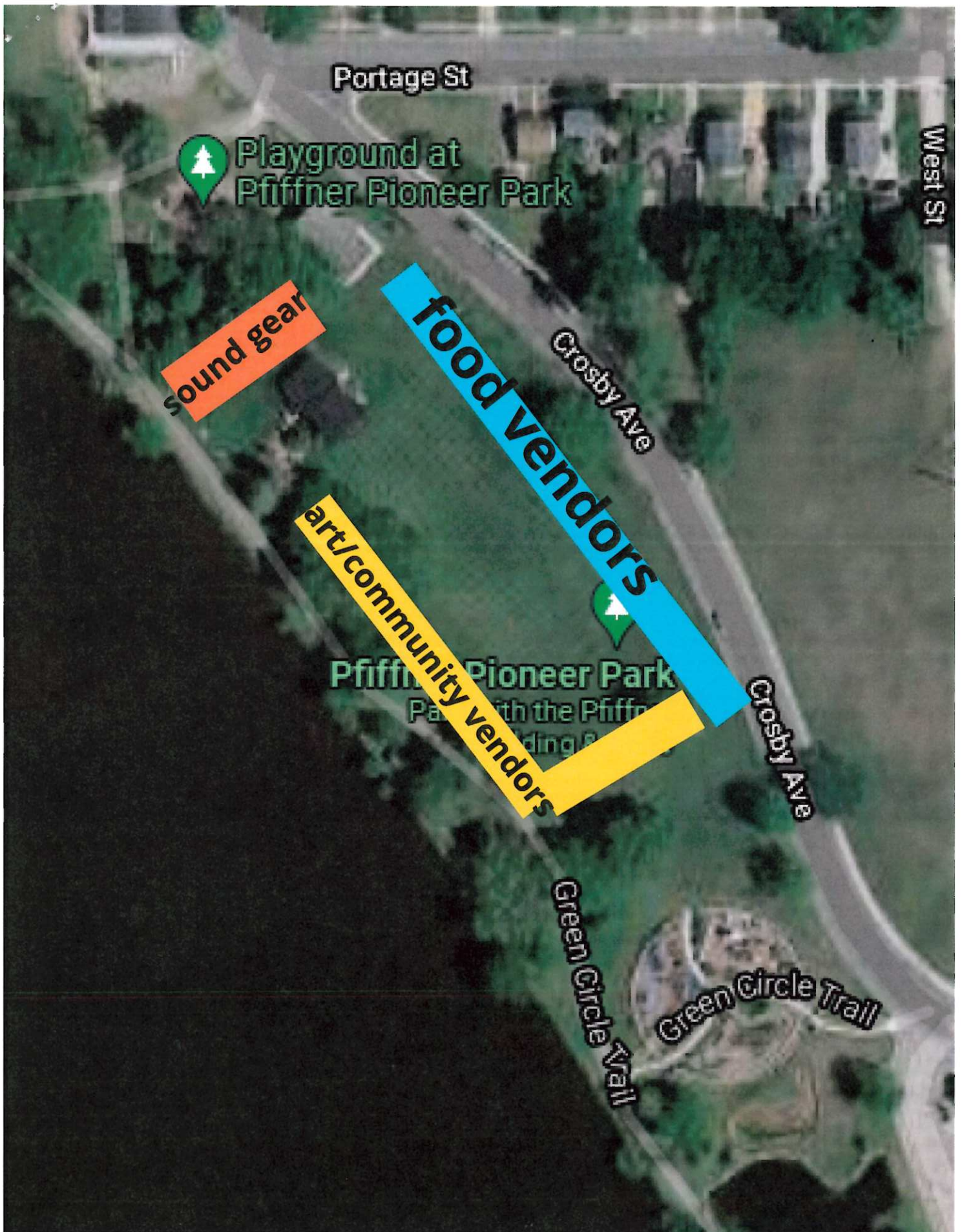
I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:  Date: 03/03/2023

*****Signature of Approval*****

Signature of City Clerk:

Date:



SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☒ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: 3/3/23
 AMOUNT: \$35
 RECEIPT: 130708062

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☐ Return Event as Previously Presented ☒ Return Event w/ Changes
2. Name of Event: Stevens Point Juneteenth
3. Name of Sponsoring Person or Organization: CREATE Portage County
 Address: 1039 B Ellis Street PO Box 565 City: Stevens Point State: WI Zip Code: 54481
 Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: 008-0053182695-04
4. Contact Person: Dana Sonnenberg
 Phone: (608) 617-4657 Email: danas@createportagecounty.org Fax: _____
 Address: 1039 B Ellis Street City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☒ Free Public Event on City Property: Festival
☐ Private Event: _____
☐ Other: _____
6. Event Date(s): June 17, 2023 Event Start Time: Noon Event End Time: 10 pm
7. Set Up Date and Time: June 16, 2023 June 17, 8 am
8. Event Assembly Location: Pliffner Pioneer Park
 Event Dispersal Location (if different from Assembly Location): _____
9. Estimated Attendance Of:
 Participants/Vendors: 20 Spectators/Attendees: 1,000 Vehicles: 200 Animals: _____
10. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☐ Yes ☒ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: _____
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Stevens Point Juneteenth is a free, open to the public celebration of Black culture and Black folks in the Central Wisconsin area. The event consists of vendors - food and goods, activity and information tents, and performances by artists and musicians

14. Do You Require Any Other Special Assistance from the City?
No

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Pliffner Park, Bandshell, garbage cans

16. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
 Please Explain: _____

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☐	☒	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☒	☐	11	Financial Gain Activity	☐	☒
3	Amplification Equipment	☒	☐	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☒	☐	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☒	☐
5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☐	☒	15	Musical Bands	☒	☐
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16	Portable Toilets	☐	☒
8	Electricity Needed	☒	☐	17	Vendor Displays/Sales	☒	☐
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☒	☐	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☐	☐

Additional Explanation Here:

Children's bounce house and vendor pop up tents

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:



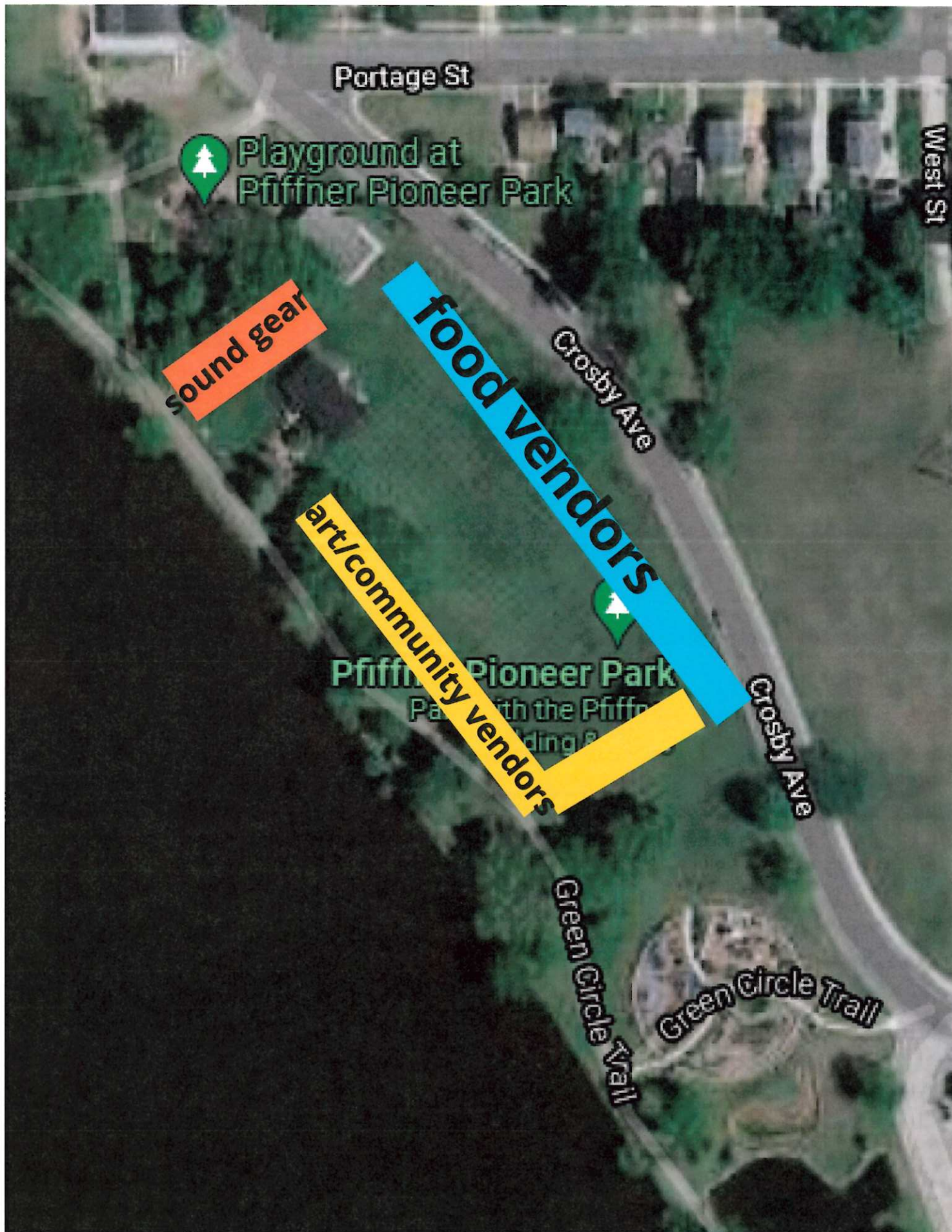
Date:

03/03/2023

*****Signature of Approval*****

Signature of City Clerk:

Date:



SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☒ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: _____

AMOUNT: _____

RECEIPT: _____

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Ki Mobility Company Picnic
3. Name of Sponsoring Person or Organization: Ki Mobility
Address: 5201 Woodward Dr City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? ☐ Yes ☒ No If Yes, Tax Exempt #: _____
4. Contact Person: Renee Stevens
Phone: 715-997-5112 Email: rstevens@kimobility.com Fax: _____
Address: 5201 Woodward Dr City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☒ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☐ Free Public Event on City Property: _____
☒ Private Event: Company Picnic
☐ Other: Company Picnic
6. Event Date(s): Saturday, August 19th, 2023 Event Start Time: 3:00 PM Event End Time: 7:00 PM
7. Set Up Date and Time: Friday, August 18th, 2023 at 8:00 AM
8. Event Assembly Location: Pfiffner Pioneer Park
Event Dispersal Location (if different from Assembly Location): _____
9. Estimated Attendance Of:
Participants/Vendors: 10 Spectators/Attendees: 500 Vehicles: 200 Animals: 0
10. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: The portion of Crosby Ave that is adjacent to Pfiffner Park
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Our company picnic is a fun family event that Ki puts on to show our appreciation of our associates. Attendees are Ki associates and their families. We pay for a variety of vendors to be present, including but not limited to; inflatables, food trucks, face paint and caricature artists and characters in costume. Our own Ki Mobility band plays favorite music in the Pfiffner bandshell.
14. Do You Require Any Other Special Assistance from the City?

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Crosby Ave barricaded on 8/19 from noon to 7 PM for pedestrian safety. We need extra garbage cans plus an additional 8 to prevent overflowing garbage, like in 2022.
16. Police Presence Needed? ☒ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: In 2021, we had problems with homeless people and a person the police were trying to arrest running through the picnic. We would greatly appreciate 2 plain-clothes police officers from 3 pm to 7 pm, like we had in 2022.

16. Will You Have Any of the Following? Check the Appropriate Boxes:

	Yes	No		Yes	No
1 Admission/Entry Fee	☐	☒	10 Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☒	☐
2 Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☐	☒	11 Financial Gain Activity	☐	☒
3 Amplification Equipment	☒	☐	12 Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4 Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☒	☐	13 Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☒	☐
5 Boats/Snowmobiles/ATVs	☐	☒	14 Horses/Animals	☐	☒
6 Concession Sales	☐	☒	15 Musical Bands	☒	☐
7 Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☒	☐	16 Portable Toilets	☐	☒
8 Electricity Needed	☒	☐	17 Vendor Displays/Sales	☐	☒
9 Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☒	☐			

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

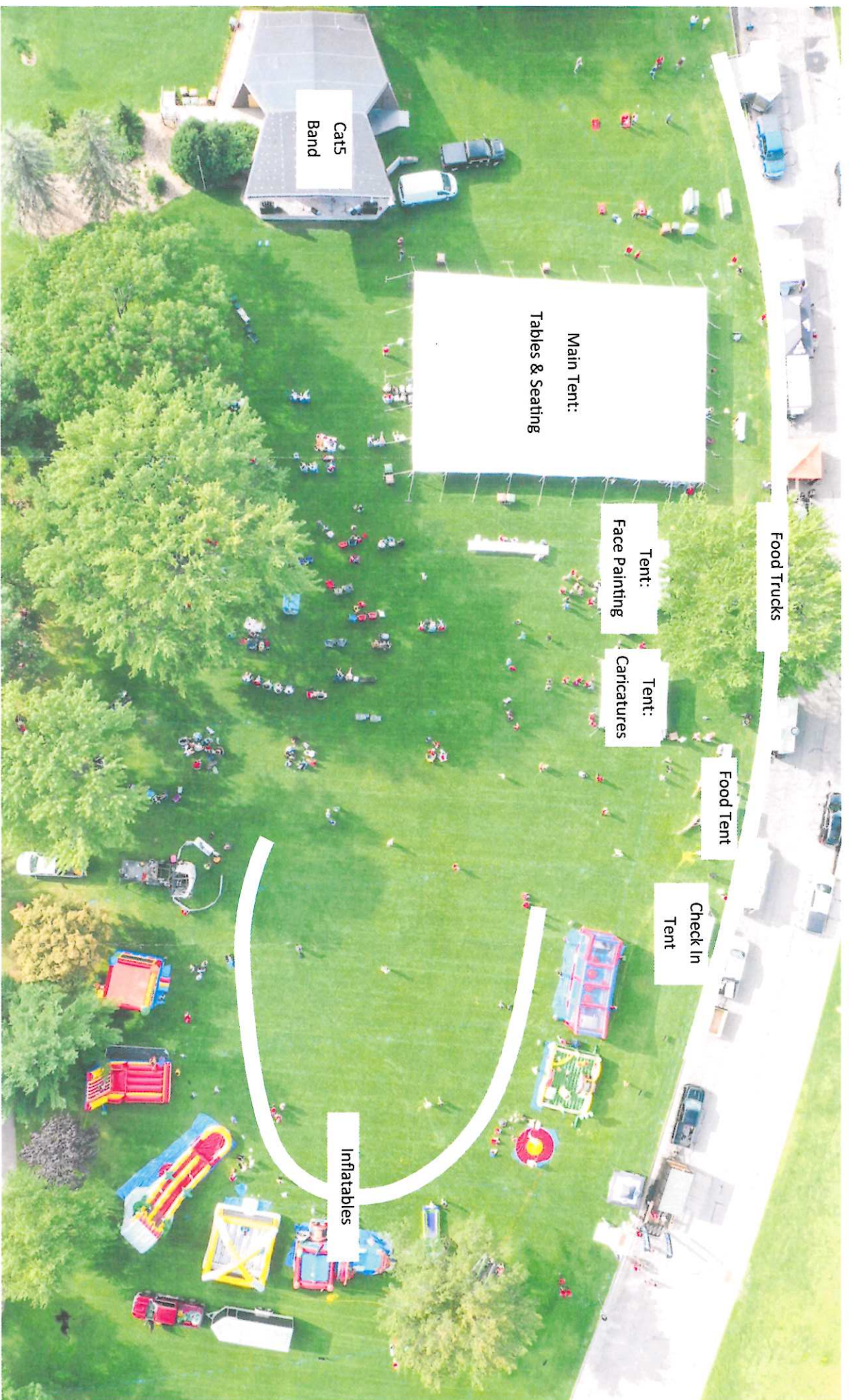
I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Renee Stevens Date: 2/15/23

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____

Map of Ki Mobility's Company Picnic
Saturday, August 19th, 2023



Ki Mobility Company Picnic
Saturday, August 19th, 2023

Road closure needed



SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☒ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: 8/3/23
AMOUNT: \$35
RECEIPT: 130708062

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Riverfront Jazz Festival
3. Name of Sponsoring Person or Organization: CREATE Portage County
Address: 1039 B Ellis Street PO Box 565 City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt CES#: 008-0003182695-04
4. Contact Person: Dana Sonnenberg
Phone: (608) 617-4657 Email: danas@createportagecounty.org Fax: _____
Address: 1039 B Ellis Street City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☒ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☒ Free Public Event on City Property: Concert
☐ Private Event: _____
☐ Other: _____
6. Event Date(s): September 2-3 Event Start Time: 3:30 pm Event End Time: 8 pm
7. Set Up Date and Time: day of 10 am
8. Event Assembly Location: Pflifner Pioneer Park
Event Dispersal Location (if different from Assembly Location): _____
9. Estimated Attendance Of:
Participants/Vendors: 10 Spectators/Attendees: 1,500 Vehicles: 4 Animals: _____
10. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☐ Yes ☒ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: _____
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
3 jazz artists/groups, plus food vendors and information tent

14. Do You Require Any Other Special Assistance from the City?
No

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Pflifner Park, Bandshell, garbage cans

16. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at buitenbroek@stevenspoint.com)
Please Explain: _____

16. Will You Have Any of the Following? Check the Appropriate Boxes:

	Yes	No		Yes	No
1 Admission/Entry Fee	☐	☒	10 Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
2 Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☐	☒	11 Financial Gain Activity	☒	☐
3 Amplification Equipment	☒	☐	12 Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4 Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13 Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☒	☐
5 Boats/Snowmobiles/ATVs	☐	☒	14 Horses/Animals	☐	☒
6 Concession Sales	☒	☐	15 Musical Bands	☒	☐
7 Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16 Portable Toilets	☐	☒
8 Electricity Needed	☒	☐	17 Vendor Displays/Sales	☐	☒
9 Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☐	18 Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☐	☐

Additional Explanation Here:

vendor pop up tents, festival is a fundraiser for the UWSP Jazz Studies program

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

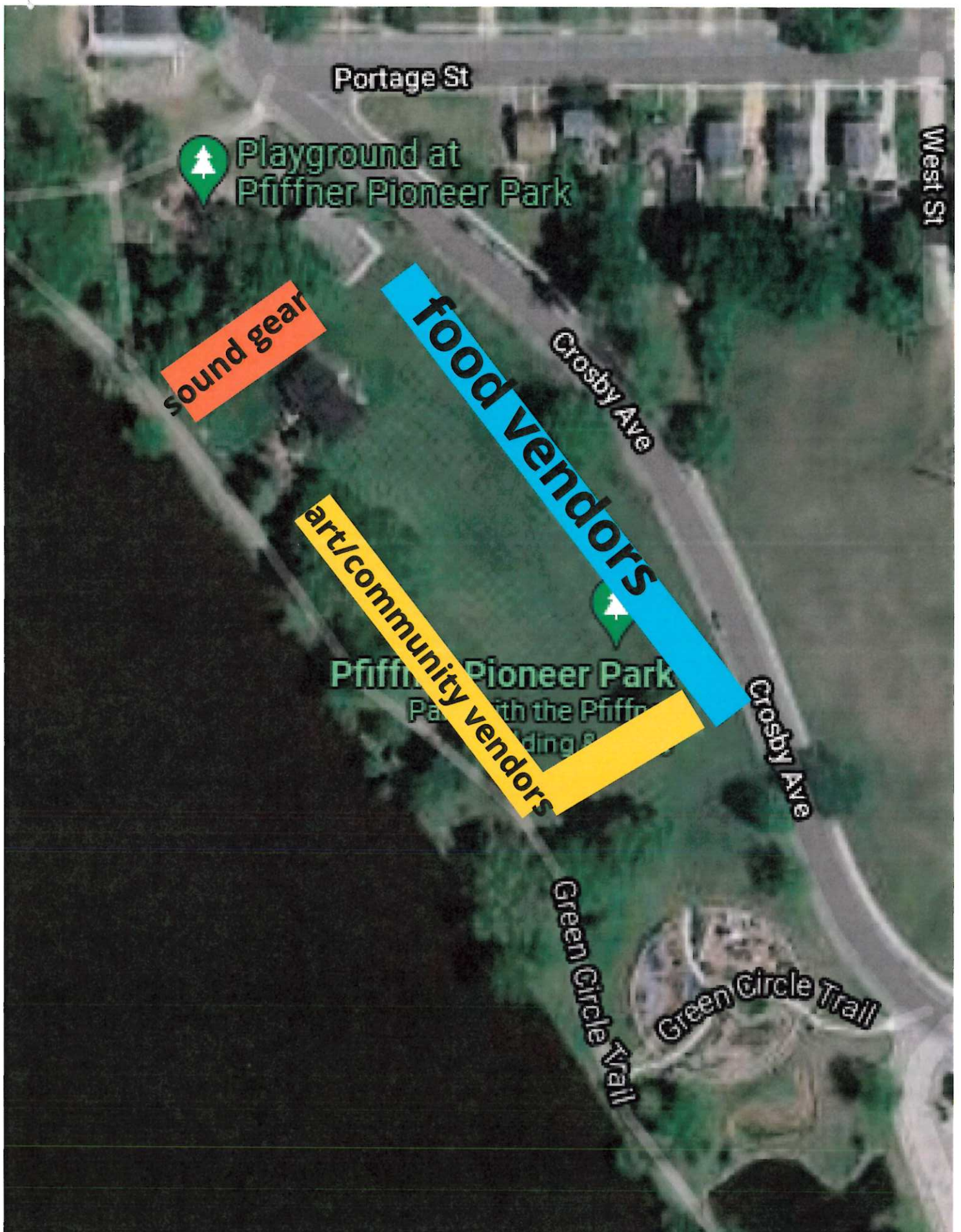
I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant:  Date: 03/03/2023

*****Signature of Approval*****

Signature of City Clerk:

Date:



SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☒ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: _____

AMOUNT: _____

RECEIPT: _____

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- Please Select One: ☐ New Event ☐ Return Event as Previously Presented ☒ Return Event w/ Changes
- Name of Event: EASTER EGG HUNT
- Name of Sponsoring Person or Organization: CITY OF STEVEN'S POINT
 Address: _____ City: _____ State: _____ Zip Code: _____
 Is this a 501 (C-3) non-profit organization? ☐ Yes ☐ No If Yes, Tax Exempt CES#: _____
- Contact Person: MIKE WILDA
 Phone: 715 344 1570 Email: m.wild@stevenspoint.com Fax: _____
 Address: _____ City: _____ State: _____ Zip Code: _____
- Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☒ Free Public Event on City Property: THE SQUARE
☐ Private Event: _____
☐ Other: _____
- Event Date(s): APRIL 8 Event Start Time: _____ Event End Time: _____
- Set Up Date and Time: from APRIL 8
- Event Assembly Location: _____
 Event Dispersal Location (if different from Assembly Location): _____
- Estimated Attendance Of:
 Participants/Vendors: _____ Spectators/Attendees: 500 Vehicles: 0 Animals: 1 bunny suit
- Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
- Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
- List of Street Blocks to Close for Event: _____
- Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
EASTER EGG HUNT

- Do You Require Any Other Special Assistance from the City?
STREET CLOSING MAIN @ THIRD, SECOND @ CLARK + SECOND @ MIDSTATE
+ MAIN @ WATER SEE MAP

- Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
Barricades + Barrels

- Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Uitenbroek at uitenbroek@stevenspoint.com)
 Please Explain: couldn't hurt.

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☐	☒	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
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3	Amplification Equipment	☒	☐	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: sinnert@stevenspoint.com)	☐	☒
5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☐	☒	15	Musical Bands	☐	☒
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16	Portable Toilets	☒	☐
8	Electricity Needed	☒	☐	17	Vendor Displays/Sales	☐	☒
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☒	18	Usage of the Square (Farmers Market Runs May 1st - October 31st—Contact: stevenspointfarmersmarket@gmail.com)	☒	☐

Additional Explanation Here:

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: [Signature] Date: 3/10/23

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____



-  - Closure
-  - Portable restrooms
-  = Egg hunt AREA

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Section 3.57 of the Revised Municipal Code, Term Limits, is hereby **created** to read as follows:

3.57 – Term Limits.

- (1) **Mayor.** No person shall be eligible to be nominated, elected, or to serve as Mayor if that person has previously held the office of Mayor for three or more full consecutive terms, unless one or more full terms has elapsed since the person last held office.
- (2) **Aldersperson.** No person shall be eligible to be nominated, elected, or to serve as an Aldersperson if that person has previously held the office of Aldersperson for four or more full consecutive terms, unless one or more full terms has elapsed since the person last held office.
- (3) **Applicability to Other Offices.** Nothing in this ordinance shall prevent someone who has completed four terms as Aldersperson from being nominated, elected, or serving as Mayor, nor someone who has completed three terms as Mayor from serving as Aldersperson.
- (4) **Ordinance to be Applied Prospectively.** The term limitations of this ordinance shall apply prospectively only to terms of office beginning on or after May 15, 2023. Terms of office that began prior to that date shall not be counted for purposes of this ordinance.”

SECTION II: Subject to the petition provisions of Wis. Stats. § 66.0101(5), this ordinance shall become effective sixty days after publication and shall first apply to the mayoral term commencing in May 2027 and aldermanic terms commencing in May 2024.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: February 22, 2023
Approved:
Published:



MEMORANDUM

To: Public Policy & General Government Committee

From: Adam Kuhn, AICP
Associate Planner / Zoning Administrator

Date: March 13, 2023

RE: Amendments to the Building Code Pertaining to Addressing

Background: In the City, like other jurisdictions, an addressing system is established to allow for a uniform system in identifying the location of sites, buildings and tenant spaces. Addressing is a concept that is universally used by folks on a day-to-day basis, but there generally is not much thought as to why a building is assigned the address it has. Having a uniform addressing system allows for the save navigation of guests to a person's home, consumers to a given commercial establishment, and police, fire and EMS officials to a given site in the event of an emergency.

Currently, the City's Building Code has language pertaining to a uniform addressing system that is located within the City's Building Code. Upon internal conversations with the City's Fire Marshal, Building Inspection Superintendent and myself, we believe that transferring the City's addressing ordinance to the Zoning Code is appropriate.

On March 6, 2023, the City's Plan Commission recommended approval to transfer Sections 30.08(1) – (5) from the Building Code to the Zoning Code. The request before you all this evening is to review the deletion of the aforementioned sections from the Building Code to ensure that there is not duplicate code provisions within both ordinances. Please note that should this Committee recommend approval of this request, it is contingent upon the Common Council approving the resolution transferring Sections 30.08(1) – (5) from the Building Code to the Zoning Code.

If you have any questions, please do not hesitate to contact me.

www.stevenspoint.com

Open Records Rider: The City of Stevens Point is subject to Wisconsin Statutes relating to public records. Communication, such as this document, sent or received by City employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of City communication should presume that the communications are subject to release upon request, and to state record retention requirements.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

**[Chapter 30 of the Revised Municipal Code – Building Code – Uniform Addressing
System]**

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That Sections 30.08(1) – (5) of the Building Code of the Revised Municipal Code of the City of Stevens Point shall be repealed as follows:

Sec. 30.08 Building Numbering

- ~~1) Uniform numbering system. There is established a uniform system of numbering houses and buildings fronting on all streets, avenues, and public ways in the City of Stevens Point, and all houses and buildings shall be numbered in accordance with the provisions of this Section.~~
- ~~2) 'North' and 'South' street numbering. A line running east and west and along the south line of Maria Drive and any extension thereof shall constitute the base line for numbering along all streets running north and south; the baseline for numbering along streets lying east of the Wisconsin River and running east and west shall be a line running north and south parallel to and 6,300 feet west of Division Street and the base line for numbering along all streets being west of the Wisconsin River and running easterly and westerly shall be the Wisconsin River. The numbering of houses and buildings shall begin as follows:
 - ~~a) The numbering of houses and buildings north of Maria Drive shall begin with "100 north".~~
 - ~~b) The numbering of houses and buildings south of Maria Drive shall begin with "100".~~
 - ~~c) The numbering of houses and buildings east of the base line for streets being east of the Wisconsin River shall begin with "100".~~~~

- ~~d) The numbering of houses and buildings west of the Wisconsin River shall begin with "100 West".~~
- ~~e) All houses and buildings on diagonal streets shall be numbered the same as north and south streets if the diagonal runs more from the north to the south, and the same on east and west streets if the diagonal runs more from the east to the west.~~
- ~~3) Origin and blocks. The numbering of each street shall begin at the base line. The numbers in each succeeding block shall increase from the baseline in units of 100, namely, the first block shall be "100" to "199", the second block shall be "200" to "299", the third block shall be "300" to "399", etc. Where blocks of different lengths occur on opposite sides of a street, the numbers of both sides shall be assigned on the basis of the shorter block, unless the Building Inspector shall otherwise determine.~~
- ~~4) Even and odd numbers. All houses and buildings on the north and west sides of all streets shall be numbered with even last digit numbers, each commencing with the "100" assigned to the block, and ending with the last digits as assigned by the Building Inspector.~~
- ~~5) Streets not meeting the base line. All streets not extending through to the base line shall be assigned to the same relative numbers as if the said street had extended to the said base line.~~

SECTION II: That Section 30.08(6) shall be referenced as Section 30.08(1), Section 30.08(7) shall be referenced as 30.08(2), and Section 30.08(8) shall be referenced as Section 30.08(3).

SECTION III: That this ordinance shall take effect upon passage and publication.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: March 13, 2023
Adopted:

Drafted By: Adam Kuhn
Return To: City Clerk