

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**February 20, 2023
7:00 PM**

OR

Zoom Teleconferencing

Meeting ID: 822 2142 8071 | Passcode: 129054

By Computer: [Zoom Link](#)

By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.
5. Presentation to the Mayor and Council: Dave Medin, District 4 County Board Supervisor – County Justice Center update.

Consideration and Possible Action on the Following:

6. Consent Agenda:
 - Minutes of the Common Council Meeting of January 16, 2023.
 - Actions of the Police and Fire Commission meeting of January 12, 2023:
 3. Confirmation of Bills.
 4. Discussion, with possible action, to hire William Klismith as a Patrol Officer upon successful completion of the academy and upon successful completion of the psychological and medical screening. Expected start date of May 22, 2023.
 5. Discussion, with possible action, to place Kylie Bachaus on a three-month eligibility list upon successful graduation of the academy (due to expected officer retirement).
 7. Discussion, with possible action, on the promotion of Firefighter/Paramedic Ross Oestreich to the position of Lieutenant.
 8. Discussion, with possible action, on the appointment of Firefighter/Paramedic Jason Pettis to the position of Motor Pump Operator.
 9. Discussion, with possible action, to approve Probationary Firefighter/Paramedics Bryan Fisher and Jake Butler to the status of Firefighter/Paramedic with the completion of

their probation this past week.

10. Discussion, with possible action, on hiring new Administrative Assistant Karyn Baxter.
11. Discussion, with possible action, on offering conditional offer of employment to Entry Level Firefighter/Paramedic Josh Boldt.

Actions of the Police and Fire Commission meeting of February 7, 2023:

4. Confirmation of Bills.
 7. Discussion, with possible action, on the appointment of Firefighter/Paramedic Jeremiah Parker to the position of Motor Pump Operator.
- Minutes and Actions of the Plan Commission meeting of February 6, 2023:
 2. Report of the December 5, 2022 meeting of the City Plan Commission.
 4. A request from David Pedelty, representing CORTA Stevens Point 2, LLC, for a Site Plan Review to construct a drive-thru coffee building on the property located at 5707 US Highway 10 East (Parcel ID 281240836240003), consistent with Ch. 23.02(2)(e)(5).6. Discussion on the City Comprehensive Plan.
 7. December 2022 and January 2023 Monthly Reports.
 8. Director's Report.
 - Actions of the Board of Water and Sewerage Commissioners meeting of February 13, 2023:
 2. Approval of minutes.
 3. Approval of department claims.
 4. 2023 Capital Operations & Maintenance Plan.
 - Actions of the Airport Commission meeting of February 13, 2023:
 2. Approval of minutes.
 3. Approval of department claims.
 4. 2023 Capital Operations and Maintenance Plan.
 - Actions of the Transportation Commission of February 13, 2023:
 2. December 12, 2022 minutes.
 3. December 2022 and January 2023 Financial/Claims report.
 4. 2023 "Youth Ride Free" Summer program.
 - Minutes and Actions of the Board of Public Works meeting of February 13, 2023.
 - Minutes and Actions of the Public Policy and General Government meeting of February 13, 2023:
 2. License List.
 3. Request to Hold Event/Street Closing.
 - Minutes and Actions of the Finance Committee meeting of February 13, 2023:
 2. Approval of a request to allocate an additional \$100,000 in funds from Tax Incremental Financing District (TID) #6 to the Facade Improvement Grant Program.
 4. Approval of issuance of a Request for Proposals for the City-wide Wayfinding Signage Program.
 5. The contract for the Boys and Girls Club has been removed at the request of the Boys and Girls Club Director and will not be considered in this meeting.
 6. Approval of additional funding for the Willett Arena roof project, and award of bid to Commercial Roofing in an amount not to exceed \$1,128,800.00.
 7. Funding for a cost-benefit study to analyze the impact of various

facility options currently being considered by the County.
8. Approval of Claims Paid.

- Statutory Monthly Financial Report by Comptroller/Treasurer.

7. The Common Council of the City of Stevens Point, WI will conduct a public hearing regarding its Community Development Block Grant – Special Projects (CDBG-SP) project for the acquisition of real property at 1300 Maria Drive, Stevens Point, WI 54481 for the purpose of renovation and redevelopment of a former convent to affordable senior and family housing units.
The agenda for the public hearing is as follows:
 1. Update on the status of the Community Development Block Grant (CDBG) project, including an overview of the project activities completed to date and activities remaining to be completed.
 2. Update on the status of any residential and/or business displacement and relocation assistance activities as a result of the CDBG project, if applicable.
 3. Review housing needs in the community.
 4. Public input and feedback from community residents on the CDBG project activities.
8. Ordinance Amendment - A request from the City of Stevens Point to amend Chapter 22, Historic Preservation and Design Review Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request amends Section 22.05 for the purpose of adopting an ordinance preventing demolition by neglect.
9. Ordinance Amendment - To approve the amendments in Chapter 9, Sections 9.05 and 9.06 as they relate to parking and parking signs.
10. Ordinance Amendment - To approve the amendments in Chapter 16, Section 16.06 as it relates to snow removal on sidewalks.
11. To award the Ridge Road Resurfacing Project #23-06 to Stuczynski Trucking & Excavating, Inc. for an amount not to exceed \$810,235.85.
12. Revocable Occupancy License - To approve the license for Sentry Insurance for a high voltage line.
13. Resolution - A request from Will Seitz, representing Seitz Investment Properties, LLC, for a conditional use permit to renovate an existing commercial building into a single-family residence on the property located at 741 Second Street North (Parcel ID 281240820310010), consistent with Ch. 23.02(1)(g)(16)(f).
14. Resolution - A request from Angela McEatheron, representing CORTA Stevens Point LLC, for a sign variance to install a wall sign on the property located at 5657 U.S. Highway 10 East (Parcel ID 281240836230006), consistent with Ch. 25.14.
15. Resolution - A request to authorize City staff to submit an application to apply for an AARP Community Flagship Grant in an amount not to exceed \$50,000.
16. Adjourn into closed session pursuant to Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) on the following:
 - A. Acquisition of Properties in the Town of Hull (PID 020240836-11.01, 020230801-06.01, 020240836-12, 020230801-05.01).
 - B. Acquisition of Property in the City of Stevens Point (281240836320102).

17. Adjournment.

RMC – Revised Municipal Code

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**January 16, 2023
7:00 PM**

OR

Zoom Teleconferencing

1. Roll Call.

Present: Ald. Christianson, Shorr, Keymer, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Excused: Ald. Zarazua.

Others

Present: Mayor Wiza, Clerk Yenter, Chief Kussow, Director Kernosky, Director Kremer, Chief Moody, Superintendent Johnson, H/R Manager Frasch, Director Beduhn, C/T Ladick, Deputy C/T Freeberg, Attorney Beveridge, Brandi -Metro Wire.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Meg Erler, 3233 Leahy Avenue, spoke about the idea of a transportation utility and the effect the utility would have on schools.

5. Presentation to the Mayor and Council: Mike Haug from AVIA – Update on city-wide signage project.

Mr. Haug gave an update on the city-wide signage project.

Consideration and Possible Action on the Following:

6. Consent Agenda:

Minutes of the Common Council Meeting of December 19, 2022.

Actions of the Board of Water and Sewerage Commissioners meeting of January 9, 2023:

- 2. Approval of minutes.**
- 3. Approval of department claims.**
- 4. Rate adjustments for Water, Sewer and Storm Utilities.**
- 5. Renewal of the Izaak Walton League Agreement.**

Actions of the Airport Commission meeting of January 9, 2023:

- 2. Approval of minutes.**
- 3. Approval of department claims.**

Minutes and Actions of the Board of Public Works meeting of January 9, 2023:

2. Consideration to special assess for curb and gutter for the 2023 Streets Improvement Project #23-01.

Minutes and Actions of the Public Policy and General Government meeting of January 9, 2023:

2. License List.

Minutes and Actions of the Finance Committee meeting of January 9, 2023:

3. Award of 2023 Contracted City Tree Operations to Zblewski Brothers in the not-to-exceed amount of \$32,055.

4. Approval of Claims Paid.

Statutory Monthly Financial Report by Comptroller/Treasurer.

Mayoral Appointments to the Business Improvement District Board:

- Real Property Owner: Jeanna Trzebiatowski, representing Opera House LLC for a two-year

term, expiring January 31, 2025.

- Real Property Owner: Mike Beacom, representing Point Housing for a three-year term, expiring January 31, 2026.

- Real Property and Business Owner: Brian Cummins, representing Great Northern Distilling for a two-year term, expiring January 31, 2025.

- Real Property and Business Owner: Rosalind Kealiher, representing Rose House for a three-year term, expiring January 31, 2026.

- Business but not Real Property Owner: Hana Cutler, representing Emy J's for a two-year

term, expiring January 31, 2025.

- Business but not Real Property Owner: Tara Manske, representing Bria Bella and Co. for

a three-year term, expiring January 31, 2026.

- City Alderperson: Marc Christianson, for a two-year term, expiring January 31, 2025.

Ald. Morrow moved, Ald. Dalton seconded, to approve the consent agenda.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: none. Motion carried.

7. Resolution: Application for DNR grant for Weed Harvester.

Ald. Fishler moved, Ald. Dalton seconded, to approve the grant application.

Call for the vote: Ayes: Ald. Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

8. Irrevocable License Agreement - Approval of the Irrevocable License Agreement for 1101 First Street regarding an existing encroachment into the First Street Right-of-Way.

Ald. Morrow moved, Ald. Keymer seconded, to approve the license agreement.

Andrea Olson, 410 Franklin Street, provided background information for the request.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Johnson, Plaisance, Kneebone, Shuda, Dalton,

Fishler, Morrow.
Nays: None. Motion carried.

9. To award the Fire Department Roofing Project #23-07 to Michels Roofing in an amount not to exceed \$84,243.25.

Ald. Kneebone moved, Ald. Christianson seconded, to approve the contract award.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

10. Resolution Approving a Referendum for Allowing the City of Stevens Point to Exceed the State Imposed Property Tax Limit under Wis. Stats. 66.0602(4).

Ald. Johnson moved, Ald. Plaisance seconded, to postpone indefinitely.

Meg Erler, 3233 Leahy Avenue, spoke against the referendum.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.
Nays: None. Motion carried.

11. Resolution - Binding Referendum for the reconstruction of portions of Bliss Avenue, Mason Street, Prairie Street, Koch Street, and Francis Street.

Ald. Dalton moved, Ald. Morrow seconded, to approve the referendum.

Bill Bushman, 5516 Elmwood Avenue, asked about additional costs to taxpayers and inquired about the city's five-year plan.

Call for vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Plaisance, Johnson, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

12. Resolution - Binding Referendum for the reconstruction of portions of Maria Drive, Walker Street, and Vincent Street.

Ald. Christianson moved, Ald. Shuda seconded, to approve the resolution.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Johnson, Plaisance, Kneebone, Shuda, Dalton, Fishler, Morrow.
Nays: None. Motion carried.

13. Adjournment.

Adjourned at 8:06 p.m.

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION MINUTES
MEETING OF JANUARY 12, 2023**

- 1. Roll Call:** Commissioners Kirschling, Moore, Mrozek, Ostrowski, Taylor

Also Present: Police Chief Kussow, Fire Chief Moody, AC Williams, Lt. Johnson, Alderperson Kneebone, Alderperson Christianson, Officer Kris Marchel and K-9 Willow, Brandi Makuski – Point/Plover Metro Wire

2. Approval of Minutes

Commissioner Kirschling moved, seconded by Commissioner Ostrowski, to approve the minutes of the December 6, 2022 meeting.

Ayes, all; nays, none. Motion carried.

3. Confirmation of Bills

Fire Chief Moody explained why they have gone over the 2022 budget.

Commissioner Ostrowski moved, seconded by Commissioner Mrozek, to approve the confirmation of the December 2022 bills.

Ayes, all; nays, none. Motion carried.

4. Discussion, with possible action, to hire William Klismith as a Patrol Officer upon successful completion of the academy and upon successful completion of the psychological and medical screening. Expected start date of May 22, 2023.

Commissioner Mrozek moved, seconded by Commissioner Ostrowski, upon successful completion of the academy and successful completion of the psychological and medical screening, to hire William Klismith, expected start date May 22 of this year.

Ayes, all; nays, none. Motion carried.

5. Discussion, with possible action, to place Kylie Bachaus on a three-month eligibility list upon successful graduation of the academy (due to expected officer retirement).

Commissioner Taylor moved, seconded by Commissioner Kirschling, to place Kylie Bachaus on a three-month eligibility list upon successful graduation of the academy.

Ayes, all; nays, none. Motion carried.

6. Police Chief's Report

Chief Kussow thanked the Commissioners and Alderpersons for helping with milestones in 2022 – reclassification of Records Administration to improve opportunities for advancement, the parking lot project, approval of full-time CSO, and promotion of first female officer to Assistant Chief. The Department also received a donation of a labradoodle therapy dog from Blueberry Cottages. Willow was picked up in December and Officer Kris Marchel is her handler.



Note of Interest:

- 12-1-22 Lt. Johnson Run, Hide, Fight presentation to New Directions Counseling.
- 12-5-22 Lt. Long's shift gave a tour of the PD to 20 Cub Scouts. They participated in fingerprinting to get their forensic badges.
- 12-9-22 Ofc. Solis end of Step 1 onto Step 2.
- 12-16-22 Met with PowerDMS/Plan it to implement computerized on-line scheduling that is compatible with the City's accounting program.
- 12-17-22 Ofc. Morton, Ofc. Marchel, Aux. Ofc. Strasser, Ast. Chief Williams and Chief Kussow participated in Shop with a Cop
- 12-17-22 SPPD Honor Guard presented colors for Wreaths Across America – wreath laying on graves of veterans.
- 12-20-22 Ofc. Marchel picked up K9 Willow and the training has begun.
- 12-22-22 Lt. Johnson met with Probation Supervisor to discuss building security and the transfer of custody for clients.
- December – Det. Drossel, Det. Poeschel, Det. Lepak, Det. Yenter and Det. Sgt. Lawrynk completed background investigation on police applicants.

Calls of Interest:

12-30-22 Overdose attempt, Area by SPASH teenage girl took Overdose of Tylenol, transported to Hospital followed by safety plan.

12-30-22, Welfare check, Econo lodge, Med. unit and Officers called to check welfare of Mother of 3 who was tweaking on Meth. (she was later transported) Three children found in deplorable conditions. Officers purchased some diapers to address the children's needs while waiting for Child Protective Services. Children removed from the residence.

12-30-22, Weapons call, SPPD Officers requested to assist Portage County Sheriff's Office at Morey's Bar with a report of male with hatchet threatening patrons. Male took swing at a patron, missing and striking a cement ashtray. Suspect fled, was located in his apartment where a perimeter and dialogue were established. Male was upset with the FBI. Portage County Deputies made entry to the apartment and placed the suspect in custody without incident.

12-29-22, Disturbance with Firearm, Officers were called to 900 blk Arlington for report of male refusing to leave. Female caller stated she was armed with a firearm. Male suspect left prior to officers arrival. Further investigation led to charges of battery, damage to property, and Disorderly Conduct. (Suspect was taken into custody on a later date at his place of employment).

12-28-22 Driving complaint, report of vehicle driving through a snow bank striking trash can. Vehicle located and the driver was later arrested for Operating While Intoxicated..

12-28-22, Stolen Vehicle, Officers were called to the homeless warming shelter for report of guest with a newer 2018 Nissan Titan XD with dealer plate. Male guest was later arrested for theft of vehicle.

12-27-22 Vehicle Slide in/Operating while intoxicated 300 blk Bukolt, Officers responded to a vehicle which went into the yard. Three occupants appeared under the influence and complete Standardized Field Sobriety Tests resulting in two OWI arrests.

12-23-22, Disturbance, report of people yelling at each other in the parking lot of 1200 Main. Upon further investigation on male was taken into custody on Bail Jump for No Drink. Subject did not consent and warrant obtained.

12-23-22, Porch Pirates in Custody, SPPD Officer located suspect vehicle and stopped occupants. One male arrested on theft charges upon evidence of items stolen. Detective to follow up with Wisconsin Rapids PD.

12-22-22 Structure Fire, SPPD Officer responded to 4500 blk Pioneer dr. to assist FD.

12-22-22 Disturbance, 1000 blk Arlington (halfway house) Intoxicated resident causing a disturbance. Resident taken to jail on hold and resisting.

12-22-22, Low Speed Pursuit, SPPD Officer attempted to stop vehicle and driver for revoked Driver's license. Driver did not stop and led officer on slow speed pursuit. Driver eventually stopped and arrested for fleeing, Probation and Parole and drug charges.

12-20-22, Crash with death, SPPD Officer witnessed a one vehicle crash near the PD. The driver gave medical excuses for his driving. Med unit called to scene where the driver died despite medical interventions.

12-20-22, Assault with knife/Attempted Homicide, SPPD Officer responded to report of female and her juvenile daughter who suffered stab wounds by unknown suspect. Officers from multiple agencies responded and located the suspect who was taken into custody. Mother and daughter transported to Hospital for life threatening injuries. Multiple charges for suspect to include attempted homicide.

12-19-22 Overdose, 1900 blk Strong's Ave. Officer responded to report of male who overdosed on pills. Male was transported to hospital and with possible chapter.

12-18-22, Disturbance, 2600 blk 4th, Officers responded to residence where the female victim was located by family. Female victim had been beaten resulting in injury. Male suspect was later located at family residence in Green Bay. Suspect was taken into custody on Probation and parole and other charges.

12-17-22 Welfare check, male who had been previously involved in disturbance downtown self-reported being lost and given drugs. Male was located in a snowbank several blocks away near Patch St. The male was paranoid that someone was following him after using mushrooms.

12-16-22 Welfare check with Armed subject, Officers responded to 2800 blk Minnesota, to investigate a report of suicidal male who took pills. The suicidal male told the caller he would stab police. Officers made a tactical entry to locate the male asleep next to a knife. Male was transported to hospital.

12-12-22 Fleeing Felon & Area Search, SPPD Officer responded to Stevens Point Probation and Parole Office to arrested know subject on warrant. Subject fled the area prior to police arrival. An area search of the neighborhood were the suspects girlfriend is known to reside located him hiding in the surrounding area. Male subject taken to jail.

12-09-22 Disturbance, Juvenile male at 1900 blk Elk caused a physical disturbance after his parents confronted him about drugs in his room. Male attempted to flee police upon arrival, however was stopped. Male juvenile kicked an officer prior to being transported to Juvenile Detention

12-07-22 Vehicle Pursuit, SPPD Officer observed a vehicle speeding. The vehicle attempted to elude the officer by driving onto the green circle on the west side of the city. The vehicle also extinguish the head lights to avoid detection. When located on the trail, the Suspect vehicle led officers on pursuit which ended behind 449 W Clark St. Driver was taken into custody and off to jail.

12-03-22 OD, 400 blk Bukolt, Male subject took and overdose of pills in attempt to kill himself. Male was taken to hospital and later chaptered.

12-03-22 OD, Econo lodge, male reported to be Overdosing. Officers administered Narcan and male was later transported to Hospital.

12-01-22 Med Assist, Welfare check, Report of male slumped behind the wheel of running vehicle in the Auto Zone parking lot. Upon further investigation the male was found to be deceased. Follow up investigation male was known to have substantial medical concerns.

Monthly Use of Force Reporting (annual total in parenthesis):

Number of Use of Force Incidents: 8 (74)

December 2022 Use of Force Summaries

11/30/22 – A SPPD Detective assisted Portage County Sheriff's Office Detectives with a drug warrant. During the execution of the warrant, the Detective pointed their firearm at a suspect while clearing the residence. No injuries.

12/2/22 – SPPD Officers had made contact with an individual who was suspected of stealing some items. The suspect was arrested by Officers and walked outside to the squad car. Once to the squad car the suspect began to tense up and lift their feet off of the ground, causing Officers to hold the suspect up. The suspect refused to get into the squad car. Officers were forced to pull the suspect in backwards into the squad. Once the doors were shut, the suspect began to kick the squad doors. The suspect was taken to jail and turned over to jail staff where he continued to resist with them. No injuries.

12/12/22 – SPPD Officers were attempting to locate an individual who had fled from Law Enforcement earlier, while at the Probation and Parole Office. The suspect had been put under a Probation hold prior to fleeing. Officers had been searching for the subject for several hours and finally located him hiding behind a shed. One Officer ordered the suspect to show their hands. The suspect showed one hand. The Officer grabbed that hand, placing it behind the suspect's back, while directing the suspect to the ground. While on the ground the suspect was handcuffed. No injuries.

12/16/22 – SPPD Officers were conducting a welfare check on a subject who had threatened suicide and also threatened to stab Officers if they arrived at the residence. After all options had been exhausted Officers entered into the residence to check for the subject. One Officer had their firearm out and another had the less lethal, bean bag gun out. Officers located the subject under a blanket with a knife close by. The Officers pointed their weapons at the subject and gave them commands to remove the blanket and show their hands. The subject complied and was handcuffed without incident or injury.

12/19/22 – A SPPD Officer was attempting to locate a subject wanted by Probation and Parole. The subject was seen walking on the sidewalk and attempted to run into their residence. The SPPD Officer was able to catch up to the suspect and displayed their taser to the suspect. The suspect stopped attempting to flee and was taken into custody without incident or injury.

12/20/22 – SPPD Officers had arrived at the scene of an assault. Two victims sustained significant injuries during the assault. Officers were able to locate the suspect hiding in an exterior basement entrance. Officers pointed their firearms at the suspect due to not knowing if the suspect was in possession of a weapon. The suspect did not follow commands, but just stood there. Some Officers holstered their weapons and pulled their tasers and pointed them at the suspect. The suspect was eventually handcuffed without incident or injury.

12/22/22 – SPPD Officer was attempting to conduct a traffic stop on the vehicle. The vehicle failed to stop for a short distance and a slow speed pursuit began. The vehicle pulled over a short time later and SPPD Officers drew their firearms on the sole occupant and issued orders. The suspect was taken into custody without incident.

12/28/22 – SPPD Drug Detectives assisted agencies outside Stevens Point with the execution of drug warrants. During the execution the Detectives pointed their firearms at suspects inside the residence. All the suspects were taken into custody without incident or injury. Another SPPD K9 Unit was outside the residence and observed 2 subjects trying to flee from inside. The K9 Unit yelled at the subjects, while pointing his gun at them, that if they tried to flee outside, the K9 would be released and they would be bit. The subjects stopped trying to come outside and ran further to the back, inside the residence.

Mental health related incidents: Officers Responded to the following as of 11/22/2022:

- 67 Welfare Checks
- 3 Chapters
- 4 Voluntary

K-9 Unit:

New Therapy dog Willow welcomed to SPPD as of 12-20-22.

Fala on light duty due to dental surgery

1. Dec 31, 2022
HWY 54//Lincoln Ave
Plover, WI
54467

Case: C22-14173
Requesting Agency: Plover PD
Dog: Barry
Type: Detection
Report Reviewed: Yes, by Jeremiah Ballew

DETECTION
Sniff of 1 Vehicle with 1 indication
Ford Ranger : Registered in WI, US.
Drugs seizure: Methamphetamine, 0.25 Grams
Concealed: Black bag in front seat
Packaging: Plastic bag

2. Dec 28, 2022
NORWAY PINE DR & TORUN RD
Stevens Point, WI
54482

Case: C22-14083
Requesting Agency: PTSO 157
Dog: Barry
Type: Detection
Report Reviewed: Yes, by Jeremiah Ballew

DETECTION
Sniff of 1 Vehicle with 1 indication
Chevrolet HHR: Registered in WI, US.
Drug Paraphernalia seizure: Paraphernalia, 1 Items
Concealed: Digital scale in between driver and passenger seat behind console.
Packaging: None
Drugs seizure: Methamphetamine, 1 Grams
Concealed: Ambers Purse
Packaging: None

3. Dec 27, 2022
Compound
370 Akron Ave
Bancroft, WI
54921

Case: C22-14060
Requesting Agency: PTSO 150
Dog: Barry
Type: Patrol
Report Reviewed: Yes, by Jeremiah Ballew
Reason For Deployment: Drug Warrant

NON-SEARCH
Warrant Types: Search warrants, Arrest warrants

People Found: 2
Total Arrests: 2

4. Dec 09, 2022
Highway 66 // CTH J
Custer, WI
54423

Case: C22-13526
Requesting Agency: Portage County S.D. // Hawkins
Dog: Fala
Type: Detection
Report Reviewed: Yes, by Jeremiah Ballew

DETECTION
Sniff of 1 Vehicle with 1 indication
Brown Jeep Grand Cherokee (SUV): Registered in WI, US. License Plate #: ST1055
Drugs seizure: Methamphetamine, 14.9 Grams
 Concealed: On drivers person
 Packaging: Plastic
Drugs seizure: Marijuana, 0.5 Grams
 Concealed: On drivers person
 Packaging: Plastic
Firearms seizure: Hand Gun, 1 Items
 Concealed: Rear of vehicle
 Packaging: None
Drug Paraphernalia seizure: Paraphernalia, 2 Items
 Concealed: on drivers person
 Packaging: None

5. Dec 08, 2022
Ben Franklin Junior High
2000 Polk St
Stevens Point, WI
54481

Case: C22-13490
Requesting Agency: Stevens Point - Marchel
Dog: Fala
Type: Detection
Report Reviewed: Yes, by Jeremiah Ballew

Training:

- SWAT
- K-9 training
- Officer Wellness Video – Emotional Survival for Law Enforcement

Field Training (FTO):

- Ofc. Jadon Solis advanced to step 2 Field Training

Auxiliary Unit:

- Total events: (w/out Aux. Mtgs) = 3
 1. UWSP Hockey 12-3-22
 2. UWSP Hockey 12-9-22
 3. Salvation Army Bell Ringing 12-10-22
- Total Hours without ride along / = 10.50
- Meetings: Dec. 13, 2022 @6pm
 - a. PD Policy 328 Harassment and 340 Standards of conduct, Informational present on new scheduling app Track it forward.
 - b. Issued new polos and hats
 - c. Each Aux. Admin assigned new SPPD Aux. member to mentor

School Resource Officers:

SPASH

84 calls for service including the following:

-10 vaping complaint/investigations

- * 3 citations issued
- 4 truancy citations
- 2 weapons (knives) located- both incidents handled with school discipline

- 1 welfare check, leading to student transported to St Mikes for voluntary
- 2 threat related investigations. Cleared with report.
- 1 expulsion hearing
- 1 CPS report passed on from IB regarding possible extortion-cleared with report.

PJ Jacobs

Calls for service - 79
School consequences for poor behaviors - 31
Arrests (citation issued) - 1
Truancy citations issued - 3
YES program referrals - 1
POP taught in FACS classes - 2

Other activities - I'm working with the school district on Standard Response Protocol (SRP) and Standard Reunification Method (SRM) trainings. We've set a date of August 4th 2023 for our annual training held at PJ Jacobs. This is the same training held as last August involving all of school district admin, law enforcement, Fire, Ems, etc.

Ben Franklin

85 - Total calls for service, not including meetings and trainings
35 - School Consequences assigned for behavior
2 - Truancy Citations issued
2 - NTC's issued for minor possessing vaping devices, 5 total devices located, 2 containing Delta-8 and Delta-10 THC
2 - YES (Youth Enrichment Services) referrals, both were denied enrollment due to prior enrollment and no change in behavior
3 - Securely reports of students Google searches for weapons, all were determined not to be threats
1 - Fire Drill
1 - At-home welfare check on student who has been truant for 3 weeks, no contact
1 - K-9 training walk-thru for drugs, nothing located
1 - Disturbance between parents in student pick-up line, report done
1 - Phone call to registered owner concerning driving complaint in our school zone for speed

Included in the calls for service were 2 thefts and 1 physical fight, all handled through alternative methods or school consequences. I also continued meeting with the School District Safety and Security Team to update SRP with the discontinued use of the WAVE system in the district. FACS Police Outreach classes were taught to 5 class periods of 7th graders involving Sexting, Conflict Resolution and Anger Management. Lastly, Ben Franklin students were introduced to our new therapy dog, Willow right before the holiday break. Willow was well received by students and staff.

Commissioner Moore moved, seconded by Commissioner Kirschling, to approve the Police Chief's report for December 2022.

Ayes, all; nays, none. Motion carried.

7. Discussion, with possible action, on the promotion of Firefighter/Paramedic Ross Oestreich to the position of Lieutenant.

With this promotion, all company officer positions will be filled.

Commissioner Kirschling moved, seconded by Commissioner Taylor, to promote Firefighter/Paramedic Ross Oestreich to the position of Lieutenant.

Ayes, all; nays, none. Motion carried.

8. Discussion, with possible action, on the appointment of Firefighter/Paramedic Jason Pettis to the position of Motor Pump Operator.

Commissioner Mrozek moved, seconded by Commissioner Kirschling, to appoint Firefighter/Paramedic Jason Pettis to the position of Motor Pump Operator.

Ayes, all; nays, none. Motion carried.

9. Discussion, with possible action, to approve Probationary Firefighter/Paramedics Bryan Fisher and Jake Butler to the status of Firefighter/Paramedic with the completion of their probation this past week.

Due to the change in the PFC meeting date to this week, both Fisher and Butler completed their probation earlier this week (January 10). Recommend they both come off probation effective immediately.

Commissioner Moore moved, seconded by Commissioner Ostrowski, for that approval.

Ayes, all; nays, none. Motion carried.

10. Discussion, with possible action, on hiring new Administrative Assistant Karyn Baxter.

With the approval of the PFC last month to hire a new Administrative Assistant due to resignation, the Department decided to move forward with hiring the current temporary Administrative Assistant Karyn Baxter. No need for action to be taken on this because it was taken last month, but only for discussion.

Commission accepts the recommendation.

11. Discussion, with possible action, on offering conditional offer of employment to Entry Level Firefighter/Paramedic Josh Boldt.

Pending the completion of all the requirements and the application process, if all goes well, we onboard Josh Boldt as a new Entry Level Firefighter/Paramedic.

Commissioner Kirschling moved, seconded by Commissioner Mrozek, to offer a conditional offer of employment as Entry Level Firefighter/Paramedic to Josh Boldt upon successful completion of all job requirements.

Ayes, all; nays, none. Motion carried.

12. Discussion, with possible action, of Assistant Chief Zvara vacation carryover of 151 hours of unused time in 2023.

AC Zvara submitted request in writing. He is allowed to carry over 80 hours, and is asking to carry over an additional 71 hours. In the past, we have allowed the last five Assistant Chiefs that have been hired since the restructure to do this. When they have come off the line, with the conversion of vacation, they have been allowed to have a one-year grace period to use their time. Will not cause overtime in the department. Full support of Chief Moody.

Commissioner Kirschling moved, seconded by Commissioner Mrozek, to allow Assistant Chief Zvara to carry over 151 hours of unused time into 2023.

Ayes, all; nays, none. Motion carried.

13. Fire Chief's Report/EMS Report

Chief Moody thanked everyone for their support. After the hiring of Josh Boldt, the Fire Department will be two positions short on the line. Per Commissioner Moore, a vast improvement from where we were a year ago.

Commissioner Kirschling wished the public to know that Chief Moody helped deliver presents with Santa. He also congratulated Chief Moody for being elected to the North Central Fire Chief's Association. Chief Moody was elected by his peers and speaks volumes of his dedication and great job that he does for the Stevens Point Fire Department.

Highlights of 2022 – Moody as new Fire Chief, restructuring of department and adding Battalion Chief position, taking over the Village of Park Ridge fire suppression through May 2025, onboarding of 16 people to the Department (allowing current employees to see their families and not work so much overtime), new Lexipol program.

Significant Events

- | | |
|--|---------------------|
| • Graduation Ceremony (Hageman, Ewing, Mosely, Windsor) | Dec 2 nd |
| • Promotions (BC Kedrowski, LT. Westphal, MPO Ostrowski) | Dec 2 nd |
| • Awards Banquet all Crews | Dec 19-21 |

Metro Fire Response: (4)

- | | |
|----------------------------|------------|
| | YTD (38) |
| • 4257 Heffron Street | 12/11/2022 |
| • 299 Bills Drive (Hull) | 12/11/2022 |
| • 4501 Pioneer Drive | 12/22/2022 |
| • 800 Plover Road (Plover) | 12/24/2022 |

Fires

- | | |
|-------------------------------------|----------|
| • Structure Fires-3 | YTD (30) |
| • Vehicle Fires-0 | YTD (9) |
| • Brush, Grass, Wildland Fires-0 | YTD (4) |
| • Trash/Dumpster Related Fires-0 | YTD (2) |
| • Cooking Incidents-3 | YTD (41) |
| • Chimney Fire -0 | YTD (2) |
| • Excessive Heat, Scorch, No Fire-0 | YTD (6) |
| • Electrical Issues-0 | YTD (14) |

EMS/Rescue

- | | |
|------------------------------------|-----------|
| • EMS Assist Calls-83 | YTD (576) |
| • Assist Invalid-0 | YTD (4) |
| • Vehicle Accidents-0 | YTD (19) |
| • EMS Standby-0 | YTD (3) |
| • Assist Other Government Agency-1 | YTD (5) |
| • EMS Call, Other-0 | YTD (3) |

Alarms

- False Alarms Responses-12 YTD (125)

Hazardous Materials

- Carbon Monoxide Detected-3 YTD (14)
- Natural Gas Detected-4 YTD (23)
- Gasoline and Flammable Leak/Spill-0 YTD (2)
- Hazardous Investigation nothing found-1 YTD (20)
- Oil/Combustible Spill included Vehicle Accidents-0 YTD (10)
- Chemical Spills-0 YTD (7)

Other Incidents

- Animal Rescue-0 YTD (9)
- Burning Regulation Issues-0 YTD (32)
- Citizen Complaints-0 YTD (8)
- Water/Steam Leak-1 YTD (4)
- Smoke Scare, Odor of Smoke, Steam Mistaken for smoke-1 YTD (14)
- Dispatched and Cancelled Enroute-2 YTD (41)
- Nothing Found on Arrival- 0 YTD (5)
- General Service Call-1 YTD (2)
- Bomb Scare-0 YTD (1)

Technical Rescue

- Water/Ice Incidents-0 YTD (3)
- Rope/High Angle Rescue-1 YTD (1)
- Extrication of Victim from Elevator-2 YTD (9)
- Extrication of Victim from a Vehicle-0 YTD (4)
- Extrication of Victim from Building-0 YTD (3)

Monthly Total (118)

Year to Date Total (1,055)

Total Fire Losses City Property-\$700

YTD: \$289,300

Total City Property Saved-\$415,000

YTD: \$26,994,050

Training:

- o Advanced Cardiac Life Support Dec 7-9
- o All Crews

Public Activities:

- o Cub Scouts 298 First Aid Badge Dec 5th
- o Red Kettle Public Safety Event Dec 10th
- o Park Ridge Santa visit Dec 14th
- o Shop with a Hero at Fleet Farm Dec 20th

Commissioner Moore moved, seconded by Commissioner Kirschling, to accept the Fire Chief's Report for December 2023.

Ayes, all; nays, none. Motion carried.

12. Adjournment

The meeting adjourned at 2:53 p.m.

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION MINUTES
MEETING OF FEBRUARY 7, 2023**

- 1. Roll Call:** Commissioners Kirschling, Moore, Mrozek, Ostrowski, Taylor

Also Present: Police Chief Kussow, Fire Chief Moody, AC Gemza,
Lt. Johnson, Alderperson Kneebone

2. Approval of Minutes

Commissioner Taylor moved, seconded by Commissioner Kirschling, to approve the minutes of the January 12, 2023, meeting as presented.

Ayes, all; nays, none. Motion carried.

3. President's Report

Commissioner Moore spoke of the Round Table meeting that he, Police Chief Kussow, and Fire Chief Moody attended last Tuesday in Mauston. It was a discussion on the Police and Fire Commissions that have Optional Powers in the state. All three agreed it was very informative and hope that there will be more statewide discussions in the future.

4. Confirmation of Bills

Commissioner Ostrowski questioned Police Chief Kussow on the purchase of the LMT 40MM 4-Shot Launcher. Kussow explained it is used by SWAT for deploying less lethal and gas rounds and is a safer option than bean bag rounds for crowd control.

Commissioner Ostrowski questioned Fire Chief Moody on the purchase of the Enclosed 14' Investigation Trailer. Moody explained is to house the tools needed for fire investigations. Commissioner Ostrowski questioned Moody on the purchase of the Elderly Female Body Mannequin. AC Gemza explained the purchase to assist in training and will be used countywide by various organizations.

Commissioner Ostrowski moved, seconded by Commissioner Kirschling, to approve the confirmation of the January 2023 bills.

Ayes, all; nays, none. Motion carried.

5. Discussion, with possible action, on revisions to Administrative Policy 4.04, Termination of Employment – Exit Interview.

After a lengthy conversation, the Commission agreed to gather more information regarding the involvement of Human Resources and will contact the City Attorney regarding any legal aspects. This topic will be discussed again next month.

6. Police Chief's Report

The Rescue Task Force, comprised of the PD and FD, did tours of Pacelli, SPASH, and Rosholt High Schools. Training students and employees on how to “stop the bleed” and identify where gauze and tourniquets should be placed in schools/classrooms.

Commissioner Ostrowski wished to go on record and thanked everyone for their service and commitment to the City. Commissioner Ostrowski stated that he reads the Chiefs reports thoroughly and is appreciative of everyone for all they do especially in the last two months with responding to serious calls.

Note of Interest:

- 1-11-23 Hired Crossing Guard David Wagner for Michigan and Rice.
- Therapy Dog, Willow, and Ofc. Marchel continue to train through obedience classes at Pawsitively Unleashed.
- 1-23/1-27 Chief Kussow attended the New Chief's Conference put on by the Department of Justice.
- 1-24-23 Ast. Chief Williams attend the “Call to Action” meeting through United Way. 70 community members identified top need of our community. (1. Mental health, 2. Child care, 3. Homelessness)
- 1-25-23 Recognition banquet organized by Lt. Uitenbroek for SPPD Auxiliary and 2022 Coin Recipients. Lt Johnson worked with Lt. Uitenbroek and organized with local media outlets to attend the Coin Recognition banquet at the Holiday Inn. Channel 9 and the Metro Wire attended and conducted interviews with recipients and SPPD staff.
- 1-26-23 – Lt. Johnson did a 1.5 hr presentation at the Stevens Point Area Coop for all staff on the topic; Run, Hide, Fight and preparedness in the event of an active shooter.
- Community Service Officer Hensel has been trained/educated on abandoned vehicle laws and spent time contacting owners whose vehicles have been on the streets for more than 48 hours. City entities feedback

reveals they have seen a significant decrease in abandoned vehicles around town with this new process.

- Lt. Mueller came up with new procedure for found property. Lt. Johnson worked with John Quirk, Community Media Manager, to create a tab on the city website under SPPD for the found property. When property is located and no owner is known, this property will be entered on our city website for potential claiming. CSO Hensel will be the point of contact for people trying to claim this property.

Calls of Interest:

- **01-30-23 Domestic disturbance**, Adult male suspect was involved in a physical disturbance with brother. The verbal argument over suspect spitting in the sink turn physical resulting in arrest for probation hold, domestic Disorder Conduct, Battery. Suspect transported to Jail.
- **01-29-23, Physical disturbance at Buffalo Wild Wings**, Off duty military and Law Enforcement intervened to break up the fight. Suspects contacted and issued citation upon completion of investigation.
- **01-29-23 OverDose**, Subject was released from Jail for approx. 2 hours and overdosed on drugs Two doses of Narcan given. Male transported for medical clearance by Med. Unit.
- **01-28-23 OverDose**, 200 blk of Meadow subject overdosed on heroin. Male subject was transported medically.
- **01-24-23, Road Rage**, Second and Fourth, male and female drivers who got into verbal argument which turned physical. The male driver was arrested for Battery and disorderly conduct.
- **01-23-23, Welfare Check**, 400 blk of Wadleigh, Officer were requested to check welfare of employee who had not showed for work for days. Officers located subject deceased due to apparent self- inflicted gun shot.
- **01-23-23, Suspicious**, 500 blk of Forest, Caller reported from his hospital room that persons may be in his house without permission. Officers made forced entry after announcing several times. Officers located a male and female in the residence. The male had been hiding and was later found to have warrants. Male arrested on warrants.
- **01-17-23, Welfare check**, 1600 blk of Riverview ,Officers responded to report of suicidal female who had cut wrist and wanted to die. Officers were able to make contact and talk female into giving up the razor blades. Female was initially cooperative with officers and was transported to hospital. Female later wanted to leave and physically resisted officers. Female was later placed on mental health hold.
- **01-17-23, 911 hang up**, male was calling 911 alleging he was about to be kidnapped. Male reported the cartel is after him. Male made repeated phone calls and was cited. Male continued and was later arrested on felony bail jumping for being under the influence.

- **01-17-23, Physical Disturbance**, 200 blk of Frontenac, report of two male fighting. Officers responded and one male fled the scene and was located. Upon further investigation, neither party wanted police intervention. Parties separated for the night.
- **01-13-23, Possible Firearm on School Bus**, School Resource Officer investigated report of a student from Point Of Discovery School displaying a firearm to other students on the bus a few days prior. Suspected student initially denied the allegations, upon further investigation, it was learned the suspected student did have a BB hand gun on the bus. BB gun retrieved by law enforcement from students residence . Juvenile referral on student.
- **01-13-23, 911 call of man with gun w/ hostages**, Day Inn, Officers from SPPD and multiple other jurisdictions responded and set up perimeter. Contact made with caller who was also the suspect. Verbal contact made with suspect who was taken down at gun point. Upon further investigation, no hostages, however loaded handgun. Suspect was determined to be under the influence of a narcotic and in possession with a firearm. Suspect arrested and transported to jail for poss. of meth.
- **01-12-23, Welfare check with Firearm**, 2800 blk of Jefferson, Officers responded to check the welfare of a male who reportedly cocked a gun his bedroom during an argument with his girlfriend and talked about dying. Officers made contact and gained compliance. Male sought voluntary treatment. The firearm was taken for safe keeping.
- **01-11-23, Assist SPASH Threats**, Patrol assisted School Resource Officer investigate report of statements via snapchat by student about blowing up the school. Student was upset about math. Further investigation determined student did not have access to bombs and stated it was a joke. Disposition of school consequences.
- **01-11-23, OverDose**, 3300 blk of Glacier Av. Report of female who overdosed. Officer administered Narcan which resulted in normal breathing. CPR also administered. Female transported to hospital.
- **01-10-23, Welfare Check**, 3900 blk of Doolittle dr, Officer investigated report of suicidal male who left in vehicle. Contact with male on traffic stop. The male stated he was not suicidal, however the male was under the influence and later arrested for OWI 2nd.
- **01-09-23, Welfare Check**, 500 blk Forest, Officer received info. a male subject sent a video to girlfriend of him OverDosing in order to kill himself. Officers responded to residence where the male was hiding. Male was taken into custody on Warrants. Male was resistive and actively attempted to harm himself while in handcuffs banging his head against objects.
- **01-09-23, Disturbance with Firearm**, 1430 Torun Rd. Officers responded to report of male threatening others with a machine gun. Upon officers arrival, a suspect vehicle was stopped and occupants questions. Further investigation learned a loaded 22 hand gun was involved. K-9 sniff of the vehicle resulted in a search which located the gun and narcotics. Several occupants were on probation. One female occupant arrested on

warrants. One male occupant fled the traffic stop on foot when the gun was observed by officers. The male was later located by PTSO Deputy and taken to jail on felon in possession of gun and resisting.

- **01-06-23, OverDose** , PJ Jacobs JHS, School Resource Officer and patrol assist with 14 year old student overdosing on pain meds and not feeling well. Female later sought voluntary treatment after parent notification
- **01-06-23, Accidental discharge of firearm**, 200 blk Minnesota/ 300 blk Minnesota Av. Report of damage to house by bullet, Further investigation learned a male who had been cleaning his AR-15 had an accidental discharge. The bullet traveled into nearby neighboring residence. No one was home at the time. Officers counseled the male with the firearm as to firearm safety and taking responsibility.

Monthly Use of Force Reporting (annual total in parenthesis):

Number of Use of Force Incidents: 5 (5)

January Use of Force Summaries

- **1-6-23** – Officers had responded to a domestic disturbance. During the investigation it was learned a suspect had barricaded themselves in a bedroom and possibly had a hammer. Officers were forced to force their way into the bedroom and located the suspect hiding under the bed. In order to get the suspect out, one Officer displayed their taser at the suspect. The suspect surrendered, came out and was taken into custody without injury.
- **1-13-23** – SPPD Officers were called to a hotel for a report of someone possibly holding 4 people against their will, armed with a handgun. While the Officers made a perimeter around the building, other Officers began to gather more information as to the room location. As they were doing this they encountered the possible suspect. Due to the information the suspect was armed, one Officer had their patrol rifle out and pointed at the suspect, while the other had their taser out and pointed at the suspect. The suspect was given commands and was taken into custody without incident or injury.
- **1-9-23** – Officers had arrested an individual in a residence on a warrant. The suspect was uncooperative with Officers while being escorted from the residence and began banging their head against the wall. The suspect then began to put their feet on the wall in an effort to keep the Officers from being able to walk the suspect out. One Officer was forced to grab the suspect and place him on the ground at this point to avoid injury to themselves or an Officer. The suspect was then cooperative and walked out of the residence with the Officers.
- **1-20-23** – SPPD Detectives along with a few SPPD Officers executed a narcotics search warrant at a residence in Stevens Point. During the

execution of the warrant Officers pointed their firearms at suspects inside the target residence, taking them into custody. There were no injuries.

- **1-22-23** – SPPD Officers were investigating a trespassing complaint at a residence. No one had answered the door and the Officers had permission to enter the residence with force. Once Officers were entering one person was contacted. As another Officer was going downstairs, they had their weapon drawn and observed a suspect lying on a bed. The Officer pointed their weapon at the suspect and gave the suspect orders. The suspect was taken into custody without incident or injury.

Mental health related incidents: Officers Responded to the following in January:

- 72 welfare checks
- 12 voluntary
- 3 Chapter 51
- 1 suicide by firearm

Training:

- Willow began her puppy training classes
- Ast. Chief Williams completed week #3 of Command College
- Sgt. Roser Fire Arms Instructor
- DOJ New Chiefs and Sheriffs training.

Field Training (FTO):

- Officer Solis successfully completed step #2 and is on to step #3

Auxiliary Unit:

- Total events: (w/out Aux. Mtgs) = 6
- Total Hours without ride along / = 84
- **Banquet at Holiday Inn, Recognition of Coin recipients , Auxiliary members and Chaplains**

School Resource Officers:

SPASH

- 103 calls for service, including the following:
- -3 fights, including one arrest for substantial battery
- - 5 citations for vaping
- -2 citations for truancy

- -2 threat type investigations, one of which was a student who made a post about bombing the school, and the other student who threatened his social worker
- -4 harassment investigations
- Visit from Governor Evers and Lt Governor Rodriguez
- School Resource Officer Quisler and Lt. Uitenbroek tested the school radios with the PA, and also worked on the reunification plan for SPASH

PJ Jacobs

- Calls for service - 118
- School consequences - 35
- City Ordinance Arrests - 1 + 4 assists with Sgt Klein
- Truancy - 1
- Youth Enrichment Services referrals - 3
- Police Outreach Program taught in Family And Consumer Science classes - 4 with about 26 kids each time
- Juvenile referrals - 2

Ben Franklin

- 101 Calls for service
- 2 Juvenile Referrals, 1 for Theft and the other for Display of a Facsimile Firearm as well as Obstructing an Investigation
- 5 Non-traffic Citations ranging from Truancy to DC and possession of a vape by a person under 18 years of age
- 2 YES (Youth Enrichment Services) Referrals
- 44 School Consequences ranging from In-School to Out-of-School suspensions or alternate passing times
- 2 Reports of minors sexting each other
- 1 Report of a student bringing alcoholic beverages on a after school trip
- January 2023 at Ben Franklin Jr. High School saw an increase in behavioral issues as well as the presence of vaping devices. School administrators including School Resource Officer Marchel, responded to reports of vaping devices on nearly a daily basis, locating and confiscating many that contained both nicotine and different forms of THC, ranging from Delta-8, Delta-9 and Delta-10. Multiple students were sent home for observation as they appeared under the influence of suspected narcotics.
- Ben Franklin had one K9 search conducted with a positive indication, but nothing located.
- Ben Franklin also saw several threats to bring a firearm on school grounds and internet searches for firearms that were flagged on the "Securely" alert system. None were determined to be credible threats to the school after investigating. Officer Marchel did respond to a report of a BB-gun that was

brought to Point of Discovery School and a juvenile referral was submitted after a BB-gun that appeared to be a real pistol was recovered.

Commissioner Moore moved, seconded by Commissioner Taylor, to approve the Police Chief's report for January 2023.

Ayes, all; nays, none. Motion carried.

7. Discussion, with possible action, on the appointment of Firefighter/Paramedic Jeremiah Parker to the position of Motor Pump Operator.

Position available due to the retirement of Arthur Dahms, after 32 years of service at the Stevens Point Fire Department.

Commissioner Taylor recused himself from a vote.

Commissioner Mrozek moved, seconded by Commissioner Kirschling, to appoint Jeremiah Parker to the position of Motor Pump Operator, effective date February 8th, 2023.

Ayes, Kirschling, Moore, Mrozek, Ostrowski; abstention, Taylor; nays, none. Motion carried.

Commissioner Moore thanked Mr. Dahms for his years of service.

8. Fire Chief's Report/EMS Report

Chief Moody stated the Fire Academy Class 2301 started January 16th and is scheduled for graduation this Friday, February 10th at 1400 at Station 1. He invited the Commissioners to the ceremony for their graduation, which will also include recent appointments and promotions for others at the Stevens Point Fire Department.

Significant Events

Fire Academy 2301 started	Jan 16 th 2023
Ice Rescue 1600 Robin Lane	Jan 15 th 2023
MSA SCBA In-Service	Jan 29-31 2023

<u>Metro Fire Response:</u> (0)	YTD (3)
• 668 Granite Ridge Road West (Hull)	01/04/2023
• 1225 Torun Road (City)	01/17/2023
• 4324 Hwy 66 (Hull)	01/23/2023

Fires

- Structure Fires-2 YTD (2)
- Vehicle Fires-0 YTD (0)
- Brush, Grass, Wildland Fires-0 YTD (0)
- Trash/Dumpster Related Fires-0 YTD (0)
- Cooking Incidents-4 YTD (4)
- Chimney Fire -1 YTD (1)
- Excessive Heat, Scorch, No Fire- 0 YTD (0)
- Electrical Issues-1 YTD (1)

EMS/Rescue

- EMS Assist Calls-69 YTD (69)
- Assist Invalid-0 YTD (0)
- Vehicle Accidents-3 YTD (3)
- EMS Standby-0 YTD (0)
- Assist Other Government Agency-0 YTD (0)
- EMS Call, Other-0 YTD (0)

Alarms

- False Alarms Responses-8 YTD (8)

Hazardous Materials

- Carbon Monoxide Detected-0 YTD (0)
- Natural Gas Detected-1 YTD (1)
- Gasoline and Flammable Leak/Spill-1 YTD (1)
- Hazardous Investigation nothing found-0 YTD (0)
- Oil/Combustible Spill included Vehicle Accidents-0 YTD (0)
- Chemical Spills-0 YTD (0)

Other Incidents

- Animal Rescue-0 YTD (0)
- Burning Regulation Issues-0 YTD (0)
- Citizen Complaints-0 YTD (0)
- Water/Steam Leak-0 YTD (0)
- Smoke Scare, Odor of Smoke, Steam Mistaken for smoke-1 YTD (1)
- Dispatched and Cancelled Enroute-4 YTD (4)

- Nothing Found on Arrival- 0 YTD (0)
- General Service Call-0 YTD (0)
- Bomb Scare-0 YTD (0)

Technical Rescue

- Water/Ice Incidents-2 YTD (2)
- Rope/High Angle Rescue-0 YTD (0)
- Extrication of Victim from Elevator-1 YTD (1)
- Extrication of Victim from a Vehicle-1 YTD (1)
- Extrication of Victim from Building-0 YTD (0)

Monthly Total (100)

Year to Date Total (100)

Total Fire Losses City Property-\$0

YTD: \$0

Total City Property Saved-\$0

YTD: \$0

Training:

- Forcible Entry
- SCBA
- Search and Rescue
- Ice Rescue
- Officer-Smart Goals
- MPO-Cold Weather Operation and equipment familiarization

Public Activities:

- Station Tour Jan 9th 2023
- Explorer Post Meeting (EMS Scenarios) Jan 25th 2023

Mid- State Technical College Paramedic Interns: SPFD welcomes two paramedic interns from the Mid-State Technical College Paramedic Program. The paramedic interns work along side our paramedics and learn valuable patient assessment and general field skills while still in school.

Training: All 3 Crews completed Advanced Cardiac Life Support refresher. Special thanks to Firefighter Paramedic Jason Pettis for handling all of the instruction.

Public Safety Red Kettle Challenge: SPFD once again participated in the Salvation Army's red Kettle Challenge. Below is the official results, good time was had and money was raised for a great charity.

Plover Fire: \$3,604.30
Point Fire: \$2,375.71
Portage Co Sheriff: \$2,025.07
Plover PD: \$1,712.95
Point PD: \$868.02
Dewey Fire: \$330.87
State Patrol: \$66.89

Total: \$10,983.81

Commissioner Moore moved, seconded by Commissioner Ostrowski, to accept the Fire Chief's Report for January 2023.

Ayes, all; nays, none. Motion carried.

12. Adjournment

The meeting adjourned at 3:05 p.m.

REPORT OF CITY PLAN COMMISSION

February 6, 2022 – 6:00 PM
In-Person & Zoom Conference Call Meeting

PRESENT: Mayor Wiza, Alderperson Kneebone, Commissioner Arntsen, Commissioner Cooper, Commissioner Ilten, Commissioner Rice, and Commissioner Schuler.

ALSO PRESENT: Director Kernosky, Associate Planner/Zoning Administrator Kuhn, Planner Klesmith, Technician Mohr, Alderperson Christianson, Alderperson Shorr, Alderperson Keymer, Alderperson Zarazua, Alderperson Johnson, Alderperson Morrow, Dean Shuda, Eric Drazkowski, Mark Pierce and unidentified audience members via Virtual Zoom Meeting.

INDEX:

Opening Section:

1. Roll call.

Discussion and possible action on the following:

2. Report of the December 5, 2022 meeting of the City Plan Commission.
3. Public Hearing and action on a request from Will Seitz, representing Seitz Investment Properties, LLC, for a conditional use permit to renovate an existing commercial building into a single-family residence on the property located at 741 Second Street North (Parcel ID 281240820310010), consistent with Ch. 23.02(1)(g)(16)(f).
4. A request from David Pedelty, representing CORTA Stevens Point 2, LLC, for a Site Plan Review to construct a drive-thru coffee building on the property located at 5707 U.S. Highway 10 East (Parcel ID 281240836240003), consistent with Ch. 23.02(2)(e)(5)
5. A request from Angela McEathron, representing CORTA Stevens Point LLC, for a sign variance to install a wall sign on the property located at 5657 U.S. Highway 10 East (Parcel ID 281240836230006), consistent with Ch. 25.14.
6. Discussion on the City Comprehensive Plan update.
7. December 2022 and January 2023 Monthly Reports. Copies of the January 2023 report will be provided during the meeting.
8. Director's Report. *A verbal report will be provided during the meeting.*

Closing Section:

9. Adjourn.
-

Opening Section:

1. Roll call.

Present: Wiza, Kneebone, Arntsen, Cooper, Ilten, Rice, Schuler

Discussion and possible action on the following:

2. Report of the December 5, 2022 meeting of the City Plan Commission.

Motion by Commissioner Cooper to approve the report of the December 5, 2022 Plan Commission meeting with the following changes; seconded by Alderperson Kneebone.

Motion carried 7-0.

3. Public Hearing and action on a request from Will Seitz, representing Seitz Investment Properties, LLC, for a conditional use permit to renovate an existing commercial building into a single-family residence on the property located at 741 Second Street North (Parcel ID 281240820310010), consistent with Ch. 23.02(1)(g)(16)(f).

Associate Planner/Zoning Administrator Kuhn summarized the request to renovate a currently vacant property, which historically was utilized as an antique shop and commercial storage, into a single-family residence. The proposed would accommodate two bedrooms and one bathroom. After review, staff held no further concerns and recommended approval with conditions outlined in the staff report.

Mayor Wiza declared the public hearing open.

Alderperson Morrow (District Eleven) stated support for the request, noting that the conversion would be a good use of the historically vacant property.

Mayor Wiza declared the public hearing closed.

Commissioners made the following comments:

- Inquiry as to the building code requirements that would need to be met, to which staff noted that all current residential code requirements would need to be met due to the conversion from commercial to residential.
- Inquiry as to the odd lot shape, to which staff noted it was just the way it was.

Motion by Commissioner Rice to approve the request from Will Seitz, representing Seitz Investment Properties, LLC, for a conditional use permit to renovate an existing commercial building into a single-family residence on the property located at 741 Second Street North (Parcel ID 281240820310010), consistent with Ch. 23.02(1)(g)(16)(f) with the following:

1. The dwelling unit shall meet minimum occupancy requirements as outlined in Chapter 21 of the City's Municipal Code of Ordinances.
2. Staff shall have the ability to approve minor deviations to the project plan.

seconded by Commissioner Arntsen

Motion carried 7-0.

4. A request from David Pedelty, representing CORTA Stevens Point 2, LLC, for a Site Plan Review to construct a drive-thru coffee building on the property located at 5707 U.S. Highway 10 East (Parcel ID 281240836240003), consistent with Ch. 23.02(2)(e)(5)

Associate Planner/Zoning Administrator Kuhn summarized the request to construct a 670 sq.ft. drive-thru coffee building on the stated parcel. Staff held no further concerns and recommended approval with conditions outlined in the staff report.

Mayor Wiza asked for comments from the audience, to which there were none.

Commissioners made the following comments:

- Inquiry on whether there would be inside service, to which it was stated no, only drive-thru.
- Inquiry as to whether there would be an order board on-site and if that would impact queuing.
- Inquiry as to the lighting proposed, noting concerns for maintaining dark skies.
- Noted the continuing trend of drive-thru only businesses and stated that perhaps there should be a second look on how to permit smaller establishments to be placed on top of underutilized existing parking areas. A back-and-forth discussion with staff followed, agreeing that the use would be beneficial.

- Inquiry as to the draining areas noted on the site plan.

Eric Drazkowski, Excel Engineering, and representing CORTA Stevens Point 2, made the following comments:

- Confirmed that there would be no order board or walk-ups, just a window drive-thru.
- Confirmed the use of cut-off fixtures that would not allow light spill past the property line. The specs were on page 66 of the photometric plan.
- Confirmed that the draining areas would be temporary in nature, and they would be seeded over post construction.

Motion by Alderperson Kneebone to approve the request from David Pedelty, representing CORTA Stevens Point 2, LLC, for a Site Plan Review to construct a drive-thru coffee building on the property located at 5707 U.S. Highway 10 East (Parcel ID 281240836240003), consistent with Ch. 23.02(2)(e)(5) with the following:

1. A turnaround shall be installed at the end of the phase one private driveway, subject to the review and approval of the City Fire Marshal.
2. An exterior knox box shall be installed by the main entry door, subject to the review and approval of the City Fire Marshal.
3. A utility easement agreement shall be recorded with the Portage County Register of Deeds Office prior to the issuance of building occupancy.
4. A stormwater maintenance agreement between the property owner and the City shall be recorded with the Portage County Register of Deeds Office prior to the issuance of building occupancy.
5. Final details shall be submitted on proposed wall signage, subject to the review and approval of the Zoning Administrator.
6. A building permit shall be obtained prior to the start of construction.
7. Staff shall have the ability to approve minor amendments to the approved plan.

seconded by Commissioner Schuler.

Motion carried 7-0.

5. A request from Angela McEathron, representing CORTA Stevens Point LLC, for a sign variance to install a wall sign on the property located at 5657 U.S. Highway 10 East (Parcel ID 281240836230006), consistent with Ch. 25.14.

Associate Planner/Zoning Administrator Kuhn summarized the request for a sign variance to install one 200 sq.ft. wall sign on the west facing wall of the building for an upcoming Hobby Lobby tenant. Under the literal application of the City's sign code, the property would be permitted 0 sq.ft. of wall signage, therefore a claim of hardship was valid. Staff held no further concerns and recommended approval as presented.

Mayor Wiza asked for comments from the audience, to which there were none.

Commissioners made the following comments:

- Inquiry as to what existed with the previous Copps grocery store tenant, which staff stated a wall sign. Current staff was not aware on how or why it was previously permitted without a variance.
- Inquiry as to whether a sign variance request was ideal, or if there should be a provision added to the sign code to address the type of request. Staff felt the unique circumstances of the property was ideal for a sign variance request.

Motion by Alderperson Kneebone to approve the request from Angela McEathron, representing CORTA Stevens Point LLC, for a sign variance to install a wall sign on the property located at 5657 U.S. Highway 10 East (Parcel ID 281240836230006), consistent with Ch. 25.14; seconded by Commissioner Ilten.

Motion carried 7-0.

6. Discussion on the City Comprehensive Plan update.

Chris Klesmith, Neighborhood Planner, reviewed a presentation on the City Comprehensive Plan. It covered the following (*presentation attached to the end minutes*):

- Goerke/Washington Neighborhood
 - Correction of there being (4) sections being discussed at recent neighborhood meetings.
 - Significant feedback had been collected during previous meetings, with a workshop scheduled for February 16th to review (2) sections.
 - Plan draft should be concluding soon then moving into neighborhood strategizing.
- Downtown Area
 - Due to the unique makeup of downtown, the process used for Goerke/Washington was not utilized.
 - BID (Business Improvement District) had been officially adopted; the first board meeting would take place February 7th. There was potential for the body to leverage WEDC support.
- General
 - Future timeline and objectives.
 - Draft copy was provided to commissioners for review. Staff asked that they be reviewed, and any comments, questions, corrections, or suggestions be forwarded to the Director or Planners.

Commissioners made the following comments:

- Inquiry as to the number of sessions had, to which staff noted 4 sessions for the Goerke/Washington neighborhood, with potentially (2) additional sessions in the future. Mid-summer 2023.
- Inquiry as to how many remaining neighborhoods there were, to which staff noted 6 neighborhoods, all with a relatively similar process for each to be undertaken. Going into next steps, staff felt confident in reducing the process timeline for the remaining neighborhoods.
- Inquiry as to how staff felt about the resident participation involved, and the strategies to be employed to improve that participation. Staff noted that while the last session was a bit lack luster Staff has been pleased with the amount of involvement and feedback received overall. Staff was operating sessions during the surveyed timeframes that worked best already, as well as sending out a recent mailer for the workshop.
- Inquiry as to the desired outcome from the upcoming Land Use Workshop. Staff explained that the goal would be to get more engagement and buy-in from residents on the future land use for the area.
- Agreement on the processes being undertaken, especially engaging residents from the beginning rather than imposing top-down changes.

No action was taken.

7. December 2022 and January 2023 Monthly Reports. Copies of the January 2023 report will be provided during the meeting.

Director Kernosky reviewed December 2022 and January 2023 year-to-date values, noting that permit numbers remained high through 2022, but valuation dipped slightly than previous years. Permits issued and valuations remained at consistent levels coming into 2023. There was an expectation of another good year.

Motion by Alderperson Kneebone to approve the December 2022 and January 2023 Monthly Reports and place them on file; seconded by Commissioner Arntsen.

Motion carried 7-0.

8. Director's Report. *A verbal report will be provided during the meeting.*

It was noted that Adam Kuhn, Zoning Administrator, had successfully acquired his AICP (American Institute of Certified Planners) certification. Director Kernosky provided brief verbal updates, if available, on:

- a. Developmental Updates
- b. Special Project Updates
- c. Public Policy Updates
- d. Economic Development Updates

Closing Section:

9. Adjourn.

Meeting adjourned at 6:42 PM.

A recording of this meeting can be viewed/heard at: <https://stevenspoint.com/365/AgendasMinutesVideos>



COMPREHENSIVE PLAN UPDATE – GOERKE / WASHINGTON

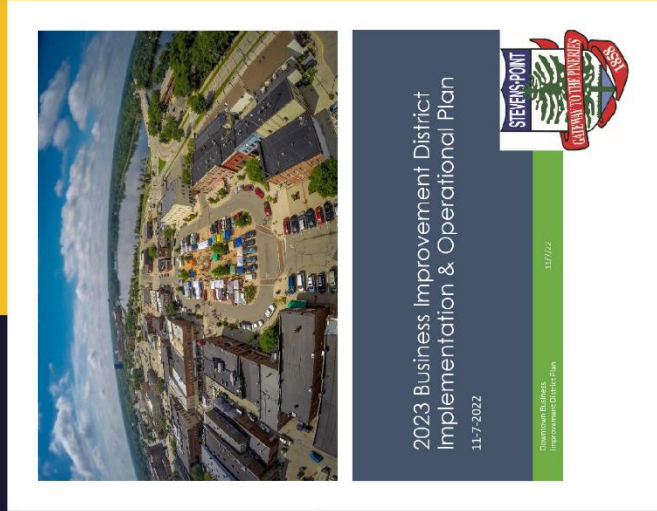
- Plan presently being drafted
- 3 sections discussed at recent neighborhood meeting
- Significant feedback received for continuing the process
- Land Use Workshop scheduled for February 16th





COMPREHENSIVE PLAN UPDATE - DOWNTOWN

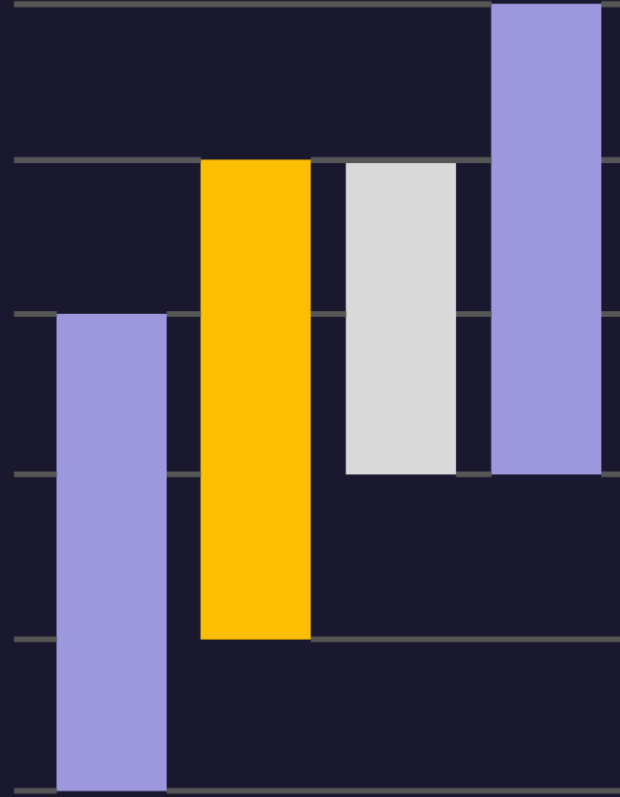
- Downtown Business Improvement District established
- May have access to intense planning and strategy support from WEDC



Timeline

Overlapping process without a time-constraint

July 2022



Surveys, Events, Office Hours

Surveys will be curated at the neighborhood level; staff will attend events and hold office hours around the city.

Block Parties

Community values and primary resident goals will be identified in neighborhood block parties.

Objective Reviews, Interviews

Staff will analyze surveys and block party results, research objectives and action, and integrate into comprehensive plan.

Revisions and Adoption

Revisions will take place at neighborhood-level - one community event and two weeks of open office hours.



Attachments relating to agenda item 7: January 2023 Monthly Report

Community Development Report, January 2023

Construction Report					Violation Report				
New Construction	# of Permits	Location	Declared Valuation	Fees	New Code Cases				
Single Family	-		-	-	Abandoned Vehicle on Property				2
Two-Family	-		-	-	Bulk Waste at Curb Early				1
Multi-Family	-		-	-	Commercial Building Violation				0
Commercial/Industrial	-		-	-	Construction Work Without Permits				3
					Debris on Property				5
					Exterior Violations on House				0
					Illegal Pets or Livestock				0
					Infestation				1
					Interior Housing Violations				0
					Potholes				0 +
					Property Encumbrance				0
					Public Works Violation				0 +
					Snow & Ice Removal - Sidewalk				109
					Tall Grass or Noxious Weeds				0
					Trash Container's Improperly Stored				2
					Vacant Building/Home				0
					Vehicle Parked on Grass				3
					Vision Obstruction in Roadway or Intersection				0
					Zoning Violations				1
Total Violations / Total Service Fees Billed									127 \$4,075
Voluntary Compliance Rate for Tagged/Verbal									5/5 100%
+ Referred to another department									

**City of Stevens Point
Board of Water and Sewerage Commissioners
February 13, 2023 - 12:00 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: | 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines and Ray Schmidt

EXCUSED ABSENCE: Mae Nachman

ALSO PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Eric Southworth, Jason Draheim and Jaime Zdroik

2. Approval of Minutes

Motion made by Anna Haines, seconded by Carl Rasmussen to approve the January 9, 2023 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the department claims for the month of January as audited and read.

Ayes all. Nays none. Motion carried.

4. 2023 Capital Operations and Maintenance Plan -Joel Lemke

Joel presented the 2023 Capital Operations and Maintenance Plan.

WATER DEPARTMENT

Capital Spending Items (estimated amounts): Reconstruction projects - \$750,000; Repaving projects - \$40,000, Wellfield road treatment plant - engineering to begin 2023-2024 no estimate, Hydrant painting - \$32,000, Tower and tank inspections - \$18,750, Generator 1 and 2 oil cooler repairs - \$11,000, Vehicle replacement - \$92,000, Well 12 Project - \$1,800,000, Spruce Street Project - \$20,000

Computer and Software: City Works annual maintenance - \$7,500, ESRI annual maintenance - \$8,334, Springbrook annual maintenance - \$11,393, ESRI upgrade - \$4,000, Cityworks upgrade - \$6,000

Training and Education: Misc. travel and education - \$25,000

Grand Total - Water \$2,825,977.00

SEWER DEPARTMENT

Capital Spending Items (estimated amounts): Reconstruction projects - \$580,000, Repaving projects - \$10,000, Digester boiler controls rehab - \$140,000, Truck replacement 3/4 ton - \$47,000, Overhead doors/actuators - \$35,000, Lawn mower - \$16,000, Drainage pump replacements - \$28,000, Digester 4 cover insulation - \$70,000, Rotary seals for biosolids dryer - \$50,000

Computers and Software: Springbrook annual maintenance - \$11,393, City Works annual maintenance - \$6,667, ESRI annual maintenance - \$8,334, ESRI upgrade - \$4,000, Cityworks upgrade - \$6,000

Training and Education: Misc. travel and education - \$15,000

Grand Total - Sewer \$1,027,394.00

STORMWATER:

Capital Spending Items (estimated amounts): Reconstruct projects - \$750,000, Repaving projects - \$20,000, Replace tractor backhoe - \$142,000, Vehicle replacement - \$45,000

Computers and Software: Springbrook annual maintenance - \$11,393, City Works annual maintenance - \$6,667, ESRI annual maintenance - \$8,334, ESRI upgrade - \$4,000, Cityworks upgrade - \$6,000

Training and Education: Misc. Travel and Education - \$15,000

Grand Total - Stormwater \$1,008,394.00

Joel stated all of our lead goose necks will be completely out of the system by the end of 2023. Eric stated that we don't have any full lead pipe just goose necks/fittings. Joel stated if we have them all out by end of this year then we don't have to have an abatement plan. When it is completed, the Commission feels this should be celebrated in some way.

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the 2023 Capital Operations and Maintenance Plan, Water Dept - \$2,825,977; Sewer Dept - \$1,027,394.00 and Stormwater - \$1,008,394.00.

Ayes all. Nays none. Motion carried.

5. Water Supply and Distribution Reports - Eric Southworth

Eric stated the pumpage was lower compared to last January and this was because the mill had shut down for part of the month. Eric explained how our industrial customers affect our total pumpage. In 2021, our industrial customers made up about 49.3 % of our annual water sales. Joel explained that in the mid 90s the mill had their own water supply but they had to chlorinate the water so much so it wouldn't discolor their paper, so rather than upgrade their system, they came into an agreement with us to have guaranteed supply. This is when we put in Well 10.

6. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated the WWTP met all discharge permit requirements for the month of January. The biosolids dryer ran the entire month of January with very few problems. We produced 60% of our heat used for January. We saved approximately \$12,200.00 in January by using our biogas.

Chris stated a couple of deficiencies and recommendations were found in their lab report but nothing that would have hampered their end results, just additional paperwork.

The Commission congratulated the WWTP on an excellent report.

7. Construction and Maintenance Report - Craig Czaikowski

The Commission reviewed the Construction and Maintenance Report provided in the packet.

8. Electrical usage data at the utility garage - Joel Lemke

Joel has been working with a company called muGrid to analyze the electricity generated through solar. During this process, they found that we had an inverter down and that was replaced last week. With the inverter down, our solar production decreased in 2022. We set up a small scope of services with muGrid to get quarterly reports for a year. We will see how they present the data and if this can be done internally in the future, we will do that. We are looking into the possibility of using the excess power generated for another building instead of selling it back to the power grid.

9. Community Area Network Report - Joel Lemke

Nothing was discussed.

10. Directors Report - Joel Lemke

The Commission asked Joel if the City had made a decision on the possibility of a Transportation Utility. Joel stated no decision has been made at this time on additional revenue sources for the City.

11. Adjournment.

Motion made by Anna Haines to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:53PM

**City of Stevens Point
Airport Commission
February 13, 2023 - 12:53 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: | 820 26885705

By Computer: <https://us02web.zoom.us/j/82026885705>

By Phone: (303) 715-8592

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines and Ray Schmidt

EXCUSED ABSENCE: Mae Nachman

ALSO PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Eric Southworth, Jason Draheim and Jaime Zdroik

2. Approval of Minutes

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the January 9, 2023 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Anna Haines, seconded by Carl Rasmussen to approve the department claims for the month of January as audited and read.

Ayes all. Nays none. Motion carried.

4. 2023 Capital Operations & Maintenance Plan-Joel Lemke & Jason Draheim

Joel presented the 2023 Capital Operations and Maintenance Plan which consisted of one item for Conference Room/General area upgrade for \$25,000.00.

Anna stated she had heard the FAA is allowing solar panels to be installed on Airport property and would this be considered in the future. Joel stated there is not a lot of daytime usage and new LED lighting was just installed which would decrease the electric bill already. Jason stated it would be something to look into. There would need

to be other studies done prior to doing this. They did reference in the new regulations, for smaller airports, the use of solar generators or battery banks for nighttime lighting systems.

Motion made by Anna Haines, seconded by Carl Rasmussen to approve the 2023 Capital Operations & Maintenance Plan in the amount of \$25,000.00.

Ayes all. Nays none. Motion carried.

5. Written/Verbal Report - Jason Draheim

Jason stated the lighting system shipped on the 10th and should be here today or tomorrow. The lighting system should be fully functional by the end of this week or early next week.

6. Adjournment.

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 1:00PM

**City of Stevens Point
Transportation Commission Meeting
February 13, 2023 - 4:45 PM**

Central Transportation
2700 Week Street, Stevens Point, Wisconsin
OR
Zoom Teleconferencing

Minutes

I. Discussion and Possible Action on:

1. **Roll Call**

Present: Karalyn Peterson, Chair-Greg Koepel

Present via Zoom: Tom Bertram, Ald. Mary Kneebone, Ald. Marc Christianson, Ald. Dean Shuda

Not Present: Vice Chair-Nichole Lysne, Jessa Michie

Other Present: Talin Scheuermann, Tom Carroll, Kaitlyn Wall, Joel Lemke

2. **December 12, 2022 minutes**

No corrections, minute's approved.

3. **December 2022 and January 2023 Financial/Claims report**

Ald. Marc Christianson made a motion to approve the December 2022 and January 2023 Financial/Claims report. Ald. Mary Kneebone Seconded. Ayes all; Nays none; Motion carried.

4. **2023 "Youth Ride Free" Summer program**

Karalyn Peterson made a motion to approve the 2023 "Youth Ride Free" Summer program. Ald. Mary Kneebone Seconded. Ayes all; Nays none; Motion carried.

5. **Program and staff updates**

Superintendent Scheuermann discussed 2023 Senior PGA event, transfer center planning, new route addition, and staff updates.

6. **Recurring meeting schedule**

Chair-Greg Koepel opened a discussion on the frequency of the meetings. After discussion no changes were made to the meeting schedule.

7. **Next meeting date - March 13, 2023**

8. **Adjournment**

Meeting adjourned at 5:06pm

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING February 13, 2023 - 6:00 PM Community Room 933 Michigan Avenue, Stevens Point, WI

MINUTES

Roll Call

PRESENT: Chairperson Mayor Wiza, Fred Hopfensperger, Ald. Mary Kneebone, Ald. Shaun Morrow, Ald. Ginger Keymer and Ald. Dean Shuda.

EXCUSED: Ald. David Plaisance

OTHERS PRESENT: **Directors:** Scott Beduhn, Joel Lemke, Dan Kremer and Ryan Kernosky.
Alders: Keely Fishler, Mykeerah Zarazua, Marc Christianson and Polly Dalton.
City Staff: Deputy C/T and Finance Manager Carrie Freeberg, Fire Chief Jb Moody and City Clerk Kari Yenter.

Informational

1. **Director's Report**
 - a. Ridge Road Resurfacing Project #23-06
 - b. 2023 Streets Improvement Project #23-01
 - c. 2023 Road Resurfacing Project #23-02

Ald. Kneebone **moved**, Ald. Morrow **seconded**, to accept the Director's Report and place it on file.

Call for the Vote: Ayes: **All**
Nays: **None**. Motion **Carried**

Discussion and Possible Action

2. **To approve the Ordinance Amendments in Chapter 9, Sections 9.05 and 9.06 as they relate to parking and parking signs.**

Ald. Morrow **moved**, Ald. Keymer **seconded**, to approve the Ordinance Amendments in Chapter 9, Sections 9.05 and 9.06.

Call for the Vote: Ayes: **All**
Nays: **None**. Motion **Carried**

3. **To approve the Ordinance Amendments in Chapter 16, Section 16.06 as it relates to snow removal on sidewalks.**

Ald. Keymer **moved**, Fred Hopfensperger **seconded**, to approve the Ordinance Amendments in Chapter 16, Section 16.06.

Call for the Vote: Ayes: **All**

Nays: **None**. Motion **Carried**

4. **To approve the Revocable Occupancy License for Sentry Insurance for a high voltage line.**

Ald. Morrow **moved**, Ald. Shuda **seconded**, to approve the Revocable Occupancy License from Sentry Insurance.

Call for the Vote: Ayes: **All**

Nays: **None**. Motion **Carried**

5. **To award the Ridge Road Resurfacing Project #23-06 to Stuczynski Trucking & Excavating, Inc. for an amount not to exceed \$810,235.85.**

Ald. Shuda **moved**, Ald. Kneebone **seconded**, to award the Ridge Road Resurfacing Project #23-06 to Stuczynski Trucking for an amount not to exceed \$810,235.85.

Call for the Vote: Ayes: **All**

Nays: **None**. Motion **Carried**

Adjourn

Adjourned at 6:15 p.m.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT COMMITTEE MINUTES
February 13, 2023 - 6:16 PM**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Discussion and Possible Action on:

1. Roll Call.

Present: Ald. Fishler, Keymer, Christianson, Zarazua, Kneebone.

Others

Present: Mayor Wiza, Clerk Yenter, C/T Ladick, Administrative Assistant Church, Director Kremer, Director Kernosky, Chief Kussow, Chief Moody, Ald. Johnson, Ald. Shuda, Ald. Morrow, Deputy C/T Freeberg, Director Beduhn, Ald. Dalton, Attorney Beveridge.

2. License List:

- A. Class “B” Beer/Class “C” Wine License: Chef Chu’s at 5720 Windy Drive, Suite A, Stevens Point for license period beginning February 21, 2023.**
- B. Temporary Class “B” Beer License: Central Rivers Farmshed, PO Box 191, Stevens Point for Local Food Fair @ Night on June 3, 2023 at 1100 Crosby Avenue, Stevens Point, WI 54481.**
- C. Temporary Class “B” Beer/”Class B” Wine License: St. Peter Parish, 800 Fourth Avenue, Stevens Point for St. Peter Parish Picnic on June 10 and 11, 2023 at 708 First Street, Stevens Point, WI 54481.**

Ald. Kneebone moved, Ald. Keymer seconded, to approve the license list.

Call for the vote: ayes, all; nays, none; motion carried.

3. Request to Hold Event/Street Closing:

- A. HMoob Week on May 7, 2023 (New Event).**

Ald. Christianson moved, Ald. Keymer seconded, to approve the event.

No concerns from law enforcement.

Call for the vote: ayes, all; nays, none; motion carried. Ald. Zarazua abstained.

B. Local Food Fair on June 3, 2023 (Recurring Event).

Ald. Zarazua moved, Ald. Kneebone seconded, to approve the event.

No concerns from law enforcement.

Call for the vote: ayes, all; nays, none; motion carried.

C. Point Bock Run on March 3, 2023 and March 4, 2023 (Recurring Event).

Ald. Keymer moved, Ald. Christianson seconded, to approve the event.

No concerns from law enforcement,

Call for the vote: ayes, all; nays, none; motion carried.

D. SPASH HOSA Color Run on May 6, 2023 (Recurring Event).

Ald. Keymer moved, Ald. Christianson seconded, to approve the event.

No concerns from law enforcement.

Call for the vote: ayes, all; nays, none; motion carried. Ald. Zarazua abstained.

4. Adjournment.

Adjourned at 6:22 p.m.

CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA

February 13, 2023 - 6:23 PM

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 838 0968 6903 | Passcode: 116181

By Computer:

<https://us02web.zoom.us/j/83809686903?pwd=eEVUUmQrYjNpc1ZwT3J1UUZYcmVaUT09>

By Phone: +1-312-626-6799 (US Chicago)

MINUTES

I. Non-Action Items:

1. Roll Call.

PRESENT Ald. Morrow, Johnson, Dalton

EXCUSED Ald. Shorr, Plaisance

OTHERS PRESENT Mayor Wiza; C/T Ladick; Attorney Beveridge; Clerk Yenter; Deputy C/T Freeberg; Alderpersons Kneebone, Zarazua, Fishler, Keymer, Christanson, Shuda; Directors Kernosky, Kremer, Beduhn; Fire Chief Moody; Police Chief Kussow

II. Discussion and Possible Action on:

2. Approval of a request to allocate an additional \$100,000 in funds from Tax Incremental Financing District (TID) #6 to the Facade Improvement Grant Program.

Ald. Dalton **moved**, Ald. Morrow seconded, to replenish the Facade Improvement Grant Program in the amount of \$100,000 to come from TID #6.

Call for the vote: ayes, all; nays, none; motion carried.

3. A request to authorize City staff to submit an application to apply for an

AARP Community Flagship Grant in an amount not to exceed \$50,000.

Ald. Morrow **moved**, Ald. Dalton seconded, to apply for the AARP Community Flagship Grant in an amount not to exceed \$50,000.

Call for the vote: ayes, all; nays, none; motion carried.

4. Approval of issuance of a Request for Proposals for the City-wide Wayfinding Signage Program.

Ald. Dalton **moved**, Ald. Morrow seconded, to approve the issuance of a request for proposals for the City-wide Wayfinding Signage Program.

Call for the vote: ayes, all; nays, none; motion carried.

5. Approval of lease with the Boys and Girls Club of Portage County for space at 933 Michigan Ave.

Ald. Dalton **moved**, Ald. Morrow seconded, to approve the lease with the Boys and Girls Club of Portage County for space at 933 Michigan Avenue.

Call for the vote: ayes, all; nays, none; motion carried.

6. Approval of additional funding for the Willett Arena roof project, and award of bid to Commercial Roofing in an amount not to exceed \$1,128,800.00.

Ald. Dalton **moved**, Ald. Morrow seconded, to approve the additional funding for the Willett Arena roof project and award of bid to Commercial Roofing in an amount not to exceed \$1,128,800.00.

Call for the vote: ayes, all; nays, none; motion carried.

7. Approval of funding for a cost-benefit study to analyze the impact of various facility options currently being considered by the County.

Ald. Dalton **moved**, Ald. Morrow seconded, to approve funding for a cost-benefit study to analyze the impact of various facility options currently being considered by the County.

Call for the vote: ayes, Ald. Johnson nays, Ald. Morrow and Dalton Motion failed.

Ald. Dalton **moved**, Ald. Morrow seconded, to allow City staff to relay all prudent facts and analysis of a downtown County campus versus a County campus on the edge of City with the jail being in or out of the City.

Call for the vote: ayes, all; nays, none; motion carried.

8. Approval of Claims Paid.

Ald. Morrow **moved**, Ald. Dalton seconded, to approve the claims paid in the amount of \$11,014,766.64.

Call for the vote: ayes, all; nays, none; motion carried.

9. Adjourn into closed session (approximately 7:00 P.M.) pursuant to

Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) on the following:

A. Acquisition of Property in the Town of Hull (PID 020240826-13.05)

Ald. Morrow **moved**, Ald. Johnson seconded, to adjourn into closed session at 7:11 p.m.

Roll Call: Ayes: Ald. Morrow and Johnson Nays: Ald. Dalton

10. Reconvene for Possible Action on the above-referenced closed session items.

III. Closing Items:

11. Adjournment

Adjournment in closed session at 7:38 P.M.

COMPTROLLER-TREASURER REPORT
for the period ending December 31, 2022

	Bal December 1, 2022	Receipts	Disbursements	Bal December 31, 2022
GENERAL OPERATING CASH	\$663,198.77	\$17,718,662.24	\$12,616,973.34	\$5,764,887.67
UTILITIES & TRANSPORTATION (Cash and Investments)	\$22,437,160.29	\$1,391,006.76	\$2,179,187.78	\$21,648,979.27

INVESTMENTS	Bal December 1, 2022	TRANSFER IN	TRANSFER OUT	Bal December 31, 2022
GENERAL	\$30,890,347.41	\$8,000,000.00	\$1,000,000.00	\$37,890,347.41
SPECIAL REVENUE	\$817,756.02	\$0.00	\$0.00	\$817,756.02
DEBT SERVICE	\$227,817.27	\$0.00	\$0.00	\$227,817.27
CAPITAL PROJECTS	\$9,249,423.99	\$3,350,000.00	\$410,000.00	\$12,189,423.99
INTERNAL SERVICE	\$2,064,540.32	\$0.00	\$0.00	\$2,064,540.32
TRUST	\$3,966,288.72	<u>\$52,703.15</u>	<u>\$0.00</u>	\$4,018,991.87
TOTALS	<u>\$47,216,173.73</u>	<u>\$11,402,703.15</u>	<u>\$1,410,000.00</u>	<u>\$57,208,876.88</u>

EXPENDITURES:	BUDGET	YTD	%
GENERAL GOVT	\$4,153,469.00	\$4,089,772.59	98.47%
POLICE	\$5,870,534.00	\$5,805,589.51	98.89%
FIRE	\$5,551,322.00	\$5,517,246.21	99.39%
PUBLIC WORKS	\$6,142,653.00	\$5,779,360.96	94.09%
PARK & REC	\$2,156,623.00	\$2,080,571.06	96.47%
CAPITAL PROJECTS	\$7,979,100.00	\$7,126,232.92	89.31%
DEBT SERVICE	\$8,788,980.00	\$7,681,181.25	87.40%
YTD TARGET	100.00%		

REVENUES:	BUDGET	YTD	%
GENERAL	\$26,545,561.00	\$24,599,740.70	92.67%



MEMORANDUM

To: Common Council

From: Adam Kuhn, AICP
Associate Planner / Zoning Administrator

Date: February 20, 2023

RE: Ordinance Preventing Demolition by Neglect

For several months, the Historic Preservation / Design Review Commission has had ongoing discussions regarding the concept of demolition by neglect and how the enforcement of neglect can be codified into an ordinance. The following provides greater detail as to what demolition by neglect entails, why there has been an interest in establishing a demolition by neglect ordinance and specifics about the proposed ordinance.

Defining Demolition by Neglect: Demolition by neglect is the process of allowing buildings, streetscape or site improvements in historic and design review districts to decay, deteriorate, become structurally defective, or otherwise fall into disrepair. As eluded earlier, this proposed ordinance would apply solely to properties that are located within the City's historic districts, design review district and landmarks that have been locally recognized by the Common Council. A visual representation of these properties where a demolition by neglect ordinance would apply are included within this agenda packet for reference.

The concept of demolition by neglect is to address structural and site deficiencies that do not meet State mandated requirements for a raze or repair order to be issued by the City's Building Inspector. In turn, demolition by neglect include situations that are generally deemed 'minor' in the interim but has a high likelihood to compound into major health and safety issues if left unaddressed. Some examples of demolition by neglect include the following:

www.stevenspoint.com

Open Records Rider: The City of Stevens Point is subject to Wisconsin Statutes relating to public records. Communication, such as this document, sent or received by City employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of City communication should presume that the communications are subject to release upon request, and to state record retention requirements.

- Deterioration of exterior walls, foundations, or other vertical support that causes leaning, sagging, splitting, listing, or buckling or deterioration of flooring or floor supports, roofs, or other horizontal members that causes leaning, sagging, splitting, listing or buckling;
- Deterioration or crumbling of exterior plasters or mortars or ineffective waterproofing of exterior walls, roofs, and foundations, including broken windows or doors;
- Rotting, holes, and other forms of decay; and
- Defective protection or lack of weather protection for exterior wall and roof coverings, including lack of paint, or weathering due to lack of paint or other protective coverings.

An illustrative example of demolition by neglect is when mortar begins to crack and crumble. Deteriorating mortar does not pose an immediate threat to the building, but if left unaddressed, is likely to impugn the structural integrity of the building. Cracked mortar would allow for water to penetrate the inner layers of a brick façade. This, coupled with Wisconsin's freeze and thaw cycles during the Spring months, would allow for retained water to expand, contract and ultimately harm the integrity of the brick façade.

Interest in a Demolition by Neglect Ordinance: The City's Historic Preservation Ordinance ([Chapter 22 of the City's Revised Municipal Code](#)) has gaps with respect to enforcing its purpose and intent – to protect and enhance sites of architectural and historic value. Although *reactive* enforcement provisions exist as to persons in violation with the ordinance (e.g., fines for work done without a permit), Chapter 22 lacks ordinance language relative to the *proactive* enforcement of historic buildings and sites. This reality held true over the last few decades with the razing of several historic buildings, most notably the partial razing of the Fox Theater in 2019. Provided that appropriate City officials enforces a demolition by neglect ordinance, it is my belief that situations where historic buildings are required to be razed should be eliminated in the future.

In early 2021, the Historic Preservation / Design Review Commission worked on establishing strategic goals that they would like to prioritize over the next five years. The adoption of a demolition by neglect ordinance was the first listed goal in the 2021-2026 Strategic Goals of the Historic Preservation / Design Review Commission.

The Proposed Ordinance: The proposed ordinance highlights the procedures for determining whether or not demolition by neglect is occurring. Subsection four of the draft ordinance highlights the review standards that the City's Building Inspector and the Designated Agent of the Commission must observe in analyzing if demolition by neglect is occurring. If both City officials determine that demolition by neglect is occurring, a written notice of that determination is mailed to the property owner of the structure or improvement experiencing neglect. Such correspondence would outline the corrective actions that are required.

Upon a demolition by neglect determination, a meeting of the Historic Preservation / Design Review Commission is held to confirm, partially confirm or deny the ruling. If the Commission determines that demolition by neglect is occurring, details are provided to the impacted property owner as to performing corrective actions that adhere to the Commission's Design Guidelines and a timeline to complete the work.

Similar to other enforcement actions, impacted property owners have the ability to appeal a demolition by neglect determination. An appeal of findings made by the Historic Preservation / Design Review Commission may be taken to the Common Council for their consideration. Lastly, the proposed ordinance provides safeguards to ensure that required remedies are, in fact, completed. If a property owner fails to remedy the situation within the timeline approved by the Commission, abatement by the City is a possibility.

HPDRC Approval: On January 19th, the Historic Preservation / Design Review Commission convened and conducted a public hearing on this ordinance amendment. The Commission recommended approval.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

**[Chapter 22 of the Revised Municipal Code – Historic Preservation & Design Review –
Ordinance Preventing Demolition by Neglect]**

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That Section 22.05 of the Historic Preservation and Design Review Ordinance of the Revised Municipal Code of the City of Stevens Point shall be amended as follows:

Division 5.07: Demolition by Neglect

- (1) Intent. To promote the purposes of historic preservation, this section requires that owners of historic properties maintain their properties and not allow them to fall into disrepair.
- (2) Definition. Demolition by neglect is the process of allowing buildings, streetscape or site improvements in historic and design review districts to decay, deteriorate, become structurally defective, or otherwise fall into disrepair.
- (3) Applicability. This section shall apply only to buildings and sites located within historic districts, design review districts and local landmarks that are recognized by the Common Council.
- (4) Conditions of Neglect. The owner of properties as outlined in Section 5.07(3) shall comply with applicable codes, laws and regulations that govern the maintenance of their property. Demolition by neglect shall include any one or more of the following situations of action or inaction:

- (a) The deterioration of the exterior of the building or surrounding environment to the extent that it allows for a hazardous or unsafe condition, or, if left unaddressed, will result in a hazardous or unsafe condition in the near-term.
 - (b) The deterioration of the exterior of the building or surrounding environment to the extent that it adversely affects the character of the historic district, design review district or recognized landmark.
- (5) Procedure. The following are the procedures for determining whether or not demolition by neglect is occurring:
- (a) Notice of Demolition by Neglect. If the Building Inspection Superintendent and Designated Agent, or designee, determines that a structure or improvement is undergoing demolition by neglect, the Building Superintendent shall give written notice of that determination to the owner of said structure or improvement. The Building Inspection Superintendent shall give a copy of the notice to the Designated Agent and the Chairperson of the Historic Preservation / Design Review Commission.
 - (b) Public Hearing. Within 30 days of receiving a notice from the Building Inspection Superintendent under subsection (5)(a), the Designated Agent shall issue a Class II Public Hearing Notice for the Historic Preservation / Design Review Commission to hold a public hearing to determine whether the structure or improvement is undergoing demolition by neglect. Such hearing shall occur no later than 45 days after the date of the notice of the hearing. In reviewing the potential demolition by neglect, the Commission shall consider the following:
 - 1) The deterioration of the exterior of the building or surrounding environment to the extent that it allows for a hazardous or unsafe condition, or, if left unaddressed, will result in a hazardous or unsafe condition in the near-term.
 - 2) The deterioration of the exterior of the building or surrounding environment to the extent that it adversely affects the character of the historic district, design review district or recognized landmark.
 - 3) The historic or architectural value and significance of the structure or improvement and its relationship to the historic value of the surrounding area;
 - 4) The relationship of the exterior architectural features of such structure or improvement to the remainder of the structure/improvement and to the surrounding area;
 - 5) The general compatibility of the exterior design, arrangement, texture and materials under consideration;

- 6) Design guidelines as created by the Historic Preservation / Design Review Commission; and
 - 7) Any other factor upon which the Historic Preservation / Design Review Commission determines to be relevant to the standards and underlying purpose of this Section, along with the City's historic preservation goals.
- (c) Findings. Within 14 days of the completion of the hearing under (5)(b), the Historic Preservation / Design Review Commission shall issue written findings to the Designated Agent. Such findings shall state whether demolition by neglect is occurring at the subject property and state the reasons therefore.
- (d) Appeal of Findings. An appeal of findings made by the Historic Preservation / Design Review Commission may be taken to the Common Council by the owner of the affected structure or improvement and the Designated Agent. The Common Council shall hold a Class II public hearing regarding any appeal it receives. Documents presented to the Historic Preservation / Design Review Commission during their meeting shall be forwarded to the Common Council for their review. Following the public hearing, the Common Council may, by two-thirds vote, reverse or modify the findings made by the Historic Preservation / Design Review Commission, with or without conditions, or may refer the matter back to the Commission with instructions.

(6) Enforcement.

- (a) Order to Abate. If the Historic Preservation / Design Review Commission finds that demolition by neglect is occurring, the Building Inspection Superintendent and Designated Agent shall issue an order incorporating such findings and requiring the property owner to remedy or abate the condition described in the order within a reasonable time period specified within such order.
- (b) Abatement by the City. If the property owner fails or refuses to comply within the time period described, the Building Superintendent reserves the right to issue citations to the property owner to remove or abate the issue. If the structure or improvement possesses immediate concerns regarding the health, safety or general welfare of affected parties as determined by the Building Superintendent, the Building Superintendent may enter upon the premises and cause said structure or improvement to be removed or abated and the City shall recover the expenses incurred thereby from the property owner.
- (c) Acquisition by the City. If the Historic Preservation / Design Review Commission finds under Sec. 5.07(5) that a structure or improvement is

undergoing demolition by neglect, the Common Council may authorize the City to acquire the property consistent with State Statutes.

(d) Building Permit Required. Before work commences to comply with an order issued under (6)(a), an application for a building permit shall be submitted and no work shall begin before the issuance of a building permit. Said work shall receive the approval of the Designated Agent prior to permit issuance.

1) Corrective measures that are considered a 'major work' per Historic Preservation / Design Review Commission Design Guidelines shall receive the approval of the Commission as part of a design review.

SECTION II: That this ordinance shall take effect upon passage and publication.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: January 19, 2023
Adopted: February 20, 2023

Drafted By: Adam Kuhn
Return To: City Clerk

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 818 of Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby **created** to read as follows:

9.06(a) 818. For east and westbound traffic on Bush Street at Indiana Avenue.

SECTION II: That subsection 3o of Section 9.05(aa) of the Revised Municipal Code, **Permit Parking** is hereby **created** to read as follows:

9.05(aa) 3o. Twenty (20) permit parking spaces on the east side of Municipal Parking Lot No. 2, along First Street.

SECTION III: That subsection 3p of Section 9.05(aa) of the Revised Municipal Code, **Permit Parking** is hereby **created** to read as follows:

9.05(aa) 3p. Twenty (20) permit parking spaces within the center of Municipal Parking Lot No. 23.

SECTION IV: That subsection 175 of Section 9.05(j) of the Revised Municipal Code, **No Parking Here to Corner** is hereby **created** to read as follows:

9.05(j) 175. On the east and west sides of Minnesota Avenue from Rice Street to a point 30 feet north.

SECTION V: That subsection 176 of Section 9.05(j) of the Revised Municipal Code, **No Parking Here to Corner** is hereby **created** to read as follows:

9.05(j) 176. On the east side of Minnesota Avenue from Rice Street to a point 30 feet south.

SECTION VI: That subsection 177 of Section 9.05(j) of the Revised Municipal Code, **No Parking Here to Corner** is hereby **created** to read as follows:

9.05(j) 177. On the north and south sides of Rice Street from Minnesota Avenue to a point 30 feet west.

SECTION VII: That subsection 178 of Section 9.05(j) of the Revised Municipal Code, **No Parking Here to Corner** is hereby **created** to read as follows:

9.05(j) 178. On the north and south sides of Rice Street from Minnesota Avenue to a point 30 feet east.

SECTION VIII: These ordinance changes shall take effect upon passage and publication:

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: February 8, 2023
Approved: February 20, 2023
Published: February 24, 2023

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That the following subsections of Section 16.06 of the Revised Municipal Code, **Snow and Ice Removal** are hereby **amended** to read as follows:

- 16.06(1) Removal from Sidewalks. The owner, occupant or person in charge of any building fronting upon or adjoining any street, and the owner or person in charge of an unoccupied dwelling or lot fronting as aforesaid, shall clean the sidewalk in front of or adjoining such building, or unoccupied lot or dwelling, which on corner lots shall include the sidewalk or ramps extending to the street, of snow and ice from such sidewalk and cause same to be kept clear of snow and ice, provided that when ice has formed on any sidewalk that it cannot be removed, the persons herein referred to shall keep the same sprinkled with ashes, sawdust, or sand. In the event of a snowstorm, accumulated snow shall be removed from the abutting sidewalk by the owner or occupant of any premises within twenty-four hours after the snow ceases to fall, except on those streets or portions thereof where no boulevard is located, in which case snow shall be removed within 48 hours. Also excepting on those streets or portions thereof in areas where a substandard width sidewalk with no boulevard is located, in which case snow shall be removed within 120 hours.
- 16.06(2) City May Remove and Place on Tax roll. Whenever the owner or occupant of any lot or premises shall neglect or fail to remove the snow or ice in front of the same, in regard to the hours specified above, the city inspection department shall cause such snow to be removed, provided that when ice has so formed on any sidewalk that it cannot be removed, the same shall be sprinkled with sand, and when completed, the city clerk shall prepare a bill of cost thereof, describing the real estate in front of which the work is done; if the cost of removal is not paid, it shall be placed in the next tax roll by the clerk in a separate column to be called "snow removal" and the same shall be collected in the like manner as other taxes are collected.

SECTION II: These ordinance changes shall take effect upon passage and publication:

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: January 30, 2023
Approved: February 20, 2023
Published: February 24, 2023

2023 Ridge Road Resurfacing Project #23-06 (#8368261)

Owner: Stevens Point WI, City of

02/01/2023 11:00 AM CST

Line Item	Item Code	Item Description	UofM	Quantity	Stuczynski Trucking & Excavating, Inc.		Earth Inc.		Haas Sons, Inc.		McCabe Construction		A-1 Excavating LLC		Fahrner Excavating, Inc.	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	201.0120	Clearing	I.D.	1,268	\$ 20.00	\$ 25,360.00	\$ 11.00	\$ 13,948.00	\$ 11.00	\$ 13,948.00	\$ 15.30	\$ 19,400.40	\$ 13.00	\$ 16,484.00	\$ 6.44	\$ 8,165.92
2	201.0220	Grubbing	I.D.	1,268	\$ 10.00	\$ 12,680.00	\$ 10.00	\$ 12,680.00	\$ 15.00	\$ 19,020.00	\$ 9.00	\$ 11,412.00	\$ 11.00	\$ 13,948.00	\$ 7.81	\$ 9,903.08
3	204.0100	Removing Pavement	S.Y.	116	\$ 10.00	\$ 1,160.00	\$ 10.00	\$ 1,160.00	\$ 10.00	\$ 1,160.00	\$ 11.00	\$ 1,276.00	\$ 15.00	\$ 1,740.00	\$ 70.00	\$ 8,120.00
4	204.0150	Removing Concrete Curb and Gutter	L.F.	139	\$ 5.00	\$ 695.00	\$ 8.00	\$ 1,112.00	\$ 10.00	\$ 1,390.00	\$ 8.00	\$ 1,112.00	\$ 15.00	\$ 2,085.00	\$ 20.00	\$ 2,780.00
5	204.0155	Removing Concrete Sidewalk	S.Y.	22	\$ 10.00	\$ 220.00	\$ 10.00	\$ 220.00	\$ 10.00	\$ 220.00	\$ 15.00	\$ 330.00	\$ 15.00	\$ 330.00	\$ 30.00	\$ 660.00
6	205.0100	Excavation Common	C.Y.	6,820	\$ 10.00	\$ 68,200.00	\$ 13.50	\$ 92,070.00	\$ 14.96	\$ 102,027.20	\$ 14.00	\$ 95,480.00	\$ 18.00	\$ 122,760.00	\$ 16.75	\$ 114,235.00
7	209.0100	Backfill Granular (Undistributed)	C.Y.	100	\$ 10.00	\$ 1,000.00	\$ 22.00	\$ 2,200.00	\$ 28.50	\$ 2,850.00	\$ 20.00	\$ 2,000.00	\$ 18.00	\$ 1,800.00	\$ 60.00	\$ 6,000.00
8	211.0100	Prepare Foundation for Asphaltic Paving (Project)	L.S.	1	\$ 20,690.00	\$ 20,690.00	\$ 10,000.00	\$ 10,000.00	\$ 1.00	\$ 1.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,759.00	\$ 22,759.00
9	213.0100	Finishing Roadway (Project)	EACH	1	\$ 1.86	\$ 1.86	\$ 7,200.00	\$ 7,200.00	\$ 1.00	\$ 1.00	\$ 1,750.00	\$ 1,750.00	\$ 300.00	\$ 300.00	\$ 21,100.00	\$ 21,100.00
10	305.0110	Base Aggregate Dense (3/4-Inch)	TON	315	\$ 35.00	\$ 11,025.00	\$ 30.75	\$ 9,686.25	\$ 33.00	\$ 10,395.00	\$ 28.00	\$ 8,820.00	\$ 24.00	\$ 7,560.00	\$ 36.00	\$ 11,340.00
11	305.0120	Base Aggregate Dense (1-Inch)	TON	7,925	\$ 12.00	\$ 95,100.00	\$ 18.25	\$ 144,631.25	\$ 15.60	\$ 123,630.00	\$ 14.60	\$ 115,705.00	\$ 16.00	\$ 126,800.00	\$ 17.25	\$ 136,706.25
12	416.0160	Concrete Driveway (6-Inch)	S.Y.	225	\$ 65.00	\$ 14,625.00	\$ 68.50	\$ 15,412.50	\$ 67.50	\$ 15,187.50	\$ 95.00	\$ 21,375.00	\$ 129.00	\$ 29,025.00	\$ 74.25	\$ 16,706.25
13	460.6223	HMA Pavement 3MT58-28S (2 1/2-Inch)	TON	1,375	\$ 93.30	\$ 128,287.50	\$ 100.00	\$ 137,500.00	\$ 100.30	\$ 137,912.50	\$ 99.00	\$ 136,125.00	\$ 98.00	\$ 134,750.00	\$ 102.63	\$ 141,116.25
14	460.6244	HMA Pavement 4MT58-34S (2-Inch)	TON	1,100	\$ 98.68	\$ 108,548.00	\$ 99.00	\$ 108,900.00	\$ 100.30	\$ 110,330.00	\$ 105.00	\$ 115,500.00	\$ 103.00	\$ 113,300.00	\$ 108.55	\$ 119,405.00
15	465.0105	Asphaltic Surface (3-Inch)	TON	310	\$ 152.68	\$ 47,330.80	\$ 140.00	\$ 43,400.00	\$ 123.25	\$ 38,207.50	\$ 162.00	\$ 50,220.00	\$ 160.00	\$ 49,600.00	\$ 167.95	\$ 52,064.50
16	465.0315	Asphaltic Flumes	S.Y.	25	\$ 75.75	\$ 1,893.75	\$ 50.00	\$ 1,250.00	\$ 25.25	\$ 631.25	\$ 85.00	\$ 2,125.00	\$ 96.00	\$ 2,400.00	\$ 83.33	\$ 2,083.25
17	601.0318	Concrete Curb and Gutter (18-Inch)	L.F.	40	\$ 30.00	\$ 1,200.00	\$ 50.00	\$ 2,000.00	\$ 48.00	\$ 1,920.00	\$ 80.00	\$ 3,200.00	\$ 104.00	\$ 4,160.00	\$ 52.80	\$ 2,112.00
18	601.0411	Concrete Curb and Gutter Type D (30-Inch)	L.F.	99	\$ 32.00	\$ 3,168.00	\$ 53.00	\$ 5,247.00	\$ 52.00	\$ 5,148.00	\$ 82.00	\$ 8,118.00	\$ 104.00	\$ 10,296.00	\$ 57.20	\$ 5,662.80
19	601.0553	Concrete Curb & Gutter Type D (4-Inch Sloped 36-Inch)	L.F.	592	\$ 32.00	\$ 18,944.00	\$ 32.00	\$ 18,944.00	\$ 30.00	\$ 17,760.00	\$ 33.40	\$ 19,772.80	\$ 61.00	\$ 36,112.00	\$ 33.00	\$ 19,536.00
20	602.0415	Concrete Sidewalk (6-Inch)	S.F.	446	\$ 7.00	\$ 3,122.00	\$ 10.00	\$ 4,460.00	\$ 7.50	\$ 3,345.00	\$ 18.50	\$ 8,251.00	\$ 15.00	\$ 6,690.00	\$ 8.25	\$ 3,679.50
21	602.0515	Curb Ramp Detectable Warning Field (Natural Patina)	S.F.	84	\$ 40.00	\$ 3,360.00	\$ 60.00	\$ 5,040.00	\$ 55.00	\$ 4,620.00	\$ 70.00	\$ 5,880.00	\$ 49.00	\$ 4,116.00	\$ 92.40	\$ 7,761.60
22	611.8110	Adjusting Manhole Covers	EACH	3	\$ 1,500.00	\$ 4,500.00	\$ 1,550.00	\$ 4,650.00	\$ 1,600.00	\$ 4,800.00	\$ 1,570.00	\$ 4,710.00	\$ 2,427.00	\$ 7,281.00	\$ 1,750.00	\$ 5,250.00
23	619.1000	Mobilization	EACH	1	\$ 25,000.00	\$ 25,000.00	\$ 25,500.00	\$ 25,500.00	\$ 33,810.00	\$ 33,810.00	\$ 39,900.00	\$ 39,900.00	\$ 49,978.00	\$ 49,978.00	\$ 41,050.00	\$ 41,050.00
24	625.0100	Topsoil	S.Y.	7,000	\$ 5.00	\$ 35,000.00	\$ 3.00	\$ 21,000.00	\$ 6.00	\$ 42,000.00	\$ 4.50	\$ 31,500.00	\$ 4.00	\$ 28,000.00	\$ 4.50	\$ 31,500.00
25	628.1504	Silt Fence	L.F.	325	\$ 3.00	\$ 975.00	\$ 2.00	\$ 650.00	\$ 3.00	\$ 975.00	\$ 2.50	\$ 812.50	\$ 3.00	\$ 975.00	\$ 6.00	\$ 1,950.00
26	628.2002	Erosion Mat Urban Class 1 Type A	S.Y.	7,000	\$ 1.45	\$ 10,150.00	\$ 1.60	\$ 11,200.00	\$ 2.85	\$ 19,950.00	\$ 1.50	\$ 10,500.00	\$ 2.00	\$ 14,000.00	\$ 2.10	\$ 14,700.00
27	628.7010	Inlet Protection Type B	EACH	3	\$ 100.00	\$ 300.00	\$ 250.00	\$ 750.00	\$ 55.00	\$ 165.00	\$ 50.00	\$ 150.00	\$ 30.00	\$ 90.00	\$ 150.00	\$ 450.00
28	629.0205	Fertilizer Type A	S.Y.	7,000	\$ 0.25	\$ 1,750.00	\$ 0.30	\$ 2,100.00	\$ 0.50	\$ 3,500.00	\$ 0.26	\$ 1,820.00	\$ 0.20	\$ 1,400.00	\$ 0.30	\$ 2,100.00
29	630.0140	Seed Mixture No. 40	S.Y.	7,000	\$ 1.15	\$ 8,050.00	\$ 1.20	\$ 8,400.00	\$ 0.60	\$ 4,200.00	\$ 1.20	\$ 8,400.00	\$ 0.40	\$ 2,800.00	\$ 1.32	\$ 9,240.00
30	634.0812	Post Tubular Steel (2 x 2-Inch x 12-feet)	EACH	12	\$ 180.00	\$ 2,160.00	\$ 18.00	\$ 216.00	\$ 300.00	\$ 3,600.00	\$ 288.00	\$ 3,456.00	\$ 280.00	\$ 3,360.00	\$ 200.00	\$ 2,400.00
31	634.0814	Post Tubular Steel (2 x 2-Inch x 14-feet)	EACH	7	\$ 200.00	\$ 1,400.00	\$ 210.00	\$ 1,470.00	\$ 355.00	\$ 2,485.00	\$ 340.00	\$ 2,380.00	\$ 292.00	\$ 2,044.00	\$ 220.00	\$ 1,540.00
32	637.0202	Signs Reflective Type II	S.F.	125	\$ 15.00	\$ 1,881.00	\$ 20.00	\$ 2,508.00	\$ 35.00	\$ 4,389.00	\$ 37.00	\$ 4,639.80	\$ 30.00	\$ 3,762.00	\$ 40.00	\$ 5,016.00
33	638.2102	Moving Signs Type II	EACH	19	\$ 100.00	\$ 1,900.00	\$ 100.00	\$ 1,900.00	\$ 125.00	\$ 2,375.00	\$ 115.00	\$ 2,185.00	\$ 90.00	\$ 1,710.00	\$ 150.00	\$ 2,850.00
34	638.2602	Removing Signs Type II	EACH	17	\$ 50.00	\$ 850.00	\$ 50.00	\$ 850.00	\$ 65.00	\$ 1,105.00	\$ 26.00	\$ 442.00	\$ 30.00	\$ 510.00	\$ 100.00	\$ 1,700.00
35	638.3000	Removing Small Sign Supports	EACH	10	\$ 50.00	\$ 500.00	\$ 50.00	\$ 500.00	\$ 14.65	\$ 146.50	\$ 31.50	\$ 315.00	\$ 60.00	\$ 600.00	\$ 125.00	\$ 1,250.00
36	638.4000	Moving Small Sign Supports	EACH	4	\$ 50.00	\$ 200.00	\$ 100.00	\$ 400.00	\$ 200.00	\$ 800.00	\$ 105.00	\$ 420.00	\$ 120.00	\$ 480.00	\$ 100.00	\$ 400.00
37	643.0100	Traffic Control (Project)	L.S.	1	\$ 7,500.00	\$ 7,500.00	\$ 8,000.00	\$ 8,000.00	\$ 3,000.00	\$ 3,000.00	\$ 7,100.00	\$ 7,100.00	\$ 10,000.00	\$ 10,000.00	\$ 8,800.00	\$ 8,800.00
38	690.0150	Sawing Asphalt	L.F.	766	\$ 2.00	\$ 1,532.00	\$ 3.00	\$ 2,298.00	\$ 2.25	\$ 1,723.50	\$ 2.85	\$ 2,183.10	\$ 3.00	\$ 2,298.00	\$ 2.30	\$ 1,761.80
39	690.0250	Sawing Concrete	L.F.	218	\$ 3.00	\$ 654.00	\$ 5.00	\$ 1,090.00	\$ 2.75	\$ 599.50	\$ 5.60	\$ 1,220.80	\$ 6.00	\$ 1,308.00	\$ 3.75	\$ 817.50
40	SPV.0035.01	Undercut (Undistributed)	C.Y.	100	\$ 30.00	\$ 3,000.00	\$ 40.00	\$ 4,000.00	\$ 20.00	\$ 2,000.00	\$ 18.00	\$ 1,800.00	\$ 15.00	\$ 1,500.00	\$ 40.00	\$ 4,000.00
41	SPV.0060.01	Relocate Mailboxes	EACH	34	\$ 200.00	\$ 6,800.00	\$ 150.00	\$ 5,100.00	\$ 100.00	\$ 3,400.00	\$ 165.00	\$ 5,610.00	\$ 200.00	\$ 6,800.00	\$ 140.00	\$ 4,760.00
42	SPV.0060.02	Install New Valve Box	EACH	9	\$ 2,000.00	\$ 18,000.00	\$ 1,000.00	\$ 9,000.00	\$ 3,000.00	\$ 27,000.00	\$ 1,850.00	\$ 16,650.00	\$ 1,324.00	\$ 11,916.00	\$ 1,450.00	\$ 13,050.00
43	SPV.0105.01	Storm Sewer Removals	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 8,100.00	\$ 8,100.00	\$ 4,600.00	\$ 4,600.00	\$ 8,000.00	\$ 8,000.00	\$ 9,000.00	\$ 9,000.00
44	SPV.0105.02	Green Circle Trail Detour	LS	1	\$ 700.00	\$ 700.00	\$ 1,250.00	\$ 1,250.00	\$ 3,143.00	\$ 3,143.00	\$ 675.00	\$ 675.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
45	SPV.0120.01	Water for Seeded Areas	MGAL	140	\$ 1.00	\$ 140.00	\$ 30.00	\$ 4,200.00	\$ 40.00	\$ 5,600.00	\$ 147.00	\$ 20,580.00	\$ 20.00	\$ 2,800.00	\$ 143.00	\$ 20,020.00
Total Base Bid:						\$ 704,552.91		\$ 757,593.00		\$ 788,570.45		\$ 821,901.40		\$ 868,868.00		\$ 896,501.70
Total Base Bid with Contingency:						\$ 810,235.85		\$ 871,231.95		\$ 906,856.02		\$ 945,186.61		\$ 999,198.20		\$ 1,030,976.96

REVOCABLE OCCUPANCY LICENSE

THIS AGREEMENT, made and entered into on the
21st day of February, 2023 by and between

LICENSOR

CITY OF STEVENS POINT
1515 STRONGS AVENUE
STEVENS POINT, WI 54481

and

LICENSEE

Parcel ID No. 281-2408-20-4400-02 and
Parcel ID No. 281-2408-21-3100-03
SentryWorld Real Estate, LLC
1800 North Point Drive
Stevens Point, WI 54481

WITNESSETH

1. **License Location.** Property of the LICENSOR located in part of the Southeast Quarter of Section 20 and part of the Southwest Quarter of Section 21, Township 24 North, Range 8 East, City of Stevens Point, Portage County, Wisconsin. The LICENSED AREA to be located as indicated on attached Exhibit 'A'.

2. **Purpose of License.** To install and maintain a High Voltage Electric feeder line by means of boring in a portion of Michigan Avenue North as shown on attached Exhibit "A".

3. **Grant of License.** The LICENSOR grants to the LICENSEE a license to temporarily keep and maintain the above described High Voltage Electric feeder line on the terms and conditions hereinafter set forth. During the existence of this High Voltage Electric feeder line the LICENSEE shall fulfill the requirements of Chapter 182.0175 Wisconsin Statutes. Chapter 182.0175 defines transmission facility owner responsibilities and membership requirements.

4. **Maintenance.** The LICENSEE, at LICENSEE's sole cost and expense, shall install and maintain said High Voltage Electric feeder line upon LICENSOR's property at the location described above in a manner and condition satisfactory to the LICENSOR's Director of Public Works, or an authorized representative. In the event, that a public works project would require that the High Voltage Electric feeder line to be moved or relocated, then, following a 120 days' notice from the LICENSOR, the LICENSEE, at LICENSEE's sole expense shall promptly move or relocate the High Voltage Electric feeder line. LICENSOR agrees that it will not unreasonably withhold any necessary permits, licenses, or other approvals required to complete the relocation of said High Voltage Electric feeder line. The LICENSEE shall be liable or responsible for the repair or replacement of any material, resurfacing, or improvement within the area designated as shown on the attached Exhibit "A" or any areas outside of the designated

area disturbed by the installation, construction, repair or maintenance of the LICENSEE's High Voltage Electric feeder line.

5. Payments by LICENSEE

- (a) As compensation for the license herein granted, the LICENSEE shall pay the LICENSOR a onetime fee of \$500.00 payable in advance.
- (b) The LICENSEE shall assume and pay all taxes, license fees, membership fees and charges, and other charges levied, accrued or arising out of the existence of the High Voltage Electric feeder line. The LICENSEE shall assume all costs associated with the requirements and responsibilities of meeting Wis. Stats. ch. 182.0175.

6. Mechanics' and Materialmen's Liens. The LICENSEE shall fully protect the LICENSOR's property from all Mechanics' and Materialmen's liens accruing on account of any materials furnished or work done in connection with the installation, repair, maintenance, or removal of the High Voltage Electric feeder line.

7. Insurance. So long as this license shall remain in force, LICENSEE, at LICENSEE's sole expense, shall maintain a comprehensive general liability policy of insurance, naming the City of Stevens Point as an additional insured and containing a contractual endorsement reading as follows:

"It is agreed that this policy covers the liability assumed by the insured under this agreement dated February 21, 2023 issued by the City of Stevens Point for the premise being part of the Southeast Quarter of Section 20 and part of the Southwest Quarter of Section 21, Township 24 North, Range 8 East, City of Stevens Point, Portage County, Wisconsin.

The Policy shall contain a combined single limit of liability for personal injuries and property damage of not less than \$1,000,000.00. LICENSEE shall furnish a Certificate of Insurance to the LICENSOR stating that said insurance is in force and that it will not be canceled or materially changed without giving the LICENSOR not less than ten (10) days prior written notice addressed to:

City of Stevens Point
City Clerk
1515 Strongs Avenue
Stevens Point, WI 54481

8. Indemnification by LICENSEE. The LICENSEE shall assume, and does hereby assume, all risk of damage to or destruction of the High Voltage Electric feeder line for any cause whatsoever while located on the LICENSOR's property, except damage caused by the gross negligence or intentional acts of LICENSOR and agrees to, and shall, at all times fully indemnify the LICENSOR and its agents and representatives against all liability, claims, demands, suits, judgments, costs, and expenses for loss or damage to all property whatsoever and injury to or death of persons whomsoever, in any manner arising from or growing out of, directly or indirectly, wholly or in part, the installation, maintenance,

existence, or removal of the High Voltage Electric feeder line from the LICENSOR's property at the locations described above.

9. Termination. This license shall continue in effect until terminated by either party upon 120 days prior written notice to the other party. Upon termination of this license, the LICENSEE, at LICENSEE's sole cost and expense, shall promptly remove or abandon the High Voltage Electric feeder line on the LICENSOR's property and restore said property to its former condition of usefulness. LICENSOR agrees that it will not unreasonably withhold any necessary permits, licenses, or other approvals required to complete the removal or relocation of said High Voltage Electric feeder line.

In the event LICENSEE shall fail to remove or abandon said High Voltage Electric feeder line and, if so requested by LICENSOR, the LICENSOR shall then have the right to complete such removal or abandonment and restoration, and the LICENSEE shall promptly reimburse the LICENSOR for all reasonable and customary costs so incurred by the LICENSOR plus fifteen percent (15%) of such cost.

The agreement between the parties hereto, or their predecessors, dated February 21, 2023 is hereby acknowledged.

IN WITNESS WHEREOF, the parties hereto have caused this license to be duly executed as of the day and year first above written.

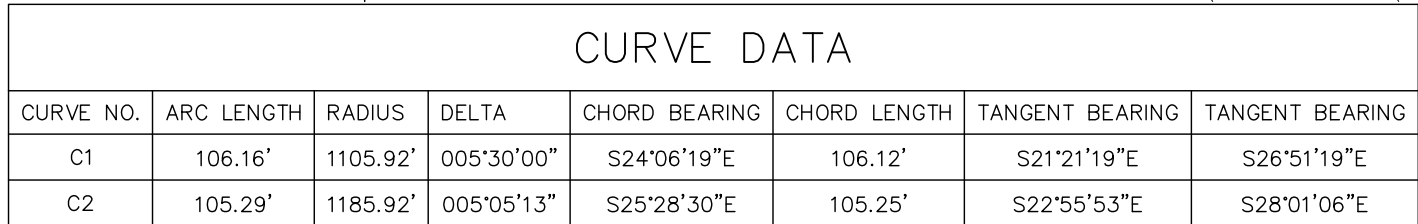
LICENSOR:
CITY OF STEVENS POINT

LICENSEE:
SentryWorld Real Estate, LLC

By: _____
Mike Wiza, Mayor

By: _____
Kari Yenter, City Clerk

By:  _____
Raina M. Zanow
Assistant Secretary





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER House Accounts 1800 North Point Drive Stevens Point, WI 54481	CONTACT NAME: Sentry Customer Service PHONE (A/C, No, Ext): 800-473-6879 FAX (A/C, No): 715-346-8968 EMAIL ADDRESS: bpsupportclerks@sentry.com
INSURED Sentry Insurance Company 1800 North Point Dr Stevens Point, WI 54481-1253	INSURER(S) AFFORDING COVERAGE INSURER A: Sentry Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 24988

COVERAGES

CERTIFICATE NUMBER: 2339089

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			9005196003	02/01/2023	03/01/2024	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 10,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			9005196004	02/01/2023	03/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	9005196001	01/01/2023	01/01/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Refer to attached

CERTIFICATE HOLDER

City of Stevens Point
City Clerk
1515 Strongs Ave
Stevens Point, WI 54481-3543

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott Miller

ACORD 25 (2016/03)

9005196

Sentry Insurance Company

1 00001 0000000000 23034 0 N

Page 1 of 2

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02/03/2023

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AGENCY CUSTOMER ID: XXXXXX3950

LOC #: _____

ADDITIONAL REMARKS SCHEDULEPage 2 of 2

AGENCY House Accounts		NAMED INSURED Sentry Insurance Company
POLICY NUMBER 9005196003		
CARRIER Sentry Insurance Company	NAIC CODE 24988	
EFFECTIVE DATE: 02/01/2023		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance**General Liability**

The City of Stevens Point added as an Additional Insured as their interest may apply in regards to the following:
"It is agreed that this policy covers the liability assumed by the insured under agreement dated February 21, 2023 issued by the City of Stevens Point for premises located in part of the Southeast Quarter of Section 20 and part of the Southwest Quarter of Section 21, Township 24 North, Range 8 East, City of Stevens Point, Portage County, Wisconsin.

RESOLUTION

[CONDITIONAL USE PERMIT – 741 SECOND STREET NORTH – CONVERT COMMERCIAL BUILDING INTO A SINGLE-FAMILY RESIDENCE]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 741 Second Street North (**Parcel ID 281240820310010**) and described as LOT 2.1 CSM#3100-11-58 BNG PRT NW SW S20 T24 R8 893529, City of Stevens Point, Portage County, Wisconsin, is hereby granted a conditional use permit to convert an existing commercial building into a single-family residence, subject to the following conditions:

1. The dwelling unit shall meet minimum occupancy requirements as outlined in Chapter 21 of the City's Municipal Code of Ordinances.
2. Staff shall have the ability to approve minor deviations to the project plan.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: February 6, 2023
Adopted: February 20, 2023

Drafted by: Adam Kuhn
Return to: City Clerk

RESOLUTION

[SIGN VARIANCE – 5657 U.S. HIGHWAY 10 EAST – EXCEED WALL SIGN SIZE RESTRICTIONS]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 5657 U.S. Highway 10 East **(Parcel ID 281240836230006)** and described as LOT 4 CSM#5174-18- 199 BNG PRT SWNW S36 T24 R8 ING/EGR ESMT & RC-589/928 892225;892226, City of Stevens Point, Portage County, Wisconsin, is hereby granted a sign variance to exceed maximum size restrictions for wall signage on the subject property, subject to the following conditions:

1. A sign permit shall be obtained prior to signage installation.
2. Staff shall have the ability to approve minor amendments to the approved sign package.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: February 6, 2023
Adopted: February 20, 2023

Drafted by: Adam Kuhn
Return to: City Clerk



MEMORANDUM

To: Finance Committee

From: Adam Kuhn, AICP
Associate Planner / Zoning Administrator

Date: February 13, 2023

RE: Authorization to Apply for an AARP Community Flagship Grant

Background: Last year, the City joined one dozen communities in Wisconsin in joining AARP's Network of Age-Friendly Communities. The City's commitment as part of membership is to work towards adopting an action plan that makes the places where we live more livable by focusing on AARP's "eight domains of livability" (i.e., housing, outdoor spaces and buildings, transportation, communication and information, civic participation and employment, respect and social inclusion, health services and community supports, and social participation). Mayor Wiza and I have been working on finalizing membership for our soon-to-be adopted age-friendly commission, and it is my expectation that this commission will be formally adopted in the coming weeks.

With Stevens Point being in AARP's Network of Age-Friendly Communities, it opens up several financial assistance opportunities to better our goal in targeting each domain of livability addressed above. One such opportunity is AARP's Community Flagship Grant. The Flagship Grant provides financial assistance for smaller, easy to implement projects covering any one of the following categories:

- Creating vibrant public places that improve open spaces, parks and access to other amenities;
- Delivering a range of transportation and mobility options that increase connectivity, walkability, bicycling and access to public and private transit;
- Supporting a range of housing options that increases the availability of accessible and affordable choices;
- Ensuring a focus on diversity, equity and inclusion while improving the built and social environment of a community;

www.stevenspoint.com

Open Records Rider: The City of Stevens Point is subject to Wisconsin Statutes relating to public records. Communication, such as this document, sent or received by City employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of City communication should presume that the communications are subject to release upon request, and to state record retention requirements.

- Increasing digital connections by expanding high-speed internet and enhancing digital literacy skills of residents;
- Supporting community resilience through investments that improve disaster management, preparedness and mitigation for residents;
- Increasing civic engagement with innovative and tangible projects that bring residents and local leaders together to address challenges and facilitate a greater sense of inclusion; and
- Improving community health and economic empowerment to support residents' financial wellbeing and improve health outcomes.

Key information on AARP's Flagship Grant is identified below:

- Deadline to apply: March 15, 2023
- Notification of selection: May, 2023
- Deadline for project completion: November 30, 2023
- Asking amount: \$500-\$50,000
- Matching assistance: Matching funds are not required.

For the last couple of weeks, I have been working with Mayor Wiza, Parks, Recreation and Forestry Director, Dan Kremer, Public Utilities Director, Joel Lemke and Transportation Superintendent, Talin Scheuermann, on identifying potential projects to implement as part of a grant submittal. In discussions, our preference, if awarded grant dollars, is to install benches along key bus stops, parks and areas of public attraction. In the case of bus stops, one consistent comment City staff is hearing as part of updating the City's Comprehensive Plan is to better bridge the gap between home and places of destination (i.e., work, parks, grocery stores, etc.). Making public transit stops more accommodating for people of all ages and abilities improves not only connectivity of Stevens Point, but also its livability.

Although matching funds are not required for this grant opportunity, it is advised by Comptroller/Treasurer Ladick that the request to apply for this grant be brought before the Finance Committee and Common Council.

Staff Recommendation: Authorize City staff to submit an application to apply for an AARP Community Flagship Grant in an amount not to exceed \$50,000.

RESOLUTION

[AUTHORIZATION TO APPLY FOR A COMMUNITY FLAGSHIP GRANT, ADMINISTERED BY AARP]

WHEREAS, the AARP Community Flagship Grant is established to provide financial assistance for smaller, easy to implement projects addressing on one of AARP's eight domains of livability; and

WHEREAS, the Community Flagship Grant is eligible for local governments who have joined AARP's Network of Age-Friendly Communities; and

WHEREAS, the City of Stevens Point was listed on AARP's Network of Age-Friendly Communities in June of 2022; and

WHEREAS, the City of Stevens Point has identified project areas within existing planning documents that would fulfill the intent of the Community Flagship Grant; and

WHEREAS, Community Flagship Grants may be awarded at an amount of at least \$500, not to exceed \$50,000, and does not have a local matching fund requirement.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Stevens Point hereby authorizes proper City officials to submit a Community Flagship Grant to AARP to obtain funds meeting minimum grant requirements.

BE IT FURTHER RESOLVED that if said grant funds are awarded, proper City officials are hereby authorized and directed to accept said funds, pursuant to the terms of the grant application, and to execute any and all documents and assurances which may be required for purposes of the same.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: February 13, 2023
Adopted: February 20, 2023

Drafted by: Adam Kuhn
Return to: City Clerk



**AARP
COMMUNITY
CHALLENGE**

Grants to make communities livable for people of all ages
aarp.org/CommunityChallenge

ATTACHMENT C: EXAMPLES OF PREVIOUSLY FUNDED COMMUNITY CHALLENGE PROJECTS BY CATEGORY

To learn more about each grantee and their project (or other Community Challenge grant projects near you), please visit the [Livable Communities Map](#).

FLAGSHIP GRANT CATEGORIES

CREATE VIBRANT PUBLIC PLACES that improve open spaces, parks and access to other amenities for residents (especially those 50-plus).

----- FLAGSHIP GRANTS -----	Public Places	Hazen, ND (2022) Hazen Public Library	The library basement where there are meeting rooms and where a local arts association rents space was inaccessible and underutilized for community meetings. The library used grant funds to install two chair lifts in the two stairwells to ensure residents can safely attend community meetings at the library.
	Public Places	Avoca, IA (2018) Avoca Public Library	The AARP Community Challenge grant funded the city's new "music park" outside of the public library. The location's oversized, weather-proof instruments require neither training nor talent to play. During the summer, Avoca closes its main street for a weekly farmer's market. The instruments provide a stay and play area that encourages people to spend time creating music outdoors and enjoy the downtown. <i>Watch the video.</i>
	Public Places	Boston, MA (2019) City of Boston	Age-friendly benches were installed in each of the main street districts to help engage older residents and enhance local community activity. This project helped build a framework for a sustainable city-wide bench program that addresses longer-term issues of installation and maintenance. <i>Watch the video.</i>
	Public Places	Camden, SC (2017) City of Camden	Bereft of any welcoming amenities, a 120-foot-long alleyway in downtown Camden received a major face-lift. Passersby were encouraged to pop in during the "alley activation project" and make a stained-glass globe that hangs alongside new shade canopies and LED string lights to help increase multigenerational social interaction in a previously unused area. <i>Watch the video.</i>

----- FLAGSHIP GRANTS -----	Public Places	Jackson, MS (2019) City of Jackson	The City of Jackson used Open Streets design practices to engage residents of the downtown community by activating new public spaces for people of all ages to interact with each other. Designing a parklet with a large mural backdrop and ground mural for safe crossing enhanced public safety by improving pedestrian accessibility. <i>Watch the video.</i>
	Public Places	Los Angeles, CA (2020) Los Angeles River State Park Partners	As part of a new Chinatown Health Initiative, the grant created a culturally responsive and inclusive green space to help bridge the gap between the services, programs and park accommodations needed by older adults.
	Public Places	Bridgeport, CT (2021) Groundwork Bridgeport	A series of intergenerational walks paired older adults with local youth. Older residents were able to socialize and get active while teaching younger residents about their experiences in Bridgeport and the city's history.

DELIVER A RANGE OF TRANSPORTATION AND MOBILITY OPTIONS for residents (especially those 50-plus) that increase connectivity, walkability, bikeability, and access to public and private transit.

----- FLAGSHIP GRANTS -----	Transportation	Charleston, SC (2018) Charleston Moves	The West Ashley Greenway is a former rail line that has been converted into a bicycle and pedestrian trail that connects businesses, parks, schools, municipal facilities and neighborhoods. AARP provided funds for upgrading select intersections with artistic crosswalks. The goals were to slow down automotive traffic and draw attention to the safety needs of pedestrians and cyclists. With the increasing numbers of retirees and families in the neighborhood interested in nonmotorized transportation, improving the greenway has become a vital need. <i>Watch the video.</i>
	Transportation	Fort Defiance, AZ (2021) Navajo United Way	This project supported the installation of bus shelters throughout the Navajo Nation to accommodate people of all ages traveling through the vast Navajo reservation and help them get to work and school, or to attend medical appointments, shop and tend to other business.
	Transportation	Bismarck, Lincoln, and Mandan, ND (2022) Bis-Man Transit Board	The Bis-Man Transit Board provides free fixed route transit service to those 65 or older, but riding public transit for the first time can be intimidating. Videos to teach local residents about the transit system, were produced and used during transit workshops to explain trip planning, understanding timetables, paying for the trip, transferring buses, requesting a stop, and the benefits of public transportation.
	Transportation	Statewide, MI (2021) League of Michigan Bicyclists	Communities across the state will have access to a bike safety lending library offering separators for protected bike lanes, bike counters, and curb extenders so they can pilot and test improvements in their local transportation infrastructure.

----- FLAGSHIP GRANTS -----	Transportation	Miami, FL (2018) Urban Health Partnerships & the Miami-Dade Age-Friendly Initiative	Residents of Miami's Little Havana neighborhood use public transit three times more often than the general population in Miami-Dade County. Multiple bus routes and two free trolley routes serve the area. However, because of constraints in the right-of-way, there are few benches where riders, particularly older adults, can sit while waiting. AARP funded the purchase of 12 benches, which were installed through a pilot project with the City of Miami. <i>Watch the video.</i>
	Transportation	St. Louis and East St. Louis, MO (2017, 2021 and 2022) Citizens for Modern Transit	In 2017, pop-up demonstrations were used to build support for the development of improved public transit. <i>Watch the video.</i> In 2021, grant funds were used to transform a transit station into an active space that promotes bus and light-rail use, supports creative play and celebrates the history and culture of East St. Louis. In 2022, accessible seating, a UV-protective shade and a mural examining local history were installed at the North Hanley Transit Center. <i>Watch the video.</i>
	Transportation	Whitesburg, KY (2021) Appalshop, Inc	A popular trail that serves as transportation and exercise for a rural town was updated with resurfacing, a large crosswalk, signage, stencil art and benches. <i>Watch the video.</i>
	Transportation	West Sacramento, CA (2018) City of West Sacramento	Feedback from older residents in West Sacramento has targeted transportation as a key concern. However, it can be a challenge for city buses to meet all of the community's needs. Although ride-sharing apps are becoming more available, some older people aren't comfortable using the technology. AARP funding enabled older residents to receive training and a free trial use of two transit programs: an on-demand, ride-sharing car service, with a wheelchair-accessible van available, and the bikes rental program, which provides dockless, electric-assist bicycles. <i>Watch the video.</i>

SUPPORT A RANGE OF HOUSING OPTIONS for residents (especially people 50-plus and their families) that increase the availability of accessible and affordable choices.

----- FLAGSHIP GRANTS -----	Housing	Omaha, NE (2022) University of Nebraska Foundation	The grant tests and evaluates recent innovations to ensure the comfort and safety of seniors who use wheelchairs at the Sustainable Small House demonstration project located at the University of Nebraska-Omaha.
	Housing	Louisville, KY (2021) Louisville Metro Planning and Design Services	This project helped raise awareness of Louisville's work to increase the availability of Accessory Dwelling Units for older adults and all residents. <i>Watch the video.</i>

Housing	Medford, OR (2021) Rogue Retreat	When the COVID-19 pandemic and Alameda Fire exasperated an already declining housing market, Rogue Retreat looked for ways to help. Using funds from Project Turnkey — a grant program from the State of Oregon and the Oregon Community Foundation — a vacant hotel was purchased and transformed into an accessible, temporary studio apartments for low-income people without housing. Rogue Retreat used their grant to hire an architect to design ADA-compliant floor plans and to convert a ground floor unit. <i>Watch the video.</i>
Housing	Philadelphia, PA (2019) City of Philadelphia, Office of Community Empowerment & Opportunity	The AARP grant helped support the eviction prevention landlord-tenant mediation program that utilizes mediation, financial assistance, information and referrals to reach mutually agreeable solutions in landlord-tenant disputes, reduce eviction and displacement, and foster vibrant, inclusive communities for residents of all income levels. <i>Watch the video.</i>
Housing	Powhatan County, VA (2021) Habitat for Humanity – Powhatan	Four design charrettes (workshops) were hosted to discuss the ways an abandoned, historic school building can be reimagined and renovated as housing. Charrette participants helped assess overall housing needs of the 55 and over population in Powhatan, the needs of seniors who could potentially live at the historic Pocahontas school site, the meaning of the site to former students, amenities that would be desired on the site, and any concerns with the school site.
Housing	Des Moines, IA (2020) Home Opportunities Made Easy	In 2019, Des Moines amended the zoning law to allow accessory dwelling units (ADUs). Grant funding was put toward the construction of the first accessory dwelling unit as a demonstration, in order to introduce ADUs as a housing alternative for the area and way to increase housing options. In 2022, the Des Moines City Council expanded the area in which an ADU can be built.
Housing	Bethel, ME (2017) Bethel Area Age-Friendly	The grant was used to construct a display and four tool kits featuring accessories that make homes safer and help prevent falls. The toolkits were shared at community events and amongst area towns to engage with the Bethel area community. In addition, fall prevention home assessments were conducted for individuals, as well as the installation of smoke alarms and evaluation of fire escape plans.

ENSURE A FOCUS ON DIVERSITY, EQUITY AND INCLUSION while improving the built and social environment of a community for all ages (focusing on residents age 50 and over).

-FLAGSHIP GRANT- Diversity & Inclusion	Athens, GA (2021) Athens Downtown Development Authority	A newly established interpretive exhibit, an African American culture and heritage library, and a walking tour map help generate conversation in the community and forge a connection between two historically significant buildings.

----- FLAGSHIP GRANTS -----	Diversity & Inclusion	Cusick, WA (2022) Kalispel Tribe of Indians	The project engaged tribal elders to help select artwork for 10 utility box covers to be installed along main thoroughways into the tribal communal centers, including tribal headquarters, Camas Center for Community Wellness, Powwow grounds and basketball courts park area. The artwork by local community members is responsive to the area's culture and history, which represents the shared cultural identity of the Kalispel Tribe.
	Diversity & Inclusion	Buffalo, NY (2020) LISC Western New York	The "Discover Your Neighborhood" project created a map of cultural landmarks, natural areas, parks, transportation hubs, public art and other essential neighborhood anchors in three historically African American neighborhoods to enhance social engagement. <i>Watch the video.</i>
	Diversity & Inclusion	El Cajon, CA (2020) Circulate San Diego	The grant created bilingual educational resources for older adults, particularly the community's large Iraqi refugee population, to help them become more comfortable using public transit and lay the foundation for future transit use.
	Diversity & Inclusion	Englewood, NJ (2021) Northern New Jersey Community Foundation	To build inclusion and beautify a neighborhood, this project celebrated the achievements of Black women through an artistic mural designed by Black female community members.
	Diversity & Inclusion	Southport, NC (2021) John N Smith Cemetery Restoration and Preservation, Inc	An "outdoor museum" within a historic African American cemetery provides visitors and residents a way to appreciate the contributions made by Black residents.
	Diversity & Inclusion	Franklin County, OH (2022) Bhutanese Community of Central Ohio	The Bhutanese refugee community in Central Ohio represents the largest Bhutanese population in the U.S. The project educated older female refugees about how they can access and benefit from local resources. Transportation was provided for small groups of women to attend educational programs on public libraries, parks and recreation facilities, and public transportation. The project culminated in a group trip using public transportation to downtown Columbus to visit the various cultural and recreational buildings.

INCREASE DIGITAL CONNECTIONS by expanding high-speed internet and enhancing digital literacy skills (with a focus on the needs of people 50-plus).

- FLAGSHIP	Digital Connections	Orlando, FL (2021) City of Orlando	Two underserved neighborhoods with limited internet access received solar charging tables and artistic shade structures equipped as wireless hotspots. The solar charging tables are designed to withstand hurricane strength winds, improving the resiliency of internet connectivity for the neighborhood. <i>Watch the video.</i>
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----- FLAGSHIP GRANTS -----	Digital Connections	Charlotte, NC (2020) North End Community Coalition	To help bridge the digital divide and fight social isolation during the COVID-19 crisis in this largely African American community, a Wi-Fi hotspot lending program was created allowing residents to borrow a device for up to three weeks at a time.
	Digital Connections	Jersey City, NJ (2021 and 2022) Jersey City Housing Authority	The 2021 project provided Wi-Fi, smart home devices, a computer lab and digital literacy programming for older adults in a public housing development to help reduce social isolation, bridge language barriers and create sustainable, on-site digital programming. The 2022 project provided Wi-Fi-enabled tablets to seniors in a public housing development. College students offered one-on-one digital literacy training.
	Digital Connections	Elko County, NV (2022) Community Health Development Foundation	Two centers for older adults in rural Nevada received laptops and tablets. The goal is to use videoconference technology to allow seniors to connect with family and medical teams via reliable internet service. High school-age volunteers provided instruction on the use of the technology, especially the videoconferencing.
	Digital Connections	Wichita, KS (2019) City of Wichita	To combat the “digital divide” and social isolation, the city developed a hotspot lending program using 60 hotspot devices that allow individuals to connect wirelessly to the Internet. Residents can check out a device at their Neighborhood Resource Center and use it at home for a certain number of days. <i>Watch the video.</i>
	Digital Connections	San Francisco, CA (2022) San Francisco Tech Council	Four neighborhood-based pop-up events were coordinated to offer free, individualized tech support in Chinese, Vietnamese, Spanish and English to older adults in underserved communities in San Francisco. At the pop-up events, volunteers identified technical needs and provided advice and assistance to people who had basic questions about their devices or apps, particularly on their phones, tablets or laptops. <i>Watch the video.</i>

SUPPORTING COMMUNITY RESILIENCE through investments that improve disaster management, preparedness and mitigation (with a focus on the needs of people 50-plus).

----- FLAGSHIP GRANTS -----	Community Resilience	Gulfport, MS (2017, 2018 and 2019) City of Gulfport	In 2017, the grant was used to create Bark Park on an acre of property at the new Brickyard Bayou Park. When Hurricane Katrina nearly leveled the Bayou View West neighborhood in 2005, the Federal Emergency Management Agency bought out the remaining residents and handed the property over to the city, which created the park. If the area floods again, homes will no longer be at risk. <i>Watch the video.</i> In 2018, grant funding was used to create an outdoor interactive classroom with nature trails, educational play structures and a small amphitheater at the Brickyard Bayou Park. In 2019, the Brickyard Bayou Park added a safe weather pavilion and benches along a new bike trail system within the park.
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----- FLAGSHIP GRANTS -----	Community Resilience	Lajas and San Juan, PR (2022) Surando La Historia and Ponce Neighborhood Housing Services, Inc.	The continued availability of power, drinking water and communication outlets in Lajas is ensured through improved technology. This includes a generator, battery backup system, radio communication system, and a water storage and distribution system, which came in handy during Hurricane Fiona. Emergency supplies — including a water tank, cots and first aid kits — were purchased to benefit San Juan’s Tortugo community/barrio. The Community Resilience Center will serve as a shelter and community dining facility for local older adults during emergencies.
	Community Resilience	Portland, OR (2022) Lloyd EcoDistrict	Older adults in the Lloyd neighborhood were taught emergency preparedness skills and connected with neighbors to create emergency preparedness plans.
	Community Resilience	Oahu, HI (2022) Hui o Jauula	The community resilience project turned an overgrown, 5-acre property into a community recreation area with walking trails, garden benches and a colorful Community Resilience mural to share the neighborhood’s vision of resilience.

INCREASE CIVIC ENGAGEMENT with innovative and tangible projects that bring residents (especially those 50-plus) and local leaders together to address challenges and facilitate a greater sense of inclusion.

----- FLAGSHIP GRANTS -----	Civic Engagement	Seattle, WA (2017) City of Seattle	The city used the grant to help host a hackathon called “A City for All” to coincide with the National Day for Civic Hacking. Participants broke into teams to develop ideas for using data to improve Seattle’s outdoor spaces, address the social isolation that can come with age and increase transportation accessibility. One prize winner focused on improving the pedestrian experience by creating an app that maps the city’s sounds, smells, tree canopy, points of interest and other street-level information. With the hackathon, the city was able to promote both intergenerational and interdepartmental engagement. <i>Watch the video.</i>
	Civic Engagement	Gainesville, FL (2020) City of Gainesville	The city’s Online Civic Hackathon brought together people of all ages and backgrounds to codesign a more livable city using human-centered design ideation strategies, new technologies and Gainesville’s open data portal.
	Civic Engagement	Washington, D.C. (2021) The George Washington University Center for Aging, Health and Humanities in partnership with the GW Nashman Center for Civic Engagement and Public Service	The Age-Friendly Social Innovation Challenge brought a diverse, intergenerational group together for one day to co-design actionable strategies for building age-friendly infrastructures and to establish an age-friendly ecosystem network of multisector partners. <i>Listen to the podcast.</i>

----- FLAGSHIP GRANTS -----	Civic Engagement	West Sacramento, CA (2019) City of West Sacramento	The city provided targeted fire safety education to a group of older adult households that are at heightened risk and offered an in-home consultation and free smoke alarms and installation.
	Civic Engagement	Hyattsville, MD (2020) University of Maryland School of Public Health Community Engagement, Environmental Justice and Health Lab	The project increased digital literacy, knowledge of and access to local services by creating a smartphone app and teaching residents to use it for reporting community resource gaps to local policymakers.

IMPROVE COMMUNITY HEALTH AND ECONOMIC EMPOWERMENT to support resident's financial well-being and improve health outcomes (with a focus on the needs of people 50-plus).

----- FLAGSHIP GRANTS -----	Health & Economic	Garfield, NJ (2017) City of Garfield	The initiative "Generations for Garfield" implemented pop-up wellness-center events at its local VFW post to provide programming in a centrally located, multigenerational space.
	Health & Economic	Fontana, CA (2017) City of Fontana	Funding was provided to purchase materials in support of Fontana Walks, an initiative that encourages residents of all ages to walk a collective 2 Billion Steps (or 1 million miles) in 365 days.
	Health & Economic	Tigard, OR (2021) City of Tigard	Tigard Launch Pod is a mobile food and beverage business incubator directed at lowering barriers for marketplace entry for minority entrepreneurs by outfitting two food trucks with commercial kitchens to be parked at Universal Plaza in downtown Tigard.
	Health & Economic	Talent, OR (2019) Talent Maker City	This project will improve older adults' engagement with the downtown community by using innovative intergenerational programming focused on empowering older adults to use STEAM skills such as carpentry, screen-printing and more in the city's downtown "maker space."
	Health & Economic	Philadelphia, PA (2020) Mt. Airy CDC	The local entrepreneurial ecosystem will be expanded by creating a Senior Entrepreneur program that will recruit and support a cohort of older entrepreneurs to conceptualize, plan and implement the next steps in their business development journey.

CAPACITY-BUILDING MICROGRANT CATEGORIES

NOTE: The projects listed below are projects that AARP has funded previously that align with the new grant opportunities. They were funded before the new Capacity-Building Microgrant opportunity was made available but are meant to serve as inspiration for 2023 applications.

IMPROVING WALKABILITY - Implement walk audits to enhance safety and walkability in your community with support from [America Walks](#), using the [AARP Walk Audit Tool Kit](#) (with a focus on the needs of people 50-plus).

----- MICROGRANTS -----	Walkability	Northfield, VT (2021) Northfield Common Connections	Using the Walk Audit Tool Kit, volunteers observed pedestrian activity and solicited community feedback. Based on the studies, the group determined where a protected pedestrian path would benefit the community the most. The community then hosted a community paint day for the path, adding delineators, benches and signage, which were put to instantaneous use by young and old alike, once the paint dried.
	Walkability	Altadena, CA (2021) Altadena Town Council	The Safe Streets Committee created a temporary demonstration pathway connecting the Loma Alta Park to adjacent streets and the Altadena Crest Trail. Using the Walk Audit Tool Kit, they hosted a Community Walk Training Day, then solicited community feedback using a QR code.

CREATING COMMUNITY GARDENS - Start or grow a community garden with support from [880 Cities](#), using the AARP publication [Creating Community Gardens for All Ages](#) (with a focus on the needs of people 50-plus).

----- MICROGRANTS -----	Community Gardens	Chicago, IL (2020) El Paseo Community Garden	The project, called "El Convivio," reflecting the native Spanish speakers using the garden, added an ADA-compliant planting station, outdoor kitchen area, accessible seating and a walking path and seating at a community garden.
	Community Gardens	Flathead Indian Reservation, MT (2022) Confederated Salish and Kootenai Tribes of the Flathead Nation	A greenhouse and adjacent garden were created and supplied with soil, cultivation materials and other necessities. The resulting produce is being given to meal programs and individual families.
----- MICROGRANTS -----	Community Gardens	Oakland, CA (2021) Habitat for Humanity East Bay/Silicon Valley	Working through the Oakland Community Garden program, Habitat for Humanity supplied skilled labor, volunteers and funding to repair and upgrade community gardens so the spaces can provide area residents with nutritious food and safe places to gather.
	Community Gardens	Paducah, KY (2021) Paducah McGracken County Senior Center	Funds were used to create a community garden with accessible walkways, ramps, and garden beds.

DEMONSTRATION GRANT CATEGORIES

NOTE: The projects listed below are projects that AARP has funded previously that align with the new grant opportunities. They were funded before the new Demonstration Grant opportunity was made available but are meant to serve as inspiration for 2023 applications.

ADVANCING SOLUTIONS THAT BUILD CAPACITY TOWARDS TRANSPORTATION SYSTEMS CHANGE for residents (especially those 50-plus) (approximately \$30,000 – \$50,000 each with funding support from Toyota Motor North America).

DEMONSTRATION GRANTS	Transportation	Jackson, TN (2020) City of Jackson	Improved the city's transportation accessibility and communications by piloting a contract with an automated vehicle location (AVL) provider to communicate with riders the location of the Jackson Transit Authority's buses, using a smartphone app and GPS based transponders for each transit bus.
	Transportation	Baltimore, MD (2022) Saint Agnes Foundation	The grant expanded a pilot program for volunteers and older-adult participants, where the former accompanied the latter to medical appointments.
	Transportation	Phoenix and Scottsdale, AZ (2022) Elaine	Transportation to medical appointments, job and housing interviews, the grocery store and similar destinations was provided to hundreds of the most vulnerable members of these two communities.
	Transportation	Westport, MA (2022) Westport Council on Aging	A fixed-route transportation service for older adults was established, operating one day per week between common shopping, banking and medical destinations in this rural community.

IMPLEMENTING ACCESSORY DWELLING UNIT (ADU) DESIGN COMPETITIONS that increase community understanding of the benefits of accessory dwelling units and encourage implementation of ADU policies (with a focus on the needs of people 50-plus) (approximately \$10,000 – \$15,000 each).

DEMONSTRATION GRANTS	ADU Design	Houston, TX (2021) City of Houston Planning and Development Department	The grant funded a design competition, an ADU/HOU website , several workshops, the ADU/HOU how-to design guide and a master set of preapproved construction documents for Double-House, the grand prize-winning design by Rice University architecture students. The competition included multiple categories, including Detached, Resilient, Sustainable, Affordable, Garage, and Student. Visit the ADU Design Competition website .
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DEMONSTRATION GRANTS	ADU Design	Lexington, KY (2018) City of Lexington Division of Aging and Disability Services	To build interest in ADUs and provide locally-imagined examples for the publication, the University of Kentucky School of Design hosted an ADU design competition for students and alumni. Cash prizes were given to the first, second and third place winners from each group. Visit the Lexington ADU website. Read an article.
	ADU Design	Des Moines, IA (2022) Polk County Housing Trust Fund	While not a Challenge Grant, AARP Iowa supported PCHTF's "Can I Be Your Neighbor Design Challenge." During the 2022 challenge, local high school students created an ADU solution for an affordable housing challenge, under the watchful eye of members of the ASK Studio team. The ASK team visited each high school providing design feedback to students in the challenge, making the challenge a close-to-real-life experience in creating and pitching. Read an interview with the student winner.