

**City of Stevens Point  
Board of Water and Sewerage Commissioners  
February 13, 2023 - 12:00 PM  
Stevens Point Public Utilities  
300 Bliss Avenue, Stevens Point, WI**

**OR**

**Zoom Teleconferencing**

**Meeting ID: | 820 26885705**

**By Computer: <https://us02web.zoom.us/j/82026885705>**

**By Phone: (303) 715-8592**

**MINUTES**

**Discussion and Possible Action on:**

**1. Roll Call.**

**PRESENT:** Paul Adamski, Carl Rasmussen, Anna Haines and Ray Schmidt

**EXCUSED ABSENCE:** Mae Nachman

**ALSO PRESENT:** Joel Lemke, Mary Klesmith, Chris Lefebvre, Eric Southworth, Jason Draheim and Jaime Zdroik

**2. Approval of Minutes**

**Motion** made by Anna Haines, seconded by Carl Rasmussen to approve the January 9, 2023 meeting minutes of the Board of Water & Sewerage Commission.

***Ayes all. Nays none. Motion carried.***

**3. Approval of Department Claims**

**Motion** made by Carl Rasmussen, seconded by Anna Haines to approve the department claims for the month of January as audited and read.

***Ayes all. Nays none. Motion carried.***

**4. 2023 Capital Operations and Maintenance Plan -Joel Lemke**

Joel presented the 2023 Capital Operations and Maintenance Plan.

**WATER DEPARTMENT**

**Capital Spending Items (estimated amounts):** Reconstruction projects - \$750,000; Repaving projects - \$40,000, Wellfield road treatment plant - engineering to begin 2023-2024 no estimate, Hydrant painting - \$32,000, Tower and tank inspections - \$18,750, Generator 1 and 2 oil cooler repairs - \$11,000, Vehicle replacement - \$92,000, Well 12 Project - \$1,800,000, Spruce Street Project - \$20,000

**Computer and Software:** City Works annual maintenance - \$7,500, ESRI annual maintenance - \$8,334, Springbrook annual maintenance - \$11,393, ESRI upgrade - \$4,000, Cityworks upgrade - \$6,000

**Training and Education:** Misc. travel and education - \$25,000

***Grand Total - Water \$2,825,977.00***

## SEWER DEPARTMENT

**Capital Spending Items (estimated amounts):** Reconstruction projects - \$580,000, Repaving projects - \$10,000, Digester boiler controls rehab - \$140,000, Truck replacement 3/4 ton - \$47,000, Overhead doors/actuators - \$35,000, Lawn mower - \$16,000, Drainage pump replacements - \$28,000, Digester 4 cover insulation - \$70,000, Rotary seals for biosolids dryer - \$50,000

**Computers and Software:** Springbrook annual maintenance - \$11,393, City Works annual maintenance - \$6,667, ESRI annual maintenance - \$8,334, ESRI upgrade - \$4,000, Cityworks upgrade - \$6,000

**Training and Education:** Misc. travel and education - \$15,000

**Grand Total - Sewer \$1,027,394.00**

## STORMWATER:

**Capital Spending Items (estimated amounts):** Reconstruct projects - \$750,000, Repaving projects - \$20,000, Replace tractor backhoe - \$142,000, Vehicle replacement - \$45,000

**Computers and Software:** Springbrook annual maintenance - \$11,393, City Works annual maintenance - \$6,667, ESRI annual maintenance - \$8,334, ESRI upgrade - \$4,000, Cityworks upgrade - \$6,000

**Training and Education:** Misc. Travel and Education - \$15,000

**Grand Total - Stormwater \$1,008,394.00**

Joel stated all of our lead goose necks will be completely out of the system by the end of 2023. Eric stated that we don't have any full lead pipe just goose neck/fittings. Joel stated if we have them all out by end of this year then we don't have to have an abatement plan. When it is completed, the Commission feels this should be celebrated in some way.

**Motion** made by Ray Schmidt, seconded by Carl Rasmussen to approve the 2023 Capital Operations and Maintenance Plan, Water Dept - \$2,825,977; Sewer Dept - \$1,027,394.00 and Stormwater - \$1,008,394.00.

***Ayes all. Nays none. Motion carried.***

### **5. Water Supply and Distribution Reports - Eric Southworth**

Eric stated the pumpage was lower compared to last January and this was because the mill had shut down for part of the month. Eric explained how our industrial customers affect our total pumpage. In 2021, our industrial customers made up about 49.3 % of our annual water sales. Joel explained that in the mid 90s the mill had their own water supply but they had to chlorinate the water so much so it wouldn't discolor their paper, so rather than upgrade their system, they came into an agreement with us to have guaranteed supply. This is when we put in Well 10.

### **6. Sewage Treatment Operations Report - Chris Lefebvre**

Chris stated the WWTP met all discharge permit requirements for the month of January. The biosolids dryer ran the entire month of January with very few problems. We produced 60% of our heat used for January. We saved approximately \$12,200.00 in January by using our biogas.

Chris stated a couple of deficiencies and recommendations were found in their lab report but nothing that would have hampered their end results, just additional paperwork.

The Commission congratulated the WWTP on an excellent report.

**7. Construction and Maintenance Report - *Craig Czaikowski***

The Commission reviewed the Construction and Maintenance Report provided in the packet.

**8. Electrical usage data at the utility garage - *Joel Lemke***

Joel has been working with a company called muGrid to analyze the electricity generated through solar. During this process, they found that we had an inverter down and that was replaced last week. With the inverter down, our solar production decreased in 2022. We set up a small scope of services with muGrid to get quarterly reports for a year. We will see how they present the data and if this can be done internally in the future, we will do that. We are looking into the possibility of using the excess power generated for another building instead of selling it back to the power grid.

**9. Community Area Network Report - *Joel Lemke***

Nothing was discussed.

**10. Directors Report - *Joel Lemke***

The Commission asked Joel if the City had made a decision on the possibility of a Transportation Utility. Joel stated no decision has been made at this time on additional revenue sources for the City.

**11. Adjournment.**

**Motion** made by Anna Haines to adjourn the meeting.

***Ayes all. Nays none. Motion carried.***

**Meeting Adjourned: 12:53PM**