

We will hold the Transportation Commission meetings in person at Central Transportation (2700 Week Street, Stevens Point). This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point  
Transportation Commission Meeting  
December 12, 2022 - 4:45 PM**

**Central Transportation  
2700 Week Street, Stevens Point, WI**

**Zoom:**

**<https://us06web.zoom.us/j/88465566941?pwd=YUwvRFJlWmJ6ZTdYRGpGaWpoQytsdz09>**

**Meeting ID: 884 6556 6941**

**Passcode: 12456**

**1-312-626-6799**

**AGENDA**

- I. Discussion and Possible Action on:
  1. Roll Call.
  2. Approval of the November 14, 2022 minutes.
  3. Approval of the November, 2022 Financial/Claims report.
  4. Public comment on plans for additional route in 2023.
  5. Approval of plans for additional route in 2023.
  6. Next meeting date January 9, 2023 - 4:45pm.
  7. Adjournment.

**Meeting Rider**

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

**SPECIAL NOTICE**

**Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.**

Our intention is to have in-person meetings going forward. For the time being, we will hold the Transportation commission meetings at Central Transportation. This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point  
Transportation Commission Meeting  
November 14, 2022 - 4:45 PM**

**Minutes**

- I. **Discussion and Possible Action on:**
1. **Roll Call.**  
Present: Karalyn Peterson, Greg Koepel  
Present via Zoom: Tom Bertram, Ald. Mary Kneebone, Ald. Marc Christianson  
Not Present: Nichole Lysne, Jessa Michie  
Other Present: Talin Scheuermann, Tom Carroll, Joel Lemke
2. **Approval of October 10, 2022 minutes.**  
Ald. Mary Kneebone moved to approve the October 10, 2022 minutes. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried.
3. **Approval of the October, 2022 Financial/Claims report.**  
Ald. Marc Christianson moved to approve the October 2022 financial / claims report. Ald. Mary Kneebone. Ayes all; Nays none; Motion carried.
4. **Approval to apply for 2023 5311/85.20 Operational Grant.**  
Tom Bertram made a motion to approve applying for the 2023 5311/85.20 Operational Grant. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried.
5. **Approval to apply for 2023 85.21 Grant.**  
Ald. Mary Kneebone made a motion to approve applying for the 2023 85.21 Grant. Tom Bertram Seconded. Ayes all; Nays none; Motion carried.
6. **Approval to waive fixed route bus fares from June 26 to July 2, 2023.**  
Ald. Marc Christianson made a motion to approve waiving fixed route bus fares from June 26 to July 2, 2023. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried.
7. **Approval to run event routes during the 2023 U.S. Senior Open Championship.**  
Ald. Mary Kneebone made a motion to approve running event routes during the 2023 U.S. Senior Open Championship. Ald. Marc Christianson Seconded. Ayes all; Nays none; Motion carried.
8. **Plan for December Meeting as an in-person meeting at Central Transportation.**  
Greg Koepel discussed getting together in person a few times a year for the transportation commission meetings.
9. **Next Meeting Date:** December 12, 3:30pm
10. **Adjournment.**  
Meeting Adjourned at 5:07pm

**SPECIAL NOTICE**

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**Meeting of the Transportation Commission**

**Finances:**

|                                    |                     |
|------------------------------------|---------------------|
| Bank Balance as of Nov 1, 2021     | <b>\$899,815.38</b> |
| Bank Deposits recorded in Nov 2021 | \$96,143.25         |
|                                    | <hr/> \$995,958.63  |

**Checks Issued since the last meeting ( Aug 2022):**

|                                           |                                 |          |
|-------------------------------------------|---------------------------------|----------|
| 7112 Cintas Corp #442                     | Cleaning Supplies               | 232.97   |
| 7113 Enersys                              | Sweeper Charger Troubleshooting | 594.00   |
| 7114 Mada Custom Apparel                  | Knit Caps                       | 417.50   |
| 7115 Mid-State Truck Service Inc          | Filters                         | 1,094.88 |
| 7116 PassioTechnologies LLC - CID 253     | Passio Monthly Subscription     | 911.50   |
| 7117 Wisconsin Mechanical Solutions, Inc. | Floor Heater Repair             | 575.00   |
| 7118 Employee                             | SALARIES                        | 1,486.07 |
| 7119 Volunteer                            | Mileage Reimbursement           | 70.00    |
| 7120 United Way of Portage Cty            | United Way                      | 4.00     |
| 7121 WI Council 32 Per Capita Tax Trust   | Union Dues                      | 321.26   |
| 7122 Arbuckles                            | Bathroom Rental                 | 200.00   |
| 7123 CDW Government                       | IT Services                     | 693.08   |
| 7124 Cintas Corp #442                     | Cleaning Supplies               | 228.31   |
| 7125 Courtesy Cab                         | Subsidized Cab Rides            | 504.88   |
| 7126 Energetix Corp                       | Random D&A Tests                | 174.75   |
| 7127 Frank's Hardware                     | Locker Key Cutting              | 4.99     |
| 7128 Halron Lubricants Inc                | DEF Fluid                       | 705.00   |
| 7129 Heartland Business Systems. LLC      | Managed IT Services             | 1,958.79 |
| 7130 Mac Tools Distributor-Kern           | Inflator and Chuck              | 139.98   |
| 7131 NAPA                                 | Oil Filter                      | 16.00    |
| 7132 UWSP Printing & Design               | Service Guides                  | 414.00   |
| 7133 Batteries Plus Bulbs                 | Inverters                       | 244.14   |
| 7134 Cintas Corp #442                     | Uniforms                        | 792.07   |
| 7135 Enersys                              | Floor Sweeper Charger           | 1,973.00 |
| 7136 FleetPride                           | Wheels                          | 1,784.95 |
| 7137 Frank's Hardware                     | Hardware                        | 22.89    |
| 7138 Spectra Print                        | Bus Maps                        | 905.00   |
| 7139 Star Business Machines Inc.          | Printer                         | 810.00   |
| 7140 Employee                             | SALARIES                        | 1,463.41 |
| 7141 Volunteer                            | Mileage Reimbursement           | 181.25   |
| 7142 1st Ayd Corporation                  | Cleaner Concentrate             | 556.44   |
| 7143 Cintas Corp #442                     | Uniforms                        | 236.37   |
| 7144 City of Stevens Point                | Workers Comp Premiums           | 2,023.00 |
| 7145 Gannett WI Media                     | Published Notice                | 93.83    |
| 7146 Heartland Business Systems. LLC      | Managed IT Services             | 337.93   |
| 7147 Mid-State Truck Service Inc          | Alignment                       | 753.34   |
| 7148 Employee                             | Shoe Reimbursement              | 130.00   |
| 7149 U.S. Bank                            | WIPTA Conf, Chairs, BR check    | 1,691.95 |
| 7150 United Way of Portage Cty            | United Way                      | 4.00     |
| 7151 US Ticket                            | Fixed route tickets             | 159.70   |
| 7152 WI Council 32 Per Capita Tax Trust   | Union Dues                      | 321.26   |
| Delta Dental                              | Insurance premiums              | \$475.56 |
| Wi Online Record                          | Background Check                | \$14.00  |
| Verizon                                   | Verizon Bill                    | \$300.40 |

|                                      |                       |              |
|--------------------------------------|-----------------------|--------------|
| Wisconsin Public Service             | Utility Payment       | 1852.31      |
| Great America Financial Services     | Copier Lease          | \$95.00      |
| Volunteer Drivers                    | Mileage Reimbursement | \$5,998.40   |
| EFT Payroll                          | 11/10/2022            | \$39,259.67  |
| EFT Payroll                          | 11/23/2022            | \$38,596.19  |
| IRS                                  | Payroll Taxes - Fed   | \$23,529.25  |
| WI Dept of Revenue                   | Payroll Taxes - State | \$3,880.98   |
| <b>Total of checks listed</b>        |                       | \$139,233.25 |
| <b>Balance on hand June 30, 2022</b> |                       | \$856,725.38 |

|                                                     |                     |
|-----------------------------------------------------|---------------------|
| Balance on hand June 30, 2021                       | \$856,725.38        |
| Plus uncleared checks                               | \$5,682.13          |
| Less checks previously written clearing this month  | -\$8,111.00         |
| <b>Ending Cash Balance matching Bank Statements</b> | <b>\$854,296.51</b> |



REGULAR BUS ROUTES

Hours of service:  
Monday-Friday 6:45am-6:10pm  
(Last bus leaves the  
Transfer Center at 5:45pm)

|                   |         |
|-------------------|---------|
| 1 Green           | ½ hour  |
| Transfer Center   | :45 :15 |
| Festival Foods    | :52 :22 |
| John's & West     | :57 :27 |
| 4th & 2nd         | :02 :32 |
| Transfer Center   | :10 :40 |
| 2 Blue            | ½ hour  |
| Transfer Center   | :45 :15 |
| Church & Rice     | :49 :19 |
| Metro Market      | :57 :27 |
| Aspirus Hospital  | :02 :32 |
| Transfer Center   | :10 :40 |
| 8 Orange          | ½ hour  |
| Transfer Center   | :45 :15 |
| Aspirus Hospital  | :48 :18 |
| Marshfield Clinic | :55 :25 |
| Aspirus Hospital  | :02 :32 |
| Transfer Center   | :10 :40 |

Hours of service:  
Monday-Friday 6:45am-5:40pm  
(Last bus leaves the  
Transfer Center at 4:45pm)

|                 |        |
|-----------------|--------|
| 3 Red           | 1 hour |
| Transfer Center | :45    |
| Fireside Apts   | :55    |
| Walmart         | :10    |
| Walgreens       | :25    |
| ADRC            | :30    |
| Transfer Center | :40    |
| 4 Yellow        | 1 hour |
| Transfer Center | :45    |
| Target          | :55    |
| Aldi            | :00    |
| Walmart         | :12    |
| Target          | :27    |
| Transfer Center | :40    |

Request Only Routes  
Call 715-341-4490 For Pickup

Closed: New Year's Day, Memorial Day, Independence Day, Labor Day,  
Thanksgiving Day, Christmas Day.

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 App Store  Google Play

715-341-4490  
Stevenspoint.com/Transit

