

Our intention is to have in-person meetings going forward. We will hold meetings at 300 Bliss Avenue. This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point
Board of Water and Sewerage Commissioners
October 10, 2022 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (303) 715-8592

Meeting ID: 820 26885705

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of Minutes
3. Approval of Department Claims
4. Purchase of truck for televising equipment - *Joel Lemke*
5. Water Supply and Distribution Reports - *Eric Southworth*
6. Update on monitoring well data - *Joel Lemke/Eric Southworth*
7. Sewage Treatment Operations Report - *Chris Lefebvre*
8. Construction and Maintenance Report - *Craig Czaikowski*
9. Community Area Network Report - *Joel Lemke*
10. Directors Report - *Joel Lemke*
11. Adjournment.

The next Water and Sewerage Commission meeting will be Monday, November 14, 2022 at noon.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the Director as soon as possible to ensure a reasonable accommodation can be made. The Director can be reached by telephone at (715) 345-5260, or by mail at 300 Bliss Avenue, P.O. Box 243 Stevens Point, WI.

Copies of resolutions, reports and minutes of the Board of Water & Sewerage Commission Meetings are on file at the Admin Office of the Water & Sewage Departments for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

**City of Stevens Point
Board of Water and Sewerage Commissioners
September 12, 2022 - 12:00 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (303) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Carl Rasmussen, Ray Schmidt, Anna Haines and Mae Nachman

EXCUSED ABSENCE: Paul Adamski

ALSO PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Craig Czaikowski, Eric Southworth, Jason Draheim and Jaime Zdroik

2. Approval of Minutes

Motion by Mae Nachman, seconded by Anna Haines to approve the August 8, 2022 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Ray Schmidt, seconded by Anna Haines to approve the department claims for the month of August 2022 as audited and read.

Ayes all. Nays None. Motion carried.

4. Borrowing memo for annual reconstruction needs - Joel Lemke

Joel explained this will be going to the Finance Committee tonight. Joel stated the City as a whole has committed to doing larger infrastructure projects every year. Our goal is to replace 1% of the infrastructure every year. By doing this we have a 100 year life cycle of our infrastructure. We are not here yet, even with how aggressive we have been with our infrastructure projects the past few years. The pace of the infrastructure projects has drawn our cash down. The cost of construction increased considerably in 2022 and it is believed that this trend will continue.

Joel prepared an estimate that includes two years of capital improvement needs for the utilities, as it relates to our annual reconstruction needs and for the construction activities at Well 4 for the improvements related to Well 12. Water Capital needs: Annual Reconstruction \$2,700,000, Well 12 Efforts \$1,600,000 for a total of

\$4,300,000; Sewer Capital needs: \$2,800,000, and Storm Capital needs \$3,400,000. Joel is requesting that these amounts be included in the annual debt issuance process with the City.

Joel explained that we will also be proposing rate increases later this year or early next year.

Motion made by Mae Nachman, seconded by Anna Haines to approve borrowing for the annual reconstruction needs for the utilities in the amounts as follows; Water Capital needs for Annual Reconstruction \$2,700,000 and for Well 12 \$1,600,000; Sewer Capital needs \$2,800,000 and Storm Capital needs \$3,400,000. These amounts will be included in the annual debt issuance process with the City.

Ayes all. Nays none. Motion carried.

5. Water Supply and Distribution Reports - Eric Southworth

Eric stated monitoring well sampling was completed and results received from the UWSP labs. In August we tested our large meters. We are currently working on and testing an online meter exchange scheduling portal for our customers.

6. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated the WWTP met all permit levels as required by the DNR for the month of August. We had a tour of our plant and the new wastewater drying complex last Friday for the WWOA (Wisconsin Wastewater Operators Association).

7. Construction and Maintenance Report - Craig Czaikowski

Craig stated the crew is still working on lead service replacement. They will continue working on this through the end of October. We will be installing some fiber optic in preparation for Well 12. Another swaling project will be done on Indiana Ave and Harmony Lane in cooperation with the Town of Hull.

8. Community Area Network Report - Joel Lemke

Joel stated they are continuing to prepare estimates for interested parties.

9. Directors Report - Joel Lemke

Joel explained that part of our DNR Permit requires education and outreach. We will be engaging with Recycling Connections on education and promotions on solid waste and rain gardens.

We will also be initiating conversations with property owners in regards to Well 12 and possible land acquisitions.

It is the 100th Anniversary of the water utility being purchased by the City.

10. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:36PM

REPORT TO THE OCTOBER 10TH, 2022
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of September 1, 2022

\$ 4,210,838.42

Bank deposits recorded in September 2022

\$ 479,452.38

\$ 4,690,290.80

CHECKS ISSUED SEPTEMBER 2022:

57049 Mae Nachman	Salary	55.70
57082 AT&T	Phone charges	162.29
57083 CDW Government	UC Upgrade, Ad Hoc Support, Palo Alto Implementation	565.15
57084 Central Door Solutions, LLC	Garage door repairs	586.67
57085 City Of Stevens Point	Retirement, employee deductions and fuel	32,671.91
57086 Department of Natural Resources	DNR Certification Renewal	45.00
57087 Excel Plumbing, Inc.	Flush hot water heater - manganese issue 516 & 524 Illinois	180.00
57088 Fastenal Company	Hardware	173.20
57089 Ferguson Waterworks #1476	3/4" & 1" meters & Inventory	15,304.74
57090 Franks Hardware Co Inc	Sprayer, Tools & misc. supplies	730.29
57091 HydroCorp Meter Sales	Meter reading software	5,650.00
57092 Holly Lutz	Refund Check 038044-000, 708 Fourth Ave	77.39
57093 muGrid Analytics LLC	Solar Return On Investment Study	1,000.00
57096 Springbrook Holding Company LLC	Customer Portal - Monthly Fee	365.34
57100 Michael Vassar	Boot & uniform reimbursement	210.97
57101 Isaac or Kinden Vazquez	Refund Check 012860-000, 2611 Ellis St	58.23
57102 Waste Mangmt of WI-MN	Dumpster service	104.24
57105 Wi State Laboratory of Hygiene	Fluoride samples	26.00
57107 Mastercard	100th Yr Anniversary Promo & Office Supplies	1,434.05
57108 Community Foundation of Central WI	Employee Contribution	10.00
57109 United Way Of Portage County	United Way	23.00
57110 Aramark	Rug Service	40.27
57111 AT&T	Phone Charges	725.22
57113 County Materials Corp	Speedcrete	194.32
57114 Donna's Cleaning Service	Cleaning Service - Utility Garage & Water Garage	300.00
57115 Esch Construction Supply, Inc.	Saw blades	439.95
57117 Sandy Goetz	Refund Check 025658-001, 517A Wadleigh St	114.61
57121 Spectra Print	Disconnect Notice Printing & Postage	349.47
57122 Strand Associates Inc	Professional Services Well 12	24,022.98
57123 Wroblewski Concrete Construction, LLC	Inventory	740.00
57126 Fastenal Company	Supplies	65.77
57127 Hawkins Inc	Chemicals	3,213.28
57128 Idexx Laboratories Inc	Lab supplies	1,554.62
57129 INFOSEND INC	August Billing Invoices Printing & Postage	1,814.57
57131 USA Blue Book	Tools	352.79
57132 Wolter, Inc.	Fork Lift Repairs	267.00
57134 AnSer	After hours answering service	142.00
57135 City Of Stevens Point	Concrete repairs	7,950.00
57137 HydroCorp Meter Sales	1" meters	2,190.25
57139 Petty Cash	Mileage, Postage & Conference Expenses	697.00
57140 Pointer Plaza LLC	Refund Check 036622-000, 1800 Maria Dr	2,398.67
57141 Star Business Machines	Qtrly Maint Copier	222.75
57142 Mastercard	Pallet jack, fittings, supplies & Well 12 Review, Conference expenses, Teamvuer Subscription, Locate flags, Web service	2,369.07
57143 Community Foundation of Central WI	Employee Contribution	10.00
57144 United Way Of Portage County	United Way	4.00
57145 Central States H & W Fund	Health Insurance Premiums	31,049.57
57146 City Of Stevens Point	2021 & 2022 Construction Projects	812,681.29
57147 Fastenal Company	PPE	200.19
57148 Garland/DBS Inc.	Replacement roof Well 10	11,069.19
57149 Roberts Irrigation Company Inc	Coupler for flushing mains	22.80

57150 Amber Towery	Refund Check 020147-000, 1924 Briggs St	68.65	
57151 WI Environmental Improvement Fund	Interest on Loan Payments for 4915-01 & 4915-03	71,527.58	
57152 Wisconsin Department of Revenue	State Tax Registration Renewal	10.00	
57153 City Of Stevens Point	Workers Comp Premiums	2,007.90	
WPS	Utility Charges	25,538.21	
Payroll	Payroll	2,176.72	
IRS PR Tax	Payroll Taxes - Federal	47,415.15	
DOR PR Tax	Payroll Taxes - State	9,374.75	
Verizon Cell & iPad Charges	Phone & iPad Charges	492.16	
DOR Garnishment	Garnishment	9.05	
HRA Admin Fees	Admin Fees	30.00	
TOTAL EXPENSES LISTED		\$ 1,123,285.97	\$ 1,123,285.97
BALANCE ON HAND SEPTEMBER 30, 2022			
	Balance on Hand		<u>\$ 3,567,004.83</u>
	Plus uncleared checks		<u>\$ 933,811.97</u>
	Less checks previously written clearing this month		<u><u>\$ (63,706.30)</u></u>
	Ending Cash Balance matching Bank Statements		\$ 4,437,110.50
	Less Restricted Funds		\$ (968,250.95)
	Cash on Hand		\$ 3,468,859.55

REPORT TO THE OCTOBER 10, 2022
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS
SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of September 1, 2022
Bank Deposits recorded in September 2022

\$	6,806,448.17
\$	199,988.21
\$	7,006,436.38

CHECKS ISSUED IN SEPTEMBER 2022:

57048 Employee Wages	Salary	298.87
57081 Aquachem of America Inc.	Chemicals	17,940.00
57082 AT&T	Phone charges	162.28
57083 CDW Government	Palo Alto Implementation, Ad Hoc Support, UC Upgrade	565.15
57084 Central Door Solutions, LLC	Garage door repairs	586.67
57085 City Of Stevens Point	Retirement, employee deductions and fuel	6,263.44
57090 Franks Hardware Co Inc	Hose, sump pump, misc. supplies	546.69
57092 Holly Lutz	Refund Check 038044-000, 708 Fourth Ave	111.27
57093 muGrid Analytics LLC	Solar Return On Investment Study	500.00
57096 Springbrook Holding Company LLC	Customer Portal - Monthly Fee	365.33
57097 ULINE	Liners & covers	1,137.66
57098 USA Blue Book	Parts	340.09
57099 UW Stevens Point	Intern wages	7,804.69
57101 Isaac or Kinden Vazquez	Refund Check 012860-000, 2611 Ellis St	81.51
57102 Waste Mangmt of WI-MN	Dumpster service	104.23
57103 WDATCP	Fertilizer Permit	444.78
57104 Werner Electric Supply	Light bulbs	413.46
57106 Employee Wages	Salary	227.65
57110 Aramark	Rug Service	182.56
57111 AT&T	Phone Charges	1,133.58
57113 County Materials Corp	Speedcrete	194.32
57114 Donna's Cleaning Service	Cleaning Service - Utility Garage	25.00
57115 Esch Construction Supply, Inc.	Saw blades	439.95
57116 Ferguson Enterprises LLC #1550	Parts	146.44
57117 Sandy Goetz	Refund Check 025658-001, 517A Wadleigh St	131.15
57118 Hach Company	Lab Supplies	184.44
57119 Harter's Fox Valley Disposal	Dumpster Service	516.82
57120 Roto-Rooter Plumbers	Clear Sewer Blockage	610.00
57124 Boerger LLC	Grinder Pump & Parts Biosolids Handling	9,758.82
57127 Hawkins Inc	Chemicals - Azone	568.40
57130 Portage County Transfer Facility	Recycle Fluorescent Lights	32.00
57132 Wolter, Inc.	Fork Lift Repairs	267.00
57133 Mark Zalewski	Boot Allowance	125.00
57136 Department of Natural Resources	DNR Certification Testing - Ryan Skrzeczkowski & Benjamin Edwards	200.00
57138 NCL of Wisconsin Inc	Lab supplies	638.53
57142 Mastercard	Pallet jack, fittings, supplies, conference expenses, locate flags, lamp, Teamviewer subscription	2,902.70
57145 Central States H & W Fund	Health Insurance Premiums	12,844.57
57146 City Of Stevens Point	2021 & 2022 Construction Projects	988,736.73
57148 Garland/DBS Inc.	DAF & Blower buildings roof replacement	62,141.31
57150 Amber Towery	Refund Check 020147-000, 1924 Briggs St	119.35
57151 WI Environmental Improvmnt Fund	Interest on Loan Payments for 4001-14 & 4001-05	175,551.24
57153 City Of Stevens Point	Workers Comp Premiums	1,144.65
HRA	Admin Fees	30.00
Verizon Charges	Verizon Charges	257.25
WPS Utility Charges	Gas & Electric	15,885.50
Shared Operating Costs	Shared Operating Costs	60,426.98
Sewer Payroll	Payroll	70,841.93
Payroll Taxes	Payroll Taxes	4,687.81

TOTAL OF EXPENSES LISTED

\$ 1,448,617.80 \$ 1,448,617.80

BALANCE ON HAND SEPTEMBER 30, 2022

	\$	5,557,818.58
Balance on Hand	\$	5,557,818.58
Plus uncleared checks	\$	1,243,803.70
Less checks previously written clearing this month	\$	(33,013.59)
Ending Cash Balance matching Bank Statements	\$	6,768,608.69

<u>Less Restricted Balance</u>	\$	(4,558,419.84)
TOTAL	\$	2,210,188.85

***Additional restricted cash of \$250,000.00 is invested in CDs.

REPORT TO THE OCTOBER 2022
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

STORM WATER DEPARTMENT

FINANCES:

Bank balance as of September 1, 2022

\$ 2,890,256.65

Bank deposits recorded in September 2022

\$ 109,345.13

\$ 2,999,601.78

CHECKS ISSUED SEPTEMBER 2022:

57082 AT&T	Phone charges	162.28	
57083 CDW Government	Ad Hoc Support, UC Upgrade, Palo Alto Implementation	565.14	
57084 Central Door Solutions, LLC	Garage door repairs	586.66	
57085 City Of Stevens Point	Retirement, employee deductions, & fuel	4,109.91	
57090 Franks Hardware Co Inc	Tools & misc. supplies, sprayer	281.26	
57092 Holly Lutz	Refund Check 038044-000, 708 Fourth Ave	37.52	
57093 muGrid Analytics LLC	Solar Return On Investment Study	500.00	
57095 Robert Podach	Refund Check 006498-000, 3001-03 Lindbergh Ave	4.18	
57096 Springbrook Holding Company LLC	Customer Portal - Monthly Fee	365.33	
57102 Waste Mangmt of WI-MN	Dumpster service	104.23	
57112 Bond Trust Services Corp	Interest Payment 2019 Revenue Bonds Ref: 335110, Interest Payment 2021 Revenue Bonds Ref: 340298, Agent Fee - Ref: 74658-PA	93,944.17	
57113 County Materials Corp	Speedcrete	194.30	
57114 Donna's Cleaning Service	Cleaning Service - Utility Garage	25.00	
57115 Esch Construction Supply, Inc.	Saw blades	439.95	
57132 Wolter, Inc.	Fork Lift Repairs	266.99	
57135 City Of Stevens Point	Concrete repairs	13,300.00	
57139 Petty Cash	Conference expenses	68.00	
57142 Mastercard	Pallet jack, fittings, supplies, conference expenses	963.52	
57145 Central States H & W Fund	Health Insurance Premiums	8,943.86	
57146 City Of Stevens Point	2021 & 2022 Construction Projects	596,830.21	
57153 City Of Stevens Point	Workers Comp Premiums	780.15	
Shared Operating Costs	Shared Operating Costs	33,247.22	
Verizon	Ipad & cell phone charges	401.95	
Payroll	Payroll	28,678.83	
IRS	Payroll Taxes	3,080.96	
WPS	Monthly Utility Charges	82.10	
TOTAL OF EXPENSES LISTED		\$ 787,963.72	\$ 787,963.72
BALANCE ON HAND SEPTEMBER 30, 2022			\$ 2,211,638.06

Balance on Hand	\$ 2,211,638.06
Plus checks written after the end of this month	
Plus uncleared checks	\$ 607,517.74
Less checks previously written clearing this month	\$ (10,777.52)
Ending Cash Balance matching Bank Statements	\$ 2,808,378.28

REPORT TO THE OCTOBER 2022
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

FIBER (COMMUNITY AREA NETWORK)

FINANCES:

Bank balance as of September 1, 2022

\$ 401,846.25

Bank deposits recorded in September 2022

\$ 5,500.00

\$ 407,346.25

CHECKS ISSUED SEPTEMBER 2022:

57125	Elexco	Fiber Extension Project	\$ 51,302.71
57142	Mastercard	Tools	455.82
	Payroll	September Payroll	2,406.06

TOTAL OF EXPENSES LISTED

\$ 54,164.59 \$ 54,164.59

BALANCE ON HAND SEPTEMBER 30, 2022

\$ 353,181.66

Balance on Hand

\$ 353,181.66

Plus checks written after the end of this month

Plus uncleared checks

\$ 455.82

Less checks previously written clearing this month

Ending Cash Balance matching Bank Statements

\$ 353,637.48



October 7, 2022

TO: Water and Sewerage Commission
RE: Purchase of Televising Equipment

Commissioners,

The current equipment used to televise the gravity sewers in the City is aging and due for replacement. This equipment is scheduled to appear on the 2023 Capital Improvement and Maintenance Program request in December.

Because of the supply chain issues we are seeing; we are bringing you this item ahead of schedule in order to get the vehicle order in which will allow in a more favorable delivery timeline.

We've researched the available equipment and layout options and have decided to recommend the purchase of a truck-mounted van body set up rather than the current pull-behind trailer set up. In our current operation, we rarely separate the truck from the trailer. Additionally, there are some operational efficiencies with this approach that can be realized. The total vehicle length is also shorter than the combination of our current truck and trailer combination, making it easier/safer in some traffic situations.

We done extensive review of the different equipment available, and all options come in relatively similar in price and function. The combination of equipment and vehicle that suites our needs the best and is available for ordering comes in just under \$370,000. Both the cost of the new equipment as well as the sale or trade-in of the existing equipment will be shared equally among the sanitary and storm utilities.

We respectfully request permission to order televising equipment including the truck/chassis, body, and TV equipment in an amount not to exceed \$370,000.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Joel Lemke". The signature is written in a cursive, flowing style.

Joel Lemke
Director of Public Utilities

**STEVENS POINT, WISCONSIN
WATERWORKS REPORT**

FOR SEPTEMBER 2022

CURRENT YEAR VS. PREVIOUS YEAR

	2021	2022	INCREASE	DECREASE	RECORD HIGH	DATE	
Total pumpage, gallons	181,626,000	227,586,000	45,960,000		279,073,000	Sep-03	
Daily pumping average, in gallons	6,054,200	7,586,200	1,532,000				
Peak pumpage, gallons, (date)	7,492,000 (29TH)	8,796,000 (7TH)	1,304,000		12,325,000	9/11/2003	
Low pumpage, gallons, (date)	5,029,000 (25TH)	6,840,000 (24TH)	1,811,000		1,585,000 3,184,000	09/06/70 9/24/1996	◀Record low since 1995 when the utility started providing water to Stora Enso.
Power bill	\$16,655.62	\$24,435.56	\$7,779.94		\$24,435.56	Sep-22	
K.W.H's used	210,203	266,115	55,912				
Gallons pumped per K.W.H.	864	855		9			

STEVENS POINT WATER DEPARTMENT CONSUMPTION HISTORY

(Pumpage x 1,000)

MONTH	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
JANUARY	188,381	138,644	150,622	142,263	147,206	140,438	131,056	135,295	140,095	130,487
FEBRUARY	173,503	135,391	131,127	135,573	132,869	123,311	124,330	132,142	134,021	131,003
MARCH	195,466	150,690	138,327	154,358	148,770	139,881	131,189	146,717	147,561	141,337
APRIL	171,871	146,563	127,470	135,713	133,238	142,367	135,484	145,731	154,752	145,137
MAY	211,721	174,529	149,292	154,346	168,410	141,687	175,174	173,606	151,986	167,083
JUNE	238,070	225,268	181,763	181,220	187,095	175,722	187,693	167,417	182,687	172,509
JULY	261,545	214,800	199,876	199,645	240,487	202,817	185,672	187,544	215,463	220,813
AUGUST	251,597	206,429	231,447	210,777	225,280	179,208	167,623	208,123	188,933	230,157
SEPTEMBER	227,586	181,626	174,925	169,779	181,556	157,626	151,238	175,833	160,492	201,901
OCTOBER		188,859	170,759	143,805	148,186	151,878	143,498	165,156	145,722	159,802
NOVEMBER		169,636	151,193	135,482	133,317	137,452	126,023	119,924	135,922	138,403
DECEMBER		186,582	139,795	146,329	143,324	133,796	141,554	126,294	138,224	141,839
Grand Total/Yr	1,919,740	2,119,017	1,946,596	1,909,290	1,989,738	1,826,183	1,800,534	1,883,782	1,895,858	1,980,471

**STEVENS POINT WATER DEPARTMENT
WELL 11 PUMPAGE HISTORY**

(Pumpage x 1,000)

MONTH	2022	2021	2020	2019	2018	2017
JANUARY	88,942	83,106	82,287	82,112	88,989	89,079
FEBRUARY	80,355	80,293	83,129	80,253	80,441	80,474
MARCH	88,834	88,768	88,771	88,609	76,469	88,652
APRIL	84,742	86,110	86,022	84,640	86,223	76,187
MAY	88,861	88,978	88,891	88,880	88,968	66,836
JUNE	85,473	86,219	86,029	85,990	86,098	74,224
JULY	89,341	89,195	86,944	88,225	88,869	88,996
AUGUST	89,417	88,490	88,902	88,811	88,978	88,973
SEPTEMBER	86,525	86,109	86,044	85,974	86,010	86,157
OCTOBER		86,373	88,916	88,841	87,366	89,120
NOVEMBER		86,217	82,881	85,244	85,751	86,441
DECEMBER		89,444	88,909	88,890	87,468	72,909
Grand Total/Yr	782,490.00	1,039,302	1,037,725	1,036,469	1,031,630	988,048



October 4, 2022

TO: Stevens Point Water and Sewer Commission
RE: Monthly Report

Dear Commissioners:

I will be out of town during the October Commission meeting. This memo will serve as my monthly update to the Commission.

The Wastewater Treatment Facility met all its required limits during the month of September. The DNR conducted our triennial wastewater laboratory audit on August 30, 2022. The lab was found to have no deficiencies. I have attached the Audit Report for your viewing pleasure.

If you have any questions or would like clarification, I will gladly address them at the November Commission meeting.

Sincerely,

Chris Lefebvre



September 28, 2022

Stevens Point Wastewater Treatment Plant
Chris Lefebvre
301 Bliss Ave.
Stevens Point, WI 54481

FID: 750008160

SUBJECT: September 30, 2022 Continuing Compliance Laboratory Evaluation Summary and Closure Letter

Dear Chris,

I conducted an on-site evaluation of your laboratory to evaluate continuing compliance with Chapter NR 149, Laboratory Certification and Registration, Wisconsin Administrative Code on September 30, 2022.

During this evaluation I did not find any significant deficiencies at your laboratory. As a result, this report letter will also serve as your closure letter for this evaluation.

There is no response required for this letter or the evaluation.

I would like to thank you for the assistance provided to me during the evaluation. I really enjoyed meeting with you and seeing your lab. I noted many exceptional practices employed at your laboratory. In many instances, your lab goes above and beyond what is required in code. Thank you for your continued efforts to keep your laboratory in compliance with NR 149.

Please do not hesitate to call or email me if you have any questions at all about your laboratory operations. Your laboratory will be scheduled for another routine on-site evaluation during the fall of 2025.

Omission of deficiencies from this report does not imply acceptance by the Department. The laboratory is urged to correct all deficiencies even if there were not noted in this report.

Respectfully,

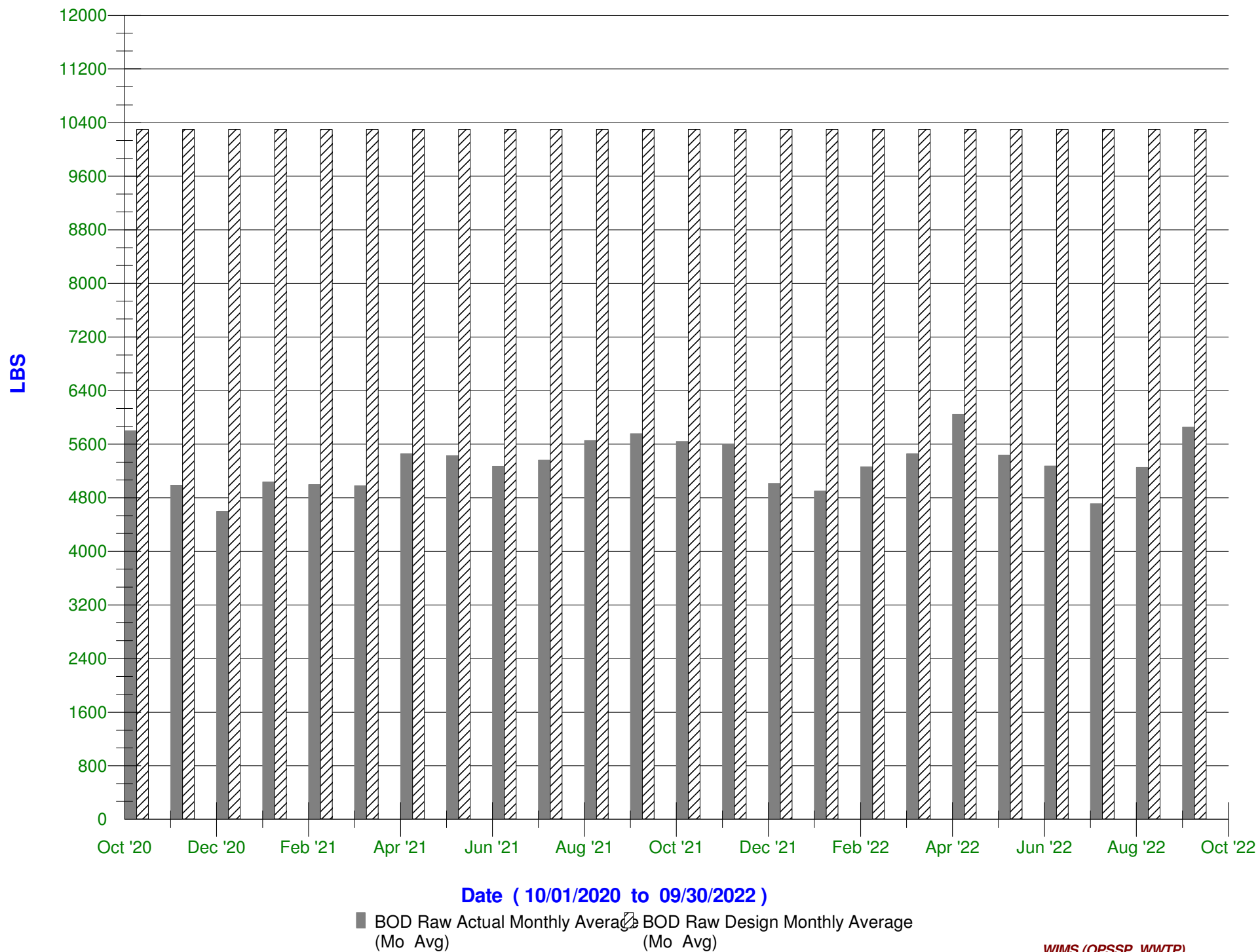
Janelle Nehs
(920) 461-9178
Janelle.nehs@Wisconsin.Gov

Final Effluent Discharge Data

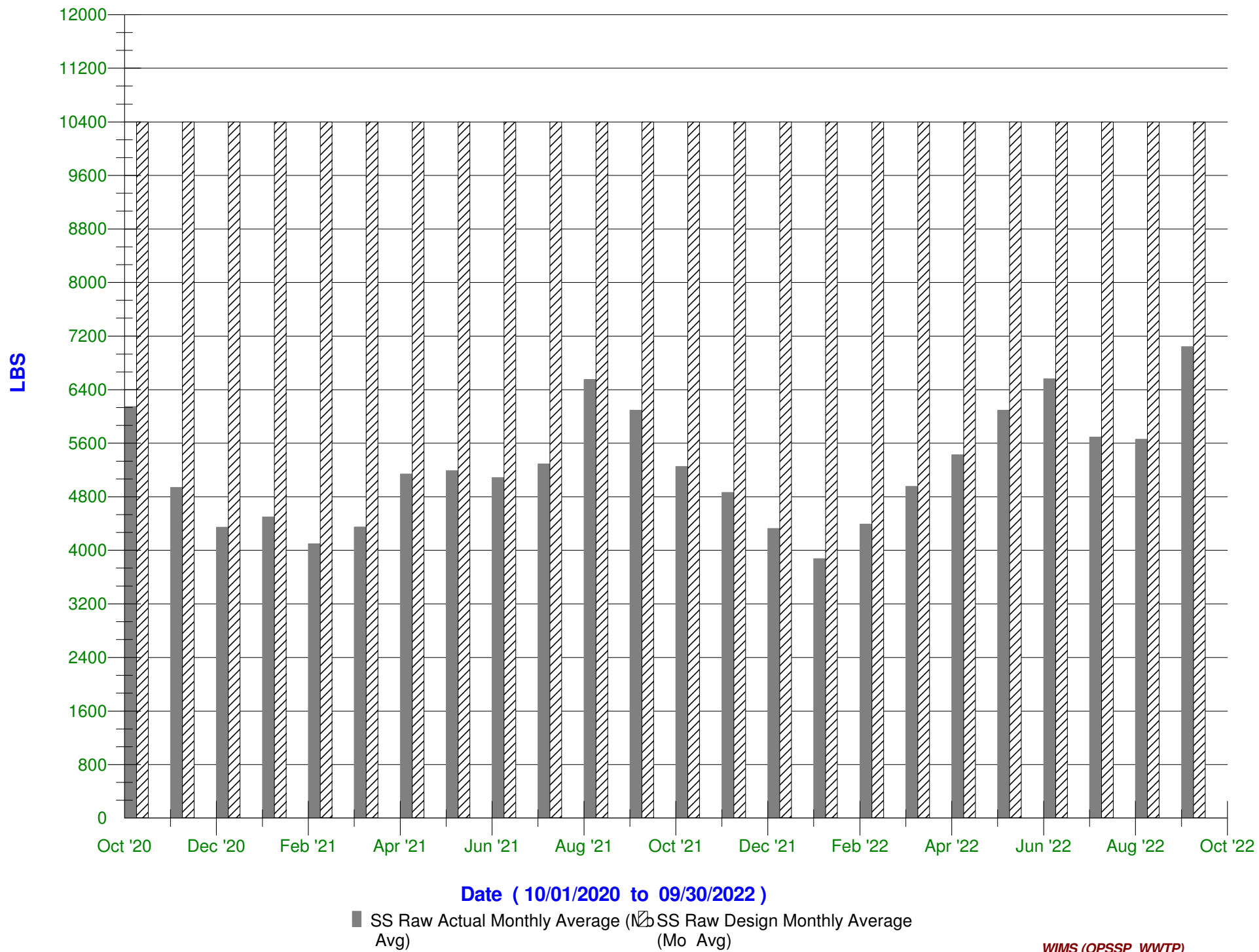
September 2022

		Sewage Flow		BOD					S.S.					Phosphorus				Fecal	Effluent
		Raw	Final	Raw	Final	%	Raw	Final	Raw	Final	%	Raw	Final	Raw	Final	Raw	Final	Coliform	Ammonia
Date	Precip INCHES	MGD	MGD	MG/L	CBOD MG/L	Reduct.	Pounds BOD/Day	Pounds CBOD/Day	(ppm)	(ppm)	Reduct.	Pounds SS/Day	Pounds SS/Day	(ppm)	(ppm)	P/Day	P/Day	Final #/100 ml	mg/L
09/01/2022	0.00	2.263	2.505	319	7.25	98	6,021	151	328	2.83	99	6,190.48	59						
09/02/2022	0.00	2.185	2.343	238	3.80	98	4,337	74	264	2.60	99	4,810.85	51	4.790	0.330	87	6		10
09/03/2022	0.09	2.031	2.197	251	3.12	99	4,252	57	212	2.60	99	3,590.97	48	4.330	0.250	73	5		5
09/04/2022	0.00	1.972	3.478	221	2.90	99	3,635	84	240	2.02	99	3,947.16	59	4.990	0.210	82	6		3
09/05/2022	0.00	2.149	10.412	254	4.06	98	4,552	353	244	1.80	99	4,373.13	156						
09/06/2022	0.00	2.289	2.388	320	4.28	99	6,109	85	352	2.57	99	6,719.77	51					46	
09/07/2022	0.00	2.270	2.632	292	5.08	98	5,528	112	476	2.80	99	9,011.54	61						
09/08/2022	0.00	2.245	2.678	326	5.59	98	6,104	125	288	3.92	99	5,392.31	88						
09/09/2022	0.00	2.216	2.660	344	5.39	98	6,358	120	332	4.54	99	6,135.84	101	6.130	0.330	113	7		29
09/10/2022	0.00	2.095	2.585	336	3.64	99	5,871	78	496	3.24	99	8,666.26	70	6.340	0.340	111	7		29
09/11/2022	0.74	2.096	2.570	326	3.22	99	5,699	69	468	4.00	99	8,180.94	86						
09/12/2022	0.46	2.490	3.010	350	3.88	99	7,268	97	496	5.74	99	10,300.23	144	6.490	0.300	135	8	57	37
09/13/2022	0.52	2.368	2.873	339	3.12	99	6,695	75	380	3.37	99	7,504.67	81						
09/14/2022	0.00	2.345	2.800	402	3.42	99	7,862	80	476	3.84	99	9,309.27	90						
09/15/2022	0.00	2.359	2.817	323	4.11	99	6,355	97	528	2.86	99	10,387.90	67	7.040	0.270	139	6		35
09/16/2022	0.00	2.280	2.720	302	3.54	99	5,743	80	416	3.96	99	7,910.32	90	8.470	0.270	161	6		28
09/17/2022	0.00	2.104	2.523	360	3.23	99	6,317	68	436	3.40	99	7,650.65	72						
09/18/2022	0.00	2.157	2.604	351	3.47	99	6,314	75	392	3.43	99	7,051.84	74	6.640	0.290	119	6		30
09/19/2022	0.00	2.265	2.705	341	5.13	98	6,442	116	532	4.09	99	10,049.53	92						
09/20/2022	1.36	2.709	3.227	331	3.87	99	7,478	104	308	4.40	99	6,958.66	118						
09/21/2022	0.00	2.519	2.982	314	3.66	99	6,597	91	308	3.91	99	6,470.61	97						
09/22/2022	0.00	2.352	2.797	281	3.66	99	5,512	85	304	3.79	99	5,963.17	88						
09/23/2022	0.00	2.258	2.564	246	3.32	99	4,633	71	252	3.79	98	4,745.59	81	4.710	0.340	89	7		45
09/24/2022	0.19	2.181	2.316	239	3.59	98	4,352	69	368	2.99	99	6,693.75	58	5.990	0.290	109	6		36
09/25/2022	0.02	2.223	2.351	305	3.84	99	5,645	75	332	3.20	99	6,155.22	63	5.490	0.330	102	6		29
09/26/2022	0.20	2.310	2.441	337	3.56	99	6,488	72	464	5.45	99	8,939.15	111						
09/27/2022	0.00	2.317	2.454	267	5.05		5,155		412	5.30	99	7,961.40							
09/28/2022	0.00	2.308	2.427	371	5.87		7,132		564	6.40	99	10,856.28							
09/29/2022	0.00	2.291	2.432								100								
09/30/2022	0.00	2.205	2.358								100								
											100								
Total	3.58	67.852	86.849	8,685	115	2,566	164,450	2,565	10,668	102.84	3,072	201,927.48	2,155	71.410	3.550	1,319.990	77.411	103.000	315.160
Average	0.12	2.262	2.895	310	4	99	5,873	99	381	3.67	99	7,211.70	83	5.951	0.296	110.000	6.333	51.500	26.333
Maximum	1.36	2.71	10.41	402.00	7.25	99.15	7,862.03	352.55	564.00	6.40	100.00	10,856.28	156.30	8.47	0.34	161.06	7.53	57.00	45.20
Minimum	0.00	1.97	2.20	221.00	2.90	97.73	3,634.67	57.17	212.00	1.80	98.50	3,590.97	47.64	4.33	0.21	73.34	4.58	46.00	3.48

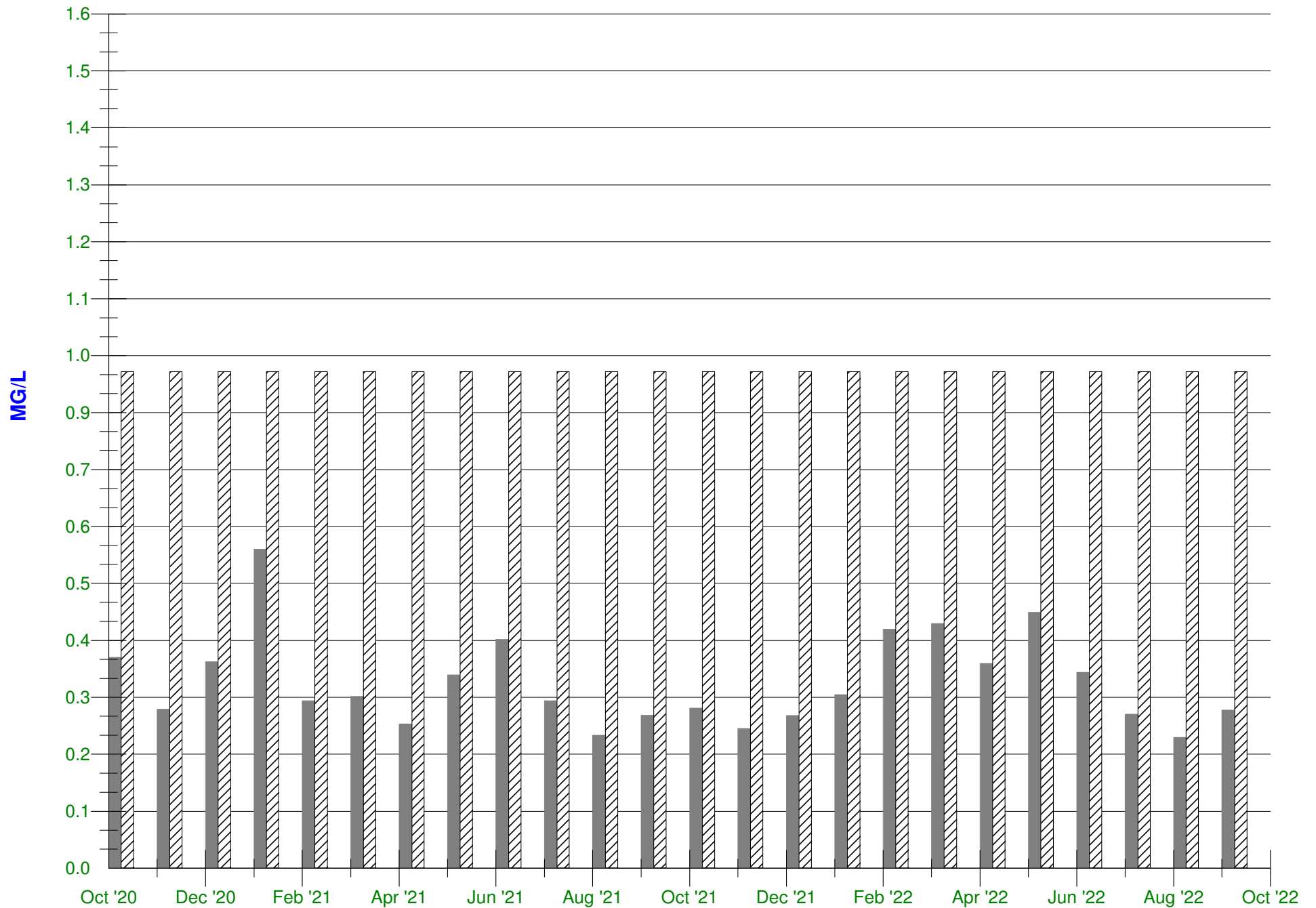
BOD Raw 2 Year History



SS Raw 2 Year History



Phosphorus mg/l 2 Year History



Date (10/01/2020 to 09/30/2022)

■ Effluent Phosphorous Total (Mo Avg) ■ Phosphorus Final Limit (Mo Avg)

Sewage Plant Monthly Average

	Temperature		Precip.	Sewage Flow		Phosphorus				BOD					Suspended Solids						Per Day	Gas
Month	Max	Min	INCHES	Influent	Effluent	Raw Influent		Final Effluent		Raw Influent		Final CBOD Eff.		Reduction	Raw Influent		Final Effluent		Reduction	Power kW	LBS BOD Removed	Production Per Day CUFT
	°F	°F		MGD	MGD	MG/L	LBS	MG/L	LBS	MG/L	LBS	MG/L	LBS	%	MG/L	LBS	MG/L	LBS	%			
Oct 2021	63	44	1.04	2.202	2.429	6.373	118	0.300	6	306	5,620	4.02	81.47	99	286	5,255	3.75	76.04	99	2,929	5,539	
Nov 2021	43	23	1.07	2.024	2.265	5.993	102	0.262	5	329	5,547	3.78	71.42	99	286	4,825	3.39	64.06	99	3,973	5,476	
Dec 2021	32	17	2.25	1.974	2.178	6.807	114	0.286	5	302	4,979	4.87	88.47	98	260	4,276	4.00	72.64	98	3,987	4,891	
Jan 2022	19	-2	0.31	1.875	1.973	5.774	91	0.325	5	313	4,899	4.82	79.33	98	250	3,911	4.79	78.90	98	3,567	4,819	
Feb 2022	25	9	0.33	1.959	1.988	6.090	98	0.448	7	321	5,250	6.04	100.23	98	268	4,380	6.31	104.70	98	3,550	5,150	
Mar 2022	38	21	2.85	2.096	2.201	6.168	103	0.458	8	312	5,448	6.68	122.66	98	284	4,970	7.69	141.18	97	3,671	5,325	
Apr 2022	46	30	2.69	2.472	2.789	4.813	98	0.383	9	291	6,008	6.86	159.48	97	263	5,413	7.39	171.90	97	4,227	5,849	
May 2022	68	47	2.97	2.293	2.647	6.378	123	0.479	11	283	5,417	6.32	139.49	98	318	6,086	5.68	125.45	98	4,935	5,278	
Jun 2022	77	54	3.25	2.101	2.459	5.276	92	0.367	8	301	5,270	3.78	77.40	99	374	6,559	3.03	62.15	99	4,880	5,193	
Jul 2022	81	59	3.63	2.089	2.460	4.991	85	0.288	6	268	4,670	4.36	89.40	98	324	5,645	4.57	93.85	99	4,955	4,580	
Aug 2022	78	59	6.51	2.168	2.476	5.495	98	0.245	5	291	5,258	5.49	113.45	98	312	5,648	4.37	90.20	99	4,335	5,145	
Sep 2022	71	50	3.58	2.262	2.895	5.951	110	0.296	6	310	5,851	4.09	98.86	99	381	7,187	3.67	88.68	99	4,707	5,752	
Minimum	19	-2	0.31	1.875	1.973	4.813	85	0.245	5	268	4,670	3.78	71.42	97	250	3,911	3.03	62.15	97	2,929	4,580	
Maximum	81	59	6.51	2.472	2.895	6.807	123	0.479	11	329	6,008	6.86	159.48	99	381	7,187	7.69	171.90	99	4,955	5,849	
Total	642	411	30.48	25.516	28.761	70.108	1,233	4.137	81	3,628	64,217	61.11	1,221.68	1,179	3,607	64,155	58.66	1,169.75	1,179	49,716	62,996	
Average	53	34	2.54	2.126	2.397	5.842	103	0.345	7	302	5,351	5.09	101.81	98	301	5,346	4.89	97.48	98	4,143	5,250	

SEWER REPORT FOR THE MONTH OF SEPTEMBER 2022

2022	
5,094	feet of sanitary sewer flushed
6,031	feet of sanitary sewer cut
-	feet of storm sewer cut
-	feet of storm sewer jetted
8,318	feet of sanitary sewer jetted
314	feet of sewer main televised
-	feet of storm main televised

v.s.

2021	
8,118	feet of sanitary sewer flushed
11,332	feet of sanitary sewer cut
-	feet of storm sewer cut
-	feet of storm sewer jetted
18,528	feet of sanitary sewer jetted
-	feet of sewer main televised
-	feet of storm main televised