

REGULAR MEETING
Board of Park Commissioners
July 1, 2020 - 6:30 PM

Meeting will be held via Zoom online meeting
Click to Connect: [Zoom Meeting](#)
Dial in Number: (312)-626-6799 - Meeting ID: 821 3628 8314 - Password: 630709

AGENDA

Discussion and Possible Action on:

1. Roll Call
2. Approval of June 3, 2020 meeting minutes
3. Tournament play within City of Stevens Point park facilities and properties.
4. 2020 State softball tournament request by Stevens Point Softball Association.
5. Tournament request by Stevens Point Horseshoe Club for July 18 and 19, 2020 in Mead Park.
6. Special Events within Stevens Point park facilities and properties.
7. O'keefe Relief Benefit Fund special event at Iverson Park on August 23.
8. Approve First Amendment to cell phone antenna lease agreement for Goerke Park.
9. Director's Report
10. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

REGULAR MEETING MINUTES
Board of Park Commissioners

June 3, 2020 - 6:30 PM

Meeting will be held via Zoom online meeting

Click to Connect: [Zoom Meeting](#)

Dial in Number: (312)-626-6799 - Meeting ID: 813 3405 8832- Password: 269591

Discussion and Possible Action on:

1. Roll Call

Present: Freckman, Glodosky, Kirsch, McDonald, Okonek, Przybylski, Shorr, Slowinski, Sorenson, Zarazua

Absent: Hall

Also Present: Director Dan Kramer, Anne Hylla, Kate Gullickson, Matt Disher, Bobby Opiola, Archie Sawyer, Gretchen Hintz, Trish Baker, Fred Lane, Justin Kirking, Dave Cooper, Mike Wiza, Ian Corrado

2. Approval of May 6, 2020 meeting minutes

Motion by Okonek, seconded by Sorenson to approve May 6, 2020 Minutes.

Ayes, all; nays, none; Motion carried.

3. Lease agreement with Northward Peddle and Paddle for two vacant buildings in Iverson Park for water and land recreation equipment rentals and concessions.

Motion by Glodosky, seconded by Kirsch to approve the lease agreement with Northward Peddle and Paddle for two vacant buildings in Iverson Park for water and land recreation equipment rentals and concessions.

Ayes, all; nays, none; Motion carried.

4. 2020 Donald Copps Municipal Pool Operations

Motion by Okonek, seconded by Przybylski to open the Donald Copps Municipal Pool Operations for the 2020 season as suggested by staff.

A roll call vote was called for the motion.

Ayes: All; Nays, none; Motion carried.

5. Organized activities and sports in City Parks.

Motion by Okonek, seconded by Przybylski to allow organized activities and sports in city parks for Stevens Point participants or teams with Park Commission review and approval of any tournament play.

An Amendment to the original motion by Okonek, seconded by Przybylski to allow Stevens Point teams to practice and play games with limits of 50 people from Portage, Marathon and Wood county. Any tournament play must be reviewed and approved by the Park Commission.

A roll call vote was called for the amendment to the original motion.
Ayes, All; Nays, none; Motion carried.

An Amendment to the Amended Motion by Glodosky, seconded by Okonek to allow Stevens Point teams to practice and play games with limits of 50 people from Portage, Marathon, Wood and Waupaca counties and the Wisconsin River Valley Conference teams. Any tournament play must be reviewed and approved by the Park Commission.

A roll call vote was called for the amendment to the amended original motion.
Ayes: All; Nays, none; Motion carried.

A roll call vote was called for the original motion as amended.
Ayes: All; Nays, none; Motion carried.

6. Lodge and facility rentals in City Parks.

Motion by Okonek, seconded by Kirsch to follow staff recommendations to allow lodge and facility rentals in City Parks.

Ayes, all; Nays, none; Motion carried.

7. To award 2020 Goerke Football Stadium Exterior Restoration Project #20-10 to Holton Brothers Inc. out of Grafton, WI in the amount not to exceed \$53,600.

Motion by Shorr, seconded by Sorenson to award 2020 Goerke Football Stadium Exterior Restoration Project #20-10 to Holton Brothers Inc. out of Grafton, WI in the amount not to exceed \$53,600.

Ayes, all; nays, none; Motion carried.

8. Director's Report

a. Covid-19 Department Update

Covid-19 and Administration

- Office is opening 16 hours per week during phase 1 to the public as of June 1 and the remaining business hours will be by appointment. All services can be done online when office is not open to the public.
- Willett Arena and Riverfront Art Center will be opening on modified schedules very similarly
 - Increased safety measures are in place including sneeze guards, floor markings, signage, hand sanitizer, single use pens and restricted building access.
 - All Parks, Recreation and Forestry Department staff are working regular, 40-hour schedules. Staff is split between 6 separate locations to limit exposure.
- The Parks, Recreation and Forestry Department rotated schedules in May to reduce overtime to only Memorial Day. This was done proactively in response to the revenue shortage Covid-19 caused in March/April/May. Normal scheduled overtime will begin 1st weekend in June as lodge usage and activities begin to increase.
- The department held off on hiring all but 2 seasonal employees in May in response to Covid-19. Our department is now adding seasonal employees on staff.
- Online reservations for lodge facilities has been going very well. Terminals and technology is now being installed at the Willett, REC Center and Riverfront Art Center to allow the software to be utilized at all locations that we interact with the public.

Forestry

- Flower beds are being planted across the City
- Fence line and infield maintenance is being performed currently
- Playgrounds repairs at KASH and Village Green were performed while playgrounds were closed recently
- Continuing to work with volunteers to nurture the prairie planting at Kozickowski Park

K.B. Willett Arena, Goerke Stadium, Pool

- KB Willett is working with a vendor to install some building automation controls. This will reduce energy use and aid in putting ice in and maintaining ice in a more energy efficient manner.
- Working on finalizing bid documents to replace rubber flooring on high traffic areas of arena
- Staff has been spending countless hours reviewing guidelines, on regional conference calls and webinars as they worked on planning and coordinating for a possible pool opening.
- Pool filter and lint pot repair project is completed and operating.

Parks

- Flag pole was replaced at Union Cemetery; unfortunately, someone has taken the Union Cemetery entrance sign that was placed on the ground to allow for tree trimming. Police report has been filed.

9. Adjournment

Motion by Glodosky, seconded by Sorenson to adjourn the meeting at 8:08pm.
Ayes, all; nays, none; Motion carried.

Agenda Notes

July 1, 2020

3. Tournament play within City of Stevens Point park facilities and properties.

At the June Board of Park Commissioner meeting the motion passed included that any tournament play would need to be reviewed by the Park Commission for approval. This item is on the agenda so staff can receive direction from the Park Commission on if tournaments may be allowed in 2020. Things to discuss are inviting visitors from outside the community to Stevens Point, mass gathering numbers based on the County Health Department order, indoor vs. outdoor, social distancing abilities depending on the tournament activity, etc.

Staff has contacted the Portage County Health Department and been informed that tournament play is not advised at this current time. This recommendation was based on the fact that the Wisconsin Department of Health Covid-19 Activity Level by Region and County has placed Portage County in the “high” activity level.

<https://www.dhs.wisconsin.gov/covid-19/local.htm>

4. 2020 State softball tournament request by Stevens Point Softball Association.

The Stevens Point Adult Softball Association is asking the Park Commission to authorize the Director of Parks, Recreation and Forestry along with counsel from the Portage County Health Department to be able to authorize or deny the request to hold a state softball tournament this summer. The tournament requires significant planning and they are hopeful to be able to make plans and not wait for the next park commission to receive an answer if conditions change.

Staff asks the Park Commission to consider approval or denial of the state tournament request and/or to authorize staff to work with the Portage County Health Department to make the decision at a later date.

5. Tournament request by Stevens Point Horseshoe Club for July 18 and 19, 2020 in Mead Park.

The Stevens Point Horseshoe Club is requesting permission to hold a tournament with less than 50 people. The club has made plans to social distance, restrict numbers and stay within CDC guidelines. The tournament being requested would invite and draw participants from outside of the Portage County area. This tournament would meet the mass gathering criteria and social distancing but would go against the health departments advise of no tournaments being advised at this time to protect visitors from entering a “high” activity zone.

Staff asks the Park Commission to consider approval or denial of the special event request.

6. Special Events within Stevens Point park facilities and properties.

The department is starting to work with returning special event organizers for items like concerts, run/walks and other type of events. Staff has been informing these organizers of the 50-person maximum gathering limits at this current time.

Staff will ask the Park Commission for direction on issuing special event permits.

7. O'Keefe Relief Benefit Fund special event at Iverson Park on August 23.

This is a new request special event. The organizers seek permission to use the open air shelters that are typically not reservable and only available on a first come, first serve basis. The event organizer states they would have no more than 50 people at one time; however, more than 50 people would attend the event. No additional services are being asked of for the City. Trash removal is likely something that would be needed on Monday. Based on the request letter, if approved the City would not assess a fee for this special event.

Staff asks the Park Commission to consider approval or denial of the special event request.

8. Approve first amendment to cell phone antenna lease agreement for Goerke Park.

US Cellular and the City of Stevens Point have a 25-year agreement for the placement of cell tower equipment on a light pole within Goerke Park. Within that original agreement, the City agreed to work with US Cellular when improvements were necessary for their equipment. US Cellular supplied an escrow payment which allowed the City to hire SEH to review the structural design documents that US Cellular's engineering consultant provided detailing the designed upgrades. SEH has provided an opinion letter that is in your packet which accepts and recommends approval of the design and structural analysis of the planned upgrades.

Staff recommendation is to approve the amendment with US Cellular to the lease agreement for the cell tower in Goerke Park.

From: [Matt Disher](#)
To: [Dan Kremer](#)
Subject: USA Softball of WI State Tournament
Date: Wednesday, June 24, 2020 5:01:15 PM

Dan

We would like to get approval to run our tournament with the date TBD.

We would like to work with Gary Garske and you as the parks director to monitor and assess the situation and go forward as necessary or ultimately pull the plug. We would at least like to get a go ahead so we can start planning.

Thanks
Matt Disher.

Get [Outlook for iOS](#)

1. **Agency/organization** - Stevens Point Horseshoe Club
2. **Date(s) of tournament** - July 18th/19th
3. **Fields and locations** - Mead Park Horseshoe Courts
4. **# of teams (estimated)** - Singles Tournament with max entry capped at 48 competitors
 - 3 Classes Per day with 8 competitors per class
5. **# of spectators, parents, coaches (estimated)** - 24-36 Spectators throughout the 2day tournament (Estimated 4-6 spectators per class)
6. **Summary of tournament** - The Stevens Point Horseshoe Club is looking to host its 4th consecutive State Sanctioned Horseshoe Tournament. The tournaments reputation along with its central location has proved to be a popular draw for participants. The horseshoe court play area consists of 4 horseshoe courts with a max of 2 people competing per court. There is 6ft of distance between the courts to allow for social distancing and are completely in the open. The club wants to do its part to slow the spread of covid-19 and are prepared to take the following measures to ensure we host a safe tournament.
 - a. No concessions will be offered
 - b. The tournament director will maintain a list of participants and spectators that come to the tournament to aid in contact tracing if need be
 - c. The tournament will observe a 50-person limit for mass gatherings and abide by future orders/changes to mass gathering limits as they are made available. Although it would have been highly unlikely to reach that limit. We have actually reduced the max number of participants from 96 to 48 through the 2-day tournament. Although 48 participants compete, everyone doesn't compete at the same time. Participants are separated into 8-man classes based on skill level. With 3 class competing on Saturday, July 18th and 3 classes competing on Sunday, July 19th. Classes usually last about 2.5 hours and once a class finishes, the majority of the class participants/spectators leave for home. During a class competition there are no more than 12-16, participants and spectators, in the horseshoe area.
 - d. Participants and Spectators must practice Physical Distancing and Protective Measures, including the following:
 - i. Maintaining physical distancing of six (6) feet between people not residing in a single living unit or household
 - ii. Washing hands with soap and water for at least 20 seconds as frequently as possible or using hand sanitizer between hand washings;
 - iii. Covering coughs or sneezes (into the sleeve or elbow, not hands);
 - iv. Regularly cleaning high-touch surfaces;
 - v. Not shaking hands;
 - vi. Use of a mask or cloth face covering when physical distancing is not practical;
 - vii. Follow all other public health recommendations issued by the State of Wisconsin Department of Health Services, Portage County Division of Public Health, and the U.S. Centers for Disease Control and Prevention.
 - e. Stay home when sick and seek appropriate medical care.
 - f. Safe Horseshoe Pitching Etiquette will be enforced including the following:
 - i. Participants are required to bring their own horseshoes.
 - ii. Sharing of equipment will not be permitted

- iii. Participants are expected to only pickup and pitch their own horseshoes.
- iv. No retrieving you opponents' horseshoes.
- v. Once games are complete – Scoreboards will be disinfected and cleaned. Game Scores will be recorded by a designated person to prevent contaminating a high touch area.
- vi. Courts will be prepped by designated people as to limit the use of shovels.
- vii. Shovels and watering cans will be disinfected at the end of league play.
- viii. Participants should wash hands and/or disinfect hands in between games.



Submitted On _____

PARKS, RECREATION & FORESTRY SPECIAL EVENT PERMIT1. Name of Event: O'Keefe Relief Benefit FunclEvent Date(s): Aug 23, 2020 Estimated Attendance: no more than 50 at one timeAssembly Location: Iverson Park Pavilion by ballpark Dispersal Location: same

Event Starting Time: ____ a.m. ____ p.m. Ending Time: ____ a.m. ____ p.m.

Set Up Date and Time: Aug 23rd about 8am until 5pm2. Please circle one: New Event Returning Event Return Event w/ Changes

3. Type of Event (Check all that apply and describe: run/walk, concert, festival, picnic, etc.)

☐ Athletic Event: _____☒ Financial Gain Special Event on Park Property: a benefit event for a family in need☒ Free Public Special Event on Parkland: open to all a benefit fund for a family☐ Private Special Event: _____☐ Other: _____4. Name of Sponsoring Organization: Jennifer DalsboAddress: 4934 City Rd EE City: Bancroft State: WI Zip Code: 54921Are you a 501 (C-3) non-profit organization? ☐ Yes ☒ No If yes, Tax Exempt No. _____5. Contact Person: Jennifer Dalsbo Email: jenloraine@hotmail.comAddress: 4934 City Rd EE City: Bancroft State: WI Zip Code: 549216. Site plan/Map of the event attached (required)? ☒ Yes ☐ No
(include locations of vendors, tents, portable restrooms, etc.)7. Please describe the purpose and nature of your event including all planned activities:
(Attach additional sheet if necessary)We would like to have a benefit fund for a family in need. We would like to use the 2 pavillions down by the ballpark at Iverson Park to have a little food, raffles, and maybe8. Please Check Appropriate Boxes: a couple kids games to help raise money for this family

	Yes	No		Yes	No
Admission/entry fee		☒	Fireworks		☒
Financial gain activity	☒		Amusement rides/Inflatables		☒
Concession sales	☒		Erection of tents		☒
Beer sales (requires special permit)		☒	Amplification Equipment		☒
Vendor displays/sales		☒	Musical Bands		☒
Electricity needed		☒	Horses/animals		☒
Portable toilets		☒	Boats/snowmobiles/ATVs		☒
Street closure*		☒			

*Requires special event permit from City Clerk's office.

there is a bathroom there we would like to use.

9. Are you putting up any tents or inflatables? ☐ Yes ☒ No

If yes, and the structure is larger than 10'x10', you may be required to have a tent inspection, call the Stevens Point Fire Department for more information at 715-344-1833.

10. Will you drive anything into the ground? ☐ Yes ☒ No

If yes, the Parks Department requires a utility locate at the cost of \$25.00.

11. Describe any additional needs from the city (barricades, fencing, garbage cans, etc)?

nothing should be needed at all

12. Fermented Malt Beverage Vendor: none

Please check the item below which applies to fermented malt beverages for your event.

- ☐ Fermented malt beverages will not be dispensed in any way.
☐ Fermented malt beverages will be given free to any person attending the event.
☐ Fermented malt beverages will be sold to visitors of the event.
☐ All members will bring their own fermented malt beverage for their own consumption.
☐ Other, please describe: _____

13. Insurance

Any special event sponsor that is renting the park (making payment to the City of Stevens Point) shall submit a general liability insurance policy certificate with a minimum amount of \$1,000,000.00 of coverage. The insurance policy must list CITY OF STEVENS POINT as an additional insured party.

- ☐ Attached
☐ Will submit at least thirty (30) business days prior to the event

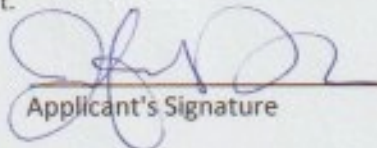
I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations.

14. Hold Harmless Indemnification and Defense

The person/group named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, sexual orientation, handicap or religion.

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF STEVENS POINT, a Wisconsin Municipal Corporation located in the County of Portage, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF STEVENS POINT, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

6/22/2020
Date


Applicant's Signature

(For office use)

Special Event Approval Signatures: _____ Date: _____

Approval signature name (print): _____ Title: _____

for O'Keefe Relief + Benefit Fund
Aug. 23rd 2020



Imagery ©2020 Maxar Technologies, Map data ©2020 50 ft

NOTE:

*hoping to have food at main one + kids games in other pavilion.

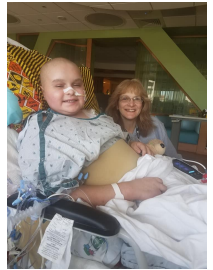
use this pavilion for food (if we can have) and/or kids games. to help raise more money for family.

use this pavilion to "enter" event where we have raffles (baskets) food and taking donations and the family that with our info about them + benefit.

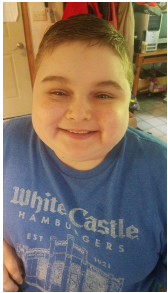
parking for event

O'Keefe Relief Benefit Fund

PLEASE COME HELP SUPPORT THE O'KEEFE FAMILY.



WHY:



In 2019, Ian was diagnosed with a rare blood disorder, Sever Aplastic Anemia, at the age of 11. He spent 8 months as a patient in Children's Hospital in Milwaukee undergoing numerous treatments such as blood transfusions, surgeries, scans, medically induced coma, ventilators, chemotherapy, a bone marrow transplant, etc. Although, Ian is not out of the woods yet, he is finally on an upswing and his is health is starting to get stronger! He still has twice a week appointments, but has a positive attitude to keep fighting!

Now, just when the family had some hope with Ian getting a little better, Lisa (Ian's Mom) has been diagnosed with Stage 4 Colon Cancer, and is undergoing rounds of chemotherapy in any attempt to reduce the amount of cancer in her body.



This extremely kind and loving family is being put through an incredibly difficult time financially. With the strain of day-today bills, outrageous medical bills, and not being able to work this is a family in our community that needs our help more then ever.



WHEN: Sunday, August 23rd, 2020 @12:00PM-5:00PM

WHERE: Iverson Park (in the pavilions down by the ballpark)

****Any questions, more information, or to help contact Jen at jenloraine@hotmail.com or text 715-630-5882****

FIRST AMENDMENT TO CELL PHONE ANTENNA LEASE AGREEMENT

This First Amendment to Cell Phone Antenna Lease Agreement (the “First Amendment”), made this ___ day of _____, 2020, modifies that certain Cell Phone Antenna Lease Agreement (“Lease”) dated January 3, 2001 by and between the City of Stevens Point, a municipal corporation (“Owner”) and United States Cellular Operating Company LLC (successor in interest to USCOC of Wisconsin RSA #7, Inc.), Attn: Real Estate Lease Administration, 8410 West Bryn Mawr Avenue, Chicago, Illinois, 60631, (“U.S. Cellular”).

WHEREAS, Owner and U.S. Cellular entered into the Lease to allow U.S. Cellular to locate and operate telecommunications equipment on a light in Goerke Park owned by the Owner in the City of Stevens Point, Portage County, State of Wisconsin; and,

WHEREAS, Owner and U.S. Cellular hereby agree to amend the Lease to describe changes to U.S. Cellular’s equipment on the Premises, and;

NOW, THEREFORE, in consideration of these presents, the parties hereby agree that the Lease is now modified as follows:

- I. Effective the first day of the month following installation of U.S. Cellular’s equipment contemplated under this First Amendment, and subject to Section 7 of the Lease, U.S. Cellular’s rent shall increase Seven Hundred Fifty and 00/100 (\$750.00) Dollars per month.
- II. Owner hereby approves U.S. Cellular’s installation as described in Exhibit A-1. The installation described in Exhibit A-1 is pursuant to drawings dated May 29, 2020, a structural analysis dated May 15, 2020, and a Mount Replacement Letter dated April 24, 2020, each of which having been approved by Owner’s consultant. Any subsequent alterations or equipment upgrades which increase loading on the structure shall require a new structural analysis and be subject to Owner’s review and approval. Tenant shall continue to have the right to repair, replace, and maintain its equipment in accordance with the lease.
- III. Exhibit A is hereby deleted and replaced with Exhibit A-1 attached hereto and incorporated herein.
- IV. Except as amended herein, all other terms of the Lease remain unchanged and in full force and effect.

[END OF AMENDMENT - SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, Owner and U.S. Cellular have executed this First Amendment as of the last signature date below.

OWNER: City of Stevens Point

U.S. CELLULAR: United States Cellular
Operating Company LLC

By: _____

By: _____

Printed: _____

Printed: _____

Title: _____

Title: Vice President

Date: _____

Date: _____

[\[NOTARY PAGE TO FOLLOW\]](#)

STATE OF WISCONSIN)
COUNTY OF _____)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, known to me to be the same person whose name is subscribed to the foregoing First Amendment to Cell Phone Antenna Lease Agreement, appeared before me this day in person and acknowledged that he signed the said Lease as his free and voluntary act for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 2020.

Notary Public

My commission expires_____

STATE OF ILLINOIS)
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, Vice President, for United States Cellular Operating Company LLC, known to me to be the same person whose name is subscribed to the foregoing First Amendment to Cell Phone Antenna Lease Agreement, appeared before me this day in person and acknowledged that, pursuant to his authority, he signed the said Lease as his free and voluntary act on behalf of the named party U.S. Cellular, for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 2020.

Notary Public

My commission expires_____

EXHIBIT A-1

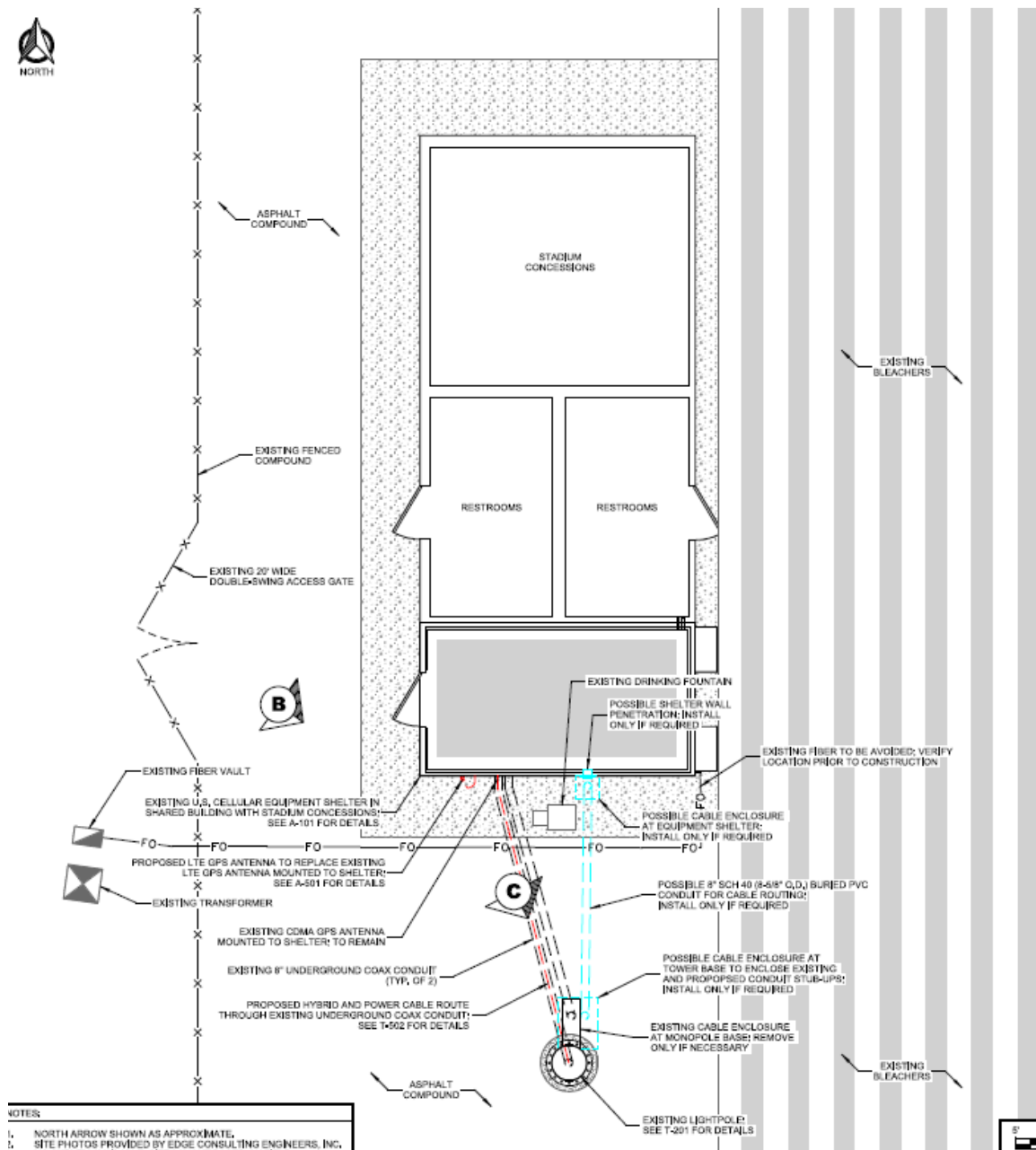


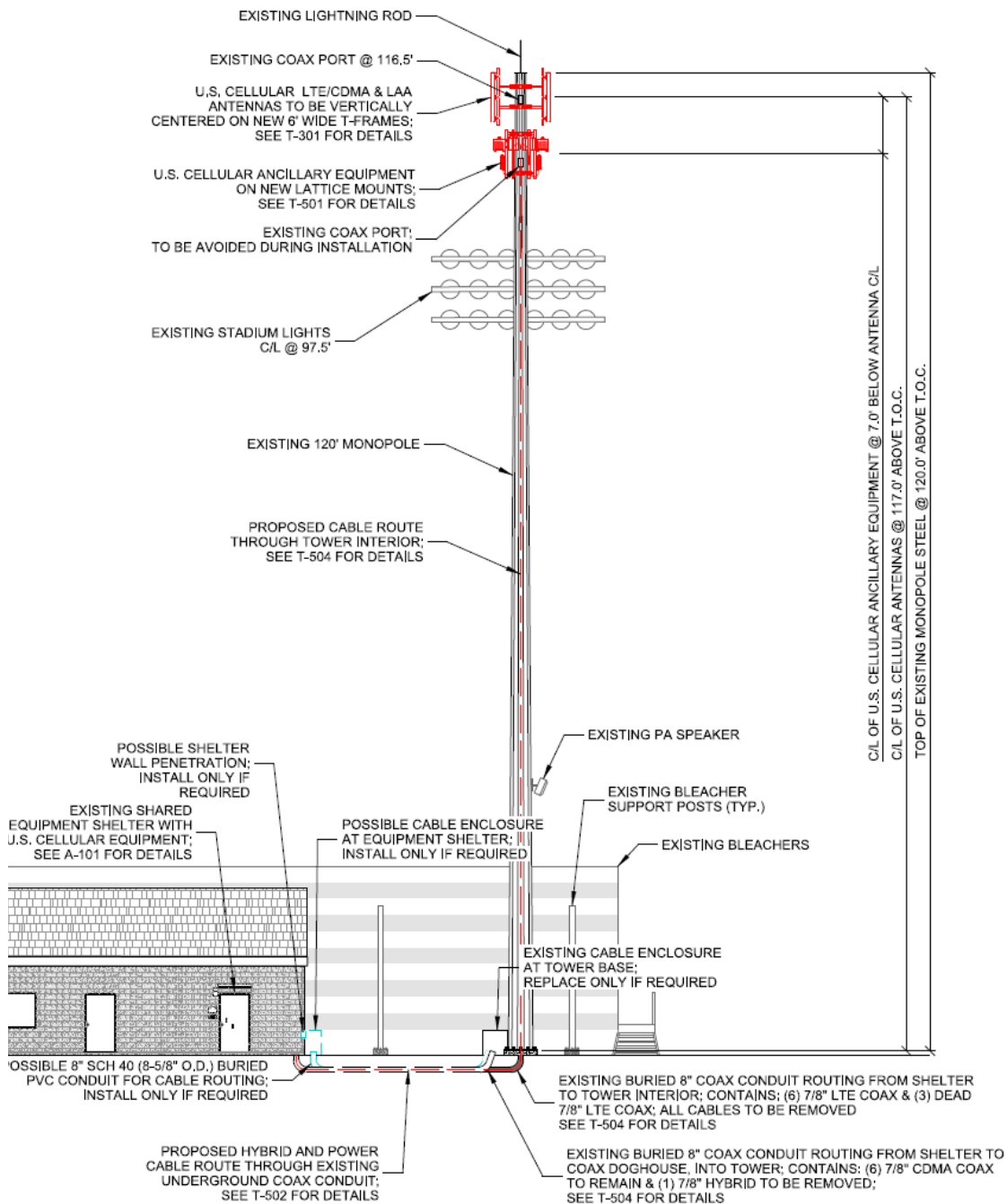
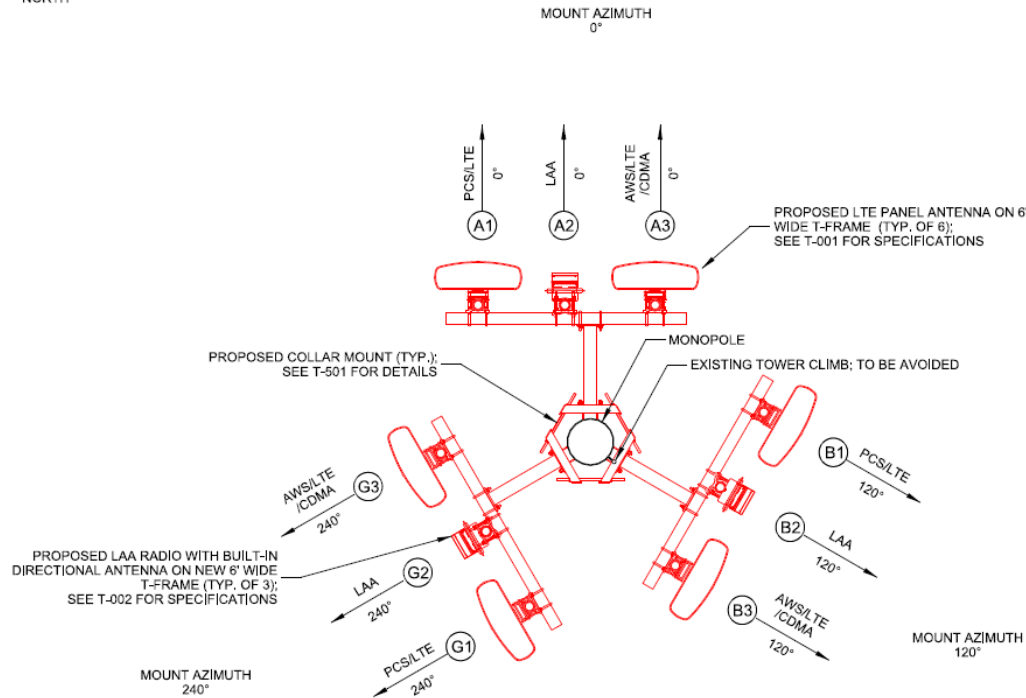
EXHIBIT A-1 continued

EXHIBIT A-1 continued



	Antenna Position	Technology	Antenna Model	Antenna Quantity	RAD Center	Azimuth	Mech. Tilt	Surge Protector Qty.	B71/B12 Radio	Radio Qty.	B2 Radio	Radio Qty.	B5 Radio	Radio Qty.	B46 Radio	Radio Qty.	Cable Type	Cable Qty.
ALPHA	A1	PCS/LTE	Amphenol TWIN66LU000G-T	1	117°	0°	0°	1	RRU4449	1	RRU4415	1	-	-	-	-	1-1/4" Hybrid	1
	A2	LAA	RRU2205 Built-in Directional Antenna	1	117°	0°	0°	Shared							Shared		Shared	
	A3	AWS/LTE/ CDMA	Amphenol TWIN66LU000G-T	1	117°	0°	0°	Shared	-	-	-	-	RRU11	1	-	-	Shared 7/8" Coax	- 2
BETA	B1	PCS/LTE	Amphenol TWIN66LU000G-T	1	117°	120°	0°	1	RRU4449	1	RRU4415	1	-	-	-	-	1-1/4" Power	1
	B2	LAA	RRU2205 Built-in Directional Antenna	1	117°	120°	0°	Shared							Shared		Shared	
	B3	AWS/LTE/ CDMA	Amphenol TWIN66LU000G-T	1	117°	120°	0°	Shared	-	-	-	-	RRU11	1	-	-	Shared 7/8" Coax	- 2
GAMMA	G1	PCS/LTE	Amphenol TWIN66LU000G-T	1	117°	240°	0°	Shared	RRU4449	1	RRU4415	1	-	-	-	-	Shared	-
	G2	LAA	RRU2205 Built-in Directional Antenna	1	117°	240°	0°	Shared							Shared		Shared	
	G3	AWS/LTE/ CDMA	Amphenol TWIN66LU000G-T	1	117°	240°	0°	1	-	-	-	-	RRU11	1	-	-	1-1/4" Hybrid 7/8" Coax	1 2
Total:				9				3		3		3		3		0		9

*X110PL-CDMA



June 24 2020

RE: City of Stevens Point, Wisconsin
US Cellular at Goerke Park Monopole
Site No. Goerke Park 774353
SEH No. STEPT 155307

Jim Weinmann
Wireless Planning, LLC
2310 Mill Street
New London, WI 54961

Dear Mr. Weinmann:

In accordance with the request from the City, we have reviewed the plans submitted by Edge Consulting dated May 29, 2020, Rev 0, referencing the construction of the proposed US Cellular Modernization upgrade Project at the Goerke Park Monopole in the City of Stevens Point and have the following comments for your review:

1. City Note: Based on the structural analysis by Semaan Engineering Solutions dated May 15, 2020, it is noted that the monopole is at 99% loading. The City of Stevens Point considers this to be at its maximum loading. Any additional upgrades that require structural modifications will require a structural redesign of the monopole.
2. US Cellular needs to verify with the City that the proposed additional antennas, RRU radio units and equipment are in compliance with the lease for the space on the monopole and quantities as specified are in the lease documents.

Based on our review and the above information as provided by Edge Consulting, it is our opinion the City of Stevens Point can proceed with approval of this phase of the project, as the remaining items do not directly impact the actual construction documents but must be addressed prior to scheduling a pre-construction meeting. Following approval by the City and prior to commencement of project construction, a pre-construction meeting must be scheduled by the tenant to include the City, SEH, the contractor and US Cellular's representatives.

If you have any questions regarding our comments, please contact me directly at 651.765.2971.

Sincerely,

John Cvek
Project Review Administrator

dmk

Attachments

c: Dan Kremer – City of Stevens Point, Wisconsin
Dan Zienty – SEH Saint Paul
Dale Romsos – SEH Saint Paul

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*** Disclaimer - "SEH and the City review plan sets for each Tenant's proposed installations and upgrades in the order that they are received. Each review is independent of any other proposed Tenant modification(s). Any approval of Tenant's proposed installation is conditioned upon Tenant completing its approved improvements prior to another Tenant completing its modifications. If Tenant's proposed improvements are approved but Tenant fails to promptly commence construction such that another subsequent Tenant completes its improvements first, Tenant may need to resubmit its plans and update its structural analysis to reflect the new site conditions."**

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc. | 3535 Vadnais Center Drive | Saint Paul, MN 55110-5196

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Director's Report

July 2020

Covid-19 and Administration

- REC Center office is open 40 hours per week Monday - Friday
- Staff wearing cloth coverings/masks when working within 6' of each other or riding together in vehicles
 - Mayor's office issued a mask mandate for visitors to public offices; we have placed cloth masks at the counter in case a visitor does not have one
- REC Center meeting room and gymnasium available for rent beginning July 1
- Card group that plays at the rec started Friday, June 26 with participants wearing masks, washing hands and sanitizing the area after playing.

Forestry

- Cutting tree grates downtown in spots where trees were growing into the grates
- Cleared brush and undergrowth along new Green Circle Trail route in Bukolt and on NCCT property
- Organizing the memorial tree program and inputting into GIS for better tracking
- Have been monitoring fiber install for TDS and working with contractors to prevent damage to City trees
- Staff have been performing ash tree injections in City parks and along right of way areas
- Been aerating and seeding turf areas and playing fields

K.B. Willett Arena, Goerke Stadium, Pool

- Pool drained this week; working on annual winterizing with Badger Swimpools
- Staff is beginning to develop an opening plan for the K.B. Willett Arena. Hope to meet with health department in July to review
- Working with athletic directors to determine scheduling of fall sports and ice activities for Goerke and Willett
- Willett flooring project is out for bid. The intent is to have a recommendation for award at the August Park Commission meeting

Parks

- Staff is installing a new stone border around the planter at Emerson Park. Nearly complete
- Irrigation project at Pfiffner Park is complete
- A crack in the water reservoir at McGlachlin Park is causing delay on having the fountain running.
- A contractor has been hired for the Iverson Park beach house roof.
- Northward Peddle and Paddle will open July 4 weekend at Iverson Park

Riverfront Art Center

- Center will open July 3 for the Visions exhibit. Exhibit runs from July 3 – August 15