

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**September 19,
2022
7:00 PM**

OR

Zoom Teleconferencing

Meeting ID: 841 3591 9350 | Passcode: 013024

By

Computer: <https://us02web.zoom.us/j/84135919350?pwd=YzNvczlsZHp2Sy9ibklzR0N0MUZlQT09>

By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.
5. Presentation to the Mayor and Council: Ryan Zietlow, President of the Stevens Point YMCA – Update on YMCA.

Consideration and Possible Action on the Following:

6. Consent Agenda:
 - Minutes of the Common Council Meeting of August 15, 2022 and Special Common Council Meeting of August 29, 2022.
 - Actions of the Police and Fire Commission meeting of September 6, 2022:
 3. Confirmation of Bills.
 5. Presentation of a full-time CSO position and, discussion, with possible action, starting night time CSO at Grade D, Step 6.
 8. Discussion, with possible action, long term agreement with Village of Park Ridge.
 - Minutes and Actions of the Plan Commission meeting of September 6, 2022:
 2. Report of the August 1, 2022 minutes of the City Plan Commission.
 9. A request from Hannah Butkiewicz, representing the Golden Sands Resource

- Conservation and Redevelopment Council, for an exception to fencing standards to install perimeter fencing on an unaddressed parcel bounded by West Whitney Street and West Cornell Avenue (Parcel ID 281240831101201), consistent with Ch. 23.01(14)(g).
10. A request from the City of Stevens Point to grant an Electric Underground Easement to the Wisconsin Public Service Corporation for the property located at 931 Michigan Avenue (Parcel ID 281240833200107).
 11. July 2022 Monthly Report.
 12. Director's Report.
- Actions of the Board of Water and Sewerage Commissioners meeting of September 12, 2022:
 2. Approval of Minutes.
 3. Approval of Department Claims.
 4. Borrowing memo for annual reconstruction needs.
 - Actions of the Airport Commission meeting of September 12, 2022:
 2. Approval of Minutes.
 3. Approval of Department Claims.
 - Minutes and Actions of the Personnel Committee meeting of September 12, 2022:
 2. Consideration to eliminate Grade D from Pay Plan.
 3. Request from Chief Kussow for full-time Community Service Officer.
 4. Amendment to Administrative Policy 3.02 Leave Policies - Sick Leave, Annual Leave-Vacation, Bereavement Leave.
 - Minutes and Actions of the Board of Public Works meeting of September 12, 2022:
 4. To accept Change Order No. 4 from AECOM for an additional public meeting related to Business 51 in an amount not to exceed \$16,183.00.
 - Minutes and Actions of the Public Policy and General Government meeting of September 12, 2022:
 2. License List.
 3. Request to Hold Event/Street Closing.
 - Minutes and Actions of the Finance Committee meeting of September 12, 2022:
 4. Initiating the Process of Borrowing for the 2022 Fiscal Year.
 6. Approval of Claims Paid.
7. Resolution - A request from Mark and Janice Klein to rezone the property located at 5410 Windy Drive (Parcel ID 281240835120208) from "R-LD" Low Density Residence District to "R-3" Single- and Two-Family Residence District, consistent with Ch. 23.01(12)(b)(8).
 8. Resolution - A request from Doug Stingle, representing the Schmeeckle Reserve Visitors Center, for a conditional use permit to construct a ground-mounted solar array on an unaddressed parcel off of North Point Drive (Parcel ID 281240828210001), consistent with Ch. 23.02(1)(a)(5).
 9. Ordinance Amendment - A request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request amends Section 23.05 relating to the bylaws of the Zoning Board of Appeals in accordance with Wis. Stats. 62.23(7)(e).

10. Ordinance Amendment - A request from the City of Stevens Point to amend Section 7.4 of the Historic Preservation / Design Review Commission Design Guidelines as it relates to required approvals to construct a new accessory structure.
11. Ordinance Amendment - A request from the City of Stevens Point to amend Section 7.4 of the Historic Preservation / Design Review Commission Design Guidelines as it relates to required approvals for the renewal of expired design review certificates.
12. Ordinance Amendment - A request from the City of Stevens Point to amend Section 6.1.2.6 of the Historic Preservation Design Review Commission Design Guidelines as it relates to demolition review guidelines.
13. Ordinance Amendment - Chapter 9.05 as it relates to parking.
14. Ordinance Amendment to Section 24.01 – Disorderly Conduct directed at Election Official and forfeiture.
15. Initial Resolution - Authorizing the Sale and Issuance of General Obligation Promissory Notes; and Certain Related Details.
16. Initial Resolution - Authorizing the Sale and Issuance of Sewerage System Revenue Bonds; and Certain Related Details.
17. Initial Resolution - Authorizing the Sale and Issuance of Storm Water System Revenue Bonds; and Certain Related Details.
18. Initial Resolution - Authorizing the Sale and Issuance of Water System Revenue Bonds; and Certain Related Details.
19. Adjournment.

RMC – Revised Municipal Code

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, “Persons who wish to address the mayor and council on non-agenda items.” Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**August 15, 2022
7:00 PM**

OR

Zoom Teleconferencing

By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.

Present: Ald. Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Others

Present: Mayor Wiza, Clerk Yenter, Attorney Beveridge, Director Beduhn, Chief Moody, Director Kremer, Chief Kussow, H/R Manager Frasch, Assistant to the Mayor Kawski, Neighborhood Planner Klesmith, Deputy C/T Freeberg, Director Lemke, Brandi Makuski - Metro Wire, WSAW, WSAU.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

Ald. Fishler moved, Ald. Dalton seconded to move item #16 to the front of the agenda.

Call for the vote: ayes, majority; nays, minority; motion carried.

Consideration and Possible Action on the Following:

4. Consent Agenda:

Minutes of the Common Council Meeting of July 18, 2022.

Actions of the Park Commission meeting of August 3, 2022:

2. Approval of July 6, 2022 meeting minutes.

3. Approval of usage and financial agreements with UWSP, Stevens Point Area Public School District and the Pacelli Catholic Schools, Inc. for the Goerke Park improvement project, community stadium and the K.B. Willett Arena.

4. Director's Report.

Minutes and Actions of the Plan Commission meeting of August 1, 2022:

2. Report of the July 5, 2022 meeting of the City Plan Commission.

5. Discussion on amendments to the City Sign Code.

6. June 2022 Monthly Report.

7. Director's Report.

Actions of the Board of Water and Sewerage Commissioners meeting of August 8, 2022:

- 2. Approval of minutes.**
- 3. Approval of department claims.**
- 4. 2021 Audit Presentation.**
- 7. Purchase and installation of grinder pump.**
- 9. Hiring engineers for annual reconstruction projects.**

Actions of the Airport Commission meeting of August 8, 2022:

- 2. Approval of minutes.**
- 3. Approval of department claims.**
- 4. 2021 Audit Presentation.**

Actions of the Transportation Commission of August 8, 2022:

- 2. Approval of the July 11, 2022 minutes.**
- 3. Approval of the July 2022 financial / claims report.**
- 4. Approval to charge \$25 for all monthly passes.**
- 5. Approval of the 2023 - 5310 Grant Application.**
- 6. Approval to add an additional fixed route in 2023.**

Minutes and Actions of the Personnel Committee meeting of August 8, 2022:

- 2. Requests for known 2023 out of state travel.**

Actions of the Special Personnel Committee meeting of August 15, 2022:

- 2. Establishment of salary, hours and overtime compensation provisions for the Battalion
Chief offer.**

Minutes and Actions of the Board of Public Works meeting of August 8, 2022.

Minutes and Actions of the Public Policy and General Government meeting of August 8, 2022:

- 2. License List.**
- 3. Request to Hold Event/Street Closing.**

Minutes and Actions of the Finance Committee meeting of August 8, 2022:

- 7. Request to apply for the Reconnecting Grant through the Reconnecting Communities Pilot Discretionary Grant Program.**
- 8. Approval of Financial and Usage Agreements with major users of Community Stadium,
KB Willett Arena, and Goerke Park.**
- 9. Approval of Paid Claims.**

Mayoral Appointments:

- Supplemental Election Official List for 2022-2023: see attached.**

Mayor Wiza reviewed the minutes from the Special Personnel Committee of August 15, 2022.

Ald. Dalton moved, Ald. Morrow seconded, to approve the consent agenda.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

- 5. Resolution - A request from Robert Opiola for a sign variance to install a freestanding sign on the property located at 100 Sixth Avenue (Parcel ID 281240830400807), consistent with Ch. 25.14.**

Ald. Zarazua moved, Ald. Shuda seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazau, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

- 6. Ordinance - A request from Mark and Janice Klein to annex the property located at 5410 Windy Drive (Parcel ID 020240835-02.07) from the Town of Hull to the City of Stevens Point.**

Director Kernosky gave an overview of the proposed annexation.

Ald. Kneebone moved, Ald. Keymer seconded, to approve the request.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

- 7. Resolution - Authorization to apply for a Reconnecting Communities Pilot Discretionary Planning Grant.**

Director Kernosky gave an overview of the planning grant.

Ald. Shorr moved, Ald. Johnson seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

- 8. Ordinance Amendment - To accept the Ordinance Amendments in Chapter 9.05 as they relate to parking.**

Ald. Dalton moved, Ald. Shuda seconded, to approve the Ordinance Amendment.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

- 9. To approve the sidewalk assessments for the 2021 Streets Improvement Project #21-01.**

Craig Tesch, 1100 Frontenac Avenue, spoke about needing to pay for the sidewalk improvements in the past and the desire for reimbursement for those who have paid in the past.

Ald. Shorr moved, Ald. Keymer seconded, to not assess for the 2021 Streets Improvement Project.

Director Beduhn spoke about the implications of that decision.

Ald. Shorr withdrew his motion.

No action was taken.

10. To award the Fire Station 1 and Police Department Parking Lot Project #22-11 to Stuczynski Trucking and Excavating for an amount not to exceed \$567,749.25.

Ald. Johnson moved, Ald. Shorr seconded, to approve.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.
Nays: None. Motion carried.

11. Approval of bid for HVAC upgrades at Fire Station 1.

Ald. Fishler moved, Ald. Kneebone seconded, to approve the bid.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazua, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

12. Ratification of the 2022-2024 collective bargaining agreement with the Stevens Point Fire Fighters – IAFF Local 484.

Ald. Keymer moved, Ald. Christianson seconded, to approve the agreement.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.
Nays: None. Motion carried.

13. Resolution - Advisory Referendum for Adult Use of Marijuana.

Vincent Miresse, 1005 Sixth Avenue, spoke about the taxation possibilities of legalizing marijuana and the opportunity for entrepreneurial endeavors.

Ald. Johnson moved, Ald. Kneebone seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazua, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

14. Award Bid for Asbestos Abatement and Demolition for Edgewater Manor (1450 Water Street).

Ald. Morrow moved, Ald. Keymer seconded, to approve the bid.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.
Abstentions: Johnson.
Nays: None. Motion carried.

15. Funding for AECOM to evaluate the engineering and costs of a Business 51 design incorporating a 4-lane cross section from North Point Drive to Fourth Avenue, a signalized intersection at Fourth Avenue and Division Street, a 3-lane TWLTL cross section from approximately Fourth Avenue to Patch Street, and a DOT minimum standard 4-lane cross section from approximately Patch Street south to the City limit.

Vincent Miresse, 1005 Sixth Avenue, shared the planning that has happened already and spoke in favor of helpful conversations moving forward.

Craig Tesch, 1100 Frontenac Avenue, expressed his thanks for the passing of the referendum and is in favor of further discussion.

Andy Suchowski, 2900 Frontenac Avenue, spoke about the potential negative effects for businesses and is in favor of seeing more options.

Trevor Roark, 601 Washington Avenue, expressed concern over funding and the potential loss of grant money.

Keith Kedrowski, 1536 Water Street, shared the need for traffic for businesses and is in favor of looking at more options. He also spoke about the choice to hire AECOM.

Mary McComb, 2100 Elk Street, spoke about the referendum and its relation to Business 51 and questioned why the northern section would be four lanes. She also questioned the safety of the proposed lane width.

Neal Wisinski, 396 Old Wausau Road, proposed a four lane option with pedestrian consideration. Mr. Wisinski provided photos of possibilities of what Business 51 could look like. The photos were placed on file.

Keith Biesack, 301 Fourth Avenue, encouraged council to reject the agenda item and work with the existing plan. He spoke in favor of making the City more accessible to all citizens and visitors.

Bob Larson, 3283 Lindbergh Avenue, asked the council to be proactive and discuss the options with the county executive and supervisors.

Fran Makarov, 2949 Lindbergh Avenue, shared the negative effects on cars when roads aren't in good repair. She spoke in favor of the proposed bike lanes and the increase in access for pedestrians.

Kevin Flatoff, 2151 Ellis Street, spoke about fiscal responsibility and is in favor of passing this plan.

Kerri Ryan, Fifth Avenue, provided a handout to the council which will be placed on file in the City Clerk's office and spoke about the referendum and the way it was publicized. She asked that the existing plan move forward.

Brock Maddox, 5421 Monroe Avenue, spoke about the opportunity to come together as a

community.

Ald. Fishler moved, Ald. Johnson seconded, to postpone action and send the item to the Board of Public Works with AECOM and DOT representatives present to speak about changes or alternatives to the Business 51 design.

Call for the vote: Ayes: Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazua,
Keymer, Shorr, Christianson.

Nays: Morrow. Motion carried.

16. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Kerri Ryan, Fifth Avenue, spoke about her disappointment with city leadership.

Fred Kalkofen, 910 Ridge Road, asked about a complaint with Ald. Shorr.

Keith Kedrowski, 1536 Water Street, spoke about the open comments portion of Council Meetings.

Bob Larson, 3283 Lindbergh Avenue, suggested running test on Patch Street simulating the suggested road changes.

Kevin Flatoff, 2151 Ellis Street, spoke about the purpose of the referendum and the wording that was used.

Keith Biesack, 301 Fourth Avenue, discussed community education and the lack of voter understanding. He suggested public forums and signs in the future.

Ald. Morrow spoke about wanting the non-agenda speaking item to be at the beginning of the agenda.

Brock Maddox, 5421 Monroe Avenue, encouraged citizens to unite together for freedom.

17. Adjournment.

Adjourned at 9:15 p.m.

**CITY OF STEVENS POINT
SPECIAL COMMON COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**August 29, 2022
4:30 PM**

OR

Zoom Teleconferencing

Agenda

1. Roll Call.

Present: Ald. Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Excused: Ald. Christianson, Shorr.

Others

Present: Mayor Wiza, Clerk Yenter, Director Kernosky, Director Beduhn, Deputy C/T Freeberg, Director Lemke, Attorney Beveridge, Jennifer Poyer - Stevens Point Journal, Brandi Makuski - Metro Wire.

Consideration and Possible Action on the Following:

- 2. Enter into closed session pursuant to Wisconsin Statute 19.85 (1) (g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, relating to interpretation and application of RMC 4.18.**

Ald. Johnson moved, Ald. Shuda seconded, to enter closed session.

Call for the vote: Ayes: Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

3. Reconvene for Possible Action on the above-referenced closed session item(s).

Ald. Carlson moved, Ald. Fishler seconded, to reconvene into open session at 4:55 p.m.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazua, Keymer.

Nays: None. Motion carried.

4. Resolution- Binding Referendum for Constructing Railroad Sidetrack.

Ald. Johnson moved, Ald. Zarazua seconded, to approve.

Call for the vote: Ayes: Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

5. Resolution- Binding Referendum for an Extension of Badger Avenue.

Ald. Carlson moved, Ald. Fishler seconded, to approve.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazua,
Keymer.

Nays: None. Motion carried.

6. Resolution- Binding Referendum for the Reconstruction of Minnesota Avenue.

Ald. Kneebone moved, Ald. Johnson seconded, to approve.

Call for the vote: Ayes: Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler,
Morrow.

Nays: None. Motion carried.

7. Resolution- Binding Referendum for Resurfacing Bush Street.

Ald. Fishler moved, Ald. Kneebone seconded, to approve.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazua,
Keymer.

Nays: None. Motion carried.

8. Adjournment.

Adjourned at 5:01 p.m.

These Minutes are unofficial and subject to modification upon review of the commission at their October 2022 meeting.

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION MINUTES
MEETING OF SEPTEMBER 6, 2022**

1. **Roll Call:** Commissioners Kirschling, Moore, Mrozek, Ostrowski, Taylor

Also Present: Fire Chief Moody, Police Chief Kussow, AC Gemza, AC Williams, AC Rottier, Lt. Joseph Johnson, AC Zvara, Lt. Jeremy Mueller, Alderperson Mary Kneebone, Brandi – SP Metro Wire

2. **Approval of Minutes**

Commissioner Taylor moved, seconded by Commissioner Mrozek to approve the Minutes of the August 10, 2022 meeting.

Ayes, all; nays, none. Motion carried.

3. **Confirmation of bills**

Commissioner Ostrowski moved, seconded by Commissioner Kirschling to approve the confirmation of the August 2022 bills.

Ayes, all; nays, none. Motion carried.

4. **Discussion, with possible action, on the use and evaluation of exit interview materials**

Commissioner Mrozek and Chief Kussow worked together to reach out to other departments to inquire as to exit interview policies. They found departments throughout Wisconsin who report to a Police and Fire Commission do not have a PFC that attend exit interviews. However, Mrozek believes the commissioners who have attended exit interviews have obtained valuable information to share with Department heads that can possibly help them better their departments.

Commissioner Mrozek believes it is important to create a policy regarding exit interviews. She believes exit interview questionnaires should be facilitated through the HR department and that records should be maintained by HR. In addition, she would like to see two commissioners in attendance at the exit interviews for the sole purpose of listening and providing feedback to department heads. Both the Police Chief and the Fire Chief have expressed the continued interest in knowing where the department is succeeding or knowing what areas there is potential for improvement.

Commissioner Mrozek moved, seconded by Commissioner Kirschling to create an exit interview policy at the Police and Fire Departments facilitated by Human Resources. Human Resources will maintain the records. Two Police and Fire Commissioners will attend to listen and provide feedback to departments as deemed appropriate.

Ayes, all; nays, none. Motion carried.

5. Presentation of full time CSO position and discussion, with possible action, starting nighttime CSO at Grade D, Step 6

Chief Kussow is proposing a full-time dayshift Community Service Officer (CSO).

Currently the Department employs four part-time CSO officers. The CSOs all work 20 hours a week, with a starting pay of \$16.75 per hour. It would cost approximately \$90,000.00 for one full-time (daytime) CSO and one part-time (nighttime) CSO. The current amount budgeted for the current positions is \$76,282.00. The difference of \$13,464.00 would be covered within the existing parking enterprise budget.

The benefits of having a full-time CSO in lieu of three part-time CSOs during the daytime include:

- Job becomes more desirable from a retention standpoint. SPPD has struggled to keep CSOs employed for a variety of reasons. Since April 2016, SPPD has employed approximately 17 part-time CSOs.
- Making this position full-time allows the CSO to earn an income capable of supporting a couple or a small family. The employee would get five raises the first five years and would make \$23.44 by year five. Employee would be able to earn time off consistent with the City Administrative Policy.
- Allows for consistent work, as opposed to having three people work differently every three hours and potentially using much different discretion/decision making on enforcement. Allows the potential to make more money as enforcement times would be more consistent over an eight-hour day and possibly make more money in the position due to the consistent work. It allows for the employee to get very familiar with the position and its duties. Allows SPPD and/or City of Stevens Point to add additional responsibilities to the CSO on top of previous job descriptions, such as identifying certain code issues and reporting them as appropriate.

The department wants to keep the one part-time night shift CSO. This position works 2A-6A five days a week. It is vital for the parking program to keep the position filled based on the income it brings in.

The current parking enforcement program is successful, especially when staffed at 100%. With the proposed changes in staffing, the Department can make a more sustainable and consistent program that will only increase the revenue brought in by the program, with keeping the upfront cost to the City almost the same.

Commissioner Kirschling moved, seconded by Commissioner Ostrowski to hire one full-time CSO officer at Grade G, Step 2.

Ayes, all; nays, none. Motion carried.

6. Discussion, with possible action, moving forward with therapy dog for police department.

Chief Kussow is looking for formal approval to move forward with obtaining a therapy dog starting in 2023. The dog would be donated through Blueberry Cottages Labradoodle from Osseo, Wisconsin. The training costs would be approximately \$2,500 and would come out of the operational training budget.

Commissioner Ostrowski moved, seconded by Commissioner Taylor to approve a therapy dog for the Police Department in 2023.

Ayes, all; nays, none. Motion carried.

7. Police Chief's Report

Notes of Interest:

- 8-4-2022 - Several members of the RTF Instructor Cadre participated in the reunification training at PJ Jacobs. The training was held for members of the school district, law enforcement, fire and other agencies in the city that host children before or after school. The training was put on by the I Love You Guys Foundation.
- Lt. Johnson held a meeting with this year's crossing guards, luckily all five are returning for work on Sept. 6. Adolph Betro just celebrated his 23rd year, Mary Boris is coming up on her 24th year, Agnes Kowalski is approaching her 20th year this year and David Wochinski celebrates his 20th year on 9/17/22.
- Lt. Johnson and Officer Kramer met with Officials with the Pacelli Catholic Schools to discuss school safety. A security walk-through was completed at St. Stephens Elementary School as well as a meeting at Pacelli. Knox boxes were installed and secured on three catholic schools and members from SPPD were enrolled in the Catholic Schools Crisis GO App, which is an online format for alerting staff of critical situations. Since, the program has been tested and appears to be working well.
- 8-11-2022 – Several Officers and SPPD honor guard attended Dr. Clark Pagel's funeral to honor his commitment to Law Enforcement.
- 8-19-2022 – Lt. Johnson, Officer Beach, Chief Kussow and AC Williams spent a considerable amount of time at Dunkin Donuts for "Cop on the rooftop" fundraiser, which is aimed at raising money for Wisconsin Special Olympics. Almost \$2000 was raised.
- 8-19-2022 – Records Specialist Stacey Spreda welcomed Elton Stone Heindl into the world. All are doing well.
- 8-19-2022 – SPPD is offering officers the opportunity to purchase Pink Badges in support of Breast Cancer Awareness, which they will be allowed to wear for the month of October. (10% of the all sales goes to support the National Breast Cancer Foundation)
- 8-21-2022 – Officer Sam Hessel successfully completed step #1 of the FTO process and will be moving onto step #2 with FTO Lepinski.
- 8-22-2022 – Officer Cole O'Neil was placed to permanent status after completing his 18-month probation period.
- 8-22-2022 – Assistant Chief Williams began her first week of Command College at Fort McCoy.
- 8-22-2022 – Welcomed all attendees for the State Wide Fire Investigator Training sponsored by the SPFD.
- 8-28-2022 – Re-scheduled Guns and Hoses fund raising softball game for veterans to Oct. 9, 2022.
- 8-30-2022 – SPPD displayed a squad at Gamber Johnson for the C4T (Connect 4 Tomorrow) conference and had an Officer speak about their products we use, how it makes our job easier and how it helps us be more productive.

Calls of Interest:

08-27-22 Physical Fight, Brickhouse two males involved in physical fight. One of the males involved caused damage to a car denting it during the fight.

08-27-22 Suicidal male with firearm, 215 Meadow. Male was initially in possession of firearm and made statements of self-harm. Male decided to leave the weapon behind and go for a walk prior to LE arrival. Chapter 51 approved and firearm taken for safekeeping.

08-26-22 Disturbance 2340 Fourth Avenue. Disturbance between male and female. The female started throwing stuff at officer. Female arrested on domestic disorderly conduct and attempted

battery to Law Enforcement.

08-26-22 Overdose 2816 Minnesota Avenue. Male Overdose on prescription pills. Male was on current chapter 51. Transported by medical unit.

08-25-22 Welfare check, known female was placed under arrest for probation violation in which the female resisted arrest. The female suspect kicked one of the officers while being medically cleared.

08-23-22 Overdose 700 blk Johns Drive. Welfare check on male lying on the front lawn unresponsive male. Narcan given by medics and the male came to followed by a medical transport by ambulance.

08-23-22 Burglary, 3500 Bush #11, suspect made entry through bedroom window and took jewelry and related items.

08-22-22, Threats with Knife, walk-in juvenile complainants reported being threatened with a knife. Upon further investigation, juvenile suspect reported the complainants threatened him and wanted to take his nerf gun.

08-21-22 Disturbance 325 Northpoint, female suspect arrived at the residence of male victim wanting to gain entry to the residence. Female suspect had no contact with male victim. Female broke the front window of the residence during the disturbance and left prior to officer arrival.

08-19-22 Traffic stop, Driver stopped and arrested for OWI 2nd, criminal Operating after Revocation. Female passenger ran from stop and was subdued by officer after short foot chase. Female was arrested on Felony bail jumping as she was out on bond for no drink.

08-18-22 Physical disturbance, outside Elbow room, involving two females and one male. The male appeared to have minor injuries, however was less than cooperative with investigation. No further action.

08-18-22, Welfare Check 3200 blk of Water, male walking in traffic. Suspect was located urinating behind nearby business and taken into custody on 13 counts of Bail jumping.

08-17-22 Disturbance W/ weapon, outside library, male and female in verbal disturbance during which the female pulled a knife. Female arrested for disorderly conduct.

08-15-22 Driving complaint/chase, Complaint came in by way of Wood Co., SPPD Officer located vehicle (motorcycle) by HH/W River and attempted to stop it when a chase ensued and was terminated.

08-14-22 Threats to Law Enforcement, SPPD Officers investigated a threatening picture sent to a deputy in the mail. Letter and picture collected as evidence.

08-12-22 Unwanted Person, Icon nightclub, intoxicated male causing issues groping females. Male was escorted out by security which followed by a disturbance with Law Enforcement which ended in arrest for disorderly conduct and threats to law enforcement.

08-12-22 Fight on the square, physical disturbance between two males over one male striking a former girlfriend during a domestic disturbance. One male was knocked to the ground unconscious as result. Victim did not want to pursue charges.

08-10-22 Death investigation, assist UWSP for obvious death of unknown causes. No reason to believe foul play.

08-10-22 Welfare check, Officers received a missing person report from family for a missing son. Male was later located in a patch of woods deceased from suicide.

08-09-22 Domestic disturbance, 2301 Illinois Av. Disturbance between male and female. After further investigation male was arrested on domestic disorderly conduct and Felony bail jumping.

08-09-22 Disturbance on square report of female causing a disturbance. Officers contacted female. Upon further investigations issued disorderly conduct citation.

08-08-22 Disturbance, 1026 Portage report of male tweaking causing property damage. Male arrested on disorderly conduct.

08-08-22 Econo Lodge, stolen vehicle located from Ashland Co.

08-06-22 Shooting/ kidnapping, 641 Johns Dr., Officers responded to reports of male subject who was shot and kidnapped by ex-boyfriend of female resident. Initial call for officers on Johns drive did not located the victim. Officer's further investigation found victim at another residence. Suspect was later taken into custody by Wausau Police Department.

08-05-22 Overdose 3401 Church St. 21-year-old female used heroin which caused her to stop breathing. Officers administered narcan which brought the female back to consciousness.

08-04-22 Trespass complaint, 1430 Torun, Male broke into #329 claiming squatting rights. Male was later arrested for criminal trespass and probation hold.

08-03-22 Traffic stop, Doolittle and Green, male and female occupants of the car had been flipping off the officer. When the vehicle was stopped one of the occupants pulled out an airsoft rifle. Both subjects detain followed by K-9 sniff finding paraphernalia. Female arrested on bail jumping

08-01-22 Burglary, 2900 blk Lindbergh, residents returned home from vacation to find the house had been broken into with 5k in cash and 3 k in old coins stolen

Monthly Use of Force Reporting (annual total in parenthesis):

Number of Use of Force Incidents: 3 (45)

8/30/22 – SPPD Officers had arrived at a residence looking for a male who was suspected of assaulting another person. The victim had fled the residence and Officers were given permission to force entry into the residence if they got no answer. There was a child in the residence with the suspect and there was a concern for the child's welfare. After no response from anyone inside, Officers kicked in the door. One officer had his duty weapon drawn upon kicking the door in. Just inside the door was the suspect who was taken into custody without incident.

8/26/22 – SPPD Officer arrived at a disturbance where a female was yelling and banging on a house to be let back inside. The female was hysterical and attempted to elbow and hit the Officer at one point when the Officer tried to de-escalate the situation. At this time, the suspect kicked the door and continued to yell so the Officer pulled the subject by the arm, onto the ground. The Officer tried to get her hands behind her back, but the suspect pulled away and then claimed she could not breathe. The Officer let go of the suspect at this time and the suspect calmed down. No injuries.

8/28/22 – SPPD Officers were working with a subject who was suicidal and uncooperative at the hospital. The subject had been restrained to the table and was attempting to bite/chew on medical chords attached to the subject. Officers attempted to get the medical chords out of the subject's mouth with no success. Several pressure points were attempted, none of them being useful. The suspect finally released the chord and it is unknown if it was due to the pressure point or on the subject's own accord. No injuries.

Mental health related incidents: Officers Responded to the following as of 8/22/2022:

- 67 welfare checks
- 5 chapter 51s
- 5 voluntary
- 1 suicide- hanging

K-9 Unit:

Community Contacts:

- C22-08445 Boys and Girls Club met Fala during a tour of the PD.
- C22-09211 Summer Concert Series walk through with Fala.
- 8-19-2022 Brookridge Church meet and greet.
- Fala was also deployed on two traffic stops where one resulted in paraphernalia being located.

Training:

- Assistant Chief Williams and Chief Kussow attended the WI Chiefs of Police Association Conference.
- SWAT Training
- Basic SWAT for Officer Gomez and Officer Wierzba.
- First week of Command College for Assistant Chief Dana Williams.

Field Training (FTO):

- Officers Jason Dienger and Sam Hessel are progressing in the FTO training program. Both Officers have been advanced to step #2.

Auxiliary Unit:

- Welcomed new member – Karrly Phillip, who will be attending Marion University for Criminal Justice/Forensic studies.

Auxiliary Hours for August = 45 hours with 5 events

- Horseshoe and Handgarnades – 8-13-2022
- SPASH Football – 8-17-2022
- KI Mobility Picnic – 8-20-2022
- 212 Fitness Run – 8-27-2022
- Lexis Loves Car Show – 8-27-2022

Commissioner Moore moved, seconded by Commissioner Mrozek to approve the Police Chief's report for August 2022.

Ayes, all; nays, none. Motion carried.

8. Discussion, with possible action, Long Term Agreement with the Village of Park Ridge

During a recent Village board meeting President Steve Menzel reported the Park Ridge Village Board hired Neenah based McMahon & Associates to conduct a fire prevention services study. The study identified the following three options:

- **Option 1: Restore the Park Ridge Fire Department to active duty status on January 1, 2023.**
Under this option, all three Park Ridge vehicles would need to be replaced at a cost of approximately \$885,000.00. The youngest vehicle is out of compliance with the NFPA. The study also recommends the construction of a new fire department building at a cost of approximately 1 million dollars.
- **Option 2: Contract fire protection services with Stevens Point.** Under this option the village would pay approximately \$96,000.00 annually to the city to provide fire protection and inspection services.
- **Option 3: Contract fire protection services with the Town of Hull.** Under the terms discussed with Dave Wilz, Town of Hull president, the village would sign a two-year contract with the volunteer fire department. Hull Fire Department would also provide fire inspection services. The hull contract would cost the village approximately \$60,000.00 per year.

As of this date, Village President Menzel has not been in contact with the Police and Fire Commission to request a possible long-term agreement for fire prevention services.

Commissioner Taylor moved, seconded by Commissioner Kirschling in the event the Village of Park Ridge President reaches out to the Police and Fire Commission, Chief Moody has the authority to create a long-term agreement for approval by the necessary bodies of Stevens Point government.

Ayes, all; nays, none. Motion carried.

9. Discussion, with possible action, LMA/LMI proposal

Commissioner Moore moved, seconded by Commissioner Kirschling to dispose of LMA/LMI proposal option. Chief Moody will explore other options of leadership programs appropriate for the Fire Department and the union to participate in together.

Ayes, all; nays, none. Motion carried.

10. Fire Department promotions:

- **Firefighter/Paramedic Shane Westphal to Lieutenant**
- **Firefighter/Paramedic Thomas Wastart to MPO**

Commissioner Ostrowski moved, seconded by Commissioner Taylor to promote Firefighter/Paramedic Shane Westphal to Lieutenant and Firefighter/Paramedic Thomas Wastart to MPO effective September 7, 2022.

Ayes, all; nays, none. Motion carried.

11. Fire Chiefs Report/EMS Report

Chief Moody reported:

Significant Events

- Recruit Academy
- Fill the Boot MDA
- DCI Investigation Course
- Mattlin Retirement

Metro Fire Response: (1)

YTD (23)

- 5200 Coye Drive (Donaldsons)

- **Fires**

- Structure Fires-1 YTD (22)
- Vehicle Fires-0 YTD (4)
- Brush, Grass, Wildland Fires-0 YTD (3)
- Trash/Dumpster Related fires-0 YTD (2)
- Cooking Incidents-1 YTD (27)
- Chimney Fire -1 YTD (2)
- Excessive Heat, Scorch, No Fire-0 YTD (4)
- Electrical Issues-2 YTD (10)

- **EMS/Rescue**

- EMS Assist Calls-45 YTD (364)
- Assist Invalid-0 YTD (4)
- Vehicle Accidents-1 YTD (15)
- EMS Standby-0 YTD (3)
- Assist Other Government Agency-0 YTD (3)
- EMS calls, other-0 YTD (2)

- **Hazardous Materials**

- Carbon Monoxide Detected-0 YTD (6)
- Natural Gas Detected-3 YTD (12)
- Gasoline and Flammable Leak/Spill-0 YTD (1)
- Hazardous Investigation nothing found-2 YTD (13)
- Oil/Combustible Spill included Vehicle Accidents-1 YTD (5)
- Chemical Spills-0 YTD (1)

- **Alarms**

- False Alarms Responses-7 YTD (99)

- **Other Incidents**

- Animal Rescue-0 YTD (9)
- Burning Regulation Issues-0 YTD (20)
- Citizen Complaints-4 YTD (7)
- Water/Steam Leak-0 YTD (2)
- Smoke Scare, Odor of Smoke, Steam Mistaken for smoke-0 YTD (7)
- Dispatched and Cancelled Enroute-0 YTD (31)
- Nothing Found on Arrival-1 YTD (4)
- General Service Call-0 YTD (1)
- Bomb scare-0 YTD (1)

- **Technical Rescue**

- Water/Ice Incidents-0 YTD (2)
- Extrication of Victim from Elevator-1 YTD (4)
- Extrication of Victim from a Vehicle-1 YTD (2)
- Extrication of Victim from Building-1 YTD (3)

Monthly Total (71)**Year to Date Total (694)**

Total Fire Losses-\$0

YTD: \$286,900

Total Property Saved-\$20,432,000

YTD: \$24,419,000

- Training:
 - State Cert. Aerial Operations
 - CPR refresher
 - Rapid Intervention Class (MSTC)
 - Pipeline Training (TC Energy Virtual)
- Public Activities:
 - Gamber Johnson (Connect 4 Tomorrow)
 - MSTC Basic Ride-a-longs
 - Touch a Truck Pfiffner Concert Family Radio Network (Aug 19th)

Training: Heat Emergencies, review of forcible entry tools.

CPR Refresher: Stevens Point Fire Department completed CPR refresher. Special thanks to Firefighter/Paramedic Jason Pettis and Firefighter/Paramedic Shane Westphal for being our instructors.

EMT Basic Ride-a-longs: Our long partnership with MSTC prehospital education continues. SPFD participate in the EMT Basic ride-a-long program.

New Recruit Academy starts: On August 15, Samantha Kessenich started her recruit academy.

Commissioner Ostrowski moved, seconded by Commissioner Taylor to accept the Fire Chief's Report for August 2022

Ayes, all; nays, none. Motion carried.

12. **President's Report**

- School is in session so please drive carefully.
- Temperatures are cooling off. Make sure your chimney is clean.

13. **Adjournment**

The meeting adjourned at 3:05 p.m.

**City of Stevens Point
Board of Water and Sewerage Commissioners
September 12, 2022 - 12:00 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (303) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Carl Rasmussen, Ray Schmidt, Anna Haines and Mae Nachman

EXCUSED ABSENCE: Paul Adamski

ALSO PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Craig Czaikowski, Eric Southworth, Jason Draheim and Jaime Zdroik

2. Approval of Minutes

Motion by Mae Nachman, seconded by Anna Haines to approve the August 8, 2022 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Ray Schmidt, seconded by Anna Haines to approve the department claims for the month of August 2022 as audited and read.

Ayes all. Nays None. Motion carried.

4. Borrowing memo for annual reconstruction needs - Joel Lemke

Joel explained this will be going to the Finance Committee tonight. Joel stated the City as a whole has committed to doing larger infrastructure projects every year. Our goal is to replace 1% of the infrastructure every year. By doing this we have a 100 year life cycle of our infrastructure. We are not here yet, even with how aggressive we have been with our infrastructure projects the past few years. The pace of the infrastructure projects has drawn our cash down. The cost of construction increased considerably in 2022 and it is believed that this trend will continue.

Joel prepared an estimate that includes two years of capital improvement needs for the utilities, as it relates to our annual reconstruction needs and for the construction activities at Well 4 for the improvements related to Well 12. Water Capital needs: Annual Reconstruction \$2,700,000, Well 12 Efforts \$1,600,000 for a total of

\$4,300,000; Sewer Capital needs: \$2,800,000, and Storm Capital needs \$3,400,000. Joel is requesting that these amounts be included in the annual debt issuance process with the City.

Joel explained that we will also be proposing rate increases later this year or early next year.

Motion made by Mae Nachman, seconded by Anna Haines to approve borrowing for the annual reconstruction needs for the utilities in the amounts as follows; Water Capital needs for Annual Reconstruction \$2,700,000 and for Well 12 \$1,600,000; Sewer Capital needs \$2,800,000 and Storm Capital needs \$3,400,000. These amounts will be included in the annual debt issuance process with the City.

Ayes all. Nays none. Motion carried.

5. Water Supply and Distribution Reports - Eric Southworth

Eric stated monitoring well sampling was completed and results received from the UWSP labs. In August we tested our large meters. We are currently working on and testing an online meter exchange scheduling portal for our customers.

6. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated the WWTP met all permit levels as required by the DNR for the month of August. We had a tour of our plant and the new wastewater drying complex last Friday for the WWOA (Wisconsin Wastewater Operators Association).

7. Construction and Maintenance Report - Craig Czaikowski

Craig stated the crew is still working on lead service replacement. They will continue working on this through the end of October. We will be installing some fiber optic in preparation for Well 12. Another swaling project will be done on Indiana Ave and Harmony Lane in cooperation with the Town of Hull.

8. Community Area Network Report - Joel Lemke

Joel stated they are continuing to prepare estimates for interested parties.

9. Directors Report - Joel Lemke

Joel explained that part of our DNR Permit requires education and outreach. We will be engaging with Recycling Connections on education and promotions on solid waste and rain gardens.

We will also be initiating conversations with property owners in regards to Well 12 and possible land acquisitions.

It is the 100th Anniversary of the water utility being purchased by the City.

10. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:36PM

**City of Stevens Point
Airport Commission
September 12, 2022 - 12:37 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (303) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Carl Rasmussen, Ray Schmidt, Anna Haines and Mae Nachman

EXCUSED ABSENCE: Paul Adamski

ALSO PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Craig Czaikowski, Eric Southworth, Jason Draheim and Jaime Zdroik

2. Approval of Minutes

Motion made by Anna Haines, seconded by Mae Nachman to approve the August 8, 2022 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Anna Haines to approve the department claims for the month of August 2022 as audited and read.

Ayes all. Nays none. Motion carried.

4. Written/Verbal Report - Jason Draheim

Jason stated the fence project is wrapping up. We are just waiting on some electrical components for the fence gates. We are working with the Bureau of Aeronautics and USDA on a wildlife mitigation plan.

They are still working on the runway project. The full airport closure had to be extended because the rainy weather set it back. The Airport should reopen this Thursday.

The Commission questioned if Jason continues to get feedback about the fence project. Jason stated he continues to get questions regarding the fence and fields them as best as he can explaining how it got to this point and has put together some talking points to help field further questions about the fence project. The Commission would like to have these talking points as well.

5. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:45PM

PERSONNEL COMMITTEE
September 12, 2022 - 6:10 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 844 3960 9003 | Passcode: 197265

By

Computer: <https://us02web.zoom.us/j/84439609003?pwd=UU9zVXVJSzFnK0NwM1IsckQ4ZlpHQT09>

By Phone: +1-312-626-6799 (US Chicago)

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT

Ald. Zarazua, Shuda, Shorr, Christianson, Dalton

OTHERS PRESENT

Mayor Wiza; Clerk Yenter; Attorney Beveridge; Alderpersons: Keymer, Johnson, Kneebone, Fishler, Morrow; Chief Kussow; Chief Moody; Directors: Beduhn, Kremer, Lemke; H/R Manager Frasch; Tricia Church; Ron Carlson; Fred Hopfensperger; Adam Kuhn; Chris Klesmith; Lt. Johnson.

2. Consideration to eliminate Grade D from Pay Plan

Ald. Dalton **moved**, Ald. Shuda seconded, to the consideration to eliminate Grade D from Pay Plan.

Call for the vote: ayes, all; nays, none; motion carried.

3. Request from Chief Kussow for full-time Community Service Officer

Ald. Christianson **moved**, Ald. Dalton seconded, to the Request from Chief Kussow for full-time Community Service Officer.

Chief Kussow gave clarification on the request for full-time Community Service Officer.

Call for the vote: ayes, all; nays, none; motion carried.

4. Amendment to Administrative Policy 3.02 Leave Policies - Sick Leave, Annual Leave-Vacation, Bereavement Leave

Ald. Shuda **moved**, Ald. Dalton seconded, to Amendment to Admin Policy 3.02 Leave Policies - Sick Leave, Annual Leave-Vacation, Bereavement Leave.

Ald. Christianson abstained due to conflict of interest.

Call for the vote: ayes, all; nays, none; motion carried.

5. Adjournment.

Adjourned at 6:17pm.

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING

September 12, 2022 - 6:18 PM

Community Room

933 Michigan Avenue, Stevens Point, WI

MINUTES

Roll Call

PRESENT: Chairperson Mayor Mike Wiza, Fred Hopfensperger, Ald. Carlson, Ald. Kneebone, Ald. Morrow, Ald. Shuda, Ald. Keymer.

OTHERS PRESENT: **Alderspersons:** Ald. Shorr, Ald. Dalton, Ald. Johnson, Ald. Christianson, Ald. Fishler and Ald. Zarazua.

Directors: Dir. Lemke, Dir. Kernosky, Dir. Kremer, Dir. Beduhn.

Others Present: Clerk Yenter, Attorney Beveridge, H/R Manager Frasch, Associate Planner/Zoning Admin. Adam Kuhn, Neighborhood Planner/Eco Dev. Chris Klesmith, Parks Dept. Steven McKay, Streets Dept. John Knapp, David Woitczak, Eddie Barreras, Tyler Kiefer, Dan Woitczak and Kyle Verjinsky.

Informational

1. **Director's Report**
2. **Overview of the 4 transportation referenda questions on the November ballot.**
 - a. **Resolution - Binding Referendum for Construction Railroad Sidetrack.**
 - b. **Resolution - Binding Referendum for an Extension of Badger Avenue.**
 - c. **Resolution - Binding Referendum for the Reconstruction of Minnesota Avenue.**
 - d. **Resolution - Binding Referendum for Resurfacing Bush Street.**

Discussion and Possible Action

3. **To approve the Ordinance Amendment in Chapter 9.05 as it relates to parking.**

Ald. Keymer **moved**, Ald. Shuda **seconded**, to approve the Ordinance Amendment in Chapter 9.05 as it relates to parking.

Call for Ayes: All.
the Vote:

Nays: None. Motion adopted.

4. To accept Change Order No. 4 from AECOM for an additional public meeting related to Business 51 in an amount not to exceed \$16,183.00.

Ald. Morrow **moved**, Ald. Kneebone **seconded**, to accept Change Order No. 4 from AECOM for an additional public meeting related to Business 51 in an amount not to exceed \$16,183.00.

Call for the Vote:

Ayes: All.

Nays: None. Motion adopted.

Adjourn

Adjourned at 6:36 p.m.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT COMMITTEE MINUTES
September 12, 2022 - 6:00 PM**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Discussion and Possible Action on:

1. Roll Call.

Present: Ald. Keymer, Christianson, Zarazua, Kneebone.

Excused: Ald. Fishler.

Others
Present: Mayor Wiza, Clerk Yenter, Chief Kussow, Zoning Administrator Kuhn, Administrative Services Manager Klesmith, H/R Manager Frasc, Administrative Assistant Church, Director Beduhn, Deputy C/T Freeberg, Attorney Beveridge, Ald. Carlson, Ald. Shuda, Ald. Morrow, Ald. Shorr, Ald. Dalton.

2. License List:

- A. Class "B" Beer License: The Zone at 257 Division Street, Stevens Point for license period beginning October 1, 2022.**
- B. Class "B" Beer/"Class B" Liquor License: CREATE Portage County at 1300 Maria Drive, Stevens Point for license period beginning April 1, 2023.**
- C. Class "B" Beer/"Class B" Liquor License: Opera House LLC at 1124 Main Street, Stevens Point for license period beginning October 1, 2022.**

Ald. Zarazua moved, Ald. Christianson seconded, to approve the license requests.

No concerns from the Police Department.

Call for the vote: ayes, all; nays, none; motion carried.

- D. Temporary Extension of Premise: Partner's Pub & Grill at 2600 Stanley Street, Stevens Point, request extension of licensed premise for a special**

event on October 8, 2022 to include the tent and fenced areas of Partner's parking and rear lots.

- E. Temporary Extension of Premise: Kuby's Bar & Grill at 2408 Division Street, Stevens Point, request extension of licensed premise for a special event on September 24, 2022 to include the tent and fenced areas of Kuby's parking lot adjacent to the building.**
- F. Temporary Class "B" Beer/"ClassB" Wine License: Portage County Historical Society, PO Box 672, Stevens Point for Lagers and Loggers Beer Dinner on October 5, 2022 at 401 Franklin Street, Stevens Point.**
- G. Temporary Class "B" Beer/"Class B" Wine License: Stevens Point Area Co-Op, 633 Second Street, Stevens Point for General Membership Meeting on October 9, 2022 at Bukolt Park Lodge at 100 Bukolt Avenue, Stevens Point.**

Ald. Kneebone moved, Ald. Christianson seconded, to approve the license applications.

No concerns from the Police Department.

Call for the vote: ayes, all; nays, none; motion carried.

- H. Taxicab Company License: Courtesy Cab at 5622 County Road B, Stevens Point, Kathleen Sankey.**
- I. Taxicab Driver Licenses:**
 - i. Janice Boettcher, 420 Sherman Avenue, Stevens Point for Courtesy Cab.**
 - ii. Bruce Fletcher, 5622 County Road B, Stevens Point for Courtesy Cab.**
 - iii. Kathleen Sankey, 5622 County Road B, Stevens Point for Courtesy Cab.**

Ald. Christianson moved, Ald. Zarazua seconded, to approve the license applications.

No concerns from the Police Department.

Call for the vote: ayes, all; nays, none; motion carried.

- 3. Request to Hold Event/Street Closing:**
 - A. Pacelli Homecoming Parade on September 23, 2022 (Recurring).**
 - B. Lagers and Loggers Beer Dinner on October 5, 2022 (New Event).**
 - C. Festival Foods Turkey Trot on November 24, 2022 (New Event).**

Ald. Zarazua moved, Ald. Kneebone seconded, to approve the Special Event Permits with updated route for Festival Foods Turkey Trot.

No concerns from the Police Department.

Call for the vote: ayes, all; nays, none; motion carried.

4. Ordinance Amendment to Section 24.01 – Disorderly Conduct directed at Election Official and forfeiture.

Ald. Christianson moved, Ald. Kneebone seconded, to approve the Ordinance Amendment.

Attorney Beveridge gave an overview of the ordinance amendment, and clarification on the fees.

Call for the vote: ayes, all; nays, none; motion carried.

5. Adjournment.

Adjourned at 6:10 p.m.

CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA

September 12, 2022 - 6:37 PM

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 844 3960 9003 | Passcode: 197265

By Computer:

<https://us02web.zoom.us/j/84439609003?pwd=UU9zVXVJSzFnK0NwM1lsckQ4ZlpHQT09>

By Phone: +1-312-626-6799 (US Chicago)

MINUTES

I. Non-Action Items:

1. Roll Call.

PRESENT Ald. Morrow, Shorr, Johnson, Dalton, and Carlson

OTHERS

PRESENT Mayor Wiza; Clerk Yenter; Attorney Beveridge; Deputy C/T Freeberg; Alderpersons: Keymer, Zarazua, Kneebone, Christianson, Shuda; Chief Moody; Chief Kussow; Directors: Beduhn, Kremer, Lemke; H/R Manager Frasch; Planners Kuhn and Klesmith; Dave Woitczak; John Knapp; Steven McKay; Eddie Barreras; Tyler Kiefer; Dan Woitczak; Kyle Verjinsky

2. Presentation of 2023 Capital Budget.

Deputy C/T Freeberg presented the 2023 Capital Budget.

3. Bond Rating Financial Impacts.

Discussion only.

II. Discussion and Possible Action on:

4. Initiating the Process of Borrowing for the 2022 Fiscal Year.

Ald. Morrow **moved**, Ald. Carlson seconded, to approve continuing the process of borrowing for the 2022 fiscal year.

Call for the vote: ayes, all; nays, none; motion carried.

5. Tax Rate Planning for 2023 Budget.

No action taken.

6. Approval of Claims Paid.

Ald. Carlson **moved**, Ald. Morrow seconded, to approve the claims paid in the amount of \$9,082,414.17.

Call for the vote: ayes, all; nays, none; motion carried.

III. Closing Items:

7. Adjournment.

Adjournment at 7:21 p.m.

RESOLUTION

[REZONE– 5410 WINDY DRIVE – “R-LD” LOW DENSITY RESIDENTIAL TO “R-3” SINGLE- AND TWO-FAMILY RESIDENTIAL]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 5410 Windy Drive (**Parcel ID 281240835120208**) and described as LOT 1 CSM#748-3-106 BNG PRT NWNE S35 T24 R8 .573A 838948;891120ANNX, City of Stevens Point, Portage County, Wisconsin, is hereby granted a rezone of the property from “R-LD” Low Density Residential to “R-3” Single- and Two-Family Residential.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: September 6, 2022
Adopted: September 19, 2022

Drafted by: Adam Kuhn
Return to: City Clerk

RESOLUTION

[CONDITIONAL USE PERMIT – UNADDRESSED PARCEL OFF OF NORTH POINT DRIVE – CONSTRUCT SOLAR ARRAY]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, an unaddressed parcel off of North Point Drive (**Parcel ID 281240828210001**) and described as W 330' OF NENW & N15 ACRES OF E 30 ACRES OF NENW EXC N 33' S28 T24 R8 418/317 426/72 648/469 685/488 586604 ANNEXED, City of Stevens Point, Portage County, Wisconsin, is hereby granted a conditional use permit to construct a solar array, subject to the following conditions:

1. A building permit shall be obtained prior to the start of development.
2. Minor modifications to the plan may be approved by City staff, including changes in setbacks not exceeding 10%.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: September 6, 2022
Adopted: September 19, 2022

Drafted by: Adam Kuhn
Return to: City Clerk

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

[Chapter 23 of the Revised Municipal Code – Zoning Ordinance – Board of Appeals]

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That Section 23.05 of the Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point shall be amended as follows:

A Board of Appeals is hereby established. It shall hold meetings and have power provided by law. Appeals shall be accompanied by a fee in the amount indicated in the most recently adopted Department of Community Development Fee Schedule. A copy of all Flood Plain decisions by the Board of Appeals shall be mailed to the appropriate district office of the Department of Natural Resources.

The Board of Appeals shall not permit any change in established flood elevation or profiles; shall not grant flood plain variances for a use that is common to a group of adjacent lots or premises (in such case, the Zoning Ordinance would have to be amended through proper procedures); shall not grant a variance unless it is consistent with the spirit and intent of the ordinance and will not be contrary to the public interest or damaging to the rights of other persons or property values in the area; shall not grant a variance for an action which requires an amendment to the flood plain regulations; shall not grant a variance which would have the effect of allowing or expanding a use or structure which is prohibited in that zoning district; shall not grant a variance for a self-created hardship.

The Board of Appeals may permit modification or additions to structures which are not conforming with the flood fringe standards when the standards would result in unnecessary hardship and the structure will not be used for human habitation; the structure will not be associated with a high flood damage potential; human lives are not endangered; public facilities such as water or

sewer, are not to be installed; flood depths will not exceed four feet; flood velocities will not exceed two feet per second and the structure will not be used for storage of materials that are buoyant, flammable, explosive, or which in time of flooding could be injurious to human, animal, or plant life. If a variance is granted, the community shall notify the property owner that increased flood insurance premiums may result.

Wis. State Statute 62.23(7)(e):

- 1) The council which enacts zoning regulations pursuant to this section, shall by ordinance provide for the appointment of a Board of Appeals, and shall provide in such regulations that said Board of Appeals may, in appropriate cases and subject to appropriate conditions and safeguards, make special exceptions to the terms of the ordinance in harmony with its general purpose and intent and in accordance with general or specific rules therein contained. Nothing in this subdivision shall preclude the granting of special exceptions by the City Plan Commission or the Common Council in accordance with zoning regulations adopted pursuant to this section which were in effect on July 7, 1973 or adopted after that date.
- 2) The Board of Appeals shall consist of 5 members appointed by the Mayor subject to confirmation by the Common Council for terms of 3 years, except that of those first appointed, one shall serve for one year, 2 for 2 years, and 2 for 3 years. The members of the Board shall serve at such compensation to be fixed by ordinance, and shall be removable by the Mayor for cause upon written charges and after public hearing. The Mayor shall designate one of the members chairman. The Board may employ a secretary and other employees. Vacancies shall be filled by the unexpired terms of members whose terms become vacant. The Mayor may appoint, for staggered terms of 3 years, 2 alternate members of such Board, in addition to the 5 members above provided for. Annually, the Mayor shall designate one of the alternate members as 1st alternate and the other as 2nd alternate. The 1st alternate shall act with full power, only when a member of the Board refuses to vote because of interest or when a member is absent. The above provisions, with regard to removal and the filling of vacancies, shall apply to such alternates.
- 3) The Board shall adopt rules in accordance with the provisions of any ordinance adopted pursuant to this section. Meetings of the Board shall be held at the call of the chairman and at such other times as the Board may determine. Such chairman, or in his absence, the acting chairman, may administer oaths and compel the attendance of witnesses. All meetings of the Board shall be open to the public. The Board shall keep minutes of its proceedings, showing the vote of each member upon each question, or, if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Board and shall be a public record. **If a quorum is present, the board of appeals may take action by a majority vote of the members present.**

- 4) Appeals to the Board of Appeals may be taken by any person aggrieved or by any officer, department, board or bureau of the city, affected by any decisions of the administrative officer. Such appeal may be taken within a reasonable time, as provided by the rules of the Board, by filing with the officer from whom the appeal is taken and with the Board of Appeals a notice of appeal specifying the grounds thereof. The officer from whom the appeal is taken shall forthwith transmit to the board all the papers constituting the record upon which the action appealed from was taken.
- 5) An appeal shall stay all legal proceedings in furtherance of the action appealed from, unless the officer from whom the appeal is taken certifies to the Board of Appeals after the notice of appeal shall have been filed with him, that by reason of facts stated in the certificate a stay would, in his opinion, cause imminent peril to life or property. In such case, such proceedings shall not be stayed otherwise than by a restraining order which may be granted by the Board of Appeals or by a court of record which may be granted by the Board of Appeals or by a court of record on application, on notice to the officer from whom the appeal is taken, and on due cause shown.
- 6) The Board of Appeals shall fix a reasonable time for the hearing for the appeal or other matter referred to it, and give public notice thereof, as well as due notice to the parties in interest, and decide the same within a reasonable time. Upon the hearing, any party may appear in person or by agent or by attorney. **In any action involving a listed property, as defined in Wis. Stats. 44.31(4), the board shall consider any suggested alternatives or recommended decision submitted by the historic preservation commission or the planning commission.**
- 7) **An “area variance” means a modification to a dimensional, physical, or locational requirement such as a setback, frontage, height, bulk, or density restriction for a structure that is granted by the board of appeals under this paragraph. A “use variance” means an authorization by the board of appeals under this paragraph for the use of land for a purpose that is otherwise not allowed or is prohibited by the applicable zoning ordinance.**
- 8) The Board of Appeals shall have the following powers: to hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative official in the enforcement of this section or of any ordinance adopted pursuant thereto; to hear and decide special exception to the terms of the ordinance upon which such Board is required to pass under such ordinance; to authorize upon appeal in specific cases such variance from the terms of the ordinance as will not be contrary to the public interest, where owing to special conditions, a literal enforcement of the provisions of the ordinance will result in a practical difficulty or unnecessary hardship, so that the spirit of the ordinance shall be observed, public safety and welfare secured, and substantial justice done. The Board may permit in appropriate cases, and subject to appropriate conditions and safeguards in harmony with the general purpose and intent of the ordinance, a building or premise to be erected or used for such public utility purposes in any location

which is reasonably necessary for the public convenience and welfare.

- 9) **A property owner bears the burden of proving “unnecessary hardship,” as that term is used in this subdivision, for an area variance, by demonstrating that strict compliance with a zoning ordinance would unreasonably prevent the property owner from using the property owner’s property for a permitted purpose or would render conformity with the zoning ordinance unnecessarily burdensome or, for a use variance, by demonstrating that strict compliance with a zoning ordinance would leave the property owner with no reasonable use of the property in the absence of a variance. In all circumstances, a property owner bears the burden of proving that the unnecessary hardship is based on conditions unique to the property, rather than considerations personal to the property owner, and that the unnecessary hardship was not created by the property owner.**
- 10) **The council of a city may enact an ordinance specifying an expiration date for a variance granted under this subdivision if that date relates to a specific date by which the action authorized by the variance must be commenced or completed. If no such ordinance is in effect at the time a variance is granted, or if the board of appeals does not specify an expiration date for the variance, a variance granted under this subdivision does not expire unless, at the time it is granted, the board of appeals specifies in the variance a specific date by which the action authorized by the variance must be commenced or completed. An ordinance enacted after April 5, 2012, may not specify an expiration date for a variance that was granted before April 5, 2012. A variance granted shall run with the land.**
- 11) In exercising the above-mentioned powers such Board may, in conformity with the provisions of such section, reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination as ought to be made, and to that end shall have all of the powers of the officer from whom the Board is taken, and may issue or direct the issue of a permit.
- 12) A majority of the members present shall be necessary to reverse any order, requirement, decision or determination of any such administrative official, or to decide in favor of the applicant on any matter upon which it is required to pass under any such ordinance, or to effect any variation in such ordinance. The grounds of every such determination shall be stated.
- 13) Any person or persons, jointly or severally aggrieved by any decision of the Board of Appeals, or any taxpayer, or any officer, department, board or bureau of the municipality, may, **within 30 days after the filing of the decision in the office of the board of appeals, commence an action seeking the remedy available by certiorari. The court shall not stay proceedings upon the decision appealed from, but may, on application, on notice to the board of appeals and on due cause shown, grant a restraining order. The board of appeals shall not be required to return the original papers acted upon by it, but it shall be sufficient to return certified or sworn copies thereof. If necessary for the proper disposition of the matter, the court may take evidence, or appoint a referee to take evidence and**

report findings of fact and conclusions of law as it directs, which shall constitute a part of the proceedings upon which the determination of the court shall be made. The court may reverse or affirm, wholly or partly, or may modify, the decision brought up for review.

~~present to a court of record a petition, duly verified, setting forth that such decision is illegal in whole or in part, specifying the grounds of the illegality. Such petition shall be presented to the court within 30 days after the filing of the decision in the office of the Board of Appeals.~~

~~14) Upon the presentation of such petition, the court may allow a writ of certiorari directed to the Board of Appeals in order to review such decision of the Board of Appeals, and shall prescribe therein the time within which a return thereto must be made and served upon the realtors attorney, which shall not be less than 10 days and may be extended by the court. The allowance of the writ shall not stay proceedings upon the decision appealed from, but the court may, on application, on notice to the Board of Appeals, and on due cause shown, grant a restraining order.~~

~~15) The Board of Appeals shall not be required to return the original papers acted upon by it, but it shall be sufficient to return certified or sworn copies thereof or of such portions thereof as may be called for by such writ. The return shall concisely set forth such other facts as may be pertinent and material to show the grounds of the decision appealed from, and shall be verified.~~

~~16) If, upon the hearing, it shall appear to the court that testimony is necessary for the proper disposition of the matter, it may take evidence, or appoint a referee to take such evidence as it may direct and to report the same to the court with his findings of fact and conclusions of law, which shall constitute a part of the proceedings upon which the determination of the court shall be made. The court may reverse or affirm, wholly or partly, or may modify the decision brought up for review.~~

~~17) Costs shall not be allowed against the Board unless it shall appear to the court that the Board acted with gross negligence or in bad faith, or with malice, in making the decision appealed from.~~

~~18) All issues in any proceedings under this section shall have preference over all other civil actions and proceedings.~~

SECTION II: That this ordinance shall take effect upon passage and publication.

Approved: _____
Mike Wiza, Mayor

Attest:

Kari Yenter, City Clerk

Dated: September 6, 2022
Adopted: September 19, 2022

Drafted By: Adam Kuhn
Return To: City Clerk

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

[Design Guidelines – Historic Preservation / Design Review Commission]

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That Section 7.4 of the Historic Preservation Design Review Design Guidelines of the City of Stevens Point shall be amended as follows:

Sec. 7.4 Major and Minor Works

Sec. 7.4.1 Major Works (HP/DRC Approval)

- a. New Construction or additions to primary building
- b. Exterior alterations to principal elevations of buildings
- c. Demolition of any structure
- d. Relocation of any structure
- e. Removal of accessory structures
- f. Construction of new accessory structures **at or greater than 25 square feet in size**
- g. Construction or removal of chimneys when made of brick
- h. Alteration, addition, or removal of existing decks
- i. Construction of new decks
- j. Construction of new driveways

- k. New or expanded parking areas
- l. Construction, addition, or removal of porches or steps
- m. Changes to historic roof features
- n. Construction, addition or removal of swimming pools
- o. Installation of new windows and doors
- p. Alteration of exterior surfaces
- q. Substantial changes to a design review certificate
- r. Renewal of an expired design review certificate on projects of substantial proportion
- s. Removal of character defining landscaping and trees
- t. Painting using colors not adopted by the Historic Preservation Design Review Commission.

Sec. 7.4.2 Minor Works (Staff Approval)

- a. Addition, or repair of existing accessory structures
- b. Replacement of synthetic siding
- c. Addition, or repair of existing awnings & shutters
- d. Installation of new awnings and shutters when appropriate
- e. Repair or replace existing siding, windows, doors, (no change)
- f. Construction of appropriate fences, walls, or hedges
- g. Repair or replacement of exposed foundations (no change)
- h. Installation or replacement of gutters
- i. Emergency removal of dead, diseased, or dangerous trees
- j. Removal of deteriorated accessory buildings (non-contributing)
- k. Repair of existing masonry
- l. Installation or removal of HVAC or mech. equipment (rear yard)

- m. Repair or replacement of existing porches (no change)
- n. Installation of appropriate signs
- o. Installation of satellite dishes & TV antennas (rear yard)
- p. Repair of existing stairs and steps
- q. Repair, replacement, or construction of walkways
- r. Installation of storm windows and doors
- s. Replacement of existing roof coverings (no change)
- t. Removal of non-character defining landscaping and trees
- u. Painting using colors adopted by the Historic Preservation Design Review Commission
- v. Construction of new accessory structures under 25 square feet in size**

SECTION II: That this ordinance shall take effect upon passage and publication.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: September 6, 2022
Adopted: September 19, 2022

Drafted By: Adam Kuhn
Return To: City Clerk

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

[Design Guidelines – Historic Preservation / Design Review Commission]

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That Section 7.4 of the Historic Preservation Design Review Design Guidelines of the City of Stevens Point shall be amended as follows:

Sec. 7.4 Major and Minor Works

Sec. 7.4.1 Major Works (HP/DRC Approval)

- a. New Construction or additions to primary building
- b. Exterior alterations to principal elevations of buildings
- c. Demolition of any structure
- d. Relocation of any structure
- e. Removal of accessory structures
- f. Construction of new accessory structures
- g. Construction or removal of chimneys when made of brick
- h. Alteration, addition, or removal of existing decks
- i. Construction of new decks
- j. Construction of new driveways

- k. New or expanded parking areas
- l. Construction, addition, or removal of porches or steps
- m. Changes to historic roof features
- n. Construction, addition or removal of swimming pools
- o. Installation of new windows and doors
- p. Alteration of exterior surfaces
- q. Substantial changes to a design review certificate
- ~~r. Renewal of an expired design review certificate on projects of substantial proportion~~
- s. Removal of character defining landscaping and trees
- t. Painting using colors not adopted by the Historic Preservation Design Review Commission.

Sec. 7.4.2 Minor Works (Staff Approval)

- a. Addition, or repair of existing accessory structures
- b. Replacement of synthetic siding
- c. Addition, or repair of existing awnings & shutters
- d. Installation of new awnings and shutters when appropriate
- e. Repair or replace existing siding, windows, doors, (no change)
- f. Construction of appropriate fences, walls, or hedges
- g. Repair or replacement of exposed foundations (no change)
- h. Installation or replacement of gutters
- i. Emergency removal of dead, diseased, or dangerous trees
- j. Removal of deteriorated accessory buildings (non-contributing)
- k. Repair of existing masonry
- l. Installation or removal of HVAC or mech. equipment (rear yard)

- m. Repair or replacement of existing porches (no change)
- n. Installation of appropriate signs
- o. Installation of satellite dishes & TV antennas (rear yard)
- p. Repair of existing stairs and steps
- q. Repair, replacement, or construction of walkways
- r. Installation of storm windows and doors
- s. Replacement of existing roof coverings (no change)
- t. Removal of non-character defining landscaping and trees
- u. Painting using colors adopted by the Historic Preservation Design Review Commission
- v. Renewal of an expired design review certificate**

SECTION II: That this ordinance shall take effect upon passage and publication.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: September 6, 2022
Adopted: September 19, 2022

Drafted By: Adam Kuhn
Return To: City Clerk

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

[Demolition Guidelines – Historic Preservation / Design Review Commission]

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That Section 6.1.2 of the Historic Preservation Design Review Design Guidelines of the City of Stevens Point shall be amended as follows:

6.1.2 Demolition Guidelines

1. Whether the building or structure is of such architectural or historic significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the city or state.
2. Whether the building or structure, although not itself a historic structure, contributes to the distinctive architectural or historic character of the historic district as a whole, and therefore, should be preserved for the benefit of the people of the city or the state.
3. Whether demolition of the subject property would be contrary to the objectives of the historic preservation plan for the applicable district as duly adopted.
4. Whether the building or structure is of such old, unusual or uncommon design, texture, and/or material, that it could be reproduced only with great difficulty and/or expense.
5. Whether retention of the building or structure would promote the general welfare of the people of the city or the state, by encouraging study of American history, architecture and design, or by developing an understanding of American culture and heritage.

6. Whether the building or structure is in such a deteriorated condition that it is not structurally or economically feasible to preserve or restore it. **Any hardship claimed by the owner may not come as a result of any failure to maintain the property in good repair by the current property owner or previous property owners.** ~~provided that any hardship or difficulty claimed by the owner which is the result of any failure to maintain the property in good repair cannot qualify as a basis for the issuance of an approval to demolish.~~
7. Whether demolition of the building or structure would promote conformance with other criteria as designated in the City of Stevens Point Historic Design guidelines.
8. Prior to undertaking demolition work, the property owner should approach the HP/DRC to determine the historic significance of the structure and its relationship to the district.
9. If the HP/DRC determines that the structure is historically significant, it should delay the demolition for an appropriate time in order for staff and the Commission to work with the property owner to seek viable alternatives to demolition. Alternatives to demolition include, among other things:
 - a. If a building is in disrepair, working with the property owner to develop a rehabilitation plan and identify funding assistance such as rehabilitation tax credits that would allow the building to be rehabilitated.
 - b. If a building does not fit the owner's required needs, determining if the structure could be adaptively reused.
 - c. Working with the property owner to locate a buyer who will use the property without demolishing the structure.
 - d. As a last resort, finding a suitable location within the district for the historic building to be moved and working with the property owner to develop a plan for relocation.
10. If all alternatives for preservation have been exhausted, the HP/ DRC should work with the owner to make a permanent record of the historic resource including photography, an architectural description of the building, chain of title, floor and site plans, or collection of other historic documentation that is available. Since Stevens Point is a Certified Local Government, it must fill out an annual survey to the State's Historical Preservation Office that includes a list of all demolitions and provide historic data on the demolished properties.
11. When a demolition is proposed, the applicant should submit a

landscaping plan illustrating proposed landscaping and other site development to be completed within six (6) months after demolition.

SECTION II: That this ordinance shall take effect upon passage and publication.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: September 6, 2022
Adopted: September 19, 2022

Drafted By: Adam Kuhn
Return To: City Clerk

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 36 of Section 9.05(k) of the Revised Municipal Code, **Loading Zones** is hereby **created** to read as follows:

9.05(k) 36. On the east side of Fremont Street from a point 83 feet south of College Avenue to a point 113 feet south.

SECTION II: This ordinance change shall take effect upon passage and publication:

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: August 30, 2022
Approved: September 19, 2022
Published: September 23, 2022

ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 24.01 of the Revised Municipal Code, Disorderly Conduct, is hereby **amended** to read as follows:

24.01 DISORDERLY CONDUCT. Whoever does any of the following shall suffer a forfeiture of not more than \$~~23~~00 and in lieu of payment assessed imprisonment for not more than sixty (60) days in the county jail.

(1) In a public or private place, engages in violent, abusive, indecent, profane, boisterous, unreasonably loud, or otherwise disorderly conduct under circumstances in which such conduct tends to cause or provoke a disturbance.

(2) Use of telephone:

(a) With intent to frighten, intimidate, threaten, abuse or harass, makes a telephone call and threatens to inflict injury or physical harm to any person or the property of any person.

(b) With intent to frighten, intimidate, threaten, abuse, harass or offend, telephones another and uses obscene, lewd or profane language or suggests any lewd or lascivious act.

(c) Makes or causes the telephone of another repeatedly to ring, with intent to harass any person at the called number.

(d) Makes repeated telephone calls, whether or not conversation ensues, with intent solely to harass any person at the called number.

(e) Makes a telephone call, whether or not conversation ensues, without disclosing his or her identity and with intent to abuse, threaten, or harass any person at the called number.

(f) Knowingly permits any telephone under his or her control to be used for any purpose prohibited by this section.

(3) Operates on public or private property a motor vehicle, motorcycle, snowmobile, or minibike under circumstances which tend to cause or provoke a disturbance or annoy any person, engage in violent or unreasonably loud or otherwise disorderly conduct, including but not limited to unnecessary or intentional spinning of wheels, squealing of tires, re~~v~~ving of the engine, or causing the engine to backfire.

(4) Engages in any of the behavior outlined in numbered paragraphs (1) or (2) of this subsection and such behavior is directed at individual working in their capacity as an election

official or based on their position as an election official, as that term is defined under Wis. Stats. § 5.02(4e).

SECTION II: That a portion of Subsection 24.27 of the Revised Municipal Code of the City of Stevens Point, Exhibit A Schedule of Cash Deposits, is hereby **created** to read as follows:

24.01(4) Disorderly Conduct Directed at Election Official.....\$300.00

SECTION III: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: September 7, 2022
Approved: September 19, 2022
Published: September 23, 2022

**COMMON COUNCIL
OF THE
CITY OF STEVENS POINT, WISCONSIN**

September 19, 2022

Resolution No. _____

**An Initial Resolution Authorizing the Sale and Issuance of
General Obligation Promissory Notes;
and Certain Related Details**

RECITALS

The Common Council (the “**Governing Body**”) of the City of Stevens Point, Wisconsin (the “**City**”) makes the following findings and determinations:

1. The City is in need of funds to finance street and municipal parking lot improvements, the purchase of vehicles and equipment for the Public Works Department, the purchase of equipment for the Fire, Police, and IT Departments, improvements to municipal buildings and grounds, airport equipment and runway improvements, and improvements to parks and public grounds, including construction of an ice arena and swimming pool improvements (collectively, the “**Project**”).

2. The Governing Body deems it in the best interests of the City that the funds needed for the Project be borrowed, pursuant to the provisions of Section 67.12 (12) of the Wisconsin Statutes and upon the terms and conditions set forth below.

RESOLUTIONS

The Governing Body resolves as follows:

Section 1. Authorization of Issuance and Purposes of Notes.

Under and by virtue of the provisions of Section 67.12 (12) of the Wisconsin Statutes, the City shall issue its negotiable general obligation promissory notes in an aggregate principal amount of approximately \$9,475,000 (the “**Notes**”) to finance the Project; *provided, however*, that the Notes shall be sold and issued in whole or in part from time to time in such amount or amounts as shall be within the limits provided by law.

Section 2. Authorization of Sale of Notes.

The Notes are hereby authorized and ordered to be sold to a purchaser to be determined by competitive bid (the “**Purchaser**”).

Section 3. Preparation of Official Statement and Notice of Sale.

The Mayor, the Clerk, and the Comptroller/Treasurer (in consultation with the City's financial advisor (Ehlers and Associates, Inc.) are each hereby authorized and directed to cause a preliminary offering document for the Notes (the "**Official Statement**") to be prepared and distributed to any banks, underwriters, investment houses, or the like deemed to be advisable, and to enclose with the Official Statement a "Notice of Sale" and a "Bid Form". The Mayor and the Clerk are hereby authorized, on behalf of the City, to approve the form of Official Statement and authorize it to be deemed final as of its date for purposes of Securities and Exchange Commission Rule 15c2-12(b)(1), and to supply copies of the Official Statement upon request.

The Clerk is hereby further authorized and directed to cause notice of the sale of the Notes to be (i) provided to *The Bond Buyer* for inclusion in its complimentary section for the publication of such notices, and (ii) posted in the same locations that the City routinely uses to post notices of its official business.

Section 4. Bids for Notes.

Written bids for the sale of the Notes shall be received by the City on the date fixed in the Notice of Sale, on which date such bids shall be publicly opened and read. The Governing Body reserves the right, in its discretion, to waive any informality or non-conforming provisions in any bid, to reject any or all bids without cause, and to reject any bid which it determines to have failed to comply with the terms of the Notice of Sale for the Notes.

Section 5. Further Actions.

The issuance of the Notes shall be subject to the condition that the Governing Body has adopted a resolution to award the sale of the Notes to the Purchaser, to approve the purchase contract submitted by the Purchaser to evidence the purchase of the Notes, which may be in the form of an executed Bid Form (the "**Purchase Agreement**"), to fix the interest rate or rates on the Notes in accordance with the Purchase Agreement, to provide for the form of the Notes, to set forth any early redemption provisions, to levy taxes to pay the principal of, and interest on, the Notes as required by law, to designate a fiscal agent for the Notes, and to take such further action as may be necessary or expedient to provide for the preparation, execution, issuance, delivery, payment, and cancellation of the Notes.

Section 6. Severability of Invalid Provisions.

In case any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions of this resolution.

Section 7. Authorization to Act.

The officers of the City, attorneys for the City, or other agents or employees of the City are hereby authorized to do all acts and procedures required of them by this resolution for the full, punctual, and complete performance of all of the provisions of this resolution.

Section 8. Prior Actions Superseded.

All prior resolutions, rules, ordinances, or other actions, or parts thereof, of the Governing Body in conflict with the provisions of this resolution shall be, and the same are hereby, rescinded insofar as they may so conflict.

Section 9. Effective Date.

This resolution shall take effect upon its adoption and approval in the manner provided by law.

Adopted: September 19, 2022

Approved: September ____, 2022

Mayor

Clerk

CERTIFICATIONS BY CLERK

I, Kari Yenter, hereby certify that I am the duly qualified and acting Clerk of the City of Stevens Point, Wisconsin (the “**City**”), and as such I have in my possession, or have access to, the complete corporate records of the City and of its Common Council (the “**Governing Body**”), and that attached hereto is a true, correct, and complete copy of the resolution (the “**Resolution**”) entitled:

An Initial Resolution Authorizing the Sale and Issuance of General Obligation Promissory Notes; and Certain Related Details

I do hereby further certify as follows:

1. **Meeting Date.** On September 19, 2022, a meeting of the Governing Body was held commencing at _____ p.m.
2. **Posting.** On September ____, 2022 (and not less than 24 hours prior to the meeting), I posted, or caused to be posted, at the City’s offices in Stevens Point, Wisconsin, a notice setting forth the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting.
3. **Notification of Media.** On September ____, 2022 (and not less than 24 hours prior to the meeting), I communicated or caused to be communicated, the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting to those news media who have filed a written request for such notice and to the official newspaper of the City.
4. **Open Meeting Law Compliance.** Said meeting was a regular meeting of the Governing Body that was held in open session in compliance with Subchapter V of Chapter 19 of the Wisconsin Statutes and any other applicable local rules and state statutes.
5. **Members Present.** Said meeting was duly called to order by the Mayor (the “**Presiding Officer**”), who chaired the meeting. Upon roll call, I noted and recorded that there were _____ members of the Governing Body present at the meeting, such number being a quorum of the Governing Body.
6. **Consideration of and Roll Call Vote on Resolution.** Various matters and business were taken up during the course of the meeting without intervention of any closed session. One of the matters taken up was the Resolution. A proper quorum of the Governing Body was present for the consideration of the Resolution, and each member of the Governing Body had received a copy of the Resolution. All rules of the Governing Body that interfered with the consideration of the Resolution, if any, were suspended by a two-thirds vote of the Governing Body. The Resolution was then introduced, moved, and seconded, and after due consideration, upon roll call, _____ of the Governing Body members voted Aye, _____ voted Nay, and _____ Abstained.

7. **Adoption of Resolution.** The Resolution was supported by the affirmative vote of a majority of a quorum of the members of the Governing Body in attendance. The Presiding Officer then declared that the Resolution was adopted, and I recorded the adoption of the Resolution.

8. **Approval of Presiding Officer.** The Resolution was approved by the Presiding Officer on September ____, 2022, and I have recorded this approval. This approval is evidenced by the signature of the Presiding Officer on the copy of the Resolution attached to this certificate.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of the City hereto on September ____, 2022.

Clerk

[SEAL]

September 19, 2022

PRE-SALE REPORT FOR

City of Stevens Point, Wisconsin

\$9,475,000 General Obligation Promissory Notes, Series 2022A



Prepared by:

Ehlers
N21W23350 Ridgeview Parkway West,
Suite 100
Waukesha, WI 53188

Advisors:

Greg Johnson, Senior Municipal Advisor
Harry Allen, Associate Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$9,475,000 General Obligation Promissory Notes, Series 2022A

Purposes:

The proposed issue includes financing for the following purposes: street, park, and pool improvements, and equipment acquisition.

The Goerke Park/Willetts Ice Arena project and the Union Street extension project in TID #11 will be paid from non-levy revenue sources.

The balance of the projects will be supported by the property tax levy.

Authority:

The Notes are being issued pursuant to Wisconsin Statute(s):

- 67.12(12)

The Notes will be general obligations of the City for which its full faith, credit and taxing powers are pledged. The Notes count against the City's General Obligation Debt Capacity Limit of 5% of total City Equalized Valuation. Following issuance of the Notes and a State Trust Fund Loan for TID #11 development incentives, the City's total General Obligation debt principal outstanding will be approximately \$34 million, which is 26% of its limit. Remaining General Obligation Borrowing Capacity will be approximately \$97.6 million.

Term/Call Feature:

The Notes are being issued for a term of 10 years. Principal on the Notes will be due on February 1 in the years 2023 through 2032. Interest is payable every six months beginning February 1, 2023. The Notes will be subject to prepayment at the discretion of the City on February 1, 2030 or any date thereafter.

Bank Qualification:

Because the City is issuing, or expects to issue, more than \$10,000,000 in tax-exempt obligations during the calendar year, the City will be not able to designate the Notes as "bank qualified" obligations.

Rating:

The City's most recent bond issues were rated by Moody's Investors Service. The current rating on those bonds is "Aa2". The City will request a new rating for the Notes.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Notes and long-term financial capacity, as well as the tax status considerations related to the Notes and the structure, timing and other similar matters related to the Notes, we are recommending the issuance of Notes as a suitable option.

The estimated all-inclusive cost for the Notes is 3.96% which is less than a 10 year State Trust Fund Loan at 4.50%.

Method of Sale/Placement:

We are recommending the Notes be issued as municipal securities and offered through a competitive underwriting process. We will solicit competitive bids for the purchase of the Notes from underwriters and banks. We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Notes are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the City.

For this issue of Notes, any premium amount received that is in excess of the underwriting discount and any capitalized interest amounts must be placed in the debt service fund and used to pay a portion of the interest payments due on the Notes. We anticipate using any premium amounts received to reduce the issue size.

The amount of premium allowed can be restricted in the bid specifications. Restrictions on premium may result in fewer bids, but may also eliminate large adjustments on the day of sale and unintended results with respect to debt service payment impacts. Ehlers will identify appropriate premium restrictions for the Notes intended to achieve the City’s objectives for this financing.

Other Considerations:

The Notes will be offered with the option of the successful bidder utilizing a term bond structure. By offering underwriters the option to “term up” some of the maturities at the time of the sale, it gives them more flexibility in finding a market for your Notes. This makes your issue more marketable, which can result in lower borrowing costs. In the event that the successful bidder utilizes a term bond structure, we recommend the City retain a paying agent to handle responsibility for processing mandatory redemption/call notices associated with term bonds.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Notes. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account. IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Tax Certificate (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Notes may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

We recommend that the City review its specific responsibilities related to the Notes with an arbitrage expert in order to utilize one or more of the exceptions listed above.

Investment of Note Proceeds:

Ehlers can assist the City in developing a strategy to invest your Note proceeds until [the funds are needed to pay project costs.

Risk Factors:

GO with Planned Abatement: The City expects to abate a portion of the City debt service with tax incremental revenues and other revenue sources. In the event these revenues are not available, the City is obligated to levy property taxes in an amount sufficient to make all debt payments.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Foley & Lardner LLP

Paying Agent: Issuer, unless term bonds offered, then Bond Trust Services Corporation

Rating Agency: Moody's Investors Service, Inc.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by Common Council:	September 19, 2022
Conference with Rating Agency:	Week of October 3, 2022
Due Diligence Call to review Official Statement:	Week of October 3, 2022
Distribute Official Statement:	October 10, 2022
Common Council Meeting to Award Sale of the Notes:	October 17, 2022
Estimated Closing Date:	November 2, 2022

Attachments

- Project List
- Existing G.O. Debt Summary
- Estimated Sources and Uses of Funds
- Estimated Proposed Debt Service Schedule
- Tax Impact Analysis
- G.O. Debt Capacity Analysis
- Bond Buyer Index

EHLERS' CONTACTS

Greg Johnson, Senior Municipal Advisor	(262) 796-6168
Harry Allen, Financial Specialist	(262) 796-6182
Sue Porter, Senior Public Finance Analyst/Marketing Coordinator	(262) 796-6167
Kathy Myers, Senior Financial Analyst	(262) 796-6177

Table 1

Capital Improvement Plan & Funding Uses

City of Stevens Point, WI

Projects	Repayment/Purpose	Plan Issue	Funding	2022	Totals
Union St Extension (TID 11)	TID 11	2022A Notes	G.O. Debt	515,000	515,000
Fire Dept Building HVAC	Levy	2022A Notes	G.O. Debt	437,000	437,000
FD Parking Lot	Levy	2022A Notes	G.O. Debt	60,000	60,000
FD Equipment and Radios	Levy	2022A Notes	G.O. Debt	91,000	91,000
Willett Project	Levy	2022A Notes	G.O. Debt	220,000	220,000
Airport Runway	Levy	2022A Notes	G.O. Debt	156,000	156,000
Airport Equipment	Levy	2022A Notes	G.O. Debt	187,000	187,000
Goerke Park/Willett Ice Arena Project	Georke	2022A Notes	G.O. Debt	1,600,000	1,600,000
Road Improvements	Levy	2022A Notes	G.O. Debt	4,020,000	4,020,000
Public Works Vehicles/Equipment	Levy	2022A Notes	G.O. Debt	732,000	732,000
Traffic Signal	Levy	2022A Notes	G.O. Debt	110,000	110,000
Fire Dept Training Site	Levy	2022A Notes	G.O. Debt	125,000	125,000
Police Dept Parking Lot	Levy	2022A Notes	G.O. Debt	445,000	445,000
PD Computers and Software	Levy	2022A Notes	G.O. Debt	136,000	136,000
Swimming Pool Improvements	Levy	2022A Notes	G.O. Debt	150,000	150,000
Park Improvements	Levy	2022A Notes	G.O. Debt	217,000	217,000
IT Equipment and Improvements	Levy	2022A Notes	G.O. Debt	114,000	114,000
Actual CIP Costs				9,315,000	9,315,000

Notes:

Table 2
Existing G.O. Debt Base Case

City of Stevens Point, WI

Year Ending	Existing Debt												Year Ending
	Total G.O. Debt Payments	Misc Expense	Less: Water	Less: TID #5	Less: TID #6	Less: TID #7	Less: TID #8	Less: TID #9	Less: TID #110	Net Tax Levy	Equalized Value (TID OUT)	Tax Rate Per \$1,000	
2022										6,335,000	2,027,708,900	\$3.12	2022
2023	2,562,049	3,300	(96,134)	(417,950)	(193,650)	(297,825)	(9,900)	(139,045)	(264,470)	1,146,375	2,208,074,100	\$0.52	2023
2024	2,409,846	3,300	(96,106)	(166,500)	(414,400)	(292,425)	(108,775)	(428,795)	(370,370)	535,775	2,269,153,435	\$0.24	2024
2025	2,250,379	3,300	(96,076)	(162,500)	(487,100)	(292,663)	(106,450)	(415,645)	(365,170)	328,075	2,331,922,334	\$0.14	2025
2026	4,888,661	3,300	(96,046)	(624,000)	(477,988)	(288,400)	(103,975)	(6,595)	(369,870)	2,925,088	2,396,427,536	\$1.22	2026
2027	2,828,137	3,300	(96,015)	(627,750)	(517,238)	(288,400)	(101,350)	(515,065)	(369,420)	316,200	2,462,717,068	\$0.13	2027
2028	2,677,695	3,300	(95,983)	(609,000)	(509,650)	(282,800)		(506,768)	(363,920)	312,875	2,530,840,289	\$0.12	2028
2029	974,895	3,300	(95,950)	0	(510,625)	0		0	(368,320)	3,300	2,600,847,922	\$0.00	2029
2030	863,945	3,300	0		(496,375)				(367,570)	3,300	2,672,792,093	\$0.00	2030
2031	844,154	3,300			(482,125)				(362,029)	3,300	2,746,726,370	\$0.00	2031
2032	366,613	3,300			0				(366,613)	3,300	2,822,705,804	\$0.00	2032
2033	365,891	3,300							(365,891)	3,300	2,900,786,966	\$0.00	2033
2034	369,714	3,300							(369,714)	3,300	2,981,027,995	\$0.00	2034
2035	368,101	3,300							(368,101)	3,300	3,063,488,636	\$0.00	2035
2036	361,193	3,300							(361,193)	3,300	3,148,230,289	\$0.00	2036
2037	363,933	3,300							(363,933)	3,300	3,235,316,049	\$0.00	2037
2038	361,305	3,300							(361,305)	3,300	3,324,810,759	\$0.00	2038
2039	358,388	3,300							(358,388)	3,300	3,416,781,055	\$0.00	2039
2040	360,108	3,300							(360,108)	3,300	3,511,295,417	\$0.00	2040
2041	227,925	3,300							(227,925)	3,300	3,608,424,217	\$0.00	2041
2042	0	3,300							0	3,300	3,708,239,775	\$0.00	2042
Total	23,802,929	66,000	(672,309)	(2,607,700)	(4,089,150)	(1,742,513)	(430,450)	(2,011,913)	(6,704,308)	11,945,588			Total

Notes:

Legend:

Represents +/- 25% Change over previous year

Table 3 Capital Improvements Financing Plan

City of Stevens Point, WI

	2022			
	G.O. Notes	Levy Portion	Goerke Portion	TID 11 Portion
CIP Projects				
Union St Extension (TID 11)	515,000			515,000
Fire Dept Building HVAC	437,000	437,000		
FD Parking Lot	60,000	60,000		
FD Equipment and Radios	91,000	91,000		
Willett Project	220,000	220,000		
Airport Runway	156,000	156,000		
Airport Equipment	187,000	187,000		
Goerke Park/Willett Ice Arena Project	1,600,000		1,600,000	
Road Improvements	4,020,000	4,020,000		
Public Works Vehicles/Equipment	732,000	732,000		
Traffic Signal	110,000	110,000		
Fire Dept Training Site	125,000	125,000		
Police Dept Parking Lot	445,000	445,000		
PD Computers and Software	136,000	136,000		
Swimming Pool Improvements	150,000	150,000		
Park Improvements	217,000	217,000		
IT Equipment and Improvements	114,000	114,000		
Subtotal Project Costs	9,315,000	7,200,000	1,600,000	515,000
CIP Projects	9,315,000	7,200,000	1,600,000	515,000
Municipal Advisor	43,800	33,861	7,535	2,404
Bond Counsel	12,000	9,277	2,064	659
Rating Fee	19,000	14,689	3,269	1,043
Underwriter's Discount	10.00 94,750	73,250	16,300	5,200
Paying Agent	850	657	146	47
Subtotal Issuance Expenses	170,400	131,734	29,314	9,352
TOTAL TO BE FINANCED	9,485,400	7,331,734	1,629,314	524,352
Estimated Interest Earnings	0.50% (11,644)	(9,000)	(2,000)	(644)
Assumed spend down (months)	3			
Rounding	1,244	2,266	2,686	(3,708)
NET ISSUE SIZE	9,475,000	7,325,000	1,630,000	520,000

Table 4 Allocation of Debt Service - 2022 G.O. Notes

City of Stevens Point, WI

Year Ending	Levy Portion				Goerke Portion				TID 11 Portion			
	Principal	Est. Rate ¹	Interest	Total	Principal	Est. Rate	Interest	Total	Principal	Est. Rate	Interest	Total
2023	5,000,000	2.65%	78,795	5,078,795			35,956	35,956			11,474	11,474
2024	1,600,000	2.65%	40,413	1,640,413			48,120	48,120			15,355	15,355
2025	725,000	2.65%	9,606	734,606			48,120	48,120			15,355	15,355
2026					230,000	2.65%	45,073	275,073	70,000	2.65%	14,428	84,428
2027					230,000	2.70%	38,920	268,920	75,000	2.70%	12,488	87,488
2028					230,000	2.80%	32,595	262,595	75,000	2.80%	10,425	85,425
2029					235,000	2.90%	25,968	260,968	75,000	2.90%	8,288	83,288
2030					235,000	3.00%	19,035	254,035	75,000	3.00%	6,075	81,075
2031					235,000	3.10%	11,868	246,868	75,000	3.10%	3,788	78,788
2032					235,000	3.50%	4,113	239,113	75,000	3.50%	1,313	76,313
Total	7,325,000		128,814	7,453,814	1,630,000		309,766	1,939,766	520,000		98,986	618,986

Year Ending	Totals		
	Principal (2/1)	Interest	Total
2023	5,000,000	126,225	5,126,225
2024	1,600,000	103,888	1,703,888
2025	725,000	73,081	798,081
2026	300,000	59,500	359,500
2027	305,000	51,408	356,408
2028	305,000	43,020	348,020
2029	310,000	34,255	344,255
2030	310,000	25,110	335,110
2031	310,000	15,655	325,655
2032	310,000	5,425	315,425
Total	9,475,000	537,566	10,012,566

Notes:

1) Estimated Rate assumes NONBQ Aa tax-exempt scale plus 0.45

Table 5

Financing Plan Tax Impact

City of Stevens Point, WI

Year Ending	Existing Debt	Proposed Debt							Year Ending
	Net Debt Service Levy	2022 G.O. Notes 9,475,000 Dated: 11/2/2022 Total P&I	2022 STF Loan 3,350,000 Dated: TBD Total P&I	Abatements			Debt Service Levy		
				Less: TID #11 Notes	Less: TID #11 STFL	Less: Goerke	Total Net Debt Service Levy	Levy Change from Prior Year	
2023	1,146,375	5,126,225	0	(11,474)	0	(35,956)	6,225,170	(109,830)	2023
2024	535,775	1,703,888	211,004	(15,355)	(211,004)	(48,120)	2,176,188	(4,048,983)	2024
2025	328,075	798,081	159,125	(15,355)	(159,125)	(48,120)	1,062,681	(1,113,506)	2025
2026	2,925,088	359,500	291,686	(84,428)	(291,686)	(275,073)	2,925,088	1,862,406	2026
2027	316,200	356,408	291,686	(87,488)	(291,686)	(268,920)	316,200	(2,608,888)	2027
2028	312,875	348,020	291,686	(85,425)	(291,686)	(262,595)	312,875	(3,325)	2028
2029	3,300	344,255	291,686	(83,288)	(291,686)	(260,968)	3,300	(309,575)	2029
2030	3,300	335,110	291,686	(81,075)	(291,686)	(254,035)	3,300	0	2030
2031	3,300	325,655	291,686	(78,788)	(291,686)	(246,868)	3,300	0	2031
2032	3,300	315,425	291,686	(76,313)	(291,686)	(239,113)	3,300	0	2032
2033	3,300	0	291,686	0	(291,686)		3,300	0	2033
2034	3,300	0	291,686		(291,686)		3,300	0	2034
2035	3,300	0	291,686		(291,686)		3,300	0	2035
2036	3,300	0	291,686		(291,686)		3,300	0	2036
2037	3,300	0	291,686		(291,686)		3,300	0	2037
2038	3,300	0	291,686		(291,686)		3,300	0	2038
2039	3,300	0	291,686		(291,686)		3,300	0	2039
2040	3,300	0	291,686		(291,686)		3,300	0	2040
2041	3,300	0	291,686		(291,686)		3,300	0	2041
2042	3,300	0	291,686		(291,686)		3,300	0	2042
Total	5,610,588	10,012,566	5,328,793	(618,986)	(5,328,793)	(1,939,766)			Total

Notes:

Table 6**General Obligation Debt Capacity Analysis - Impact of Financing Plan***City of Stevens Point, WI*

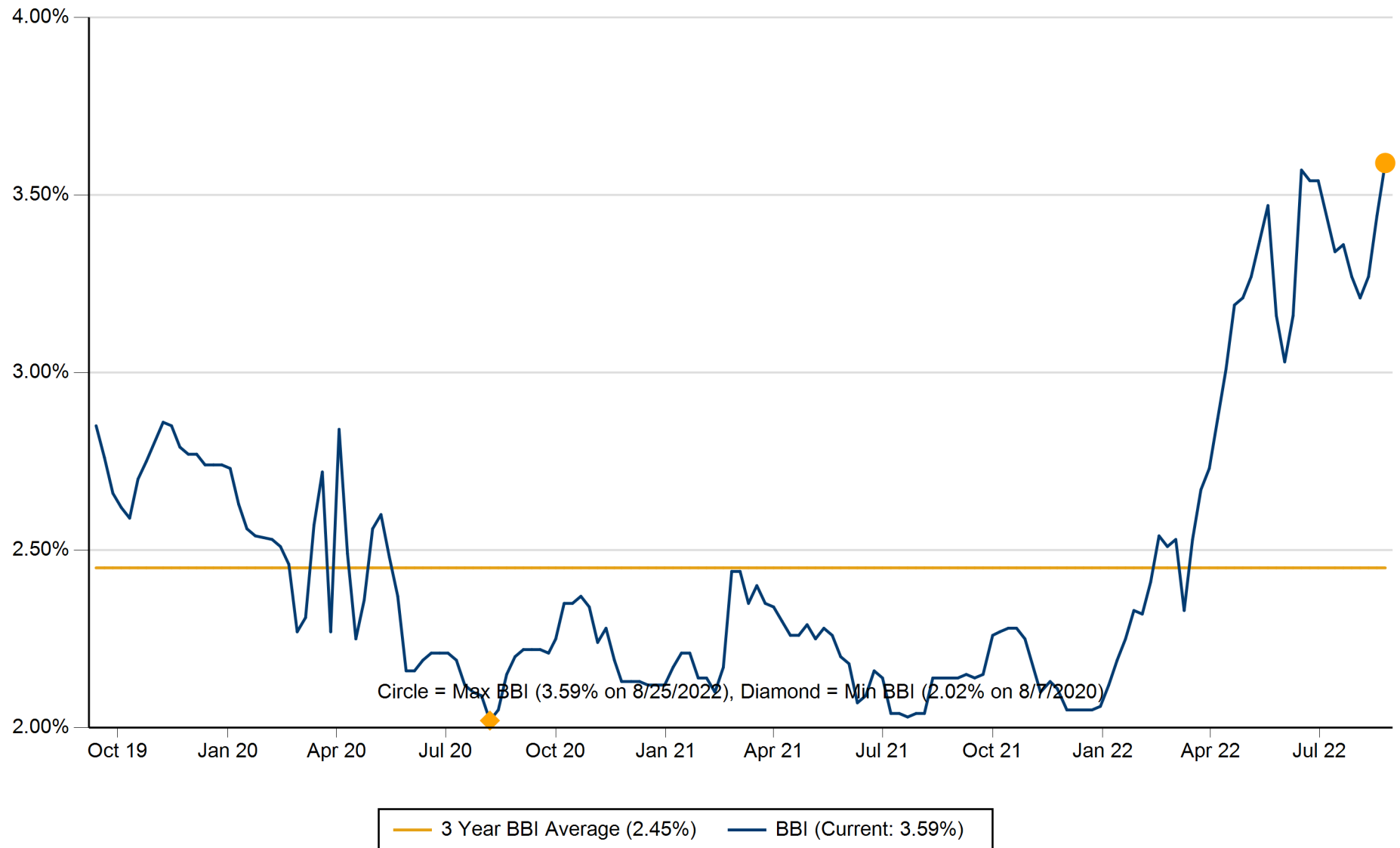
Existing Debt				
Year Ending	Projected Equalized Value (TID IN)	Debt Limit	Existing Principal Outstanding	% of Limit
2022	2,635,324,300	131,766,215	21,348,316	16%
2023	2,742,590,186	137,129,509	19,207,466	14%
2024	2,854,222,126	142,711,106	17,174,459	12%
2025	2,970,397,833	148,519,892	15,259,238	10%
2026	3,091,302,253	154,565,113	10,651,742	7%
2027	3,217,127,858	160,856,393	8,041,913	5%
2028	3,348,074,956	167,403,748	5,524,687	3%
2029	3,484,352,007	174,217,600	4,670,000	3%
2030	3,626,175,958	181,308,798	3,905,000	2%
2031	3,773,772,584	188,688,629	3,140,000	2%
2032	3,927,376,852	196,368,843	2,840,000	1%
2033	4,087,233,290	204,361,665	2,535,000	1%
2034	4,253,596,382	212,679,819	2,220,000	1%
2035	4,426,730,969	221,336,548	1,900,000	1%
2036	4,606,912,671	230,345,634	1,580,000	1%
2037	4,794,428,328	239,721,416	1,250,000	1%
2038	4,989,576,455	249,478,823	915,000	0%
2039	5,192,667,717	259,633,386	575,000	0%
2040	5,404,025,424	270,201,271	225,000	0%
2041	5,623,986,046	281,199,302	0	0%
2042	5,852,899,749	292,644,987		0%

Proposed Debt					
Combined Principal Existing & Proposed					Year Ending
2022 G.O. Notes	2022 STF Loan	Existing & Proposed	% of Limit	Residual Capacity	
9,475,000	3,350,000	\$34,173,316	26%	\$97,592,899	2022
4,475,000	3,350,000	\$27,032,466	20%	\$110,097,043	2023
2,875,000	3,350,000	\$23,399,459	16%	\$119,311,647	2024
2,150,000	3,350,000	\$20,759,238	14%	\$127,760,654	2025
1,850,000	3,217,439	\$15,719,181	10%	\$138,845,931	2026
1,545,000	3,078,581	\$12,665,494	8%	\$148,190,899	2027
1,240,000	2,933,528	\$9,698,215	6%	\$157,705,533	2028
930,000	2,781,185	\$8,381,185	5%	\$165,836,416	2029
620,000	2,621,605	\$7,146,605	4%	\$174,162,193	2030
310,000	2,454,445	\$5,904,445	3%	\$182,784,184	2031
0	2,279,664	\$5,119,664	3%	\$191,249,178	2032
	2,096,262	\$4,631,262	2%	\$199,730,402	2033
	1,904,149	\$4,124,149	2%	\$208,555,670	2034
	1,702,910	\$3,602,910	2%	\$217,733,639	2035
	1,492,333	\$3,072,333	1%	\$227,273,300	2036
	1,271,533	\$2,521,533	1%	\$237,199,883	2037
	1,040,245	\$1,955,245	1%	\$247,523,578	2038
	797,970	\$1,372,970	1%	\$258,260,416	2039
	544,292	\$769,292	0%	\$269,431,980	2040
	278,459	\$278,459	0%	\$280,920,843	2041
	0	\$0	0%	\$292,644,987	2042

Notes:

3 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates September, 2019 - September, 2022



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

Source: The Bond Buyer



**COMMON COUNCIL
OF THE
CITY OF STEVENS POINT, WISCONSIN**

September 19, 2022

Resolution No. _____

**An Initial Resolution Authorizing the Sale and Issuance of
Sewerage System Revenue Bonds;
and Certain Related Details**

RECITALS

The Common Council (the “**Governing Body**”) of the City of Stevens Point, Wisconsin (the “**City**”) makes the following findings and determinations:

1. The City currently owns and operates a municipal sewerage system (the “**System**”), which is a “public utility” (within the meaning of Section 66.0621 (1)(b) of the Wisconsin Statutes).
2. Under the provisions of Section 66.0621 of the Wisconsin Statutes, as amended (the “**Act**”), the City may, by action of the Governing Body, provide for purchasing, acquiring, leasing, constructing, extending, adding to, improving, conducting, controlling, operating, or managing the System, and the refunding of municipal obligations issued for such purposes, from the proceeds of municipal obligations, including revenue bonds payable only from the income and revenues derived from the operation of the System.
3. The City needs funds to finance certain additions, extensions, and improvements to the System, including, but not limited to, construction of and improvements to sewer mains and laterals (collectively, the “**Project**”).
4. The Governing Body deems it in the best interests of the City that the funds needed for the Project be borrowed, pursuant to the provisions of the Act, on the terms and conditions set forth below.

RESOLUTIONS

The Governing Body resolves as follows:

Section 1. Authorization of Issuance and Purposes of Bonds.

Under and by virtue of the provisions of the Act, the City shall issue its negotiable, sewerage system revenue bonds in an aggregate principal amount of approximately \$2,890,000 (the “**Bonds**”) to finance the Project; *provided, however*, that the Bonds shall be sold and issued in whole or in part from time to time in such amount or amounts as shall be within the limits provided by law.

Section 2. Authorization of Sale of Bonds.

The Bonds are hereby authorized and ordered to be sold to a purchaser to be determined by competitive bid (the “**Purchaser**”).

Section 3. Preparation of Official Statement and Notice of Sale.

The Mayor, the Clerk, and the Comptroller/Treasurer (in consultation with the City’s financial advisor, Ehlers and Associates, Inc.) are hereby authorized and directed to cause a preliminary offering document for the Bonds (the “**Official Statement**”) to be prepared and distributed to any banks, underwriters, investment houses, or the like deemed to be advisable, and to enclose with the Official Statement a “Notice of Sale” and a “Bid Form”. The Mayor and the Clerk are hereby authorized, on behalf of the City, to approve the form of Official Statement and authorize it to be deemed final as of its date for purposes of Securities and Exchange Commission Rule 15c2-12(b)(1), and to supply copies of the Official Statement upon request.

The Clerk is hereby further authorized and directed to cause notice of the sale of the Bonds to be (i) provided to *The Bond Buyer* for inclusion in its complimentary section for the publication of such notices and (ii) posted in the same locations that the City routinely uses to post notices of its official business.

Section 4. Bids for Bonds.

Written bids for the sale of the Bonds shall be received by the City on the date fixed in the Notice of Sale, on which date such bids shall be publicly opened and read. The Governing Body reserves the right in its discretion, to waive any informality or non-conforming provisions in any bid, to reject any or all bids without cause, and to reject any bid which it determines to have failed to comply with the terms of the Notice of Sale.

Section 5. Further Actions.

The issuance of the Bonds shall be subject to the condition that the Governing Body has received consent from the State of Wisconsin Clean Water Fund Program for the issuance of the Bonds and has adopted a resolution to award the sale of the Bonds to the Purchaser, to approve the purchase contract submitted by the Purchaser to evidence the purchase of the Bonds, which may be in the form of an executed Bid Form (the “**Bond Purchase Agreement**”), to fix the interest rate or rates on the Bonds in accordance with the Bond Purchase Agreement, to provide for the form of the Bonds, to set forth any early redemption provisions, to designate a fiscal agent for the Bonds, and to take such further action as may be necessary or expedient to provide for the preparation, execution, issuance, delivery, payment, and cancellation of the Bonds.

Section 6. Severability of Invalid Provisions.

In case any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions of this resolution.

Section 7. Authorization to Act.

The officers of the City, attorneys for the City, or other agents or employees of the City are hereby authorized to do all acts and procedures required of them by this resolution for the full, punctual, and complete performance of all of the provisions of this resolution.

Section 8. Prior Actions Superseded.

All prior resolutions, rules, ordinances, or other actions, or parts thereof, of the Governing Body in conflict with the provisions of this resolution shall be, and the same are hereby, rescinded insofar as they may so conflict.

Section 9. Effective Date.

This resolution shall take effect upon its adoption and approval in the manner provided by law.

Adopted: September 19, 2022

Approved: September ____, 2022

Mayor

Clerk

CERTIFICATIONS BY CLERK

I, Kari Yenter, hereby certify that I am the duly qualified and acting Clerk of the City of Stevens Point, Wisconsin (the “**City**”), and as such I have in my possession, or have access to, the complete corporate records of the City and of its Common Council (the “**Governing Body**”) and that attached hereto is a true, correct, and complete copy of the resolution (the “**Resolution**”) entitled:

An Initial Resolution Authorizing the Sale and Issuance of Sewerage System Revenue Bonds; and Certain Related Details

I do hereby further certify as follows:

1. **Meeting Date.** On September 19, 2022, a meeting of the Governing Body was held commencing at ____ p.m.

2. **Posting.** On September ____, 2022 (and not less than 24 hours prior to the meeting), I posted, or caused to be posted, at the City’s offices in Stevens Point, Wisconsin a notice setting forth the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting.

3. **Notification of Media.** On September ____, 2022 (and not less than 24 hours prior to the meeting), I communicated or caused to be communicated, the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting to those news media who have filed a written request for such notice and to the official newspaper of the City.

4. **Open Meeting Law Compliance.** Said meeting was a regular meeting of the Governing Body that was held in open session in compliance with Subchapter V of Chapter 19 of the Wisconsin Statutes and any other applicable local rules and state statutes.

5. **Members Present.** Said meeting was duly called to order by the Mayor (the “**Presiding Officer**”), who chaired the meeting. Upon roll call, I noted and recorded that there were ____ members of the Governing Body present at the meeting, such number being a quorum of the Governing Body.

6. **Consideration of and Roll Call Vote on Resolution.** Various matters and business were taken up during the course of the meeting without intervention of any closed session. One of the matters taken up was the Resolution. A proper quorum of the Governing Body was present for the consideration of the Resolution, and each member of the Governing Body had received a copy of the Resolution. All rules of the Governing Body that interfered with the consideration of the Resolution, if any, were suspended by a two-thirds vote of the Governing Body. The Resolution was then introduced, moved, and seconded, and after due consideration, upon roll call, ____ of the Governing Body members voted Aye, ____ voted Nay, and ____ Abstained.

7. **Adoption of Resolution.** The Resolution was supported by the affirmative vote of a majority of a quorum of the members of the Governing Body in attendance. The Presiding Officer then declared that the Resolution was adopted, and I recorded the adoption of the Resolution.

8. **Approval of Presiding Officer.** The Resolution was approved by the Presiding Officer on September ____, 2022, and I have recorded this approval. This approval is evidenced by the signature of the Presiding Officer on the copy of the Resolution attached to this certificate.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of the City hereto on September ____, 2022.

Clerk

[Seal]

September 19, 2022

PRE-SALE REPORT FOR

City of Stevens Point, Wisconsin

\$2,890,000 Sewer System Revenue Bonds, Series 2022



Prepared by:

Ehlers
N21W23350 Ridgeview Parkway West,
Suite 100
Waukesha, WI 53188

Advisors:

Greg Johnson, Senior Municipal Advisor
Harry Allen, Financial Specialist

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$2,890,000 Sewer System Revenue Bonds, Series 2022C

Purposes:

The proposed issue includes financing for sewer system improvements related to street construction.

Authority:

The Bonds are being issued pursuant to Wisconsin Statute(s):

- 66.0621

The Bonds are not general obligations of the City but are payable only from and secured by a pledge of income and revenue to be derived from the operation of the Sewer System.

Term/Call Feature:

The Bonds are being issued for a term of 20 years. Principal on the Bonds will be due on May 1 in the years 2024 through 2042. Interest is payable every six months beginning May 1, 2023.

The Bonds will be subject to prepayment at the discretion of the City on May 1, 2031 or any date thereafter.

Bank Qualification:

Because the City is issuing, or expects to issue, more than \$10,000,000 in tax-exempt obligations during the calendar year, the City will be not able to designate the Bonds as “bank qualified” obligations.

Rating:

The City’s most recent bond issues were rated by Moody’s Investors Service. The current rating on those bonds is “Aa3”. The City will request a new rating for the Bonds.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

For larger utility projects, the City has a practice of issuing revenue bonds to preserve its G.O. borrowing capacity.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the City.

For this issue of Bonds, any premium amount received may: be retained; used to reduce the issue size; or combination thereof. These adjustments may slightly change the true interest cost of the original bid, either up or down. We anticipate using any premium amounts received to reduce the issue size.

The amount of premium allowed can be restricted in the bid specifications. Restrictions on premium may result in fewer bids, but may also eliminate large adjustments on the day of sale and unintended results with respect to debt service payment impacts. Ehlers will identify appropriate premium restrictions for the Bonds intended to achieve the City’s objectives for this financing.

Other Considerations:

The Bonds will be offered with the option of the successful bidder utilizing a term bond structure. By offering underwriters the option to “term up” some of the maturities at the time of the sale, it gives them more flexibility in finding a market for your Bonds. This makes your issue more marketable, which can result in lower borrowing costs. In the event that the successful bidder utilizes a term bond structure, we recommend the City retain a paying agent to handle responsibility for processing mandatory redemption/call notices associated with term bonds.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Tax Certificate (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

We recommend that the City review its specific responsibilities related to the Bonds with an arbitrage expert in order to utilize one or more of the exceptions listed above.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs if necessary.

Risk Factors:

Utility Revenue: The City expects to pay the Bond debt service with:

- Sewer Revenues

In the event utility revenues are insufficient to pay debt service, the Common Council is committing to consider appropriating funds from any other available sources in an amount sufficient to cover the shortfall. If it chooses to do so, the City may levy a tax to make up a shortfall. While the City is not required to appropriate the funds necessary to remedy any

shortfall in revenues needed to pay debt service, failure to do so would result in either a lack of access to capital markets in the future, or access at a substantially higher cost.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Foley & Lardner LLP

Paying Agent: Issuer unless term bonds offered, then Bond Trust Services Corporation

Rating Agency: Moody's Investors Service, Inc.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by Common Council:	September 19, 2022
Conference with Rating Agency:	Week of October 3, 2022
Due Diligence Call to review Official Statement:	Week of October 3, 2022
Distribute Official Statement:	October 10, 2022
Common Council Meeting to Award Sale of the Bonds:	October 17, 2022
Estimated Closing Date:	November 2, 2022

Attachments

Estimated Sources and Uses of Funds

Estimated Proposed Debt Service Schedule

Revenue Bond Coverage Calculation

Bond Buyer Index (RBI)

EHLERS' CONTACTS

Greg Johnson, Senior Municipal Advisor	(262) 796-6168
Harry Allen, Financial Specialist	(262) 796-6182
Sue Porter, Senior Public Finance Analyst/Marketing Coordinator	(262) 796-6167
Kathy Myers, Senior Financial Analyst	(262) 796-6177

Table 1

Sewer Capital Financing Plan

City of Stevens Point, WI

		2022	
		Sewer Revenue Bonds	Sewer Portion
CIP Projects			
	Sewer System Improvements part of street projects	2,800,000	2,800,000
	Subtotal Project Costs	2,800,000	2,800,000
CIP Projects		2,800,000	2,800,000
Debt Service Reserve			
	DSR Funds On Hand	(297,500)	(297,500)
	Additional SewerCash on Hand for DSR	(138,948)	(138,948)
	New DSR Requirement	436,448	436,448
Estimated Issuance Expenses			
	Municipal Advisor (Ehlers)	30,000	30,000
	Bond Counsel	12,000	12,000
	Rating Fee	14,500	14,500
	Maximum Underwriter's Discount	36,125	36,125
	Paying Agent	850	850
	Subtotal Issuance Expenses	93,475	93,475
TOTAL TO BE FINANCED		2,893,475	2,893,475
	Estimated Interest Earnings	(3,500)	(3,500)
	Assumed spend down (months)		
	Rounding	25	25
NET BOND SIZE		2,890,000	2,890,000

Table 2**Allocation of Debt Service - 2022 Sewer Revenue Bonds***City of Stevens Point, WI*

Year Ending	Sewer Portion			Total
	Principal	Est. Rate	Interest	
2022				0
2023			122,155	122,155
2024	105,000	3.75%	120,526	225,526
2025	110,000	3.75%	116,495	226,495
2026	110,000	3.75%	112,370	222,370
2027	115,000	3.75%	108,151	223,151
2028	120,000	3.80%	103,715	223,715
2029	125,000	3.85%	99,029	224,029
2030	130,000	3.90%	94,088	224,088
2031	135,000	3.95%	88,886	223,886
2032	140,000	4.00%	83,420	223,420
2033	145,000	4.05%	77,684	222,684
2034	155,000	4.15%	71,531	226,531
2035	160,000	4.25%	64,915	224,915
2036	165,000	4.35%	57,926	222,926
2037	175,000	4.45%	50,444	225,444
2038	180,000	4.55%	42,455	222,455
2039	190,000	4.60%	33,990	223,990
2040	200,000	4.65%	24,970	224,970
2041	210,000	4.70%	15,385	225,385
2042	220,000	4.75%	5,225	225,225
Total	2,890,000		1,493,360	4,383,360

Year Ending	Totals		
	Principal (5/1)	Interest	Total
2022	0	0	0
2023	0	122,155	122,155
2024	105,000	120,526	225,526
2025	110,000	116,495	226,495
2026	110,000	112,370	222,370
2027	115,000	108,151	223,151
2028	120,000	103,715	223,715
2029	125,000	99,029	224,029
2030	130,000	94,088	224,088
2031	135,000	88,886	223,886
2032	140,000	83,420	223,420
2033	145,000	77,684	222,684
2034	155,000	71,531	226,531
2035	160,000	64,915	224,915
2036	165,000	57,926	222,926
2037	175,000	50,444	225,444
2038	180,000	42,455	222,455
2039	190,000	33,990	223,990
2040	200,000	24,970	224,970
2041	210,000	15,385	225,385
2042	220,000	5,225	225,225
Total	2,890,000	1,493,360	4,383,360

Notes:

1) Estimated Rates based on non-rated scale of 9/6/2022 plus 45 basis points.

Table 3

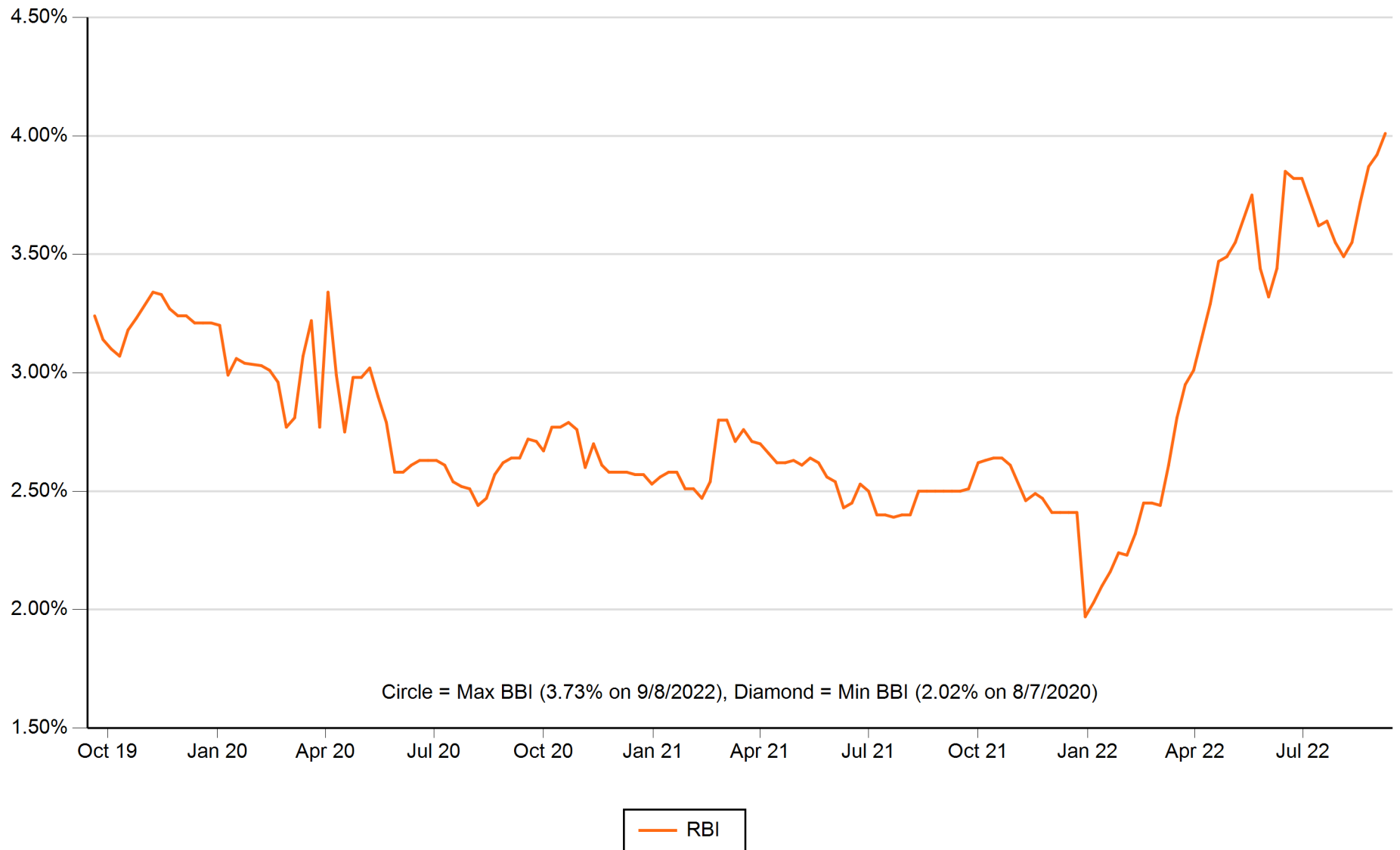
Sewer Revenue Debt Coverage

City of Stevens Point, WI

Year	Sewer Revenue Bonds				Year
	Existing Debt	Proposed Debt	Total	Debt Coverage	
				\$3,121,204 2021 Net Revenues	
2022	1,724,410	0	1,724,410	1.81	2022
2023	1,747,270	122,155	1,869,424	1.67	2023
2024	1,742,691	225,526	1,968,217	1.59	2024
2025	1,747,759	226,495	1,974,254	1.58	2025
2026	1,737,559	222,370	1,959,929	1.59	2026
2027	1,727,355	223,151	1,950,506	1.60	2027
2028	1,714,333	223,715	1,938,048	1.61	2028
2029	1,698,594	224,029	1,922,623	1.62	2029
2030	1,489,315	224,088	1,713,402	1.82	2030
2031	1,222,141	223,886	1,446,027	2.16	2031
2032	1,221,951	223,420	1,445,371	2.16	2032
2033	1,221,758	222,684	1,444,441	2.16	2033
2034	1,221,560	226,531	1,448,092	2.16	2034
2035	1,221,360	224,915	1,446,275	2.16	2035
2036	1,221,155	222,926	1,444,081	2.16	2036
2037	1,220,947	225,444	1,446,390	2.16	2037
2038	1,220,734	222,455	1,443,189	2.16	2038
2039		223,990	223,990	13.93	2039
2040		224,970	224,970	13.87	2040
2041		225,385	225,385	13.85	2041
2042		225,225	225,225	13.86	2042
2043		0	0	N/A	2043
Total	25,100,890	4,383,360	29,484,250		Total

3 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates September, 2019 - September, 2022



Source: *The Bond Buyer*

The Revenue Bond Index (RBI) shows the average yield on a group of revenue bonds that mature in 30 years and have an average rating equivalent to Moody's A1 and S&P's A+.



COMMON COUNCIL
OF THE
CITY OF STEVENS POINT, WISCONSIN

September 19, 2022

Resolution No. _____

**An Initial Resolution Authorizing the Sale and Issuance of
Storm Water System Revenue Bonds;
and Certain Related Details**

RECITALS

The Common Council (the “**Governing Body**”) of the City of Stevens Point, Wisconsin (the “**City**”) makes the following findings and determinations:

1. The City currently owns and operates a municipal storm water system (the “**System**”), which is a “public utility” (within the meaning of Section 66.0621 (1) (b) of the Wisconsin Statutes).
2. Under the provisions of Section 66.0621 of the Wisconsin Statutes, as amended (the “**Act**”), the City may, by action of the Governing Body, provide for purchasing, acquiring, leasing, constructing, extending, adding to, improving, conducting, controlling, operating, or managing the System, and the refunding of municipal obligations issued for such purposes, from the proceeds of municipal obligations, including revenue bonds payable only from the income and revenues derived from the operation of the System.
3. The City needs funds to finance certain additions, extensions, and improvements to the System, including, but not limited to, the acquisition of land and rights of way and the construction of storm sewers, lift stations, pumps, detention ponds, laterals, manholes, and inlets (collectively, the “**Project**”).
4. The Governing Body deems it in the best interests of the City that the funds needed for the Project be borrowed, pursuant to the provisions of the Act, on the terms and conditions set forth below.

RESOLUTIONS

The Governing Body resolves as follows:

Section 1. Authorization of Issuance and Purposes of Bonds.

Under and by virtue of the provisions of the Act, the City shall issue its negotiable, storm water system revenue bonds in an aggregate principal amount of approximately \$3,500,000 (the “**Bonds**”) to finance the Project; *provided, however*, that the

Bonds shall be sold and issued in whole or in part from time to time in such amount or amounts as shall be within the limits provided by law.

Section 2. Authorization of Sale of Bonds.

The Bonds are hereby authorized and ordered to be sold to a purchaser to be determined by competitive bid (the “**Purchaser**”).

Section 3. Preparation of Official Statement and Notice of Sale.

The Mayor, the Clerk, and the Comptroller/Treasurer (in consultation with the City’s financial advisor, Ehlers and Associates, Inc.) are hereby authorized and directed to cause a preliminary offering document for the Bonds (the “**Official Statement**”) to be prepared and distributed to any banks, underwriters, investment houses, or the like deemed to be advisable, and to enclose with the Official Statement a “Notice of Sale” and a “Bid Form”. The Mayor and the Clerk are hereby authorized, on behalf of the City, to approve the form of Official Statement and authorize it to be deemed final as of its date for purposes of Securities and Exchange Commission Rule 15c2-12(b)(1), and to supply copies of the Official Statement upon request.

The Clerk is hereby further authorized and directed to cause notice of the sale of the Bonds to be (i) provided to *The Bond Buyer* for inclusion in its complimentary section for the publication of such notices and (ii) posted in the same locations that the City routinely uses to post notices of its official business.

Section 4. Bids for Bonds.

Written bids for the sale of the Bonds shall be received by the City on the date fixed in the Notice of Sale, on which date such bids shall be publicly opened and read. The Governing Body reserves the right in its discretion, to waive any informality or non-conforming provisions in any bid, to reject any or all bids without cause, and to reject any bid which it determines to have failed to comply with the terms of the Notice of Sale.

Section 5. Further Actions.

The issuance of the Bonds shall be subject to the condition that the Governing Body has adopted a resolution to award the sale of the Bonds to the Purchaser, to approve the purchase contract submitted by the Purchaser to evidence the purchase of the Bonds, which may be in the form of an executed Bid Form (the “**Bond Purchase Agreement**”), to fix the interest rate or rates on the Bonds in accordance with the Bond Purchase Agreement, to provide for the form of the Bonds, to set forth any early redemption provisions, to designate a fiscal agent for the Bonds, and to take such further action as may be necessary or expedient to provide for the preparation, execution, issuance, delivery, payment, and cancellation of the Bonds.

Section 6. Severability of Invalid Provisions.

In case any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions of this resolution.

Section 7. Authorization to Act.

The officers of the City, attorneys for the City, or other agents or employees of the City are hereby authorized to do all acts and procedures required of them by this resolution for the full, punctual, and complete performance of all of the provisions of this resolution.

Section 8. Prior Actions Superseded.

All prior resolutions, rules, ordinances, or other actions, or parts thereof, of the Governing Body in conflict with the provisions of this resolution shall be, and the same are hereby, rescinded insofar as they may so conflict.

Section 9. Effective Date.

This resolution shall take effect upon its adoption and approval in the manner provided by law.

Adopted: September 19, 2022

Approved: September ____, 2022

Mayor

Clerk

CERTIFICATIONS BY CLERK

I, Kari Yenter, hereby certify that I am the duly qualified and acting Clerk of the City of Stevens Point, Wisconsin (the “**City**”), and as such I have in my possession, or have access to, the complete corporate records of the City and of its Common Council (the “**Governing Body**”) and that attached hereto is a true, correct, and complete copy of the resolution (the “**Resolution**”) entitled:

An Initial Resolution Authorizing the Sale and Issuance of Storm Water System Revenue Bonds; and Certain Related Details

I do hereby further certify as follows:

1. **Meeting Date.** On September 19, 2022, a meeting of the Governing Body was held commencing at ____ p.m.

2. **Posting.** On September ____, 2022 (and not less than 24 hours prior to the meeting), I posted, or caused to be posted, at the City’s offices in Stevens Point, Wisconsin a notice setting forth the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting.

3. **Notification of Media.** On September ____, 2022 (and not less than 24 hours prior to the meeting), I communicated or caused to be communicated, the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting to those news media who have filed a written request for such notice and to the official newspaper of the City.

4. **Open Meeting Law Compliance.** Said meeting was a regular meeting of the Governing Body that was held in open session in compliance with Subchapter V of Chapter 19 of the Wisconsin Statutes and any other applicable local rules and state statutes.

5. **Members Present.** Said meeting was duly called to order by the Mayor (the “**Presiding Officer**”), who chaired the meeting. Upon roll call, I noted and recorded that there were ____ members of the Governing Body present at the meeting, such number being a quorum of the Governing Body.

6. **Consideration of and Roll Call Vote on Resolution.** Various matters and business were taken up during the course of the meeting without intervention of any closed session. One of the matters taken up was the Resolution. A proper quorum of the Governing Body was present for the consideration of the Resolution, and each member of the Governing Body had received a copy of the Resolution. All rules of the Governing Body that interfered with the consideration of the Resolution, if any, were suspended by a two-thirds vote of the Governing Body. The Resolution was then introduced, moved, and seconded, and after due consideration, upon roll call, ____ of the Governing Body members voted Aye, ____ voted Nay, and ____ Abstained.

7. **Adoption of Resolution.** The Resolution was supported by the affirmative vote of a majority of a quorum of the members of the Governing Body in attendance. The Presiding Officer then declared that the Resolution was adopted, and I recorded the adoption of the Resolution.

8. **Approval of Presiding Officer.** The Resolution was approved by the Presiding Officer on September ____, 2022, and I have recorded this approval. This approval is evidenced by the signature of the Presiding Officer on the copy of the Resolution attached to this certificate.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of the City hereto on September ____, 2022.

Clerk

[Seal]

September 19, 2022

PRE-SALE REPORT FOR

City of Stevens Point, Wisconsin

\$3,500,000 Storm Water System Revenue Bonds, Series 2022



Prepared by:

Ehlers
N21W23350 Ridgeview Parkway West,
Suite 100
Waukesha, WI 53188

Advisors:

Greg Johnson, Senior Municipal Advisor
Harry Allen, Financial Specialist

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$3,500,000 Storm Water System Revenue Bonds, Series 2022

Purposes:

The proposed issue includes financing for storm water system improvements related to street construction.

Authority:

The Bonds are being issued pursuant to Wisconsin Statute(s):

- 66.0621

The Bonds are not general obligations of the City but are payable only from and secured by a pledge of income and revenue to be derived from the operation of the Storm Water System.

Term/Call Feature:

The Bonds are being issued for a term of 20 years. Principal on the Bonds will be due on May 1 in the years 2024 through 2042. Interest is payable every six months beginning May 1, 2023.

The Bonds will be subject to prepayment at the discretion of the City on May 1, 2031 or any date thereafter.

Bank Qualification:

Because the City is issuing, or expects to issue, more than \$10,000,000 in tax-exempt obligations during the calendar year, the City will be not able to designate the Bonds as “bank qualified” obligations.

Rating:

The City’s most recent bond issues were rated by Moody’s Investors Service. The current rating on those bonds is “A1”. The City will request a new rating for the Bonds.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

For larger utility projects, the City has a practice of issuing revenue bonds to preserve its G.O. borrowing capacity.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the City.

For this issue of Bonds, any premium amount received may: be retained; used to reduce the issue size; or combination thereof. These adjustments may slightly change the true interest cost of the original bid, either up or down. We anticipate using any premium amounts received to reduce the issue size.

The amount of premium allowed can be restricted in the bid specifications. Restrictions on premium may result in fewer bids, but may also eliminate large adjustments on the day of sale and unintended results with respect to debt service payment impacts. Ehlers will identify appropriate premium restrictions for the Bonds intended to achieve the City’s objectives for this financing.

Other Considerations:

The Bonds will be offered with the option of the successful bidder utilizing a term bond structure. By offering underwriters the option to “term up” some of the maturities at the time of the sale, it gives them more flexibility in finding a market for your Bonds. This makes your issue more marketable, which can result in lower borrowing costs. In the event that the successful bidder utilizes a term bond structure, we recommend the City retain a paying agent to handle responsibility for processing mandatory redemption/call notices associated with term bonds.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Tax Certificate (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

We recommend that the City review its specific responsibilities related to the Bonds with an arbitrage expert in order to utilize one or more of the exceptions listed above.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs if necessary.

Risk Factors:

Utility Revenue: The City expects to pay the Bond debt service with:

- Storm Sewer Revenues

In the event utility revenues are insufficient to pay debt service, the Common Council is committing to consider appropriating funds from any other available sources in an amount sufficient to cover the shortfall. If it chooses to do so, the City may levy a tax to make up a shortfall. While the City is not required to appropriate the funds necessary to remedy any

shortfall in revenues needed to pay debt service, failure to do so would result in either a lack of access to capital markets in the future, or access at a substantially higher cost.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Foley & Lardner LLP

Paying Agent: Issuer unless term bonds offered, then Bond Trust Services

Rating Agency: Moody's Investors Service, Inc.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by Common Council:	September 19, 2022
Conference with Rating Agency:	Week of October 3, 2022
Due Diligence Call to review Official Statement:	Week of October 3, 2022
Distribute Official Statement:	October 10, 2022
Common Council Meeting to Award Sale of the Bonds:	October 17, 2022
Estimated Closing Date:	November 2, 2022

Attachments

Estimated Sources and Uses of Funds

Estimated Proposed Debt Service Schedule

Revenue Bond Coverage Calculation

Bond Buyer Index (RBI)

EHLERS' CONTACTS

Greg Johnson, Senior Municipal Advisor	(262) 796-6168
Harry Allen, Financial Specialist	(262) 796-6182
Sue Porter, Senior Public Finance Analyst/Marketing Coordinator	(262) 796-6167
Kathy Myers, Senior Financial Analyst	(262) 796-6177

Table 1

Storm Water Capital Financing Plan

City of Stevens Point, WI

		2022	
		Storm Water Revenue Bonds	Storm Water Portion
CIP Projects			
Storm Water System Improvements part of street projects		3,400,000	3,400,000
		3,400,000	3,400,000
CIP Projects		3,400,000	3,400,000
Debt Service Reserve			
DSR Funds On Hand		(157,850)	(157,850)
Additional Storm Water Cash on Hand for DSR		(458,405)	(458,405)
New DSR Requirement		616,255	616,255
Estimated Issuance Expenses			
Municipal Advisor (Ehlers)		30,000	30,000
Bond Counsel		12,000	12,000
Rating Fee		14,500	14,500
Maximum Underwriter's Discount	12.50	43,750	43,750
Paying Agent		850	850
Subtotal Issuance Expenses		101,100	101,100
TOTAL TO BE FINANCED		3,501,100	3,501,100
Estimated Interest Earnings	0.50%	(4,250)	(4,250)
Assumed spend down (months)	3		
Rounding		3,150	3,150
NET BOND SIZE		3,500,000	3,500,000

Table 2**Allocation of Debt Service - 2022 Storm Water Revenue Bonds***City of Stevens Point, WI*

Year Ending	Storm Water Portion			
	Principal	Est. Rate	Interest	Total
2022				0
2023			149,060	149,060
2024	100,000	3.75%	147,600	247,600
2025	100,000	3.75%	143,850	243,850
2026	110,000	3.75%	139,913	249,913
2027	110,000	3.75%	135,788	245,788
2028	115,000	3.80%	131,540	246,540
2029	125,000	3.85%	126,949	251,949
2030	125,000	3.90%	122,105	247,105
2031	125,000	3.95%	117,199	242,199
2032	125,000	4.00%	112,230	237,230
2033	245,000	4.05%	104,769	349,769
2034	245,000	4.15%	94,724	339,724
2035	245,000	4.25%	84,434	329,434
2036	245,000	4.35%	73,899	318,899
2037	245,000	4.45%	63,119	308,119
2038	245,000	4.55%	52,094	297,094
2039	245,000	4.60%	40,885	285,885
2040	250,000	4.65%	29,438	279,438
2041	250,000	4.70%	17,750	267,750
2042	250,000	4.75%	5,938	255,938
Total	3,500,000		1,893,280	5,393,280

Year Ending	Totals		
	Principal (5/1)	Interest	Total
2022	0	0	0
2023	0	149,060	149,060
2024	100,000	147,600	247,600
2025	100,000	143,850	243,850
2026	110,000	139,913	249,913
2027	110,000	135,788	245,788
2028	115,000	131,540	246,540
2029	125,000	126,949	251,949
2030	125,000	122,105	247,105
2031	125,000	117,199	242,199
2032	125,000	112,230	237,230
2033	245,000	104,769	349,769
2034	245,000	94,724	339,724
2035	245,000	84,434	329,434
2036	245,000	73,899	318,899
2037	245,000	63,119	308,119
2038	245,000	52,094	297,094
2039	245,000	40,885	285,885
2040	250,000	29,438	279,438
2041	250,000	17,750	267,750
2042	250,000	5,938	255,938
Total	3,500,000	1,893,280	5,393,280

Notes:

1) Estimated Rates based on non-rated scale of 9/6/2022 plus 45 basis points.

Table 3

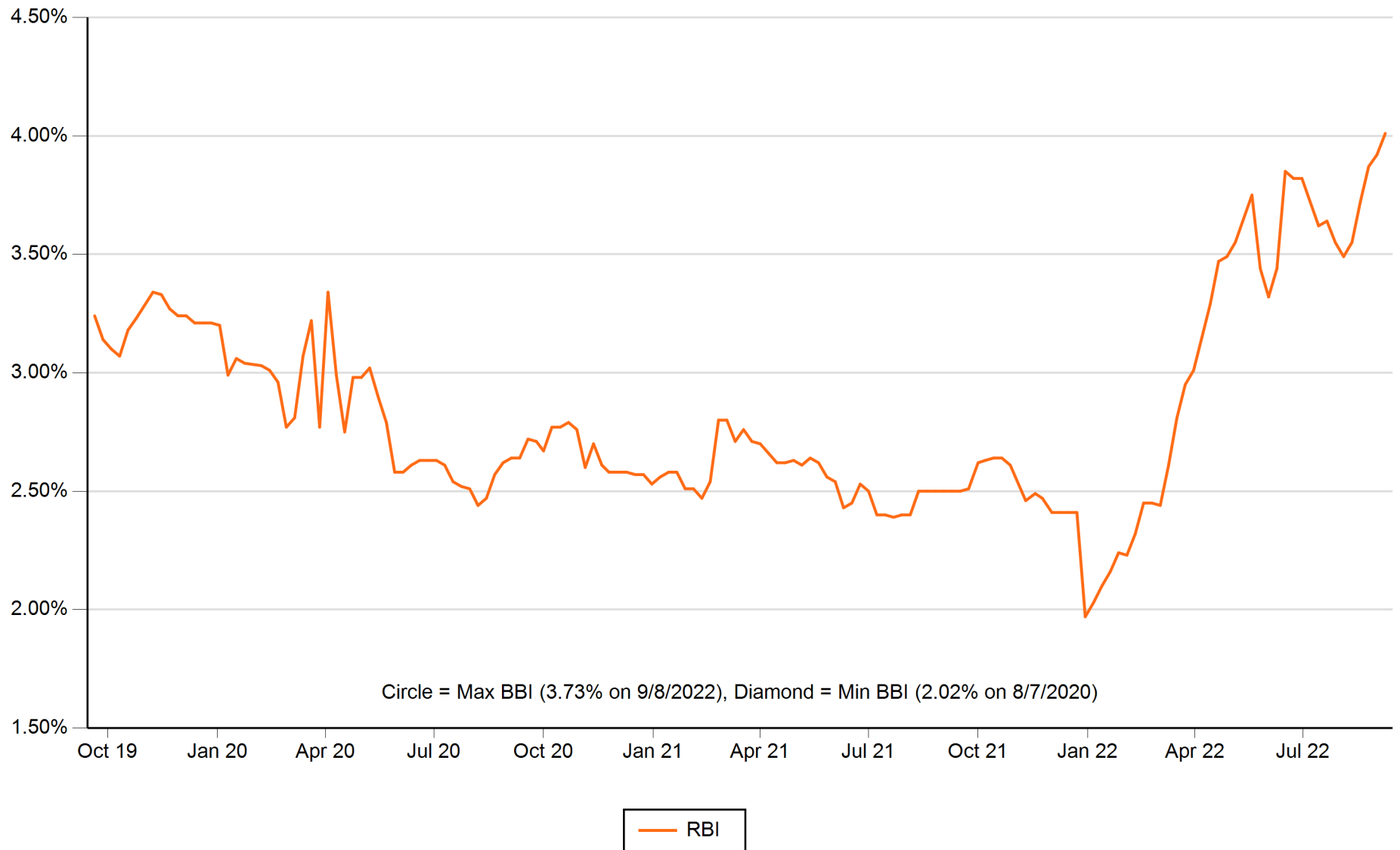
Storm Water Revenue Debt Coverage

City of Stevens Point, WI

Year	Storm Water Revenue Bonds				Year
	Existing Debt	Proposed Debt	Total	Debt Coverage	
				\$809,141 2021 Net Revenues	
2022	227,869	0	227,869	3.55	2022
2023	359,000	149,060	508,060	1.59	2023
2024	360,225	247,600	607,825	1.33	2024
2025	361,100	243,850	604,950	1.34	2025
2026	356,700	249,913	606,613	1.33	2026
2027	357,025	245,788	602,813	1.34	2027
2028	357,000	246,540	603,540	1.34	2028
2029	357,350	251,949	609,299	1.33	2029
2030	354,750	247,105	601,855	1.34	2030
2031	358,550	242,199	600,749	1.35	2031
2032	357,200	237,230	594,430	1.36	2032
2033	202,300	349,769	552,069	1.47	2033
2034	203,850	339,724	543,574	1.49	2034
2035	205,300	329,434	534,734	1.51	2035
2036	201,700	318,899	520,599	1.55	2036
2037	203,050	308,119	511,169	1.58	2037
2038	204,300	297,094	501,394	1.61	2038
2039	205,450	285,885	491,335	1.65	2039
2040	206,375	279,438	485,813	1.67	2040
2041	202,125	267,750	469,875	1.72	2041
2042	0	255,938	255,938	3.16	2042
2043		0	0	N/A	2043
Total	5,641,219	5,393,280	11,034,499		Total

3 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates September, 2019 - September, 2022



Source: *The Bond Buyer*

The Revenue Bond Index (RBI) shows the average yield on a group of revenue bonds that mature in 30 years and have an average rating equivalent to Moody's A1 and S&P's A+.



**COMMON COUNCIL
OF THE
CITY OF STEVENS POINT, WISCONSIN**

September 19, 2022

Resolution No. _____

**An Initial Resolution Authorizing the Sale and Issuance of
Water System Revenue Bonds;
and Certain Related Details**

RECITALS

The Common Council (the “**Governing Body**”) of the City of Stevens Point, Wisconsin (the “**City**”) makes the following findings and determinations:

1. The City currently owns and operates a municipal water system (the “**System**”), which is a “public utility” (within the meaning of Section 66.0621 (1)(b) of the Wisconsin Statutes).
2. Under the provisions of Section 66.0621 of the Wisconsin Statutes, as amended (the “**Act**”), the City may, by action of the Governing Body, provide for purchasing, acquiring, leasing, constructing, extending, adding to, improving, conducting, controlling, operating, or managing the System, and the refunding of municipal obligations issued for such purposes, from the proceeds of municipal obligations, including revenue bonds payable only from the income and revenues derived from the operation of the System.
3. The City needs funds to finance certain additions, extensions, and improvements to the System, including, but not limited to, construction of and improvements to water mains and inlets, and improvements to well number 12 (collectively, the “**Project**”).
4. The Governing Body deems it in the best interests of the City that the funds needed for the Project be borrowed, pursuant to the provisions of the Act, on the terms and conditions set forth below.

RESOLUTIONS

The Governing Body resolves as follows:

Section 1. Authorization of Issuance and Purposes of Bonds.

Under and by virtue of the provisions of the Act, the City shall issue its negotiable, water system revenue bonds in an aggregate principal amount of approximately \$4,410,000 (the “**Bonds**”) to finance the Project; *provided, however*, that the Bonds shall be sold and issued in whole or in part from time to time in such amount or amounts as shall be within the limits provided by law.

Section 2. Authorization of Sale of Bonds.

The Bonds are hereby authorized and ordered to be sold to a purchaser to be determined by competitive bid (the “**Purchaser**”).

Section 3. Preparation of Official Statement and Notice of Sale.

The Mayor, the Clerk, and the Comptroller/Treasurer (in consultation with the City’s financial advisor, Ehlers and Associates, Inc.) are hereby authorized and directed to cause a preliminary offering document for the Bonds (the “**Official Statement**”) to be prepared and distributed to any banks, underwriters, investment houses, or the like deemed to be advisable, and to enclose with the Official Statement a “Notice of Sale” and a “Bid Form”. The Mayor and the Clerk are hereby authorized, on behalf of the City, to approve the form of Official Statement and authorize it to be deemed final as of its date for purposes of Securities and Exchange Commission Rule 15c2-12(b)(1), and to supply copies of the Official Statement upon request.

The Clerk is hereby further authorized and directed to cause notice of the sale of the Bonds to be (i) provided to *The Bond Buyer* for inclusion in its complimentary section for the publication of such notices and (ii) posted in the same locations that the City routinely uses to post notices of its official business.

Section 4. Bids for Bonds.

Written bids for the sale of the Bonds shall be received by the City on the date fixed in the Notice of Sale, on which date such bids shall be publicly opened and read. The Governing Body reserves the right in its discretion, to waive any informality or non-conforming provisions in any bid, to reject any or all bids without cause, and to reject any bid which it determines to have failed to comply with the terms of the Notice of Sale.

Section 5. Further Actions.

The issuance of the Bonds shall be subject to the condition that the Governing Body has [received consent from the State of Wisconsin Safe Drinking Water Loan Program for the issuance of the Bonds] and has adopted a resolution to award the sale of the Bonds to the Purchaser, to approve the purchase contract submitted by the Purchaser to evidence the purchase of the Bonds, which may be in the form of an executed Bid Form (the “**Bond Purchase Agreement**”), to fix the interest rate or rates on the Bonds in accordance with the Bond Purchase Agreement, to provide for the form of the Bonds, to set forth any early redemption provisions, to designate a fiscal agent for the Bonds, and to take such further action as may be necessary or expedient to provide for the preparation, execution, issuance, delivery, payment, and cancellation of the Bonds.

Section 6. Severability of Invalid Provisions.

In case any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions of this resolution.

Section 7. Authorization to Act.

The officers of the City, attorneys for the City, or other agents or employees of the City are hereby authorized to do all acts and procedures required of them by this resolution for the full, punctual, and complete performance of all of the provisions of this resolution.

Section 8. Prior Actions Superseded.

All prior resolutions, rules, ordinances, or other actions, or parts thereof, of the Governing Body in conflict with the provisions of this resolution shall be, and the same are hereby, rescinded insofar as they may so conflict.

Section 9. Effective Date.

This resolution shall take effect upon its adoption and approval in the manner provided by law.

Adopted: September 19, 2022

Approved: September ____, 2022

Mayor

Clerk

CERTIFICATIONS BY CLERK

I, Kari Yenter, hereby certify that I am the duly qualified and acting Clerk of the City of Stevens Point, Wisconsin (the “**City**”), and as such I have in my possession, or have access to, the complete corporate records of the City and of its Common Council (the “**Governing Body**”) and that attached hereto is a true, correct, and complete copy of the resolution (the “**Resolution**”) entitled:

An Initial Resolution Authorizing the Sale and Issuance of Water System Revenue Bonds; and Certain Related Details

I do hereby further certify as follows:

1. **Meeting Date.** On September 19, 2022, a meeting of the Governing Body was held commencing at ____ p.m.
2. **Posting.** On September ____, 2022 (and not less than 24 hours prior to the meeting), I posted, or caused to be posted, at the City’s offices in Stevens Point, Wisconsin a notice setting forth the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting.
3. **Notification of Media.** On September ____, 2022 (and not less than 24 hours prior to the meeting), I communicated or caused to be communicated, the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting to those news media who have filed a written request for such notice and to the official newspaper of the City.
4. **Open Meeting Law Compliance.** Said meeting was a regular meeting of the Governing Body that was held in open session in compliance with Subchapter V of Chapter 19 of the Wisconsin Statutes and any other applicable local rules and state statutes.
5. **Members Present.** Said meeting was duly called to order by the Mayor (the “**Presiding Officer**”), who chaired the meeting. Upon roll call, I noted and recorded that there were ____ members of the Governing Body present at the meeting, such number being a quorum of the Governing Body.
6. **Consideration of and Roll Call Vote on Resolution.** Various matters and business were taken up during the course of the meeting without intervention of any closed session. One of the matters taken up was the Resolution. A proper quorum of the Governing Body was present for the consideration of the Resolution, and each member of the Governing Body had received a copy of the Resolution. All rules of the Governing Body that interfered with the consideration of the Resolution, if any, were suspended by a two-thirds vote of the Governing Body. The Resolution was then introduced, moved, and seconded, and after due consideration, upon roll call, ____ of the Governing Body members voted Aye, ____ voted Nay, and ____ Abstained.

7. **Adoption of Resolution.** The Resolution was supported by the affirmative vote of a majority of a quorum of the members of the Governing Body in attendance. The Presiding Officer then declared that the Resolution was adopted, and I recorded the adoption of the Resolution.

8. **Approval of Presiding Officer.** The Resolution was approved by the Presiding Officer on September ____, 2022, and I have recorded this approval. This approval is evidenced by the signature of the Presiding Officer on the copy of the Resolution attached to this certificate.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of the City hereto on September ____, 2022.

Clerk

[Seal]

September 19, 2022

PRE-SALE REPORT FOR

City of Stevens Point, Wisconsin

\$4,410,000 Water System Revenue Bonds, Series 2022



Prepared by:

Ehlers
N21W23350 Ridgeview Parkway West,
Suite 100
Waukesha, WI 53188

Advisors:

Greg Johnson, Senior Municipal Advisor
Harry Allen, Financial Specialist

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$4,410,000 Water System Revenue Bonds, Series 2022

Purposes:

The proposed issue includes financing for water system improvements related to street construction and well #12 improvements.

Authority:

The Bonds are being issued pursuant to Wisconsin Statute(s):

- 66.0621

The Bonds are not general obligations of the City but are payable only from and secured by a pledge of income and revenue to be derived from the operation of the Water System.

Term/Call Feature:

The Bonds are being issued for a term of 20 years. Principal on the Bonds will be due on May 1 in the years 2024 through 2042. Interest is payable every six months beginning May 1, 2023. The Bonds will be subject to prepayment at the discretion of the City on May 1, 2031 or any date thereafter.

Bank Qualification:

Because the City is issuing, or expects to issue, more than \$10,000,000 in tax-exempt obligations during the calendar year, the City will be not able to designate the Bonds as “bank qualified” obligations.

Rating:

The City will be obtaining a rating for these bonds by Moody’s Investors Service.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

For larger utility projects, the City has a practice of issuing revenue bonds to preserve its G.O. borrowing capacity.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

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Other Considerations:

The Bonds will be offered with the option of the successful bidder utilizing a term bond structure. By offering underwriters the option to “term up” some of the maturities at the time of the sale, it gives them more flexibility in finding a market for your Bonds. This makes your issue more marketable, which can result in lower borrowing costs. In the event that the successful bidder utilizes a term bond structure, we recommend the City retain a paying agent to handle responsibility for processing mandatory redemption/call notices associated with term bonds.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

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Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Tax Certificate (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

We recommend that the City review its specific responsibilities related to the Bonds with an arbitrage expert in order to utilize one or more of the exceptions listed above.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs if necessary.

Risk Factors:

Utility Revenue: The City expects to pay the Bond debt service with:

- Water Revenues

In the event utility revenues are insufficient to pay debt service, the Common Council is committing to consider appropriating funds from any other available sources in an amount sufficient to cover the shortfall. If it chooses to do so, the City may levy a tax to make up a shortfall. While the City is not required to appropriate the funds necessary to remedy any

shortfall in revenues needed to pay debt service, failure to do so would result in either a lack of access to capital markets in the future, or access at a substantially higher cost.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Foley & Lardner LLP

Paying Agent: Issuer unless term bonds offered, then Bond Trust Services Corporation

Rating Agency: Moody's Investors Service, Inc.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by Common Council:	September 19, 2022
Conference with Rating Agency:	Week of October 3, 2022
Due Diligence Call to review Official Statement:	Week of October 3, 2022
Distribute Official Statement:	October 10, 2022
Common Council Meeting to Award Sale of the Bonds:	October 17, 2022
Estimated Closing Date:	November 2, 2022

Attachments

Estimated Sources and Uses of Funds

Estimated Proposed Debt Service Schedule

Revenue Bond Coverage Calculation

Bond Buyer Index (RBI)

EHLERS' CONTACTS

Greg Johnson, Senior Municipal Advisor	(262) 796-6168
Harry Allen, Financial Specialist	(262) 796-6182
Sue Porter, Senior Public Finance Analyst/Marketing Coordinator	(262) 796-6167
Kathy Myers, Senior Financial Analyst	(262) 796-6177

Table 1

Water Capital Financing Plan

City of Stevens Point, WI

		2022	
		Water Revenue Bonds	Water Portion
CIP Projects			
Water System Improvements part of street projects		2,700,000	2,700,000
Well #12		1,600,000	1,600,000
Subtotal Project Costs		4,300,000	4,300,000
CIP Projects		4,300,000	4,300,000
Debt Service Reserve			
Water Cash Needed for Debt Service Reserve		(350,953)	(350,953)
New DSR Requirement		350,953	350,953
Estimated Issuance Expenses			
Municipal Advisor (Ehlers)		30,000	30,000
Bond Counsel		12,000	12,000
Rating Fee		14,500	14,500
Maximum Underwriter's Discount	12.50	55,125	55,125
Paying Agent		850	850
Subtotal Issuance Expenses		112,475	112,475
TOTAL TO BE FINANCED		4,412,475	4,412,475
Estimated Interest Earnings	0.50%	(5,375)	(5,375)
Assumed spend down (months)	3		
Rounding		2,900	2,900
NET BOND SIZE		4,410,000	4,410,000

Table 2**Allocation of Debt Service - 2022 Water Revenue Bonds***City of Stevens Point, WI*

Year Ending	Water Portion			
	Principal	Est. Rate ¹	Interest	Total
2022				0
2023			186,391	186,391
2024	160,000	3.75%	183,910	343,910
2025	165,000	3.75%	177,816	342,816
2026	170,000	3.75%	171,535	341,535
2027	175,000	3.75%	165,066	340,066
2028	185,000	3.80%	158,270	343,270
2029	190,000	3.85%	151,098	341,098
2030	200,000	3.90%	143,540	343,540
2031	205,000	3.95%	135,591	340,591
2032	215,000	4.00%	127,243	342,243
2033	225,000	4.05%	118,386	343,386
2034	230,000	4.15%	109,058	339,058
2035	245,000	4.25%	99,079	344,079
2036	255,000	4.35%	88,326	343,326
2037	265,000	4.45%	76,884	341,884
2038	275,000	4.55%	64,731	339,731
2039	290,000	4.60%	51,805	341,805
2040	305,000	4.65%	38,044	343,044
2041	320,000	4.70%	23,433	343,433
2042	335,000	4.75%	7,956	342,956
Total	4,410,000		2,278,161	6,688,161

Year Ending	Totals		
	Principal (5/1)	Interest	Total
2022	0	0	0
2023	0	186,391	186,391
2024	160,000	183,910	343,910
2025	165,000	177,816	342,816
2026	170,000	171,535	341,535
2027	175,000	165,066	340,066
2028	185,000	158,270	343,270
2029	190,000	151,098	341,098
2030	200,000	143,540	343,540
2031	205,000	135,591	340,591
2032	215,000	127,243	342,243
2033	225,000	118,386	343,386
2034	230,000	109,058	339,058
2035	245,000	99,079	344,079
2036	255,000	88,326	343,326
2037	265,000	76,884	341,884
2038	275,000	64,731	339,731
2039	290,000	51,805	341,805
2040	305,000	38,044	343,044
2041	320,000	23,433	343,433
2042	335,000	7,956	342,956
Total	4,410,000	2,278,161	6,688,161

Notes:

1) Estimated Rates based on non-rated scale of 9/6/2022 plus 45 basis points.

Table 3

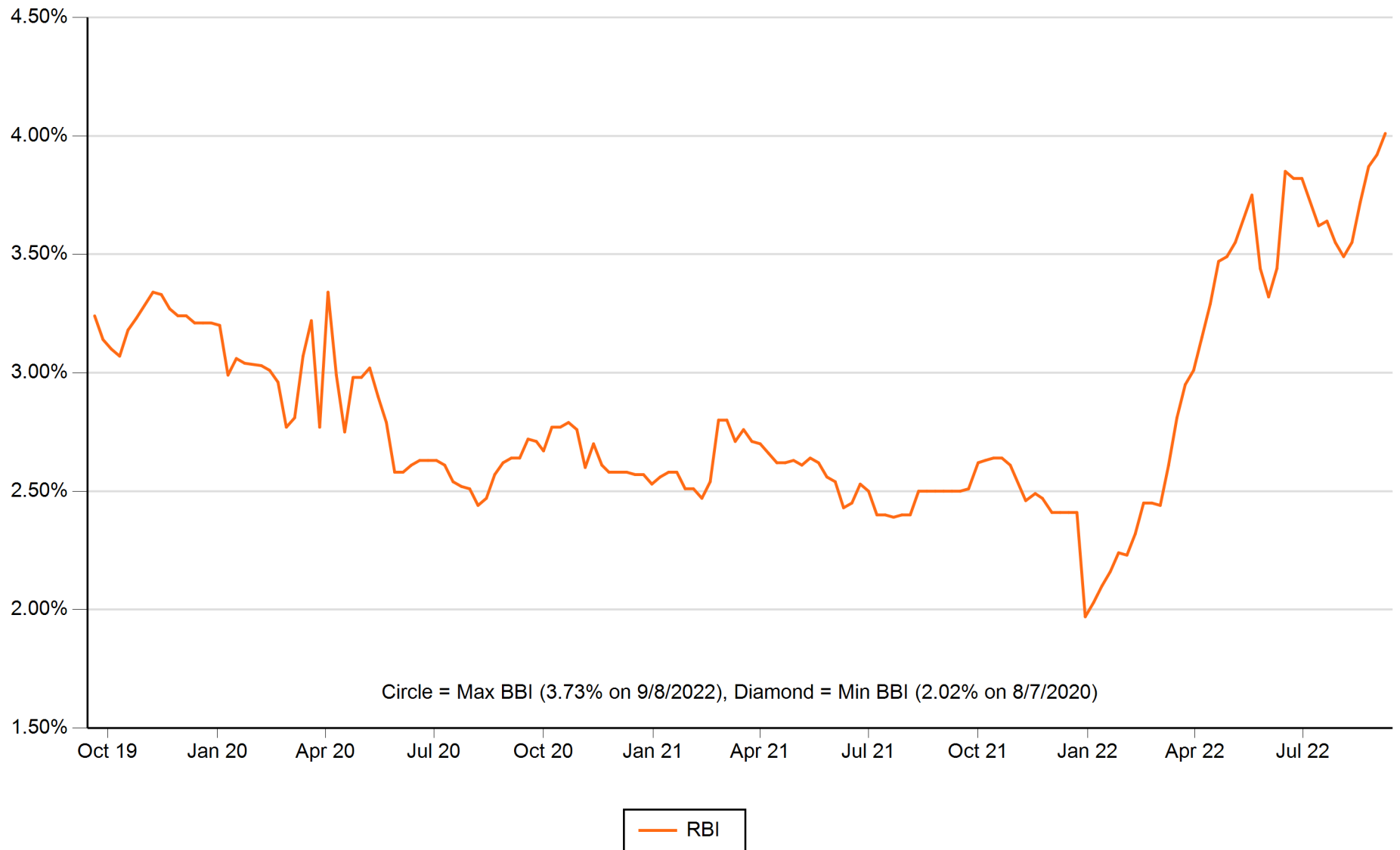
Water Revenue Bond Coverage

City of Stevens Point, WI

Year	Water Revenue Bonds				Year
	Existing Debt	Proposed Debt	Total	Debt Coverage	
				\$2,792,647 2021 Net Revenues	
2022	705,981	0	705,981	3.96	2022
2023	705,842	186,391	892,233	3.13	2023
2024	705,700	343,910	1,049,610	2.66	2024
2025	705,555	342,816	1,048,372	2.66	2025
2026	705,407	341,535	1,046,942	2.67	2026
2027	705,256	340,066	1,045,322	2.67	2027
2028	705,101	343,270	1,048,371	2.66	2028
2029	704,943	341,098	1,046,041	2.67	2029
2030	704,782	343,540	1,048,322	2.66	2030
2031	704,617	340,591	1,045,208	2.67	2031
2032		342,243	342,243	8.16	2032
2033		343,386	343,386	8.13	2033
2034		339,058	339,058	8.24	2034
2035		344,079	344,079	8.12	2035
2036		343,326	343,326	8.13	2036
2037		341,884	341,884	8.17	2037
2038		339,731	339,731	8.22	2038
2039		341,805	341,805	8.17	2039
2040		343,044	343,044	8.14	2040
2041		343,433	343,433	8.13	2041
2042		342,956	342,956	8.14	2042
Total	7,053,185	6,688,161	13,741,346		Total

3 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates September, 2019 - September, 2022



Source: *The Bond Buyer*

The Revenue Bond Index (RBI) shows the average yield on a group of revenue bonds that mature in 30 years and have an average rating equivalent to Moody's A1 and S&P's A+.

