

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

CITY OF STEVENS POINT
BOARD OF PUBLIC WORKS MEETING
September 12, 2022 - 6:20 PM
(or immediately following previously scheduled meeting)

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 844 3960 9003 | Passcode: 197265

By Computer:

<https://us02web.zoom.us/j/84439609003?pwd=UU9zVXVJSzFnK0NwM1IsckQ4ZlphQT09>

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Roll Call

Informational

1. Director's Report
2. Overview of the 4 transportation referenda questions on the November ballot.
 - a. Resolution - Binding Referendum for Construction Railroad Sidetrack.
 - b. Resolution - Binding Referendum for an Extension of Badger Avenue.
 - c. Resolution - Binding Referendum for the Reconstruction of Minnesota Avenue.
 - d. Resolution - Binding Referendum for Resurfacing Bush Street.

Discussion and Possible Action

3. To approve the Ordinance Amendment in Chapter 9.05 as it relates to parking.
4. To accept Change Order No. 4 from AECOM for an additional public meeting related to Business 51 in an amount not to exceed \$16,183.00.

Adjourn

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works
Engineering Department:
Phone: 715-346-1561
Fax: 715-346-1650

Streets Department:
Phone: 715-346-1537
Fax: 715-346-1687

September 8, 2022

DIRECTOR OF PUBLIC WORKS REPORT
Scott Beduhn

1. **Engineering Division**

- **Sidewalk Continuation**
 - Nothing new to report.
- **Stanley Street at North Point Drive Intersection Improvements:**
 - Nothing new to report.
- **Country Club Drive**
 - Nothing new to report.
- **Business 51 (Division and Church Streets) Reconstruction Project**
 - The City is planning to hold a public meeting regarding Business 51 in early October.
 - AECOM has submitted a Change Order related to the meeting. For consideration at this month's Board of Public Works meeting.
- **Clark/Main Study**
 - AECOM has delivered a final study report summarizing the findings of the evaluation.
- **McDill Monitoring and Control System Project**
 - This project is complete
 - The DNR is requesting an updated Emergency Action Plan (EAP) and Inspection, Operation and Maintenance (IOM) plan and staff is working with the DNR and the Lake District on these items.
- **2022 Curb, Gutter and Sidewalk Project**
 - All work under this contract has been completed.
- **2022 Fall Paving Project**
 - With funding tight, there will be no fall paving contract this year, however, staff is considering doing the preparatory work (removal of existing pavement and placement of road base material) on select north side alleys in anticipation of future planned capital and fall paving projects.

- **2022 Road Resurfacing Project**
 - Work on this project is nearly complete. Concrete work is being performed this week in anticipation of paving to begin as early as next week.
 - The project is anticipated to wrap up by the end of the month.
- **2022 Street Improvement Project**
 - A1 currently has three utility crews on the project.
 - Utility work is currently being done on Portage Street, Third Street, and Meadow Street.
 - Road grading and concrete work has begun on Smith Street and portions of Portage Street.
 - Road grading and concrete work should begin on additional blocks of Portage Street later this month.
- **West Zinda Bridge Evaluation**
 - Nothing new to report.
- **Plover River Crossing Trail Project**
 - The City has received an award through the Transportation Alternative Program (TAP).
- **North Union Street Extension**
 - A preconstruction conference is being scheduled.
 - Work is anticipated to begin later this month or early next month.
- **PD and FD Parking Lots**
 - A preconstruction conference was held on September 1st.
 - Work on the project, beginning with the PD lot, will start on September 13th with the removal of the existing pavement.
 - Work on the PD lot should take about three weeks.
 - Work on the FD Lot should begin in early October and take about two weeks.
- **Michigan Avenue Underpass**
 - After experiencing pavement issues the past two winters, the Utility department has investigated the underdrain system beneath the pavement and has identified several failures they may be the cause of the issues.
 - Both the Public Works and Utility Departments are exploring options to address the failing system and repair the pavement.
 - At this time staff continues to explore the possibility of replacing part of the drainage system with our own forces.
- **Additional Miscellaneous Projects:**
 - Engineering Staff continues gathering survey data and researching right of way for proposed 2023 and 2024 roadway projects.
 - Engineering staff has been working with university staff on several fronts to improve the University environment. These include:
 - Discussions related to the future of North Division Street as part of the Business 51 planning study.
 - Discussions in conjunction with Community Development on the future of the old Maytag lot.
 - Discussions regarding the redevelopment of Fourth Avenue through campus which is tentatively scheduled for reconstruction in 2026.

- Engineering staff has been working with the following other departments on a variety of projects in the preparation and/or bidding of capital projects including:
 - Fire Department
 - Fire Training Facility site improvements
 - Fire Station No. 1 parking lot replacement
 - Police Department
 - Parking Lot repaving and stormwater improvements
 - Parks Department
 - Municipal Pool Replaster
 - Pfiffner Park Bandshell Projects
 - KB Willett Roof Recoating
 - Community Development
 - Union Street Extension (Convent Redevelopment)
 - Shopko Redevelopment
 - Anderson Development Company Housing Development

2. Streets Division

Continued Operations:

- Garbage and Recycling
- Street Sign Compliance and replacement
- Street Light Maintenance
- Ongoing Street Sweeping
- Street Patching/Trumbull
- Drop off Site operations

Staffing: We are happy to announce that Streets will be fully staffed in September. The department wishes to welcome, Ryan Rzentkowski, as our newest Street Maintenance Worker. We are working on finalizing an offer to another candidate as well.

Paint Crew: The paint crew is about 50% complete with the 2022 road markings. In early September we expect to wrap up hand painting operations (cross walks, intersections, etc.) and switch over to the long line painting mid-month.

Patch Crews: Our Trumbull crew is about 90% complete with their 2022 work. Due to being ahead of schedule, the Trumbull crew has been assisting other crews for most of August. We continue to run the infrared patcher doubling back on streets to patch new or smaller potholes skipped during the first round of the city.

Crack Fill: The crack fill crews are ahead of schedule and about 90% complete with the 2022 crack fill program.

Street Sweeping: We have completed the 2nd complete pass of the city. The 3rd and final pass of the city will start in October when leaf collection commences. We are still working on a GIS map to track the progress of our sweeping operations. At this time we are working with vendors to better understand the software needs.

Leaf Collection: The Department is planning leaf collection starting the week of October 22nd. We will be placing ads in the area newspapers and online as well as updating our City website to get the information to all the residents.

Equipment maintenance/garage: Mechanics have started the process of servicing all plowing equipment, to ensure their readiness and put less strain on this process in fall. There was a total of 86 completed repair orders in the month of August, this is an increase from 86 repairs in July. When broken down by department there are.

Water	3
Engineering	2
Inspection	0
Police	11
Parks	44
Fire	6
Streets	53

MONTHLY SIGN REPORT

August 2022

	SIGN	POLE
Accident	1	2
Maintenance	4	35
Moved	4	4
Vandalism	2	0
Ordinance Change	0	0
Installed	0	0
Replaced	0	1
Update	18	0
Tree Trimmed	2	0
TOTAL	29	42

OTHER EVENTS

- Painted City Garage Building
- Put out barrels and rings for installment of streetlight in front of Hilltop.
- Replaced 3 photo eyes on lights on east end of city garage.

RESOLUTION

WHEREAS, the City of Stevens Point is required prior to the start of any physical construction of any municipally financed (in whole or in part) public roadway or transportation project requiring a city capital expenditure of \$1,000,000.00 or more, the common council shall submit to the electorate a binding referendum for approval of the project pursuant to RMC 4.18. The wording of any referendum shall provide the specific purpose, location, and cost of the project.

THEREFORE, BE IT RESOLVED, by the Common Council of the City of Stevens Point, for placement on the November 8, 2022 General Election ballot, the following referendum question: Shall the City of Stevens Point construct a railroad sidetrack on the southside of the existing CN mainline from approximately Burbank Road to approximately Brilowski Road including the installation of all necessary ballast, track, and switchgear at an estimated cost of \$4,100,000?

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: August 24, 2022
Adopted: August 29, 2022

RESOLUTION

WHEREAS, the City of Stevens Point is required prior to the start of any physical construction of any municipally financed (in whole or in part) public roadway or transportation project requiring a city capital expenditure of \$1,000,000.00 or more, the common council shall submit to the electorate a binding referendum for approval of the project pursuant to RMC 4.18. The wording of any referendum shall provide the specific purpose, location, and cost of the project.

THEREFORE, BE IT RESOLVED, by the Common Council of the City of Stevens Point, for placement on the November 8, 2022 General Election ballot, the following referendum question: Shall the City of Stevens Point construct an extension of Badger Avenue from EM Copps Drive to County Trunk Highway HH including the installation of pavement, curb, gutter, sidewalk and/or pedestrian path, related stormwater infrastructure and final restoration and landscaping at an estimated cost of \$1,800,000?

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: August 24, 2022
Adopted: August 29, 2022

RESOLUTION

WHEREAS, the City of Stevens Point is required prior to the start of any physical construction of any municipally financed (in whole or in part) public roadway or transportation project requiring a city capital expenditure of \$1,000,000.00 or more, the common council shall submit to the electorate a binding referendum for approval of the project pursuant to RMC 4.18. The wording of any referendum shall provide the specific purpose, location, and cost of the project.

THEREFORE, BE IT RESOLVED, by the Common Council of the City of Stevens Point, for placement on the November 8, 2022 General Election ballot, the following referendum question: Shall the City of Stevens Point reconstruct Minnesota Avenue from Clark Street to Jefferson Street, Algoma Street from Minnesota Avenue to Texas Avenue, and Texas Avenue from its north termini to Jefferson Street, including the replacement and/or installation of all pavement, curb, gutter and sidewalk at an estimated cost of \$1,900,000?

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: August 24, 2022
Adopted: August 29, 2022

RESOLUTION

WHEREAS, the City of Stevens Point is required prior to the start of any physical construction of any municipally financed (in whole or in part) public roadway or transportation project requiring a city capital expenditure of \$1,000,000.00 or more, the common council shall submit to the electorate a binding referendum for approval of the project pursuant to RMC 4.18. The wording of any referendum shall provide the specific purpose, location, and cost of the project.

THEREFORE, BE IT RESOLVED, by the Common Council of the City of Stevens Point, for placement on the November 8, 2022 General Election ballot, the following referendum question: Shall the City of Stevens Point resurface Bush Street from Sunset Boulevard to Indiana Avenue, Indiana Avenue from Bush Street to Channel Drive, Channel Drive from Heffron Street to its northerly termini, Lindbergh Avenue from Bush Street to Heffron Street, Frontenac Avenue from Bush Street to Belke Street, Soo Marie Avenue from Bush Street to Belke Street, and Belke Street from Lindbergh Avenue to Frontenac Avenue including the replacement of all pavement at an estimated cost of \$2,200,000?

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: August 24, 2022
Adopted: August 29, 2022

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:

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August 30, 2022

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Ordinance Amendments

The ordinance amendment of Section 9.05(k)36, creating Loading Zones is the result of a request made by the University of Wisconsin Stevens Point.

If there are any questions, please do not hesitate to contact me.

Thank you

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 36 of Section 9.05(k) of the Revised Municipal Code, **Loading Zones** is hereby **created** to read as follows:

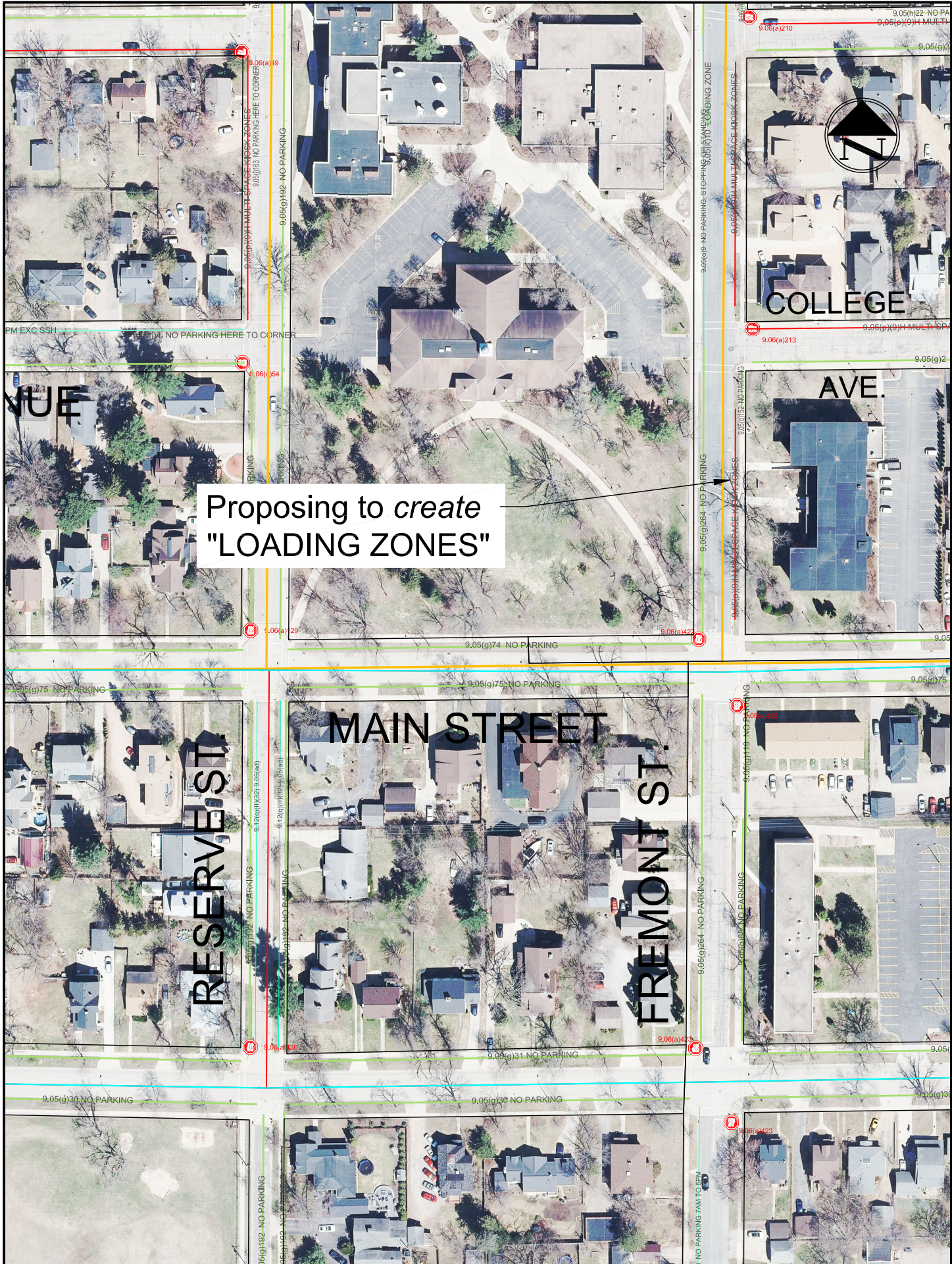
9.05(k) 36. On the east side of Fremont Street from a point 83 feet south of College Avenue to a point 113 feet south.

SECTION II: This ordinance change shall take effect upon passage and publication:

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: August 30, 2022
Approved: September 19, 2022
Published: September 23, 2022



In accordance with the Consulting Services Agreement dated November 20, 2019 between AECOM Technical Services, Inc., a California corporation, (“AECOM”), this Change Order, with an effective date of September 1, 2022 modifies that Agreement as follows:

1. Changes to the Services:

The following tasks will be added to the Scope of Services.

1 Project Management

1.1 Project Management and Coordination

- a. Provide overall coordination and management for the project.

7 Public Involvement

7.4 Public Meetings

- b. Prepare for and conduct one (1) public involvement meeting. An open house will follow the formal portion of the meeting. The CONSULTANT will complete the following:

1. Provide up to three (3) CONSULTANT staff to attend the public involvement meeting.
2. Create an invitation (postcard style) to individuals/organizations on the project mailing list to notify them of the upcoming meeting. The CLIENT will mail/distribute the invitations.
3. Update all exhibits to reflect the current recommended alternatives.
4. Prepare a PowerPoint presentation up to 15 minutes in length.
5. Prepare meeting minutes.

2. Change to Deliverables: No change

3. Change in Project Schedule:

Approximate Dates	Tasks
TBD	30% Design complete

4. Change in CONSULTANT’s Compensation:

The Services set forth in this Change Order will be compensated on the following basis:

Time and Materials with a Not- to-Exceed amount of **\$16,183.00**

5. Other Changes (including terms and conditions): None

6. All other terms and conditions of the Agreement remain unchanged.

7. Each Party represents that the person executing this Change Order has the necessary legal authority to do so on behalf of the respective Party.

AECOM Technical Services, Inc.

CLIENT: City of Stevens Point

Signature

Signature

Printed Name

Printed Name

Printed Title

Printed Title

Date

Date

Address
1555 N. Rivercenter Drive
Milwaukee, WI 53212

Address
1515 Strong's Avenue
Stevens Point, WI 54481

[End of Agreement]