

**ADMINISTRATIVE APPEALS BOARD**  
**August 17, 2022 - 4:00 PM**  
**City Conference Room - 1515 Strongs Avenue**

**MINUTES**

**1. Roll Call.**

**Present:** Ald. Keymer, Member Speckman, Member Tiffany.

**Excused:** Chair Fishler, Vice-Chair Shorr.

**Others**

**Present:** Clerk Yenter, Neighborhood Improvement Coordinator Kordus.

Ald. Keymer was selected as temporary chair for this meeting.

**2. Minutes of the March 16, 2022 meeting.**

Member Speckman moved, Member Tiffany seconded, to approve minutes of the March 16, 2022 meeting.

Call for the vote: ayes, all; nays, none; motion carried.

**3. Appeal of notice/service charge for property maintenance violation:**

**a. 424 Maria Drive.**

Neighborhood Improvement Coordinator Kordus gave an overview of the violation.

Member Speckman questioned the number of cars present.

Ald. Keymer asked if they were charged for each visit.

Neighborhood Improvement Coordinator Kordus confirmed that they were charged each time after the first notice.

Member Tiffany asked about when notices are sent out.

Neighborhood Improvement Coordinator Kordus spoke about the communication that had transpired.

Ald. Keymer asked if the notices were sent to the property owner's address or to the property address.

Neighborhood Improvement Coordinator Kordus confirmed that notices are sent to property owners.

Member Speckmann questioned whether the letters were returned.

Neighborhood Improvement Coordinator Kordus confirmed that no letters were returned.

Member Speckmann moved, Member Tiffany seconded, to deny the appeal.

Call for the vote: ayes, all; nays, none; motion carried.

**b. 2000 McCulloch Street.**

Neighborhood Improvement Coordinator Kordus gave an overview of the violation.

Appellant Jacob Patrick spoke about their neighbor placing furniture on their property and being unaware of what the pink tag meant.

The appellant's parents, Keith and Robin Patrick, said that since it wasn't the tenants' furniture, they shouldn't be responsible for the fine. They noted that the landlord passed the fine on to the tenants.

Neighborhood Improvement Coordinator Kordus clarified that the violation was sent to the property owner who is responsible for paying for it.

Member Tiffany asked when the tenant was alerted to the issue.

The appellant said the landlord notified his dad in person and stated that the money would be taken from the tenants' security deposit.

Ald. Keymer expressed her regret that the appellant was being charged by their landlord, but stated that the fine itself was still warranted.

Member Tiffany stated that a call to the authorities for illegal dumping would've been the best course of action from the tenants upon witnessing the furniture on their property.

Neighborhood Improvement Coordinator Kordus agreed that notifying authorities is the correct course of action when illegal dumping has occurred. He clarified that once a police report has been filed, the streets department would pick up the items and no fine would be issued to the property owner.

Ald. Keymer spoke about a free legal advisor on campus that could be helpful in regards to the lease agreement.

Member Speckmann moved, Ald. Keymer seconded to deny the appeal.

Call for the vote: ayes, all; nays, none; motion carried.

**4. Schedule date and time of the next meeting.**

No action at this time.

**5. Adjournment.**

Adjourned at 4:31 p.m.