

Our intention is to have in-person meetings going forward. For the time being, we will hold the Transportation Commission meeting at 2700 Week Street . This in-person location will meet the legal requirement for our open meetings.
We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point
Transportation Commission Meeting
August 8, 2022 - 4:45 PM**

Central Transportation
2700 Week Street, Stevens Point, WI
OR

Zoom Teleconferencing

Meeting ID: 884 6556 6941 | Passcode: 12456

By Computer: <https://us06web.zoom.us/j/88465566941?pwd=YUwvRFJlWmJ6ZTdYRGpGaWpoQytsdz09>

By Phone: +1-312-626-6799 (US Chicago)

AGENDA

Discussion and Possible Action on:

1. Roll Call
2. Approval of the July 11, 2022 minutes
3. Approval of the July 2022 financial/claims report
4. Approval to charge \$25 for all monthly passes
5. Approval of the 2023 - 5310 Grant Application
6. Approval to add an additional fixed route in 2023
7. Next meeting date (September 12, 2022)
8. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**City of Stevens Point
Transportation Commission Meeting
July 11, 2022 - 4:45 PM**

Minutes

Discussion and Possible Action on:

1. Roll Call

Present: Karalyn Peterson

Present via Zoom: Tom Bertram, Ald. Marc Christianson, Ald. Mary Kneebone, Greg Koepel, Nichole Lysne

Not Present: Jessa Michie

Other Present: Kaitlyn Wall, Joel Lemke, Talin Scheuermann, Tom Carroll

2. Approval of the May 9, 2022 minutes

Tom Bertram moved to approve the May 9, 2022 minutes. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried.

3. Approval of the May and June 2022 financial / claims report

Karalyn Peterson moved to approve the May and June 2022 financial/claims report. Ald. Mary Kneebone Seconded. Ayes all; Nays none; Motion carried.

4. Nomination and election of Chairperson and Vice Chairperson of the Transportation Commission.

Chairperson Nichole Lysne stated the following member has been nominated for Chairperson: Greg Koepel. Ayes all; Nays none. Greg Koepel is elected Chairperson.

Chairperson Nichole Lysne stated the following member has been nominated for Vice Chairperson: Nichole Lysne. Ayes all; Nays none. Nichole Lysne is elected Vice Chairperson.

5. Approval to put 2022 CARES Act funds in an internally restricted fund for future transit capital expenses.

Ald. Mary Kneebone made a motion to approve putting 2022 CARES Act funds in an internally restricted fund for future transit capital expenses. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried.

6. Next meeting date:

August 8, 2022 - 4:45pm

7. Adjournment

Meeting adjourned at 5:01pm

Meeting of the Transportation Commission

Finances:

Bank Balance as of July 1, 2021	\$1,106,213.80
Bank Deposits recorded in July 2021	\$274,777.62
	\$1,380,991.42

Checks Issued since the last meeting (July 2022):

6915 Employee	SALARIES	1,188.07
6916 Volunteer	Mileage Reimbursement	74.88
6917 Volunteer	Mileage Reimbursement	26.91
6918 United Way of Portage Cty		4.00
6919 WI Council 32 Per Capita Tax Trust		321.26
6921 Amsterdam	Promo Mugs	388.62
6922 Baker Tilly Virchow Krause, LLP	Audit	2,330.00
6923 Cintas Corp #442	Uniforms	267.20
6924 City of Stevens Point	Fuel, Health Insurance Premiums, WR	74,506.41
6926 Courtesy Cab	Taxi Rides	623.31
6927 Dolce Digital Imaging & Printing	Transfer Slips	283.00
6928 Energetix Corp	Random DOT Testing	40.00
6929 Frank's Hardware	Chain Hooks and Pipe Cap	4.36
6930 Len Dudas Motors Inc	Oil Filters	213.20
6931 NAPA	Turn Signal Relays	223.93
6932 Tire Technologies Inc	Rim Painting	380.00
6933 Springbook Holding Company LLC	Springbrook Annual Maintenance	5,109.20
6934 JF Ahern	Fire Sprinkler Repairs	3,995.00
6935 Cintas Corp #442	Mats and Cleaning Supplies	263.35
6936 City of Stevens Point	April Health Insurance, Fuel, WRS, PEI	129,605.82
6937 Ecolane USA Inc.	Ecolane Annual Maintenance	10,728.00
6938 Gillig LLC	Farebox Lamp	59.97
6939 Heartland Business Systems. LLC	Managed IT Services	213.81
6940 Kimball Midwest	Butt Connectors	75.50
6941 NAPA	Belt and Belt Tensioner	225.98
6942 Star Business Machines Inc.	Copier Rental	87.67
6943 Employee	SALARIES	950.10
6944 Volunteer	Mileage Reimbursement/ Correction	76.59
6945 United Way of Portage Cty	United Way	4.00
6946 WI Council 32 Per Capita Tax Trust	Union Dues	321.26
6947 Adams Sales & Service	Tow For 519	495.00
6948 Cintas Corp #442	Mats, Towels and Solutions	288.98
6949 City of Stevens Point	Workers Comp Premiums	1,752.43
6950 Frank's Hardware	Edger Blade	3.95
6951 Halron Lubricants Inc	15W40 Oil	1,052.00
6952 Infobureau Services	Background Check	15.00
6953 Kramar Plumbing	Plumbing Repairs	225.00
6954 NAPA	Blower Motor Resistor	143.98
6955 Stevens Point Auto Center	Turn Signal Switch	216.00
6956 TBR Plasma and Fab	Entrance Sign	72.80
6957 U.S. Bank	Coffee Mugs, Parade Decorations	1,801.11
6958 Cintas Corp #442	Uniforms	296.98
6959 Halron Lubricants Inc	Oil Tests	300.00
6960 Heartland Business Systems. LLC	Managed IT Services	339.05

6961	Mid-State Truck Service Inc	Coolant Switch	237.74
	Verizon	Verizon Bill	\$400.40
	Wisconsin Public Service	Utility Payment	\$2,011.73
	Great America Financ Services	Copier Lease	\$95.00
	Volunteer Drivers	Mileage Reimbursement	\$6,263.30
EFT	Payroll	7/7/2022	\$35,567.57
EFT	Payroll	7/21/2022	\$35,213.56
	Delta Dental	Insurance premiums	\$435.39
	IRS	Payroll Taxes - Fed	\$21,128.91
	WI Dept of Revenue	Payroll Taxes - State	\$3,420.23
Total of checks listed			\$344,367.51
Balance on hand June 30, 2022			\$1,036,623.91

Balance on hand June 30, 2021	<u>\$1,036,623.91</u>
Less checks from last commission meeting	
Plus uncleared checks	\$6,172.97
Less checks previously written clearing this month	-\$12,909.18
Ending Cash Balance matching Bank Statements	\$1,029,887.70
	\$1,029,887.70
	\$0.00



REGULAR BUS ROUTES

Closed: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day.

Hours of service:
Monday-Friday 6:45am-6:10pm
(Last bus leaves the
Transfer Center at 5:45pm)

1 Green	½ hour
Transfer Center	:45 :15
Festival Foods	:51 :21
John's & West	:56 :26
4th & 2nd	:00 :00
Transfer Center	:10 :40

2 Blue	½ hour
Transfer Center	:45 :15
Church & Rice	:49 :19
Metro Market	:57 :27
Aspirus Hospital	:02 :32
Transfer Center	:10 :40

Hours of service:
Monday-Friday 6:45am-5:40pm
(Last bus leaves the
Transfer Center at 4:45pm)

3 Red	1 hour
Transfer Center	:45
Ruth Gilfrey	:51
Fireside Apts	:57
Walmart	:10
Walgreens	:25
ADRC	:32
Transfer Center	:40

4 Yellow	1 hour
Transfer Center	:45
Target	:50
Aldi	:55
Walmart	:10
Target	:25
Jefferson School	:32
Transfer Center	:40

Hours of service:
Monday-Friday 6:45am-6:10pm
(Last bus leaves the
Transfer Center at 5:45pm)

5 Orange	½ hour
Transfer Center	:45 :15
Aprius Hospital	:51 :21
Marshfeild Clinic	:57 :27
UWSP MCCH	:05 :35
Transfer Center	:10 :40

Request Only Routes
Call 715-341-4490 For Pickup

DOWNLOAD OUR
BUS TRACKING APP



PASSIO GO!



715-341-4490
Stevenspoint.com/Transit