

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**July 18,
2022
7:00 PM**

OR

Zoom Teleconferencing

Meeting ID: 850 3652 9010 | Passcode: 884832

**By
Computer: <https://us02web.zoom.us/j/85036529010?pwd=d1ZTUDROUIRpZXIuUENDbXJDRkkyUT09>**

By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Consideration and Possible Action on the Following:

5. Consent Agenda:
 - Minutes of the Special Common Council Meeting of June 13, 2022 and Common Council Meeting of June 20, 2022.
 - Actions of the Police and Fire Commission meeting of July 5, 2022:
 3. Confirmation of Bills.
 5. Discussion, with possible action, authorization to hire new Firefighters/Paramedics.
 - Actions of the Park Commission meeting of July 6, 2022:
 2. Approval of June 1, 2022 meeting minutes.
 3. Rejection of bid for Pfiffner Pioneer Park bandshell roof and site repair project.
 4. Director's Report.
 - Minutes and Actions of the Plan Commission meeting of July 5, 2022:
 2. Report of the June 6, 2022 minutes of the City Plan Commission.
 6. A request from Doug Lynch for an exception to setback requirements at 100 Bukolt Park

Street (Parcel ID 281240830400808), consistent with Ch. 23.01(15)(i)(3)(k).

7. Discussion only: Small wind energy ordinance.

8. Discussion on Comprehensive Plan update.

9. April and May Monthly Reports.

10. Director's Report.

- Actions of the Board of Water and Sewerage Commissioners meeting of July 11, 2022:
 - 2. Approval of May 9, 2022 meeting minutes.
 - 3. Approval of Department Claims.
 - 7. Approval of the 2021 Compliance Maintenance Annual Report.
- Actions of the Airport Commission meeting of July 11, 2022:
 - 2. Approval of the May 9, 2022 meeting minutes.
 - 3. Approval of Department Claims.
- Actions of the Transportation Commission of July 11, 2022:
 - 2. Approval of the May 9, 2022 minutes.
 - 3. Approval of the May and June 2022 financial / claims report.
 - 4. Nomination and election of Chairperson and Vice Chairperson of the Transportation Commission.
 - 5. Approval to put 2022 CARES Act funds in an internally restricted fund for future transit capital expenses.
- Minutes and Actions of the Public Policy and General Government meeting of July 11, 2022:
 - 2. License List.
 - 3. Request to Hold Event/Street Closing.
- Minutes and Actions of the Finance Committee meeting of July 11, 2022:
 - 2. Request Additional Funding for Replacement of Parking Lot at Fire Station #1.
 - 3. Request Additional Funding for Replacement of Police Parking Lot.
 - 4. Approval of Payment of Claims.

6. Resolution - A request from Travis Haines, representing Candlewood Investments LLC, for a conditional use permit to construct multiple duplexes on the property located at 1400 River View Avenue (Parcel ID 281230805420205), consistent with Ch. 23.01(13)(f).
7. Resolution - A request from Matt Schneider, representing Mid-State Technical College, for a conditional use permit to construct an advanced manufacturing, engineering technology and apprenticeship center on the property located at 5000 Coye Drive (Parcel ID 281230802200043), consistent with Ch. 23.02(1)(d)(3)(d).
8. Ordinance Amendment - A request from the City of Stevens Point to temporarily amend Ch. 23.02(1)(b)(2)(j) and Ch. 23.02(1)(f)(3)(i) of the Revised Municipal Code of the City of Stevens Point for the purposes of allowing owner-occupied and non-owner-occupied tourist rooming houses as a permitted use. Said amendment shall take effect on June 22, 2023 and expire July 5, 2023.
9. Adjournment.

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

**CITY OF STEVENS POINT
SPECIAL COMMON COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**June 13, 2022
6:15 PM**

OR

Zoom Teleconferencing

Consideration and Possible Action on the Following:

1. Roll Call.

Present: Ald. Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Others

Present: Mayor Wiza, Clerk Yenter, Director Beduhn, Director Kernosky, Assistant Chief Rottier, Director Kremer, Deputy C/T Freeberg, Attorney Beveridge, Chief Moody, Admin Assistant Church.

2. To award the Union Street Extension Project #22-09 to Advance Construction, Inc. in the amount not to exceed \$596,039.83.

Ald. Christianson moved, Ald. Morrow seconded, to approve awarding the Union Street Extension Project #22-09 to Advance Construction, Inc. in the amount not to exceed \$596,039.83.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

3. Adjournment.

Adjourned at 6:16 p.m.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**June 20, 2022
7:00 PM**

OR

Zoom Teleconferencing

Minutes

1. Roll Call.

Present: Ald. Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Others

Present: Mayor Wiza, Clerk Yenter, Chief Moody, Chief Kussow, H/R Manager Frasch, Mayoral Assistant Kawski, Director Beduhn, Director Kernosky, Assistant Chief Zavara, Captain Heibler, Lieutenant Schoeberle, Firefighter Klementz, MSTC Fire Intern Cate, Director Kremer, Director Lemke, Deputy C/T Freeberg, Attorney Beveridge.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Keith Kedrowski, 1536 Water Street, spoke about a sign regarding a city referendum and discussed the tax increases from the previous county wide referendum.

Dave Eiden, 1008 Matilda Street, spoke about the lack of design options for Business 51 and encouraged citizens to vote yes on the referendum.

**5. Presentation to the Mayor and Council:
Stevens Point Housing Authority recognizing Life Saving efforts of Lt. Mark Schoeberle, John Klementz and MSTC Fire Intern Riley Cate on October 5, 2021.**

Lt. Mark Schoeberle, Firefighter John Klementz and MSTC Fire Intern Riley Cate were recognized and awarded for their life-saving efforts on October 5, 2021.

Chief Moody gave a brief synopsis of the fire and detailed the actions taken by Lt. Mark Schoeberle, Firefighter John Klementz and MSTC Fire Intern Riley Cate.

Consideration and Possible Action on the Following:

6. Consent Agenda:

Minutes of the Common Council Meetings of May 16, 2022 and June 13, 2022.

Actions of the Police and Fire Commission meeting of June 7, 2022:

- 3. Confirmation of bills**
- 4. Discussion, with possible action, Posting of the Division Chief and Battalion Chief Positions**
- 5. Discussion, with possible action, Authorization to hire 2 police officers**
- 6. Discussion, with possible action, Station #1 Building Updates**
- 7. Police Chief's Report**
- 8. Fire Chief's Report /EMS Report**

Actions of the Park Commission meeting of June 1, 2022:

- 2. Approval of May 4, 2022 meeting minutes.**
- 3. Presentation and consideration of the donation agreement for the convent park parcel.**
- 4. Proposal from the Boys and Girls Club to upgrade the courtyard between the Recreation Center and the Boys and Girls Club Building.**
- 5. Request from the Mid-State Sisters of Skate to serve alcohol in the KB Willett Arena on July 16 and August 13 during their events.**
- 6. Revision to Donald Copps Municipal Pool Rental Policy #1.04.**
- 7. Director's Report.**

Minutes and Actions of the Plan Commission meeting of June 6, 2022:

- 2. Report of the April 4, 2022 meeting of the City Plan Commission.**
- 8. A request from the City of Stevens Point to perform improvements to Goerke Park and to construct an addition to the K.B. Willett Ice Arena, located at 931 Michigan Avenue (Parcel ID 281240833200107) and consistent with Ch. 23.01(11).**
- 10. Community Development Department Annual Report for 2021.**
- 11. Director's Report.**

Minutes and Actions of the Board of Public Works meeting of June 13, 2022:

- 2. To award the Union Street Extension Project #22-09 to Advance Construction, Inc. for an amount not to exceed \$596,039.83.**

Minutes and Actions of the Public Policy and General Government meeting of June 13, 2022:

- 2. License List.**
- 3. Request to Hold Event/Street Closing.**
- 4. Beekeeper Permits.**

Minutes and Actions of the Finance Committee meeting of June 13, 2022:

- 4. Discussion and possible action on future of Edgewater Manor.**
- 5. Approval of Claims Paid.**

Mayoral Appointments:

- Administrative Appeals Board: Ald. Keymer, term expiring April 15, 2024.**
- Bicycle-Pedestrian Street Safety Commission: Janet Jurgella-Finn, filling the unexpired term of Bill Fehrenbach expiring April 30, 2024.**
- Plan Commission: Mark Ilten, filling the unexpired term of Anna Haines expiring April 30,**

2025.

- Supplemental Poll Worker List: See attached.

Ald. Christianson moved, Ald. Dalton seconded, to approve the consent agenda.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

7. Resolution Joining The Wisconsin Local Government Climate Coalition (WLGCC).

Ald. Keymer moved, Ald. Morrow seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

8. Resolution - A request from Drew Bain, representing the Wisconsin Public Service Corporation, for a conditional use permit to perform upgrades to an electrical substation located at 3214 Hoover Road (Parcel ID 281230803400602), consistent with Ch. 23.02(1)(a)(3)(b).

Ald. Carlson moved, Ald. Dalton seconded, to approve the request by Drew Bain representing the Wisconsin Public Service Corporation, for a conditional use permit.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

9. Resolution - A request from Tyler Ignatowski for a conditional use permit to construct five duplexes on three unaddressed parcels bounded by North Point Drive and Georgia Street North (Parcel ID's 281240830100144, 281240830100145 & 281240830100146), consistent with Ch. 23.01(13)(f).

Ald. Zarazua moved, Ald. Kneebone seconded, to approve the resolution.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

10. Ordinance Amendment - A request from the City of Stevens Point to amend the Official Street Map of the City of Stevens Point for the purposes of extending Union Street to the north of Maria Drive and extending Academy Avenue to the west within Parcel ID 281240829240099.

Ald. Morrow moved, Ald. Zarazua seconded, to approve the ordinance amendment.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

11. Resolution - A request from Brooke Klesmith, representing Includa Inc., for a sign variance to construct a freestanding sign at the property located at 2801 Hoover Road (Parcel ID 281230802200041), consistent with Ch. 25.14.

Ald. Carlson moved, Ald. Fishler seconded, to approve the request from Brook Klesmith for a sign variance at 2801 Hoover Road.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Keymer, Shorr, Christianson.

Abstention: Zarazua.

Nays: None. Motion carried.

12. Resolution - A request from the City of Stevens Point to seek membership in the AARP network of age-friendly communities.

Ald. Kneebone moved, Ald. Keymer seconded, to approve the resolution.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

13. Collateral Assignment of Development Agreement for Bantr Mixed-Use Building at 209 Division Street.

Ald. Dalton moved, Ald. Keymer seconded, to approve the collateral assignment.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

14. To award the 2022 Road Resurfacing Project #22-02 to Haas Sons, Inc. for an amount not to exceed \$823,729.30.

Ald. Dalton moved, Ald. Fishler seconded, to approve.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

15. Ordinance Amendments - To accept the amendments in Chapter 9, Sections 9.02, 9.05, and 9.06 as they relate to traffic signs.

Ald. Morrow moved, Ald. Dalton seconded, to approve the ordinance amendment.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Shuda, Kneebone, Carlson, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

16. Discussion and possible action on a park donation agreement between the City of Stevens Point, General Capital, and the Sisters of St. Joseph Third Order of St. Francis.

Director Kernosky gave an overview of the donation agreement.

Ald. Zarazua moved, Ald. Shorr seconded, to approve the agreement.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

17. Ordinance Amendment: Public Peace and Offenses Against Public Policy - Amend Deposit Amount for Possession of Marijuana and Possession of Drug Paraphernalia and Quantity of Possession of Marijuana.

Kevin Ruder, 3364 April Lane, shared his concerns about attempts to further decriminalize marijuana at the city level and spoke about the rise in marijuana use during the pandemic. He spoke about the consequences associated with Marijuana use, emphasizing the impact on traffic safety.

Joshua Rosenkranz spoke regarding medical uses of marijuana, the value of quality of life, and those who would be negatively impacted if the ordinance were to remain unchanged. He compared the criminalization of alcohol and the current legal status of marijuana and spoke against marijuana being seen as a gateway drug.

Corey Kealiher, 1111 Minnesota Avenue, spoke about the legality of all plants and spoke in favor of the Common Council approving the ordinance amendment rather than waiting for state legislation. He expressed his lack of support regarding any plant being illegal to consume.

Ben Kollock, 1372 North Second Drive, talked about the lowered rate of opioid overdoses after legalization of marijuana in other states. He spoke about the various reasons why people use marijuana, noting that each reason could be categorized as medical use. Mr. Kollock referenced the number of citizens in favor of the 2018 portage county referendum regarding medical marijuana use.

Ald. Kneebone moved, Ald. Dalton seconded, to approve the ordinance as presented.

Ald. Carlson moved, Ald. Keymer seconded, to change the age from 17 to 21.

Call for the vote: Ayes: Morrow, Fishler, Shuda, Carlson, Keymer.

Nays: Dalton, Kneebone, Johnson, Zarazua, Shorr, Christianson. Motion failed.

Ald. Christianson moved, Ald. Dalton seconded, to change the ages to 18 and 17 respectively.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Carlson, Kneebone, Shuda, Dalton.

Nays: Fishler, Morrow. Motion carried.

The following is the vote on the original motion with the amendment:

Call for the vote: Ayes: Dalton, Shuda, Kneebone, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: Morrow, Fishler, Carlson. Motion carried.

18. Adjournment.

Adjourned at 8:22 p.m.

These Minutes are unofficial and subject to modification upon review of the commission at their August 2022 meeting.

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION MINUTES
MEETING OF JULY 5, 2022**

1. **Roll Call:** Commissioners Kirschling, Moore, Mrozek, Ostrowski, Taylor

Also Present: Fire Chief Moody, Police Chief Kussow, AC Gemza, AC Williams,
Alderson Mary Kneebone

2. **Approval of Minutes**

Commissioner Mrozek moved, seconded by Commissioner Ostrowski to approve the Minutes of the June 7, 2022 meeting.

Ayes, all; nays, none. Motion carried.

3. **Confirmation of bills**

Commissioner Ostrowski moved, seconded by Commissioner Moore to approve the confirmation of the June 2022 bills.

Ayes, all; nays, none. Motion carried.

4. **Police Chief's Report**

Assistant Chief Kussow reported:

Notes of Interest:

- Assistant Chief Williams' first week of Command College will be August 2022.
- June 7, 2022 – Lt. Johnson and Det. Yenter presented ALICE (Alert, Lockdown, Inform, Counter, and Evacuate) to Portage County Boys and Girls Staff.
- June 9, 2022 – Arrest of suspect in slashing case downtown from 5-19-2022.
- June 9, 2022 – Warrant on Church St. resulted in meth and money.
- June 15, 2022 – Donated approx. 55 unclaimed bicycles to Working Bikes in Chicago, IL. (nonprofit group that works with the community, fixing, training mechanics and donating bikes around their city and several other cities)
- June 20, 2022 Ben Uitenbroek was promoted to Lieutenant, assigned to Operations, and Justin Klein was promoted to Sergeant, assigned to the Patrol Division.
- June 20, 2022 – Ordinance passes council for 25grams of THC for \$5.00.
- June 21, 2022 – recruitment video completed for joint SWAT team training.
- June 22, 2022 Officer Kevin Gomez was selected to fill immediate vacancy on the SPPD SWAT team and Officer Ross Wierzbowski was selected to start in Jan. 2023.
- June 23, 2022 – recruitment video for citizen's academy completed.
- June 26, 2022 – Roe vs Wade protest downtown to court house - Asst. Chief Williams came in to assist patrol. No issues
- June 27, 2022 – New CSO, Michelle Klepps – 10am to 2pm shift.

- June 27, 2022 Jason Dienger was sworn-in as the newest member of the SPPD. Jason come with 4 years law enforcement experience.

Calls of Interest:

• **06/02/22 – Overdose Death – 2601 Indiana Ave** – Male party called in an overdose of a 27 year old female. Detectives called in to assist. Large amount of marijuana located, along with cocaine, and other drugs and \$6,000.00 in cash. Male party in jail on P&P hold. Investigation continuing.

06/03/22 – Disturbance – 601 John's Dr – Male caller stating another male was at his apartment and he was not allowed to be and possibly had a gun. Owner gave consent to enter, Officers used a SWAT Shield and called the unwanted male out of apartment without incident, no gun found.

06/10/22 – Shooting – 1400 Fourth Ave – Dispatch received a 911 text to call from someone who stated they had shot their GF and was going to shoot himself. Multi-agency response to the area. Lots of very quick investigating done and soon determined to be a SWATTING call.

06/10/22 – Domestic – 400 block 1st St. – Previously reported domestic, male suspect was taken into custody, for criminal damage to property, strangulation, substantial battery, felon in possession of a firearm x2, threats to injure, OWI – 5th, intimidation of a victim, bail jumping, and criminal OAR. In Jail.

06/14/22 – Welfare Check – Southpoint Restaurant – Caller stated a male subject entered the restaurant and had a lighter and he, the caller, thought the male had dumped lighter fluid on himself. Male was located after leaving restaurant and spoken too, not suicidal and misinformation.

06/14/22 – Domestic – 725 John's Dr - Female had fled her apartment and went to neighbors to call for help and her newly arrived male friend had been assaulting her. Male would not answer door. Permission given from female as male had no rights to be there. Perimeter set and K9 called to assist, but male stepped out back door as was arrested without incident.

06/16/22 – Disturbance – 2700 Block Bush St – Emergency tones dispatched for a male party chasing a female with a gun. Numerous officers arrived to discover the female caller was clearly under the influence of drugs and hallucinating. Investigation determined there was no gun and male was cooperative and not under the influence or anything. Female arrested on a P&P hold.

06/21/22 – Overdose – 324 2nd St – Report of a male who was unresponsive and not breathing. Officers arrived with med units, prior overdose issues at residence, subject was transported via ambulance and woke up after Narcan was administered.

06/22/22 – Fire – 825 Bliss Ave – Active fire with resident still inside. Officers, firefighters and citizens attempted extrating the female through a window, but due to females condition and fully engulfed fire their efforts were not successful. Detectives and DCI called in to assist.

06/23/22 – Death – 3200 Block Marth's Ln – Detectives called in to assist with the investigation of the death of a 3 month old.

Monthly Use of Force Reporting (annual total in parenthesis):

Number of Use of Force Incidents: 4 (32)

- **6-3-22** – Officers were granted permission to search an apartment for an individual who had made mention of owning a firearm, was trespassing and also was wanted on a DOC warrant. Officers opened the exterior door and made verbal contact with the suspect. Due to the unknowns, two officers had their weapons drawn on the suspect. The suspect listened to their commands and was taken into custody without incident. No injuries.
- **6-7-22** – Officers were attempting to clear a residence that had forced entry to an exterior door. Once inside officers located a locked interior door that appeared to move. Officers were able to open the door and make contact with the suspect. One officer had his weapon drawn and pointed at the suspect. The suspect was taken into custody without incident and jailed for criminal trespass. No injuries.
- **6-10-22** – Officers received information an individual had been shot and the suspect was now threatening suicide. Officers surrounded the house and it was determined who the resident was. The information received was also determined to likely be false and considered a “Swatting” call. The resident came out of the house and officers had their weapons pointed at the resident, due to unknown information. No one was found to be injured and the resident was unaware of what was going on. No injuries.

Mental health related incidents:

Officers Responded to the following as of 6/24/2022:

- 77 welfare checks
- 9 chapter 51
- 14 voluntary chapters

K-9 Unit

- **C22-6373** - Assist Plover PD – Detection on vehicle. Resulted in 6.2 grams of Methamphetamine, 2.2 grams of THC and 3 paraphernalia items.
- **C22-5988** – Vehicle indication by Fala, resulted .24 grams of Methamphetamine.

Training:

- PSL Officer Kris Marchel attended the 3 day Police School Liaison Conference June, 14th – 16th in Appleton.
- Lt. Greg Bean and Officer Jordan Nissen attended a one day Advanced Crisis Intervention Training (CIT) in Grafton.
- Administrative Assistant Candy Tork attended the Annual WI Law Enforcement Administration Professional Conference in Oshkosh.
- Sgt. Mike Long attended an Urban Sniper class at Fort McCoy.
- SPPD had 7 of the newest Officers attend the 3 day training of Intoximeter Certification held at UW-SP
- Chief Kussow attended the WI Police Executive Group Seminar.

Field Training (FTO): We have hired two new officers. Officer Jason Dienger started Step 0 of the Field Training Program on Monday, June 27th. He is set to being Step 1 on patrol on July 8th. Officer Samuel Hessel is set to be sworn in and start Step 0 on July 11.

Auxiliary Unit:

- 2 events cancelled/relocated due to weather
- **26.75 hours worked**
 - Stevens Point Pride Festival – 6-11-2022
 - Wreaths across America – 6-14-2022
 - Juneteenth – 6-18-2022

Commissioner Moore moved, seconded by Commissioner Ostrowski to accept the Police Chief's report for June, 2022.

Ayes, all; nays, none. Motion carried.

5. Discussion, with possible action, authorization to hire new Firefighter/Paramedics

Commissioner Taylor moved, seconded by Commissioner Mrozek, to approve the hiring of three firefighter/paramedics as presented. Firefighter/Paramedic hiring is contingent upon the successful completion of all hiring protocols and testing.

Ayes, all; nays, none. Motion carried.

6. Update on interview process for new Division Chief and Battalion Chiefs within the Stevens Point Fire Department

Nine candidates applied for the positions. Two of the applicants are internal candidates.

The Chief's assessment center is scheduled for July 19. Once the assessment center is complete the Chief would like to be able to fill the Division Chief position and the Battalion Chiefs positions. There is one opening for a Division Chief and three openings for Battalion Chiefs. The Chief will bring the names back to the Commission at the August meeting.

7. Fire Chiefs Report/EMS Report

Chief Moody reported:

Significant Events

- Person in the water at Pickerel Lake at County A
- Engine Strike Team Request Waupaca County Festival Foods
- High windstorm (9) fire runs related to the storm

Metro Fire Calls: (3)

YTD (23)

- 1600 Sherman Avenue, Village of Whiting
- 167 Brilowski Road, Town of Hull
- 825 Bliss Avenue, fatal fire

• Fires

- Structure Fires-0 YTD (17)
- Vehicle Fires-1 YTD (4)
- Brush, Grass, Wildland Fires-2 YTD (3)
- Trash/Dumpster Related fires-1 YTD (2)
- Cooking Incidents-9 YTD (24)
- Chimney Fire -0 YTD (1)

• Excessive Heat, Scorch, No Fire-1	YTD (4)
• Electrical Issues-5	YTD (8)
• EMS/Rescue	
• EMS Assist Calls-47	YTD (276)
• Assist Invalid-0	YTD (4)
• Vehicle Accidents with Injury-1	YTD (9)
• EMS Standby-2	YTD (3)
• Assist Other Government Agency-0	YTD (3)
• EMS calls, other-0	YTD (1)
• Hazardous Materials	
• Carbon Monoxide Detected-0	YTD (3)
• Natural Gas Detected-1	YTD (9)
• Gasoline and Flammable Leak/Spill-0	YTD (1)
• Hazardous Investigation nothing found-1	YTD (8)
• Oil/Combustible Spill included Vehicle Accidents-0	YTD (4)
• Chemical Spills-0	YTD (1)
• Alarms	
• False Alarms Responses-19	YTD (83)
• Other Incidents	
• Animal Rescue-1	YTD (8)
• Burning Regulation Issues-4	YTD (17)
• Citizen Complaints-1	YTD (3)
• Water/Steam Leak-0	YTD (2)
• Smoke Scare, Odor of Smoke, Steam Mistaken for smoke-0	YTD (7)
• Dispatched and Cancelled Enroute-2	YTD (28)
• Nothing Found on Arrival-0	YTD (2)
• General Service Call-0	YTD (1)
• Technical Rescue	
• Water/Ice Incidents-1	YTD (2)
• Extrication of Victim from Elevator-0	YTD (3)
• Extrication of Victim from a Vehicle-0	YTD (1)
• Extrication of Victim from Building-2	YTD (2)

Monthly Total (102)

Year to Date Total (544)

Total Fire Losses-\$110,000

YTD: \$210,400

Total Property Saved-\$76,900

YTD: \$3,795,900

- Training:
 - Vent enter search and isolate training
 - Relay pumping operations
 - Hose testing
 - Swift water rescue training
 - OB/GYN training

Total Monthly Training Hours: 170.5

Year to Date Training Hours: 2431

- Public Activities:
 - PFFW Convention Holiday Inn
 - Smoke detector installation x 2 private residence
 - Firehouse Subs opening ceremony

Training: Aspirus Medivac brought their OB simulation mannequin for OB refresher. They trained all three crews with classroom learning and hands-on simulation.

Walk Wisconsin: Along with the Portage EMS Association, SPFD provided EMS coverage for the 2022 Walk Wisconsin.

Sentry Construction: Each crew had an on-site tour and familiarization with the change in EMS response to Sentry Headquarters during the main entrance construction.

Recruit Academy Graduation/Swearing in: Probationary Firefighter/Paramedic Luke Fourness, Austin Lewandowski and Chris Wronski graduated from the academy and were sworn in as Stevens Point Firefighter/Paramedics on June 17th.

New Med 1: The old Medic 5 and Medic 4 have been taken out of service and two new Portage County ambulances, Stevens Point and Plover were placed in service. Special thanks to Portage County garage, Portage County EMS, FF/Medic Jason Pettis and the Plover ambulance for working as a team to get the new ambulance designed, specifications developed and then placed in service.

Commissioner Moore moved, seconded by Commissioner Ostrowski to accept the Fire Chief's Report for July 2022

Ayes, all; nays, none. Motion carried.

8. **President's Report**

President Moore thanked all employees involved in emergency services for their dedication and work over the last month and their dedication to the police and fire services!

9. **Adjournment**

The meeting adjourned at 2:30 p.m.

REGULAR MEETING MINUTES
Board of Park Commissioners
July 6, 2022 - 6:30 PM
Community Room
933 Michigan Avenue, Stevens Point, WI

Discussion and Possible Action on:

1. Roll Call.

Present: Bob Freckman, Sue Hall, Alder Ginger Keymer, Liz McDonald, John Okonek, Shaun Przybylski, Wayne Sorenson, Carie Winn, Alder Mykeerah Zarazua.

Excused: Mike Glodosky, Alder David Shorr

Also Present: Director Kremer, Steven McKay

2. Approval of June 1, 2022 meeting minutes

Motion by Keymar to approve the meeting minutes, second by Winn; motion passed 9-0.

3. Rejection of bid for Pfiffner Pioneer Park bandshell roof and site repair project.

Motion by Okonek to reject the bid for the Pfiffner Pioneer Park bandshell roof repair project as presented, second by Hall; motion passed 9-0.

4. Director's Report

1. 2022 Riverfront Rendezvous Recap

2. KB Willett Arena roof update

3. Community Stadium Improvements Update

5. Adjournment.

Motion to adjourn by McDonald, second by Hall; motion passed 9-0. The meeting adjourned at 6:56 pm

REPORT OF CITY PLAN COMMISSION

July 5, 2022 – 6:00 PM

In-Person & Zoom Conference Call Meeting

PRESENT: Mayor Wiza, Alderperson Kneebone, Commissioner Cooper, Commissioner Haines, Commissioner Rice, Commissioner Schuler, and Commissioner Illtan

ALSO PRESENT: Director Kernosky, Director Kremer, Associate Planner/Zoning Administrator Kuhn, Neighborhood Planner/Economic Development Specialist Klesmith, Alderperson Shorr, Alderperson Keymer, Tony Gaboda, Travis Haines, and unidentified audience members via Virtual Zoom Meeting.

INDEX:

Opening Section:

1. Roll call.

Discussion and possible action on the following:

2. Report of the June 6, 2022 minutes of the City Plan Commission.
3. Public Hearing and action on a request from Travis Haines, representing Candlewood Investments LLC, for a conditional use permit to construct multiple duplexes on the property located at 1400 River View Avenue (Parcel ID 281230805420205), consistent with Ch.23.01(13)(f).
4. Public Hearing and action on a request from Matt Schneider, representing Mid-State Technical College, for a conditional use permit to construct an advanced manufacturing, engineering technology and apprenticeship center on the property located at 5000 Coye Drive (Parcel ID 281230802200043), consistent with Ch. 23.02(1)(d)(3)(d).
5. Public Hearing and action on a request from the City of Stevens Point to temporarily amend Ch.23.02(1)(b)(2)(j) and Ch. 23.02(1)(f)(3)(i) of the Revised Municipal Code of the City of Stevens Point for the purposes of allowing owner-occupied and non-owner-occupied tourist rooming houses as a permitted use. Said amendment shall take effect on June 22, 2023 and expire July 5, 2023.
6. A request from Doug Lynch for an exception to driveway requirements at 100 Bukolt Park Street (Parcel ID 281240830400808), consistent with Ch. 23.01(15)(i)(3)(k).
7. Discussion only: Small wind energy systems ordinance.
8. Discussion on Comprehensive Plan update.
9. April and May Monthly Reports.
10. Director's Report.

Closing Section:

11. Adjourn.
-

Opening Section:

1. Roll call.

Present: Wiza, Kneebone, Cooper, Rice, Schuler, Illtan

Excused: Arntsen

Commissioner Mark Illtan was welcomed and introduced.

Discussion and possible action on the following:

2. Report of the June 6, 2022 minutes of the City Plan Commission.

Motion by Commissioner Cooper to approve the report of the June 6, 2022 Plan Commission meeting; seconded by Commissioner Schuler.

Motion carried 6-0.

3. Public Hearing and action on a request from Travis Haines, representing Candlewood Investments LLC, for a conditional use permit to construct multiple duplexes on the property located at 1400 River View Avenue (Parcel ID 281230805420205), consistent with Ch.23.01(13)(f).

Associate Planner/Zoning Administrator Kuhn provided a summary of the request to construct multiple duplexes on the property located at 1400 River View Avenue. After review, staff held no concerns and recommended approval with conditions outlined in the staff report.

Commissioners made the following comments:

1. Concern was noted for a lack of sidewalks for the development, noting the issue with moving forward with developments without pedestrian access. This concern and line of inquiry led to a back-and-forth discussion about the need for sidewalks, whether the development warranted it, and the commission's authority on setting conditions that would require them. It was through this discussion that staff noted that they would support a sidewalk along Echo Dells Avenue, but not for the interior of the development.
 - a. Inquiry as to whether City staff would have enforcement jurisdiction over a private drive sidewalk within the interior development, to which staff confirmed that they would not.
 - b. A condition requiring a sidewalk along Echo Dells Avenue, rather than the interior private drive adjoining Riverview Avenue and Echo Dells Avenue was also discussed.
2. Concern was noted for moving forward with another development with multiple builds on a single lot. There was a follow-up inquiry on whether other avenues could be explored with the hope that a future transaction of properties could be to individual homeowners, as opposed to exclusive ownership by one individual.
 - a. There was a brief back-and-forth discussion on requirements that could be utilized to make the splitting of lots, such as through a zero lot-line development, easier in the future. The applicant's representative did confirm that the properties would be built to zero-lot line specifications even though there were no immediate plans to split the parcel.

Mayor Wiza declared the public hearing open.

Mayor Wiza declared the public hearing closed.

Tony Gaboda, representing the applicant, requested clarification on where sidewalks would be required to terminate, as there were swales planned for areas of the development along Echo Dells Avenue.

Travis Haines, applicant, noted heavy opposition to putting in sidewalks. He stated that it would be a large increase in cost for an already expensive project when they were trying to address the shortage of housing with the new development.

Motion by Commissioner Illtan to add a condition of approval to require a contiguous sidewalk along Echo Dells Avenue; seconded by Alderperson Kneebone.

Roll Call

Aye: Kneebone, Illtan

Nay: Wiza, Cooper, Rice, Schuler

Motion Failed 4-2.

Motion by Commissioner Illtan to approve a request from Travis Haines, representing Candlewood Investments LLC, for a conditional use permit to construct multiple duplexes on the property located at 1400 River View Avenue (Parcel ID 281230805420205), consistent with Ch.23.01(13)(f) with the following:

- 1. Garbage collection shall be handled commercially, and a trash receptacle location shall be incorporated for the proposed development. Location and proper screening shall be reviewed by City staff.**
- 2. The applicant shall meet DNR Notice of Intent requirements.**
- 3. Separate water and sewer service shall be installed for each unit.**
- 4. All walls facing a public right-of-way shall have the same architectural appeal as the front elevation proposed on each duplex.**
- 5. The proposed red maple trees along County Highway HH shall be replaced with another type of landscape species to provide greater screening. Such landscaping specifications shall be approved by the Zoning Administrator.**
- 6. The eastern access point off of County Road HH shall be paved using a hard surfacing material and be accompanied with a locked gate. The gate shall be at least 14 feet in width.**
- 7. A right-of-permit shall be obtained from the Portage County Highway Department.**
- 8. Staff shall have the ability to approve minor amendments to the site plan.**

seconded by Commissioner Cooper

Motion carried 6-0.

4. Public Hearing and action on a request from Matt Schneider, representing Mid-State Technical College, for a conditional use permit to construct an advanced manufacturing, engineering technology and apprenticeship center on the property located at 5000 Coye Drive (Parcel ID 281230802200043), consistent with Ch. 23.02(1)(d)(3)(d).

Associate Planner/Zoning Administrator Kuhn provided a summary of the request to construct an academic facility within the City's Industrial Park for the purpose of providing courses and programs for students in industry and technology fields. After review, staff held no concerns and recommended approval with conditions outlined in the staff report.

Mayor Wiza commended the efforts by community members, donors, and different bodies to make the project come to fruition.

Mayor Wiza declared the public hearing open.

Mayor Wiza declared the public hearing closed.

Commissioners made the following comments:

1. Suggestion made to include electric vehicle charging stations, to which staff clarified that they had already been included in the proposed plans.
2. Comment of it being a good location and a much-needed facility for the community.
3. Inquiry on what staff envisioned for traffic and parking, to which staff confirmed that the Public Works Department had reviewed the project and concluded that Coye Drive was adequate to handle the additional traffic flow.
4. Inquiry as to why the request needed a Conditional Use Permit when MTSC had already acquired one, to which staff explained that the code required one with any change or expansion of use.

Representative for Mid-State Technical College noted that the facility would hold approximately 250 students, but not at the same time due to shifting course schedules and start times, therefore traffic levels would not be as high.

Motion by Commissioner Illtan approve the request from Matt Schneider, representing Mid-State Technical College, for a conditional use permit to construct an advanced manufacturing, engineering technology and apprenticeship center on the property located at 5000 Coxe Drive (Parcel ID 281230802200043), consistent with Ch. 23.02(1)(d)(3)(d) with the following:

1. An additional fire hydrant shall be installed on the property to support the proposed development, subject to the review and approval of Fire Department staff.
2. A Knox box shall be installed near the water entrance room, subject to the review and approval of Fire Department staff.
3. A sign package shall be submitted to the Zoning Administrator for review and approval.
4. The applicant shall submit final details on the canopy trees and shrubs proposed to be planted, subject to the review and approval of the Zoning Administrator meeting landscaping guidelines.
5. A shared access agreement between the subject property and the property located at 5001 Joerns Drive (Parcel ID 281230802200042) shall be recorded prior to being granted occupancy of the building.
6. Bicycle parking spaces shall be installed in accordance with Chapter 23.01(15)(f) of the City's Zoning Code.
7. Staff shall have the ability to approve minor amendments to the site plan.

seconded by Mayor Wiza

Motion carried 6-0.

5. Public Hearing and action on a request from the City of Stevens Point to temporarily amend Ch.23.02(1)(b)(2)(j) and Ch. 23.02(1)(f)(3)(i) of the Revised Municipal Code of the City of Stevens Point for the purposes of allowing owner-occupied and non-owner-occupied tourist rooming houses as a permitted use. Said amendment shall take effect on June 22, 2023 and expire July 5, 2023.

Mayor Wiza noted that the agenda item would look to address the shortage of accommodations for the more than 70,000 expected visitors for the U.S. Senior Open.

Director Kernosky summarized the existing requirements for owner-occupied versus nonowner-occupied tourist rooming houses before explaining that rather than encouraging people to visit the surrounding areas, the temporary amendment would allow the City to host individuals which would provide an additional economic boost. The amendment would be temporary in nature between June 22, 2023 through July 5, 2023, at which point changes would revert back.

Mayor Wiza declared the public hearing open.

Aldersperson Keymer (District Three) requested an example of which types of nonowner-occupied housing would be allowed the temporary status and asked how the date range was selected.

Mayor Wiza declared the public hearing closed.

Mayor Wiza explained that any house would be eligible, even rentals. The date range was selected after considering the time needed for tournament related crews and vendors to prepare for the event.

Commissioners made the following comments:

1. Comment that hotels were already filled all the way through Madison for the event and retaining visitors within the City would be a great economic boon.

2. Inquiry as to whether the City would be modifying online resources to educate, inform, and process requests, to which staff confirmed that they would be updating all relevant information, and be working with the Visitor's Bureau who was leading the efforts.
3. Inquiry as to how the City would assure individuals would be following requirements, to which staff explained that online listings were checked frequently for compliance, and followed through with Code Enforcement or Conditional Use Permit process if necessary.

Motion by Alderperson Kneebone to approve a request from the City of Stevens Point to temporarily amend Ch.23.02(1)(b)(2)(j) and Ch. 23.02(1)(f)(3)(i) of the Revised Municipal Code of the City of Stevens Point for the purposes of allowing owner-occupied and non-owner-occupied tourist rooming houses as a permitted use. Said amendment shall take effect on June 22, 2023 and expire July 5, 2023; seconded by Commissioner Cooper.

Motion carried 6-0.

6. A request from Doug Lynch for an exception to driveway requirements at 100 Bukolt Park Street (Parcel ID 281240830400808), consistent with Ch. 23.01(15)(i)(3)(k).

Associate Planner/Zoning Administrator Kuhn summarized the request for an exception to driveway requirements at 100 Bukolt Park Street, specifically a 55-ft driveway width. After review, staff recommended approval as outlined in the staff report.

Commissioners made the following comments:

1. Clarification requested as to whether the request revolved around a self-imposed hardship as the garage was constructed after the principal building, with the use of gravel which was a permeable surface. Staff noted while that could be argued, staff did not see it as a self-imposed hardship as the Plan Commission had previously approved the site plan for the garage addition.
2. Inquiry as to whether the DNR had any jurisdiction, to which staff confirmed that the City had ultimate shoreline authority.

Motion by Commissioner Cooper to approve the request from Doug Lynch for an exception to driveway requirements at 100 Bukolt Park Street (Parcel ID 281240830400808), consistent with Ch. 23.01(15)(i)(3)(k); seconded by Commissioner Rice.

Motion carried 5-1, with Mayor Wiza voting in the negative.

7. Discussion only: Small wind energy systems ordinance.

Mayor Wiza briefly explained that he had asked staff to investigate alternative energy using wind and it was before the commission for discussion only. The request had stemmed from a resident looking to pursue the use of wind energy, but the use was not currently allowed.

Associate Planner/Zoning Administrator Kuhn reiterated the purpose for discussion, noting that if the Plan Commission had interest in pursuing a wind energy ordinance, they would continue to work on the request. He highlighted that the state did heavily regulate wind energy but opened the floor to discussion after reviewing such state requirements.

Commissioners made the following comments:

1. Supportive efforts on additional renewable energies was great.
2. Maximum height not to exceed 20 feet seemed too restrictive to adequately provide enough wind energy.
3. Restrictions or feasibility on neighbors going in on/sharing one system.
4. Issues/concerns with noise and height, as well as blade size.
5. Concern for wildlife obstruction (birds/bats).
6. Area not being ideal for constant wind energy, noting solar energy was more amenable.

There was a consensus for staff to pursue additional information and come back before the Plan Commission. Ideally, in the form of a guest speaker or wind energy industry professional, as well as how other municipalities handled wind energy use.

No action was taken.

8. Discussion on Comprehensive Plan update.

Chris Klesmith, Neighborhood Planner/Economic Development Specialist, provided a presentation recapping previous efforts to update and adopt a City Comprehensive Plan, and a timeline on renewing those efforts. A copy of the presentation had been included within the agenda packet. He reviewed the following:

1. Recap: History & Reasoning
 - a. 2014-2015 Comprehensive Plan had not been adopted.
 - b. 2022 Strategic Plan had been approved & would serve as a base for the Comprehensive Plan.
 - c. Targeted Area Master Plans still existed for Downtown and North Division Street.
2. Timeline for:
 - a. Surveys, Events, Office Hours.
 - b. Community Events.
 - c. Objective Review & Interviews.
 - d. Revisions and Adoption.
3. Contextualizing the Vision
 - a. Reviewed the inquiry and discovery process.
4. Accessibility
 - a. Ways in which staff would continue to promote an open and accessible process, one highlighting community presence and involvement.
5. Outcomes
 - a. In addition to having a more complete vision, the process is expected to produce 8 Neighborhood Plans and 1 Full Comprehensive Plan.
6. Tracking & Reporting
 - a. Action tracking versus Data tracking, and annual updates of all action items.

Commissioners had the following comments:

1. Inquiry as to the commission's ability to attend community events in the effort to better understand the process or work being done, to which staff noted that meetings would be properly noticed per the City Attorney.
2. Inquiry as to how early the commission would begin seeing momentum, to which staff explained that initial intake community gatherings would likely occur in the Fall, with initial feedback soon to follow.
3. Inquiry as to the level of detailed involvement the Plan Commission would have, to which it was explained that staff would work on initial drafts and bring them forward for review.
4. Looking at the plan through unique neighborhoods was a great approach, as one size did not fit all. Having a plan tailored to the characteristics of people's neighborhoods would get buy-in.

Mayor Wiza asked for comments from the audience.

Aldersperson Shorr (District Two) noted his support for these efforts.

Comments, feedback, concerns, or inquiries should be directed to the Community Development Department.

No action was taken.

9. April and May Monthly Reports.

Director Kernosky noted the ongoing positive construction valuations for the City, and highlighted the start of construction for The Grove, Cousins Subs, and Great Northern Distilling projects. The full reports had been included in the staff report.

10. Director's Report

Director Kernosky provided brief updates on:

- a. Developmental Updates
- b. Special Project Updates
- c. Public Policy Updates
- d. Economic Development Updates

Closing Section:

11. Adjourn.

Meeting adjourned at 7:32 PM.

A recording of this meeting can be viewed/heard at: <https://stevenspoint.com/365/AgendasMinutesVideos>

**City of Stevens Point
Board of Water and Sewerage Commissioners
July 11, 2022 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (303) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Ray Schmidt and Anna Haines

EXCUSED ABSENCE: Mae Nachman

STAFF PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Craig Czaikowski, Eric Southworth, Jason Draheim & Jaime Zdroik

2. Approval of Minutes

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the May 9, 2022 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Joel/Staff fielded questions from Commissioner's on the claims regarding leak detection, cross connection software, lab fees, trees and checks cut to Heartland Business Systems. Leak detection is done after hydrant flushing is completed. Westrum Leak Detection comes in and does a survey of the entire system, acoustically. They listen to hydrants, valves etc to find leaks.

Cross Connection software called Tokay, keeps track of things we need for cross connection control. It will keep track of when inspections are needed and non-compliance issues. We also keep track of private wells in this software.

Chris explained the WWTP has to pay NR101 Fees and annual lab certification fees.

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the department claims for the months of May and June 2022 as audited and read.

Ayes all. Nays none. Motion carried.

4. Water Supply and Distribution Reports - *Eric Southworth*

Eric stated the air mixer is installed and is up and running. We have noticed an uptake in chlorine levels when water is draining in tank, so that means the mixer is working. We did get into PFAS Sampling. We had 4 chemicals out of 105 come back with detections slightly over the detectable limits. Wausau had detection approximately 20 times higher than ours. Eric stated that the EPA will be implementing new Health Advisory limits for PFAS below detectable limits. Limits so low that labs won't even have the capability to test for them at the levels they will require. Eric stated they also did PFAS testing at the new Well 12 site to see what the limits were there. Well 12 had only one very small detection. They are now looking into the design of the Well 12 building. We have also been working on replacing the existing lights in the Water Department buildings with LED lighting to save money on Focus on Energy.

5. Annual CCR (Consumer Confidence Report) -*Joel Lemke*

Joel stated the postcards were mailed referring everyone to go to the website to view the latest CCR. Joel provided a brief overview of what is in the CCR. New this year is the information on PFAS and UCMR 4. The Commission wanted to know if there is a count on the website of how many view the CCR. Joel is going to check into it.

6. Sewage Treatment Operations Report - *Chris Lefebvre*

Chris stated the WWTP met all permit limits for May and June. Things have been going well. We are back to full staff and getting projects completed. We produced approximately 60% heat needed onsite in May and in June we produced 64%. We are still heating two digesters with natural gas because of repair work being done on one of the digesters, so the percentage of heat produced on site should increase once the digester repairs are completed. Precision Door and Glass replaced some of the old steel doors with fiberglass doors. DN Tanks is onsite working on some concrete restorations in our aeration basins.

7. Annual CMAR (Compliance Maintenance Annual Report) - *Chris Lefebvre*

Chris summarized the Compliance Maintenance Annual Report and the resolution.

The WWTP received a G.P.A. of 4.00 on the 2021 CMAR.

The Commission congratulated Chris and the staff on receiving all A's.

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the 2021 Compliance Maintenance Annual Report.

Ayes all. Nays none. Motion carried.

8. Construction and Maintenance Report - *Craig Czaikowski*

Craig stated the crews are busy repairing manholes and working in conjunction with the City Streets department on road repairs and manholes and it is working out well. We are also continuing to replace lead services. They replaced ten last month and more are scheduled for this month. They will also be working on some small storm sewer installation projects.

9. Community Area Network Report - Joel Lemke

Joel stated this year's project is complete. Kennedy School is already using it. We are looking at running fiber to Plover Water.

10. Directors Report - Joel Lemke

Joel explained we have some quotes back on repairing the generators at Well 11. The quotes will be brought to the Commission next month but we will probably already be starting the repair process prior to next month's meeting. There is only one generator working out of four.

11. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:44PM

**City of Stevens Point
Airport Commission
July 11, 2022 - 12:30 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (303) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Ray Schmidt and Anna Haines

EXCUSED ABSENCE: Mae Nachman

STAFF PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Craig Czaikowski, Eric Southworth, Jason Draheim & Jaime Zdroik

2. Approval of Minutes

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the May 9, 2022 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Ray questioned if fuel costs increased for aviation as well. Jason explained the aviation industry was also hit with high fuel costs similar to the rest of the automotive industry.

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the department claims for the months of May and June 2022 as audited and read.

Ayes all. Nays none. Motion carried.

4. Written/Verbal Report - Jason Draheim

Jason stated the fence project is wrapping up. There are still some gate installations that need to be finished yet. They will be looking at punch list items later this month.

The runway reconstruction project started on July 5th. This project is set to be completed in October. Jason explained getting this project started a year early was not easy but they were able to get a 2023 grant in 2022 for this project.

5. Adjournment.

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:51PM

**City of Stevens Point
Transportation Commission Meeting
May 9, 2022 - 4:45 PM**

Minutes

Discussion and Possible Action on:

1. Roll Call

Present: Karalyn Peterson

Present via Zoom: Tom Bertram, Ald. Marc Christianson, Ald. Mary Kneebone, Greg Koepel, Nichole Lysne

Not Present: Jessa Michie

Other Present: Kaitlyn Wall, Joel Lemke, Talin Scheuermann, Tom Carroll

2. Approval of the May 9, 2022 minutes

Tom Bertram moved to approve the May 9, 2022 minutes. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried.

3. Approval of the May and June 2022 financial / claims report

Karalyn Peterson moved to approve the May and June 2022 financial/claims report. Ald. Mary Kneebone Seconded. Ayes all; Nays none; Motion carried.

4. Nomination and election of Chairperson and Vice Chairperson of the Transportation Commission.

Chairperson Nichole Lysne stated the following member has been nominated for Chairperson: Greg Koepel. Ayes all; Nays none. Greg Koepel is elected Chairperson.

Chairperson Nichole Lysne stated the following member has been nominated for Vice Chairperson: Nichole Lysne. Ayes all; Nays none. Nichole Lysne is elected Vice Chairperson.

5. Approval to put 2022 CARES Act funds in an internally restricted fund for future transit capital expenses.

Ald. Mary Kneebone made a motion to approve putting 2022 CARES Act funds in an internally restricted fund for future transit capital expenses. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried.

6. Next meeting date:

August 8, 2022 - 4:45pm

7. Adjournment

Meeting adjourned at 5:01pm

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT COMMITTEE MINUTES
July 11, 2022 - 6:12 PM**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Discussion and Possible Action on:

1. Roll Call.

Present: Ald. Fishler, Keymer, Christianson, Zarazua, Kneebone.

Others Present: Mayor Wiza, Clerk Yenter, Chief Kussow, Director Lemke, Chief Moody, Director Beduhn, Deputy C/T Freeberg, Attorney Beveridge, Brandi Makuski - Metro Wire, Ald. Ald. Shorr, Ald. Johnson, Ald. Carlson, Ald. Dalton, Ald. Morrow.

2. License List:

- A. Class "B" Beer/"Class B" Liquor License Renewal: Steve-O's at 1327 Second Street, Stevens Point for license period beginning July 19, 2022.**
- B. Class "B" Beer/"Class B" Liquor License Renewal: The Hub at 1324 Second Street, Stevens Point for license period beginning July 19, 2022.**
- C. Class "B" Beer/"Class B" Liquor License Renewal: Wicked Willow at 1137 Main Street, Stevens Point for license period beginning July 19, 2022.**
- D. Class "A" Beer/"Class A" Liquor License Renewal: Ski's Meat Market at 5370 Hwy 10 East, Stevens Point for license period beginning July 19, 2022.**
- E. Class "A" Beer/"Class A" Liquor License: Swetz Roadside Convenience at 2133 Division Street, Stevens Point for license period beginning July 19, 2022.**
- F. Temporary Class "B" Beer/"Class B" Wine License: Pacelli Catholic Schools, 1301 Maria Drive, Stevens Point for Panacea on September 9, 2022 at 1301 Maria Drive, Stevens Point, WI 54481.**

No concerns from Law Enforcement.

Ald. Zarazua moved, Ald. Keymer seconded, to approve the license list.

Call for the vote: ayes, all; nays, none; motion carried.

3. Request to Hold Event/Street Closing:

A. Pink Game for Charity Pink Day with UWSP Athletics on September 14, 2022 (Recurring).

No concerns from Law Enforcement.

Ald. Keymer moved, Ald. Christianson seconded, to approve the street closure.

Call for the vote: ayes, all; nays, none; motion carried.

4. Discussion on relocating “Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item” to the end of Council agendas.

Ald. Shorr outlined the reasons for the discussion on agenda item placement.

Ald. Carlson spoke about the transparency this item encourages and the importance of public engagement.

Ald. Morrow spoke against moving the agenda item due to the duration of some meetings and is in favor of giving citizens ample time to communicate.

Frances MaKarov, 2949 Lindbergh Avenue, is in favor of having the time to address the council at the beginning of the meeting. She also suggested a question and answer time before votes are cast.

Brandi Makuski, 1605 River View Avenue, spoke about the need for citizens to be able to come forward and speak in a public setting.

Corey Kealiher, 1111 Minnesota Avenue, expressed how important he felt having this item at the beginning of meetings is, as changing it could keep people from being able to stay and speak.

Kevin Flatoff, 2151 Ellis Street, spoke about the time constraints that citizens have and spoke against moving the proposed item to the end of Council meetings.

Ald. Johnson addressed the history of the non-agenda item placement on council agendas. She spoke in favor of completing agenda business first.

Ald. Shorr spoke about the business aspect of the agenda and the place non-agenda items have in the council meeting proceedings.

Keith Kedrowski, 1536 Water Street, talked about the job expectations of council members and spoke against moving the non-agenda speaking item to the end of council agendas.

David Eiden, 1008 Matilda Street, spoke about the timing of the proposed change and the need for citizens to be heard.

Ald. Shorr stated each member and citizen have the community's best interest at heart.

5. Adjournment.

Adjourned at 6:56 p.m.

CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA

July 11, 2022 - 6:00 PM

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 822 1710 1114 | Passcode: 868435

By Computer:

<https://us02web.zoom.us/j/82217101114?pwd=Y3FISS9BS2ptdUI5QkRkdDZFb1Rwdz09>

By Phone: +1-312-626-6799 (US Chicago)

MINUTES

I. Non-Action Items:

1. Roll Call.

PRESENT Ald. Morrow, Shorr, Johnson, Dalton, and Carlson

OTHERS

PRESENT Mayor Wiza; Clerk Yenter; Attorney Beveridge; Deputy C/T Freeberg; Alderpersons: Keymer, Zarazua, Kneebone, Fishler, Christianson; Chief Moody; Chief Kussow; Directors: Beduhn, Lemke; Brandi Makuski – Metro Wire

II. Discussion and Possible Action on:

2. Request Additional Funding for Replacement of Parking Lot at Fire Station #1.

Ald. Dalton **moved**, Ald. Morrow seconded, to approve the additional Capital funding for the replacement of the parking lot at the Fire Department Station #1.

Call for the vote: ayes, all; nays, none; motion carried.

3. Request Additional Funding for Replacement of Police Parking Lot.

Ald. Dalton **moved**, Ald. Shorr seconded, to approve the additional Capital funding for the replacement of the parking lot at the Police Department.

Call for the vote: ayes, all; nays, none; motion carried.

4. Approval of Claims Paid.

Ald. Shorr **moved**, Ald. Dalton seconded, to approve the claims paid in the amount of \$2,128,180.34.

Call for the vote: ayes, all; nays, none; motion carried.

III. Closing Items:

5. Adjournment.

Adjournment at 6:11 p.m.

RESOLUTION

[CONDITIONAL USE PERMIT – 1400 RIVER VIEW AVENUE – CONSTRUCT ELEVEN DUPLEXES]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 1400 River View Avenue (**Parcel ID 281230805420205**) and described as PT NWSE COM 33' N SW/C;TH N 430';TH E 602'; TH S 430';TH W 602'TO POB EX PT SOLD 688/181; SUBJ DRG ESMT-243470 S5 T23 R8 774662, City of Stevens Point, Portage County, Wisconsin, is hereby granted a conditional use permit to construct eleven duplexes on one lot, subject to the following conditions:

1. Garbage collection shall be handled commercially, and a trash receptacle location shall be incorporated for the proposed development. Location and proper screening shall be reviewed by City staff.
2. The applicant shall meet DNR Notice of Intent requirements.
3. Separate water and sewer service shall be installed for each unit.
4. All walls facing a public right-of-way shall have the same architectural appeal as the front elevation proposed on each duplex.
5. The proposed red maple trees along County Highway HH shall be replaced with another type of landscape species to provide greater screening. Such landscaping specifications shall be approved by the Zoning Administrator.
6. The eastern access point off of County Road HH shall be paved using a hard surfacing material and be accompanied with a locked gate. The gate shall be at least 14 feet in width.
7. A right-of-permit shall be obtained from the Portage County Highway Department.
8. Staff shall have the ability to approve minor amendments to the site plan.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: July 5, 2022
Adopted: July 18, 2022

Drafted by: Adam Kuhn
Return to: City Clerk

RESOLUTION

[CONDITIONAL USE PERMIT – 5000 COYE DRIVE – CONSTRUCT ACADEMIC FACILITY]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 5000 Coye Drive (**Parcel ID 281230802200043**) and described as LOT 2 CSM#011622 DOC 885654 BNG PRT NWNW S2 T23 R8 8.705A 821377;833629;833630;836215;886050, City of Stevens Point, Portage County, Wisconsin, is hereby granted a conditional use permit to construct an advanced manufacturing, engineering technology and apprenticeship center, subject to the following conditions:

1. An additional fire hydrant shall be installed on the property to support the proposed development, subject to the review and approval of Fire Department staff.
2. A knox box shall be installed near the water entrance room, subject to the review and approval of Fire Department staff.
3. A sign package shall be submitted to the Zoning Administrator for review and approval.
4. The applicant shall submit final details on the canopy trees and shrubs proposed to be planted, subject to the review and approval of the Zoning Administrator meeting landscaping guidelines.
5. A shared access agreement between the subject property and the property located at 5001 Joerns Drive (Parcel ID 281230802200042) shall be recorded prior to being granted occupancy of the building.
6. Bicycle parking spaces shall be installed in accordance with Chapter 23.01(15)(f) of the City's Zoning Code.
7. Staff shall have the ability to approve minor amendments to the site plan.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: July 5, 2022
Adopted: July 18, 2022

Drafted by: Adam Kuhn
Return to: City Clerk

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

[Chapter 23 of the Revised Municipal Code – Zoning Ordinance – Tourist Rooming House Guidelines]

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

SECTION I: That Section 23.02(1)(b)(2)(j) of the Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point shall be amended as follows:

- b) “R-LD” Low Density Residence District
 - 2) Permitted Uses.
 - j) Tourist Rooming House where the owner permanently resides within the home/building (owner-occupied) **or where the owner does not permanently reside within the home or dwelling**, subject to the regulations identified within Section 23.01(13)(i) and **23.01(13)(j)** of this Zoning Code.

SECTION II: That Section 23.02(1)(f)(3)(i) of the Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point shall be amended as follows:

- f) “R-4” Multiple Family I Residence District
 - 3) Conditional Uses.
 - i) ~~Tourist Rooming House where the owner does not permanently reside within the home or building, subject to the regulations identified within Section 23.01(13)(ii) of this Zoning Code.~~

SECTION III: That this ordinance shall take effect on June 22, 2023 upon passage and

publication, and expire on July 5, 2023. Starting July 6, 2023, the ordinance provisions of Sections 23.02(1)(b)(2)(j) and 23.02(1)(f)(3)(i) as constructed prior to the adoption of this amendment shall take effect.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: July 5, 2022
Adopted: July 18, 2022

Drafted By: Adam Kuhn
Return To: City Clerk