

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

CITY OF STEVENS POINT BOARD OF PUBLIC WORKS

May 9, 2022 - 6:15 PM

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 839 1188 8593 | Passcode: 277661

By Computer:

<https://us02web.zoom.us/j/83911888593?pwd=dzF0Z3p1MFZlZMEVtOUVMNkFTenBkdz09>

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Roll Call

Informational

1. Director's Report
 - a. Business 51 (Division and Church Streets) Reconstruction Project
 - b. 2022 Road Resurfacing Project

Discussion and Possible Action

2. Revocable Occupancy License - to allow Sentry World to install media conduits within the right-of-way of North Point Drive.

Adjourn

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works
Engineering Department:
Phone: 715-346-1561
Fax: 715-346-1650

Streets Department:
Phone: 715-346-1537
Fax: 715-346-1687

May 4, 2022

DIRECTOR OF PUBLIC WORKS REPORT
Scott Beduhn

1. Engineering Division

- **Sidewalk Continuation**
 - Nothing new to report.
- **Stanley Street at North Point Drive Intersection Improvements:**
 - Nothing new to report at this time.
- **East Park Commerce Center**
 - The contractor has completed the installation of all utilities and has been working on road base preparation.
 - Surface elements should be completed over the next few weeks and the contractor should complete the work within the contract period ending June 10, 2022.
- **Country Club Drive**
 - City Staff will be meeting with the Town of Hull on May 11, 2022 to discuss the overall project and finalize the conceptual road design.
- **Business 51 (Division and Church Streets) Reconstruction Project**
 - Amy Canfield has announced that she is leaving AECOM to pursue another career. Bill Schilling, who has been working closely with Amy will be assuming Amy's role for AECOM.
 - AECOM continues to work on the 30 percent design with major emphasis being placed on the north segment.
 - Staff is working on another STP Urban grant application for the North Segment of the project.
 - One-on-one meetings with South Segment property and business owners originally scheduled for April 27th and 28th have been rescheduled for May 18th and 19th.
- **Clark/Main Study**
 - AECOM continues to evaluate alternatives throughout the downtown area.

- **McDill Monitoring and Control System Project**
 - All work is complete, and staff is utilizing the remote monitoring system to check water levels at the dam.
 - Staff continues to make regular visits to confirm the levels and ensure that everything is functioning properly.
 - Staff has submitted for our grant reimbursement after which the project will be closed out.
- **2021 Road Resurfacing Project**
 - All work has been completed. The contractor will return in the spring to address any punchlist or warranty items and to touchup any restoration in need of repair.
- **2021 Streets Improvement Project**
 - The contractor continues work on the 5 remaining blocks of the project.
 - The remaining work is anticipated to be complete before Independence Day.
- **2022 Pavement Maintenance Project**
 - The work for this project has not yet been scheduled and will take place later this summer.
- **2022 Curb, Gutter and Sidewalk Project**
 - The work for this project has not yet been scheduled and will take place later this summer.
- **2022 Fall Paving Project**
 - Although funding is very tight, staff continues working on the design of potential fall paving projects and preparing estimates of the work so that we can quickly prepare a bidding package for later this summer if funding is available.
- **2022 Road Resurfacing Project**
 - Engineering for this project is complete.
 - Staff has received the State/Municipal Agreement (SMA) regarding the funding and can now put the project out for bid.
 - Staff has reviewed the project limits and has truncated the project due to higher-than-expected bids on the 2022 Street Improvement project.
 - The truncated project will consist of Janick Circle, Janick Circle West and Ridge Road north of Simonis Street.
- **2022 Street Improvement Project**
 - A preconstruction conference was held on April 29, 2022.
 - The contractor is anticipating mobilizing the week of May 16th with construction activities to start shortly thereafter.
- **West Zinda Bridge Evaluation**
 - Staff is working with AECOM to conduct a bridge evaluation.
 - The evaluation is included in this year's capital budget.
 - Pending the findings of the evaluation it is the staff's desire to apply for BIL funding for any bridge repairs or rehabilitation that may be necessary.
 - After completing a site visit on April 4, 2022 AECOM is currently evaluating options to best address the various deficiencies.

- **Plover River Crossing Trail Project**
 - Nothing new to report.
- **Additional Miscellaneous Projects:**
 - Staff continues to follow Bipartisan Infrastructure Law funding opportunities
 - Currently WisDOT has issued two solicitations under the BIL, one for FFY 2022 and one for FFY 2023-2026.
 - Staff intends to apply for both solicitations
 - Staff has identified two potential projects for the FFY 2022 solicitation and will be requesting a commitment for local match funds and engineering services to the Finance Committee this month.
 - Engineering Staff has begun gathering survey data and researching right of way for proposed 2023 roadway projects.
 - Engineering staff has been working with university staff on several fronts to improve the University environment. These include:
 - Discussions related to the future of North Division Street as part of the Business 51 planning study.
 - Discussions in conjunction with Community Development on the future of the old Maytag lot.
 - Discussions regarding the redevelopment of Fourth Avenue through campus which is tentatively scheduled for reconstruction in 2026.
 - Engineering staff has been working with the following other departments on a variety of projects in the preparation and/or bidding of capital projects including:
 - Fire Department
 - Fire Training Facility site improvements
 - Fire Station No. 1 parking lot replacement
 - Police Department
 - Parking Lot repaving and stormwater improvements
 - Parks Department
 - Municipal Pool Replaster
 - Pfiffner Park Bandshell Projects
 - KB Willett Roof Recoating
 - Community Development
 - Union Street Extension (Convent Redevelopment)

2. Streets Division

- **Continued Operations:**
 - Garbage and Recycling
 - Street Sign Compliance and replacement
 - Street Light Maintenance
 - Ongoing Street Sweeping
 - Street Patching
- **Infrared Patcher:** The Infrared patcher continues to operate on a morning and evening shift schedule. The infrared patching crews finished the asphalt A & B routes and are now working on C routes. April temperatures were below normal, and this caused issues as the asphalt plants were not making asphalt. However, we were able to get asphalt for the patcher on May 1st.

- **Snow and Ice removal:** There were no snow/ice events in April that warranted a response by our department. Following our DNR permit, all sand/salt mix was moved back into storage. Our fleet is still prepared in case of the uncommon, but not impossible May snow event(s).
- **Stock Room:** Deane Brillowski was promoted from Operator to fill the Stock Clerk Position. His positive attitude, willingness to learn, and readiness to contribute to a team atmosphere were key factors to making the recommendation to promote Deane. Deane has served the city since 1993.
- **Operator Position:** Following Deane's promotion to Stock Clerk, his operator position has been posted internally. We anticipate filling that position by promoting from within and have an external position posted for a Street Maintenance Worker by the end of May.
- **Street Sweeping:** All city streets have been swept one time through and our night operators were moved onto days. Sweeping operators will start work early on Fridays to ensure that our downtown is swept prior to weekends. During days our focus will be sweeping behind our patch/Trumbull crews and complete a second sweeping by mid-summer. Our DNR MS4 permit requires that streets are swept three times a year.
- **Equipment maintenance/garage:** There were a total of 50 repair orders completed in the month of April. When broken down by department there were;

Water	0
Engineering	2
Inspection	2
Police	13
Parks	9
Fire	4
Streets	20

- **Signs, posts, barricades, and flags:**

	SIGNS	POSTS
Accident	1	5
Maintenance	1	27
Moved	0	0
Vandalism	0	0
Ordinance Change	0	0
Installed	0	0
Replaced	0	3
Update	0	0
Tree Trimmed	0	0
TOTAL	2	35

REVOCABLE OCCUPANCY LICENSE

THIS AGREEMENT, made and entered into on the
17th day of May, 2022 by and between

LICENSOR

CITY OF STEVENS POINT
1515 STRONGS AVENUE
STEVENS POINT, WI 54481

and

LICENSEE

Parcel ID No. 281-2408-21-3100-03
SentryWorld Real Estate, LLC
1800 North Point Drive
Stevens Point, WI 54481

WITNESSETH

1. License Location. Property of the LICENSOR located in part of the Southwest Quarter and the Southeast Quarter of Section 21, Township 24 North, Range 8 East, City of Stevens Point, Portage County, Wisconsin. The LICENSED AREA to be located as indicated on attached Exhibit 'A'.

2. Purpose of License. To install and maintain a communication line by means of boring two 8-inch dia. conduits in a portion of North Point Drive as shown on attached Exhibit "A".

3. Grant of License. The LICENSOR grants to the LICENSEE a license to temporarily keep and maintain the above described communication line on the terms and conditions hereinafter set forth. During the existence of this communication line the LICENSEE shall fulfill the requirements of Chapter 182.0175 Wisconsin Statutes. Chapter 182.0175 defines transmission facility owner responsibilities and membership requirements.

4. Maintenance. The LICENSEE, at LICENSEE's sole cost and expense, shall install and maintain said communication line upon LICENSOR's property at the location described above in a manner and condition satisfactory to the LICENSOR's Director of Public Works, or an authorized representative. In the event, that a public works project would require that the communication line be moved or relocated, then, following a 120 days' notice from the LICENSOR, the LICENSEE, at LICENSEE's sole expense shall promptly move or relocate the communication line. LICENSOR agrees that it will not unreasonably withhold any necessary permits, licenses, or other approvals required to complete the relocation of said communication line. The LICENSEE shall be liable or responsible for the repair or replacement of any material, resurfacing, or improvement within the area designated as shown on the attached Exhibit "A" or any areas outside of the designated area disturbed by the installation, construction, repair or maintenance of the LICENSEE's communication line.

5. Payments by LICENSEE

- (a) As compensation for the license herein granted, the LICENSEE shall pay the LICENSOR a onetime fee of \$500.00 payable in advance.
- (b) The LICENSEE shall assume and pay all taxes, license fees, membership fees and charges, and other charges levied, accrued or arising out of the existence of the communication line. The LICENSEE shall assume all costs associated with the requirements and responsibilities of meeting Wis. Stats. ch. 182.0175.

6. Mechanics' and Materialmen's Liens. The LICENSEE shall fully protect the LICENSOR's property from all Mechanics' and Materialmen's liens accruing on account of any materials furnished or work done in connection with the installation, repair, maintenance, or removal of the communication line.

7. Insurance. So long as this license shall remain in force, LICENSEE, at LICENSEE's sole expense, shall maintain a comprehensive general liability policy of insurance, naming the City of Stevens Point as an additional insured and containing a contractual endorsement reading as follows:

"It is agreed that this policy covers the liability assumed by the insured under this agreement dated May 17, 2022 issued by the City of Stevens Point for the premise being part of the Southwest Quarter and the Southeast Quarter of Section 21, Township 24 North, Range 8 East, City of Stevens Point, Portage County, Wisconsin.

The Policy shall contain a combined single limit of liability for personal injuries and property damage of not less than \$1,000,000.00. LICENSEE shall furnish a Certificate of Insurance to the LICENSOR stating that said insurance is in force and that it will not be canceled or materially changed without giving the LICENSOR not less than ten (10) days prior written notice addressed to:

City of Stevens Point
City Clerk
1515 Strongs Avenue
Stevens Point, WI 54481

8. Indemnification by LICENSEE. The LICENSEE shall assume, and does hereby assume, all risk of damage to or destruction of the communication line for any cause whatsoever while located on the LICENSOR's property, except damage caused by the gross negligence or intentional acts of LICENSOR and agrees to, and shall, at all times fully indemnify the LICENSOR and its agents and representatives against all liability, claims, demands, suits, judgments, costs, and expenses for loss or damage to all property whatsoever and injury to or death of persons whomsoever, in any manner arising from or growing out of, directly or indirectly, wholly or in part, the installation, maintenance, existence, or removal of the communication line from the LICENSOR's property at the locations described above.

9. Termination. This license shall continue in effect until terminated by either party upon 120 days prior written notice to the other party. Upon termination of this license, the LICENSEE, at LICENSEE's sole cost and expense, shall promptly remove or abandon the communication line on the LICENSOR's property and restore said property to its former condition of usefulness. LICENSOR agrees that it will not unreasonably withhold any necessary permits, licenses, or other approvals required to complete the removal or relocation of said communication line.

In the event LICENSEE shall fail to remove or abandon said communication line and, if so requested by LICENSOR, the LICENSOR shall then have the right to complete such removal or abandonment and restoration, and the LICENSEE shall promptly reimburse the LICENSOR for all reasonable and customary costs so incurred by the LICENSOR plus fifteen percent (15%) of such cost.

The agreement between the parties hereto, or their predecessors, dated May 17, 2022 is hereby acknowledged.

IN WITNESS WHEREOF, the parties hereto have caused this license to be duly executed as of the day and year first above written.

LICENSOR:
CITY OF STEVENS POINT

LICENSEE:
SentryWorld Real Estate, LLC

By: _____
Mike Wiza, Mayor

By: _____
Kari Yenter, City Clerk

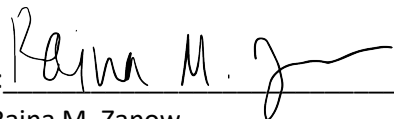
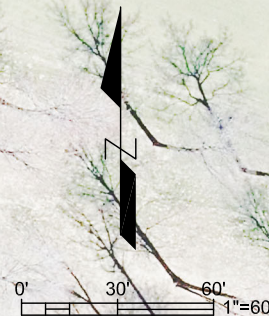
By:  _____
Raina M. Zanow
Assistant Secretary

EXHIBIT 'A'



281-2408-21-3100-03
SENTRY WORLD REAL ESTATE, LLC
1800 NORTH POINT DRIVE
STEVENS POINT, WI 54481

COMMUNICATION LINE
TWO 8-INCH DIA. CONDUITS

N88°10'43"E, 50.03'

R/W NORTH POINT DR.

S00°10'19"W, 60.04'

HAR. MON. FD.

P.O.B.

S88°10'43"W, 730.09'

S00°10'19"W, 33.02'

S88°10'43"W, 50.03'

P.O.C.
SOUTH QUARTER CORNER,
SECTION 21, T.24N., R.8E.

LICENSE
AREA

281-2408-28-2100-01
NORTH POINT DRIVE
STEVENS POINT, WI 54481

BOARD OF REGENTS
PO BOX 8010
MADISON, WI 53708