

Our intention is to have in-person meetings going forward. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point
Transportation Commission Meeting
May 9, 2022 - 4:45 PM**

Central Transportation
2700 Week Street, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 884 6556 6941 | Passcode: 12456

By Computer: <https://us06web.zoom.us/j/88465566941?pwd=YUwvRFJlWmJ6ZTdYRGpGaWpoQytsdz09>

By Phone: +1-312-626-6799 (US Chicago)

AGENDA

Discussion and Possible Action on:

1. Roll Call
2. Approval of April 11, 2022 minutes
3. Approval of the April 2022 financial / claims report
4. Approval to use transit general funds for the purchase of a paratransit vehicle - local cost \$18,056
5. Approval to waive fares for people 18 and under - June 6, 2022 to September 2, 2022
6. Next meeting date: June 13, 2022 - 4:45pm
7. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strong's Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**City of Stevens Point
Transportation Commission Meeting
April 11, 2022 - 4:45 PM**

Minutes

Discussion and Possible Action on:

1. Roll Call

Present: Vice Chair - Karalyn Peterson

Present via Zoom: Chair - Nichole Lysne, Greg Koepel, Tom Bertram, Ald. Marc Christianson, Ald. Mary Kneebone

Others: Talin Scheuermann, Joel Lemke, Tom Carroll, Kaitlyn Wall

2. Approval of March 14, 2022 minutes

Ald. Mary Kneebone moved to approve the March 14, 2022 minutes. Greg Koepel Seconded. Ayes all; Nays none; Motion carried.

3. Approval of the March 2022 financial / claims report

Ald. Mary Kneebone moved to approve the March 2022 financial/claims report. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried.

4. Update from the Transportation Superintendent

Route 3 Red changes - Discussion on rerouting 3 red to the business park and crossroads.
Paratransit vehicles - Update on previous order being canceled and how we are moving forward on purchasing vehicles.

Staff update - Onboarding one transit driver, looking to fill open dispatcher and rural bus operator positions.

5. Next meeting date

May 9, 2022 - 4:45pm

6. Adjournment

Meeting adjourned at 5:04pm.

Meeting Rider

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Meeting of the Transportation Commission**Finances:**

Bank Balance as of April 1, 2021

\$1,069,450.80

Bank Deposits recorded in April 2021

\$32,929.14

\$1,102,379.94**Checks Issued since the last meeting (March 2022):**

6741 Jordan Garski	SALARIES	114.09
6742 Jeremy Kowalski	SALARIES	1,192.47
6748 Dave Adams	Shoe Reimbursement	130.00
6749 Affordable Auto Glass LLC	Windshield Chip Repair	160.00
6750 Cintas Corp #442	Uniforms	250.48
6751 Cummins Sales & Service	Backup Generator Inspection	440.38
6752 Frank's Hardware	Hose Repair Fittings	50.05
6753 Gillig LLC	Catalyst Module	4,458.12
6754 Heartland Business Systems. LLC	Microsoft 365 Subscription	224.00
6755 Kramar	Faucet Repairs	150.00
6756 Mid-State Truck Service Inc	ECM	2,738.88
6757 NAPA	Starter and Starter Core Charge Brakes,	1,744.94
6758 Northway Communications Inc	PTT Radio Receivers	800.00
6759 Portage County Treasurer	Business Park Maintenance Annual Fee	6,764.28
6760 Stevens Point Public Utilities	Gas Leak Excavation	2,444.48
6761 RJ Rasmussen	Gas Line Repair	311.50
6762 Aspirus Medical Group, Inc.	Pre-employment testing	284.25
6763 Arbuckles	Bathroom Rental	200.00
6764 Aspirus Medical Group, Inc.	Hearing Test	17.00
6765 Baker Tilly Virchow Krause, LLP	Audit Expenses	7,996.01
6766 Cintas Corp #442	Uniforms	254.90
6767 City of Stevens Point	Insurance Premiums, Fuel	58,474.22
6768 Energetix Corp	DOT Randoms, preemployment	174.75
6769 Len Dudas Motors Inc	Oil Filters	23.64
6770 Mid-State Truck Service Inc	ECM Reprogramming	870.38
6771 PassioTech	Passio Monthly Subscription	911.50
6772 Stevens Point Public Utilities	Snowplowing	34.38
6773 Jeremy Kowalski	SALARIES	1,156.13
6774 CSPC Ohio Child Support Pymt Centra	Child Support	235.38
6775 JEANETTE OSOWSKI	Mileage Reimbursement	146.25
6776 United Way of Portage Cty	United Way	4.00
6777 WI Council 32 Per Capita Tax Trust	Union Dues	343.04
6778 Aspirus Medical Group, Inc.	DOT Randoms, Preemployment screenin	417.25
6779 Cintas Corp #442	Uniforms	252.40
6780 Courtesy Cab	Subsidized Taxi Rides	985.99
6781 Friends of 90FM	Trivia Advertisement	345.00
6782 Mid-State Truck Service Inc	Oil Filters	173.76
6783 NAPA	Credit-Duplicate Charge	192.02
6784 Affordable Auto Glass LLC	Windshield Chip Repair	240.00
6785 Cintas Corp #442	Uniforms	254.90
6786 Fred Gaylord	Meal Reimbursement	72.00
6787 Heartland Business Systems. LLC	Managed IT Services	616.32
6788 Jarett Kinney	Meal Reimbursement	72.00
6789 Motors and Controls of Wisconsin LLC	Brush Replacement for HVAC Motor	169.72
6790 NAPA	Headlights	77.96
6791 Star Business Machines Inc.	Copier Rental	97.39
6792 U.S. Bank	Background Check	787.04
6793 Jeremy Kowalski	SALARIES	1,352.56
6794 JEANETTE OSOWSKI	Milesage Reimbursement	157.37
6795 United Way of Portage Cty	United Way	4.00
6796 Cintas Corp #442	Uniforms	551.86
6797 Dolce Digital Imaging & Printing	Paratransit Tickets	65.00
6798 Halron Lubricants Inc	Oil testing kits	300.00
6799 Mid-State Truck Service Inc	Secondary Air Filters	3,647.56

6800	NAPA	Headlights	418.27
6801	UWSP Printing & Design	Rural "Shopping Bus" Flyers	66.56
	Verizon	Verizon Bill	\$400.40
	Wisconsin Public Service	Utility Payment	\$3,159.98
	Great America Financial Services	Copier Lease	\$95.00
	Volunteer Drivers	Mileage Reimbursement	\$6,518.05
EFT	Payroll	4/14/2022	\$37,436.72
EFT	Payroll	4/20/2022	\$40,863.41
	Delta Dental	Insurance premiums	\$637.36
	IRS	Payroll Taxes - Fed	\$34,507.47
	WI Dept of Revenue	Payroll Taxes - State	\$5,586.77
Total of checks listed			<u>\$233,621.59</u>
Balance on hand March 31, 2022			\$868,758.35

Balance on hand April 31, 2021	<u>\$868,758.35</u>
Plus checks written after end of month	
Less checks from last commission meeting	
Plus uncleared checks	\$7,568.65
Less checks previously written clearing this month	-\$2,061.31
Ending Cash Balance matching Bank Statements	\$874,265.69