

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT**

April 11, 2022 - 6:00 PM

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 892 9756 5798 | Passcode: 602701

By Computer:

<https://us02web.zoom.us/j/89297565798?pwd=OCtBeWFrRDNxeHlZVkhTSg01b2RuUT09>

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. License List:
 - A. Class "B" Beer/"Class B" Liquor License: Stevens Point Softball Association at Zenoff Park, Stevens Point for license period beginning July 1, 2022.
 - B. Class "B" Beer/"Class B" Liquor License: Rock-N-Roll Bar & Grill at 2301 Church St, Stevens Point for license period beginning April 19, 2022.
 - C. Temporary Class "B" Beer/"Class B" Wine License: St. Peter Parish, 800 Fourth Ave, Stevens Point for St. Peter Parish Picnic on June 11, 2022 to June 12, 2022 at 708 First Street, Stevens Point, WI 54481.
 - D. Temporary Class "B" Beer/"Class B" Wine License: CREATE Portage County, PO Box 565, Stevens Point for Trivia Unplugged on September 24, 2022 at Noel Hangar, 4501 State Highway 66, Stevens Point, WI 54482.
 - E. Temporary Class "B" Beer/"Class B" Wine License: Wonderful Water Run Inc., PO Box 465, Plover, WI for Wonderful Water Run on October 1, 2022 at Pfiffner Pioneer Park.

3. Request to Hold Event/Street Closing:
 - A. Stevens Point Brewery Block Party on May 21, 2022 (Recurring).
 - B. Wonderful Water Run on October 1, 2022 (Recurring).
4. Discussion and Possible Action on Ordinance Amendments Regarding Chapter 21, Building and Premises Maintenance and Occupancy.
5. Adjournment.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.

LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
Monday, April 11, 2022

Class "B" Beer/"Class B" Liquor License:

1. **Stevens Point Softball Association** at Zenoff Park, Stevens Point for license period beginning 04/19/22
2. **Rock-N-Roll Bar & Grill** at 2301 Church St, Stevens Point for license period beginning 04/19/22

Temporary Class "B" Beer/"Class B" Wine License:

1. St. Peter Parish, 800 Fourth Ave, Stevens Point for St. Peter Parish Picnic on June 11-12, 2022 at 708 1st St, Stevens Point, WI 54481
2. CREATE Portage County, PO Box 565, Stevens Point for Trivia Unplugged on September 24, 2022 at Noel Hangar, 4501 WI-66, Stevens Point, WI 54482
3. Wonderful Water Run Inc., PO Box 465, Plover, WI for Wonderful Water Run on October 1, 2022 at Pfiiffner Pioneer Park

SPECIAL EVENT PERMIT APPLICATION

OFFICE USE ONLY:

DATE: _____

AMOUNT: _____

RECEIPT: _____

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☐ Medium (100-500 Attendees) ☒ Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Stevens Point Brewery Block Party
3. Name of Sponsoring Person or Organization: Stevens Point Brewery
Address: 2617 Water St. City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? ☐ Yes ☐ No If Yes, Tax Exempt #: _____
4. Contact Person: Julie Birrenkott
Phone: 715-544-1107 Email: julie@pointbeer.com Fax: _____
Address: 2617 Water St. City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event: _____
☐ Financial Gain Event on City Property: _____
☐ Free Public Event on City Property: _____
☒ Private Event: Live music, Food Trucks and Stevens Point Brewery products
☐ Other: _____
6. Event Date(s): Saturday, May 21, 2022 Event Start Time: 4:00PM Event End Time: 8:00PM
7. Set Up Date and Time: Set up Wednesday - Friday, May 18-20
8. Event Assembly Location: Across the street from the Stevens Point Brewery
Event Dispersal Location (if different from Assembly Location): Same
9. Estimated Attendance Of:
Participants/Vendors: _____ Spectators/Attendees: 1000 Vehicles: _____ Animals: _____
10. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☒ Yes ☐ No (If "Yes" Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000 is required regardless of event size).
12. List of Street Blocks to Close for Event: 1 Block between Francis and Matilda Streets
13. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
Second annual Stevens Point Brewery Block Party. Live music, food trucks and Stevens Point Brewery beverages will be for sale. Free admission to the event.

14. Do You Require Any Other Special Assistance from the City?
Yes, two contractual police officers.

15. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
N/A

16. Police Presence Needed? ☒ Police ☒ Auxiliary Officer (Contact Lt. Mueller at jmueller@stevenspoint.com) Please Explain: Yes, two contractual police officers.

16. Will You Have Any of the Following? Check the Appropriate Boxes:

	Yes	No		Yes	No
1 Admission/Entry Fee	☐	☒	10 Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required —Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☒	☐
2 Alcoholic Beverages Served (Additional Permit Required —Contact City Clerk: 715-346-1569)	☒	☐	11 Financial Gain Activity	☒	☐
3 Amplification Equipment	☒	☐	12 Fireworks—Please Explain Below: (Additional Permit Required —Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4 Amusement Rides/Inflatables (Certificate of Insurance Required —Contact City Clerk's Office: 715-346-1569)	☐	☒	13 Food Prepared/Served (Additional Permit Required —Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: egana@stevenspoint.com) FOOD TRUCKS	☒	☐
5 Boats/Snowmobiles/ATVs	☐	☒	14 Horses/Animals	☐	☒
6 Concession Sales	☐	☒	15 Musical Bands	☒	☐
7 Drive Anything Into the Ground (Utility Location Required \$25 —Contact Parks Department: 715-346-1531)	☒	☐	16 Portable Toilets	☒	☐
8 Electricity Needed	☒	☐	17 Vendor Displays/Sales	☐	☒
9 Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☐	☒			

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

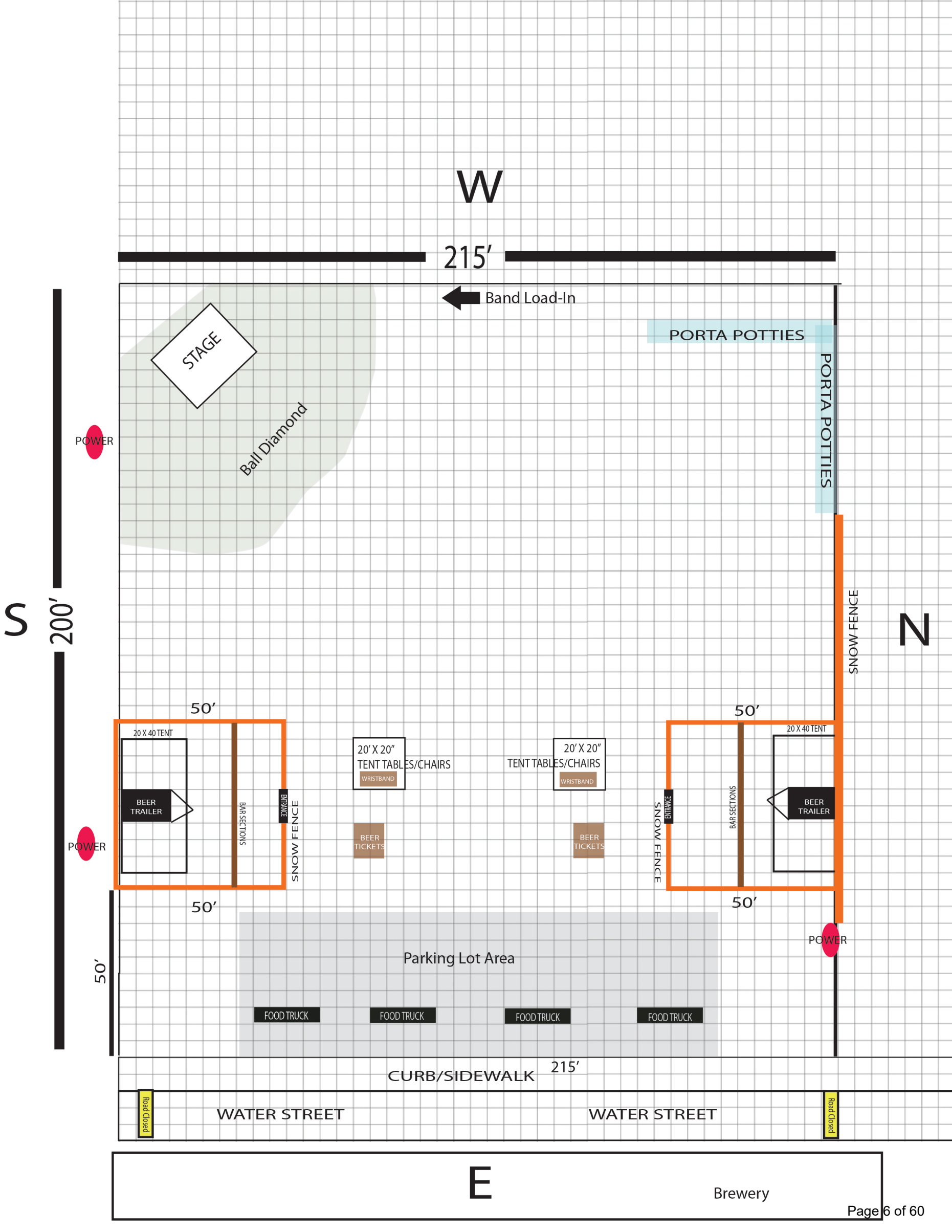
NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Julie Birrenkott Date: 3/17/2022

*****Signature of Approval*****

Signature of City Clerk: _____ Date: _____ Page 5 of 60





STEVPOI-02

MNOWAK

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/2/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johnson Insurance Madison 525 Junction Road Madison, WI 53717	CONTACT NAME:		
	PHONE (A/C, No, Ext): (888) 769-3796	FAX (A/C, No): (877) 254-8586	
	E-MAIL ADDRESS: insurance@johnsonfinancialgroup.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Secura Insurance		22543
INSURED Stevens Point Brewery 2617 Water St Stevens Point, WI 54481	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Special Event GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			CP3360795	5/18/2022	5/22/2022	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 1,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
							Liquor Liab	\$ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER ☐	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Stevens Point Brewery Block Party - Event date 5/21/2022

CERTIFICATE HOLDER

CANCELLATION

Evidence of Coverage

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☒ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

OFFICE USE ONLY:

DATE: 3.25.22
 AMOUNT: 35.00
 RECEIPT: 1113708108

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes

2. Name of Event: Wonderful Water Run

3. Name of Sponsoring Person or Organization: Wonderful Water Run, Inc

Address: PO Box 465 City: Plover State: WI Zip Code: 54467

Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt #: 87-4369274

4. Contact Person: Jeanna Trzebiatowski

Phone: _____ Email: jeanna.treb@gmail.com Fax: N/A

Address: PO Box 465 City: Plover State: WI Zip Code: 54467

5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)

☒ Athletic Event: Half marathon, 5K, children's run

☐ Financial Gain Event on City Property: _____

☐ Free Public Event on City Property: _____

☐ Private Event: _____

☐ Other: _____

6. Event Date(s): Saturday, October 1st 2022 Event Start Time: 6am Event End Time: 1pm

7. Set Up Date and Time: 9/30/2022, 4pm

8. Event Assembly Location: Pfiffner Pioneer Park bandshell

Event Dispersal Location (if different from Assembly Location): _____

9. Estimated Attendance Of:

Participants/Vendors: 500 Spectators/Attendees: _____ Vehicles: 5 Animals: _____

10. Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No

(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)

11. Street Closures Required? ☐ Yes ☒ No

List of Street Blocks to Close for Event: _____

12. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):

Half marathon to promote amateur athletics and
raising funds for local conservation efforts.

13. Do You Require Any Other Special Assistance from the City?

-NA

14. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):

Access to Pfiffner Park bandshell will be required. Parks bathrooms must remain open for race day.

15. Police Presence Needed? ☐ Police ☒ Auxiliary Officer (Contact Lt. Mueller at jmueller@stevenspoint.com)

Please Explain: May need officer support for heavy traffic
street crossings

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	☒	☐	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	☐	☒
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)	☒	☐	11	Financial Gain Activity	☒	☐
3	Amplification Equipment	☒	☐	12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)	☐	☒
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)	☐	☒	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: egana@stevenspoint.com)	☒	☐
5	Boats/Snowmobiles/ATVs	☐	☒	14	Horses/Animals	☐	☒
6	Concession Sales	☒	☐	15	Musical Bands	☒	☐
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)	☐	☒	16	Portable Toilets	☐	☒
8	Electricity Needed	☒	☐	17	Vendor Displays/Sales	☒	☐
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	☒	☐			☐	☐

Additional Explanation Here:

Event will include an evening concert with food and beverage sales from local vendors.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

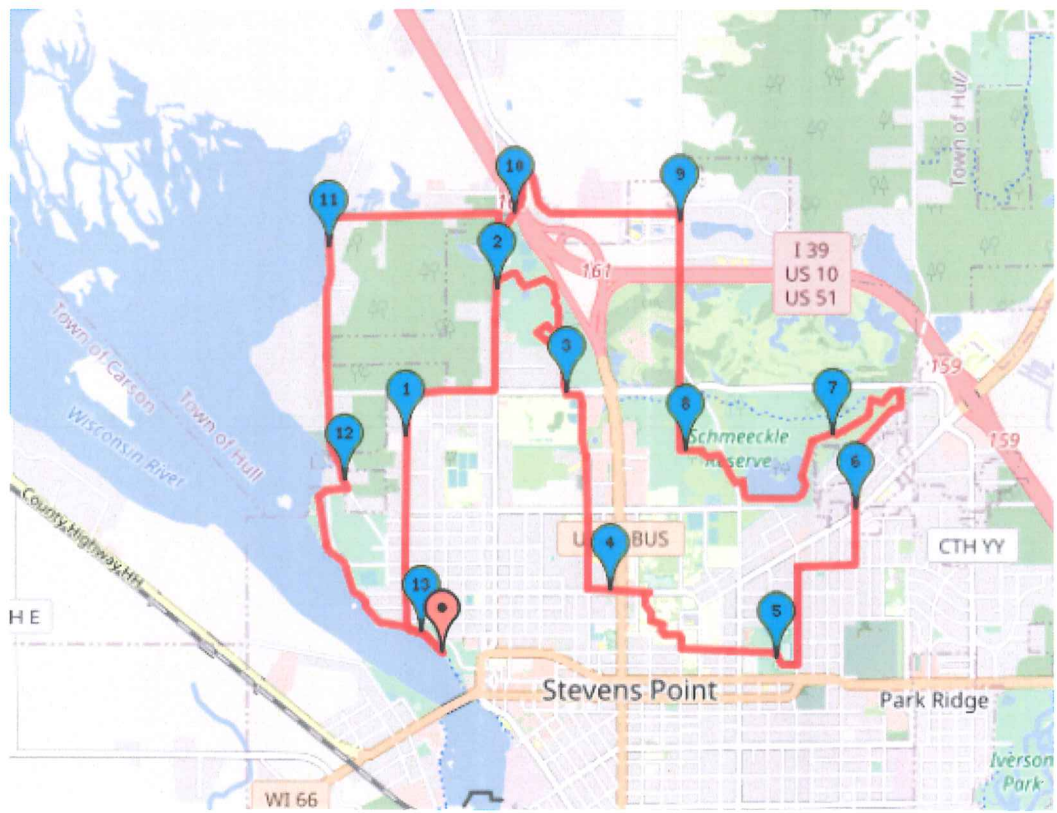
THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Christopher Keenan Date: 1/27/2022





Portage St



Playground at
Pfiffner Pioneer Park

West St

sound gear

food/beer vendors (4)

Crosby Ave

Start/
Finish

Bag
Drop

Pfiffner Pioneer Park
Park with the Pfiffner
Building & more

Crosby Ave

Green Circle Trail

Green Circle Trail



Building and Premises, Maintenance and Occupancy

PROPOSED CHAPTER 21 CODE REVISIONS

History of Chapter 21

- ▶ Adopted in the early 1970's
- ▶ Piecemeal changes over time
- ▶ Was never looked at for comprehensive compliance with current cross-referenced codes and/or statutes
- ▶ Doesn't reflect current enforcement conditions; person(s) who enforce, and complexity of code cases

Major Changes: Definitions

- ▶ **Best Management Practices:** allows compliance flexibility based on current technology
- ▶ **Code Official:** addresses reality of multiple enforcement persons
- ▶ **Compliance Plan:** allows owner to develop plan and timeline for larger or more complex code enforcement related items
- ▶ **Mold:** common complaint not previously addressed or defined
- ▶ **Native Lawn:** defines term for establishment of a natural lawn
- ▶ **Outdoor Implements:** non-vehicular items such as grills or lawnmowers, etc.
- ▶ **Vegetation Management Plan:** a plan submitted in order to establish a Native Lawn

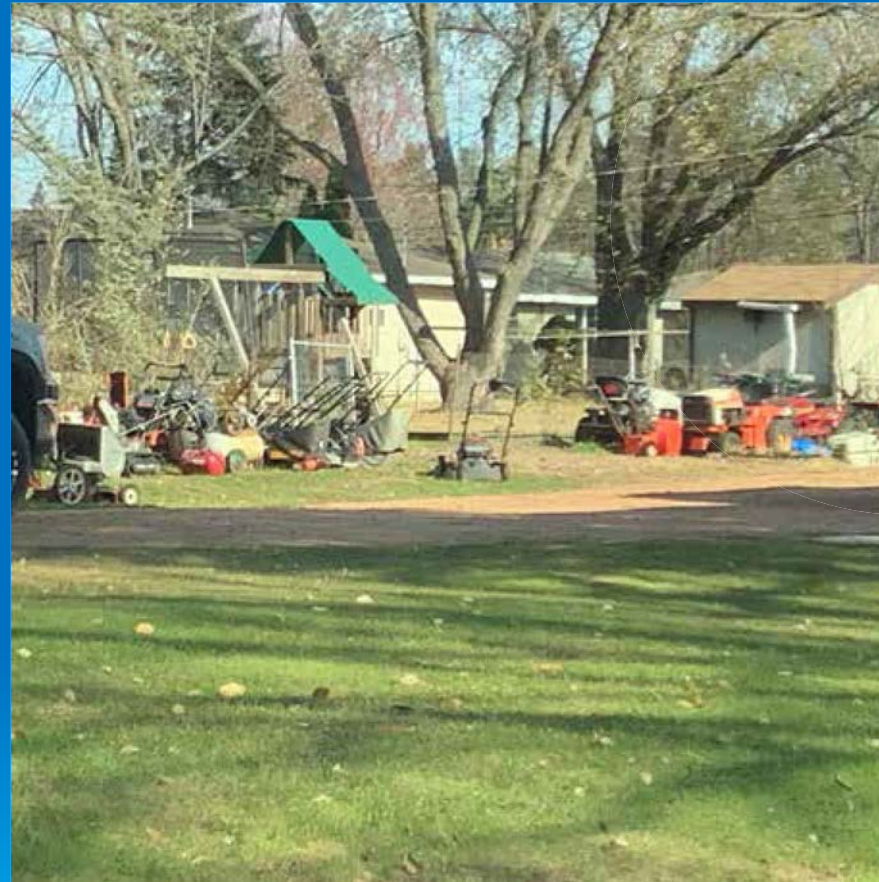
Major Changes Ch. 21.03: Responsibilities of Owners and Occupants

- ▶ (1) doesn't allow an owner to rent a property with a known code violation unless disclosed in writing
- ▶ (8) gives the ability to request a compliance plan if deemed necessary for larger and more complex violations
- ▶ (9) restricts location of firewood based on safety, as it is deemed an accelerant by the Fire Department, like for an accessory structure. Allows for an exception of up to one face cord (approx. 4'x8'x16") stored next to the primary dwelling for personal use within the home.
- ▶ (13) *RV storage* & (21) *lawns* are specifically addressed on the next two dedicated slides to each respective issue
- ▶ (22) restricts the number of outdoor implements to 3 each type per dwelling unit in residential areas

Example of Potential Non-Compliant Wood Storage



Examples of Potential Non-Compliant Outdoor Implements



Major Changes 21.03(13): Storage of Recreational Vehicles

- ▶ There is currently no restriction as to the number or location of RV storage
- ▶ This would only affect RVs stored off an approved hard surface
- ▶ The total number stored on the grass or lawn may not exceed 3
- ▶ Must be stored beyond the front plane of the primary dwelling
- ▶ Exception for owners who don't have 10' clear span access to rear or side yards
- ▶ **RV defined:** *“any vehicle, boat, ATV, trailer or camping unit (e.g. pull behind or fifth wheel) which are not licensed to be driven as a self-propelled primary vehicle for use on a public roadway in the State of Wisconsin, but may be required to be registered for trail or water use; such as snowmobiles, ATVs, UTV's, trailers (including contents on trailer as one unit), boats (excluding non-motorized kayaks, canoes or boats less than 14' in length), campers, off road motorcycles, tractors and golf carts or similar type vehicles”*

Examples of Potential Non-Compliant RV Storage



Major Changes 21.03(21): Grass Height and Native Lawns

- ▶ Currently there is no height standard for grass or allowance for the establishment native lawns. These have been enforced under the nuisance provisions.
- ▶ Grass standard would be established at 8" before triggering a notice with a due date for compliance at least 7 days after the date of mailing
- ▶ Exception for undeveloped lots; only 3' beyond the right of way needs to be maintained and any vision triangle requirements
- ▶ Native lawns are allowed with the submission of plan, any turf grass that remains must be maintained or have a succession plan
- ▶ Plan allows to verify compliance not unlike the 8" standard for turf grass, and allows for resolution between neighbor disputes of "weeds"

Examples of Potential Non-Compliant Lawns



Examples of Potentially Compliant Native Lawns



Major Changes 21.04 – 21.07

- ▶ **21.04(5)** changes egress language to mirror the building code simply requiring 2 forms of code complying egress
- ▶ **21.05(4)** Removes the requirement of connecting to electrical grid if the owner chooses to instead utilize renewable sources
- ▶ **21.07(2)(a)** limits the use of a tarp as a protective covering for up to 90 days
- ▶ **21.07(2)(c)** Adds section related to mold and conditions of excessive moisture on a continual basis verses a one-time event
- ▶ **21.07(7)** Added language that extension cords cannot be used as permanent wiring
- ▶ **21.07(8)** Added language on direct stormwater (typically rain gutters) discharge onto neighboring properties

Example of Potential Storm Water Discharge Concern



Major Changes 21.08(2)(a-c)

Ceiling Height Requirements

- ▶ In the current code there were different ceiling height requirements based on the relationship of the people living in the dwelling and whether they were related by blood or marriage
- ▶ The permits historically issued appear to largely assume the more relaxed standard of the blood or marriage relationship
- ▶ The proposal is to have the same lesser ceiling height standard regardless of relationship or marital status of occupants
- ▶ The minimum ceiling height requirements would be 7' for dwellings constructed prior to 1980 (adoption of the UDC), with an allowance for protrusions to height of 6'4" as an allowance for beams, light fixtures, etc.
- ▶ This primarily affects finished basement areas, converted upstairs/downstairs duplexes and single-family home attics that were converted to a bedroom or living area

Major Changes 21.08(4)-21.19

- ▶ **21.08(4)** removed language that a space 4' below grade may not be let (leased) to anyone, as it is a habitable space if proper egress (that qualifier was added) is provided, whether it is leased or not is irrelevant
- ▶ **21.13(1)(b)(1)** added the ability for the Code official to request a Compliance Plan and allows the use of Best Management Practices. This allows for flexibility for enforcement and compliance, as well as a tracking mechanism to ensure progress is being made.
- ▶ **21.13(1)(d)** removed a maximum compliance deadline of 60 days to allow flexibility based on the extent of the code compliance issue(s)
- ▶ **21.15(1)(c)(2)** authorizes the Code official to placard a building for continued non-compliance or immediate health or safe related issues

Next Steps...

- ▶ The proposed amendments will go to Public Policy and General Government Committee on April 11th at 6:00 PM
- ▶ If approved or conditionally approved the amendments would go to City Council on April 18th at 7:00 PM
- ▶ Questions or comments, positive or negative can be submitted to the author Mark Kordus at Mkordus@stevenspoint.com or to your local alderperson. Residents are encouraged to attend virtually or in person at the above public meetings. Meeting agendas will be posted on the City's website.
- ▶ This would go into affect the day after adoption by the Common Council
- ▶ It is anticipated that there would be significant latitude given with implementation of any new code related items which may require transition such as storage of RVs and native lawns, including developing a program and public education template with local groups

CHAPTER 21

BUILDING AND PREMISES MAINTENANCE AND OCCUPANCY

Section

- 21.01 General Provisions
- 21.02 Definitions
- 21.03 Responsibilities of Owners and Occupants
- 21.04 Minimum Standards for Basic Equipment and Facilities
- 21.05 Minimum Standards for Light and Ventilation
- 21.06 Minimum Thermal Standards
- 21.07 General Requirements Relating to the Safe and Sanitary - Maintenance of Premises
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- 21.19 Abatement of Graffiti

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MAINTENANCE AND OCCUPANCY

21.01 GENERAL PROVISIONS: The following general provisions shall apply in the interpretation and enforcement of this ordinance;

(1) Legislative Finding. It is hereby found that there exists, and may in the future exist, within the City of Stevens Point premises, Building, Building units, or parts thereof, which by reason of their structure, equipment, sanitation, maintenance, by reason of their structure, equipment, sanitation, maintenance, use, or occupancy affect or are likely to affect adversely the public health (including the physical, mental and social well-being of persons and families), safety, and general welfare. To correct and prevent the existence of such adverse condition, and to achieve and maintain such levels of residential environmental quality as will protect and promote public health, safety, and general welfare, it is further found that the establishment and enforcement of minimum standards are required.

(2) Purposes. It is hereby declared that the purpose of this ordinance is to protect, preserve, and promote the physical and mental health and social well-being of the people, to prevent and control incidence of communicable diseases, to regulate privately and publicly owned buildings and premises for the purpose of maintaining adequate sanitation and public health, and to protect the safety of the people and promote the general welfare by legislation which shall be applicable to all premises and buildings now in existence or hereafter constructed. It is hereby further declared that the purpose of this ordinance is to insure that the quality of buildings and premises is adequate for protection of public health, safety and general welfare, including: establishment of minimum standards for basic equipment and facilities for light, ventilation, and thermal conditions, for safety from fire and accidents, for the use and location and amount of space for human occupancy, and for an adequate level of maintenance; determination of the responsibilities of owners, operators, and occupants of buildings and premises; and provision for the administration and enforcement thereof.

(3) Scope. The provisions of this ordinance shall apply uniformly to the maintenance, use and occupancy of all buildings, structures and premises where applicable, and shall apply uniformly to the alteration, repair, equipment, use, occupancy, and maintenance of all existing buildings, structures, and premises within the jurisdiction of the City of Stevens Point irrespective of when or under that code or codes such buildings or structures were originally constructed or rehabilitated.

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(4) Title. This chapter shall be known and may be cited as the Building and Premises Maintenance and Occupancy Code of the City of Stevens Point, hereinafter referred to as "this ordinance" or "this code".

(5) Warning and Disclaimer of Liability. The degree of protection intended to be provided by this chapter is considered reasonable for regulatory purposes and is based on commonly accepted engineering and scientific methods of study. This ordinance does not imply that compliance will result in freedom from damages nor shall this ordinance create a liability on the part of or a cause of action against the City of Stevens Point or any officer or employee or subcontractor for any damage that may result from reliance on this ordinance. Lack of enforcement of the standards, rules and regulations contained therein shall not create a liability on the part of the City or its officers and agents notwithstanding the issuance of permits or inspection of the premise.

MAINTENANCE AND OCCUPANCY

21.02 DEFINITIONS. Where terms are not defined in this code and are defined in the Building Code, Electrical Code, Fire Code, Plumbing Code, or the Zoning Code of the City of Stevens Point, or Chapters SPS 301-388 Wisconsin Administrative Code, such terms shall have the meanings ascribed to them as stated in those codes.

The following definitions shall apply in the interpretation and enforcement of this ordinance:

Appropriate Authority shall mean that person within the governmental structure who is charged with the administration of the appropriate or relevant code(s).

Approved shall mean approved by the local or state authority having such administrative authority.

Ashes shall mean the residue from the burning of any materials.

Best Management Practice (BMP) shall mean a practice, or combination of practices, that is determined to be an effective, commonly accepted and practicable (including technological, economic, specific trade and institutional considerations) means of preventing, controlling or reducing a problem, nuisance or specific violation of state or local ordinances. BMPs protect the environment and/or people while considering material availability, technical feasibility, ability to implement, and effectiveness. These are commonly accepted vocational practices which systematically address specific concerns or a nuisance, while reducing or minimizing the severity of off-target human or neighborhood impacts.

Code Official shall mean person or persons working under the general direction of, or appointed by the Director of Community Development and Inspections who have been granted the authority to administer, interpret and enforce this code.

Compliance Plan shall mean a plan developed by the owner or owner's agent, through which non-compliance issues and causes are identified. Specific actions, goals, and timelines for compliance are outlined. How these actions will be tracked, monitored, and reported for progress toward code compliance and plan adherence will be documented and submitted. This shall include regular scheduled updates demonstrating progress toward implementation of the plan, including effectiveness of mitigation strategies utilized for identified issues of concern, documenting adherence to the planned actions.

Cover shall mean something that is specially made for the specific purpose of covering a certain type of vehicle, RV or structure. The cover can be designed for the specific vehicle or structure, or certain types of vehicles or may be designed for a generic class of vehicles. The cover shall be opaque, generally fitted to the vehicle or structure, be in good repair without holes or tears, and be securely fastened. Rectangular or square general utility tarps are not considered a cover.

Dilapidated shall mean no longer adequate or operational for the purpose or use for which it was originally intended.

Extermination shall mean the control and elimination of insects, rodents, or other pests by eliminating their harborage places or access to such areas; by removing or making

Deleted: (1) *Accessory Building, Premises, or Structure* shall mean a building, property, or structure in a secondary or subordinate capacity from the main or principal building or structure on the same premises.¶

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Deleted: (5) *Attic* shall mean any story situated wholly or partly within the roof, and so designed, arranged or built as to be used for business, storage, or habitation.¶

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Deleted: *Basement* shall mean the lowest story of a building below the main floor and wholly or partially lower than the surface of the ground.¶

¶

- (7) *Building* shall mean a fixed construction with walls, foundation and roof, such as a house, factory, garage, etc.¶

¶

- (8) *Building Inspector* shall mean the person vested with the authority and responsibility by the City of Stevens Point to enforce this ordinance.¶

¶

- (9) *Cellar* shall mean a room or group of rooms totally below the ground level and usually under a building.¶

¶

- (10) *Central Heating System* shall mean a single system supplying heat to one (1) or more dwelling unit(s) or more than one (1) rooming unit.¶

¶

- (11) *Chimney* shall mean a vertical masonry shaft of reinforced concrete, or other approved noncombustible, heat-resisting material enclosing one (1) or more flues, for the purpose of removing products of combustion from solid, liquid or gaseous fuel.¶

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Deleted: (13) *Dwelling* shall mean any enclosed space wholly or partly used or intended to be used for living and sleeping, whether or not cooking and eating facilities are provided; provided that temporary housing as hereafter defined shall not be classified as a dwelling. Industrialized housing and modular construction, which conform to nationally accepted industry standards and used or intended for use for living and sleeping purposes shall be classified as dwellings. ¶

¶

MAINTENANCE AND OCCUPANCY

inaccessible materials that may serve as their food; by applying pesticides, spraying, fumigating, trapping, temperature manipulation or by any other recognized and legal pest elimination method and related precautions, and/or notifications as required, by the local or state authority having such administrative authority.

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Family shall mean as defined in the Zoning Code.

Deleted: (16) Fair Market Value shall mean a price at which both buyers and sellers are willing to do business.

Flush Water Closet shall mean an enclosed room with a toilet bowl which is flushed with water which has been supplied under pressure and equipped with a water sealed trap.

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Front Plane shall mean the side of the primary dwelling in which the front entrance door is facing and the street from which the property is addressed, unless otherwise approved by the Code Official for corner lots.

Garbage shall mean the animal and vegetable waste resulting from the handling, preparation, cooking, serving, and non-consumption of food.

Graffiti shall mean any writing, printing, marks, signs, symbols, figures, designs, inscriptions or other drawings which are scratched, scrawled, painted, drawn or otherwise placed on any exterior surface of a building, wall, fence, sidewalk, curb, temporary signs, machinery, equipment, vehicles, trailers or other permanent structures on public or private property and which have the effect of defacing the property.

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Deleted: Grade shall mean the average finished level of the adjacent ground.¶

Graffiti Materials shall mean and include paint, aerosol or pressurized containers or paint, indelible markers, ink, dye or any other substance capable of defacing property.

Guest shall mean an individual who shares a dwelling unit or a premises in a non-permanent status without a fee being charged, and for not more than thirty (30) days.

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Habitable shall mean a room or enclosed floor area used or intended to be used for living, eating, or sleeping purposes; excluding, bathrooms, water closet compartments, areas used for food preparation. Laundries, furnace rooms, utility rooms or less than 50 square feet of floor space, communicating corridors, closets, storage spaces, unheated areas and workshops and hobby areas.

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Deleted: four inches of concrete, two inches of bituminous, or four inches of decomposed granite. Paved shall mean four inches of concrete or two inches of bituminous.

Hard-surfaced shall mean as defined in the Zoning Code.

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Heated Water shall mean water heated to a temperature of not less than 110°F at the outlet.

Household shall mean one or more individuals living together in a single dwelling unit sharing common living, sleeping, cooking and eating facilities.

Infestation shall mean the presence within or around a dwelling of any insects, rodents, or other pests.

Kitchen shall mean any room containing any or all of the following equipment: sink and/or other device for dishwashing, stove or other device for cooking, refrigerator or other device for cool storage of food, cabinets and/or shelves for storage of equipment and utensils, and counter or table for food preparation.

MAINTENANCE AND OCCUPANCY

Kitchenette shall mean a small kitchen, alcove, area containing cooking facilities.

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Meaning of Certain Words. Whenever the words "building", "building unit", "dwelling", "dwelling unit", "premises", and "structure" are used in this ordinance, they shall be construed as though they were followed by the words "or any part thereof or any premises accessory thereto". Words used in the singular include the plural, and the plural the singular, the masculine gender includes the feminine and the feminine the masculine.

Mold shall mean any visible or otherwise demonstrable presence of fungi, bacterial or microbial matter on the interiors of any buildings or facilities.

Native Lawn shall mean a parcel with a Vegetation Management Plan in place which has received approval, where native vegetation may exceed eight (8) inches in height. This shall also include undeveloped lots.

Deleted: (29) Multiple Dwelling shall mean any dwelling containing: a) three or more dwelling units, and/or b) any dwelling unit with three or more individuals who are not related by blood, marriage, adoption or legal guardianship.¶

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Nearest Plane shall mean the closest attached protrusion of the primary dwelling toward the street.

Occupant shall mean any individual having possession of a premises or any individual over one (1) year of age, living, sleeping, cooking or eating in or having possession of a dwelling unit or a rooming unit; except that in dwelling units, a guest shall not be considered an occupant.

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Operator shall mean any person who has charge, care, control, or management of a building, or part thereof, in which building units are let.

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Outdoor Implements shall mean typical items used outside a residential dwelling for maintenance or enjoyment; such as grills, lawn mowers, snow blowers, lawn/garden tractors, rototillers, and similar type equipment.

Owner shall mean any person who, alone or jointly or severally with others:

(a) holds legal title to any premise, building, or building unit, with or without accompanying actual possession thereof, or

Deleted: (32) Ordinary Summer Conditions shall mean a temperature of 94°F.¶

¶
- (33) Ordinary Winter Conditions shall mean a temperature of minus 30°F. ¶

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(b) has charge, care, or control of any premise, building, or building unit, as owner or agent of the owner, or an executor, administrator, trustee, or guardian of the estate of the owner. Any such person thus representing the actual owner shall be bound to comply with the provisions of this ordinance and of rules and regulations adopted pursuant thereto, to the same extent as if he were the owner.

Permissible Occupancy shall mean the maximum number of individuals permitted to reside in a dwelling unit, rooming unit, or dormitory based on minimum square footage requirements. The relationship of the persons within the dwelling, which may be more restrictive, is regulated in other sections of the Revised Municipal Code.

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Person shall mean and include any individual(s), firm, corporation, association, partnership, trust, cooperative or governmental agency.

Deleted: shall mean the maximum number of individuals permitted to reside in a dwelling unit, rooming unit, or dormitory.¶

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Plumbing shall mean and include all of the following supplied facilities and equipment: gas pipes, gas burning equipment, water pipes, garbage disposal units, waste pipes, water closets, sinks, installed dishwashers, lavatories, bathtubs, shower baths, installed clothes washing machines, catch basins, drains, vents, and any other similar supplied fixtures, and the installation thereof, together with all connections to water, sewer, or gas lines.

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Premises shall mean a platted lot or part thereof or unplatted lot or parcel of land or plat of land, either occupied or unoccupied by a dwelling or nondwelling structure, and includes any such building or part thereof, accessory structure or other structure thereon.

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Privacy shall mean the existence of conditions which will permit an individual or individuals to carry out an activity commenced without interruption or interference, either by sight or sound by unwanted individuals.

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Recreational Vehicle (RV) shall mean any vehicle, boat, ATV, trailer or camping unit (e.g. pull behind or fifth wheel) which are not licensed to be driven as a self-propelled primary vehicle for use on a public roadway in the State of Wisconsin, but may be required to be registered for trail or water use; such as snowmobiles, ATVs, UTV's, trailers (including contents on trailer as one unit), boats (excluding non-motorized kayaks, canoes or boats less than 14' in length), campers, off road motorcycles, tractors and golf carts or similar type vehicles. This does not include Outdoor Implements.

Refuse shall mean all putrescible and nonputrescible solids (except body wastes) including garbage, rubbish, ashes, animal waste and dead animals, but shall not include properly composted materials.

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Refuse Containers shall mean a watertight container that is constructed of metal, or other durable material impervious to rodents, that is capable of being serviced without creating unsanitary conditions, or such other containers as have been approved by the appropriate authority. Openings into the container such as covers and doors shall be tight fitting.

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Resident shall mean any adult who has established their primary place of residence for a minimum of 28 consecutive days or more, within the geographically defined boundaries of the City Stevens Point.

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Rodent and/or Animal Pest Harborage shall mean any conditions or place where rodents and/or animal pests are likely to live, nest, or seek shelter.

Rodent and/or Animal Pest-Proofing shall mean a form of construction which will prevent the ingress or egress of rodents and/or animal pests to or from a given space or building, or from gaining access to food, water, or harborage. It consists of the closing and keeping closed of every opening in foundations, basements, cellars, exterior and interior walls, ground or first floors, roofs, sidewalk gratings, sidewalk openings, and other places that may be reached and entered by rodents and/or animal pests by climbing, burrowing or other methods, by the use of material impervious to rodent-gnawing and other methods approved by the appropriate authority.

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Rubbish shall mean nonputrescible solid wastes (excluding ashes) consisting of either:

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MAINTENANCE AND OCCUPANCY

(a) Combustible wastes such as paper, cardboard, plastic containers, yard clippings, and wood; or

(b) Noncombustible wastes such as cans, glass, metal and crockery, or dilapidated items containing any combination of said materials.

Safety shall mean the condition of being reasonably free from danger and hazards which may cause accidents or disease.

Supplied shall mean paid for, furnished by, provided by, or under the control of the owner, operator, or agent.

Tarp shall mean a general utility type cover generally square or rectangular and made out of natural or synthetic fibers or any combination thereof, not specifically fitted or designed for a unique purpose such as for a vehicle, RV or structure, which is allowed as a temporary cover.

Temporary Housing shall mean any tent, trailer, mobile home, or any other structure used for human shelter which is designed to be transportable and which is not attached to the ground, to another structure, or to any utility system on the same premises for more than thirty (30) consecutive days.

Undefined Words. Words not specifically defined in this ordinance shall have the common definition set forth in a standard dictionary.

Unit shall mean a room or group of rooms located within a building forming a single habitable or business unit or any other part of a premise controlled by an owner, occupant, or operator distinct from that part controlled by another.

Vegetation Management Plan shall mean a written approved plan specific to management of the native vegetation on a parcel which contains a map of the area upon which native vegetation or in combination with an eco-grass short no mow mix, may exceed eight (8) inches in height, a statement of intent for either an active and/or passive restoration, a plan view of the property and plantings including a general narrative description of the vegetation types, and plant succession schedule if turf grass is to remain present, with the specific timelines for management and maintenance techniques to be employed.

Vehicle shall mean a self-propelled device that is required to be licensed by the Wisconsin Department of Transportation to be independently operated on a public roadway.

Yard, rear, side or street shall mean as defined in the Zoning code.

21.03 RESPONSIBILITIES OF OWNERS AND OCCUPANTS

(1) No owner shall occupy or let to another individual any premise or premise unit unless it is clean, sanitary, has any outstanding violations remedied or has provided written legal disclosure to, and acknowledged by the tenant, and is in compliance with all applicable legal requirements of the State of Wisconsin Statute 704, and Administrative Code ATCP 134 and the City of Stevens Point Municipal Code of ordinances.

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Deleted: (47) *Standard Driveway.* A hard-surfaced space for vehicle egress and ingress no less than ten feet in width placed solely for access to a side or rear yard.¶
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Deleted: space on the same premise as the main building between the rear lot line and a line extending the full width of the lot parallel to the rear lot line and through the nearest supporting member of the main building. For the purposes of this ordinance, lots having a street on two or more sides do not have a rear yard.¶

¶
(53) *Yard, side* shall mean a space on the same premises as the main building and exclusive of the main building, the rear yard, and the street yard.¶

¶
(54) *Yard, street* shall mean an open space on the same premises as the main building between the street right-of-way line and a line extending the full width or length of the lot parallel to the street right-of-way line and through the nearest supporting member of the main building.

Deleted: No owner or individual shall occupy or let to another individual any premise or premise unit unless it is clean, sanitary and complies with all applicable legal requirements of the State of Wisconsin and the City of Stevens Point.¶

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(2) Every owner of a premise or premise units shall maintain in a clean and sanitary condition the interior and exterior shared or public areas.

(3) Every owner or occupant of a premise or premise unit shall maintain the interior and exterior in a clean and sanitary condition that part or those parts of the premise or premise unit that he occupies and controls.

(4) Every owner or occupant of a premise or premise unit shall store and dispose of all rubbish in a clean, sanitary and safe manner. Recyclable and refuse containers shall be stored with their lids closed and shall not impede any exit from the structure. Recyclables and refuse items shall not be stored outside of the containers. Recyclable and refuse containers shall not be stored between a public right-of-way and the nearest plane of a dwelling that faces such right-of-way (excluding porches, stoops, landings, access ramps, decks, or other similar improvements) unless:

(i) such right-of-way is an alley;

(ii) the containers are placed out for purposes of collection no sooner than the day before collection and the end of the day after collection; or

(iii) if in order to comply with (4) above, the owner or occupant would be required to store the containers in a garage or to transport the containers more than five (5) feet over a grassed area because a garage is the nearest plane of the dwelling. Under these circumstances, the containers may be stored directly in front of the garage and stacked no more than two containers deep at any one location.

(5) Deleted 4-18-22.

(6) Deleted 4-15-92.

(7) Every rental dwelling unit shall have screens providing ventilation and storm or thermal windows in season, typically April 15 – October 15. Once installed, in any one season, the screens, storms, and thermal windows become the responsibility of the occupant.

(8) Every occupant of a premise containing a single unit shall be responsible for the extermination of insects, rodents and/or animal pests on the premises; and every occupant of a premise unit in a premise containing more than one (1) premise unit shall be responsible for such extermination whenever his premise unit is the only one infested. Notwithstanding the foregoing provisions of this subsection, whenever infestation is caused by failure of the owner to maintain a premise in a reasonably insect, rodent and/or animal pestproof condition, extermination shall be the responsibility of the owner. Whenever infestation exists in two (2) or more of the premise units in any premise, or in the shared or public parts of any premise containing two (2) or more premise units, extermination thereof shall be the responsibility of the owner. The Code Official may require a Compliance Plan for larger or more complex infestations.

(9) No owner or occupant of a premise or premise unit shall accumulate rubbish, trash boxes, lumber, scrap metal, appliances, vehicle parts, tires, dilapidated or inoperable items, or any other material or furniture designed for interior use on the premises such that it is exposed to the weather for longer than 24 hours in such a manner that may be unsightly to,

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1. Definition. ¶

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a. Recyclable materials shall include all that as mandated by Portage County Solid Waste Department (PCSWD)

www.co.portage.wi.us/mrfb/materialrecoveryitem.s.htm Transfer Facility at 600 Moore Road, Plover WI. Such recyclables may include the following: Aluminum and steel cans, glass, plastic bottles, paper, cardboard.¶

2. Disposal of Recyclable materials. ¶

a. No recyclable material shall be disposed of with the regular City refuse except for those recyclables rendered useless for recycling purposes. Only recyclable materials shall only be placed in the green lid cart that is provided by the city with the lid fully closed for collection.

Recyclable materials shall include all those materials as mandated by Portage County Solid Waste Department (PCSWD) www.co.portage.wi.us/mrfb/materialrecoveryitem.s.htm Transfer Facility at 600 Moore Road, Plover WI.¶

b. All recyclable materials may be commingled and placed in the green lid carts. Newspapers and magazines may be placed in brown grocery bags and then commingled with all other recyclables.¶

(b) Non-recyclable refuse.¶

1. Every owner or occupant of a premise or premise unit shall store and dispose of all garbage and any other waste and recyclable materials in a clean, sanitary and safe manner and will only be collected by the city if in storage carts provided by the city with the lid fully closed. ¶

2. Every owner of a premise shall supply facilities with enough City carts as needed for th...

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incompatible with, or repugnant to the residential or commercial neighborhood. Bulk wood storage shall be adequately supported or stacked so as not to pose a hazard to person or property, and shall not be placed within any accessory structure setback areas, with an exception for up to one face cord of wood for personal use may be stored adjacent to the primary dwelling. This section shall not apply to properties with an active building permit.

(10) No person shall store, place or allow conditions or materials that may serve as harborage for rodents or insects or store, place, or allow a nuisance condition to develop, source of filth or cause of sickness. No person shall suffer, permit or allow vegetative matter, which may provide harborage for rodents or insects or which may conceal filthy deposits or be unsightly to, incompatible with, or repugnant to neighboring residential or commercial premises. Owners shall be responsible for the maintenance of their property and of the area between the owners property line and the curb or the edge of the street or alley.

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(11) Every owner or occupant of a premise unit shall keep all supplied fixtures and facilities therein in a clean, sanitary, orderly and operable condition and shall be responsible for the exercise of reasonable care in the proper use and operation thereof.

(12) In every dwelling unit, when the control of the supplied heat is the responsibility of a person other than the occupant, a temperature of at least 67 degrees F. shall be maintained in all habitable rooms, bathrooms, and water closet compartments at a distance of eighteen (18) inches above the floor level.

(13) Parking of vehicles licensed for use on a public roadway shall be provided as indicated in this Code for one and two family dwellings, or as otherwise outlined in the Zoning Code. Recreational Vehicle (RVs) parking and storage is permitted off of an approved hard surface in residential zoning districts provided the following conditions are met:

a. No more than three (3) RVs can be parked on a residential lot outside of a building off of an approved hard surface as defined in the Zoning Code.

b. RVs cannot be stored in the front yard, they must be stored at or beyond the front plane of the primary structure.

Exception: Any property not on an alleyway, which does not have at least a 10' clear span width between buildings, or buildings and property lines, would be allowed to store one (1) Recreational Vehicle within the front yard setback area off of an approved hard surface.

c. Side or rear yard storage areas in and around RVs must be maintained free from tall grass and weeds. The RV shall be stored in such a manner to not allow for the accumulation of stagnant water.

d. RVs must be in working order and currently registered, if so required for their intended use.

e. RVs shall not be used for living purposes (camping) while on the premises for a period of more than 30 days annually, either consecutively or cumulatively.

f. All RVs must be operational, maintained in a good state of repair.

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g. RV's may be stored on vacant residential lot only if it is adjacent to a lot with a dwelling and is under the same ownership. creating a single zoning lot for the purposes of this section.

(14) No owner, operator, or occupant of a building, building unit, or premise shall without written approval from the City of Stevens Point suffer, permit, or allow any noise tending to unreasonably disturb the peace and quiet of persons in the vicinity thereof unless the making and continuing of the same cannot be prevented and is necessary for the protection or preservation of property or the health, safety, life or limb of some person. No such person shall suffer permit, or allow any loud, excessive or unusual noise in the operation or use of any radio, appliance, or other mechanical or electrical device, instrument or machine, which loud or excessive or unusual noise shall disturb the comfort, quiet, or repose of persons therein or in the vicinity.

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(15) No owner, operator, or occupant of a building, building unit, or premise shall suffer, permit or allow any condition which may be dangerous to young children because of their inability to appreciate peril and may reasonably be expected to attract them to premises.

(16) [Repealed 05-16-16]

(17) No owner, operator or occupant of any premises shall suffer, permit or allow noxious weeds as defined in Section 66.0407, Wisconsin Statutes, being Canadian Thistle, Leafy Sprunge and Field Bindweed, poison ivy, and in addition thereto, sow thistle, burdock, ragweed, sandbur, lambsquarter, green foxtail, yellow foxtail, pigweed, and bull thistle are noxious weeds in the event such weeds grow in profusion on a premises. This shall also include any invasive plants as listed in Wisconsin Chapter NR 40. The duly appointed Weed Commissioner per State Statute sec. 66.0517 shall have all power and authority granted to order abatement of these species.

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(18) No owner, operator or occupant of any premise shall suffer, permit or allow any disassembled, dismantled, junked, wrecked or inoperable and/or unlicensed motor vehicle, machinery or trailer to be stored or allowed to remain in the open on such a premise for a period in excess of three days unless it is in connection with an automotive sales and repair business located in a properly zoned area. Vehicles, machinery or trailers for which lawful operation upon a public highway requires display of current license or registration must, in addition to being licensed and/or registered, display that valid license or registration.

(19) No electrical wiring, equipment, or devices shall be in dangerous or unsafe condition or defective or of inadequate capacity to provide safe conditions.

(20) The weights and measures prescribed by the laws of the State of Wisconsin and particularly Chapter 98 of the State Statutes and Chapter AG 53 from the Department of Agriculture, Wisconsin Administrative Code, are hereby declared to be the standard weights and measures of the City of Stevens Point.

(21) Lawn Maintenance. The owner of any property within the City shall maintain their lawn, grasses and weeds, to a length not to exceed eight (8) inches. If a property is found to exceed this height standard or is determined to be a public nuisance by the Code Official, a notice shall be served to the property owner giving them a minimum of 7 days from the date

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the notice is mailed, to correct. If the nuisance is not corrected after that time period, upon re-inspection the City shall have it abated by City or contracted staff and the actual costs for abatement, plus any applicable municipal service fees shall be charged to the owner. Properties exempt from these requirements shall be the following:

- a. Any properties which have been deemed by the Code Official as undeveloped (the property has no dwelling on it or does not constitute a zoning lot and/or can be further subdivided) or agricultural parcels. These properties would only be required to maintain the area within the road right of way up to and including three (3) feet beyond the edge of public rights of way, in addition to any applicable vision triangle requirements per the Zoning code.
- b. If a property owner has submitted a Vegetation Management Plan and received approval from the Code Official for a Native Lawn. Those properties would be exempt from these provisions, so long as they are in compliance with the approved Vegetation Management Plan, are maintaining vegetative growth along adjoining neighboring property lines, and any applicable conditions within the approved plan.

(22) Storage of Outdoor Implements. These types of items maybe be stored anywhere outside a structure and on any surface, but they must be operational and in good working order. There may not be more than three (3) of any one general type of outdoor implement per dwelling unit for residentially zoned properties.

21.04 MINIMUM STANDARDS FOR BASIC EQUIPMENT AND FACILITIES. No person shall occupy as owner, occupant, or let to another for occupancy, any dwelling or dwelling unit, for the purposes of living, sleeping, cooking or eating therein, which does not comply with the following requirements:

(1) Every dwelling unit having a kitchen or kitchenette shall be equipped with the following:

(a) A kitchen sink in good working condition and properly connected to a water supply system which is approved by the appropriate authority and which provides at all times an adequate amount of heated and unheated running water under pressure, and which is connected to an approved sewer system.

(b) Cabinets and/or shelves for the storage of eating, drinking, cooking equipment, and utensils and of food that does not, under ordinary summer conditions, require refrigeration for safekeeping; and a counter or table for food preparation; said cabinets and/or shelves and counter or table shall be of sound construction furnished with surfaces that are easily cleanable and that will not impart any toxic or deleterious effect to food.

(c) A stove, or similar device, for cooking food and a refrigerator, or similar device, for the safe storage of food at temperatures less than 50°F, but more than 32° under ordinary summer conditions, which are properly installed with all necessary connections for safe, sanitary and efficient operation; provided that such stove, refrigerator, and/or similar devices need not be installed when a dwelling unit is not occupied and when the occupant is expected to provide same on occupancy, and that sufficient space and adequate connections for the safe and efficient installation and operation of said stove, refrigerator, and/or similar devices are provided.

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MAINTENANCE AND OCCUPANCY

(2) Within every dwelling unit there shall be ~~an enclosed room~~ which affords privacy to anyone within said room and which is supplied with a flush water closet in good working condition and within every dwelling unit let to another, there shall be such closet for each eight (8) persons or fraction thereof. Said flush water closet shall be equipped with easily cleanable surfaces, and shall be connected both to a water system that at all times provides an adequate amount of running water under pressure to cause the water closet to be operated properly, and to a sewer system which is approved by the appropriate authority.

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(3) Within every dwelling unit there shall be a lavatory sink. Said lavatory sink may be in the same room as the flush water closet, or if located in another room, the lavatory sink shall be placed in close proximity to the door leading directly into the room in which said water closet is located. The lavatory sink shall be in good working condition and properly connected to a water supply system which is approved by the appropriate authority and which provides at all times an adequate amount of heated and unheated water under pressure, and which is connected to a sewer system approved by the appropriate authority.

(4) Within every dwelling unit there shall be a room which affords privacy to a person within said room and which is equipped with a bathtub or shower in good working condition. Said bathtub or shower may be in the same room as the flush water closet or in another room and shall be properly connected to a water supply system which is approved by the appropriate authority and which provides at all times an adequate amount of heated and unheated water under pressure, and which is connected to a sewer system approved by the appropriate authority.

(5) Every dwelling unit shall have ~~access to two (2) or more approved means of egress, or~~ as required by the laws of this State and the City of Stevens Point.

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(6) Structurally sound ~~graspable~~ handrails shall be provided on any steps containing five (5) risers or more. If steps are not enclosed, handrails and balusters spaced no greater than nine (9) inches apart shall be provided. Porches and/or balconies located more than three (3) feet higher than the adjacent area shall have structurally sound protective handrails thirty (30) to thirty-six (36) inches high and, if unenclosed, balusters spaced no greater than six (6) inches apart shall also be provided. Alternate systems providing at least the same degree of protection, if approved by the appropriate authority, shall be acceptable.

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(7) Access to or egress from each dwelling unit shall be provided without passing through any other dwelling or dwelling unit.

(8) No person shall let to another for occupancy any dwelling or dwelling unit unless all exterior doors of the dwelling or dwelling unit are equipped with safe, functioning locking devices.

21.05 MINIMUM STANDARDS FOR LIGHT AND VENTILATION. No person shall occupy as owner, occupant, or let to another for occupancy, any dwelling or dwelling unit for the purpose of living therein which does not comply with the requirements of this section.

(1) Every habitable room shall have at least one window or skylight facing outdoors provided that if connected to a room or area used seasonally, (e.g. porch) then adequate daylight must be possible through this interconnection. The minimum total window or skylight

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area, measured between stops, for every habitable room shall be at least eight (8) percent of the floor area of such room but if light-obstruction structures are located less than three (3) feet from the window and extend to a level above that of the ceiling of the room, such window shall not be deemed to face directly to the outdoors and shall not be included as contributing to the required minimum total window area.

(2) Every habitable room shall have at least one (1) window or skylight facing directly outdoors which can be opened easily, or such other device as will ventilate the room adequately, provided that if connected to a room or area used seasonally, then adequate ventilation must be possible through this interconnection. The total of openable window or skylight area in every habitable room shall be equal to at least ~~forty-five, (45%)~~ percent of the minimum window area size or minimum skylight type of window size, as required in Subsection 21.05(1) of this Ordinance, except where there is supplied some other device affording adequate ventilation and approved by the appropriate authority.

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(3) Every bathroom and water closet compartment and ~~room used for food preparation~~ shall comply with the light and ventilation requirement for habitable rooms contained in subsections 21.05(1) and 21.05(2) of this ordinance, except that no window or skylight shall be required in such rooms if they are equipped with a ventilation system in working condition which is approved by the appropriate authority.

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(4) Where there is usable electric service readily available, ~~either via a public utility or through on-site power generation from natural renewable sources~~, every dwelling unit and all public and common areas shall be supplied with electric service, outlets, and fixtures which shall be properly installed, maintained in good safe working condition and connected to a source of electric power in a manner prescribed by the ordinances, rules, and regulations of the City of Stevens Point. The minimum fixtures shall be as follows:

(a) Floor or wall type electrical outlets:

1. Kitchen - one floor or wall type electrical outlet for each sixty (60) square feet or fraction thereof of total floor area in no case less than two (2) such outlets;
2. Bedroom - one floor or wall type electrical outlet for the first 99 square feet or fraction thereof and an additional outlet for each additional 50 square feet or fraction thereof;
3. Living room, Dining room, Bathroom, Water closet compartment, Utility room, and Workshop - one floor or wall type electrical outlet for each room.

(b) Electric light fixtures - every bathroom water closet compartment, kitchen, kitchenette, laundry room, furnace room, utility room, foyer, communicating corridor, and interior stairway, shall contain at least one electric light fixture with convenient switches or equivalent devices for turning on one light in each room or passageway located so as to permit the area ahead to be lighted.

(5) Every public hall and stairway in every multiple dwelling containing more than four units shall be adequately lighted by natural or electric light at all times. ~~Every~~ public hall and stairway in structures containing not more than four (4) dwelling units may be supplied with conveniently located light switches controlling an adequate lighting system which may be turned on when needed instead of ~~full~~-time lighting.

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21.06 MINIMUM THERMAL STANDARDS. No person shall occupy as owner, occupant, or let to another for occupancy, any dwelling or dwelling unit for the purpose of living therein which does not comply with the following requirements:

(1) Every dwelling shall have heating facilities which are properly installed and are maintained in safe and good working condition and are capable of safely and adequately heating all habitable rooms, bathrooms, and water closet compartments in every dwelling unit located therein to a temperature of at least 67 degrees Fahrenheit at a distance of eighteen (18) inches above floor level under ordinary winter conditions.

(2) No owner or occupant shall install, operate, or use a means of heating by employing a flame that is not vented outside the structure in an approved manner.

21.07 GENERAL REQUIREMENTS RELATING TO SAFE AND SANITARY MAINTENANCE OF PREMISES. No person shall occupy as owner, occupant, or let to another for occupancy, a premise or premise unit which does not comply with requirements of the Wisconsin Statutes and Administrative Code regarding safe and sanitary maintenance of parts of buildings and with the following requirements:

(1) General. The exterior of every structure or accessory structure including fences shall be structurally sound and maintained in good repair. The same shall be maintained free of broken glass, loose shingles or siding, crumbling stone or brick, excessive peeling paint or other condition reflective of deterioration or inadequate maintenance to the end that the property itself may be preserved, safety and fire hazards eliminated, and adjoining properties protected from blighting influences. No building shall be so unsanitary or otherwise unfit for human occupancy, habitation, or dilapidated or blighted to the extent where windows, doors, or other openings or plumbing or heating fixtures or facilities or appurtenances of such building, dwelling or structure are either damaged, destroyed, in a state of disrepair or removed so that such building, dwelling or structure offends the aesthetic character of the immediate neighborhood or produces blight or deterioration by reason of such condition.

(2) Building Maintenance and Weather-Proofing.

(a) Exterior: every foundation, roof, exterior wall, door, skylight and window shall be reasonably weathertight, watertight, and shall be kept in sound condition and good repair. Exterior brick or stone joints shall be tight fitting and mortar joints maintained to avoid excessive cracks or deterioration. All exterior wood surfaces, other than decay-resistant or treated woods, shall be protected from the elements and decay by paint, stain, or other protective coverings or treatments. A tarp or similar type material may only be used as a temporary protective treatment for up to 90 days.

(b) Interior: floors, walls, windows and ceilings shall be in sound condition and good repair, free of trip hazards, and walls shall be capable of affording privacy for the occupants.

(c) The interior of a structure shall be kept such that it prevents undue moisture from entering into, or accumulating within the structure, and is able to maintain indoor humidity levels below that which may promote regularly occurring visible mold growth.

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(3) Pest-Proof. Every premise shall be maintained in a condition free of nuisance animals ~~and insects~~ including, but not limited to, ~~rodents, cockroaches, bed bugs, and birds~~. Every window, exterior door and hatchway or similar device and every wall, foundation wall, roof, mechanical attachments and vents shall be pest-proof and reasonably watertight and shall be kept in working condition and good repair.

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(a) During that portion of the year when there is a need for protection against mosquitoes, flies, and other flying insects, every door opening directly from a unit to outside space shall have supplied properly-fitting screens having at least sixteen (16) mesh and self-closing devices and every window or other device with openings to outdoor space, used or intended to be used for ventilation, shall likewise be supplied with screens.

Deleted: except that such screens shall not be required during such period in rooms deemed by the appropriate authority to be high enough to be free from such insects or in rooms located in areas which are deemed by the appropriate authority to have so few insects as to render screens unnecessary.

(b) Every window located at or near ground level used or intended to be used for ventilation ~~shall be lockable from the inside~~ and every other opening located at or near ground level which might provide an entry for rodents shall be supplied with ~~an~~ adequate fitting screen or such other devices as will effectively prevent their entrance.

(4) Structural Integrity. Every foundation, roof, floor, exterior and interior wall, ceiling, inside and outside stair, every porch, and every appurtenance thereto shall be safe to use and capable of supporting the loads that normal use may cause to be placed thereon and shall be kept in sound condition and good repair. Every inside and outside stair or step shall have uniform treads. No structural members of any building or structure shall be of less than safe strength as determined by the ~~Code Official~~. Floors shall not be loaded beyond its load bearing capacity as determined by the State Building Code.

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(5) Plumbing. Every plumbing fixture and all water and waste pipes shall be properly installed and maintained in good sanitary working condition. No owner, operator, or occupant of any premises shall permit or allow to remain any connection of roof leaders, surface drains, foundation footing drains, or any other clear water drains to a building or sewer or drain which discharges into a sanitary sewer or private sewage treatment plant. Cross connections are prohibited. ~~Connection to the potable water supply system of any fixture or installation creating a backflow or back-siphonage hazard without backflow or back-siphonage is prohibited.~~

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(a) Every water closet compartment, bathroom, and kitchen floor surface shall be constructed and maintained so as to be reasonably impervious to water and to permit such floor to be easily kept in a clean and sanitary condition.

(b) Every plumbing fixture and pipe, every chimney, flue, and smoke pipe, and every other facility, piece of equipment, or utility which is present in a building or building unit, or which is required under this ordinance, shall be constructed and installed in conformance with the appropriate statutes, ordinances, and regulations of the City of Stevens Point and the State of Wisconsin.

~~(6) Electrical. No electrical wiring, equipment, or devices shall be in dangerous or unsafe condition or defective or of inadequate capacity to provide safe conditions. Extension type cords shall not be used for permanent wiring, or for running through doors, windows, cabinets, across a walkway, or concealed within walls, floors, or ceilings.~~

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(7) Removal. Any building which is deemed a public nuisance or unsafe, shall be placarded as such and notice sent to the owner of record. If the situation is not remedied within 30 days, or the owner is unresponsive or unknown, a raze order may be sought under Wisconsin Statutes 66.0413.

(8) Site Drainage. Every premise shall be graded, drained, free of standing water and maintained in a clean, sanitary, and safe condition. Clear water drainage shall be to a terminal designated and approved by the City, and shall not be a channelized unfettered discharge of stormwater directly onto a neighboring property. All premises with discharge, either existing or anticipated by reason of proposed site alteration as determined by the City, unlike that discharging from the premises in its natural condition, shall be provided with storm drainage facilities to the standards of the City including, but not limited to, specifications in "City of Stevens Point Storm Water Guidelines".

(9) Erosion. All premises with a rate of soil erosion, either existing or anticipated by reason of land disturbances as determined by the City, in excess of soil loss tolerance established by the U.S.D.A. Soil Conservation Service.

(10) Fencing. All fences provided by the owner or agent on the premise and/or all fences erected or caused to be erected by an occupant shall be constructed of manufactured metal fencing material, wood, masonry, or other inert material. Such fences shall be maintained in good condition and in general are vertically plumb in nature. All wood materials, other than decay-resistant or pressure treated woods shall be protected against decay by use of paint or other preservative. The permissible height and other characteristics of all fences shall conform to the appropriate statutes, ordinances, and regulations of the City of Stevens Point and the State of Wisconsin. Wherever any egress from the premise opens into the fenced area, there shall be a means of egress from the premise to any public way adjacent thereto.

(11) No owner, operator, or occupant shall cause any service, facility, equipment, or utility which is required under this ordinance to be removed or shut-off from or discontinued for any occupied dwelling or dwelling unit let or occupied by him, except for such temporary interruption as may be necessary while actual repairs or alterations are in progress or during temporary emergencies when discontinuance of service is approved by the appropriate authority.

(12) All construction and materials, ways and means of egress, and installation and use of equipment shall conform with the appropriate statutes, ordinances, and regulations dealing with fire protection of the City of Stevens Point and the State of Wisconsin.

(13) No person shall construct, erect, maintain, or permit any vault, subterranean storage area, entrance or opening thereto in any public highway, roadway, or sidewalk without the express written consent of the City of Stevens Point. This provision shall not affect the installation of utilities by a public utility which may be governed by other ordinances.

(14) No person shall permit the continued maintenance of any fuel oil fill pipe or stand pipe if the fuel tank located in the improvement has been rendered inoperable, removed, or discontinued. Such stand pipe or fill pipe shall be rendered inoperable through the installation of an impermeable material such as concrete.

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21.08 MAXIMUM DENSITY, MINIMUM SPACE, USE AND LOCATION REQUIREMENTS. No person shall occupy or let to be occupied any dwelling or dwelling unit for the purpose of living therein unless there is compliance with the requirements of this section.

(1) The maximum occupancy of any dwelling shall not exceed any of the following requirements (Note: see the definition of Family which is regulated and defined in the Zoning Code, and may be more restrictive as to total occupancy):

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(a) For each occupant at least one hundred twenty five (125) square feet of floor space, the floor space to be calculated on the basis of total habitable room area.

(b) Parking shall be provided as indicated in the Zoning Code.

(2) Ceiling height requirement for habitable rooms including bathrooms, water closet compartments, stair/hall ways and areas used for food preparation shall be as follows:

a. The ceiling height of any in dwellings constructed after 1980, or if the use or structure was altered after 1980, shall comply with the Building Code in place at the time of construction or alteration.

b. The ceiling height for habitable rooms in dwellings constructed prior to 1980, either through permit verification or assumption in absence of records, shall have a minimum clear flush ceiling height of six feet-four inches (6'-4") provided there are no protrusions anywhere below that point on the ceiling including any beams, girders, ducts, light fixtures, fans and similar obstructions. If any of these conditions exist, then a ceiling height of at least seven (7') feet is required, with a minimum clear height of six feet-four inches (6'-4") under beams, girders, ducts, light fixtures, fans, doorways, and similar obstructions.

c. Habitable rooms under all, or a portion of, a sloping ceiling shall meet the minimum ceiling height requirement as described above, for not less than one third (1/3) of the required minimum floor area. In calculating the floor area of such rooms, only those portions of the floor area with a minimum clear ceiling height of five feet (5') shall be included.

Deleted: The ceiling height of any habitable room occupied by adults eighteen years of age or older shall be at least seven (7) feet high except that in any habitable room under a sloping ceiling at least one-half of the floor area shall have a ceiling height of at least seven (7) feet and the floor area of that part of such room where the ceiling height is less than five (5) feet shall not be considered as part of the floor area in computing the total floor area of the room for the purpose of determining the maximum permissible occupancy. The ceiling height of any room occupied for sleeping purposes by a family related by blood or marriage shall be at least six foot four inches (6'4") except that in any habitable room under a sloping ceiling at least one-half of the floor area shall have a ceiling height of at least six foot four inches (6'4") and the floor area of that part of such room where the ceiling height is less than five (5) feet shall not be considered as part of the floor area in computing the total floor area of the room for the purpose of determining the maximum permissible occupancy. ¶

(3) No space located partially below grade shall be approved for use as a habitable room of a dwelling unit unless:

(a) The floor and those portions of the walls are constructed such that they prevent undue moisture from entering into, or accumulating within the dwelling unit, and is able to maintain healthy indoor humidity levels below that which may promote regularly occurring visible mold growth.

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(b) The minimum window area is equal to at least that required in subsection 21.05(1) and such window area is located entirely above the grade of the ground adjoining such window area, or if windows are located wholly or partly below grade there be constructed a properly drained window well whose open space is equal to or greater than the area of the masonry opening for the window; the bottom of the window well is below the top of the impervious masonry construction under the window and the minimum horizontal distance at a

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right angle from any point of the window well is equal to or greater than the vertical depth of the window well as measured from the bottom of the masonry opening of the window.

(c) The total openable window area in each room is equal to at least the minimum as required under subsection 21.05 (2) of this ordinance, except where some other approved devices affording adequate ventilation and humidity control are supplied.

(d) There are no pipes, ducts, or other obstructions less than six feet ~~four~~ inches (6'4") above the floor level which interfere with the normal use of the room or area.

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(4) No space located more than four (4) feet below grade shall be used as a habitable room of a dwelling unit, ~~or let to another, unless proper egress is provided.~~

(5) In every dwelling unit of two (2) or more rooms, every room occupied for sleeping purposes shall contain at least seventy (70) square feet of ~~sleeping room~~ space for the first occupant eighteen years of age or older, and at least fifty (50) square feet of floor space for each additional occupant thereof eighteen years of age or older. In every dwelling unit of two (2) or more rooms occupied by a family related by blood or marriage, every room occupied for sleeping purposes shall contain at least fifty (50) square feet of floor space for each occupant less than eighteen years of age. If the largest room occupied for sleeping purposes in each dwelling unit of two (2) or more rooms occupied by a family ~~is less than~~ the above standards, that room shall have a minimum occupancy of two persons regardless of the room size for the purposes of calculating occupancy. Occupancy greater than two shall conform to the standards contained in this ordinance. Every room used for sleeping purposes shall have immediate passage to at least four (4) square feet of floor-to-ceiling height closet space for personal effects of each permissible occupant; if it is lacking, in whole or in part, an amount of space equal in square footage to the deficiency shall be subtracted from the area of sleeping room space used in determining permissible occupancy.

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(6) No dwelling or dwelling unit containing two (2) or more sleeping rooms shall have such room arrangements that access to a bathroom or water closet compartment intended for use by occupants of more than one (1) sleeping room can be had only by going through another sleeping room, nor shall room arrangements be such that access to a sleeping room can be had only by going through another sleeping room. A bathroom or water closet compartment shall not be used as the only passageway to any habitable room, hall, basement, or cellar or to the exterior of the dwelling unit.

~~(7)~~ Minor modifications or modifications with conditions to the requirements of this section may be approved by the Code Official after taking into account such factors as general intent of the Code, total lot size, size of the unit and sleeping rooms, number of units in the building, compatibility with the surrounding uses, and other factors necessary to protect the public health and safety.

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21.09 ADOPTION OF PLANS OF INSPECTION BY THE CODE OFFICIAL. The Code Official is hereby authorized and directed to develop and adopt plans, policies and procedures for the inspection of premises subject to the provisions of this ordinance and applicable State law.

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21.10 INSPECTION: POWERS AND DUTIES OF THE CODE OFFICIAL.

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(1) The Code Official shall enforce the provisions of this ordinance and is hereby authorized and directed to make inspections pursuant to one (1) or more of the plans for inspection authorized by subsection 21.09 in response to a complaint that an alleged violation of the provisions of this ordinance or of applicable rules or regulations pursuant thereto may exist or when the Code Official has valid reason to believe that a violation of this ordinance or any rules and regulations pursuant thereto has been or is being committed.

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(2) The Code Official is hereby authorized to enter and inspect all premises subject to the provisions of this ordinance for the purpose of determining whether there is compliance with its provisions. In the case of dwellings where the owner of record is not the individual residing there, the Inspector may enter by invitation of a valid leaseholder tenant.

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(3) The Code Official and the owner, occupant, leaseholder or other person in charge of a premise subject to this ordinance may agree to an inspection by appointment.

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(4) The owner, occupant, tenant or other person in charge of a premise, upon presentation of proper identification by the Code Official and a copy of any relevant plan of inspection pursuant to which entry is sought, shall give the Code Official entry and free access to every part of the premise surrounding any of these.

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(5) The Code Official shall keep confidential any personal information or complaint source information as anonymous, if specifically so requested, to the extent allowable under State or Federal law.

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(6) If any owner, occupant, or other person fails or refuses to permit free access and entry to the structure or premise under his control, or any part thereof, with respect to which an inspection authorized by this ordinance is sought to be made, the Code Official may, upon a showing that probable cause exists for the inspection and for the issuance of an order directing compliance with the inspection requirements, petition and obtain such order from a court of competent jurisdiction.

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(a) When required, the Code Official shall obtain a warrant to inspect.

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(b) Any person who refuses to comply with an order issued pursuant to this section shall be subject to such penalties as may be authorized by law for violation of a court order.

21.11 Voluntary Residential Rental Inspection Program

(1) Purpose. The purpose of this program is to ensure rental properties are safe and healthy for renters, that they are regularly maintained, and to reduce the potential of blighting influences on neighborhoods.

(2) Scope. This is a voluntary program of rental inspections. The inspection(s) for this program would be for basic health and safety issues, which will be developed as a standardized checklist by the City's Department of Community Development for use by any persons, public or private, qualified to perform said inspections.

(3) Checklist. A City developed standardized checklist and any addenda to clarify any checklist items would be used for the inspection. Any working guidance deemed necessary or requested as clarification for checklist items would be developed by the

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City's Department of Community Development. This checklist is subject to change from time to time, as determined by the City's Community Development Department.

- (4) Inspector or Inspecting Agency. The City or a privately licensed State of Wisconsin Uniform Dwelling Code (UDC) – Construction Inspector or State of Wisconsin Department of Safety and Professional Services (DSPS) Home Inspector, inspect the residential rental property as part of this program. If the inspection is not performed by the City, the following conditions would apply:
- a) The inspector must provide to the City a copy of their certification as a licensed State of Wisconsin Uniform Dwelling Code (UDC) – Construction Inspector or State of Wisconsin Department of Safety and Professional Services (DSPS) Home Inspector.
 - b) The inspector must provide a completed City inspection form for each unit/area and any associated notes or corrections that were required for compliance.
 - c) The inspection will not be considered complete until the property is deemed complaint by the inspector with all of the checklist items identified.
 - d) The inspector must sign and provide an affidavit of physical inspection, including dates of inspections, any corrections required, dates completed, and description of unit(s) and area(s) inspected.
 - e) The inspector must also attest that they, or their company have no financial, ownership, business interest in or work for a management company responsible for the properties inspected. Such attestation shall be in writing on a form approved by the Building Inspection Superintendent.
- (5) Right to Audit Inspection. If Community Development Department staff have reason to believe that an inspection performed by a third-party was done inappropriately, the City reserves the right to perform an independent inspection to determine compliance with this program. If the owner refuses to allow the City to inspect the property, the certificate will be immediately revoked. If during the audit inspection no violations are found, the owner shall not be charged the fee under Section 8 for the inspection.
- (6) Prohibition of Inspector. If a third-party inspector completes an inspection on a property and that property has been audited and found to be in violation of this program for a second time, that non-City inspector shall not be allowed to participate in this program for a period of at least five years, unless approved by the Building Inspection Superintendent.
- (7) Owner to Provide Access. The owner of the property will be responsible for scheduling the times for inspection and receiving any needed access or permissions from the tenant.
- (8) Fee. The fee for this program is outlined in the most recently adopted Community Development Department Fee Schedule. The City inspection cost will be reduced by 50% for each unit that was self-pre-inspected by the owner and no items of non-compliance were found during the inspection. The trip charge would remain the same. Reinspections, if needed for non-compliant items, would be billed as outlined in the aforementioned fee schedule.

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(9) Units Required to be Inspected. The number of units to be inspected shall be as follows:

Total Units on Property	Number of Units Required to be Inspected	Common Areas	Pre-Inspection Credit
1-4	All	All	Units are eligible for the pre-inspection credit
5-23	20% (minimum of 4) Units must be randomly selected by the inspector	All	Units are not eligible for the pre-inspection credit
24+	20% (minimum of 4) Units must be randomly selected by the inspector	All	Units are not eligible for the pre-inspection credit

(10) Local Contact. If the owner does not reside within a 50 mile commute of the property, the owner must provide the City with a designated agent who can make decisions relating to the operation and maintenance for the property. The following contact information is required: name, address, phone number, and email address.

(11) Certificate. A certificate of inspection shall be issued and posted at the property upon approval and completion. The certificate shall be good for a period of five years from the date of certification unless revoked according to the terms of this Section.

(12) List of Certified Rentals. The City will be responsible for maintaining the list of certified properties, along with the inspector or inspection company who performed the inspection. Such list will be posted on the City's website.

(13) Revocation of Certificate. Should violations be found on the property following the issuance of the certificate, the owner shall abate such violations within the timeframe provided by the City. If the violations are not abated within that timeframe, the City shall have the right to revoke the property's certificate. Should the certificate be revoked, the owner must reapply and meet all requirements of the program to be reinstated.

21.12 ~~INTERPRETATION, POLICIES AND PROCEDURES.~~ The ~~Code Official~~ is hereby authorized to ~~interpret, enact policies and procedures, as they deem necessary to aid in~~ the carrying out of the purpose ~~and intent~~ of this ordinance.

21.13 NOTICE OF VIOLATION.

(1) Whenever the ~~Code Official~~ determines that any premise or premise unit fails to meet the requirements set forth in this ordinance or in applicable rules and regulations issued pursuant thereto, except for provisions regulating exterior premises, he may issue a notice setting forth the alleged violations of this ordinance and advise the owner, occupant, operator, or agent that such violations must not exist. This notice may:

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MAINTENANCE AND OCCUPANCY

(a) Be in writing.

(b) Set forth the alleged violations of this ordinance or of applicable rules and regulations issued pursuant thereto.

(1) In conjunction with the notice of violation the Code Official may request a Compliance Plan which utilizes Best Management Practices for code violations which may be more complex, or require identification of causes related to the violation(s), followed with a systemic approach to available remedies, in conjunction with specific outcomes and timelines toward each compliance milestone. The Compliance Plan, upon approval by the Code Official, would be integrated into and become part of the enforcement order, including the cumulative compliance timelines outlined therein.

(c) Identify the physical location of the dwelling, dwelling unit, or parcel where the violations are alleged to exist or to have been committed.

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(d) Provide a reasonable time for correction, depending on the corrective measures necessary to remedy said violations, taking into account delivery times for the notice type. This will vary depending on the type and complexity of violation, degree of nuisance and impact to the general public. If the violation constitutes an imminent hazard or is a public nuisance, the Code Official may cause immediate abatement to occur without notice.

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(e) Notify the owner, occupant, operator, or agent of the premise or premise unit responsible for compliance with the alleged violation personally or by certified mail addressed to the last known place of residence of the owner, occupant, operator, or agent. Notification may be made upon such person or persons by posting a notice in or about the premise or premise unit described in the notice, or by causing such notice to be published in a newspaper of general circulation as a Class 2 notice; or by notifying the person's agent of record. Posting of this notice on the premises is deemed notice to any person making use of such building or premise within two (2) years after date of posting.

(f) Any of these aforementioned methods of serving notice shall constitute an order requiring that the then existing violations of this ordinance or of any applicable existing rules or regulations issued pursuant thereto, shall be brought into code compliance, after a reasonable time period is allowed for correction, if the person served with such notice does not request a reconsideration or petition for a hearing on the matter in the manner hereinafter provided.

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(2) If a notice is given it shall constitute an order requiring that the then existing violations of this ordinance, or of applicable existing rules or regulations issued pursuant thereto, shall not exist after a reasonable time allowed if the person served with such notice does not request a reconsideration or petition for a hearing on the matter in the manner herein provided. If the same ordinance violation occurs within six months of the original notice and order being sent and remedied, the City shall not be required to serve a second notice for the same violation within six months of the first notice being sent and remedied, unless the property ownership has changed within that six month period. If the violation is observed to continue or reoccur within this six month time period, a notice with the applicable service fee(s) included shall be delivered to the property owner as outlined below.

MAINTENANCE AND OCCUPANCY

- (a) A service charge and/or citation in the amount indicated in the most recently Common Council adopted Department of Community Development Fee Schedule, shall be levied against the property owner for the inspection and preparation of any notice and order for correcting violations, or for the investigation of a valid complaint. In the event corrective action is not taken within the designated time for compliance, any subsequent notice or order given to a property for successive violations of any provision of this Ordinance shall have a service charge levied against the property owner in the amount indicated in the most recently Common Council adopted Department of Community Development Fee Schedule.

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- (3) The Code Official, after the expiration of time granted the person given such notice to seek reconsideration or a hearing in the manner hereinafter provided by this ordinance or after a final decision adverse to such person served has been rendered by the Administrative Appeals Board, or by a court of competent jurisdiction to which an appeal has been taken, may cause the notice to be recorded in the Office of the Register of Deeds for Portage County, Wisconsin. All subsequent transferees of the premise or premise unit in connection with which a notice has been so recorded shall be deemed to have notice of the violations alleged and shall be liable to all penalties and procedures provided by this ordinance and by applicable rules and regulations issued pursuant thereto to the same degree as was their transferor.

21.14 PENALTIES. Any owner, occupant, operator, or agent of a building or premise or any person making use of a premise who fails to conform with, or who violates the provisions of this Ordinance shall be subject to a citation as outlined in the most recently adopted bond schedule, for each offense together with the costs of prosecution and in lieu of payment of the fine and costs, imprisonment in the County Jail not exceeding 30 days. Each day that the violation exists shall constitute a separate offense.

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21.15 REPAIRS AND OTHER CORRECTIVE ACTIONS

- (1) Public Nuisances to be Abated.

- (a) No person may maintain or permit a public nuisance within the City.

- (b) The Common Council determines that a nuisance is unreasonable activity, lack of maintenance or use of property that interferes substantially with the comfortable enjoyment of life, health, or safety of another or others. General criteria for a public nuisance are as follows:

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1. The number of people affected or the impact on the health, safety and welfare of the general public;
2. The location of the operation, nuisance or property;
3. The decrease of surrounding property values, degree of blight or character of the injury inflicted or the right impinged upon;
4. The reasonableness of the use of or on the property;

MAINTENANCE AND OCCUPANCY

5. The nature of the issue(s) of concern which are being maintained on the property;

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6. The proximity of surrounding dwellings to the issue(s) of concern; and

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7. The nature and type of impact on the surroundings, general public or community.

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8. A continued on-going violation of this ordinance, or as outlined in Chapter 823 of the Wisconsin State Statutes.

Repeated violations of an ordinance constitutes a public nuisance as a matter of law.

(c) Responsibility of Enforcement; Inspections.

1. It shall be the duty of the City Code Official to make, or cause to be made, periodic inspections or inspections upon complaint of nuisances defined in subdivision B. above.

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2. Upon failure of the Owner whom was served with a notice of non-compliance, or an order to abate, for imminent health and/or safety related items, not corrected within the time period given, the Code Official shall post on the structure a placard bearing the words Unfit for Habitation/Occupancy.

(d) Summary Abatement.

1. Order of Abatement. If the Code Official determines that a public nuisance exists within the City and that there is imminent danger to the public health, safety, peace, comfort or welfare, he/she may, without notice or hearing, issue an order reciting the existence of a public nuisance constituting imminent danger to the public and requiring immediate action be taken as he/she deems necessary to abate the nuisance. Notwithstanding any other provisions of this subsection, the order shall be effective immediately. Any person to whom such order is directed shall comply with the order immediately.

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2. Abatement by the City. Whenever the owner or occupant shall refuse or neglect to remove or abate the condition described in the order, the Code Official shall, in his/her direction, enter upon the premises and cause the nuisance to be removed or abated and the City shall recover the expenses incurred thereby from the owner or occupant of the premises or from the person who has caused or permitted the nuisance.

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(e) Nonsummary Abatement.

1. Order to Abate Nuisance. If the Code Official determines that a public nuisance exists on private premises but that the nature of such nuisance is not such as to threaten imminent danger to the public health, safety, peace, comfort or welfare, he/she shall issue an order reciting the existence of a public nuisance and requiring the owner or occupant of the premises to remove or abate the condition described in the order within the time period specified therein. The order shall be served personally on the owner of the property, and/or the occupant if different from the owner and applicable to the described nuisances, or, at the option of the Code Official, the notice may be mailed to the last known address of the person

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to be served by registered mail with return receipt. If the owner or the occupant cannot be served, the order may be served by posting it on the main entrance of the premises and by publishing as a class 3 notice under W.S.A. Chapter 985. The time limit specified in the order runs from the date of service or publication.

2. Abatement by the City. If the owner or occupant fails or refuses to comply within the time period described, the Code Official may enter upon the premises and cause the nuisance to be removed or abated and the City shall recover the expenses incurred thereby from the owner or occupant of the premises or from the person who has caused or permitted the nuisance.

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3. Remedy from Order. Administrative Appeals Board shall have no authority to act on orders issued under this subsection. Any person affected by orders issued under this subsection shall, within thirty (30) days of service or publication of the order, apply to the circuit court for an order restraining the City and the Code Official from entering on the premises and abating or removing the nuisance, or be forever barred. The court shall determine the reasonableness of the order for abatement of the nuisance.

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(f) Authority to Assess Costs. The cost of summary and/or non-summary abatement or removal of a nuisance shall be collected from the owner, occupant or person causing, permitting or maintaining the nuisance and, if notice to abate the nuisance, if applicable, has been given to the owner, such cost, including all applicable service fees shall be assessed against the real estate as a special charge. Failure to pay any of these related charges within thirty (30) days will result in the charges being entered on the tax roll as a special charge against said property pursuant to the provisions of Section 66.0627 of the Wisconsin Statutes for collection and settlement under Chapter 74 of the Wisconsin Statutes.

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(g) Abatement in Accordance with State Law. Nothing in this article shall be construed as prohibiting the abatement of public nuisances by the City or its officials in accordance with the laws of the state.

(h) Severability. The provisions of any part of this section are severable. If any provision or subsection hereof or the application hereof to any person or circumstances is held invalid, the other provisions, subsections and applications of such ordinance to other persons or circumstances shall not be affected thereby. It is declared to be the intent of this section that the same would have been adopted had such invalid provisions, if any, not been included herein.

(2) As an alternative curative method, whenever an owner, operator, or agent of a premise or premise unit fails, neglects, or refuses to make repairs, raze or remove, make safe by repairs or other corrective action called for, the Code Official may undertake such repairs or action. If the owner fails to repair or remove a building which is dilapidated or blighted to the extent that such building, dwelling, or structure offends the aesthetic character of the immediate neighborhood or produces blight or deterioration by reason of such condition, the Code Official may apply to the circuit court for an order determining that such building, dwelling, or structure constitutes a public nuisance and the defect shall be remedied. Every violation of this code is a public nuisance and may be enjoined and the maintenance thereof may be abated at suit of the City of Stevens Point, the State, or citizen thereof.

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MAINTENANCE AND OCCUPANCY

(3) Whenever an owner, operator, or agent of a premise or premise unit fails, neglects, or refuses to make repairs, raze or remove, make safe by repairs or other corrective action called for, the Code Official may undertake such repairs or action when in the Code Official's judgment a failure to make them will endanger the public health, safety, or welfare. If the owner fails to repair or remove a building which is dilapidated or blighted to the extent that such building, dwelling, or structure offends the aesthetic character of the immediate neighborhood or produces blight or deterioration by reason of such condition, the Code Official may apply to the circuit court for an order determining that such building, dwelling, or structure constitutes a public nuisance and the defect shall be remedied. Every violation of this code is a public nuisance and may be enjoined and the maintenance thereof may be abated at suit of the City of Stevens Point, the State, or any citizen thereof.

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(4) Notice of intention to make repairs or take other corrective action shall be served upon the owner, operator, or agent pursuant to section 21.13.

(5) Every owner, operator, or agent of a premise or premise unit who has received notice of the intention of the Code Official to make repairs or take other corrective action shall give entry and free access to the agent of the Code Official for the purpose of making such repairs. Any owner, operator, or agent of a dwelling or dwelling unit who refuses, impedes, interferes with, hinders, or obstructs entry by such agent pursuant to a notice of intention to make repairs or take other corrective action shall be subject to a civil penalty of One Hundred Dollars (\$100.00) and/or a municipal citation for each such failure to comply with this section.

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(6) When repairs or abatement are made or other corrective action taken at the direction of the Code Official and the owner, operator, or occupant fails to pay for the expense of such repairs, cost of such repairs and corrective action shall be levied and collected as a special charge or special tax upon the lot or land upon which such work is done.

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21.16 APPLICATIONS FOR RECONSIDERATION, HEARINGS, APPEALS OR SPECIAL EXCEPTIONS.

(1) Hearings.

(a) Except as otherwise provided, any person aggrieved by a notice of the Code Official issued in connection with any alleged violation of the provisions of this ordinance or of any applicable rules and regulations pursuant thereto or by any order requiring repair, abatement or demolition pursuant to this ordinance, may file with the Administrative Appeals Board the City of Stevens Point a petition setting forth his reasons for contesting the notice or order within thirty (30) days from the date that the orders were sent.

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Deleted: (b) Such petition shall be filed within the specified reasonable consideration period.¶

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(2) Any person aggrieved by the final decision of the Administrative Appeals Board of the City of Stevens Point may obtain judicial review by filing in a court of competent jurisdiction within thirty (30) days of the announcement of such decision a petition praying that the decision be set aside in whole or in part. A copy of each petition so filed shall be forthwith transmitted to the Administrative Appeals Board, which shall file in a court a record of the proceedings upon which it based its decision. Upon the filing of such record, the court shall affirm, modify, or vacate the decision complained of in whole or in part. The findings of the Administrative Appeals Board of the City of Stevens Point with respect to questions of act shall be sustained if supported by substantial evidence on the record, considered as a whole.

MAINTENANCE AND OCCUPANCY

(3) Where a judicial review of a decision of the Code Official is sought when such order originates under Sec. 66.0413 of the Wis. Stats., the statutory procedures shall be adhered to.

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21.17 EMERGENCIES. Whenever, in the judgment of the Code Official, an emergency exists which requires immediate action to protect the public health, safety, or welfare, an order may be issued without notice, conference, or hearing, directing the owner, occupant, operator, or agent to take appropriate action to correct or abate the emergency. If circumstances warrant, the Code Official may act to correct the emergency.

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21.18 CONFLICT OF ORDINANCES - EFFECT OF PARTIAL INVALIDITY.

(1) In any case where a provision of this ordinance is found to be in conflict with a provision of any zoning, building, fire, safety, or health ordinance or code of the City of Stevens Point existing on the effective date of this ordinance, the provision which established the higher standard for the protection of the health and safety of the people shall prevail. In any case where a provision of this ordinance is found to be in conflict with a provision of any other ordinance or code of the City of Stevens Point existing on the effective date of this ordinance which establishes a lower standard for the promotion and protection of the health and safety of the people, the provisions of this ordinance shall be deemed to prevail and such other ordinances or codes are hereby declared to be repealed to the extent that they may be found in conflict with this ordinance.

(2) If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance should be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this ordinance which shall remain in full force and effect and to this end the provisions of this ordinance are hereby declared to be severable.

21.19 ABATEMENT OF GRAFFITI

Commented [AB22]: There are First Amendment issues wrapped into this topic. I'll put together something based on the most current caselaw.

(1) Council findings:

(a) The Council finds that graffiti creates a blight condition which can result in the deterioration of property values and, unless graffiti is quickly removed, other properties may soon become targets of graffiti.

(b) The Council further finds that graffiti is often associated with gang activity and that such activity is inconsistent with the Council's desire for order and safety. The Council finds that quick removal of the graffiti may assist in preventing the entrenchment of gangs, to reduce their influence and to reduce public concern.

(c) The Council declares its intention to minimize the adverse effects of graffiti by quick removal.

(2) Whoever does any of the following is subject to a forfeiture of not more than \$200 and in lieu of payment assessed imprisonment for not more than sixty (60) days in the county jail.

(a) For any person to place graffiti on any exterior surface located on public or private property.

Deleted: (2) Definitions. For purposes of this Ordinance, the terms defined herein shall have the following meanings.¶

¶ **Graffiti:** shall mean any writing, printing, marks, signs, symbols, figures, designs, inscriptions or other drawings which are scratched, scrawled, painted, drawn or otherwise placed on any exterior surface of a building, wall, fence, sidewalk, curb, temporary signs, machinery, equipment, vehicles, trailers or other permanent structures on public or private property and which have the effect of defacing the property.¶

¶ **Graffiti Materials:** include paint, aerosol or pressurized containers or paint, indelible markers, ink, dye or any other substance capable of defacing property.¶

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(b) For any person to possess graffiti materials for the purpose of placing graffiti on any exterior surface located on public or private property.

~~(c) For the owner of any property to allow graffiti to be placed on any external surface on the owner's property or to fail to remove graffiti in the time allotted.~~

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(3) Based on observation or information received from the public, the Police Department or Inspection Department will investigate and identify graffiti. If the presence of graffiti is verified, the Inspection Department will cause the owner of the property to be notified that removal of the graffiti is required within ten (10) days.

(a) If removal is not completed in the specified time, the City may arrange for abatement removal, with the costs assessed to the property owner, and the Code Official shall have the right to enter upon private property to do so.

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~~(4) The following shall be exempt from the requirements of this Ordinance.~~

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(a) Train cars in transit through the City, whether moving or temporarily immobile.

(b) Wall murals, yard art or other designs which are not inconsistent with other City Ordinances, authorized by the property owner, do not contain language offensive to the public, encouraging or promoting unlawful activity, or containing writing or symbols denoting gang activity or affiliation.

(c) Commercial motor vehicles in transit through the City, or stopped for the purposes of loading or unloading merchandise, or otherwise parked for a period of no more than twenty four hours.

(d) Drawings, paintings, or building murals created and displayed as art in a forum held or operated by an organization or government unit which is not classified under the statutory definitions as a gang, or is enclosed within a structure in which the contents are not visible from the exterior.

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(e) Temporary markings made for the purpose of safety, construction, sidewalk or highway maintenance, removal of diseased trees or as otherwise authorized by the head of any City Department.



Memo

Mark Kordus
Neighborhood Improvement Coordinator
Community Development
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
Ph: (715) 346-1567 • Fax: (715) 346-1498
mkordus@stevenspoint.com

To: Public Protection Committee
From: Mark Kordus
CC: Ryan Kernosky and Andrew Beveridge
Date: 4/5/22
Subject: Chapter 21 "BUILDING AND PREMISES MAINTENANCE AND OCCUPANCY" Proposed Code Revisions

Attached are the proposed revisions to Chapter 21 in a track changes format, showing staff comments and edits. A public informational meeting was held on March 31st and about 20 people were in attendance. A revised version of the power point presentation is attached hereto, with visual aids related to several specific code changes and example properties within the City of Stevens Point.

Below is an explanation for several of many of the individual larger proposed changes or those where the rationale may not be easily understood for the suggested changes. Some of these are minor housekeeping items, and others move sections which don't belong from a regulatory perspective to the appropriate section in which they do more closely align, or if they are defined in other sections of municipal code they were removed and incorporated then by reference. Several changes are a cumulation of complaints received for items which weren't clearly addressed or defined in the current code, others were issues observed in the field, gaps in code, some were dated code or cross references, with an underlying goal of revising sections for the betterment of the overall community, while creating additional flexibility for enforcement and compliance.

Below is a section referenced narrative of the proposed changes which may not be self-evident, those highlighted in yellow were deemed to be likely viewed as the most significant:

21.02 – Definitions section header, added cross reference for other related codes and definitions which may be present in those respective codes.

21.02 - removal of numbering system for all defined terms within this section and any terms which are already defined in other sections of the City codes.

21.02 – "Best Management Practice" added to allow for flexibility for compliance, plan development, and enforcement which incorporates the latest technology and information.

21.02 – "Code Official" added for enforcement and remove the former term building inspector which was very limited. This reflects the reality of actual enforcement and allows for designation of multiple staff or community service officers (CSO) for enforcement of various code sections.

21.02 – "Compliance Plan" added as this has been used effectively for enforcement to give the owner flexibility in developing their own plan and timeline for compliance, but was never formally defined.

21.02 – "Cover" added to draw a distinction between a generic tarp and a cover designed for specific purpose or item.

21.02 – “Front Plane” added to help define RV storage areas on corner lots.

21.02 – “Graffiti” was already defined at the end of this code and should have been included under the definition section, this is a housekeeping item, no change in definition just relocation of the term.

21.02 – “Mold” adds and defines the generic term for purposes of inspection and enforcement.

21.02 – “Native Lawn” adds and defines a term which then allows persons to create a native or natural lawn which will be codified in later sections.

21.02 – “Nearest Plane” added as it is called out in code for trash container storage but not clear or defined as to what it actually is.

21.02 – “Outdoor Implements” adds and defines things which are general non-vehicular items such as; grills, lawn mowers, etc. which may be limited in total numbers in later sections to be codified.

21.02 – “Permissible Occupancy” definition changed to clearly state this is a square footage required minimum not a family (zoning) item which is different and may be more or less restrictive.

21.02 – “Recreational Vehicle” added to distinguish between a vehicle which is required to be licensed to be independently operated on a public roadway. There may be additional restrictions on location and total number of these to be codified in later sections.

21.02 – “Resident” definition changed from the phone area code previously to a more modern residency time of 28 days, which aligns with a typical lease period minimum and voting requirements in Wisconsin.

21.02 – “Tarp” is added to define what it is, and how it is different than a cover (also defined herewith) and that it is to be temporary in nature.

21.02 – “Vegetation Management Plan” is added and defined as this plan will allow persons to establish a native lawn or landscaping plan through the submission of a plan to be codified in later sections.

21.02 – “Vehicle” added and defined which is used throughout the code but not previously defined.

21.03(1) – This addresses an issue we have run across where landlords rent a property without correcting code violations, they can legally do this only if disclosed in writing to the tenant, the appropriate state code sections are also incorporated by reference.

21.03(4)(a-c) - These sections are referring to physical items within the trash and recycling containers, this should be moved to Chapter 7 Health and Sanitation which specifically deals with the actual refuse and recycling items in those containers. The public works director is aware of and supports this change.

21.03(8) – Adds a section giving the ability of the code official to request a compliance plan for larger or multi-unit infestations, which is becoming a larger issue within the City. This allows for the plan document to be incorporated into the order, thereby streamlining compliance monitoring follow up, and in determining compliance clearer for all parties involved; the tenants, landlord and code official.

21.03(9) – This is primarily a safety related item, after discussions with the fire department/marshal and mirrors language for any accessory structure which could pose a similar type fire hazard or accelerant as a large pile of firewood. It is also similar to a state-wide requirement in the State of Oregon for firewood storage. This also serves to curtail instances where people have stacked wood against their neighbors’ fence causing damage. There is an exception for up to one face cord of wood to be stored adjacent to the primary dwelling for personal use.

21.03(13) – The proposal is to limit the total number and/or location of recreational vehicles stored on a residential property within the City. This would only affect outdoor storage of RV's off an approved hard surface, essentially stored on the grass or lawn. The proposed total number would be limited to a maximum of 3 and the storage location would need to be beyond the front plane of the primary dwelling. The only exception would be for residents on very narrow lots, who do not have access to an alleyway and don't have at least 10' to access their back yard, this can be measured with reasonable accuracy on GIS for verification, or on-site if requested by the owner or occupant. There is also requirement that RVs are maintained, to avoid backyards becoming long term storage graveyards for RVs, some of which has already occurred in the City. There are many municipalities which limit the location for RVs to side and rear yards, if even allowing for them to be stored off of a hard surface at all. Limiting the total number of RVs is less common.

21.03(17) - Update the code section to include invasive species not only noxious weeds, and add current statutes.

21.03(21) – Adopt a height standard for grass of 8" and allow for the creation of native lawns with the submission of a plan. It also provides an exemption for undeveloped lots other than required maintenance within the right of way and 3' beyond it, which encompasses the area around the sidewalk if present. Plan submission while it may be viewed as an overreach by some, based on practical experience it allows for the City to respond effectively to complaints from neighbors as we understand what they are trying to accomplish and can compare to the plan submitted to gauge compliance, not different than holding traditional turf grass lawns to the proposed 8" height standard.

21.03(22) – Outdoor implements are a new item proposed and defined as "items used outside a residential dwelling for maintenance or enjoyment; such as grills, lawn mowers, snow blowers, lawn/garden tractors, rototillers, and similar type equipment". This is something designed to address two issues; the first being general clutter, and the other is indirectly related to people who may be illegally operating repair businesses in residential districts. The proposal is a limit of three of each type, per dwelling unit in residential zoning districts, allowing for enforcement with problematic properties which exceed this total cumulative number.

21.04(2) – A change of wording to enclosed verse non-habitable room, as there are some potential problems with the current term, as habitability requirements have door and ceiling height requirements which may not apply if we declare certain rooms such as bathrooms non-habitable.

21.04(5) – Removed extra language for egress, now simply requiring two forms of it and then relying on the building code as to how to define it or what qualifies as egress, as our current definition as worded does not align with the building code.

21.04(6) – Add the "graspable" to handrails to be consistent with the building code and from a usability and practical application standpoint.

21.05(2) – Change the required openable window area to 45% rather than 50% to be consistent with the building code and from a practical application standpoint many typical double hung windows do not open fully half way it is slightly less than that.

21.05(4) – Allows for renewable energy to be as an alternative for those who wish to utilize it.

21.07(2)(a) – Limits the use of a tarp as a temporary protective covering for up to 90 days, with some other minor tweaks to language specific to brick or stone which was previously lacking.

21.07(2)(b) – Adds trip hazards (which could be torn carpet or peeling linoleum) to floors.

21.07(2)(c) – Adds a section related to excessive moisture and mold growth which occurs on a regularly occurring basis, not a single one-time event. Both of which were missing in any of our codes and a very common complaint that we receive.

21.07(3)(b) – Added language that windows must be lockable from the inside previously missing and a safety related issue in particular on first floor dwelling units.

21.07(6) – Added electrical language that temporary extensions cords cannot be used a permanent wiring through walls, etc., or cross walkways creating a hazard.

21.07(7) – Revised raze order language which can be several different litmus tests (not just the 50% assessed value rule) and referenced appropriate statute.

21.07(8) – Added language that storm water cannot be directly discharged onto a neighboring property. This has been an issue in certain circumstances in which one property owner has installed rain gutters which extend all the way to the property line and discharge onto the adjoining neighbor's property without even touching the property producing the stormwater.

21.07(10) – Added language that fences must be in general vertically plumb which is one of the most common complaints we get.

21.08(2)(a-c) – This is a change that was subject to over a year of research and discussion with the building inspection department. These recommended changes are a byproduct of inspections performed over the last 3 years, largely at properties which living space was expanded or converted, typically in the 1960s-1970s. These were largely either single family dwellings where a bedroom was added in a former attic, or a single-family home which was converted to an upper and lower duplex. Upon inspection many of these, even though permits were verified as issued for the living space conversion or expansion, did not comply with the Chapter 21 requirements, for work done prior to adoption of the state-wide Uniform Dwelling Code (UDC) in 1980. They were not grossly non-complaint with the current codes, the primary issue being a different height standard for blood or marriage relationships verses unrelated in the current code. This is proposed to be removed, in order to have the same standard for all properties regardless of the marriage or blood relationships of persons residing there, which changes over time. The dimensional height standards encountered for these properties in the field and modified requirements to meet basic safety head height concerns to what we believe were the general standards enforced by the building inspectors at the time the original permits were issued over 42+ years ago, regardless of the relationship of the occupants. Which from a practical standpoint is difficult if not impossible to regulate short, and especially longer term.

21.08(3)(a) - Added language specific to moisture, humidity and mold, which are commonly encountered, but were lacking code specifics for enforcement.

21.08(4) – Removed language that a room or unit could not be let (leased) to anyone if it was 4' below grade, not it is the same standard whether or not it is leased or owner occupied

21.10(5) – Changes confidential information to simply match state and federal law to the extent allowable under either.

21.13(1)(b)(1) – This allows for the code official to request a compliance plan and/or the use of best management practices for larger or more complex violations. Allowing flexibility for the owner and in enforcement compliance standards.

21.13(1)(d) – Changes compliance timelines from a rigid not to exceed 60 days to something more flexible based upon type and complexity of the violation.

21.15(1)(b)(1-8) – revises public nuisance language to more closely reflect and include statutory nuisance language.

21.15(1)(c)(2) – Authorizes code official to placard a building for continued non-compliance of health or safety related items.

21.15(1)(f) – adds statutory language relative to applying unpaid charges or fees as a special charge to property taxes.

21.19 – removed the definitions from within this section and moved them to the definitions section at the beginning with all the others.