

Our intention is to have in-person meetings going forward. For the time being, we will hold the Transportation Commission at 2700 Week Street. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point
Transportation Commission Meeting
April 11, 2022 - 4:45 PM**

Central Transportation
2700 Week Street, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 884 6556 6941 | Passcode: 12456

By Computer: <https://us06web.zoom.us/j/88465566941?pwd=YUwvRFJlWmJ6ZTdYRGpGaWpoQytsdz09>

By Phone: +1-312-626-6799 (US Chicago)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of March 14, 2022 minutes
3. Approval of the March 2022 financial / claims report
4. Update from the Transportation Superintendent:
Route 3 Red changes
Paratransit vehicles
5. Next meeting date: 5/9/2022 - 4:45pm
6. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strong's Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**City of Stevens Point
Transportation Commission Meeting
March 14, 2022 - 4:45 PM**

Minutes

1. Roll Call.

Present: Chair - Nichole Lysne

Present via Zoom: Greg Koepel, Tom Bertram, Ald. Marc Christianson, Ald. Mary Kneebone, Vice Chair - Karalyn Peterson

Others: Talin Scheuermann, Joel Lemke, Tom Carroll

2. Approval of February 14, 2022 Transportation Commission minutes

Ald. Marc Christianson moved to approve the February 14, 2022 minutes. Ald. Mary Kneebone Seconded. Ayes all; Nays none; Motion carried.

3. Approval of the February 2022 financial/claims report

Ald. Mary Kneebone moved to approve the February financial/claims report. Tom Bertram Seconded. Ayes all; Nays none; Motion carried.

4. Approval of the Rural Route bid restructuring

Vice Chair - Karalyn Peterson made a motion to approve the proposed Rural Route bid restructuring. Ald. Mary Kneebone Seconded. Ayes all; Nays none; Motion carried.

5. Update from the Transportation Superintendent:

Passio Go - Working on installation hoping to go live by Summer 2022.

LNT route update - seeing improved ridership numbers with new adjusted schedule.

Staff update - Rural supervisor retirement looking to promote internally. Onboarding one transit driver and looking to hire one rural driver.

6. Adjournment.

Next meeting date April 11, 2022 4:45pm

Meeting adjourned at 5:16pm

Meeting of the Transportation CommissionFinances:

Bank Balance as of March 1, 2021

\$1,291,547.38

Bank Deposits recorded in March 2021

\$70,782.26

\$1,362,329.64Checks Issued since the last meeting (March 2022):

6692	Employee Wages	Salaries	1,623.12
6693	CSPC Ohio Child Support Pymt Central	Child Support	235.38
6694	Jeanette Osowski	Mileage Reimbursement	165.56
6695	United Way of Portage Cty	United Way	4.00
6696	WI Council 32 Per Capita Tax Trust	Union Dues	343.04
6697	A Plus Doors LLC	Garage Door Repair	294.00
6698	Ascension Medical Group	DOT Random	32.00
6699	Cintas Corp #442	Uniforms	496.39
6700	Frank's Hardware	Tape and Paint Brushes	21.65
6701	Donna Gallegos	Prepaid balance refund	45.00
6702	Hartland Lubricants & Chemicals	DEF Fluid	1,566.88
6703	Heartland Business Systems. LLC	Microsoft Monthly Subscription	742.40
6704	NAPA	Back Up Alarm	30.89
6705	Ron Turley Associates, Inc.	Annual Maintenance Software Subscripti	2,320.30
6706	Stevens Point Auto Center	Drivers Side Sun Visor	64.62
6707	UWSP Printing & Design	LNT Posters	15.08
6708	A Plus Doors LLC	Garage Door Repair	198.00
6709	City of Stevens Point	Health/Life Ins, Deffered Comp, Fuel	93,002.94
6710	Courtesy Cab	Courtesy Cab Rides	673.16
6711	FleetPride	Turbo	55.35
6712	Mid-State Truck Service Inc	Injector core credit	746.62
6713	NAPA	Headlights	89.94
6714	PassioTech	GPS Receiver and Install	9,361.50
6715	Stevens Point Public Utilities	Snowplowing and Salting	290.51
6716	UWSP Printing & Design	LNT Maps	15.08
6717	Employee Wages	Salaries	1,227.12
6718	CSPC Ohio Child Support Pymt Central	Child Support	235.38
6719	Jeanette Osowski	Mileage Reimbursement	157.95
6720	United Way of Portage Cty	United Way	4.00
6721	WI Council 32 Per Capita Tax Trust	Union Dues	343.04
6722	UWSP Printing & Design	2022 Service Guides	349.70
6723	A Plus Doors LLC	Door 9 & 11 Repair	517.00
6724	Adams Sales & Service	After Hours Tow - 518	495.00
6725	Ascension Medical Group	Pre-Employment Screening	284.25
6726	CDW Government	Cisco Flex Annual Subscription	1,493.85
6727	Cintas Corp #442	Uniforms, Mats, Towels and Uniforms	246.79
6728	City of Stevens Point	Workers Comp	2,212.87
6729	Energetix Corp	Drug Testing	233.00
6730	Gillig LLC	Air Dryer	2,596.26
6731	Len Dudas Motors Inc	Regen 562	171.00
6732	Mid-State Truck Service Inc	Drive Belts and Screws	1,017.50
6733	NAPA	Rear Coil Springs	149.73
6734	Stevens Point Auto Center	Oil Filters	46.44
6735	Bushman Electric Crane & Sign	Bus Decals	1,230.00

6736	Cintas Corp #442	Mats, Towels, and Solutions	254.90
6737	Frank's Hardware	Sockets, Adjustable Wrench, Faucet	132.56
6738	Hartland Lubricants & Chemicals	Transmission Fluid	2,304.90
6739	Heartland Business Systems. LLC	Managed IT Services	338.57
6740	U.S. Bank	Adobe,Office Supp, Seat Belts,WAMM	1,909.84
6743	CSPC Ohio Child Support Pymt Central	Child Support	235.38
6744	Jeanette Osowski	Mileage Reimbursement	62.33
6745	Dorothy Tess	Mileage Reimbursement	60.26
6746	United Way of Portage Cty	United Way	4.00
6747	WI Council 32 Per Capita Tax Trust	Union Dues	343.04
	Verizon	Verizon Bill	\$400.40
	Wisconsin Public Service	Utility Payment	\$4,082.24
	Great America Financial Services	Copier Lease	\$95.00
	Volunteer Drivers	Mileage Reimbursement	\$7,299.34
EFT	Payroll	3/3/2022	\$39,963.22
EFT	Payroll	3/17/2022	\$38,607.40
EFT	Payroll	4/1/2022	\$35,828.73
	Delta Dental	Insurance premiums	\$557.02
	IRS	Payroll Taxes - Fed	\$24,029.82
	WI Dept of Revenue	Payroll Taxes - State	\$3,927.46
Total of checks listed			<u>\$285,880.70</u>
Balance on hand March 31, 2022			\$1,076,448.94

Balance on hand March 31, 2021	<u>\$1,076,448.94</u>
Plus checks written after end of month	
Less checks from last commission meeting	
Plus uncleared checks	\$1,034.26
Less checks previously written clearing this month	-\$8,032.40
Ending Cash Balance matching Bank Statements	\$1,069,450.80

