

**City of Stevens Point
Airport Commission
March 14, 2022 - 12:37 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (301) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

STAFF PRESENT: Joel Lemke, Chris Lefebvre, Craig Czaikowski, Eric Southworth, Mary Klesmith, Jason Draheim and Jaime Zdroik

2. Approval of Minutes

Motion made by Mae Nachman, seconded by Anna Haines to approve the February 14, 2022 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the department claims for the month of February 2022 as audited and read.

Ayes all. Nays none. Motion carried.

4. Update on fence project - Jason Draheim/Joel Lemke

Jason stated they completed the grubbing and clearing around the Airport for the fence. They are starting to position equipment onsite to get started on construction.

5. Update on runway reconstruction - Jason Draheim/Joel Lemke

Joel stated the Finance Committee approved a sponsor only memo to make sure the runway project happens this year. This letter states that the City is responsible for project costs that are incurred prior to the State being funded for the project. Due to some state and federal timelines, the state couldn't award the runway project without

the sponsor memo because they hadn't received the grant dollars yet. A memorandum of understanding was developed with the general contractor stating that the project will not incur costs until the State is fully funded.

6. **The award of contract 22-10 Utility Roofing Project, base bid 3 to Badger Coatings & Insulation, LLC of Rosholt, WI in an amount not to exceed \$8,970.00 including the allowable contingency of 15% - *Jason Draheim/Joel Lemke***

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve awarding of contract 22-10 Utility Roofing Project, base bid 3 to Badger Coatings & Insulation, LLC of Rosholt, WI in an amount not to exceed \$8,970.00 including the allowable contingency of 15%.

Ayes all. Nays none. Motion carried.

7. **Written/Verbal Report - *Jason Draheim***

Jason stated it was a standard month operationally in February for the Airport.

8. **Adjournment.**

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:46pm