

**City of Stevens Point
Board of Water and Sewerage Commissioners
March 14, 2022 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (301) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

STAFF PRESENT: Joel Lemke, Chris Lefebvre, Craig Czaikowski, Eric Southworth, Mary Klesmith, Jason Draheim and Jaime Zdroik

2. Approval of Minutes

Motion made by Mae Nachman, seconded by Ray Schmidt to approve the February 14, 2022 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the department claims for the month of February 2022 as audited and read.

Ayes all. Nays none. Motion carried.

4. Engineering Scope of Services with Ruekert-Mielke - Joel Lemke

Ruekert-Mielke has been doing the consulting for the City in regards to the East Park Commerce Center (EPCC). Ruekert-Mielke was asked to prepare a list of services that would need to be done in order to complete the next phase of development. Two items that were listed in this scope that need approval are the Water System Model Update for \$12,800.00 and Water System Study for \$20,800.00.

Most of the previous infrastructure was paid for through the Tax Increment District (TID). These two items are outside the scope of services for the City to cover payment on and are specific to the Water Department. The two items will determine how and where to create a second pressure zone in the City and where to potentially site a new water tower.

Joel explained that we do not want to be the party holding up development for the City.

This proposal is also going to the Finance Committee.

Motion made by Mae Nachman, seconded by Anna Haines to the Engineering Scope of Services with Ruekert-Mielke for an amount that is not to exceed \$33,600 for engineering related services in East Park Commerce Center(EPCC).

Ayes all. Nays none. Motion carried.

5. Water Supply and Distribution Reports - Eric Southworth

Eric stated pumpage is up in February due to the mill using more water. We are waiting on the screen for the test Well 12 to come in. It was supposed to be installed this week but it looks like it will be another week or two before that will be done.

Carl was questioning the Well 11 pumpage and the agreement that we have with the Town of Hull. Joel explained the agreement with the Town of Hull. Joel also explained the pumpage rotation of the wells in our system and stated we have no capacity issues.

6. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated the WWTP met all DNR permit requirements for the month of February. Andritz has been onsite working on the dryer. They will be doing a final check to make sure we have no leaks either today or tomorrow and then we will be up and running and not having to do anymore sludge hauling.

Chris stated we currently have a local farmer that takes the finished product from dryer and land applies it as fertilizer. We have no trucking or disposal costs associated with this. It is paid for by the local farmer.

7. The award of contract 22-10 Utility Roofing Project, base bids 1 and 2 to Nick Michels & Sons, Inc. of Nekoosa, WI in an amount not to exceed \$295,794.95 including the allowable contingency of 15% - Joel Lemke

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve awarding of contract 22-10 Utility Roofing Project, base bids 1 and 2 to Nick Michels, Inc. of Nekoosa WI in an amount not to exceed \$295,794.95 including the allowable contingency of 15%.

Ayes all. Nays none. Motion carried.

8. Update and approval on digester #3 cover repair - Joel Lemke/Chris Lefebvre

Joel explained that this item was on the 2022 Capital Operations and Maintenance Plan and was listed with a zero dollar amount because we didn't have the details yet. We now know the scope of the project and feel we can get the entire project done for under \$20,000.

Staff is requesting permission to modify the 2022 Capital Operations and Maintenance Plan to include a \$20,000 dollar amount on the line item listed as "Digester 3 Cover Repair".

Motion made by Mae Nachman, seconded by Anna Haines to approve modifying the 2022 Capital Operations and Maintenance Plan to include a \$20,000 dollar amount on the line item listed as Digester 3 Cover Repair.

Ayes all. Nays none. Motion carried.

9. Construction and Maintenance Report - Craig Czaikowski

Craig stated the crew was working on the flooding that occurred last weekend. They discussed some problem areas that will require some small projects that will be completed in-house. They are also working on fire hydrant maintenance and getting ready for spring.

10. The award of contract 22-16 Fiber Optic Project. (Information to be provided at the meeting.) - Joel Lemke

This project is an addition to the Community Area Network. This project will construct facilities from our existing infrastructure toward facilities for the School District, Portage County and several spots for the City of Stevens Point.

All of the costs are billable outside of the CAN enterprise fund.

So we are requesting to award project 22-16, Fiber Optic Project, to Elexco Inc. of Seymour, Wisconsin in an amount not to exceed \$246,057.88, which includes the allowable contingency of 15%.

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve awarding project 22-16, Fiber Optic Project, to Elexco Inc. of Seymour, Wisconsin in an amount not to exceed \$246,057.88, which includes the allowable contingency of 15%.

Ayes all. Nays none. Motion carried.

11. Community Area Network Report - Joel Lemke

Nothing discussed.

12. Directors Report - Joel Lemke

Nothing discussed.

13. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:36pm