Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

CITY OF STEVENS POINT
REGULAR COUNCIL MEETING

Community Room
933 Michigan Avenue, Stevens Point, WI

February 21, 2022
7:00 PM

OR

Zoom Teleconferencing

Meeting ID: 842 8372 0695 | Passcode: 305512
By Computer: https://us02web.zoom.us/j/84283720695?pwd=MWpZODJia3g3UityMlgvRUlldUs5dz09
By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

5. Presentation to the Mayor and Council: John Harry, Executive Director of the Portage County Historical Society – Introduction and Update.

Consideration and Possible Action on the Following:

6. Consent Agenda:

   - Minutes of the Common Council Meeting of January 17, 2022.

   - Actions of the Police and Fire Commission meeting of February 1, 2022:
     3. Confirmation of bills.

   - Actions of the Park Commission meeting of February 2, 2022:
     2. Approval of January 5, 2022 meeting minutes.
     3. Swing donation proposal for Yulga Park by Dr. Ralph and Marcia Locher.
     4. Approval of building rental pledge for Iverson Park All-Purpose Building usage by the Village of Park Ridge.
     5. Award of Emerald Ash Borer Tree Treatment quote for 2022 and 2023.
     6. Division Reports.

7. Director's Report.
8. Adjourn into closed session pursuant to Wis. Stats. 19.85(1)(e).

- Minutes and Actions of the Plan Commission meeting of February 7, 2022:
  2. Report of the January 3, 2022 meeting of the City Plan Commission.
  5. A request from Chase Rettler, representing Sentry Insurance, for a fence waiver to construct perimeter privacy fencing at the property located at 601 Michigan Avenue North (Parcel ID 281240821310003), consistent with Ch. 23.01(14)(g).
  6. A request from the City of Stevens Point to be granted a Communication Line Easement from Westside Highway, LLC at an unaddressed parcel off of Roosevelt Drive (Parcel ID 173-23-0823-08) in the Village of Plover.
  7. Discussion Only: Accessory Dwelling Unit & Accessory Commercial Unit Ordinance.
  8. December 2021 Monthly Report.
  9. Director's Report.

- Actions of the Board of Water and Sewerage Commissioners meeting of February 14, 2022:
  2. Approval of Minutes.
  3. Approval of Department Claims.
  4. Addition and corrections to Capital Operations and Maintenance Plan.

- Actions of the Airport Commission meeting of February 14, 2022:
  2. Approval of Minutes.
  3. Approval of Department Claims.

- Actions of the Transportation Commission of February 14, 2022:
  2. Approval of January 10, 2022 Transportation Commission minutes.
  3. Approval of the January 2022 financial/claims report.
  4. Approval for Central Transportation to explore dedicated routes for SentryWorld's 2023 USGA event with the consideration that local costs will be offset by advertising revenue.

- Minutes and Actions of the Personnel Committee meeting of February 14, 2022:
  2. Amendments to Administrative Policy 2.06 and 2.07.
  3. Reorganization of Records Area in the Police Department.
  4. Reorganization of the Community Development Department.

- Minutes and Actions of the Board of Public Works meeting of February 14, 2022.

- Minutes and Actions of the Public Policy and General Government meeting of February 14, 2022:
  2. License List.
  3. Request to Hold Event/Street Closing.

- Minutes and Actions of the Finance Committee meeting of February 14, 2022:
  3. Consideration of Claim: Cory Rolack-Damage from Pothole.
  4. Approval of Claims Paid.

7. Resolution - A request from James Jakusz for a conditional use permit to construct three duplexes on an unaddressed parcel off of Echo Dells Avenue (Parcel ID 281230805420304).

8. Resolution - A request from Benjamin Pfiffner for a conditional use permit to operate a non-owner-occupied tourist rooming house at the property located at 2308 Main Street (Parcel ID

281240833201607).

9. Consideration and possible action on: A Memorandum of understanding with Integrity Grading and Excavating.

10. Ordinance Amendment - Parking Meter Zones and Controls.

11. To award the Bituminous Patching Project #22-03 to American Asphalt of WI in the amount not to exceed $114,250.43.

12. Revocable Occupancy License - for SentryWorld to construct a fence along North Point Drive and Michigan Avenue around the golf course.

13. Ordinance amendment: Common Council action pursuant to Wis. Stats. s. 9.20(4) to either adopt RMC 4.18 concerning transportation finance or submit it for referendum on the August 2022 primary ballot.

14. Discussion and Action on the Adoption of the City's Strategic Plan.

15. Adjournment.

RMC – Revised Municipal Code

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES

Community Room
933 Michigan Avenue, Stevens Point, WI

January 17, 2022
7:00 PM

OR

Zoom Teleconferencing

Minutes

1. Roll Call.

Present: Ald. Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.

Excused: Ald. Fishler

Others Present: Mayor Wiza, Clerk Yenter, Attorney Beveridge, C/T Ladick, Director Lemke, Director Kernosky, Director Kremer, Director Beduhn, H/R Manager Jakusz, Chief Zenner, Chief Finn, Taylor Hale - Portage County Gazette, Mayoral Assistant Frasch, Robert Larson, David Crueger, Dean Shuda, Stephen Klein.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Craig Tesch, 1100 Frontenac Avenue, suggested alternative road plans for Business 51. He expressed his thoughts on the council's actions and spoke in favor of the referendum.

Consideration and Possible Action on the Following:

5. Consent Agenda:

Minutes of the Common Council Meeting of December 20, 2021 and Special Common Council Meeting of December 30, 2021.

Actions of the Police and Fire Commission meeting of January 6, 2022:
3. Confirmation of Bills.

Actions of the Park Commission meeting of January 5, 2022:
4. Approval of playground and site work donation for Atwell Park playground area.
5. Parks, Recreation and Forestry Department Non-resident policy.
6. Pfiffner Pioneer Park bandshell.
7. Approval of 2022 Tree Removal and Trimming Contract.
8. Review of $25,000 Urban Forestry Grant Award and 2021 Forestry Department

Accomplishments.
9. Review of other volunteer service opportunities for Park Commissioners.

Minutes and Actions of the Plan Commission meeting of January 3, 2022:
2. Selection of a temporary chairperson for the January 3, 2022 meeting of the City Plan Commission.
3. Report of the December 6, 2021 meeting of the City Plan Commission.
7. Director's Report.

Actions of the Board of Water and Sewerage Commissioners meeting of January 10, 2022:
2. Approval of Minutes.
3. Approval of Department Claims.
4. Approval of Capital Operations and Maintenance Plan.

Actions of the Airport Commission meeting of January 10, 2022:
2. Approval of Minutes.
3. Approval of Department Claims.
4. Approval of Capital Operations and Maintenance Plan.

Actions of the Transportation Commission of January 10, 2022:
2. Approval of the November 8, 2021 minutes.
3. Approval of the November and December 2021 financial/claims report.

Minutes and Actions of the Personnel Committee meeting of January 10, 2022:
2. Request to promote employee at the Streets Division, per Administrative Policy 2.06.

Minutes and Actions of the Public Policy and General Government meeting of January 10, 2022:
2. License List.

Statutory Monthly Financial Report by Comptroller/Treasurer.

Ald. Johnson moved, Ald. Morrow seconded, to approve the consent agenda.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.
Nays: None. Motion carried.

6. Resolution - World Migratory Bird Day.

Ald. Shorr moved, Ald. Johnson seconded, to approve the resolution for world migratory bird day.

Call for the vote: Ayes: Morrow, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

7. Relocation Incentive for Edgewater Manor Residents.

Director Kernosky gave an overview of the proposed incentive for Edgewater Manor residents.

Ald. Dalton moved, Ald. Shorr seconded, to approve the incentive for Edgewater Manor residents.

Ald. Johnon moved, Ald. Dalton seconded, to amend the proposal date to April 15, 2022.

Call for the vote: ayes, all; nays, none; motion carried.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.
Nays: None. Motion carried.

8. Resolution - A request from Tim Anderson, representing Sentry Insurance, for a conditional use permit to construct two hospitality stations accessory to a golf course use located at 601 Michigan Avenue North (Parcel ID 281240821310003), consistent with Ch. 23.02(1)(a)(3)(h).

Ald. Morrow moved, Ald. Keymer seconded, to approve the Resolution for a conditional use permit to construct two hospitality stations accessory to a golf course use located at 601 Michigan Avenue North.

Call for the vote: Ayes: Morrow, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

9. Resolution - A request from Shelly Handrick, representing Stratford Sign Company, LLC, for a sign variance to construct a freestanding sign exceeding the total number of freestanding signs allowed on the property located at 3733 Stanley Street (Parcel ID 281240827230034), consistent with Ch. 25.14.

Ald. Morrow moved, Ald. Johnson seconded, to approve the request from Shelly Handrick, representing Stratford Sign Company, LLC, for a sign variance to construct a freestanding sign exceeding the total number of freestanding signs allowed on the property located at 3733 Stanley Street (Parcel ID 281240827230034), consistent with Ch. 25.14.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.
Nays: None. Motion carried.

10. Ordinance Amendment - A request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request amends Ch. 23.02(4)(e) relating to the Wellhead Protection Overlay Districts of the City of Stevens Point.

Director Lemke outlined the Ordinance amendment.

Ald. Keymer moved, Ald. Christianson seconded, to approve the Ordinance amendment- A request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point.

Call for the vote: Ayes: Morrow, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

11. Ordinance Amendment – Chapter 15.03: Polling Places.

Clerk Yenter explained the Ordinance amendment.

Ald. Shorr moved, Ald. Johnson seconded, to approve the Ordinance amendment - Chapter 15:03:

polling places.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.
Nays: None. Motion carried.

12. Ordinance Amendment – Chapter 3.46(4) Canvassing Board.

Clerk Yenter outlined the Ordinance amendement.

Ald. Slowinski moved, Ald. Zarazua seconded, to approve the Ordinance amendment - Chapter 3.46(4) canvassing board.

Call for the vote: Ayes: Morrow, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Christianson.
Nays: None. Motion carried.

13. Adjournment.

Adjourned at 7:36 p.m.

These Minutes are unofficial and subject to modification upon review of the commission at their March 2022 meeting.

CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION MINUTES
MEETING OF FEBRUARY 1, 2022

1. Roll Call: Commissioners Kirschling, Moore, Mrozek, Ostrowski
Commissioner Taylor, excused

Also Present: Fire Chief Finn, Police Chief Zenner, Alderperson Mary Kneebone, AC Moody, AC Gemza, AC Kussow, AC Rottier, Lt. Williams, Drew Egan, Alderperson Geymer, City Attorney Beveridge, Brandi – SP Metro Wire

2. Approval of Minutes

Commissioner Ostrowski moved, seconded by Commissioner Mrozek to approve the January 6, 2022 minutes.

Ayes, all; nays, none. Motion carried.

3. Confirmation of bills

Commissioner Ostrowski moved, seconded by Commissioner Kirschling to approve the confirmation of the January 2022 bills.

Ayes, all; nays, none. Motion carried.

4. Discussion, with possible action, police chief succession planning

The Stevens Point Police and Fire Commission has agreed to explore a succession plan for the department's command staff. Chief Zenner asked President Jerry Moore to consider a public discussion and place the item on the PFC agenda.

Chief Zenner went on to state that during the last police chief recruitment process several candidates were identified and one candidate currently works for the Police Department. He believes the commission should consider AC Robert Kussow as a potential candidate.

Since becoming Assistant Chief in April 2020, AC Kussow has overseen department operations and currently supervises 30 police officers. Zenner said Kussow has gained a year of experience and is currently attending the command college. Command College is a special type of training for law enforcement which he feels is on par with the FBI academy at the national level. Zenner feels that once AC Kussow has completed Command College he will be a highly desirable candidate for law enforcement agencies.

Commissioner Kirschling moved, seconded by Commissioner Ostrowski to explore a succession plan for the Stevens Point Police Department.

Ayes, all; nays, none. Motion carried.

5. Police Chiefs Report

The Department would like to make you aware of the following updates:

COVID-19 Related:

- Policy updated to address close contact and active case recommendations

Note of Interest:

- Motorola/Spillman Records Management System (RMS) implementation commenced with software going live on January 25th.
- Officer Stacy Morton has completed Step 1 of the field training process. She is currently in Step 2 assigned to Officer Alex Beach. Officer Morton is progressing to expectations.
- With the New Year, several leadership roles have been reassigned. Lt. Dana Williams moved to her reassignment as supervisor for the Investigations Bureau, Lt Joe Johnson has begun his new role as Administrations Lieutenant and PIO, and Lt Brian Brooks was reassigned to Lieutenant on Patrol.
- Plover Police Department received an award by the International Homicide Investigators Association in regard to a homicide investigation within their jurisdiction. As part of that award, Stevens Point Police Detective Kent Lepak also received recognition with an award for "Investigative Excellence" for the assistance he provided.

Calls of Interest:

- **01/06/2022 – House Fire -2117 Wyatt Ave-** Juvenile intentionally set fire to her room and stuffed animals. Juvenile fled the scene prior to officer arrival. No injuries, except to juvenile who had smoke inhalation and minor burns. Juvenile was located soon after and taken to hospital for injuries.
- **01/07/2022 – Welfare Check – 633 John's Drive –** Report of a female who was suicidal after breaking up with her boyfriend. Upon arrival, officers discovered she had stabbed herself in the chest. Transported to hospital.
- **01/07/2022 – Assist PTSO – Airport Bar –** Report of a male attempting to use counterfeit money. Subject left scene prior to officer arrival. Located soon after and arrested for possession of marijuana and over $2000.00 in counterfeit money.
- **01/14/2022 – 500 Block Illinois Ave – Welfare Check -** Juvenile female suicidal. Upon arrival, officers determined 15 year old subject consumed approx. 30 pills, transported to Hospital
- **01/18/2022 – Traffic – Operating while intoxicated (OWI) –** Officers responded to railroad tracks on Water St. where female driver was attempting to drive down railroad tracks and got stuck. She was arrested for 4th Offense OWI. Subject currently has another OWI charge pending. Locked in jail.
- **01/27/2022- Overdose Death -** Officers responded to report of deceased female subject who is suspected of overdosing on heroin. Investigation in ongoing.

Monthly Use of Force Reporting (annual total in parenthesis):

Number of Use of Force Incidents: 4 (4)

- **01/01/2022** – Officers attempted to stop a vehicle for a traffic violation. Driver attempted to elude officers and fled for several blocks before pulling into a driveway. Officers pulled out their handguns and pointed them at the vehicle, which was occupied by

three people. The driver got out of the vehicle and did not follow officer's commands. The driver was advised of taser deployment if he did not comply. When officers attempted to handcuff the suspect, he pulled away and officers directed him to the ground for stabilization and handcuffing. During this time, one officer split his knuckle open. No medical treatment was needed for the minor injury. The suspect was not injured.

- **01/06/2022** – An Officer was attempting to stop a vehicle for a traffic violation. The vehicle failed to stop for the officer and fled until it pulled into a driveway. The Officer exited their squad car and pointed their gun at the suspect driving the vehicle, issuing commands for the suspect to exit the vehicle. The suspect was taken into custody at this point without incident.
- **01/13/2022** – Officers attempted to locate a suspect who had fled on foot from a vehicle he was driving. The passenger of the vehicle was apprehended and upon inspection of the vehicle, a gun was found on the floor. Officers followed the suspect's tracks and located the suspect hiding under some bushes. Due to the unknown, the fact a gun was in the vehicle and the fact the suspect fled, the officers pointed their firearms at the suspect and took him into custody without incident. No injuries.
- **01/19/2022** – Officers were trying to subdue a female who was trying to put herself into a working oven in a suicide attempt. Due to the female subject resisting their efforts to stop her from harming herself, the officers were forced to grab her arms and put her on the ground to handcuff her. No injuries.

Mental health related incidents

- Officers Responded to the following:
    - 34 Welfare Checks
    - Six Emergency Commitments
    - 10 Voluntary Commitments

K-9 Unit

- 01/01/2022 - K9 assist Portage County Sheriff's Office. Traffic stop resulted in seizure of methamphetamine paraphernalia.
- 01/04/2022- K9 deployment on traffic stop resulted in seizure of methamphetamine and paraphernalia.

Training:

- Assistant Chief Robert Kussow continues to attend Command College at Fort McCoy.
- Lt Joe Johnson attended the training, "Manage Communications" as part of his education as the Department's Public Information Officer (PIO) role.

Auxiliary Unit:

- Three events held, **totaling 56 hours**, included:
    - UWSP Hockey games

Commissioner Moore moved, seconded by Commissioner Mrozek to accept the Police Chief's report for January 2022.

Ayes, all; nays, none. Motion carried.

6. Fire Chief's Report/EMS report

A. Revised timeline Fire Chief Retirement

Significant events:

- Rudolph Fire Department had a MABAS request at 4621 Bluebird Road

- Metro Fire calls (6)
- Structure fires (3)
- Vehicle fires (0)
- Brush, grass, wildland fires (0)
- Cooking fire contained (0)
- Overheated cooking (8)
- Other fires (2)
- Rescue (2)
- EMS assist calls (48)
- False alarm responses (17)
- Hazardous materials responses (3)
- Other responses (7)
- Total fire losses ($55,000.00)
- Total Property saved ($300,300.00)
- Total responses (90)
- Training: Fire Industry Driver Inspection Safety; The Secret of Leadership; Assembly occupancy fire and life safety inspection; Firefighter Fitness, NFPA 1500. Total Training Hours: 299.9
- Fire inspections: Certificate of occupancy (0); fire alarm inspections (3); general fire inspection (18); general/liquor license inspection (8); re-inspection/liquor license inspection (0); re-inspection (10); sprinkler system (4); complaint inspection (1); special event permit (0); ANSUL/Hood inspections (0); self-certification (0); tent inspection (0); consultation (45); re-inspection certificate of occupancy (0) Total inspections: 79
- Public Activities: Smoking with oxygen video. Number of attendees: 15,932.

Commissioner Moore moved, seconded by Commissioner Kirschling to accept the Fire Chief's Report for January 2022

Ayes, all; nays, none. Motion carried.

7. President's Report

- The March 1, 2022 meeting will be in person at 2:00 p.m. at the Community Room.
- President Moore hopes to have the Fire Chief hiring process complete by the middle of February.

8. Adjournment

The meeting adjourned at 2:45 p.m.

REGULAR MEETING MINUTES
Board of Park Commissioners
February 2, 2022 - 6:30 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 881 5242 4795 | Passcode: 12345
By Computer: Join Here
By Phone: +1-312-626-6799 (US Chicago)

Discussion and Possible Action on:

1. Roll Call.

Present: Bob Freckman, Mike Glodosky, Sue Hall, Liz McDonald, Shaun Przybylski, Alder David Shorr, Alder Jeremy Slowinski, Wayne Sorenson, Alder Mykeerah Zarazua.
Excused : John Okonek
Absent: Matt Kirsch
Also Present: Director Dan Kremer, Parks and Public Lands Superintendent Scott Halvorsen, Programs and Facility Supervisor Anne Hylla, Steven McKay

2. Approval of January 5, 2022 meeting minutes

Motion by Hall to approve the meeting minutes with edit to the spelling of Zarazua at the bottom of the minutes, second by Alder Zarazua; motion passed 9-0.

3. Swing donation proposal for Yulga Park by Dr. Ralph and Marcia Locher.

Motion to approve the acceptance of the swing donation as presented by Glodosky, second by Freckmann; motion passed 9-0.

4. Approval of building rental pledge for Iverson Park All-Purpose Building usage by the Village of Park Ridge.

Motion to approve building rental pledge agreement as presented by Sorenson, second by Przybylski; motion passed 9-0.

5. Award of Emerald Ash Borer Tree Treatment quote for 2022 and 2023.

Motion to award the Emerald Ash Borer contract to Trugreen in the amount of $6.15 per diameter inch made by Freckman, second by Hall; motion passed 9-0.

6. Division Reports
- **a. Parks Superintendent, Scott Halvorsen**
- **b. Programs and Facility Supervisor, Anne Hylla**

7. Director's Report
- **A. Goerke Turf Project and Stadium Improvements**
- **B. Bandshell Update**

C. Riverfront Art Center Director Recruitment
D. Ice Center and Pool Maintenance Technician Recruitment
E. Emerson Park campaign update

8. Adjourn into closed session pursuant to Wis. Stats. 19.85(1)(e) - deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session on the following:

a. Negotiating a potential land acquisition for park purposes.

Motion to go in to closed session at 7:04pm made by Zarazua, second by Shorr; motion passed with roll call vote 9-0.

9. Adjournment.

Motion to adjourn by Glodosky, second by Alder Zarazua; motion passed 9-0. The meeting adjourned at 7:19 pm.

REPORT OF CITY PLAN COMMISSION

February 7, 2022 – 6:00 PM
In-Person & Zoom Conference Call Meeting

PRESENT: Mayor Wiza, Alderperson Kneebone, Commissioner Arntsen, Commissioner Cooper, Commissioner Haines, commissioner Hoppe, and Commissioner Rice.

ALSO PRESENT: Director Kernosky, Director Lemke, Associate Planner/Zoning Administrator Kuhn, Alderperson Johnson, Alderperson Morrow, Chase Rettler, Cindy Nebel, Adam Raykowski, Ruth Pfiffner, Carol Molepske, Richard Sommer, Mark Kramar, Andrea Olson, Fred Kalkofen, Carl Chase, Micha Hudack, Brett Beversdorf, and unidentified audience members via Virtual Zoom Meeting.

INDEX:

Opening Section:
1. Roll call.

Discussion and possible action on the following:

2. Report of the January 3, 2022 meeting of the City Plan Commission.
3. Public Hearing and action on a request from James Jakusz for a conditional use permit to construct three duplexes on an unaddressed parcel off of Echo Dells Avenue (Parcel ID 281230805420304), consistent with Ch. 23.01(13)(f).
4. Public Hearing and action on a request from Benjamin Pfiffner for a conditional use permit to operate a non-owner-occupied tourist rooming house at the property located at 2308 Main Street (Parcel ID 281240833201607), consistent with Ch. 23.02(1)(f)(3)(i).
5. A request from Chase Rettler, representing Sentry Insurance, for a fence waiver to construct perimeter privacy fencing at the property located at 601 Michigan Avenue North (Parcel ID 281240821310003), consistent with Ch. 23.01(14)(g).
6. A request from the City of Stevens Point to be granted a communication line easement from Westside Highway, LLC at an unaddressed parcel off of Roosevelt Drive (Parcel ID 173-23-0823-08) in the Village of Plover.
7. Discussion Only: Accessory Dwelling Unit & Accessory Commercial Unit Ordinance.
8. December 2021 Monthly Report.
9. Director's Report.

Closing Section:

10. Adjourn.

Opening Section:

1. Roll call.

   Present: Wiza, Kneebone, Arntsen, Cooper, Haines, Hoppe, Rice

Discussion and possible action on the following:

2. Report of the January 3, 2022 meeting of the City Plan Commission.

   Motion by Commissioner Cooper to approve the report of the January 3, 2022 Plan Commission meeting; seconded by Commissioner Arntsen.

Motion carried 7-0.

3. Public Hearing and action on a request from James Jakusz for a conditional use permit to construct three duplexes on an unaddressed parcel off of Echo Dells Avenue (Parcel ID 281230805420304), consistent with Ch. 23.01(13)(f).

   Associate Planner/Zoning Administrator Kuhn summarized the request to construct three duplexes off Echo Dells Avenue and River View Avenue. Due to proposing more than one building on a single zoning lot, a Conditional Use Permit was required. After review, staff had no concerns and recommended approval with conditions outlined in the staff report.

   There was a brief pause to work through sound quality issues.

   Mayor Wiza declared the public hearing open.

   Mayor Wiza declared the public hearing closed.

   Commissioners made the following comments:

   1. Inquiry as to whether there was an advantage or disadvantage to having the duplexes on single parcel instead rather than subdividing. Staff explained that the developer had the opportunity to subdivide the parcel if they chose, noting staff would recommend they pursue a Planned Development District request due to setbacks.
   2. Asked for concerns and comments for amount of impervious surface proposed, even with the retention basins. Staff noted no concerns with the impervious surface, adding that each duplex satisfied the lot size and density zoning requirements even if taken as individual parcels.
   3. Asked if percentage requirements for lot coverage was within the zoning code, to which staff noted there was not, only setback requirements.

   Motion by Commissioner Hoppe to approve the request from James Jakusz for a conditional use permit to construct three duplexes on an unaddressed parcel off of Echo Dells Avenue (Parcel ID 281230805420304), consistent with Ch. 23.01(13)(f) with the following:

   1. **The applicant shall submit a landscaping plan for the proposed development, subject to the review and approval of Community Development staff meeting applicable landscaping guidelines.**
   2. **A building permit shall be obtained prior to commencement of construction.**
   3. **Staff shall have the ability to approve minor amendments to the site plan.**

   seconded by Commissioner Arntsen.

   Motion carried 7-0.

4. Public Hearing and action on a request from Benjamin Pfiffner for a conditional use permit to operate a non-owner-occupied tourist rooming house at the property located at 2308 Main Street (Parcel ID 281240833201607), consistent with Ch. 23.02(1)(f)(3)(i).

   Associate Planner/Zoning Administrator Kuhn summarized the request to operate a non-owner-occupied tourist rooming house at the subject property. After review, staff had no concerns and recommended approval with conditions outlined in the staff report.

   Mayor Wiza declared the public hearing open.

   Cindy Nebel (1100 Phillips St) stated concern for losing single-family homes into tourist rooming houses, adding that the neighborhood already had a lot of rentals in them.

   Carol Molepske (2125 Clark St) mirrored Ms. Nebel's concerns and stated that it was imperative to maintain owner-occupied residential properties within the central city.

   Adam Raykowski (2316 Clark St) agreed with previous stated concerns, adding that properties were better maintained when residences were owner-occupied.

Richard Sommer (4224 Janick Cir) stated their experience as a landlord with short term rentals, going over the requirements and taxes needed by the City and State. Inquired on whether the City had an annual license for tourist rooming houses, to which Mayor Wiza clarified that they did not, just the Conditional Use Permit process.

Mayor Wiza declared the public hearing closed.

Motion by Commissioner Arntsen to approve the request from Benjamin Pfiffner for a conditional use permit to operate a non-owner-occupied tourist rooming house at the property located at 2308 Main Street (Parcel ID 281240833201607), consistent with Ch. 23.02(1)(f)(3)(i) with the following:

1. **The establishment shall have a current license as required by the Wisconsin Department of Health Services, Wisconsin Administrative Code Chapter 195.**
2. **When applicable, the owner shall register with the Treasurer's Office to pay room tax as required under Section 4.13 of the City's Revised Municipal Code.**
3. **Maximum tourist occupancy shall comply with the minimum performance standards of the underlying zoning district regulations, parking regulations, and applicable building, fire and occupancy codes, as amended.**
4. **The property shall have a locally designated agent or property manager on file with the Zoning Administrator.**
5. **The establishment shall have a registry available on-site for inspection, indicating the identity of guests, dates of stay, acknowledgement of operator presence or absence during the stay, and the length of the stay. The registry shall include all information from the current registry year and the year immediately prior.**
6. **Unless otherwise approved by the Zoning Administrator, the subject property may only be utilized as a tourist rooming house at the time when the property owner or property manager is residing within the City's corporate boundaries.**

seconded by Commissioner Haines

Motion carried 7-0.

5. A request from Chase Rettler, representing Sentry Insurance, for a fence waiver to construct perimeter privacy fencing at the property located at 601 Michigan Avenue North (Parcel ID 281240821310003), consistent with Ch. 23.01(14)(g).

   Associate Planner/Zoning Administrator Kuhn summarized the request for a fence waiver to construct perimeter privacy fencing at the subject property, replacing the existing perimeter chain-link fencing. The fencing would be eight feet in height along most of the perimeter but be ten feet in height along Interstate 39's right-of-way, thus triggering the request for exceptions from the fencing standards. The applicant was working with the Public Works Department to obtain a revocable occupancy permit. After review, staff had no concerns and recommended approval with conditions outlined in the staff report.

   Mayor Wiza asked for comments from the audience.

   Alderperson Morrow (District Eleven) stated initial concerns were alleviated after discussing with the applicant. They were supportive.

   Commissioners made the following comments:

   1. Comment that the privacy fencing was preferable to the construction-type fencing that existed.
   2. Inquiry as to whether there would be a gap at the bottom of the fence line for migratory species, noting the nearby reserve. Chase Rettler, applicant, stated that the fence line would follow the grade

variation at the ground, resulting in areas where the fence line would not touch the surface (estimating 3-4in.).

Motion by Commissioner Cooper to approve the request from Chase Rettler, representing Sentry Insurance, for a fence waiver to construct perimeter privacy fencing at the property located at 601 Michigan Avenue North (Parcel ID 281240821310003), consistent with Ch. 23.01(14)(g) with the following:

1. **The applicant shall obtain a revocable occupancy permit prior to the start of construction.**
2. **Staff shall have the ability to approve minor amendments to the site plan.**

seconded by Commissioner Hoppe

Motion carried 7-0.

6. A request from the City of Stevens Point to be granted a communication line easement from Westside Highway, LLC at an unaddressed parcel off of Roosevelt Drive (Parcel ID 173-23-0823-08) in the Village of Plover.

   Director Lemke briefly explained that the purpose of the easement was to allow for the construction, operation and long-term maintenance of a communication line extending from Roosevelt Drive and subsequently crossing Interstate 39. Information not previously known at the time of the agenda publication, he added, was that staff was seeking fund approval not-to-exceed $2,000 for the payment of the easement. As the request was to grant the City an easement, it required approval from the Plan Commission and Common Council.

   Mayor Wiza asked for comments from the audience, to which there were none.

   Motion by Commissioner Hoppe to approve the request from the City of Stevens Point to be granted a communication line easement from Westside Highway, LLC at an unaddressed parcel off of Roosevelt Drive (Parcel ID 173-23-0823-08) in the Village of Plover; **seconded by Commissioner Haines.**

   Motion carried 7-0.

7. Discussion Only: Accessory Dwelling Unit & Accessory Commercial Unit Ordinance.

   Director Kernosky summarized the timeline of drafting the Accessory Dwelling Unit and Accessory Commercial Unit Ordinance, as well as reviewing findings of the Commission's request to determine what demand for Accessory Dwelling/Commercial Units would exist if the City were to pass the proposed ordinance. Those findings began on page 55 of the agenda packet.

   Mayor Wiza asked for comments from the audience.

   Nancy Raabe (1925 Smith St) read a prepared statement, noting that staff's findings showed little support or need for ADU/ACU within the City. The ordinance as written, they said, was too vague and posed several concerning questions, and disproportionally affected District 1-5 and District 9.

   Mayor Wiza noted that many of Ms. Raabe's concerns could be answered or addressed through the Conditional Use Permit process and existing ordinances.

   Ruth Pfiffner (708 Ridge Rd) read a prepared statement opposing the Accessory Dwelling Unit & Accessory Commercial Unit Ordinance, noting that the ordinance would be detrimental to local residents, and that the findings used by staff were not equally comparable to the City.

   Carol Molepske (2125 Clark St) reiterated opposition to the Accessory Dwelling Unit & Accessory Commercial Unit Ordinance, noting the loss of green space and privacy concerns for residents. She stated that there was a lack of transparency in attempting to push the ordinance through.

   Mayor Wiza asked Ms. Molepske if she would be more agreeable if they were to introduce conditions of where window placements would be allowed to alleviate privacy concerns, to which she noted that while it would change the configuration, she was still opposed.

Cindy Nebel (1100 Phillips St) stated opposition to the Accessory Dwelling Unit & Accessory Commercial Unit Ordinance, even as a Conditional Use Permit, noting that people continued to undermine the process for tourist rooming houses and often it went unenforced or without consequences. The ordinance seemed unnecessary with the current population.

Mark Kramar (1024 Ridge Rd) stated his opposition to Accessory Dwelling Unit & Accessory Commercial Unit Ordinance, noting that single-family dwellings worked well as is. Questioned whether staff would adhere to the feedback during a public hearing.

Andrea Olson (410 Franklin St) stated support for the Accessory Dwelling Unit & Accessory Commercial Unit Ordinance and stated that they shouldn't be overregulated to allow homeowners to utilize them as they prefer, adding that the costs to build them would be a deterrent itself. Referring to the comments about tourist rooming houses, she noted there were only 9 listed online.

Mayor Wiza asked Ms. Olson if she could utilize the ADU/ACU if there were additional height and window placement restrictions, to which Ms. Olson stated allowing an ADU or ACU as 2-story, or over a garage, would be advantageous.

Fred Kalkofen (910 Ridge Rd) stated his opposition in the direction the City was going, increased the density.

Richard Sommer (4224 Janick Cir) stated support for the Accessory Dwelling Unit & Accessory Commercial Unit Ordinance. They listed the possibilities with their personal property on building an ADU/ACU, or creating additional unit within their residence, however as another resident noted, it was not economical as the cost to build them was high.

Mayor Wiza, referring to enforcement, stated that while it may not be 100%, staff addressed issues and concerns as soon as they came up. While the ordinance wouldn't work for many lots, and while a majority may not utilize them, there were some who would. He noted that they owed it to the community to at least try it as a test run. If it did not work, they could alter the ordinance or remove it.

Ruth Pfiffner (708 Ridge Rd) reiterated her positions of opposition.

Nancy Raabe (1925 Smith St) reiterated her positions of opposition.

Carol Molepske (2125 Clark St) reiterated her positions of opposition.

Andrea Olson (410 Franklin St) reiterated her positions of support.

There was a brief discussion on next steps.

There was a brief discussion on what steps were taken during initial neighborhood meetings during the early stages of drafting the ordinance, and how meetings were run at that time, and how public input was taken.

Alderperson Christianson (District One) noted that they had attend the neighborhood meeting after receiving a postcard, before becoming Alderperson, and felt they had been informative and well done.

Director Kernosky made the following comments:

1. Transparency: public hearings and discussion only agenda items had been performed over several months, with postcards being sent out via districts for neighborhood meetings. The ordinance in its current state was vastly different from the one initially brought forward due to feedback received, showing staff's readiness to address concerns.
2. Density: had increased lot size requirements to 10,000 sq.ft. to alleviate density concerns, further reducing lots eligible.
3. Privacy: staff changed the setback requirements to adhere to those of the principal structure, rather than mirroring the accessory structure setback requirements. Currently there was nothing preventing a resident building an accessory structure 3 feet from the rear and side lot line in District 1 and District 3 so long as they met setback requirements.

4. Windows: someone could already purchase a house, raze it, and build a newer one, with more than one story and windows facing in any direction, and it could not be prevented.
5. Changed from permitted use to Conditional Use Permit, which would notify surrounding neighbors of a public hearing.
6. Changes with the state law made it so Plan Commission could not approve or deny a Conditional Use Permit on subjective standards.
7. Reduced the impervious surface ratio to preserve green space.
8. If an individual wanted to build a 900 sq.ft. structure and could not work the configuration within the confines of the setback and impervious surface requirements, it could not be built.
9. Enforcement is a challenge, but that is not a unique issue to Stevens Point.
10. Trying to allow owners the opportunity to utilize their properties and to increase the types of diversity of housing within the City.
11. Staff asked the commission for direction, in either pursing a public hearing, requesting additional changes, or having staff set the ordinance aside, noting that staff had already spent a large amount of time on drafting the ordinance.

Commissioners made the following comments:

1. Agreed that there were existing regulations and ordinances to address enforcement.
2. Rather be ahead of the curve with an ordinance in place rather than having to chase after something they didn't have control over, even though they doubted there would be a huge rush to build ADU/ACUs. Understood concerns but noted that the price of living in a City is you had neighbors.

Motion by Commissioner Hoppe to direct staff to hold a public hearing for the Accessory Dwelling Unit & Accessory Commercial Unit Ordinance at the April 4, 2022 Plan Commission Meeting; seconded by Commissioner Arntsen.

Motion carried 7-0.

8. December 2021 Monthly Report

   Director Kernosky noted that staff would be delaying the Monthly Reports by one month, noting that the schedule with how meetings fell did not allow adequate time for admin staff to run reports. In all, December 2021 values remained consistent and stable. 2022 was also off to a strong start, with several manufacturing and commercial projects coming to fruition, and the final valuation was expected to be higher in the new year. The Director also noted that there was a typographical error in the year-to-date fees, totaling $362,500.49, not $45,362,500.49. He lastly asked that residents take care in removing snow from their sidewalks.

9. Director's Report

   Director Kernosky memorandum had been included in the Agenda Packet. It contained:

   a. Developmental Updates
   b. Special Project Updates
   c. Public Policy Updates
   d. Economic Development Updates

Closing Section:

10. Adjourn.

Meeting adjourned at 8:01 PM.

A recording of this meeting can be viewed/heard at: https://stevenspoint.com/365/AgendasMinutesVideos

City of Stevens Point
Board of Water and Sewerage Commissioners
February 14, 2022 - 12:00 PM

Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point WI 54481

OR

Zoom Teleconferencing

Meeting URL to connect: https://us02web.zoom.us/j/82026885705
Dial in number: (301) 715-8592
Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines, and Ray Schmidt

EXCUSED ABSENCE: Mae Nachman

STAFF PRESENT: Joel Lemke, Chris Lefebvre, Craig Czaikowski, Mary Klesmith, Jason Draheim and Jaime Zdroik

ALSO PRESENT: Dick Packard-resident, Dean Shuda-resident

2. Approval of Minutes

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the January 10, 2022 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Anna Haines, seconded by Carl Rasmussen to approve the department claims for the month of January 2022 as audited and read.

Ayes all. Nays none. Motion carried.

4. Additions and corrections to Capital Operations and Maintenance Plan - *Joel Lemke*

Joel stated he wrote a memo to clarify some of the items in question that were on the Capital Operations and Maintenance Plan that was approved last month. If the Commissioners approve the changes, he will add/amend the items on the previously approved Capital Operations and Maintenance Plan.

Vac-truck purchase:
The vac-truck was listed with purchase price of $450,000 with a trade-in of $125,000.00. The total equipment purchase is $513,390.00. We currently have two vac trucks. The newest one is used on the WWTP side of things and the newer one will get recycled down to Stormwater Utility, then the Stormwater Utility pays WWTP for the newer equipment. The Stormwater vac-truck will be traded in, so what they pay WWTP for the newer vac-truck is the difference between the market value of the new truck and the trade-in. So there's a net cost to the Stormwater Utility of $115,000 and the WWTP expense is $273,390.00.

Drainage pump replacement:
This is a new item to add to the Capital Operations and Maintenance Plan. The drainage pump that failed was part of the 1992 plant upgrade. The failed pump was inspected by Flygt and they determined that it needs a complete rebuild or replaced. The cost to rebuild the pump was $8,027 and the price for a brand new pump was $10,680. Staff does not feel rebuilding a 30 year old pump is a wise investment. Therefore they are requesting approval to purchase a replacement for a total of $10,680.

Metering pilot projects:
The utility would like to pilot two or three different technologies for metering. The cost of performing these pilots could range from $20,000 to $30,000. We are currently using an AMR system. The new system is an AMI System. Meters would then be read all of the time, instead of every three months, and either staff or customers could see readings/usage etc to keep track of consumption. The pilot would last about a year so we can get through a few billing cycles. The Commission asked how we'd determine which residents would be in the pilot program. Joel explained we'd probably choose homes at the perimeter of the City, the farthest away from the collector unit. That way we'd know the distance we can get away from the unit and still get readings. The Commission wanted to know if it is common for utilities to change meters/meter reading systems approximately every 20 years. Joel said we've changed meter types several times. The most consistent meter type used is Neptune. We would not be changing all meters at one time, it would be over a period of time. We exchange residential meters every 10 years, so approximately 10% of our meters every year.

Motion made by Carl Rasmussen, seconded by Anna Haines to add these three items to the Capital Operations and Maintenance Plan.

Ayes all. Nays none. Motion carried.

5. Summary of Stormwater Utility funds used for street tree and street sweeping efforts - *Joel Lemke*

Joel provided the Commission with the annual report of Stormwater Utility funds provided to other departments that are relevant to stormwater management.

Parks – ***Street Trees from 2013 – 2021*:** Total deposits were $210,000, Total Expenses were $199,479.20, Balance is $10,520.80.

The Stormwater Utility also pays invoices on behalf of the Parks Department for activities that are relevant to street trees. The annual contribution to these efforts is $25,000.

Streets- ***Street Sweeping from 2013 to 2021*****:** Total deposits were $640,000. The money for street sweeping is paid annually to the City. The annual amount is currently $70,000.

Joel explained that street sweeping is important because it gets the pollutants off the roads. This benefits the Stormwater Utility in regard to being able to meet our permit requirements for the DNR. The Commissioners would like to know what the total amount is that is spent on street sweeping by Public Works. He also explained that the trees planted in the right-of-way help control rainfall by not overloading the system and maintaining water quality.

6. Water Supply and Distribution Reports - *Eric Southworth*

Eric stated usage is up for January. This is due to the paper mill using more water. We received a couple of quotes for the air mixer. So Joel and Eric will be going over those to determine who will be installing the air mixer. They are also working on year-end information for Mary because the auditors will be here in March. The contractor is onsite today for test Well 12. They are hoping to start drilling tomorrow.

Joel also pointed out the new spreadsheet showing Well 11 pumpage history. As part of our agreement with the Town of Hull, we have to show them we aren't varying from the 2,000 gpm limit. This report will be included in the monthly packet so it is easily accessible by everyone who needs it.

Paul Adamski invited others in attendance to speak in regards to the test well drilling for Well 12. No one wished to address the Commission.

7. Sewage Treatment Operations Report - *Chris Lefebvre*

Chris stated the WWTP met all permit requirements for the month of January. The phosphorus levels in January were the best they have been since he started working here. Andritz our dryer company is onsite to do some investigation and warranty repair on the biosolids dryer. They are hoping to have repairs done and start testing tomorrow. Then start running it again.

The Stormwater crew hauled biosolids for them while the dryer was not working. Ray asked if we could have done land application. Chris said it depends on the time of year but because the ground is frozen we could not do that this time. Joel stated if dryer is working there is no need for hauling biosolids or land application.

8. Construction and Maintenance Report - *Craig Czaikowski*

Craig stated we had one crew member helping out the WWTP hauling biosolids. The crew is finishing up hydrant maintenance for the year and watching the frost levels.

9. Community Area Network Report - *Joel Lemke*

Joel stated last Monday they took to Plan Commission an easement to assist us in having the path needed to extend conduit and fiber from the Plover Municipal Building

to the Portage County Highway Facility. This was approved. This project will be awarded in spring.

10. Directors Report - *Joel Lemke*

Joel stated the test well company on site on Ridge Court. We are in the process of hiring a Utility Operator and Equipment Operator. We are reviewing applications.

Joel stated there was an article in the news on the Wausau PFAS levels being under the EPA level requirement and above what the DNR is going to propose in the future. Those numbers are 20ppt and 70ppt so Wausau had samples had results between those two. This was voluntary testing as requested by the DNR. We are in the UCMR 5 list, unregulated contaminant testing that the EPA puts out every three years. The EPA picks a new panel of constituents. They pick 20 or 30 PFAS to test for starting in 2023 and to be completed by 2025. A lot of communities in our area will be doing this. We had no detect the last time we tested for this.

11. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:44pm

City of Stevens Point
Airport Commission
February 14, 2022 - 12:45 PM

Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting URL to connect: https://us02web.zoom.us/j/82026885705
Dial in number: (301) 715-8592
Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines and Ray Schmidt

EXCUSED ABSENCE: Mae Nachman

STAFF PRESENT: Joel Lemke, Jason Draheim, Chris Lefebvre, Craig Czaikowski, Eric Southworth, Mary Klesmith and Jaime Zdroik

2. Approval of Minutes

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the January 10, 2022 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Anna Haines, seconded by Carl Rasmussen to approve the department claims for the month of January 2022 as audited and read.

Ayes all. Nays none. Motion carried.

4. Written/Verbal Report - *Jason Draheim*

Jason updated the Commission on the fence project stating the tree mulching is almost complete. Forestry mowing operations are taking place in the nonpopulated areas of the Airport. That should be finished in the next week or two. We will have a short adjournment to work on the field and then a second pre-con meeting. Weather permitting, construction will start in early April.

5. Adjournment.

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:47PM

City of Stevens Point
Transportation Commission Meeting
February 14, 2022 - 4:45 PM

Central Transportation
OR
Zoom Teleconferencing
https://us06web.zoom.us/j/88465566941?pwd=YUwvRFJ1WmJ6ZTdyRGpGaWpoQytsdz09
(312) 626-6799
Meeting ID: 884 6556 6941
Passcode: 12456

Minutes

1. **Roll Call.**
   Present via Zoom: Chair - Nichole Lysne, Greg Koepel, Tom Bertram, Ald. Marc Christianson, Ald. Mary Kneebone, Vice Chair - Karalyn Peterson
   Others: Talin Scheuermann, Joel Lemke, Kaitlyn Wall

2. **Approval of January 10, 2022 Transportation Commission minutes**
   Greg Koepel moved to approve the January 10, 2022 minutes. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried

3. **Approval of the January 2022 financial/claims report**
   Ald. Marc Christianson moved to approve the January 2022 financial/claims report. Ald. Mary Kneebone Seconded. Ayes all; Nays none; Motion carried

4. **Discussion on waiving fares for SentryWorld's 2023 USGA event in lieu of advertising revenue.**
   Superintendent Scheuermann and Director Lemke presented the idea of doing special routes and waiving fixed route bus fares for this event in Stevens Point to help with traffic congestion and serve the community. The event is June 27-July 2, 2023. We will consider routes to serve parking and housing needs. Tom Bertram discussed the opportunity of waiving fares for all fixed routes that week.

   Ald. Mary Kneebone made a motion to allow Central Transportation to explore dedicated routes for SentryWorld's 2023 USGA event with the consideration that local costs will be offset with advertising revenue. Ald. Marc Christianson Seconded. Ayes all; Nays none; Motion carried

5. **Next meeting date – March 14, 2022 at 4:45pm**

6. **Adjournment.**
   Meeting adjourned at 5:15pm

PERSONNEL COMMITTEE
February 14, 2022 - 6:35 PM

Community Room
933 Michigan Avenue, Stevens Point, WI
OR
Zoom Teleconferencing

Meeting ID: 856 7607 0538 | Passcode: 506759
By Computer:
https://us02web.zoom.us/j/85676070538?pwd=QkpCZkY1dW13c3ptNWJhNTBiN29Mdz09
**By Phone: +1-312-626-6799 (US Chicago)

MINUTES

Discussion and Possible Action on:

1. Roll Call.

Present: Alderperson(s) Shorr, Zarazua, Dalton, Leek, Christianson

Others Present: Mayor Wiza; Comptroller/Treasurer Ladick; Clerk Yenter; City Attorney Beveridge; Alderperson(s) Keymer, Morrow, Johnson, Kneebone, Fishler; Chief Zenner; Chief Finn; Director(s) Kremer, Beduhn, Lemke, Kernosky; Deputy C/T Carrie Freeberg; Steve Shepro; Bob Woehr; Tyler Kiefer; Steve McKay; Stephen Klein; Tori Jennings; Ron Carlson; HR Manager Jakusz.

2. Amendments to Administrative Policy 2.06 and 2.07.

Motion by Alder Zarazua; second by Alder Dalton to approve the amendments to Administrative Policies 2.06 and 2.07. Ayes: Zarazua, Dalton, Shorr, Leek. Abstention: Christianson. Nays: None; motion carried.

3. Reorganization of Records Area in the Police Department.

Motion by Alder Dalton, second by Alder Leek to approve the request for reorganization of the Records Area in the Police Department. Ayes all; nays none. Motion carried.

4. Reorganization of the Community Development Department.

Alder Christianson stated that he is recusing himself from the discussion on this agenda item as his spouse works in the Community Development Department.

Motion by Alder Dalton, second by Alder Zarazua to approve the reorganization of the Community Development Department. Ayes all; nays none. Motion carried.

5. Adjournment.

The meeting adjourned at 7:32 p.m.

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING
February 14, 2022 - 6:12 PM

MINUTES

Roll Call

PRESENT Chairperson Mayor Wiza, Ald. Mykeerah Zarazue, Ald. Mary Kneebone, Ald. Ginger Keymer, Ald. Shaun Morrow, Ald. Jeremy Slowinski.

EXCUSED Fred Hopfensperger

OTHERS PRESENT **Alderpersons:** Marc Christianson, David Shorr, Meleesa Johnson, Thomnas Leek, Polly Dalton, Keely Fishler.
Directors: Scott Beduhn, Ryan Kernosky, Dan Kremer, Joel Lemke.
City Staff: Clerk Yenter, Attorney Beveridge, C/T Ladick, Deputy C/T Freeberg, Fire Chief Finn, City Inspector Mark Kordus, Chief Zenner, H/R Manager Jakusz, Assistant to the Mayor Frasch, City Assessor Shepro.
Others Present: Brandi Makuski – Metro Wire, Alan Hovorka - Stevens Point Journal, Taylor Hale - Portage County Gazette, Dave Eiden - 1008 Matilda Street, Keith Kedrowski - 1536 Water Street, Fred Kalkofer - 910 Ridge Road, Brett Beversdorf, Carl Chase and Micha Hudock - SentryWorld Golf Course 1800 North Point Drive, Ron Carlson - 3356 Oak Avenue, Brad Morse - 3391 County Road C, Chase Rettler - Rettler Corporation, Stephen Klein - 301 Union Street, Tyler Kiefer - 724 Fourth Avenue and Steven McKay - 1808 Clark Street.

Informational

1. **Director's Report**
   - **a. Business 51 (Division & Church Streets) Reconstruction Project**
   - **b. McDill Monitoring and Control System**

Discussion and Possible Action

2. **Ordinance Amendment - Parking Meter Zones and Controls.**

Ald. Slowinski **moved**, Ald. Marrow seconded, to approve the Ordinance Amendment regarding Parking Meter Zones and Controls.

Call for the Vote: Ayes: All.
Nays: None. Motion adopted.

3. To Award the Bituminous Patching Project to American Asphalt of WI in the amount not to exceed $114,250.43.

Ald. Marrow **moved**, Ald. Zarazua seconded, to award the Bituminous Patching Project #22-03 to American Asphalt of WI in the amount not to exceed $114,250.43.

Call for the Vote: Ayes: All.
Nays: None. Motion adopted.

4. Revocable Occupancy License - to construct a fence along North Point Drive and Michigan Avenue around SentryWorld Golf Course.

Ald. Slowinski **moved**, Ald. Zarazua seconded, to accept the Revocable Occupancy License for SentryWorld to construct a fence along North Point Drive and Michigan Avenue around the golf course.

Call for the Vote: Ayes: All.
Nays: None. Motion adopted.

Adjourn

Adjourned at 6:24 pm

CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT COMMITTEE MINUTES
February 14, 2022 - 6:20 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Discussion and Possible Action on:

1. Roll Call.

Present: Ald. Leek, Christianson, Keymer, Kneebone, Fishler.

Others Present: Mayor Wiza; Clerk Yenter; C/T Ladick; Chief Finn; Chief Zenner; H/R Manager Jakusz; Directors: Beduhn, Lemke, Kernosky, Kremer; Attorney Beveridge; Deputy C/T Freeberg; Accounting Clerk Pagel; Neighborhood Improvement Coordinator Kordus; City Assessor Shepro; Ron Carlson; Stephen Klein.

2. License List:

A. Class "B" Beer/"Class B" Liquor License: Tokyo Steakhouse at 1617 Academy Ave, Stevens Point for license period beginning March 22, 2022 (Change of Ownership).

B. Class "B" Beer/"Class B" Liquor License: Upstream Cider LLC at 2041 Madison St, Stevens Point for license period beginning March 1, 2022.

C. Temporary Class "B" Beer/"Class B" Wine License: Boys & Girls Club of Portage County, 941 Michigan Ave, Stevens Point for Taste of Wine & Cheese on April 22, 2022 at 4501 Hwy 66, Stevens Point (Recurring).

D. Temporary Class "B" Beer/"Class B" Wine License: Central Wisconsin Symphony Orchestra, 800 Main Street, Stevens Point for CW Solstice on June 23, 2022 at 800 Main Street/913 Main Street, Stevens Point (Recurring).

Ald. Fishler moved, Ald. Christianson seconded to approve the license list.

Chief Zenner expressed no concerns.

Call for the vote: ayes all; nays, none; motion carried.

3. Request to Hold Event/Street Closing:

A. CW Solstice on June 23, 2022 (Recurring).

B. Swamp Monster Adult Flashlight Egg Hunt on May 4, 2022 (Recurring).

Ald. Christianson moved, Ald. Fishler seconded to approve the event/street closures list.

Chief Zenner expressed no concerns.

Call for the vote: ayes all; nays, none; motion carried.

4. Proposed Code Amendments sections 21.03 - Responsibilities of Owner and Occupants through section 21.07 - General Requirements Relating to Safe and Sanitary Maintenance of the Premises.

Director Kernosky reviewed the proposed amendments.

Neighborhood Improvement Coordinator Kordus answered questions regarding requirements for recreational vehicles and parking off of driveways.

Ron Carlson, 3356 Oak Avenue, asked about the definition of "natural lawns".

Neighborhood Improvement Coordinator Kordus answered Mr. Carlson, and communicated the importance of establishing a lawn plan to better resolve disputes.

Stephen Klein, 301 Union Street, voiced concerns over tarp restrictions.

This item is informational only, so no action was taken.

5. Adjournment.

Adjourned at 6:43 p.m.

CITY OF STEVENS POINT

FINANCE COMMITTEE AGENDA
February 14, 2022 - 6:00 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 856 7607 0538 | Passcode: 506759
By Computer:
https://us02web.zoom.us/j/85676070538?pwd=QkpCZkY1dW13c3ptNWJhNTBiN29Mdz09
By Phone: +1-312-626-6799 (US Chicago)

MINUTES

I. Non-Action Items:

1. Roll Call.

PRESENT Ald.Meleesa Johnson, Jeremy Slowinski, Polly Dalton, Shaun Morrow, David Shorr.

OTHERS PRESENT Mayor Wiza; Clerk Yenter; Attorney Beveridge; C/T Ladick; Alderpersons: Kneebone, Keymer, Zarazua, Leek, Fishler, Christianson; Chief Finn; Chief Zenner; Directors: Beduhn, Kernosky, Kremer, Lemke; Deputy C/T Freeberg; Tax Specialist Pagel; Neighborhood Improv Coordinator Kordus; Ron Carlson; Tori Jennings; Dave Eiden; Keith Kedrowski; Fred Kalkofen; Brett Beversdorf; Carl Chase; Mica Hudack; Brad Morse; Chase Rettler; Stephen Klein; Tyler Kiefer; Steve Shepro; Steve McKay

2. Update on STP (Surface Transportation Program) Urban Funding.

Director Beduhn gave a brief update on the Surface Transportation Program Urban Funding.

II. Discussion and Possible Action on:

3. Discussion and Possible Action on Consideration of Claim: Cory Rolack- Damage from Pothole.

Ald. Dalton **moved**, Ald. Slowinski seconded, to deny the claim for damage from a pothole from Cory Rolack.

Call for the vote: ayes, all; nays, none; motion carried.

4. Discussion and Possible Action on Approval of Claims Paid.

Ald. Morrow **moved**, Ald. Shorr seconded, to approve the claims paid in the amount of $16,295,122.06.

Call for the vote: ayes, all; nays, none; motion carried.

III. Closing Items:

5. Adjournment.

Ald. Dalton, Ald. Morrow seconded, to adjourn at 6:11 p.m.

Call for the vote: ayes, all; nays, none; motion carried.

RESOLUTION

[CONDITIONAL USE PERMIT – UNADDRESSED PARCEL OFF OF ECHO DELLS AVENUE – CONSTRUCT THREE DUPLEXES]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, an unaddressed parcel off of Echo Dells Avenue **(Parcel ID 281230805420304)**, and described as LTS 6,7,8,9,10 BLK 4&ALL VAC ALLEY SD BLK 4 ALL S25'RAY ST VAC ADJ BLK4 ON N SELLER ADD;EXCSM43/111 &EX HWY-688/181&688/192 S5 T23 R8 877630, City of Stevens Point, Portage County, Wisconsin, is hereby granted a Conditional Use Permit to construct three duplexes on one zoning lot, subject to the following conditions:

1. The applicant shall submit a landscaping plan for the proposed development, subject to the review and approval of Community Development staff meeting applicable landscaping guidelines.
2. A building permit shall be obtained prior to commencement of construction.
3. Staff shall have the ability to approve minor amendments to the site plan.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: February 7, 2022
Adopted: February 21, 2022

Drafted by: Adam Kuhn
Return to: City Clerk

RESOLUTION

[CONDITIONAL USE PERMIT – OPERATE A NON-OWNER-OCCUPIED TOURIST ROOMING HOUSE – 2308 MAIN STREET]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 2308 Main Street **(Parcel ID 281240833201607)**, and described as LOT 1 CSM#5451-20- 22 BNG LOT 9 BLK 12 BOYINGTON & ATWELL 3RD ADD S33 T24 R8 875912, City of Stevens Point, Portage County, Wisconsin, is hereby granted a Conditional Use Permit to operate a non-owner-occupied tourist rooming house, subject to the following conditions:

1. The establishment shall have a current license as required by the Wisconsin Department of Health Services, Wisconsin Administrative Code Chapter 195.
2. When applicable, the owner shall register with the Treasurer's Office to pay room tax as required under Section 4.13 of the City's Revised Municipal Code.
3. Maximum tourist occupancy shall comply with the minimum performance standards of the underlying zoning district regulations, parking regulations, and applicable building, fire and occupancy codes, as amended.
4. The property shall have a locally designated agent or property manager on file with the Zoning Administrator.
5. The establishment shall have a registry available on-site for inspection, indicating the identity of guests, dates of stay, acknowledgement of operator presence or absence during the stay, and the length of the stay. The registry shall include all information from the current registry year and the year immediately prior.
6. Unless otherwise approved by the Zoning Administrator, the subject property may only be utilized as a tourist rooming house at the time when the property owner or property manager is residing within the City's corporate boundaries.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: February 7, 2022
Adopted: February 21, 2022

Drafted by: Adam Kuhn
Return to: City Clerk

Memorandum of Understanding

Drafted 2/14/2022

Background: Last year the Bureau of Aeronautics (BOA) solicited bids for the reconstruction of the primary runway 03/21 and related infrastructure (AIP-09/STE1002) at the Stevens Point Municipal Airport (Airport). The bids came in much higher than the projected estimate resulting in a failure to meet federal discretionary grant funding criteria. Without securing the required federal funding, the BOA was unable to award the bid and fund the contract. Since that time, the Airport has worked with the BOA on securing an early award of the same project in CY 2022 to allow the project to start in Q3 2022 to facilitate the reconstruction of the runway prior to the PGA events that will occur in 2023.

The low bidder on last year's bid was Integrity grading & excavating of Schofield, WI. The contractor has agreed to hold their bid prices from the bid opening to accommodate the project schedule.

The BOA cannot award the project until the federal discretionary grant has been secured but waiting until that date may jeopardize the timeline of the project. Therefore, the BOA is seeking a "sponsor only" memo from the City that states that the City is solely responsible for the expenses of the project that happen prior to the federal funding.

In order to facilitate the execution of the contract, but limit the exposure of the City to project expenses, the City of Stevens Point and Integrity Grading and Excavating have agreed to document a list of understandings as it relates to the project in question(AIP-09/STE1102):

1. Integrity Grading and Excavating has informed the BOA that they will honor their prices in the previous bid if a contract is awarded within approximately 30 days.
2. The City of Stevens Point will present a "sponsor only" memo as well as this MOU to the City Council on February 21 for approval.
3. If approved by the Common Council, Integrity will be awarded the contract by the BOA with the understanding that the notice to proceed will come later in the year following the federal funding award and in coordination with the EAA event.
4. Integrity has indicated that project billing will not be necessary prior to the federal grant award, thereby limiting the City's exposure to project expenses.
5. All parties have recognized that if for any reason the BOA is unable to secure the federal discretionary grant, this project may be cancelled. Cancellation of the project at that point is agreeable to all parties. Furthermore, all parties recognize that the cancellation of the project will have come before the notice to proceed as well as the ordering of materials, so no material expenses will have been incurred.
6. Both parties are aware that the BOA has indicated that contracts between the BOA and Integrity grading & excavating are cancellable in the event that federal grant dollars are not received for this project.

CORRESPONDENCE/MEMORANDUM_____State of Wisconsin

Date: February 17, 2022

To: David Greene, Director

From: Lucas Ward

Subject: Stevens Point Municipal Airport STE1002/AIP-09

This is a request to set up a sponsor-only project to fund the following items of work:

Rehabilitation of runway 3/21 and associated lighting.

This project would be funded for $5,252,488.00. The sponsor has $5,252,488.00 available upon request. An agency agreement covering the work was fully executed on (date). The sponsor's letter committing funds is dated (date).

This funding setup will be superseded at a later date to become a federal and/or state funded project in the Bureau's Airport Improvement Program.

Recommended for Approval:

_____ _____
Matthew P. Malicki, P.E., Chief Date
Airport Engineering Section

_____ _____
David Greene Date
Director

LWW
201dev.dot/r.03/28/17

DRAFT

ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection A of Section 9.05(p)(9) of the Revised Municipal Code, **Metered Zones and Lots Established: Time Limits** is hereby **amended** to read as follows:

9.05(p)(9) A. Fifteen-Minute Parking Meter Zones. The following streets, and part of streets are declared to be fifteen (15) minute parking zones and no person shall park, stop, or leave standing any vehicle in any parking space within such zones in excess of fifteen (15) minutes.

SECTION II: That subsection B of Section 9.05(p)(9) of the Revised Municipal Code, **Metered Zones and Lots Established: Time Limits** is hereby **amended** to read as follows:

9.05(p)(9) B. Sixty-Minute Parking Meter Zones. The following streets, and part of streets are declared to be sixty (60) minute parking zones and no person shall park, stop, or leave standing any vehicle in any parking space within such zones in excess of sixty (60) minutes.

SECTION III: That subsection C of Section 9.05(p)(9) of the Revised Municipal Code, **Metered Zones and Lots Established: Time Limits** is hereby **amended** to read as follows:

9.05(p)(9) C. Two-Hour Parking Meter Zones. The following streets, and part of streets are declared to be two (2) hour parking zones and no person shall park, stop, or leave standing any vehicle in any parking space within such zones in excess of two (2) hours.

SECTION IV: That subsection D of Section 9.05(p)(9) of the Revised Municipal Code, **Metered Zones and Lots Established: Time Limits** is hereby **amended** to read as follows:

9.05(p)(9) D. Ten-Hour Parking Meter Zones. The following streets, and part of streets are declared to be ten (10) hour parking zones and no person shall park, stop, or leave standing any vehicle in any parking space within such zones in excess of ten (10) hours.

SECTION V: That subsection E of Section 9.05(p)(9) of the Revised Municipal Code, **Metered Zones and Lots Established: Time Limits** is hereby **amended** to read as follows:

9.05(p)(9) E. Twenty-Four-Hour Parking Meter Zones. The following streets, and part of streets are declared to be twenty-four (24) hour parking zones and no person shall park, stop, or leave standing any vehicle in any parking space within such zones in excess of twenty-four (24) hours.

SECTION VI: That subsection F of Section 9.05(p)(9) of the Revised Municipal Code, **Metered Zones and Lots Established: Time Limits** is hereby **amended** to read as follows:

9.05(p)(9) F. Four-Hour Parking Meter Zones. The following streets, and part of streets are declared to be four (4) hour parking zones and no person shall park, stop, or leave standing any vehicle in any parking space within such zones in excess of four (4) hours.

SECTION VII: That subsection G of Section 9.05(p)(9) of the Revised Municipal Code, **Metered Zones and Lots Established: Time Limits** is hereby **amended** to read as follows:

9.05(p)(9) G. Thirty-Minute Parking Meter Zones. The following streets, and part of streets are declared to be thirty (30) minute parking zones and no person shall park, stop, or leave standing any vehicle in any parking space within such zones in excess of thirty (30) minutes.

SECTION VIII: These ordinance changes shall take effect upon passage and publication:

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: January 24, 2022
Approved: February 21, 2022
Published: February 25, 2022

2022 Bituminous Patching Project (#8108035)
Owner: City of Stevens Point
February 9, 2022 at 9:00 AM CST

					American Asphalt of WI	
Line Item	**Item Code**	**Item Description**	**UofM**	**Quantity**	**Unit Price**	**Extension**
1	204.01	Removing Pavement	S.Y.	50	$ 61.62	$ 3,081.00
2	305.012	Base Aggrergate Dense (1-1/4 Inch)	TON	20	$ 27.34	$ 546.80
3	390.0203	Base Patching Asphaltic (>10 sq. yds.)	S.Y.	1460	$ 54.64	$ 79,774.40
4	390.0203	Base Patching Asphaltic (< or = 10 sq. yds.)	S.Y.	140	$ 63.90	$ 8,946.00
5	690.015	Sawcutting Asphalt	L.F.	2000	$ 3.50	$ 7,000.00
		Base Bid Total:				**$ 99,348.20**
		Base Bid plus 15% contingency:				**$ 114,250.43**

REVOCABLE OCCUPANCY LICENSE

THIS AGREEMENT, made and entered into on the 22nd day of February, 2022 by and between

LICENSOR
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

and

LICENSEE
281-2408-21-3100-03
SentryWorld Real Estate, LLC
1800 North Point Drive
Stevens Point, WI 54481

WITNESSETH

1. Encroachment Location. Property of the LICENSOR located in part of the Southwest Quarter and the Southeast Quarter of Section 21, Township 24 North, Range 8 East, City of Stevens Point, Portage County, Wisconsin. The LICENSED AREA to be located as indicated on attached Exhibit 'A'.

2. Encroachment Description. A fence located within the east right of way of Michigan Avenue and within the north right of way of North Point Drive as shown on attached Exhibit 'A'.

3. Grant of License. The LICENSOR grants to the LICENSEE a license to temporarily keep and maintain the above described encroachment(s) within the above encroachment location(s) on the terms and conditions hereinafter set forth.

4. Maintenance. The LICENSEE, at LICENSEE's sole cost and expense, shall maintain the encroachment(s) upon the LICENSOR's property at the location described above in a manner and condition satisfactory to the LICENSOR's Director of Public Works, or an authorized representative. In the event that the encroachment(s) is found to be dangerous to travel on a public highway or street, either by causing obstruction to the view or any other threat to safety, or on the basis of a need to expand capacity, or improve safety, or should any public works project require, then, following notice from the LICENSOR, the LICENSEE, at LICENSEE's sole expense shall promptly remove the encroachment(s), located upon said LICENSOR's property, whereupon this license shall terminate, as hereinafter provided.

5. Payments by LICENSEE. As compensation for the license herein granted, the LICENSEE shall pay the LICENSOR a onetime fee of $500.00 payable in advance, set forth per resolution adopted on January 18, 2017 and filed in the City Clerk's office as number 36020. The LICENSEE shall assume and pay all taxes, license fees, membership fees and charges, and other charges levied, accrued or arising out of the existence of the fence. The LICENSEE shall assume all costs

associated with the requirements and responsibilities of meeting the provisions of Wis. Stats ch. 182.0175.

6. Placement of Utilities or Improvements. The LICENSOR or any utility having the right to place improvements within the public right of way may do so upon notice to the LICENSEE. Should the installation of any utility or improvement necessitate removal of the encroachment(s), the LICENSEE at LICENSEE's sole expense shall promptly remove the encroachment(s) from the LICENSOR's property, whereupon this license shall terminate, as hereinafter provided.

7. Mechanics' and Materialmen's Liens. The LICENSEE shall fully protect the LICENSOR's property from all Mechanics' and Materialmen's liens accruing on account of any materials furnished or work done in connection with the erection, repair, maintenance, or removal of the encroachment(s).

8. Insurance. So long as this license shall remain in force, LICENSEE, at LICENSEE's sole expense, shall maintain a comprehensive general liability policy of insurance, naming the City of Stevens Point as an additional insured and containing a contractual endorsement reading as follows:

> "It is agreed that this policy covers the liability assumed by the insured under agreement dated February 22, 2022 issued by The City of Stevens Point for premises located in part of the Southwest Quarter and the Southeast Quarter of Section 21, Township 24 North, Range 8 East, City of Stevens Point, Portage County, Wisconsin.

The Policy shall contain a combined single limit of liability for personal injuries and property damage of not less than $1,000,000.00. LICENSEE shall furnish a Certificate of Insurance to the LICENSOR stating that said insurance is in force and that it will not be canceled or materially changed without giving the LICENSOR not less than ten (10) days prior written notice addressed to:

City of Stevens Point
City Clerk
1515 Strongs Avenue
Stevens Point, WI 54481

9. Indemnification by LICENSEE. The LICENSEE shall assume, and does hereby assume, all risk of damage to or destruction of the encroachment(s) for any cause whatsoever while located on the LICENSOR's property, and agrees to, and shall, at all times fully indemnify the LICENSOR and its agents and representatives against all liability, claims, demands, suits, judgments, costs, and expenses for loss of or damage to all property whatsoever and injury to or death of persons whomsoever ("Claims", in any manner arising from or growing out of, directly or indirectly, wholly or in part, the erection, maintenance, existence, or removal of the encroachment(s) or from the LICENSOR's property at the location described above except to the extent the Claims arise out of the negligence or willful misconduct of LICENSOR, its agents and representatives.

10. Assignment. Any assignment by LICENSEE shall be of no force or effect and shall not relieve LICENSEE of LICENSEE's liability or obligations hereunder. This license and the covenants and agreements contained herein are binding upon the LICENSOR, their personal and legal representatives, successors, heirs and assigns, and inures to the benefit of the LICENSEE. This license shall run with the land.

11. Termination. This license shall continue in effect until terminated by either party upon thirty (30) days prior written notice to the other party. Upon termination of this license, the LICENSEE, at LICENSEE's sole cost and expense, shall promptly remove the encroachment(s) from the LICENSOR's property and restore said property to its former condition of usefulness. Should the LICENSOR require it the LICENSEE, at LICENSEE's sole expense, shall provide the LICENSOR a certified survey map or a letter of certification by a Professional Land Surveyor, registered in the State of Wisconsin, attesting to the removal of the encroachment(s) from the abovementioned right of way(s).

In the event LICENSEE shall fail to remove said encroachment(s) and, if so requested by LICENSOR, the LICENSOR shall then have the right to complete such removal and restoration, and the LICENSEE shall promptly reimburse the LICENSOR for all reasonable costs so incurred by the LICENSOR plus fifteen percent (15%) of such cost.

The agreement between the parties hereto, or their predecessors, dated February 22, 2022 is hereby acknowledged.

IN WITNESS WHEREOF, the parties hereto have caused this license to be duly executed as of the day and year first above written.

LICENSOR:
City of Stevens Point

By_____
Mike Wiza, Mayor

By_____
Kari Yenter, City Clerk

LICENSEE:
281-2408-21-3100-03
SentryWorld Real Estate, LLC
1800 North Point Drive
Stevens Point, WI 54481

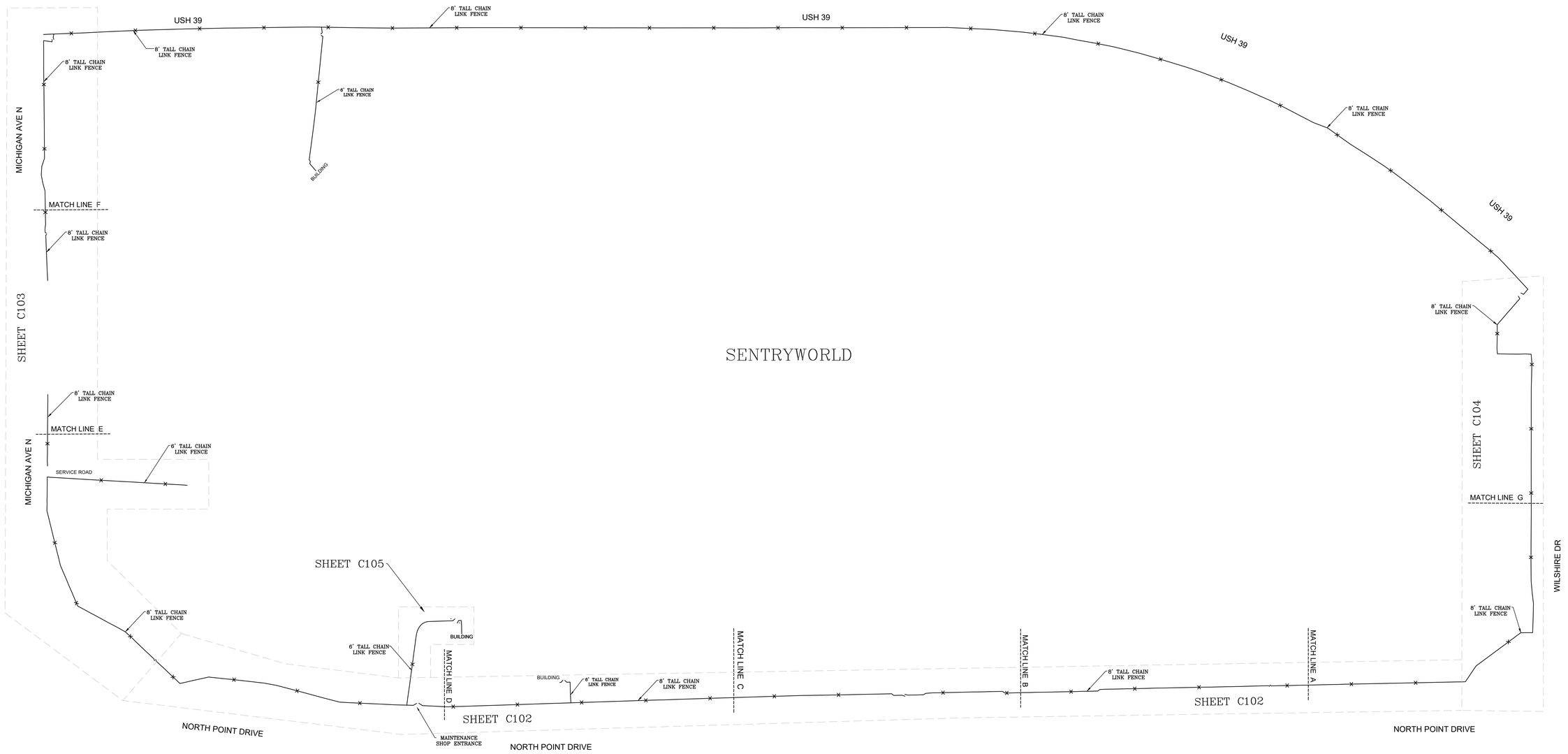
By_____
Raina M. Zanow
Assistant Secretary

155586.1

Exhibit 'A'

See attached.

EXHIBIT 'A'



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REV	DATE	ISSUED FOR
	01/28/22	EXHIBIT A

DRAWN: B.KLITZKE

CHECKED: C. RETTLER

DOCUMENT NO.

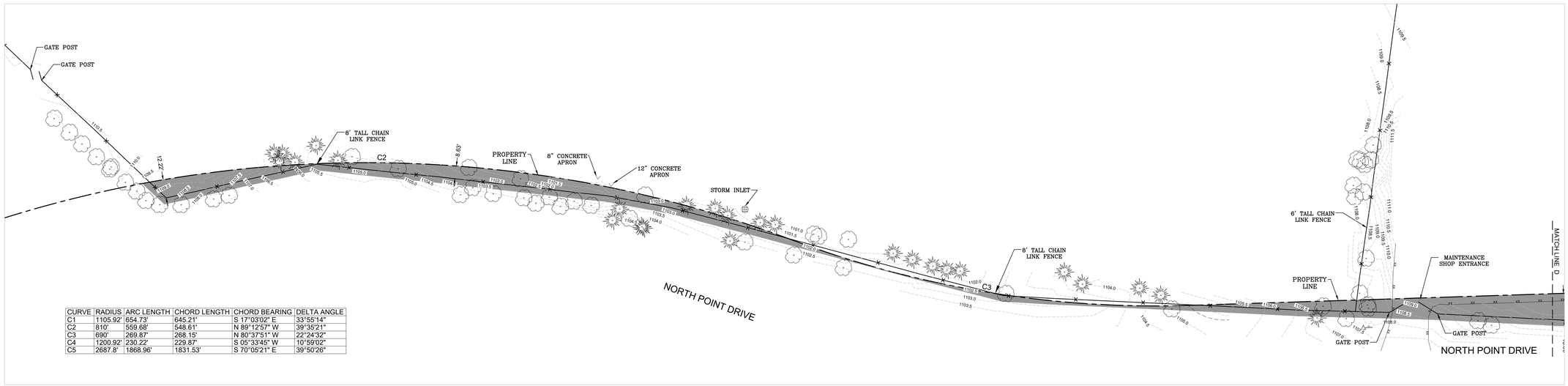
RETTLER corporation
3317 Business Park Drive, Stevens Point, WI 54482
Telephone: 715 - 341 - 2633, Fax: 715 - 341 - 0431
email: info @ rettler.com, website: www.rettler.com

SENTRYWORLD FENCE REPLACEMENT

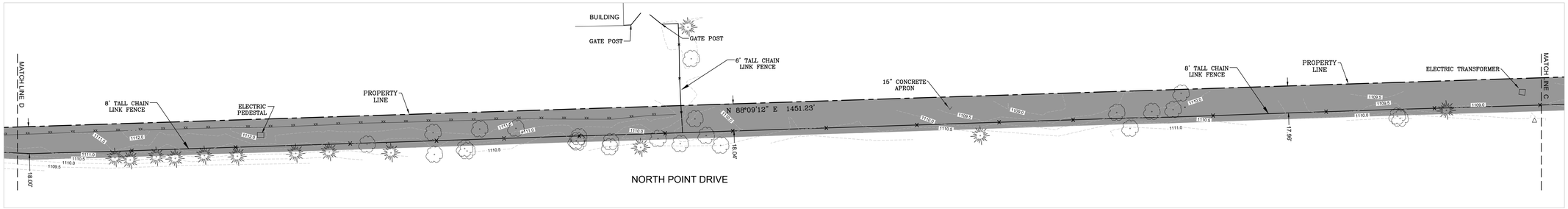
EXISTING FENCE OVERVIEW

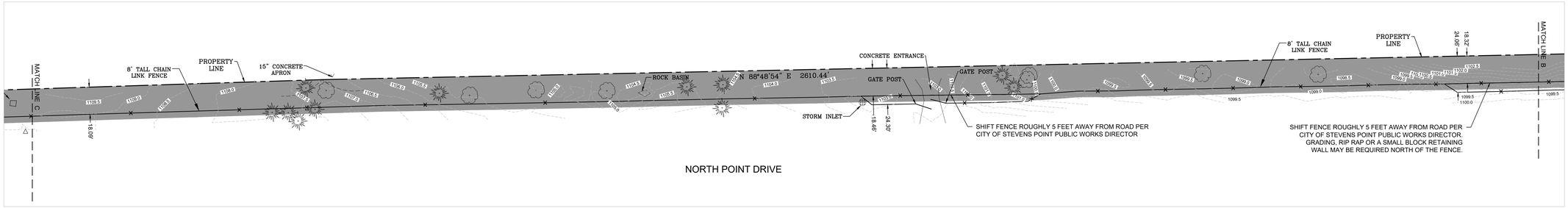
SENTRYWORLD
601 MICHIGAN AVE N
STEVENS POINT, WI 54481

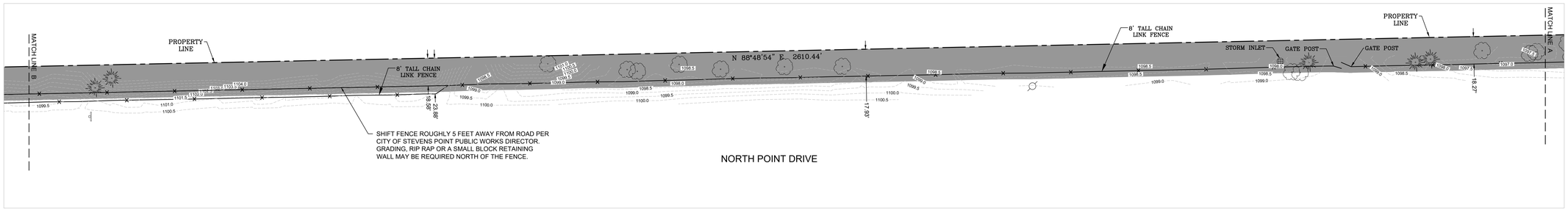
C101

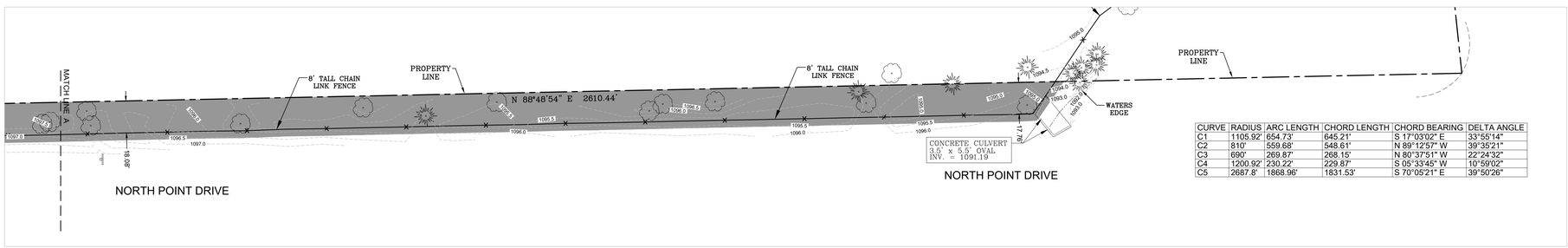


CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	1105.92'	654.73'	645.21'	S 17°03'02" E	33°55'14"
C2	810'	559.68'	548.61'	N 89°12'57" W	39°35'21"
C3	690'	269.87'	268.15'	N 80°37'51" W	22°24'32"
C4	1200.92'	230.22'	229.87'	S 05°33'45" W	10°59'02"
C5	2687.8'	1868.96'	1831.53'	S 70°05'21" E	39°50'26"









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LEGEND

LICENSED AREA
(4' BEYOND EXISTING FENCE)

- LIGHT POLE
- POWER POLE
- GUY
- TELEPHONE PEDESTAL
- CATCH BASIN
- CATCH BASIN
- CATCH BASIN
- EDGE OF BITUMINOUS
- WATER VALVE
- HYDRANT
- FENCE
- SIGN
- DECIDUOUS TREE
- CONIFEROUS TREE
- BUSH/SHRUB
- CONTOUR LINE

N 0' 30' 60' 90'

REV	DATE	ISSUED FOR
	01/28/22	EXHIBIT A

DRAWN: B.KLITZKE
CHECKED: C. RETTLER
DOCUMENT NO.

RETTLER corporation
3317 Business Park Drive, Stevens Point, WI 54482
Telephone: 715 - 341 - 2633, Fax: 715 - 341 - 0431
email: info @ rettler.com, website: www.rettler.com

SENTRYWORLD FENCE REPLACEMENT
EXISTING FENCE

SENTRYWORLD
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C102

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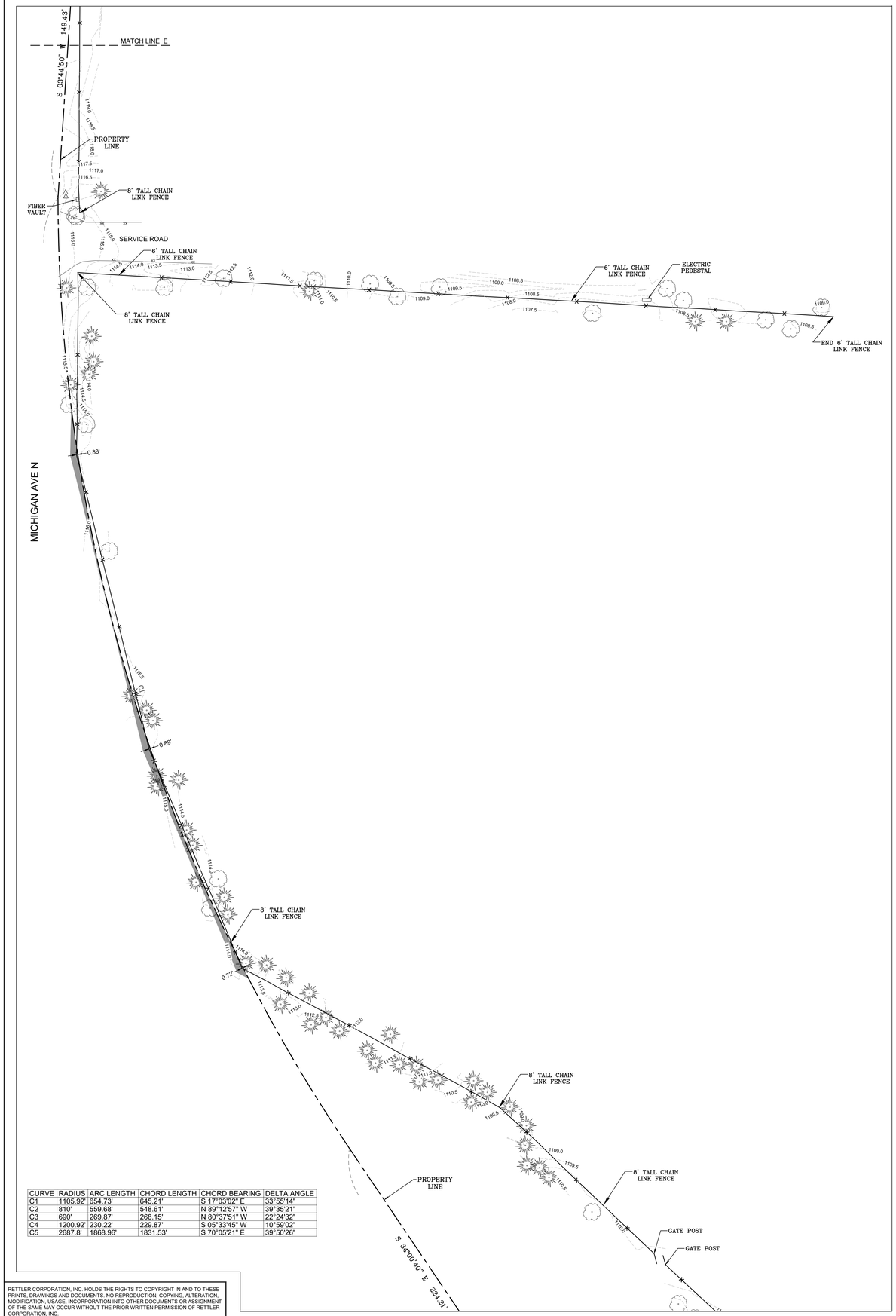

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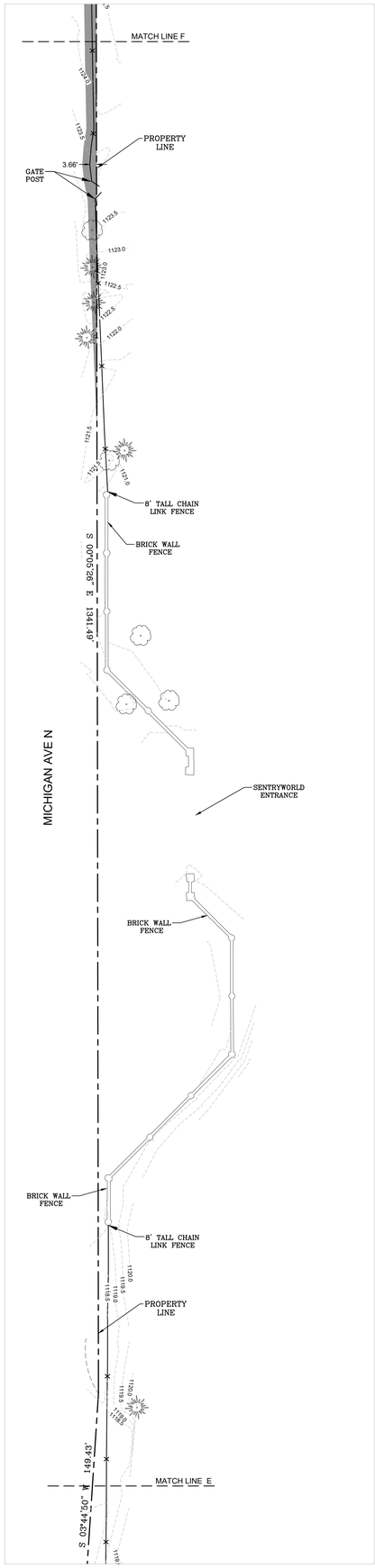

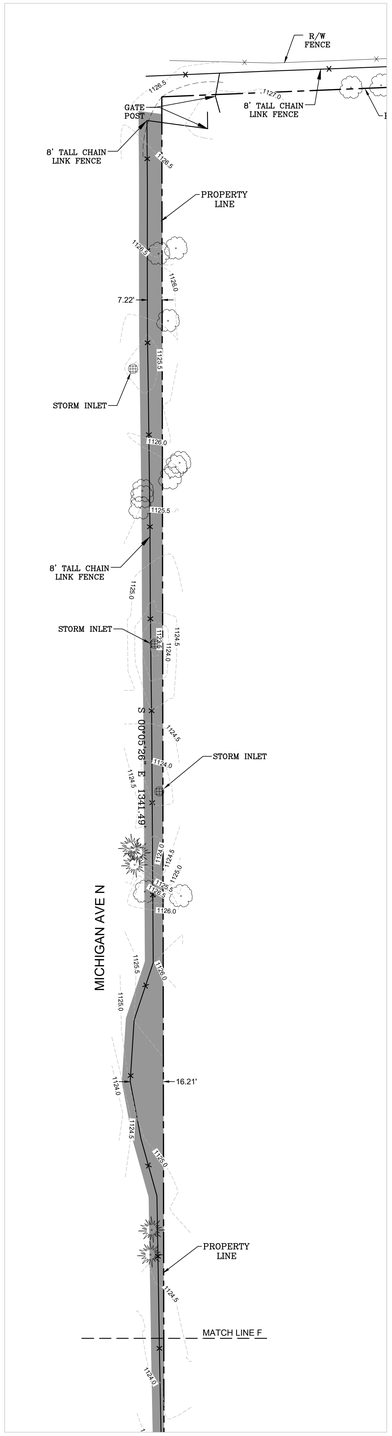

LEGEND

LICENSED AREA
(4' BEYOND EXISTING FENCE)

- LIGHT POLE
- POWER POLE
- GUY
- TELEPHONE PEDESTAL
- CATCH BASIN
- CATCH BASIN
- CATCH BASIN
- EDGE OF BITUMINOUS
- WATER VALVE
- HYDRANT
- FENCE
- SIGN
- DECIDUOUS TREE
- CONIFEROUS TREE
- BUSH/SHRUB
- CONTOUR LINE

N

0' 30' 60' 90'

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REV	DATE	ISSUED FOR
	01/28/22	EXHIBIT A

DRAWN: B.KLITZKE
CHECKED: C. RETTLER
DOCUMENT NO.

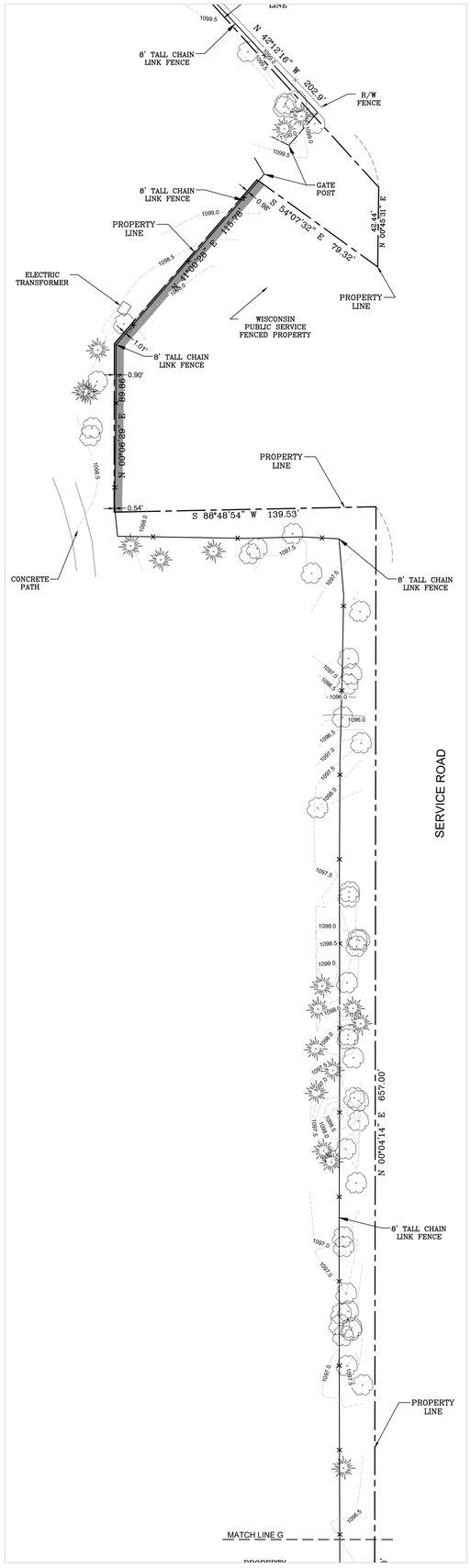
RETTLER corporation
3317 Business Park Drive, Stevens Point, WI 54482
Telephone: 715 - 341 - 2633, Fax: 715 - 341 - 0431
email: info @ rettler.com, website: www.rettler.com

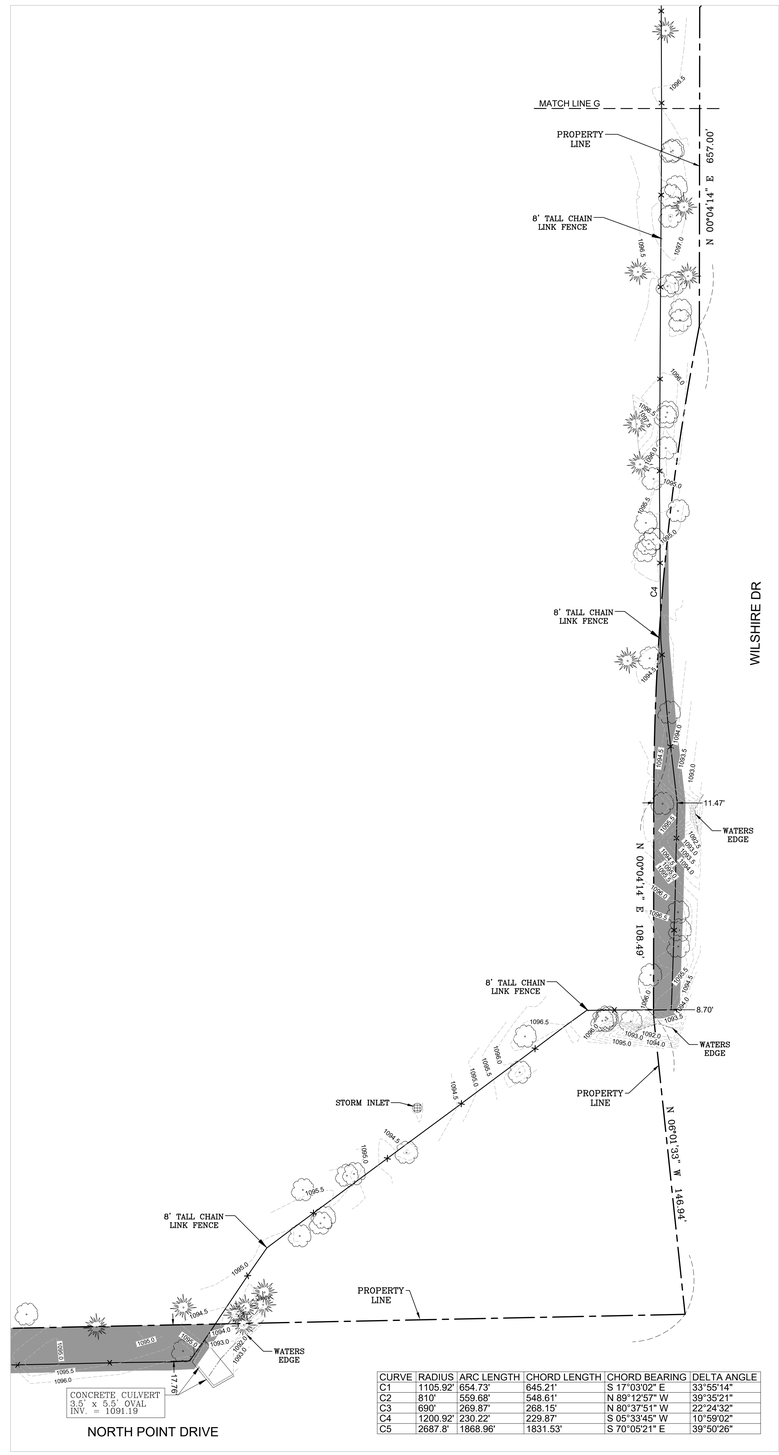
SENTRYWORLD FENCE REPLACEMENT

EXISTING FENCE

SENTRYWORLD
601 MICHIGAN AVE N
STEVENS POINT, WI 54481

C103





CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	1105.92'	654.73'	645.21'	S 17°03'02" E	33°55'14"
C2	810'	559.68'	548.61'	N 89°12'57" W	39°35'21"
C3	690'	269.87'	268.15'	N 80°37'51" W	22°24'32"
C4	1200.92'	230.22'	229.87'	S 05°33'45" W	10°59'02"
C5	2687.8'	1868.96'	1831.53'	S 70°05'21" E	39°50'26"

LEGEND

LICENSED AREA
(4' BEYOND EXISTING FENCE)

- LIGHT POLE
- POWER POLE
- GUY
- TELEPHONE PEDESTAL
- CATCH BASIN
- CATCH BASIN
- CATCH BASIN
- EDGE OF BITUMINOUS
- WATER VALVE
- HYDRANT
- FENCE
- SIGN
- DECIDUOUS TREE
- CONIFEROUS TREE
- BUSH/SHRUB
- CONTOUR LINE

N 0' 30' 60' 90'

REV	DATE	ISSUED FOR
	01/28/22	EXHIBIT A

DRAWN: B.KLITZKE
CHECKED: C. RETTLER
DOCUMENT NO.

RETTLER corporation
3317 Business Park Drive, Stevens Point, WI 54482
Telephone: 715 - 341 - 2633, Fax: 715 - 341 - 0431
email: info @ rettler.com, website: www.rettler.com

SENTRYWORLD FENCE REPLACEMENT

EXISTING FENCE

SENTRYWORLD
601 MICHIGAN AVE N
STEVENS POINT, WI 54481

C104

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/03/2022

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PRODUCER House Accounts 1800 North Point Drive Stevens Point, WI 54481	**CONTACT NAME:** Sentry Customer Service **PHONE (A/C, No, Ext):** 800-473-6879 **FAX (A/C, No):** 715-346-8968 **EMAIL ADDRESS:** bpsupportclerks@sentry.com
	INSURER(S) AFFORDING COVERAGE — **NAIC #** **INSURER A :** Sentry Insurance Company — 24988
INSURED Sentry Insurance Company 1800 North Point Dr Stevens Point, WI 54481-1253	**INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 2339089 **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	☐ CLAIMS-MADE ☐ OCCUR						EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
A	**AUTOMOBILE LIABILITY**						COMBINED SINGLE LIMIT (Ea accident)	$ 5,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS			9005196011	02/01/2022	02/01/2023	BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ **(Mandatory in NH)**	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

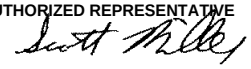
CERTIFICATE HOLDER

City of Stevens Point
City Clerk
1515 Strongs Ave
Stevens Point, WI 54481-3543

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
House Accounts	Sentry Insurance Company
POLICY NUMBER	
9005196011	
CARRIER / **NAIC CODE**	
Sentry Insurance Company / 24988	**EFFECTIVE DATE:** 02/01/2022

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/03/2022

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PRODUCER
House Accounts
1800 North Point Drive
Stevens Point, WI 54481

CONTACT NAME: Sentry Customer Service
PHONE (A/C, No, Ext): 800-473-6879 **FAX (A/C, No):** 715-346-8968
EMAIL ADDRESS: bpsupportclerks@sentry.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Sentry Insurance Company	24988
INSURER B : Sentry Casualty Company	28460
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Sentry Insurance Company
1800 North Point Dr
Stevens Point, WI 54481-1253

COVERAGES **CERTIFICATE NUMBER:** 2339089 **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	[ ] CLAIMS-MADE [ ] OCCUR						EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	[ ] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$
	[ ] OTHER:							$
A	**AUTOMOBILE LIABILITY**						COMBINED SINGLE LIMIT (Ea accident)	$ 5,000,000
	[X] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS			9005196005	02/01/2022	02/01/2023	BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	[ ] **UMBRELLA LIAB** [ ] OCCUR						EACH OCCURRENCE	$
	[ ] **EXCESS LIAB** [ ] CLAIMS-MADE						AGGREGATE	$
	[ ] DED [ ] RETENTION $							$
B	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	**N / A**		9005196002	01/01/2022	01/01/2023	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER
City of Stevens Point
City Clerk
1515 Strongs Ave
Stevens Point, WI 54481-3543

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Scott Kelley

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ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
House Accounts	Sentry Insurance Company
POLICY NUMBER	
9005196005	
CARRIER / **NAIC CODE**	
Sentry Insurance Company / 24988	**EFFECTIVE DATE:** 02/01/2022

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/03/2022

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1800 North Point Drive
Stevens Point, WI 54481

CONTACT NAME: Sentry Customer Service
PHONE (A/C, No, Ext): 800-473-6879 **FAX (A/C, No):** 715-346-8968
EMAIL ADDRESS: bpsupportclerks@sentry.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Sentry Insurance Company	24988
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Sentry Insurance Company
1800 North Point Dr
Stevens Point, WI 54481-1253

COVERAGES **CERTIFICATE NUMBER:** 2339089 **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC OTHER:			9005196003	02/01/2022	02/01/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 5,000,000 $ 500,000 $ 10,000 $ 5,000,000 $ 5,000,000 $ 5,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY [ ] SCHEDULED AUTOS HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			9005196004	02/01/2022	02/01/2023	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 5,000,000 $ $ $ $
	[ ] **UMBRELLA LIAB** [ ] OCCUR [ ] **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE 	$ $ $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		9005196001	01/01/2022	01/01/2023	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Refer to attached

CERTIFICATE HOLDER
City of Stevens Point
City Clerk
1515 Strongs Ave
Stevens Point, WI 54481-3543

CANCELLATION
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AUTHORIZED REPRESENTATIVE
Scott Kelley

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ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
House Accounts	Sentry Insurance Company
POLICY NUMBER	
9005196003	
CARRIER / **NAIC CODE**	
Sentry Insurance Company / 24988	**EFFECTIVE DATE:** 02/01/2022

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

General Liability

The City of Stevens Point added as an Additional Insured as their interest may apply in regards to the following: "It is agreed that this policy covers the liability assumed by the insured under agreement dated February 22, 2022 issued by the City of Stevens Point for premises located in part of the Southwest Quarter and the Southeast Quarter of Section 21, Township 24 North, Range 8 East, City of Stevens Point, Portage County, Wisconsin.

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ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Subsection 4.18 of the Revised Municipal Code of the City of Stevens Point is hereby **created** to read as follows:

4.18 Prior to the start of any physical construction of any municipally financed (in whole or in part) public roadway or transportation project requiring a city capital expenditure of $1,000,000.00 or more, the common council shall submit to the electorate a binding referendum for approval of the project. Failure of the binding referendum shall preclude the city from proceeding with the project. The wording of any referendum shall provide the specific purpose, location and cost of the project. Nothing in this provision shall be construed to preclude the city from exercising its role in the planning or design of such publicly financed projects.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: February 8, 2022
Approved: February 21, 2022
Published: February 25, 2022

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594

Department of Community Development
Redevelopment Authority
Ryan J. Kernosky, Director
Ph: (715) 346-1567
Fax: (715) 346-1498

MEMORANDUM

To: Common Council

From: Ryan Kernosky, Director of Community Development

Date: February 17, 2022

RE: City's Strategic Plan

The PowerPoint from the November meeting on the City's Strategic Plan is included in this agenda packet. After presenting the final draft to the Council, the Steering Committee reviewed it as well. No changes were made to the document. There is no physical copy of the plan, only an electronic copy that can be found at www.peoplearethepointwi.com.

I would like to thank all the members of the Steering Committee, the Council, and the public on their help in drafting the City's first Strategic Plan.

Staff recommends adoption as presented. Thank you.

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City of Stevens Point Strategic Plan

ATLAS community studios

Background

In early 2020 the City of Stevens Point, WI released an RFP to **create a Strategic Plan addressing local challenges and developing a vision for the city's future.** Through a competitive bidding process, the city selected and partnered with Atlas Community Studios of Des Moines IA, and locally-based CREATE Portage County.

Beginning in the summer of 2020 and through the additional challenges of a global pandemic the city, Atlas, and CREATE **worked together to develop a strategic action plan through creative placemaking, a collaborative and locally driven approach to building strong, vibrant communities.**

ATLAS community studios

BRS BROAD RIPPLE STRATEGIES

CREATE portage county

Meet the Project Team

Libby Crimmings
President
Atlas Community Studios

Zack Mannheimer
CEO
Atlas Community Studios

Lindsey Darland
Creative Director
Atlas Community Studios

Greg Wright
Executive Director
CREATE Portage County

Alex Pearlstein
Principal
Broad Ripple Strategies

ATLAS community studios

CREATE portage county

BRS BROAD RIPPLE STRATEGIES

ATLAS community studios

Creative Placemaking Goals

- Economic and social development
- Increase population and/or tourism
- Improve overall quality of life

Stevens Point Scope of Work

- **Creation of a local Steering Committee** - top local leaders to guide the process.
- **Collecting Stakeholder input** - public visioning sessions, an online public survey, interviews and focus groups with key stakeholders.
- **Community Assessment** - evaluate quantitative trends for Stevens Point compared to local, state and national data, incorporate key themes from public input sessions, and identify priorities to inform development of the Strategic Plan.
- **Development of a Strategic Plan** - guiding the city's future trajectory, identifying and confirming overarching goals and key opportunities to enable Stevens Point to achieve its vision with a holistic focus on job and talent development, quality of life and place, diversity, equity and inclusion, and connectivity.
- **Development of an Implementation Action Plan** - operationalize the Strategic Plan with assessments and recommendations necessary to implement including personal, programs, partnerships, and funding resources.

ATLAS community studios

Steering Committee

- Melessa Johnson, President, Common Council
- Ryan Kernosky, Community Development Director
- Jeff Schuler, Director Planning & Zoning, Portage County
- Leah Czerwonka, Father Fat's & Chef's Kitchen
- Marc Young, UWSP
- Brian Oberstadt, Van Ert Electric
- Shane Melenbacker, Stevens Point Orthopedics
- Mike Bialas, Thrivent
- Zach Strenger, Thousand Lumens Productions
- Robin Rothfeder, UWSP
- Collin McNamara, UWSP
- Quyen Hom, Assembly Shop
- Emma Kiel, Sentry Insurance
- Jenny Riggenbach, Centra Rivers Farmshed
- Kayla Rombalski, Portage County Business Council
- Kathy Johnson, Sunset Winery/Downtown Alliance
- Pat Dunn, Dunn Entertainment/Sugar Bar
- Mark Kitowski, KPR Brokers
- Mike Beacom, Point Housing
- Sue Wilcox, United Way
- Maryann Laszewski
- Mikayla Madlena, Student, SPASH

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Community Input

Goal: gather feedback and ideas from any and all area stakeholders on local challenges, needs and to establish a unified vision for the future.

1,350 responses to online public survey

Two public visioning sessions + Steering Committee Visioning session

Nine focus groups with key identified constituencies

12 individual stakeholder interviews

Presented to Common Council

Presented to Department Directors

ATLAS community studios

Focus Groups

Nine focus groups with key identified constituencies

- **Technology & Innovation**
- **Sustainability**
- **Health & Wellness**
- **Arts & Culture**
- **Education**
- **Young Professionals & UWSP**
- **Retirees**
- **Diversity, Equity & Inclusion**
- **Small Business Owners**

ATLAS community studios

Estimated Public Input hours: 1,108

Total Public Input Hours: 436
(54 work days)

+

Total Steering Committee & Core Group Input Hours: 672
(84 work days)

= 1,108 Hours
138 work days

ATLAS community studios

Key Themes - Strengths

- Outdoor recreation/Natural Resources
- Access to nature/Parks
- Green Circle Trail
- Sense of community/Small town feel
- Location
- UWSP/College town feel
- Downtown
- River
- Farmers Market
- Local food
- Diversity
- Focus on sustainability
- Arts and culture
- Affordable living
- High quality of life
- Diversity of economy

ATLAS community studios

Key Themes - Challenges

- Housing – Appropriate options/varieties of styles and prices
- Underutilized riverfront
- Diversity and inclusion
- Green Circle trail access from city
- Declining population
- Lack of neighborhood feel
- Need for year round activities/venues
- Community gathering spaces
- Lack of identity
- How to grow and maintain small town feel
- Lack of connectivity/public transportation
- Options for downsizers
- Old housing stock
- Blighted properties
- Not truly welcoming/inclusive
- Divisiveness
- Need for non-student focused entertainment options
- Live entertainment

ATLAS community studios

Community Assessment

Comparison areas

- Provide perspective on trends but don't influence strategy
- Selected from list of potential options by Core Team based on consultant feedback
- Cities Stevens Point might legitimately compete with for jobs and talent

Eau Claire, WI

La Crosse, WI

Marquette, MI

ATLAS community studios

Key Trends and Issues

1. Balancing green sensibility with desire for amenity development
2. Will Stevens Point have enough talent to support businesses?
3. An array of housing challenges
4. Wealth and poverty trends are consistent with comparison cities
5. Stevens Point is becoming more diverse, but is it welcoming and inclusive?
6. A diverse, stable, growing economy
7. Entrepreneurial assets but ecosystem challenges

ATLAS community studios

Strategic Opportunity Areas

- Downtown and Riverfront
- Housing
- Arts and Culture Assets
- Talent Marketing
- Indoor Recreation
- “Green” Assets
- Entrepreneurial and Innovation Capacity
- Diversity and Inclusion

ATLAS community studios

The Plan

Structure

Strategic plan - *What is the vision and opportunities?*

- Vision and Overarching Goals
- Identifying and prioritizing:
  - Top opportunity areas
  - Key projects and programs that will enable Stevens Point to work towards attainment of its vision

Implementation Plan - *How do we achieve them?*

- Who and how - key personnel and fiscal capacity necessary to implement
- Tactics, resources, timelines, partnerships, funding sources and strategies
- Milestones and metrics - how do we measure success?

ATLAS community studios

Purpose

The purpose of this plan is to help the City of Stevens Point create a strategic vision and implementation strategy that will guide public and private activity for years to come.

Everyone in and outside of the community should be able to see their opportunity to participate in achieving the vision.

For local residents and the workforce: The plan should inspire and foster local champions to take action in both identified and new opportunities to create a better community for all.

For potential residents: The plan should be an attractor demonstrating the unique assets, values, goals and opportunities of Stevens Point.

ATLAS community studios

Context

The strength of Stevens Point has always been its dichotomies. It is widely appealing for a variety of reasons, however, it can also cause serious challenges when attempting to identify top-priority community development projects.

A quick look at past master plans and Common Council minutes shows how often progress stalls out as attempts to set a direction leave part of the community feeling unseen.

Stay the same vs. grow Many residents are tired of seeing individuals and families leave the city for places that offer a more dynamic array of lifestyle assets.

This plan aims to take this either-or tension and turn it into a both-and strength. Its best-of-all-worlds spirit expands both variety and location with aims to activate the right place for each lifestyle and grow a network of hubs that all offer something distinct. If successful, this strategy will grow opportunities within the rural/natural framework to keep the city on this valuable balance point between small town and growing city.

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Mindset: Pointillism

The artistic concept of “pointillism” has value as a metaphor to inform the concepts in this strategic plan. In painting, pointillism is “the practice of applying small strokes or dots of color to a surface so that from a distance they visually blend together.”

How do we stop thinking of living in Stevens Point as a singular experience and instead invest as a city in ways that support as many different experiences here as possible?

Many Points will make the most beautiful community!

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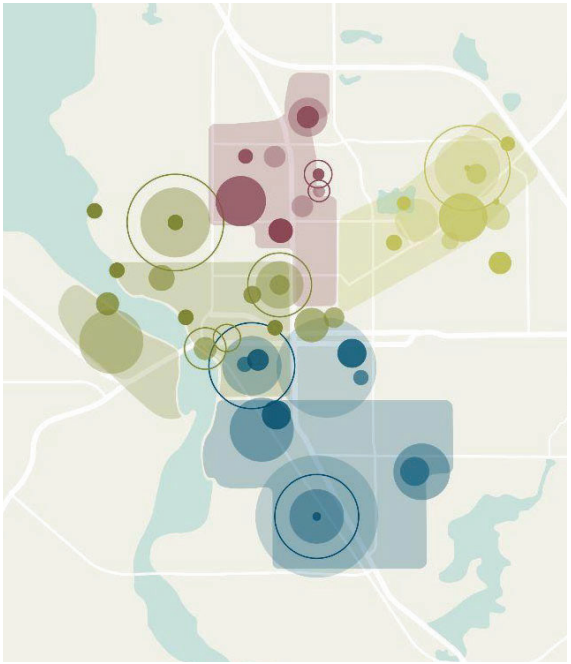
Strategy: Develop Placemaking Hubs

Neighborhood/district approach to Strategic Planning

- Blend municipal planning and operations with community partner development opportunities.
- Leverage existing district character and develop unique identities - create a sense of place
- Identify high impact priority projects
- Consider appropriate housing types, commercial developments, and entertainment amenities



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Benefits of this approach

- Establishing a cohesive, inclusive vision for Stevens Point advanced through development and promotion of distinctive placemaking districts/hubs
- Broadly determine the city's role in achieving these goals and create frameworks for departments to support activation/implementation
- Invest in human capital - Empowering local stakeholder opportunities to achieve this vision for each hub
- Build meaningful partnerships between neighborhoods and the city

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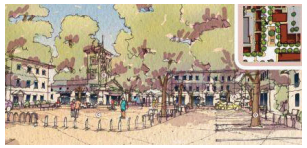
Models - Place based initiatives

Bloomington, MN – Creative Placemaking Commission	Mariposa County, CA – Creative Placemaking Advisory Committee	Memphis, TN - Memphis 3.0 and Accelerate Memphis 
Colorado “Call Yourself Creative” (Creative Districts Statewide)	Eau Claire Strategic Plan, Neighborhood and Area Plans	Janesville, WI – Forward Janesville, ARISE Now Plan

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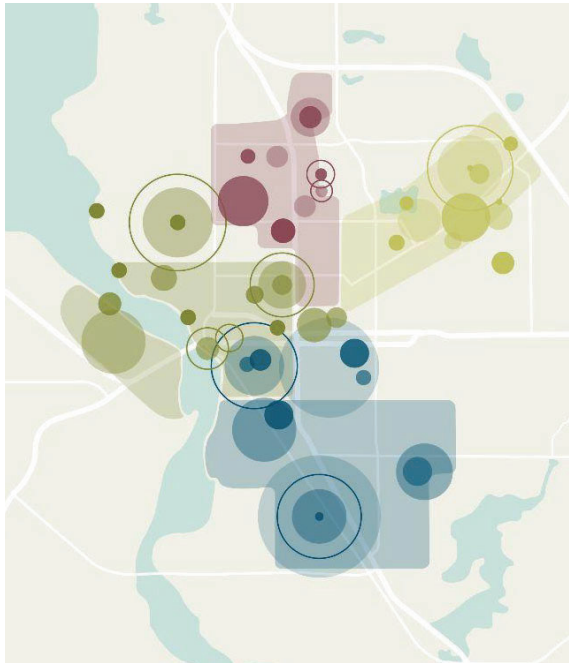
The Hubs

Stevens Point Placemaking Districts

- Downtown & Riverfront
- North Division
- Pointerville & Schmeeckle
- Central & South Point



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Downtown & Riverfront

Make better use of and improve the connections along the cultural corridor that runs from the entrance to downtown all the way up to Bukolt.

Informative Policy: Gentle Density

Opportunity: City owned land/structures

Strategy Shift: Opportunities along N/S streets to extend downtown beyond Main Street & reconnect it to neighborhoods

Target: Redevelop good homes, replace bad housing stock to reclaim the north side, west side, and the triangle as attractive single-family neighborhoods.

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North Division

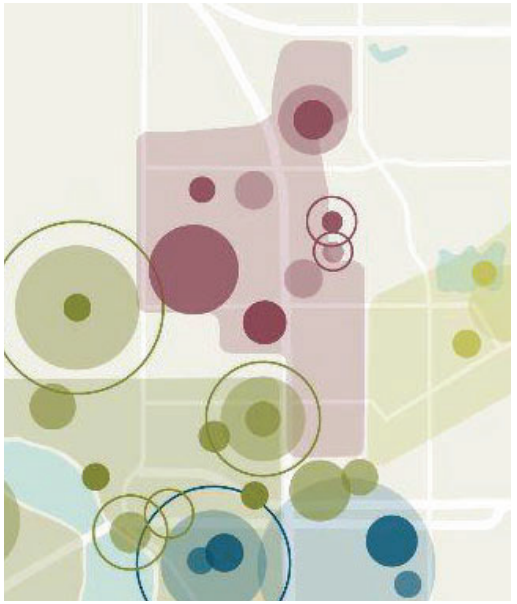
Expand on Sentry's investment to make North Division a commercial district.

Informative Policy: Innovation Districts

Opportunity: Run-down hotels and parking lots

Strategy Shift: Attract businesses with high internship/research relationships with UWSP.

Target: Expand student housing for ease of access to businesses. Develop convent site as innovation hub/contemporary Stevens Point.



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Pointerville & Schmeeckle

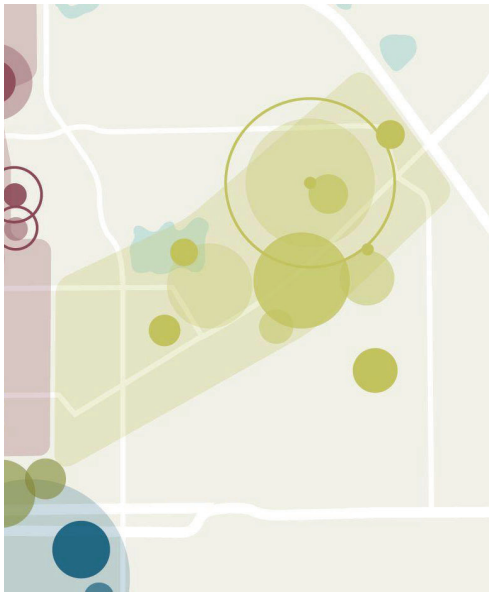
Make a stronger entrance to campus. Make better use of Schmeeckle as a cultural/recreational asset.

Informative Policy: Strong Towns

Opportunity: Schmeeckle condo neighborhood for early retirees?

Strategy Shift: Think of Stanley Street in the way we've been approaching North Division.

Target: Make Stanley Street Stevens Point's version of State Street in Madison. Focus on college culture.



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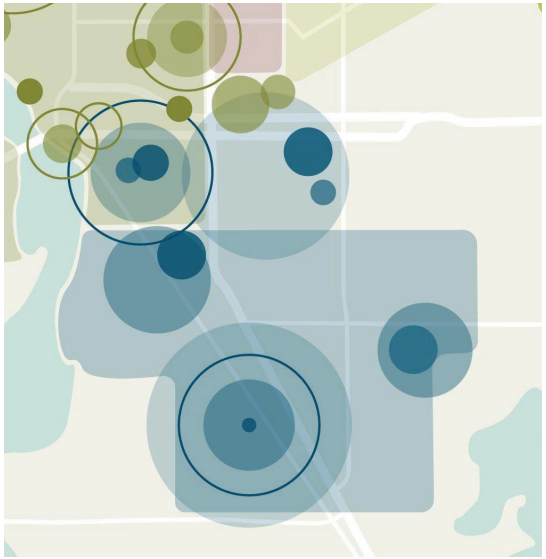
Central & South Point

Highlight and support more urban-feeling cultural hubs

Informative Policy: 15-minute Neighborhoods

Opportunity: Old industrial spaces: Vetter Building, County Highway Building, Central City Market, cwACT*

Target: Cool urban districts/neighborhoods



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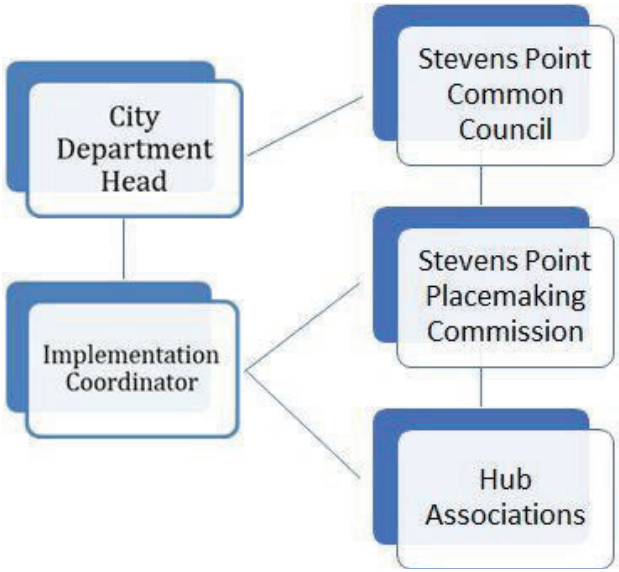
Implementation Strategy

Implementation

STRUCTURE



FUNDING

- 1% for art fund
- SP Placemaking Fund
- City/county appropriations

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Departments

- Airport
- Clerk
- Community Development
- Comptroller/Treasurer
- Comptroller/Treasurer
- Economic Development
- Fire & EMS
- Media – Radio / TV / Web
- Neighborhood Improvement
- Parks, Recreation & Forestry
- Personnel
- Police
- Property Assessment
- Public Works
- Transit
- Water, Sewer, Stormwater

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Closing Thoughts

You've had a lot of plans. They often get hung up on projects.

This is a framework based on what we heard from the community that enables they city to **leverage those plans** and **partner with residents** in new ways.

It provides lots of ways for the city to **engage, support and help implement** place based projects**.**

This would differentiate Stevens Point nationally as a community that has innovated a process to become a more diverse and dynamic destination.

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Final Deliverable

STEVENS POINT
STRATEGIC PLAN

Home | Setting Direction | Focusing Efforts | Implementation | Reporting | Appendices

PeoplearethePointWI.com

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Thank you!

Q&A