

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT**

February 14, 2022 - 6:20 PM

(or immediately following previously scheduled meeting)

**Community Room
933 Michigan Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting ID: 856 7607 0538 | Passcode: 506759

By Computer:

<https://us02web.zoom.us/j/85676070538?pwd=QkpCZkY1dW13c3ptNWJhNTBiN29>

Mdz09

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. License List:
 - A. Class "B" Beer/"Class B" Liquor License: Tokyo Steakhouse at 1617 Academy Ave, Stevens Point for license period beginning March 22, 2022 (Change of Ownership).
 - B. Class "B" Beer/"Class B" Liquor License: Upstream Cider LLC at 2041 Madison St, Stevens Point for license period beginning March 1, 2022.
 - C. Temporary Class "B" Beer/"Class B" Wine License: Boys & Girls Club of Portage County, 941 Michigan Ave, Stevens Point for Taste of Wine & Cheese on April 22, 2022 at 4501 Hwy 66, Stevens Point (Recurring).
 - D. Temporary Class "B" Beer/"Class B" Wine License: Central Wisconsin Symphony Orchestra, 800 Main Street, Stevens Point for CW Solstice on June 23, 2022 at 800 Main Street/913 Main Street, Stevens Point (Recurring).
3. Request to Hold Event/Street Closing:

- A. CW Solstice on June 23, 2022 (Recurring).
- B. Swamp Monster Adult Flashlight Egg Hunt on May 4, 2022 (Recurring).
- 4. Proposed Code Amendments sections 21.03 - Responsibilities of Owner and Occupants through section 21.07 - General Requirements Relating to Safe and Sanitary Maintenance of the Premises.
- 5. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
Monday, February 14, 2022

Class "B" Beer/"Class B" Liquor License:

1. **Tokyo Steakhouse** at 1617 Academy Ave, Stevens Point for license period beginning 03/22/22
2. **Upstream Cider LLC** at 2041 Madison St, Stevens Point for license period beginning 03/01/2022

Temporary Class "B" Beer/"Class B" Wine License:

1. Boys & Girls Club of Portage County, 941 Michigan Ave, Stevens Point for Taste of Wine & Cheese on April 22, 2022 at 4501 Hwy 66, Stevens Point
2. Central Wisconsin Symphony Orchestra, 800 Main Street, Stevens Point for CWSolstice on June 23, 2022 at 800 Main Street/913 Main Street, Stevens Point

RECEIVED

JAN 10 2022

CITY CLERKS
OFFICE

SPECIAL EVENT PERMIT APPLICATION

Application Fee: \$35

OFFICE USE ONLY:

DATE: 6/23/22

AMOUNT: 35.00

RECEIPT: 1.087875

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

1. Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
2. Name of Event: Clio Solstice
3. Name of Sponsoring Person or Organization: Central Wisconsin Symphony Orchestra
Address: 800 Main Street City: Stevens Point State: WI Zip Code: 54481
Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt #: 39-6661610
4. Contact Person: Max Cook
Phone: 920-340-1936 Email: Operations@Clio.org Fax: N/A
Address: 1719 4th Ave. City: Stevens Point State: WI Zip Code: 54481
5. Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event:
☒ Financial Gain Event on City Property: Picnic / Concert with auction for fund-raising
☐ Free Public Event on City Property:
☐ Private Event:
☐ Other:
6. Event Date(s): 6/23/22 Event Start Time: 6:00pm Event End Time: 9:00pm
7. Set Up Date and Time: 6/23/22 @ 3:30pm
8. Event Assembly Location: The Square downtown / Clio
Event Dispersal Location (if different from Assembly Location): The Square / Clio
9. Estimated Attendance Of:
Participants/Vendors: 85-100 Spectators/Attendees: 85-130 Vehicles: _____ Animals: _____
10. Site Plan/Map of Event Attached [REQUIRED]: ☐ Yes ☒ No
(Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
11. Street Closures Required? ☐ Yes ☒ No
List of Street Blocks to Close for Event: _____
12. Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
The Clio hosts a Solstice Celebration under a tent at the north side of downtown Pullitz Square. Attendees bring their own dinner and drinks. Music will be played by a small band and it will take place from 6pm-8pm.
13. Do You Require Any Other Special Assistance from the City?
The tent will need to be turned off for the setting up of the tent on the day of the event.
14. Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
4 extra garbage cans would be great.
15. Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Mueller at jmueller@stevenspoint.com)
Please Explain: None

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee		X	10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)	X	
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)		X	11	Financial Gain Activity	X	
3	Amplification Equipment	X		12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)		X
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)		X	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: egana@stevenspoint.com)		X
5	Boats/Snowmobiles/ATVs		X	14	Horses/Animals		X
6	Concession Sales		X	15	Musical Bands	X	
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)		X	16	Portable Toilets	X	X
8	Electricity Needed	X		17	Vendor Displays/Sales		X
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft.	X	X				

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: Mary Cole Date: Feb 11 6/22

RECEIVED

JAN 28 2022

SPECIAL EVENT PERMIT APPLICATION

CITY CLERKS
OFFICE
Application Fee: \$35

OFFICE USE ONLY:

DATE: 1-28-2022
AMOUNT: 35.00
RECEIPT: 1.088108

- ☐ Exempt (Veterans, Schools, Funerals) ☐ Small (Less Than 100 Attendees)
☒ Medium (100-500 Attendees) ☐ Large (500+ Attendees)

Insurance: Medium and Large Events are required by City Ordinance 12.28(6)b to submit a Certificate of Insurance providing minimum combined single bodily injury and property damage of \$1,000,000.

- Please Select One: ☐ New Event ☒ Return Event as Previously Presented ☐ Return Event w/ Changes
- Name of Event: Swamp Monster Adult Flashlight Egg Hunt
- Name of Sponsoring Person or Organization: Samoset Council, Boy Scouts of America
 Address: 3511 Camp Phillips Road City: Weston State: WI Zip Code: 54476
 Is this a 501 (C-3) non-profit organization? ☒ Yes ☐ No If Yes, Tax Exempt #: 39-0813397
- Contact Person: Michael Vangelov
 Phone: 715-355-1450 Email: michael.vangelov@scouting.org Fax: 715-355-9849
 Address: 3511 Camp Phillips Road City: Weston State: WI Zip Code: 54476
- Event Type: (Check All That Apply and Describe: Run/Walk, Concert, Festival, Picnic, Etc.)
☐ Athletic Event:
☐ Financial Gain Event on City Property:
☐ Free Public Event on City Property:
☐ Private Event:
☒ Other: Non profit fundraiser - Adult (18+) Flashlight Egg Hunt
- Event Date(s): 5/4/2022 Event Start Time: 8:00 PM Event End Time: 10:00 PM
- Set Up Date and Time: 5/4/2022 at 1:00 PM
- Event Assembly Location: Iverson Park
 Event Dispersal Location (if different from Assembly Location): Same
- Estimated Attendance Of:
 Participants/Vendors: 250 Spectators/Attendees: Vehicles: Animals:
- Site Plan/Map of Event Attached [REQUIRED]: ☒ Yes ☐ No
 (Include Locations of Vendors, Tents, Portable Restrooms, Etc.)
- Street Closures Required? ☐ Yes ☒ No
 List of Street Blocks to Close for Event:
- Briefly Describe Your Event (You May Attach Additional Pages, If Needed):
 Adult fundraiser based similarly to an Easter Egg Hunt that raises funds through event admission and sponsorships to provide funding for Scouting programs enabling us to increase our programs and camp opportunities to more families in our community.
- Do You Require Any Other Special Assistance from the City?
 NONE
- Describe any additional needs from the City or City Facilities (Barricades, Fencing, Garbage Cans, City Facilities, Parks, etc.):
 NONE
- Police Presence Needed? ☐ Police ☐ Auxiliary Officer (Contact Lt. Mueller at jmueller@stevenspoint.com)
 Please Explain: NO

16. Will You Have Any of the Following? Check the Appropriate Boxes:

		Yes	No			Yes	No
1	Admission/Entry Fee	X		10	Erection of Tents/Temporary Structures—Area Greater than 400sq. ft. (Additional Permit Required—Contact Fire Dept & Ask for Officer on Duty: 715-344-1833)		X
2	Alcoholic Beverages Served (Additional Permit Required—Contact City Clerk: 715-346-1569)		X	11	Financial Gain Activity		X
3	Amplification Equipment <i>Portable Speaker</i>	X		12	Fireworks—Please Explain Below: (Additional Permit Required—Contact Fire Department & Ask for Officer on Duty: 715-344-1833)		X
4	Amusement Rides/Inflatables (Certificate of Insurance Required—Contact City Clerk's Office: 715-346-1569)		X	13	Food Prepared/Served (Additional Permit Required—Contact Portage County Health Dept: 715-345-5350 AND Fire Dept—Email the Fire Marshal at: eqana@stevenspoint.com)		X
5	Boats/Snowmobiles/ATVs		X	14	Horses/Animals		X
6	Concession Sales		X	15	Musical Bands		X
7	Drive Anything Into the Ground (Utility Location Required \$25—Contact Parks Department: 715-346-1531)			16	Portable Toilets		X
8	Electricity Needed (<i>Generator</i>)	X		17	Vendor Displays/Sales		X
9	Erection of Tents/Temporary Structures—Area Less than 400sq. ft. <i>Possible small pop up</i>	X					

Additional Explanation Here:

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

NON-DISCRIMINATION, HOLD HARMLESS, INDEMNIFICATION AND DEFENSE

THE PERSON OR GROUP NAMED AS THE SPONSORING ORGANIZATION ON THIS APPLICATION WILL BE RESPONSIBLE FOR THE CONDUCT OF THE SPECIAL EVENT AND FOR THE CONDITION OF THE FACILITY. THE SPONSORING ORGANIZATION WILL NOT DENY ANY PERSON ANY BENEFIT OR OTHERWISE SUBJECT ANY PERSON TO DISCRIMINATION BECAUSE OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEXUAL ORIENTATION, DISABILITY, RELIGION, GENDER IDENTITY, OR MEMBERSHIP IN ANY PROTECTED CLASS.

BY SIGNING THIS APPLICATION, THE SPONSORING PERSON OR ORGANIZATION LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

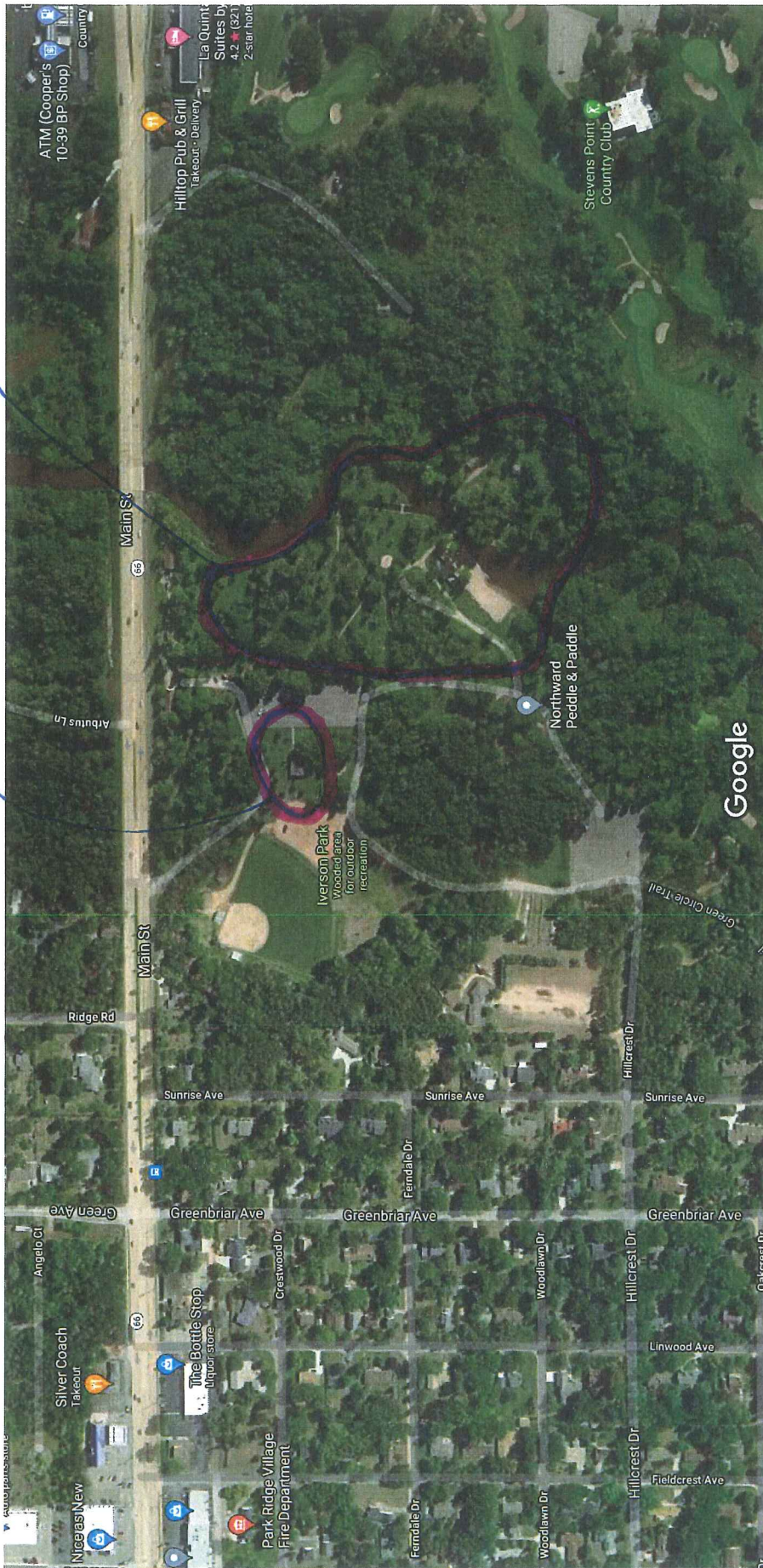
NOTHING CONTAINED WITHIN THIS AGREEMENT IS INTENDED TO BE A WAIVER OR ESTOPPELS OF THE CONTRACTING MUNICIPALITY OR ITS INSURER TO RELY UPON THE LIMITATIONS, DEFENSES, AND IMMUNITIES CONTAINED WITHIN WISCONSIN LAW, INCLUDING THOSE CONTAINED WITHIN WISCONSIN STATUTES §§ 893.80, 895.52, AND 345.05. TO THE EXTENT THAT INDEMNIFICATION IS AVAILABLE AND ENFORCEABLE, THE CITY OF STEVENS POINT OR ITS INSURER(S) SHALL NOT BE LIABLE IN INDEMNITY OR CONTRIBUTION FOR AN AMOUNT GREATER THAN THE LIMITS OF LIABILITY FOR MUNICIPAL CLAIMS ESTABLISHED BY WISCONSIN LAW.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant: *Michael Galt* Date: *1/20/2022*



Handwritten notes in blue ink:
- Pavilion is trash on
- Awards tables
- Egg Hunt Grounds



Imagery ©2021 Maxar Technologies, USDA Farm Service Agency, Map data ©2021 200 ft

SWAMP MONSTER EGG HUNT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/18/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 8144 Walnut Hill Lane, 16th Floor Dallas TX 75231	CONTACT NAME: Laura Craig	
	PHONE (A/C, No, Ext): 972-770-1402	FAX (A/C, No): 972-770-1699
	E-MAIL ADDRESS: laura.craig@marshmma.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Evanston Insurance Company	35378
INSURED Boy Scouts of America, National Council and all of its subsidiaries and affiliates Samoset Council, Boy Scouts of America 3511 Camp Phillips Rd Weston, WI 54476	BOYSCOUTS	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 941251576

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			MKL4V4PBC001681	3/1/2021	3/1/2022	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 10,000,000
							PRODUCTS - COMP/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRE AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

For: All Official Scout Activities

CERTIFICATE HOLDER

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

SWAMP MONSTER ADULT FLASHLIGHT EGG HUNT

Wednesday, May 4, 2022

8 – 10 pm (Adults only 18+)

Iverson Park, Stevens Point

\$15 per person



5,000 Swamp Monster Eggs – Search the park for hundreds of winning numbered plastic eggs with only a flashlight to help illuminate your way!

- ♦ All eggs are empty and ONLY select numbered eggs are redeemable for prizes
- ♦ Grand Prize: **65" Flat Screen 4K UHD TV**
- ♦ Registration Online NOW
- ♦ Walk-ins are welcome to register at the event
- ♦ Event held rain or shine

Visit: **SwampMonsterHunt.org** to register

Location: Iverson Park, 4601 WI-66, Stevens Point, WI

* Check-in Registration begins at 8:00 pm, Hunt starts at 9:00 pm

Fundraiser to benefit the Samoset Council – Boy Scouts of America

Questions: Michael Vangelov 715-301-9823; email: michael.vangelov@scouting.org

"SWAMP MONSTER" EGG HUNT

The Swamp Monster Egg Hunt is a new special event fundraiser for the Samoset Council. Similar in concept to a child's Easter Egg Hunt, **this adult only (18+)** is done at night with the use of flashlights. The primary target audience will be college students who attend UW Stevens Point as well as adults in the local community.

A total of 5,000 numbered plastic eggs (empty) will be placed throughout a selected area of Iverson Park and we anticipate over 250+ adults to participate in the hunt. Participants will line up on the starting line and when the horn is blown search the grounds for a select number of winning numbered eggs.

Participants will sort through their own eggs at the sorting area and then redeem the winning numbered eggs at the prize table. Our goal is to have a total of 500 prizes-winning eggs.

Date: Wednesday, May 4, 2022 from 8:00 pm – 10:00 pm

Location: Iverson Park, Stevens Point, WI

Cost: \$15.00 per person

Revenue will be generated through participant fees and corporate sponsorships.

Corporate Sponsorships

Gold - \$2,500 (Title Sponsor)

- Booth at Event / Logo on Event Banner / Facebook Recognition / Recognition on Event Website / Recognition as Sponsors of Grand Prize

Silver - \$1,200

- Booth at Event / Logo on Event Banner / Facebook Recognition / Recognition on Event Website / Recognition as Sponsor of "Thank You" Gifts and Door Prizes.

Bronze - \$500

- Booth at Event / Recognition on Event Website

Donating Partner - Gift Cards & Prizes

- Recognition on Event Website





Memo

Mark Kordus
Neighborhood Improvement Coordinator
Community Development
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
Ph: (715) 346-1567 • Fax: (715) 346-1498
mkordus@stevenspoint.com

To: Public Protection Committee
From: Mark Kordus
CC: Ryan Kernosky and Andrew Beveridge
Date: 2/1/22
Subject: Chapter 21 "BUILDING AND PREMISES MAINTENANCE AND OCCUPANCY" Proposed Code Revisions to Sections 21.03 - 21.07

Attached you will find proposed revisions to Chapter 21 for the second section of the beyond the definitions section reviewed at last month's meeting. While the goal is to revise all sections, this will be reviewed in smaller individual portions, rather than as a whole all at once. This second portion of the code will only involve sections 21.03 Responsibilities of Owner and Occupants through section 21.07 General Requirements Relating to Safe and Sanitary Maintenance of the Premises. Some of these are minor housekeeping items, and others move sections which don't belong from a regulatory perspective to the appropriate section in which they do more closely align, or if they are defined in other sections of municipal code they were removed and incorporated then by reference. These changes are a cumulation of complaints received, issues I have observed in the field, gaps in code, and ideally revising sections for the betterment of the overall community, while creating flexibility in other areas. The major changes within these five individual code sections are outlined in more detail below, with code sections referenced:

21.03 – This addresses an issue I have run across where landlords rent a property without correcting code violations, they can legally do this only if disclosed in writing to the tenant, the appropriate state code sections are also incorporated by reference.

21.03(4)(a-c) - These sections are referring to physical items within the trash and recycling containers, this should be moved to Chapter 7 Health and Sanitation which specifically deals with the actual refuse and recycling items in those containers. I have discussed this with the public works director and they are aware of and support this change.

21.03(8) – Adds a section giving the ability of the code official to request a compliance plan for larger or multi-unit infestations, which is becoming a larger issue within the City. This allows for the plan document to be incorporated into the order, thereby streamlining compliance monitoring follow up, and in determining compliance clearer for all parties involved; the tenants, landlord and code official.

21.03(9) – This is a primarily a safety related item, after discussions with the fire department and mirrors language for any accessory structure which could pose a similar type fire hazard as a large pile of firewood. It is also similar to a state-wide requirement in the State of Oregon for firewood storage. This also serves to curtail instances where people have stacked wood against their neighbors' fence causing damage.

21.03(13) – The question here is do we want to regulate the number and/or location of recreational vehicles stored on a residential property within the City, defined as:

“any vehicle, boat, ATV, trailer or camping unit (e.g. pull behind or fifth wheel) which are not licensed to be driven as a self-propelled primary vehicle for use on a public roadway in the State of Wisconsin, but may be required to be registered for trail or water use; such as snowmobiles, ATVs, UTV’s, trailers (including contents on trailer as one unit), boats (excluding non-motorized kayaks, canoes or boats less than 12’ in length), campers, off road motorcycles, tractors and golf carts or similar type vehicles”

This would only affect outdoor storage of RV’s off an approved hard surface, essentially stored on the lawn. I have suggested a limit in total number and the location be beyond the front plane of the primary dwelling. The only exception would be for residents on very narrow lots, who do not have access to an alleyway and don’t have at least 10’ to access their back yard, this can be measured with reasonable accuracy on GIS for verification. There is also requirement that RVs are maintained, to avoid backyards becoming long term storage graveyards for RVs, some of which has already occurred in the City. There are many municipalities which limit the location for RVs to side and rear yards, if even allowing for them at all. Limiting the total number is less common and open for more possible discussion.

21.03(17) - Update the code section to include invasive species not only noxious weeds, and add current statutes.

21.03(21) – Adopt a height standard for grass of 8” and allow for the creation of native lawns with the submission of a plan. Golden Sands RC&D, Paul Skawinski from UWSP shoreland restoration specialist and the Wisconsin Chapter of the Wild Ones a nationwide organization promoting native and pollinator lawn are currently assisting with developing template for plan submission and a build your own menu of plants depending on the home owners desired outcome. It also provides an exemption for undeveloped lots other than required maintenance within the right of way and 3’ beyond it, which encompasses the area around the sidewalk if present. Plan submission while it may be viewed as an overreach by some, in my experience it allows for the City to respond effectively to complaints from neighbors as we understand what they are trying to accomplish and can compare to the plan submitted to gauge compliance, not different than holding traditional turf grass lawns to the proposed 8” standard.

21.03(22) – Outdoor implements are a new item proposed and defined as *“items used outside a residential dwelling for maintenance or enjoyment; such as grills, lawn mowers, snow blowers, lawn/garden tractors, rototillers, and similar type equipment”*. This is something designed to address two issues; the first being general clutter, and the other is indirectly related to people who may be illegally operating repair businesses in residential districts. I am proposing a limit of three of each type, per dwelling unit, as that number seems reasonable and allows for enforcement for problematic properties which greatly exceed this number.

21.04(2) – A change of wording to enclosed verse non-habitable room, as there are some potential problems with the current term, as habitability requirements have door and ceiling height requirements which may not apply if we declare certain rooms such as bathrooms non-habitable.

21.04(5) – Removed extra language for egress, now simply requiring two forms of it and then relying on the building code as to how to define it or what qualifies as egress, as our current definition as worded does not align with the building code.

21.04(6) – Add the “graspable” to handrails to be consistent with the building code and from a usability and practical application standpoint.

21.05(2) – Change the required openable window area to 45% rather than 50% to be consistent with the building code and from a practical application standpoint many typical double hung windows do not open fully half way it is slightly less than that.

21.05(4) – Allows for renewable energy to be as an alternative for those who wish to utilize it.

21.07(2)(a) – Limits the use of a tarp as a temporary protective covering for up to 30 days, with some other minor tweaks to language specific to brick or stone which was previously lacking.

21.07(2)(b) – Adds trip hazards (which could be torn carpet or peeling linoleum) to floors.

21.07(2)(c) – Adds a section related to excessive moisture and mold growth which occurs on a regularly occurring basis, not a single one-time event. Both of which were missing in any of our codes and a very common complaint that we receive.

21.07(3)(b) – Added language that windows must be lockable from the inside previously missing and a safety related issue in particular on first floor dwelling units.

21.07(6) – Added electrical language that temporary extensions cords cannot be used a permanent wiring through walls, etc., or cross walkways creating a hazard.

21.07(7) – Revised raze order language which can be several different litmus tests (not just the 50% rule) and referenced appropriate statute.

21.08 – Added language that storm water cannot be directly discharged onto a neighboring property. This has been an issue in certain circumstances in which one property owner has installed rain gutters which extend all the way to the property line and discharge onto the adjoining neighbor's property without even touching the property producing the stormwater.

21.10 – Added language that fences must be in general vertically plumb which is one of the most common complaints we get.

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21.03 RESPONSIBILITIES OF OWNERS AND OCCUPANTS

(1) No owner shall occupy or let to another individual any premise or premise unit unless it is clean, sanitary, has any outstanding violations remedied or has provided written legal disclosure to, and acknowledged by the tenant, and is in compliance with all applicable legal requirements of the State of Wisconsin Statute 704, and Administrative Code ATCP 134 and the City of Stevens Point Municipal Code of ordinances.

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(2) Every owner of a premise or premise units shall maintain in a clean and sanitary condition the interior and exterior shared or public areas.

(3) Every owner or occupant of a premise or premise unit shall maintain the interior and exterior in a clean and sanitary condition that part or those parts of the premise or premise unit that he occupies and controls.

(4) Every owner or occupant of a premise or premise unit shall store and dispose of all rubbish in a clean, sanitary and safe manner. Recyclable and refuse containers shall be stored with their lids closed and shall not impede any exit from the structure. Recyclables and refuse items shall not be stored outside of the containers. Recyclable and refuse containers shall not be stored between a public right-of-way and the *nearest plane* of a dwelling that faces such right-of-way (excluding porches, stoops, landings, access ramps, decks, or other similar improvements) unless:

(i) such right-of-way is an alley;

(ii) the containers are placed out for purposes of collection no sooner than the day before collection and the end of the day after collection; or

(iii) if in order to comply with (4) above, the owner or occupant would be required to store the containers in a garage or to transport the containers more than five (5) feet over a grassed area because a garage is the nearest front plane of the dwelling. Under these circumstances, the containers may be stored directly in front of the garage and stacked no more than two containers deep at any one location.

(a) Recyclable Materials.

1. Definition.

a. Recyclable materials shall include all that as mandated by Portage County Solid Waste Department (PCSWD) www.co.portage.wi.us/mrfb/materialrecoveryitems.htm Transfer Facility at 600 Moore Road, Plover WI. Such recyclables may include the following: Aluminum and steel cans, glass, plastic bottles, paper, cardboard.

2. Disposal of Recyclable materials.

a. No recyclable material shall be disposed of with the regular City refuse except for those recyclables rendered useless for recycling purposes. Only recyclable materials shall only be placed in the green lid cart that is provided by the city with the lid fully closed for collection. Recyclable materials shall include all those materials as mandated by Portage County Solid Waste Department (PCSWD)

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www.co.portage.wi.us/mrfb/materialrecoveryitems.htm Transfer Facility at 600 Moore Road, Plover WI.

b. All recyclable materials may be commingled and placed in the green lid carts. Newspapers and magazines may be placed in brown grocery bags and then commingled with all other recyclables.

(b) Non-recyclable refuse.

1. Every owner or occupant of a premise or premise unit shall store and dispose of all garbage and any other waste and recyclable materials in a clean, sanitary and safe manner and will only be collected by the city if in storage carts provided by the city with the lid fully closed.

2. Every owner of a premise shall supply facilities with enough City carts as needed for the sanitary, safe storage and disposal of garbage and recyclable materials. Carts for refuse and recyclable materials collected by the city shall be placed at the curb and shall be readily accessible for removing and emptying the same and shall be placed no sooner than 6:00 p.m. the day before collection to midnight the day of collection. Any refuse, recyclables, or carts placed at the street/curbside beyond such times shall be subject to removal or orders to correct violation by the City or its contractor and the owner of the property shall be charged a fee for disposal pursuant to Wis. Stats. 66.062 along with a service charge as provided in this Ordinance.

3. Commencing September, 2008 all non-recyclable refuse shall be placed in the brown lid carts with lids fully closed for collection.

4. No person shall deposit or dispose of hypodermic needles, scalpels, lancets or other sharp medical waste with garbage or other refuse please call 715-346-1537 or 715-345-1573 for proper disposal procedures.

5. Disposal of Yard Waste.

a. Yard waste shall include all leaves, yard and garden debris and brush, including clean woody vegetative material no greater than 4" in diameter. This term does not include stumps, roots, shrubs with intact root balls or brush cleared from undeveloped property.

b. Yard waste shall be recycled, composted or disposed of by residents at their own cost. The City may provide at certain locations, deposit areas for such yard waste. It shall be unlawful for any person to deposit such yard waste contrary to the regulatory signs at each site specifying methods of disposal. Any person violating the provisions of this section shall be fined.

(c) Recycling. Multiple Family and Non-Residential Facilities

1. Every owner of a multiple dwelling containing 3 or more dwelling units shall implement a recycling program which includes the following:

a. Notify tenants, including seasonal tenants, in writing at the time of renting or leasing the dwelling and at least annually thereafter of the programs under this section.

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b. Provide for the collection of recyclable materials separated from the solid waste by the tenants and the delivery of the recyclable materials to a materials recovery facility.

c. Notify tenants, including seasonal tenants, of reasons to reduce and recycle, which materials are collected, how to prepare recyclable materials in order to meet the processing requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address and phone number.

2. Every owner or designated agent of non-residential facilities and properties shall implement a recycling program which includes the following:

a. At least semi-annually, notify in writing all users, tenants and occupants of the properties of the programs under this section.

b. Provide for the collection of recyclable materials separated from the solid waste by the users, tenants and occupants and the delivery of the recyclable materials to a recycling facility.

c. Notify user, tenants and occupants of reasons to reduce and recycle, which materials are collected, how to prepare recyclable materials in order to meet the processing requirements of the responsible unit's or out of state unit's recycling program, collection methods or sites, locations and hours of operation, and a contact person or company, including name, address and phone number.

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(7) Every rental dwelling unit shall have screens providing ventilation and storm or thermal windows in season, typically April 15 – October 15. Once installed, in any one season, the screens, storms, and thermal windows become the responsibility of the occupant.

(8) Every occupant of a premise containing a single unit shall be responsible for the extermination of insects, rodents and/or animal pests on the premises; and every occupant of a premise unit in a premise containing more than one (1) premise unit shall be responsible for such extermination whenever his premise unit is the only one infested. Notwithstanding the foregoing provisions of this subsection, whenever infestation is caused by failure of the owner to maintain a premise in a reasonably insect, rodent and/or animal pestproof condition, extermination shall be the responsibility of the owner. Whenever infestation exists in two (2) or more of the premise units in any premise, or in the shared or public parts of any premise containing two (2) or more premise units, extermination thereof shall be the responsibility of the owner. The Code Official may require a Compliance Plan for larger or more complex infestations.

(9) No owner or occupant of a premise or premise unit shall accumulate rubbish, trash boxes, lumber, scrap metal, appliances, vehicle parts, tires, dilapidated or inoperable items, or any other material or furniture designed for interior use on the premises such that it is exposed to the weather for longer than 24 hours in such a manner that may be unsightly to, incompatible with, or repugnant to the residential or commercial neighborhood. Bulk wood storage shall be adequately supported or stacked so as not to pose a hazard to person or property, and shall not be placed within any accessory structure setback areas or within 10' of any primary dwelling. This section shall not apply to properties with an active building permit.

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(10) No person shall store, place or allow conditions or materials that may serve as harborage for rodents or insects or store, place, or allow a nuisance condition to develop, source of filth or cause of sickness. No person shall suffer, permit or allow vegetative matter, which may provide harborage for rodents or insects or which may conceal filthy deposits or be unsightly to, incompatible with, or repugnant to neighboring residential or commercial premises. Owners shall be responsible for the maintenance of their property and of the area between the owners property line and the curb or the edge of the street or alley.

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(11) Every owner or occupant of a premise unit shall keep all supplied fixtures and facilities therein in a clean, sanitary, orderly and operable condition and shall be responsible for the exercise of reasonable care in the proper use and operation thereof.

(12) In every dwelling unit, when the control of the supplied heat is the responsibility of a person other than the occupant, a temperature of at least 67 degrees F. shall be maintained in all habitable rooms, bathrooms, and water closet compartments at a distance of eighteen (18) inches above the floor level.

(13) Parking of vehicles licensed for use on a public roadway shall be provided as indicated in this Code for one and two family dwellings, or as otherwise outlined in the Zoning Code. Recreational Vehicle (RVs) parking and storage is permitted off of an approved hard surface in residential zoning districts provided the following conditions are met:

a. No more than three (3) RVs can be parked on a residential lot outside of a building off of an approved hard surface as defined in the Zoning Code.

b. RVs cannot be stored in the front yard, they must be stored at or beyond the front plane of the primary structure.

Exception: Any property not on an alleyway, which does not have at least a 10' clear span width between buildings, or buildings and property lines, would be allowed to store one (1) Recreational Vehicle within the front yard setback area off of an approved hard surface.

c. Side or rear yard storage areas in and around RVs must be maintained free from tall grass and weeds. The RV shall be stored in such a manner to not allow for the accumulation of stagnant water.

d. RVs must be in working order and currently registered, if so required for their intended use.

e. RVs shall not be used for living purposes (camping) while on the premises for a period of more than 30 days annually, either consecutively or cumulatively.

f. All RVs must be operational, maintained in a good state of repair.

g. RV's may be stored on vacant residential lot only if it is adjacent to a lot with a dwelling and is under the same ownership, creating a single zoning lot for the purposes of this section.

(14) No owner, operator, or occupant of a building, building unit, or premise shall without written approval from the City of Stevens Point suffer, permit, or allow any noise tending to

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unreasonably disturb the peace and quiet of persons in the vicinity thereof unless the making and continuing of the same cannot be prevented and is necessary for the protection or preservation of property or the health, safety, life or limb of some person. No such person shall suffer permit, or allow any loud, excessive or unusual noise in the operation or use of any radio, appliance, or other mechanical or electrical device, instrument or machine, which loud or excessive or unusual noise shall disturb the comfort, quiet, or repose of persons therein or in the vicinity.

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(15) No owner, operator, or occupant of a building, building unit, or premise shall suffer, permit or allow any condition which may be dangerous to young children because of their inability to appreciate peril and may reasonably be expected to attract them to premises.

(16) [Repealed 05-16-16]

(17) No owner, operator or occupant of any premises shall suffer, permit or allow noxious weeds as defined in Section 66.0407, Wisconsin Statutes, being Canadian Thistle, Leafy Sprunge and Field Bindweed, poison ivy, and in addition thereto, sow thistle, burdock, ragweed, sandbur, lambsquarter, green foxtail, yellow foxtail, pigweed, and bull thistle are noxious weeds in the event such weeds grow in profusion on a premises. This shall also include any invasive plants as listed in Wisconsin Chapter NR 40. The duly appointed Weed Commissioner per State Statute sec. 66.0517 shall have all power and authority granted to order abatement of these species.

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(18) No owner, operator or occupant of any premise shall suffer, permit or allow any disassembled, dismantled, junked, wrecked or inoperable and/or unlicensed motor vehicle, machinery or trailer to be stored or allowed to remain in the open on such a premise for a period in excess of three days unless it is in connection with an automotive sales and repair business located in a properly zoned area. Vehicles, machinery or trailers for which lawful operation upon a public highway requires display of current license or registration must, in addition to being licensed and/or registered, display that valid license or registration.

(19) No electrical wiring, equipment, or devices shall be in dangerous or unsafe condition or defective or of inadequate capacity to provide safe conditions.

(20) The weights and measures prescribed by the laws of the State of Wisconsin and particularly Chapter 98 of the State Statutes and Chapter AG 53 from the Department of Agriculture, Wisconsin Administrative Code, are hereby declared to be the standard weights and measures of the City of Stevens Point.

(21) Lawn Maintenance. The owner of any property within the City shall maintain their lawn, grasses and weeds, to a length not to exceed eight (8) inches. If a property is found to exceed this height standard or is determined to be a public nuisance by the Code Official, a notice shall be served to the property owner giving them a minimum of 7 days from the date the notice is mailed, to correct. If the nuisance is not corrected after that time period, upon re-inspection the City shall have it abated by City or contracted staff and the actual costs for abatement, plus any applicable municipal service fees shall be charged to the owner. Properties exempt from these requirements would be the following:

a. Any properties which have been deemed by the Code Official as undeveloped (the property has no dwelling on it or does not constitute a zoning lot and/or can be further subdivided) or agricultural parcels. These properties would only be required to maintain

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the area within the road right of way up to and including three (3) feet beyond the edge of public rights of way, in addition to any applicable vision triangle requirements per the Zoning code.

b. If a property owner has submitted a Vegetation Management Plan and received approval from the Code Official for a Native Lawn. Those properties would be exempt from these provisions, so long as they are in compliance with the approved Vegetation Management Plan, are maintaining vegetative growth along adjoining neighboring property lines, and any applicable conditions within the approved plan.

(22) Storage of Outdoor Implements. These types of items maybe be stored anywhere outside a structure and on any surface, but they must be operational and in good working order. There may not be more than three (3) of any one general type of outdoor implement on a residential one or two family property.

21.04 MINIMUM STANDARDS FOR BASIC EQUIPMENT AND FACILITIES. No person shall occupy as owner, occupant, or let to another for occupancy, any dwelling or dwelling unit, for the purposes of living, sleeping, cooking or eating therein, which does not comply with the following requirements:

(1) Every dwelling unit having a kitchen or kitchenette shall be equipped with the following:

(a) A kitchen sink in good working condition and properly connected to a water supply system which is approved by the appropriate authority and which provides at all times an adequate amount of heated and unheated running water under pressure, and which is connected to an approved sewer system.

(b) Cabinets and/or shelves for the storage of eating, drinking, cooking equipment, and utensils and of food that does not, under ordinary summer conditions, require refrigeration for safekeeping; and a counter or table for food preparation; said cabinets and/or shelves and counter or table shall be of sound construction furnished with surfaces that are easily cleanable and that will not impart any toxic or deleterious effect to food.

(c) A stove, or similar device, for cooking food and a refrigerator, or similar device, for the safe storage of food at temperatures less than 50°F, but more than 32° under ordinary summer conditions, which are properly installed with all necessary connections for safe, sanitary and efficient operation; provided that such stove, refrigerator, and/or similar devices need not be installed when a dwelling unit is not occupied and when the occupant is expected to provide same on occupancy, and that sufficient space and adequate connections for the safe and efficient installation and operation of said stove, refrigerator, and/or similar devices are provided.

(2) Within every dwelling unit there shall be an enclosed room which affords privacy to anyone within said room and which is supplied with a flush water closet in good working condition and within every dwelling unit let to another, there shall be such closet for each eight (8) persons or fraction thereof. Said flush water closet shall be equipped with easily cleanable surfaces, and shall be connected both to a water system that at all times provides an adequate amount of running water under pressure to cause the water closet to be operated properly, and to a sewer system which is approved by the appropriate authority.

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(3) Within every dwelling unit there shall be a lavatory sink. Said lavatory sink may be in the same room as the flush water closet, or if located in another room, the lavatory sink shall be placed in close proximity to the door leading directly into the room in which said water closet is located. The lavatory sink shall be in good working condition and properly connected to a water supply system which is approved by the appropriate authority and which provides at all times an adequate amount of heated and unheated water under pressure, and which is connected to a sewer system approved by the appropriate authority.

(4) Within every dwelling unit there shall be a room which affords privacy to a person within said room and which is equipped with a bathtub or shower in good working condition. Said bathtub or shower may be in the same room as the flush water closet or in another room and shall be properly connected to a water supply system which is approved by the appropriate authority and which provides at all times an adequate amount of heated and unheated water under pressure, and which is connected to a sewer system approved by the appropriate authority.

(5) Every dwelling unit shall have access to two (2) or more approved means of egress, or as required by the laws of this State and the City of Stevens Point.

(6) Structurally sound graspable handrails shall be provided on any steps containing five (5) risers or more. If steps are not enclosed, handrails and balusters spaced no greater than nine (9) inches apart shall be provided. Porches and/or balconies located more than three (3) feet higher than the adjacent area shall have structurally sound protective handrails thirty (30) to thirty-six (36) inches high and, if unenclosed, balusters spaced no greater than six (6) inches apart shall also be provided. Alternate systems providing at least the same degree of protection, if approved by the appropriate authority, shall be acceptable.

(7) Access to or egress from each dwelling unit shall be provided without passing through any other dwelling or dwelling unit.

(8) No person shall let to another for occupancy any dwelling or dwelling unit unless all exterior doors of the dwelling or dwelling unit are equipped with safe, functioning locking devices.

21.05 MINIMUM STANDARDS FOR LIGHT AND VENTILATION. No person shall occupy as owner, occupant, or let to another for occupancy, any dwelling or dwelling unit for the purpose of living therein which does not comply with the requirements of this section.

(1) Every habitable room shall have at least one window or skylight facing outdoors provided that if connected to a room or area used seasonally, (e.g. porch) then adequate daylight must be possible through this interconnection. The minimum total window or skylight area, measured between stops, for every habitable room shall be at least eight (8) percent of the floor area of such room but if light-obstruction structures are located less than three (3) feet from the window and extend to a level above that of the ceiling of the room, such window shall not be deemed to face directly to the outdoors and shall not be included as contributing to the required minimum total window area.

(2) Every habitable room shall have at least one (1) window or skylight facing directly outdoors which can be opened easily, or such other device as will ventilate the room adequately, provided that if connected to a room or area used seasonally, then adequate ventilation must be possible through this interconnection. The total of openable window or

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skylight area in every habitable room shall be equal to at least ~~forty-five~~ (45%) percent of the minimum window area size or minimum skylight type of window size, as required in Subsection 21.05(1) of this Ordinance, except where there is supplied some other device affording adequate ventilation and approved by the appropriate authority.

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(3) Every bathroom and water closet compartment and room used for food preparation shall comply with the light and ventilation requirement for habitable rooms contained in subsections 21.05(1) and 21.05(2) of this ordinance, except that no window or skylight shall be required in such rooms if they are equipped with a ventilation system in working condition which is approved by the appropriate authority.

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(4) Where there is usable electric service readily available, either via a public utility or through on-site power generation from natural renewable sources, every dwelling unit and all public and common areas shall be supplied with electric service, outlets, and fixtures which shall be properly installed, maintained in good safe working condition and connected to a source of electric power in a manner prescribed by the ordinances, rules, and regulations of the City of Stevens Point. The minimum fixtures shall be as follows:

(a) Floor or wall type electrical outlets:

1. Kitchen - one floor or wall type electrical outlet for each sixty (60) square feet or fraction thereof of total floor area in no case less than two (2) such outlets;

2. Bedroom - one floor or wall type electrical outlet for the first 99 square feet or fraction thereof and an additional outlet for each additional 50 square feet or fraction thereof;

3. Living room, Dining room, Bathroom, Water closet compartment, Utility room, and Workshop - one floor or wall type electrical outlet for each room.

(b) Electric light fixtures - every bathroom water closet compartment, kitchen, kitchenette, laundry room, furnace room, utility room, foyer, communicating corridor, and interior stairway, shall contain at least one electric light fixture with convenient switches or equivalent devices for turning on one light in each room or passageway located so as to permit the area ahead to be lighted.

(5) Every public hall and stairway in every multiple dwelling containing more than four units shall be adequately lighted by natural or electric light at all times. Every public hall and stairway in structures containing not more than four (4) dwelling units may be supplied with conveniently located light switches controlling an adequate lighting system which may be turned on when needed instead of full-time lighting.

21.06 MINIMUM THERMAL STANDARDS. No person shall occupy as owner, occupant, or let to another for occupancy, any dwelling or dwelling unit for the purpose of living therein which does not comply with the following requirements:

(1) Every dwelling shall have heating facilities which are properly installed and are maintained in safe and good working condition and are capable of safely and adequately heating all habitable rooms, bathrooms, and water closet compartments in every dwelling unit located therein to a temperature of at least 67 degrees Fahrenheit at a distance of eighteen (18) inches above floor level under ordinary winter conditions.

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(2) No owner or occupant shall install, operate, or use a means of heating by employing a flame that is not vented outside the structure in an approved manner.

21.07 GENERAL REQUIREMENTS RELATING TO SAFE AND SANITARY MAINTENANCE OF PREMISES. No person shall occupy as owner, occupant, or let to another for occupancy, a premise or premise unit which does not comply with requirements of the Wisconsin [Statutes](#) and Administrative Code regarding safe and sanitary maintenance of parts of buildings and with the following requirements:

(1) General. The exterior of every structure or accessory structure including fences shall be structurally sound and maintained in good repair. The same shall be maintained free of broken glass, loose shingles or siding, crumbling stone or brick, excessive peeling paint or other condition reflective of deterioration or inadequate maintenance to the end that the property itself may be preserved, safety and fire hazards eliminated, and adjoining properties protected from blighting influences. No building shall be so unsanitary or otherwise unfit for human occupancy, habitation, or dilapidated or blighted to the extent where windows, doors, or other openings or plumbing or heating fixtures or facilities or appurtenances of such building, dwelling or structure are either damaged, destroyed, [in a state of disrepair](#) or removed so that such building, dwelling or structure offends the aesthetic character of the immediate neighborhood or produces blight or deterioration by reason of such condition.

(2) [Building Maintenance and Weather-Proofing](#).

(a) ~~Exterior:~~ every foundation, roof, exterior wall, door, skylight and window shall be reasonably weathertight, watertight, and shall be kept in sound condition and good repair. [Exterior brick or stone joints shall be tight fitting and mortar joints maintained to avoid excessive cracks or deterioration.](#) All exterior wood surfaces, other than decay-resistant or treated woods, shall be protected from the elements and decay by paint, [stain](#), or other protective coverings or treatments. [A tarp or similar type material may only be used as a temporary protective treatment for up to 30 days.](#)

(b) [Interior: floors, walls, windows and ceilings shall be in sound condition and good repair, free of trip hazards, and walls shall be capable of affording privacy for the occupants.](#)

(c) [The interior of a structure shall be kept such that it prevents undue moisture from entering into, or accumulating within the structure, and is able to maintain indoor humidity levels below that which may promote regularly occurring visible mold growth.](#)

(3) Pest-Proof. Every premise shall be maintained in a condition free of nuisance animals [and insects](#) including, but not limited to, [rodents, cockroaches, bed bugs, and birds](#). Every window, exterior door and hatchway or similar device and every wall, foundation wall, roof, mechanical attachments and vents shall be pest-proof and reasonably watertight and shall be kept in working condition and good repair.

(a) During that portion of the year when there is a need for protection against mosquitoes, flies, and other flying insects, every door opening directly from a unit to outside space shall have supplied properly-fitting screens having at least sixteen (16) mesh and self-closing devices and every window or other device with openings to outdoor space, used or intended to be used for ventilation, shall likewise be supplied with screens.

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(b) Every window located at or near ground level used or intended to be used for ventilation shall be lockable from the inside and every other opening located at or near ground level which might provide an entry for rodents shall be supplied with an adequate fitting screen or such other devices as will effectively prevent their entrance.

(4) Structural Integrity. Every foundation, roof, floor, exterior and interior wall, ceiling, inside and outside stair, every porch, and every appurtenance thereto shall be safe to use and capable of supporting the loads that normal use may cause to be placed thereon and shall be kept in sound condition and good repair. Every inside and outside stair or step shall have uniform treads. No structural members of any building or structure shall be of less than safe strength as determined by the Code Official. Floors shall not be loaded beyond its load bearing capacity as determined by the State Building Code.

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(5) Plumbing. Every plumbing fixture and all water and waste pipes shall be properly installed and maintained in good sanitary working condition. No owner, operator, or occupant of any premises shall permit or allow to remain any connection of roof leaders, surface drains, foundation footing drains, or any other clear water drains to a building or sewer or drain which discharges into a sanitary sewer or private sewage treatment plant. Cross connections are prohibited. Connection to the potable water supply system of any fixture or installation creating a backflow or back-siphonage hazard without backflow or back-siphonage is prohibited.

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(a) Every water closet compartment, bathroom, and kitchen floor surface shall be constructed and maintained so as to be reasonably impervious to water and to permit such floor to be easily kept in a clean and sanitary condition.

(b) Every plumbing fixture and pipe, every chimney, flue, and smoke pipe, and every other facility, piece of equipment, or utility which is present in a building or building unit, or which is required under this ordinance, shall be constructed and installed in conformance with the appropriate statutes, ordinances, and regulations of the City of Stevens Point and the State of Wisconsin.

(6) Electrical. No electrical wiring, equipment, or devices shall be in dangerous or unsafe condition or defective or of inadequate capacity to provide safe conditions. Extension type cords shall not be used for permanent wiring, or for running through doors, windows, cabinets, across a walkway, or concealed within walls, floors, or ceilings.

(7) Removal. Any building which is deemed a public nuisance, or unsafe, shall be placarded as such and notice sent to the owner of record. If the situation is not remedied within 30 days, or the owner is unresponsive or unknown, a raze order may be sought under Wisconsin Statutes 66.0413.

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(8) Site Drainage. Every premise shall be graded, drained, free of standing water and maintained in a clean, sanitary, and safe condition. Clear water drainage shall be to a terminal designated and approved by the City, and shall not be a channelized unfettered discharge of stormwater directly onto a neighboring property. All premises with discharge, either existing or anticipated by reason of proposed site alteration as determined by the City, unlike that discharging from the premises in its natural condition, shall be provided with storm drainage facilities to the standards of the City including, but not limited to, specifications in "City of Stevens Point Storm Water Guidelines".

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(9) Erosion. All premises with a rate of soil erosion, either existing or anticipated by reason of land disturbances as determined by the City, in excess of soil loss tolerance established by the U.S.D.A. Soil Conservation Service.

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(10) Fencing. All fences provided by the owner or agent on the premise and/or all fences erected or caused to be erected by an occupant shall be constructed of manufactured metal fencing material, wood, masonry, or other inert material. Such fences shall be maintained in good condition and in general are vertically plumb in nature. All wood materials, other than decay-resistant or pressure treated woods shall be protected against decay by use of paint or other preservative. The permissible height and other characteristics of all fences shall conform to the appropriate statutes, ordinances, and regulations of the City of Stevens Point and the State of Wisconsin. Wherever any egress from the premise opens into the fenced area, there shall be a means of egress from the premise to any public way adjacent thereto.

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(11) No owner, operator, or occupant shall cause any service, facility, equipment, or utility which is required under this ordinance to be removed or shut-off from or discontinued for any occupied dwelling or dwelling unit let or occupied by him, except for such temporary interruption as may be necessary while actual repairs or alterations are in progress or during temporary emergencies when discontinuance of service is approved by the appropriate authority.

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(12) All construction and materials, ways and means of egress, and installation and use of equipment shall conform with the appropriate statutes, ordinances, and regulations dealing with fire protection of the City of Stevens Point and the State of Wisconsin.

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(13) No person shall construct, erect, maintain, or permit any vault, subterranean storage area, entrance or opening thereto in any public highway, roadway, or sidewalk without the express written consent of the City of Stevens Point. This provision shall not affect the installation of utilities by a public utility which may be governed by other ordinances.

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(14) No person shall permit the continued maintenance of any fuel oil fill pipe or stand pipe if the fuel tank located in the improvement has been rendered inoperable, removed, or discontinued. Such stand pipe or fill pipe shall be rendered inoperable through the installation of an impermeable material such as concrete.

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