Our intention is to have in-person meetings going forward. This in-person location will meet the legal requirement for our open meetings.
We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

City of Stevens Point
Transportation Commission Meeting
February 14, 2022 - 4:45 PM
Central Transportation

OR

Zoom Teleconferencing

https://us06web.zoom.us/j/88465566941?pwd=YUwvRFJ1WmJ6ZTdyRGpGaWpoQytsdz09
(312) 626-6799
Meeting ID: 884 6556 6941
Passcode: 12456

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of January 10, 2022 Transportation Commission minutes
3. Approval of the January 2022 financial/claims report
4. Discussion on waiving fares for SentryWorld's 2023 USGA event in lieu of advertising revenue
5. Next meeting date – March 14, 2022 at 4:45pm
6. Adjournment.

Meeting Rider
Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

City of Stevens Point
Transportation Commission Meeting

January 10, 2022 - 4:45 PM
Central Transportation
2700 Week Street
OR
Zoom Teleconferencing

Minutes

Discussion and Possible Action on:

1. Roll Call

Present via Zoom: Chair - Nichole Lysne, Greg Koepel, Tom Bertram, Ald. Marc Christianson
Present: Vice Chair - Karalyn Peterson
Not Present: Ald. Mary Kneebone
Others: Talin Scheuermann, Tom Carroll, Kaitlyn Wall

2. Approval of the November 8, 2021 minutes

Tom Bertram moved to approve the November 8, 2021 minutes. Greg Koepel Seconded. Ayes all; Nays none; Motion carried.

3. Approval of the November and December 2021 financial/claims report

Karalyn Peterson moved to approve the November and December 2021 financial/claims report. Ald. Marc Christianson Seconded. Ayes all; Nays none; Motion carried.

4. Update from the Transportation Superintendent

Hiring for one driver position and seeking volunteers. We are discussing plans on new routes and what we would do in the event of staffing shortages. Passio Go will be installed in Q1 proving the public with live bus tracking.

5. 2022 5310 Federal grant awards

Mobility management will be funded at 100% and the operating portion at 50.5%.

6. 2022 85.21 State grant awards

Central transportation was awarded $182,310.00

7. Discussion on transportation gaps and system improvements

Discussed transportation participating in special events, new route plans and the grant application for downtown improvement including a transfer center.

8. Next meeting date – February 14, 2022 at 4:45pm

9. Adjournment

Chair - Nichole Lysne adjourned the meeting at 5:07pm.

REPORT TO THE FEBRUARY 2022
MEETING OF THE TRANSPORTATION COMMISSION

FINANCES:

Bank Balance as of January 1, 2022	$ 1,191,831.04
Bank Deposits recorded in January 2022	$ 22,880.33
	$ 1,214,711.37

CHECKS ISSUED SINCE THE JANUARY 2022 MEETING:

6608	Mastercard	Face Masks, Vol Journals, Vol Gift Boxes, Batteries, Copy & Toilet Paper	$	1,941.49
6609	Employee Wages	Salaries	$	1,268.21
6610	CSPC Ohio Child Support Pymt	Child Support		235.38
6611	United Way of Portage Cty	United Way		82.00
6612	WI Council 32 Per Capita Tax Trust	Union Dues		314.19
6613	Scott Anderson	Shoe Reimbursement		110.00
6614	Cintas Corp #442	Uniforms, Mats, Towels and Solutions		282.85
6615	Courtesy Cab	Courtesy Cab Rides		758.00
6616	Dolce Digital Imaging & Printing	Envelopes		108.00
6617	NAPA	Blower Fan Motor		243.93
6618	Pomp's Tire Service, Inc.	Wheel Alignment		105.99
6619	Star Business Machines Inc.	Toner and Copier Rental		261.92
6620	Summit Companies	Fire Extinguisher Inspection		560.25
6621	Tire Technologies Inc	Retread Tires		2,149.52
6622	Wisconsin Mechanical Solutions	AC Repair		751.37
6623	Cintas Corp #442	Uniforms, Mats, Towels and Solutions		234.77
6624	City of Stevens Point	Deferred Comp , IT, Benefits, Internet Fees		89,900.50
6625	Energetix Corp	DOT Random Tests		98.25
6626	Gannett WI Media	Public Notice Post		105.22
6627	Gillig LLC	Heater Water Valve		260.40
6628	Schultz Property Management	Bathroom Rental		200.00
6629	Transit Mutual Insurance	Vehicle Insurance		44,499.00
6630	Employee Wages	Salaries		901.82
6631	CSPC Ohio Child Support Pymt	Child Support		235.38
6632	United Way of Portage Cty	United Way		30.00
6633	WI Council 32 Per Capita Tax Trust	Union Dues		343.04
6634	Affordable Auto Glass LLC	Windshield Chip Repair		160.00
6635	Thomas Carroll	Shoe Reimbursement		130.00
6636	Cintas Corp #442	Uniforms		267.89
6637	Heartland Business Systems. LLC	Microsoft 365 Monthly Bill, Managed IT Services		590.85
6638	Stevens Point Public Utilities	Snow Removal		543.36
6639	Star Business Machines Inc.	Maintenance Agreement		88.28
6640	Mastercard	Ice Cleats, Flags, Zoom Subscription, Battery		1,951.87
6641	Advance Auto Parts	Battery Booster Pac		161.49
6642	Cintas Corp #442	Uniforms, Mats, Towels and Solutions		233.60
6643	City of Stevens Point	Workers Comp Premiums		1,755.92
6644	Heartland Business Systems. LLC	Managed IT Services		135.80
6645	Kramar	Plumbing Repair, Backflow Inspections		450.00
6646	NAPA	Coolant Pressure Tester, Batteries, Cores		334.04
6647	Talin Scheuermann	Shoe Reimbursement		130.00
	Dept of Justice	Record Check		14.00
	Delta Dental	Dental & Vision Premiums		557.02
	Verizon	Verizon Bill		400.40
	Wisconsin Public Service	Utility Payment		3,654.66
	Great America Financial Services	Copier Lease		95.00
	Volunteer Drivers	Mileage Reimbursement		6,165.12
EFT	Payroll	1/6/2022		33,838.62
EFT	Payroll - October 1	1/20/2022		34,957.76
	IRS	Payroll Taxes - Fed		21,191.72

WI Dept of Revenue	Payroll Taxes - State	4,440.99		
TOTAL OF CHECKS LISTED		$ 258,229.87	$	258,229.87
BALANCE ON HAND JANUARY 31, 2022			$	956,481.50

Balance on Hand	$	956,481.50
Plus checks written after end of month	$	1,941.49
Less checks from last commission meeting		
Plus uncleared checks	$	6,566.00
Less checks previously written clearing this month	$	(12,050.94)
Ending Cash Balance matching Bank Statements	$	952,938.05