

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT  
REGULAR COUNCIL MEETING**

**Community Room  
933 Michigan Avenue, Stevens Point, WI**

**January 17,  
2022  
7:00 PM**

**OR**

**Zoom Teleconferencing**

**Meeting ID: 848 0977 4439 | Passcode: 353796**

**By**

**Computer: <https://us02web.zoom.us/j/84809774439?pwd=UUhNeHdYaVJ0dGcrcVNHaW5CcU03dz09>**

**By Phone: +1-312-626-6799 (US Chicago)**

**Agenda**

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

**Consideration and Possible Action on the Following:**

5. Consent Agenda:
  - Minutes of the Common Council Meeting of December 20, 2021 and Special Common Council Meeting of December 30, 2021.
  - Actions of the Police and Fire Commission meeting of January 6, 2022:
    3. Confirmation of Bills.
  - Actions of the Park Commission meeting of January 5, 2022:
    4. Approval of playground and site work donation for Atwell Park playground area.
    5. Parks, Recreation and Forestry Department Non-resident policy.
    6. Pfiffner Pioneer Park bandshell.
    7. Approval of 2022 Tree Removal and Trimming Contract.
    8. Review of \$25,000 Urban Forestry Grant Award and 2021 Forestry Department Accomplishments.
    9. Review of other volunteer service opportunities for Park Commissioners.

- Minutes and Actions of the Plan Commission meeting of January 3, 2022:
    2. Selection of a temporary chairperson for the January 3, 2022 meeting of the City Plan Commission.
    3. Report of the December 6, 2021 meeting of the City Plan Commission.
    7. Director's Report.
  - Actions of the Board of Water and Sewerage Commissioners meeting of January 10, 2022:
    2. Approval of Minutes.
    3. Approval of Department Claims.
    4. Approval of Capital Operations and Maintenance Plan.
  - Actions of the Airport Commission meeting of January 10, 2022:
    2. Approval of Minutes.
    3. Approval of Department Claims.
    4. Approval of Capital Operations and Maintenance Plan.
  - Actions of the Transportation Commission of January 10, 2022:
    2. Approval of the November 8, 2021 minutes.
    3. Approval of the November and December 2021 financial/claims report.
  - Minutes and Actions of the Personnel Committee meeting of January 10, 2022:
    2. Request to promote employee at the Streets Division, per Administrative Policy 2.06.
  - Minutes and Actions of the Public Policy and General Government meeting of January 10, 2022:
    2. License List.
  - Statutory Monthly Financial Report by Comptroller/Treasurer.
6. Resolution - World Migratory Bird Day.
  7. Relocation Incentive for Edgewater Manor Residents.
  8. Resolution - A request from Tim Anderson, representing Sentry Insurance, for a conditional use permit to construct two hospitality stations accessory to a golf course use located at 601 Michigan Avenue North (Parcel ID 281240821310003), consistent with Ch. 23.02(1)(a)(3)(h).
  9. Resolution - A request from Shelly Handrick, representing Stratford Sign Company, LLC, for a sign variance to construct a freestanding sign exceeding the total number of freestanding signs allowed on the property located at 3733 Stanley Street (Parcel ID 281240827230034), consistent with Ch. 25.14.
  10. Ordinance Amendment - A request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request amends Ch. 23.02(4)(e) relating to the Wellhead Protection Overlay Districts of the City of Stevens Point.
  11. Ordinance Amendment – Chapter 15.03: Polling Places.
  12. Ordinance Amendment – Chapter 3.46(4) Canvassing Board.
  13. Adjournment.

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

**CITY OF STEVENS POINT  
REGULAR COUNCIL MEETING MINUTES**

**Community Room  
933 Michigan Avenue, Stevens Point, WI**

**December 20, 2021  
7:00 PM**

**OR**

**Zoom Teleconferencing**

**Minutes**

**1. Roll Call.**

**Present:** Ald. Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Fishler, Morrow.

**2. Salute to the Flag and Mayor's opening remarks.**

**3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.**

**4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.**

**5. Presentation to the Mayor and Council: Samantha Szynskie – Community Partners of Portage County – Program overview.**

Samantha Szynskie gave an overview of the program and the positive impact it has had on the community. She outlined the need for volunteers as well as funding.

**Consideration and Possible Action on the Following:**

**6. Consent Agenda:**

**Minutes of the Common Council Meeting of November 15, 2021, and the Special Common Council Meeting of November 18, 2021.**

**Actions of the Park Commission meeting of December 1, 2021:**

**3. Local Food Fair special event request at Pfiffner Pioneer Park on May 7, 2022.**

**4. 2022 Fees and Charges Schedule.**

**5. Update on changes in full-time staffing personnel at the KB Willett Arena.**

**6. Director's Report.**

**Minutes and Actions of the Plan Commission meeting of December 6, 2021:**

**2. Report of the November 1, 2021 meeting of the City Plan Commission.**

**4. A request from Nick Bancuk, representing Stratton Capital Division, LLC, for a Site Plan**

**Review to construct two principal structures on an unaddressed parcel off of Division Street North (Parcel ID 281240829140021), consistent with Ch. 23.02(2)(f)(5)(b).**

**6. Discussion Only: Accessory Dwelling Unit and Accessory Commercial Unit Ordinance.**

**8. October & November, 2021 Monthly Reports.**

**9. Director's Report.**

**Actions of the Board of Water and Sewerage Commissioners meeting of December 13, 2021:**

- 2. Approval of minutes of the November 8, 2021 meeting.**
- 3. Approval of department claims.**
- 7. Wellhead Protection Ordinance Amendment.**

**Actions of the Airport Commission meeting of December 13, 2021:**

- 2. Approval of minutes of the November 8, 2021 meeting.**
- 3. Approval of Department Claims.**

**Minutes and Actions of the Personnel Committee meeting of December 13, 2021:**

- 2. Amendment to Administrative Policy 3.02 - Vacation Carry over.**
- 3. Market Survey Results.**
- 4. Ordinance Amendment - Compensation for Election Officials (poll workers and appointed Canvass Board members) (Sections 3.402(2) and 3.46(4) of the RMC).**

**Minutes and Actions of the Board of Public Works meeting of December 13, 2021.**

**Minutes and Actions of the Public Policy and General Government meeting of December 13, 2021:**

- 2. License List.**
- 3. Request to Hold Event/Street Closing.**

**Minutes and Actions of the Finance Committee meeting of December 13, 2021:**

- 4. Request for additional funding for the purchase of a fire truck.**
- 5. Providing the authorization to apply for a WEDC Idle Sites Redevelopment Grant for the property at 1300 Maria Dr. (Former Convent Property).**
- 6. Approval of a proposal from Rettler Corporation for design services related to the Union Street Extension.**
- 7. Resolution authorizing the submittal of a Wisconsin Department of Transportation 2022-2026 Transportation Alternative Program (TAP) Grant application to construct the Stevens Point Plover River Crossing Trail Project and the subsequent commitment of funds.**
- 8. Approving the write-off of uncollectible personal property taxes and accounts receivable.**
- 10. Approval of inter-fund transfers.**
- 11. Approval of claims paid.**

**Statutory Monthly Financial Report by Comptroller/Treasurer.**

**Mayoral Appointments:**

- Re-appoint Gary Speckmann to Administrative Appeals Board – 2-year term expiring December 31, 2023.**
- Re-appoint Justin Adamski to Housing Authority – 5-year term expiring December 31, 2026.**
- Re-appoint David Ladick to Redevelopment Authority – 5-year term expiring December 31, 2026.**
- Appoint 2022-2023 Election Officials.**

Ald. Morrow moved, Ald. Dalton seconded, to approve the consent agenda.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Fishler, Morrow.  
Nays: None. Motion carried.

**7. Budget allocation from 2022 contingency fund in an amount not to exceed \$3,000.00 for hotel costs for Fire Chief Robert Finn in connection with temporary postponement of retirement pending selection of new Fire Chief.**

Ald. Shorr moved, Ald. Morrow seconded, to approve a budget allocation from 2022 contingency fund in an amount not to exceed \$3,000.00 for hotel costs for Fire Chief Robert Finn in connection with his temporary postponement of retirement pending selection of a new Fire Chief.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Christianson.  
Nays: None. Motion carried.

**8. Resolution- Business 51 Reconstruction Referendum.**

Call for the vote: Ayes: Slowinski.  
Nays: Christianson, Shorr, Keymer, Zarazua, Johnson, Kneebone, Leek, Dalton, Fishler, Morrow. Motion denied.

**9. Resolution - A request from Nick Bancuk, representing Stratton Capital Division, LLC, to modify an adopted conceptual plan for the planned development of an unaddressed parcel off of Division Street North (Parcel ID 281240829140021), consistent with Ch. 23.02(4)(2)(10).**

Ald. Dalton moved, Ald. Morrow seconded, to approve the resolution request from Nick Bancuk, representing Stratton Capital Division, LLC, to modify an adopted conceptual plan for the planned development of an unaddressed parcel off of Division Street North (Parcel ID 281240829140021), consistent with Ch. 23.02(4)(2)(10).

Call for the vote: Ayes: Morrow, Fishler, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Christianson.  
Nays: None. Motion carried.

**10. Resolution - Approval of the Certified Survey Map and acceptance of dedicated land for right-of-way purposes - Union Street extension north of Maria Drive and Academy Avenue west of said Union Street extension.**

Ald. Fishler moved, Ald. Morrow seconded, to approve the resolution approving the Certified Survey Map and acceptance of dedicated land for right-of-way purposes - Union Street extension north of Maria Drive and Academy Avenue west of said Union Street extension.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Fishler, Morrow.  
Nays: None. Motion carried.

**11. \*\*\*First Amendment of the Development Agreement between the City of Stevens Point and GenCap Danna Stevens Point 102, LLC**

Ald Morrow moved, Ald Johnson seconded, to approve the First Amendment of the Development Agreement between the City of Stevens Point and GenCap Danna Stevens Point 102, LLC.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

**12. Ordinance Amendment - Compensation for Election Officials and Canvassing Board.**

Ald. Shorr moved, Ald. Dalton seconded, to approve the Ordinance Amendment - Compensation for Election Officials and Canvassing Board.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Kneebone, Leek, Dalton, Fishler, Morrow.

Abstention: Slowinski. Nays: None. Motion carried.

**13. Revocable Occupancy License - To approve a request from Pixelle Androscogglin, LLC for a license to install electrical cable within the right-of-way.**

Ald. Slowinski moved, Ald. Dalton seconded, to approve the Revocable Occupancy License - to approve a request from Pixelle Androscogglin, LLC for a license to install electrical cable within the right-of-way.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

**14. Ordinance Amendment - Chapter 12.00 - Special Event Permit Fee.**

Ald. Shorr moved, Ald. Christianson seconded, to approve the Ordinance Amendment - Chapter 12.00 - Special Event Permit Fee.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

**15. Resolution - Authorizing the submittal of a Wisconsin Department of Transportation 2022-2026 Transportation Alternative Program (TAP) Grant application to construct the Stevens Point Plover River Crossing Trail Project and the subsequent commitment of funds.**

Ald. Dalton moved, Ald. Kneebone seconded, to approve the Resolution - Authorizing the submittal of a Wisconsin Department of Transportation 2022-2026 Transportation Alternative Program (TAP) Grant application to construct the Stevens Point Plover River Crossing Trail Project and the subsequent commitment of funds.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

**16. Resolution - Amendment to the 2021 Budget.**

Ald. Dalton moved, Ald. Christianson seconded, to approve the Resolution - Amendment to the 2021

Budget.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

**17. Ordinance Amendment – Creation of Aldermanic Districts located in the City.**

Ald. Christianson moved, Ald. Morrow seconded, to approve the Ordinance Amendment – Creation of Aldermanic Districts located in the City.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

**18. Resolution- Temporary Polling Location for District 11.**

Ald. Dalton moved, Ald. Morrow seconded, to approve the Resolution- Temporary Polling Location for District 11.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

**19. Review and consideration of the 2020 Housing Affordability Report.**

Ald. Zarazua moved, Ald. Morrow seconded, to approve the 2020 Housing Affordability Report.

Call for the vote: Ayes: Morrow, Fishler, Dalton, Leek, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

**20. Resolution - Required for Community Development Block Grant.**

Ald. Morrow moved, Ald. Dalton seconded, to approve the Resolution - required for Community Development Block Grant.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Leek, Dalton, Fishler, Morrow.

Nays: None. Motion carried.

**21. Adjournment.**

Adjourned at 10:24 p.m.

**CITY OF STEVENS POINT  
SPECIAL COMMON COUNCIL MEETING MINUTES**

**Community Room  
933 Michigan Avenue, Stevens Point, WI**

**December 30, 2021  
12:00 PM**

**OR**

**Zoom Teleconferencing**

**Minutes**

**1. Roll Call.**

**Present:** Ald. Christianson, Shorr, Keymer, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.

**Excused:** Ald. Zarazua, Fishler.

**Consideration and Possible Action on the Following:**

**2. Mayoral Appointment to Police and Fire Commission Unexpired Term, Wescott Expires 4-30-2022.**

Ald. Leek moved, Ald. Christianson seconded, to approve the appointment of Brandon Taylor to the Police and Fire Commission's Unexpired Term, Wescott Expires 4-30-2022.

Call for the vote: Ayes: Christianson, Shorr, Keymer, Johnson, Slowinski, Kneebone, Leek, Dalton, Morrow.

Nays: None. Motion carried.

**3. Consideration and possible action on Resolution directing a Spring Primary Election for the office of Alderperson if there are three (3) or more qualified candidates in any of the districts up for election in the spring of 2022.**

Ald. Slowinski moved, Ald. Morrow seconded, to approve the resolution directing a Spring Primary Election for the office of Alderperson if there are three (3) or more qualified candidates in any of the districts up for election in the spring of 2022.

Call for the vote: Ayes: Marrow, Dalton, Leek, Kneebone, Slowinski, Johnson, Keymer, Shorr, Christianson.

Nays: None. Motion carried.

**4. Adjournment.**

Adjourned at 12:11 p.m.

These Minutes are unofficial and subject to modification upon review of the commission at their February 2022 meeting.

**CITY OF STEVENS POINT  
POLICE AND FIRE COMMISSION MINUTES  
MEETING OF JANUARY 6, 2022**

1. **Roll Call:** Commissioners Kirschling, Moore, Mrozek, Ostrowski and Taylor

**Also Present:** Fire Chief Finn, Police Chief Zenner, Alderperson Mary Kneebone, AC Moody, AC Gemza, Lt. Williams, Lisa Jakusz, Drew Egan, Trevor Howard

2. **Approval of Minutes**

Commissioner Ostrowski moved, seconded by Commissioner Kirschling to approve the December 7, 2021 minutes.

Ayes, all; nays, none. Motion carried.

3. **Confirmation of bills**

Commissioner Ostrowski moved, seconded by Commissioner Kirschling to approve the confirmation of the December 2021 bills.

Ayes, all; nays, none. Motion carried.

4. **Discussion, with possible action, reclassification of one Administrative Assistant position within the Records Bureau – Police**

Chief Zenner presented a job description to be forwarded to the Personnel Committee for consideration and approval. This employee will act as lead worker providing training and mentoring for other records bureau staff. The lead is also expected to act in the capacity of the Records Bureau Supervisor in their absence. Additional administrative duties will include:

- Audio and video evidence coordinator
- Wireless communication program administrator
- TAC Officer (Time Agency Coordinator) responsible for state required audits
- Department Administrator for the Records Management System (RMS)
- Assist Administrative Division Chief with Criminal Justice Information Services (CJIS) compliance and audits

Commissioner Ostrowski moved, seconded by Commissioner Mrozek to approve the reclassification of one Administrative Assistant within the Police Department as presented.

Ayes, all; nays, none. Motion carried.

## 5. **Approval of Officers Gartmann and DesRosier to regular police officer status**

Commissioner Ostrowski moved, seconded by Commissioner Taylor to approve Officer Gartmann and Officer DesRosier to regular police officer status.

Ayes, all; nays, none. Motion

## 6. **Police Chiefs Report**

The Department would like to make you aware of the following project(s) status updates:

### **COVID-19 Related:**

- New Policy implemented adopting CDC guidelines related to close contact and active case quarantining recommendations

### **Note of Interest:**

- Officer Zachary Gartmann and Officer Kim DesRosier have completed their 18 month probationary period.
- Officer Stacy Morton has completed orientation week and is currently in Step 1 of the Field Training Program with Ofc Robert Roser assigned as FTO. Ofc Morton is progressing to expectations.
- Lt. Dana Williams, assisted by the Portage County Sheriff's Office, completed the "Run, Hide, Fight" active threat training which was provided for all city employees.
- Interviews were held for vacant Community Service Officer Positions. Patrick Hogan and Kaylie Bachaus hired to fill two vacant slots.

### **Calls of Interest:**

- **12/05/2021 – Open Line 911 – 2157 Water St** – Officers responded to a 911 call with female subject asking for help without citing a problem. Upon arrival, officers observed a vehicle attempting to leave and a male subject jumping into the vehicle. It was later determined the Male subject was attempting to stop female subject from leaving. Traffic stop conducted on the Vehicle. Female immediately became resistive towards officers, punching one Officer and attempted to kick another officer. Subject ultimately arrested on OWI 1<sup>st</sup>, 3 counts battery to Law enforcement, and resisting arrest.
- **12/08/2021 – Catalytic Converter Theft – 2300 block Illinois Ave** – Officer responded to the area after a Ring Doorbell notified resident of attempted theft at the residence. Officers were able to obtain good pictures of vehicle from Ring Doorbell device and distributed the photos to area law enforcement. Later that evening, a UWSP Officer located the vehicle leaving a student parking lot. Vehicle stopped by UWSP law enforcement, assisted by SPPD. Four Catalytic Converters located within the vehicle. Three male subjects, all from the State of Minnesota, ultimately arrested for the thefts.
- **12/19/2021 – Agency Assist – St Croix County – Stolen vehicle/False Imprisonment** – Male suspect and vehicle were located in SPASH parking lot. Officer attempted to stop the vehicle which fled the scene. After a short distance at high speeds, the pursuit was terminated. St Croix Sheriff's Office continued to track the vehicle by GPS and it was again located in Plover shortly thereafter. The Male driver ultimately arrested along with the female occupant. Initial report that female subject may have been held against her will was determined to be false

### **Monthly Use of Force Reporting (annual total in parenthesis):**

**Number of Use of Force Incidents:** 5 (79)

- **12-1-21** – Officers arrived to a residence after receiving a report of a subject at the location with active warrants for his arrest. The subject had a history of fleeing officers on several previous occasions and current reports were that he was armed with a handgun. When the officers arrived and given consent by property owner to enter the residence, one officer had his handgun out and two other officers had their tasers out. The subject was found hiding in a bedroom closet. Subject was ordered out at gunpoint and taken into custody without incident. No injuries
- **12-2-21** – An Officer was attempting to make contact with a suspicious individual who was downtown pulling on car doors. The suspect tried to run away as officer approached. The officer was able to catch up to the suspect and grab ahold of an arm. The suspect tensed his arm and tried to pull away. The officer was able to direct the suspect to the ground, where he was handcuffed. No injuries
- **12-6-21** – Officers were investigating an incident where a female party had called 911, repeatedly asking for help. As officers arrived at the residence, a vehicle was leaving the residence and was stopped by an officer. A male exited the car along with a female. Officers tried to talk with the female who wished to go back into the house without speaking to officers. Officers were unaware of the situation and tried to stop the female from going inside. The female began screaming and attempted to punch the officers. The officers were able to grab the female and apply pressure to her wrists to handcuff her without success. The officers were forced to lay the suspect on the ground and place her into handcuffs. No injuries.
- **12-8-21** – Officers were investigating a drunk and disorderly bar patron complaint. The suspect was verbally resistive to officer's request and continued to be disruptive in the bar. The suspect was escorted outside by officers where he then tried to hit an officer in the face, making slight contact. The officers then took the subject down to the ground, used wrist pressure and placed the suspect into handcuffs. No injuries
- **12-19-21** – SPPD/Plover SWAT searched a residence in Plover where a Suspect had hid after holding a person hostage for several hours at knifepoint. The suspect was known to be under the influence of drugs and alcohol. SWAT operators had their service weapons and rifles drawn, a taser was drawn and K9 Barry was deployed. None of these shows of force were effective once the suspect was located hiding in a crawl space. Verbal commands brought the suspect out where he was handcuffed and taken to jail without incident.
- **12-27-21** – Officers were investigating a domestic disturbance where the male suspect was intoxicated and holding a baby. To facilitate the arrest, officers attempted to get the male to hand the baby to the mother. The female ultimately took the baby from the male. Male subject refused to comply with officer's commands and officers had to direct suspect to the ground. While on the ground, officers had to use pressure on his wrists to get handcuffs on and due to subject's refusal to walk, had to carry/drag the suspect to the squad car. No injuries.

#### **Mental health related incidents**

- Officers Responded to the following:
  - 41 Welfare Checks
  - One Emergency Commitments
  - eight Voluntary Commitments

#### **K-9 Unit**

- K9 Barry assisted SWAT with Suspect apprehension at a location within Plover's jurisdiction.
- K9 Barry assisted Salvation Army with a request to conduct a free air sniff of the entire complex. Sniff completed Dec 20<sup>th</sup> and information provided to the Salvation Army staff.

- K9 deployments on traffic stops led to the following seizures:
  - Three indications for drug paraphernalia and packaging equipment
  - Two positive indications for marijuana
  - Two positive indications for methamphetamines

**Training:**

- Assistant Chief Robert Kussow continues to attend Command College at Fort McCoy.
- Detective Matt Drossel and Detective Stormy Gerndt completed training at the Sexual Assault Investigation Academy.

**Auxiliary Unit:**

- five events held, **totaling 28.25 hours**, included:
  - Frostbite Run
  - UWSP Hockey games
  - Sentry Basketball Classic

Commissioner Moore moved, seconded by Commissioner Mrozek to accept the Police Chief's report for December 2021.

Ayes, all; nays, none. Motion carried.

**7. Discussion, with possible action, recruit salaries – Fire Department**

Commissioner Kirschling moved, seconded by Commissioner Mrozek to support a lateral salary increase for recruits per the Agreement between the City of Stevens Point and International Association of Firefighters Local 484, AFL-CIO, Article 19, Salaries, Section D. Recruit Salaries.

Ayes, all; nays, none. Motion carried.

**8. Fire Chief's Report/EMS report**

**A. Revised timeline Fire Chief Retirement**

**Significant events:**

- Retirement letter from MPO Pingel
- Resignation letter from Fire Marshal Egan
- Purchase Agreement with FAE on the new truck for the Stevens Point Fire Department, "BMP" Program.
- Metro Fire calls (6)
- Structure fires (2)
- Vehicle fires (1)
- Brush, grass, wildland fires (0)
- Cooking fire contained (0)
- Overheated cooking (7)
- Other fires (3)
- Rescue (2)
- EMS assist calls (56)
- False alarm responses (17)
- Hazardous materials responses (3)
- Other responses (13)
- Total fire losses (\$7,000.00)
- Total Property saved (\$6,025,000)
- Total responses (104)

- Training: Cold weather operations policy; How to clean your Motorola portable radio; SPFD crew technical rescue training. Total Training Hours: 216.3
- Fire inspections: Certificate of occupancy (5); fire alarm inspections (0); general fire inspection (125); general/liquor license inspection (0); re-inspection/liquor license inspection (0); re-inspection (10); sprinkler system (0); complaint inspection (0); special event permit (0); ANSUL/Hood inspections (0); self-certification (0); tent inspection (0); consultation (75); re-inspection certificate of occupancy (1)  
Total inspections: 216
- Public Activities: Fire Extinguisher training. Number of attendees: 60.

Commissioner Ostrowski moved, seconded by Commissioner Kirschling to accept the Fire Chief's Report for December 2021.

Ayes, all; nays, none. Motion carried.

9. **Adjourn into closed session pursuant to Wis. Stats. Section 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and 19.85 (1) e) (deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session) for discussion on the following:**
- a. **Discussion with Fire Department Management staff and the City Attorney regarding the letter sent to the PFC by Local 484 dated December 21, 2021 regarding the creation of the battalion chief position and aspects of such change related to items contained within the collective bargaining agreement with Local 484.**
  - b. **Review of interviews and deliberation regarding advancement of candidates for the Fire Chief position.**

Commissioner Moore moved seconded by Commissioner Mrozek to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

## 10. **Adjournment**

The meeting adjourned at 4:30 p.m.

**REGULAR MEETING MINUTES  
Board of Park Commissioners  
January 5, 2022 - 6:30 PM**

**Community Room  
933 Michigan Avenue, Stevens Point, WI**

**OR**

**[Zoom Teleconferencing](#)**

**Meeting ID: 834 3461 6958 | Passcode: 123456**

**By Computer: [Join Here](#)**

**By Phone: +1-312-626-6799 (US Chicago)**

**Discussion and Possible Action on:**

**1. Roll Call.**

Present: Bob Freckman, Mike Glodosky, Sue Hall, Liz McDonald, John Okonek, Shaun Przybylski, Wayne Sorenson, Alder Mykeerah Zarazua.

Excused : Matt Kirsh, Alder Jeremy Slowinski

Absent: Alder David Shorr

Also Present: Director Dan Kremer and Forestry Superintendent Todd Ernster

**2. Approval of December 1, 2021 meeting minutes**

Motion by Okonek to approve the meeting minutes as written, second by Alder Zarazua; motion passed 7-0.

**3. Approval of US Cellular cell tower upgrade in Goerke Park.**

Motion to approve to approve the cell tower upgrade as presented made by Freckman, second by Hall; motion passed 7-0.

**4. Approval of playground and site work donation for Atwell Park playground area**

Motion to accept the Atwell Park playground and site work donation as presented, made by Okonek, second by Przybylski; motion passed 7-0.

**5. Parks, Recreation and Forestry Department Non-resident policy.**

Motion to accept the changes to the non-resident policy and place the non-resident fees in a reserve account by Okonek, second by Alder Zarazua; motion passed 7-0.

**6. Pfiffner Pioneer Park bandshell**

No Action Taken

**7. Approval of 2022 Tree Removal and Trimming Contract.**

Motion to award the 2022 Tree Removal and Trimming contract to Zblewski Brothers LLC in the amount not-to-exceed \$26,900 made by Okonek, second by Freckman; motion passed 7-0.

**8. Review of \$25,000 Urban Forestry Grant Award and 2021 Forestry Department Accomplishments**

No Action Taken

**9. Review of other volunteer service opportunities for Park Commissioners.**

No Action Taken

**10. Director's Report**

- Angela Lemar began her duties as Administrative Assistant December 30.
- Winter Sports and Ice Rink Updates

**11. Adjournment.**

Motion to adjourn by Okonek, second by Alder Zarazu; motion passed 8-0. The meeting adjourned at 7:14 pm.

## REPORT OF CITY PLAN COMMISSION

January 3, 2022 – 6:00 PM  
In-Person & Zoom Conference Call Meeting

PRESENT: Alderperson Kneebone, Commissioner Arntsen, Commissioner Cooper, Commissioner Hoppe.

ALSO PRESENT: Director Kernosky, Director Lemke, Associate Planner/Zoning Administrator Kuhn, Alderperson Fishler, Alderperson Morrow, Bob Woehr, Ethan Skeels, and unidentified audience members via Virtual Zoom Meeting.

---

### INDEX:

#### Opening Section:

1. Roll call.

#### Discussion and possible action on the following:

2. Selection of a temporary chairperson for the January 3, 2022 meeting of the City Plan Commission.
3. Report of the December 6, 2021 meeting of the City Plan Commission.
4. Public Hearing and action on a request from Tim Anderson, representing Sentry Insurance, for a conditional use permit to construct two hospitality stations accessory to a golf course use located at 601 Michigan Avenue North (Parcel ID 281240821310003), consistent with Ch.23.02(1)(a)(3)(h).
5. Public Hearing and action on a request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request Page 1 of 63 amends Ch. 23.02(4)(e) relating to the Wellhead Protection Overlay Districts of the City of Stevens Point.
6. A request from Shelly Handrick, representing Stratford Sign Company, LLC, for a sign variance to construct a freestanding sign exceeding the total number of freestanding signs allowed on the property located at 3733 Stanley Street (Parcel ID 281240827230034), consistent with Ch.25.14.
7. Director's Report.

#### Closing Section:

8. Adjourn.
- 

#### Opening Section:

1. Roll call.

**Present: Kneebone, Arntsen, Cooper, Hoppe**

**Excused: Wiza, Haines, Rice**

#### Discussion and possible action on the following:

2. Selection of a temporary chairperson for the January 3, 2022 meeting of the City Plan Commission.  
**Motion by Commissioner Hoppe to nominate Commissioner Cooper as Temporary Chairperson for the January 3, 2022 meeting of the City Plan Commission; seconded by Commissioner Arntsen.**  
**Motion carried 4-0.**
3. Report of the December 6, 2021 meeting of the City Plan Commission.  
**Motion by Commissioner Arntsen to approve the report of the December 6, 2021 Plan Commission meeting; seconded by Commissioner Hoppe.**

**Motion carried 4-0.**

4. Public Hearing and action on a request from Tim Anderson, representing Sentry Insurance, for a conditional use permit to construct two hospitality stations accessory to a golf course use located at 601 Michigan Avenue North (Parcel ID 281240821310003), consistent with Ch.23.02(1)(a)(3)(h).

Associate Planner/Zoning Administrator Kuhn summarized the request to construct two 850 square feet hospitality buildings. The buildings would provide convenience food, bathroom facilities, and outdoor grilling stations for golfers utilizing the course. Due to being within the Conservancy District, the request was for a conditional use. After review, staff had no concerns and recommended approval with conditions outlined in the staff report.

Chairperson Cooper declared the public hearing open.

Alderperson Morrow stated his support, noting it would be a great addition to the golf course and surrounding area, as well as benefit the upcoming 2023 U.S. Senior Open Championship.

Chairperson Cooper declared the public hearing closed.

Commissioners made the following comments:

1. Inquiry as to how waste would be removed from the sites to which staff explained that there were private sewer laterals that would serve both buildings.

**Motion by Commissioner Arntsen to approve the request from Tim Anderson, representing Sentry Insurance, for a conditional use permit to construct two hospitality stations accessory to a golf course use located at 601 Michigan Avenue North (Parcel ID 281240821310003), consistent with Ch.23.02(1)(a)(3)(h) with the following:**

1. The applicant shall ensure that appropriate fire access to each structure exists and is maintained, subject to the review and approval of the City Fire Marshal.
2. The two structures shall meet applicable provisions of the latest version of the Americans with Disabilities Act, subject to the review and approval of the Commercial Building Inspector.
3. An erosion control permit shall be obtained and applicable erosion control facilities shall be provided during the time of construction.
4. A building permit shall be obtained prior to the start of construction.
5. Staff shall have the ability to approve minor amendments to the site plan.

**seconded by Commissioner Hoppe.**

**Motion carried 4-0.**

5. Public Hearing and action on a request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request Page 1 of 63 amends Ch. 23.02(4)(e) relating to the Wellhead Protection Overlay Districts of the City of Stevens Point.

Director Kernosky briefly explained that the Stevens Point Board of Water and Sewerage Commission had been looking at ways to enhance wellhead protections through updated zoning rules and regulations, specifically proposing a revision to add a Wellhead Protection Zone C. The Zone C Overlay District had existed previously only within the County's wellhead protection standards, not the City's. As the City had a three-mile extraterritorial review authority, it was deemed appropriate to add the new zone.

Director Lemke provided additional details in adding Zone C. While a large portion of the management strategies would remain the same, several smaller changes such as updated definitions and conditional use categories, had been updated. He made himself available for questioning.

Commissioners made the following comments:

1. Concern with the maps provided, noting it had excluded some areas based on flow path. Additionally, the green Proposed Zone C on the map (page 51) appeared to be larger than the areas on the County's maps, to which Director Lemke explained that some areas had been squared off/expanded to keep future development in mind. Additionally, staff recommendations had been provided to Plover and Whiting for review.
2. Thanked staff for their time and efforts in reviewing the data, however noted that some uses shouldn't even be listed as conditional. Would like to see future discussions from a preservation perspective, adding that the amendments didn't go far enough.

Chairperson Cooper declared the public hearing open.

Chairperson Cooper declared the public hearing closed.

**Motion by Commissioner Arntsen to approve the request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request Page 1 of 63 amends Ch. 23.02(4)(e) relating to the Wellhead Protection Overlay Districts of the City of Stevens Point; seconded by Commissioner Hoppe.**

**Motion carried 4-0.**

6. A request from Shelly Handrick, representing Stratford Sign Company, LLC, for a sign variance to construct a freestanding sign exceeding the total number of freestanding signs allowed on the property located at 3733 Stanley Street (Parcel ID 281240827230034), consistent with Ch.25.14.

Associate Planner/Zoning Administrator Kuhn reviewed the numerous requests for the associated parcel, including the construction of a new Hyundai service center, for which the freestanding sign would be associated with. Within the B-4 District, a maximum of one freestanding sign was permitted for each street frontage. Being on a corner, the stated parcel had two existing freestanding signs, therefore a variance was being requested for a third sign. After review, staff had no concerns and recommended approval with conditions outlined in the staff report.

Commissioners made the following comments:

1. Inquiry as to whether all signs would be along Stanley Street, to which staff stated that that while they all abutted Stanley Street, all signs were set at least 200 feet apart.
2. The signs seemed acceptable due to the vast size of the property.

**Motion by Alderperson Kneebone to approve the request from Shelly Handrick, representing Stratford Sign Company, LLC, for a sign variance to construct a freestanding sign exceeding the total number of freestanding signs allowed on the property located at 3733 Stanley Street (Parcel ID 281240827230034), consistent with Ch.25.14 with the following:**

1. The freestanding sign shall be installed on the subject property in accordance with clearview requirements per Chapter 23.01(15)(b)(3) of the City's Zoning Code.
2. The freestanding sign shall be set back a minimum of five feet from all property lines.
3. A building permit shall be obtained prior to installing the freestanding sign.
4. Staff shall have the ability to approve minor modifications to the signage request.

**seconded by Commissioner Arntsen.**

**Motion carried 4-0.**

7. Director's Report

Director Kernosky memorandum had been included in the Agenda Packet. It contained:

- a. Developmental Updates
- b. Special Project Updates

- c. Public Policy Updates
- d. Economic Development Updates

Commissioners made the following comments:

1. Inquiry on whether there were any updates regarding the boundary agreement with the Town of Hull, to which staff stated that while they were actively working on the agreement, they were not in a place to disclose details. Staff hoped to have more concrete details before the commission in the first quarter of 2022.

Closing Section:

8. Adjourn.

**Meeting adjourned at 6:22 PM.**

*A recording of this meeting can be viewed/heard at: <https://stevenspoint.com/365/AgendasMinutesVideos>*

**City of Stevens Point  
Board of Water and Sewerage Commissioners  
January 10, 2022 - 12:00 PM**

**Stevens Point Public Utilities  
300 Bliss Avenue, Stevens Point, WI**

**OR**

**Zoom Teleconferencing**

**Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>**

**Dial in number: (301) 715-8592**

**Meeting ID: 820 26885705**

**MINUTES**

**Discussion and Possible Action on:**

**1. Roll Call.**

**PRESENT:** Paul Adamski, Carl Rasmussen, Anna Haines, Mae Nachman and Ray Schmidt

**STAFF PRESENT:** Joel Lemke, Mary Klesmith, Chris Lefebvre, Craig Czaikowski and Jason Draheim

**2. Approval of Minutes**

On the attendance of last months meeting Carl said it should be listed as Town of Hull Residents and Stevens Point Residents.

**Motion** made by Carl Rasmussen, seconded by Anna Haines to approve the December 13, 2021 meeting minutes of the Board of Water & Sewerage Commission with the above change.

***Ayes all. Nays none. Motion carried.***

**3. Approval of Department Claims**

**Motion** made by Anna Haines, seconded by Carl Rasmussen to approve the department claims for the months of December 2021 as audited and read.

***Ayes all. Nays none. Motion carried.***

**4. Approval of Capital Operations and Maintenance Plan - Joel Lemke**

Joel presented the 2022 Capital Operations and Maintenance Plan.

Joel stated you will see on all three utilities, Water, Sewer & Storm that the 2021 Reconstruction Project was not completed.

**WATER DEPARTMENT:**

**Capital Spending Items:**

Reconstruction Projects-\$668,000; Hydrant Painting-\$25,000; Well 10 Roof-\$45,000; Well 9 Repipe & New Meter-\$80,000

**Computers & Software:**

City Works Annual Maint-\$6,667; ESRI Annual Maintenance-\$8,334; Starnik Annual Maintenance-\$18,860; Accela Annual Maintenance-\$22,000

**Training & Education:**

Misc. Travel & Education-\$25,000

***Grand Total of all Sections for Water Dept: \$898,861***

**SEWER DEPARTMENT:****Capital Spending Items:**

Reconstruction Projects-\$592,720; Screw Pump Rehab-Estimates to come in 2022; Replace vac truck-\$450,000 less \$125,000 trade in value; Blower and DAF Building Roofs/Facia Repair-\$120,000; Building Door Replacements-\$12,000; Aeration Basin 2 and Primary Basin Restoration-\$165,000, Digester 3 Cover Repair-Estimates to come in 2022

**Computers & Software:**

Accela Annual Maintenance Fees-\$4,550; City Works Annual Maintenance-\$6,667; ESRI Annual Maintenance-\$8,334; Starnik Annual Maintenance-\$18,860

**Training & Education:**

Misc. Travel & Education-\$15,000

***Grand Total of all Sections for Wastewater Dept: \$1,393,131***

**STORMWATER:****Capital Spending Items:**

Reconstruct Projects -\$834,000; Resurfacing Project-Swales-\$200,000; Purchase of vac truck from Wastewater-\$100,000

**Computers & Software:**

Accela Annual Maintenance-\$4,925; City Works Annual Maintenance-\$6,667; ESRI Annual Maintenance-\$8,334; Starnik Annual Maintenance-\$18,860

**Training & Education:**

Misc. Travel & Education-\$15,000

***Grand Total of all Sections for Storm: \$1,187,786***

Joel mentioned to the Commission that they will no longer see Starnik Annual Maintenance on any of the departments in the future because we are no longer using their software.

**Motion** made by Carl Rasmussen, seconded by Mae Nachman to approve the 2022 Capital Operations & Maintenance Plan; Water Department -\$898,861; Wastewater Department-\$1,393,131; and Stormwater-\$1,187,786.

***Ayes all. Nays none. Motion carried.***

**5. Water Supply and Distribution Reports - Eric Southworth**

Joel said pumpage has increased, the mill has changed some procedures, causing the higher pumpage.

**6. Sewage Treatment Operations Report - Chris Lefebvre**

Chris stated all permit requirements were met for December 2021. We did have a weld break on our biosolids dryer and hoping to have it repaired by the end of the

month. So we have been hauling biosolids to landfill. Tipping fees should be able to cover costs. Hopefully the repair is under warranty.

**7. Construction and Maintenance Report - *Craig Czaikowski***

Craig stated things are slowing down some with the cold temperatures. The crews have been checking out hydrants to make sure they aren't frozen, working at the Airport and helping the treatment plant with biosolids hauling.

**8. Community Area Network Report - *Joel Lemke***

Joel stated we are talking about easements that might be needed to complete the project out to the Portage County Highway Dept.

**9. Directors Report - *Joel Lemke***

Nothing discussed.

**10. Adjournment.**

**Motion** made by Ray Schmidt to adjourn the meeting.

*Ayes all. Nays none. Motion carried.*

**Meeting Adjourned: 12:33pm**

**City of Stevens Point  
Airport Commission  
January 10, 2022 - 12:34 PM  
Stevens Point Public Utilities  
300 Bliss Avenue, Stevens Point, WI**

**OR**

**Zoom Teleconferencing**

**Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>**

**Dial in number: (301) 715-8592**

**Meeting ID: 820 26885705**

**MINUTES**

**Discussion and Possible Action on:**

**1. Roll Call.**

**PRESENT:** Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

**STAFF PRESENT:** Joel Lemke, Jason Draheim, Chris Lefebvre, Craig Czaikowski, Mary Klesmith

**2. Approval of Minutes**

Carl stated on the attendance listed on last month's meeting it should be listed as Town of Hull Residents and Stevens Point Residents.

**Motion** made by Mae Nachman, seconded by Carl Rasmussen to approve the December 13, 2021 meeting minutes of the Airport Commission with the above changes.

***Ayes all. Nays none. Motion carried.***

**3. Approval of Department Claims**

**Motion** made by Mae Nachman, seconded by Anna Haines to approve the department claims for the month of December 2021 as audited and read.

***Ayes all. Nays none. Motion carried.***

**4. Approval of Capital Operations and Maintenance Plan - Joel Lemke**

Joel summarized the items on the Capital Operations & Maintenance Plan. Tractor and Mower Replacement-\$45,000 funded by the City; and Runway Reconstruction-\$45,000 also funded by the City.

**Motion** made by Ray Schmidt, seconded by Carl Rasmussen to approve the 2022

Capital Operations and Maintenance Plan.

***Ayes all. Nays none. Motion carried.***

**5. Written/Verbal Report - Jason Draheim**

Joel stated they are done cutting on E. Maria and they are still working on chipping. There is still quite bit of vegetation out there.

**6. Adjournment.**

**Motion** made by Mae Nachman to adjourn the meeting.

***Ayes all. Nays none. Motion carried.***

**Meeting Adjourned: 12:39PM**

**City of Stevens Point**  
**Transportation Commission Meeting**

January 10, 2022 - 4:45 PM

Central Transportation

2700 Week Street

OR

Zoom Teleconferencing

**Minutes**

**Discussion and Possible Action on:**

**1. Roll Call**

Present via Zoom: Chair - Nichole Lysne, Greg Koepel, Tom Bertram, Ald. Marc Christianson

Present: Vice Chair - Karalyn Peterson

Not Present: Ald. Mary Kneebone

Others: Talin Scheuermann, Tom Carroll, Kaitlyn Wall

**2. Approval of the November 8, 2021 minutes**

Tom Bertram moved to approve the November 8, 2021 minutes. Greg Koepel Seconded. Ayes all; Nays none; Motion carried.

**3. Approval of the November and December 2021 financial/claims report**

Karalyn Peterson moved to approve the November and December 2021 financial/claims report. Ald. Marc Christianson Seconded. Ayes all; Nays none; Motion carried.

**4. Update from the Transportation Superintendent**

Hiring for one driver position and seeking volunteers. We are discussing plans on new routes and what we would do in the event of staffing shortages. Passio Go will be installed in Q1 providing the public with live bus tracking.

**5. 2022 5310 Federal grant awards**

Mobility management will be funded at 100% and the operating portion at 50.5%.

**6. 2022 85.21 State grant awards**

Central transportation was awarded \$182,310.00

**7. Discussion on transportation gaps and system improvements**

Discussed transportation participating in special events, new route plans and the grant application for downtown improvement including a transfer center.

**8. Next meeting date – February 14, 2022 at 4:45pm**

**9. Adjournment**

Chair - Nichole Lysne adjourned the meeting at 5:07pm.

**City of Stevens Point**  
**Transportation Commission Meeting**

January 10, 2022 - 4:45 PM

Central Transportation

2700 Week Street

OR

Zoom Teleconferencing

**Minutes**

**Discussion and Possible Action on:**

**1. Roll Call**

Present via Zoom: Chair - Nichole Lysne, Greg Koepel, Tom Bertram, Ald. Marc Christianson

Present: Vice Chair - Karalyn Peterson

Not Present: Ald. Mary Kneebone

Others: Talin Scheuermann, Tom Carroll, Kaitlyn Wall

**2. Approval of the November 8, 2021 minutes**

Tom Bertram moved to approve the November 8, 2021 minutes. Greg Koepel Seconded. Ayes all; Nays none; Motion carried.

**3. Approval of the November and December 2021 financial/claims report**

Karalyn Peterson moved to approve the November and December 2021 financial/claims report. Ald. Marc Christianson Seconded. Ayes all; Nays none; Motion carried.

**4. Update from the Transportation Superintendent**

Hiring for one driver position and seeking volunteers. We are discussing plans on new routes and what we would do in the event of staffing shortages. Passio Go will be installed in Q1 providing the public with live bus tracking.

**5. 2022 5310 Federal grant awards**

Mobility management will be funded at 100% and the operating portion at 50.5%.

**6. 2022 85.21 State grant awards**

Central transportation was awarded \$182,310.00

**7. Discussion on transportation gaps and system improvements**

Discussed transportation participating in special events, new route plans and the grant application for downtown improvement including a transfer center.

**8. Next meeting date – February 14, 2022 at 4:45pm**

**9. Adjournment**

Chair - Nichole Lysne adjourned the meeting at 5:07pm.

**PERSONNEL COMMITTEE  
January 10, 2022 - 6:00 PM**

**Community Room  
933 Michigan Avenue, Stevens Point, WI**

**OR**

**Zoom Teleconferencing**

**Meeting ID: 822 9854 4775 | Passcode: 650929**

**By Computer:**

<https://us02web.zoom.us/j/82298544775?pwd=S0hKRG1DeDFZWCs0N21WdU5pMGozZz09>

**By Phone: +1-312-626-6799 (US Chicago)**

**MINUTES**

**Discussion and Possible Action on:**

**1. Roll Call.**

PRESENT: Alderperson(s) Shorr, Zarazua, Christianson, Dalton, Leek

OTHER PRESENT: Mayor Wiza; Comptroller/Treasurer Ladick; Clerk Yenter; City Attorney Beveridge; Alderperson(s) Johnson, Morrow, Keymer, Slowinski, Fishler, Kneebone; Chief Zenner; Director(s) Kremer, Beduhn, Kernosky; Lisa Jakusz - HR Manager

**2. Request to promote employee at the Streets Division, per Administrative Policy 2.06.**

Motion by Alder Leek, Second by Alder Christianson to approve the promotion of Ernie Quesada for the Fleet Manager position as recommended. Ayes all, nays none. Motion carried.

**3. Adjournment.**

Meeting was adjourned at 6:02 p.m.

**CITY OF STEVENS POINT  
PUBLIC POLICY AND GENERAL GOVERNMENT COMMITTEE MINUTES  
January 10, 2022 - 6:05 PM  
Community Room  
933 Michigan Avenue, Stevens Point, WI  
OR  
Zoom Teleconferencing**

**Discussion and Possible Action on:**

**1. Roll Call.**

**Present:** Ald. Leek, Christianson, Keymer, Kneebone, Fishler.

**Others**

**Present:** Mayor Wiza; Clerk Yenter; Chief Zenner; H/R Manager Jakusz;  
Directors: Kernosky, Beduhn, Kremer, Lemke; Attorney Beveridge;  
C/T Ladick; Alderpersons: Shorr, Zarazua, Johnson, Slowinski,  
Dalton, Morrow; Stephen Klein, Bob Woehn, Dean Shuda.

**2. License List:**

- A. Class “B” Beer/”Class B” Liquor License: Guu’s on Main at 1140 Main Street, Stevens Point for license period beginning February 22, 2022.**
- B. Temporary Class “B” License: St. Joseph Parish, 1709 Wyatt Ave, Stevens Point for Winterfest 2022 on February 25, 2022 at St. Joseph Parish at 1709 Wyatt Avenue, Stevens Point.**
- C. Secondhand Jewelry/Secondhand Article/Pawnbroker Licenses: ecoATM, LLC, 10121 Barnes Canyon Rd, San Diego, CA 92121 at 1500 Pinecrest Avenue, Stevens Point.**

Ald. Christianson moved, Ald. Fishler seconded to approve the license list.

Chief Zenner expressed no concerns.

Call for the vote: ayes all; nays, none; motion carried.

**3. Chapter 21 – Maintenance & Occupancy Code Amendment, Sections 21.01 and 21.02.**

Director Kernosky reviewed the proposed revisions. This item is information only, so no action was taken.

**4. Adjournment.**

Adjourned at 6:14 p.m.

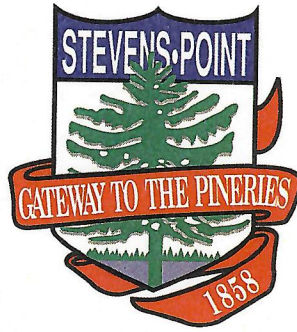
**COMPTROLLER-TREASURER REPORT**  
for the period ending November 30, 2021

|                                                      | Bal November 1, 2021   | Receipts              | Disbursements         | Bal November 30, 2021  |
|------------------------------------------------------|------------------------|-----------------------|-----------------------|------------------------|
| GENERAL OPERATING CASH                               | \$1,223,543.13         | \$4,497,136.52        | \$3,791,123.24        | \$1,929,556.41         |
| UTILITIES & TRANSPORTATION<br>(Cash and Investments) | \$11,371,651.85        | \$860,401.31          | \$932,148.36          | \$11,299,904.80        |
| INVESTMENTS                                          | Bal November 1, 2021   | TRANSFER IN           | TRANSFER OUT          | Bal November 30, 2021  |
| GENERAL                                              | \$24,221,772.20        | \$3,900,467.82        | \$3,895,665.81        | \$24,226,574.21        |
| SPECIAL REVENUE                                      | \$820,085.70           | \$0.00                | \$0.00                | \$820,085.70           |
| DEBT SERVICE                                         | \$18,474.02            | \$0.00                | \$0.00                | \$18,474.02            |
| CAPITAL PROJECTS                                     | \$3,612,964.37         | \$0.00                | \$0.00                | \$3,612,964.37         |
| INTERNAL SERVICE                                     | \$2,023,994.52         | \$0.00                | \$0.00                | \$2,023,994.52         |
| TRUST                                                | \$3,453,081.77         | \$0.00                | \$0.00                | \$3,453,081.77         |
| TOTALS                                               | <u>\$34,150,372.58</u> | <u>\$3,900,467.82</u> | <u>\$3,895,665.81</u> | <u>\$34,155,174.59</u> |

| EXPENDITURES:    | BUDGET         | YTD            | %      |
|------------------|----------------|----------------|--------|
| GENERAL GOVT     | \$4,018,922.00 | \$3,602,921.00 | 89.65% |
| POLICE           | \$5,653,446.00 | \$5,111,822.00 | 90.42% |
| FIRE             | \$5,567,003.00 | \$4,951,023.00 | 88.94% |
| PUBLIC WORKS     | \$6,290,108.00 | \$4,869,657.00 | 77.42% |
| PARK & REC       | \$2,023,093.00 | \$1,829,273.00 | 90.42% |
| CAPITAL PROJECTS | \$6,288,000.00 | \$5,249,236.20 | 83.48% |
| DEBT SERVICE     | \$7,169,701.00 | \$6,815,791.73 | 95.06% |
| YTD TARGET       | 91.66%         |                |        |

| REVENUES: | BUDGET          | YTD             | %      |
|-----------|-----------------|-----------------|--------|
| GENERAL   | \$25,493,722.00 | \$22,940,545.06 | 89.99% |

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594  
Fax: 715-346-1530



**Mike Wiza**  
**Mayor**  
mwiza@stevenspoint.com  
715-346-1570

## WORLD MIGRATORY BIRD DAY

### RESOLUTION

**Whereas** migratory birds are some of the most beautiful and easily observed wildlife that share our communities; and

**Whereas** many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring; and

**Whereas** these migrants also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide; and

**Whereas** migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes; and

**Whereas** public awareness and concern are crucial components of migratory bird conservation; and

**Whereas** citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations; and

**Whereas** since 1993 International World Bird Day has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our community and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S.; and

**Whereas** hundreds of thousands of people will observe WMBD, gathering in town squares, community centers, schools, parks and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun; and

**Whereas** while WMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants; and

**Whereas** WMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action; **NOW THEREFORE**

I, Mike Wiza, as Mayor of the City of Stevens Point, Wisconsin, do hereby proclaim annually the second Saturday of May to be

**WORLD MIGRATORY BIRD DAY**

in the City of Stevens Point, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

APPROVED: \_\_\_\_\_  
Mike Wiza, Mayor

ATTEST: \_\_\_\_\_  
Kari Yenter, City Clerk

Dated: January 11, 2022  
Adopted: January 17, 2022



## MEMORANDUM

To: Common Council  
Mayor Mike Wiza

From: Ryan Kernosky, Director of Community Development 

Date: January 11, 2022

**RE: Relocation Incentive for Edgewater Manor Residents**

-----

There are 12 remaining tenants at Edgewater Manor, all of which have been given notice of the May 3, 2022 closure. Through conversations with the Michelle Hellmich, the City's hired social worker to assist in the relocation of tenants, it has become apparent that those remaining have little incentive or financial means to do so sooner than absolutely required. As such, City staff is proposing a financial incentive to those who qualify, with strict deadlines to encourage the remaining tenants to consider relocation prior to the May 3, 2022 deadline.

The financial incentive would be as follows:

Relocation by February 28, 2022 - \$2,000.00

Relocation by March 31, 2022 - \$1,500.00

Relocation by April 30, 2022 - \$1,000.00

The additional relocation costs would be paid for out of the Edgewater Fund. With so few tenants remaining, the Edgewater Fund is currently losing money in order to keep the building open. The sooner the City closes the building, the sooner the remaining balance of the Edgewater Fund can be protected for the other financial obligations of the fund.

There are three remaining tenants who are on housing vouchers. Those tenants are likely not able to receive the additional funding without jeopardizing their voucher status, but staff will work with those tenants and the Portage County Housing Authority as able.

The financial impact ranges from \$9,000.00 - \$24,000.00 dependent on when individuals choose to relocate and how many are eligible for the incentive.

Please let C/T Ladick or I know if you have any additional questions. We recommend approval as presented.

## RESOLUTION

### [CONDITIONAL USE PERMIT – 601 MICHIGAN AVENUE NORTH – CONSTRUCT HOSPITALITY BUILDINGS]

**BE IT RESOLVED** by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property at 601 Michigan Avenue North (**Parcel ID 281240821310003**), and described as LT3 CSM#1195-4-253 BNG PRT S1/2 S21 T24 R08 LYG S HWY EX PRT SOLD- 580784 & (581569) & EX HWY- 793128 260.24A M/L 334/63-73; 339/74;339/246;779527RES; 780543AGMT;(801092DAM) 862753, City of Stevens Point, Portage County, Wisconsin, is hereby granted a Conditional Use Permit to construct two hospitality buildings accessory to a golf course use, subject to the following conditions:

1. The applicant shall ensure that appropriate fire access to each structure exists and is maintained, subject to the review and approval of the City Fire Marshal.
2. The two structures shall meet applicable provisions of the latest version of the Americans with Disabilities Act, subject to the review and approval of the Commercial Building Inspector.
3. An erosion control permit shall be obtained and applicable erosion control facilities shall be provided during the time of construction.
4. A building permit shall be obtained prior to the start of construction.
5. Staff shall have the ability to approve minor amendments to the site plan.

Approved: \_\_\_\_\_  
Mike Wiza, Mayor

Attest: \_\_\_\_\_  
Kari Yenter, City Clerk

Dated: January 3, 2022  
Adopted: January 17, 2022

Drafted by: Adam Kuhn  
Return to: City Clerk

## RESOLUTION

### [SIGN VARIANCE – HYUNDAI – INSTALL ONE FREESTANDING SIGN]

**BE IT RESOLVED** by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property at 3733 Stanley Street (**Parcel ID 281240827230034**), and described as Lot 1, CSM #011534 DOC-878097 BNG PRT NWNW & SWNW S27 T24 R8 9.353A 872891, City of Stevens Point, Portage County, Wisconsin, is hereby granted a sign variance to install one freestanding sign, subject to the following conditions:

1. The freestanding sign shall be installed on the subject property in accordance with clearview requirements per Chapter 23.01(15)(b)(3) of the City's Zoning Code.
2. The freestanding sign shall be set back a minimum of five feet from all property lines.
3. A building permit shall be obtained prior to installing the freestanding sign.
4. Staff shall have the ability to approve minor modifications to the signage request.

Approved: \_\_\_\_\_  
Mike Wiza, Mayor

Attest: \_\_\_\_\_  
Kari Yenter, City Clerk

Dated: January 3, 2022  
Adopted: January 17, 2022

Drafted by: Adam Kuhn  
Return to: City Clerk

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE  
OF THE CITY OF STEVENS POINT, WISCONSIN**

**[Chapter 23 of the Revised Municipal Code – Zoning Ordinance – Groundwater Protection Overlay District]**

The Common Council of the City of Stevens Point, Portage County, Wisconsin, do ordain as follows:

**SECTION I:** That Section 23.02(4)(e), Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point, shall be repealed in its entirety.

**SECTION II:** That Section 23.02(4), Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point, shall be amended to create a Groundwater Protection Overlay District to Section 23.02(4)(e) as follows:

**e) Groundwater Protection Overlay District**

**1) Purpose and Authority**

**Purpose.** The residents of Stevens Point and Portage County, whether served by private wells or municipal supplies, depend exclusively on groundwater for a safe drinking water supply. Certain land use practices and activities can seriously threaten or degrade groundwater quality. The purpose of this Wellhead Protection Ordinance is to institute land use regulations and restrictions to protect the municipal water supplies of the Villages of Amherst, Junction City, Plover and Whiting, and the City of Stevens Point, and to promote the public health, safety and general welfare of the residents of Portage County.

**Authority.** Statutory authority of the City to enact these regulations was established by the Wisconsin Legislature in 1983, Wisconsin Act 410 (effective May 11, 1984), which specifically added groundwater protection to the statutory authorization for municipal planning and zoning to protect public health, safety and welfare.

**a) Application of Regulations**

The regulations specified in this Groundwater Protection Ordinance shall apply to the incorporated and unincorporated areas of the City of Stevens Point and Portage County that lie within the recharge areas for municipal water supply wells as a Groundwater Protection Overlay District and are in addition to the requirements in the underlying zoning district. If there is a conflict between this Ordinance and the Zoning Ordinance, the more restrictive provision shall apply.

The Groundwater Protection Overlay District is divided into three districts: District A, District B, and District C. All district boundaries are intended to end or begin at road centerlines, railways, surface water features, or tax parcel lines. The boundaries of the districts are shown upon maps of the City of Stevens Point, being designated as the "Groundwater Protection Districts for Municipal Recharge Areas in and around Stevens Point" as adopted or amended by the Common Council.

**b) Definitions**

- 1) **Animal Confinement Facilities** - Locations of confinement of livestock at a density exceeding three animal units per acre.
- 2) **Animal Units** - A unit of measure used to determine the total number of single animal types or combination of animal types, as specified in s. NR 243.11, that are at an animal feeding operation.
- 3) **Aquifer** - A saturated, permeable geologic formation that contains and will yield significant quantities of water.
- 4) **Cone of Depression** - The area around a municipal well, in which the water level has been lowered at least one tenth of a foot by pumping the well.
- 5) **Farm Plan** - A written document which details the conduct and management of agricultural activities on a farm utilizing best management practices and applicable Federal, State, and local standards based on the potential contamination of groundwater. A farm plan must be approved by the Land and Water Conservation section of the Planning and Zoning Department.
- 6) **Hazardous Chemical** - Chemicals identified as hazardous by CFR 40 Part 302
- 7) **Ten Year Time of Travel (TOT)** - The Ten-Year TOT is the recharge area upgradient of the cone of depression, the outer boundary of which it is determined or estimated that groundwater will take ten years to reach a pumping well.
- 8) **Twenty Year Time of Travel (TOT)** - The Twenty-Year TOT is the recharge area upgradient of the cone of depression, the outer boundary of which it is determined or estimated that groundwater will take twenty years to reach a pumping well.

- 9) POWTS - Private On-Site Wastewater Treatment System or POWTS, has the meaning given under s. 145.01(12), Wis. Stats.
- 10) Toxic - When ingested or absorbed, is harmful or fatal to living organisms.
- 11) Recharge Area - Area in which water reaches the zone of saturation by surface infiltration and encompasses all areas or features that supply groundwater recharge to a well.
- 12) Wellfield - A piece of land used primarily for the purpose of locating wells to supply a municipal water system.

## **2) Groundwater Protection Overlay District A**

### **a) Intent**

District A of the groundwater protection overlay district is the area of land within the cone of depression as shown on the groundwater protection overlay district maps. These lands are subject to the most stringent land use and development restrictions because of close proximity to the wells and therefore greatest threat of contamination.

### **b) Permitted Uses**

The following uses are permitted uses within Groundwater Protection Overlay District A, provided that such uses are subject to minimum separation distances of chapter NR 811.12(5)(d) Wisconsin Administrative Code. Uses not listed here are considered prohibited uses unless a determination of similarity to a permitted or special exception use (based on potential for groundwater contamination) is made by the Planning Commission and/or Common Council.

- 1) Parks and playgrounds, provided there are no POWTS dispersal components or fuel storage tank facilities
- 2) Wildlife areas, natural and woodland areas
- 3) Nonmotorized trails, such as biking, skiing, nature and fitness trails
- 4) Sewered residential developments
- 5) Unsewered (single family) residential development only on existing lots of record on the effective date of this Ordinance.
- 6) Agricultural activities, except those listed as prohibited.
- 7) Above ground liquid propane tanks, 1000 gallons or less, accessory to a permitted or special exception use

### **c) Conditional Uses**

The following uses may be allowed as special exceptions within Groundwater Protection Overlay District A, provided that such uses are subject to minimum separation distances of chapter NR 811.12(5)(d) Wisconsin Administrative Code.

- 1) Commercial uses served by municipal sanitary sewer except those listed as prohibited.

**d) Prohibited Uses**

The following uses are prohibited uses within the Groundwater Protection Overlay District A. These uses are prohibited based on the high probability that the activities routinely associated with these uses (storage, use, and handling of potential pollutants) will cause groundwater contamination.

- 1) Above or below ground hydrocarbon, petroleum, or hazardous chemical bulk storage tanks
- 2) Animal confinement facilities
- 3) Any manufacturing or industrial use
- 4) Any commercial use where hazardous chemicals are an integral part of such use including but not limited to:
  - a) Bulk fertilizer and/or pesticide facilities
  - b) Dry cleaning businesses
  - c) Electroplating facilities
  - d) Exterminating businesses
  - e) Gas stations
  - f) Paint and coating manufacturing
  - g) Printing and duplicating businesses
  - h) Radioactive or toxic materials storage and waste facilities
- 5) Asphalt and concrete products manufacturing
- 6) Automobile, truck, agricultural implement and equipment, municipal, small engine and other vehicle repair of a commercial nature
- 7) Bus or truck terminals
- 8) Cemeteries
- 9) Junk yards or auto salvage yards
- 10) Landfills or waste disposal facilities
- 11) Nonmetallic mining
- 12) Manure and animal waste storage facilities
- 13) Recycling facilities
- 14) Salt or deicing material storage
- 15) Septage and/or sewage sludge spreading
- 16) Slaughterhouses
- 17) Spray wastewater facilities
- 18) Wastewater treatment or disposal facilities that are commercial, industrial, or municipal

**3) Groundwater Protection Overlay District B**

**a) Intent**

District B of the groundwater protection overlay district is the area of land which contributes water to the municipal well starting at the line which delineates the cone of depression and ends at the line delineating the ten-year time of travel. Land use regulations within Groundwater Protection Overlay District B are less restrictive than in Overlay District A because of longer flow times and a greater potential for remediation, dilution and attenuation. Agricultural Best Management Practices (BMP) minimizing use of pesticides and fertilizers are strongly encouraged.

**b) Permitted Uses**

The following uses are permitted within Groundwater Protection Overlay District B, provided that such uses are subject to minimum separation distances of chapter NR 811.12(5)(d) Wisconsin Administrative Code. Uses not listed here are considered prohibited uses unless a determination of similarity to a permitted or special exception use (based on potential for groundwater contamination) is made by the Planning Commission and Common Council.

- 1) All uses listed as permitted uses in Groundwater Protection Overlay District A
- 2) Commercial, manufacturing and/or industrial uses served by municipal sanitary sewer, except those listed as prohibited uses
- 3) Unsewered (single family) residential uses, subject to the conditions in Chapter 23.02(4)(e)(3)(c).

**c) Design Standards**

The following standards and requirements shall apply to all uses permitted within Groundwater Protection Overlay District B.

- 1) Minimum lot size for unsewered uses shall be two acres. Lot sizes less than 2 acres may be allowed for any one of the following:
  - a) Existing lots of record on the effective date of this Ordinance
  - b) Developments which will be served by municipal sewer within five years of the approval of the development
  - c) Developments utilizing the "Open Space Design Option" of the "Portage County Subdivision Ordinance"

The number of units allowed shall be based on a net density calculation using a conventional subdivision design as a two-acre subdivision but provided that an overall density of one unit per two acres is not exceeded.

- 2) Nitrogen applications on manicured lawn or grass may not exceed rates described in UW Extension publication A2303.

- 3) Natural vegetative covers, not requiring the use of pesticides or fertilizers after initial establishment are encouraged as an alternative to manicured lawn or grass.
- 4) All petroleum product storage tanks shall provide leak proof containment not less than 125% of the tank volume, except basement heating fuel storage tanks.
- 5) All storm drainage from commercial and industrial sites shall be retained on site or discharged to a municipally operated storm drain. If retained on site, storm water shall be discharged to settling ponds where it will percolate through at least six inches of topsoil with vegetation. Use of drywells or other subsurface drains for storm water drainage is prohibited.
- 6) Pesticide and fertilizer storage is permitted at the location of retail sales of these products, provided that the products are delivered in retail quantity containers and no repackaging and/or mixing is done on site.
- 7) Pesticide and fertilizer storage is permitted for on farm use by the owner or farm operator.
- 8) Bulk liquid pesticide/fertilizer storage containers exceeding 55 gallons are permitted providing the containers are located within a leak proof containment area not less than 125% of the volume of the largest container. ICC approved transport containers do not require containment.
- 9) Salt storage must conform to standards in Chapter Trans. 277, Wisconsin Administrative Code.
- 10) Fertilizer and animal waste shall not be applied at rates which exceed the nutrient requirements of the crops grown on the applicant site as listed in the University of Wisconsin Extension publication A2809, Nutrient Application Guidelines for Field, Vegetable, and Fruit Crops in Wisconsin.
- 11) Conduct and management of agricultural activities shall be subject to a farm plan (based on the potential for groundwater contamination) utilizing best management practices and applicable federal, state, and local standards to be approved by the Land and Water Conservation section.

**d) Conditional Uses**

The following uses may be allowed as special exceptions within Groundwater Protection Overlay District B, provided that such uses are subject to minimum separation distances of chapter NR 811.12(5)(d) Wisconsin Administrative Code.

- 1) Fertilizer storage and use associated with retail sales outlets
- 2) Cemeteries
- 3) Salt and deicing storage, including sand/salt combinations
- 4) Recycling facilities
- 5) Bus or Truck Terminals

- 6) Commercial uses which do not require municipal sanitary sewer or POWTS including, but not limited to, mini warehousing.
- 7) Gas Stations

**e) Prohibited Uses**

The following uses are prohibited uses within Groundwater Protection Overlay District B except as provided in Chapter 23.02(4)(e)(3)(b) and 23.02(4)(e)(3)(d). These uses are prohibited based on the high probability that activities routinely associated with these uses (storage, use, and handling of potential pollutants) will cause groundwater contamination.

- 1) Any unsewered commercial, manufacturing and/or industrial use
- 2) Any commercial, manufacturing, or industrial use where hazardous chemicals are an integral part of such use including but not limited to:
  - a) Bulk fertilizer and/or pesticide facilities
  - b) Dry cleaning businesses
  - c) Electroplating facilities
  - d) Exterminating businesses
  - e) Paint and coating manufacturing
  - f) Printing and duplicating businesses
  - g) Radioactive or toxic materials storage and waste facilities
- 3) Asphalt and concrete products manufacturing
- 4) Automobile, truck, agricultural implement and equipment, municipal, small engine and other vehicle repair of a commercial nature
- 5) Junk yards or auto salvage yards
- 6) Landfills or waste disposal facilities
- 7) Nonmetallic mining
- 8) Septage and/or sewage sludge spreading
- 9) Slaughterhouses
- 10) Animal confinement facilities
- 11) Spray wastewater facilities
- 12) Wastewater treatment or disposal facilities that are commercial, industrial, or municipal

**4) Groundwater Protection Overlay District C**

**a) Intent**

District C of the groundwater protection overlay district is the area of land which contributes water to the municipal well starting at the line which delineates the ten-year time of travel and ends at the line delineating the twenty-year time of travel. Management measures in this District are the least restrictive of the recharge districts. Agricultural

**Best Management Practices (BMP) minimizing use of pesticides and fertilizers are strongly encouraged.**

**b) Permitted Uses**

**The following uses are permitted within Groundwater Protection Overlay District C, provided that such uses are subject to minimum separation distances of chapter NR 811.12(5)(d) Wisconsin Administrative Code. Uses not listed here or in Section 3.4 are considered prohibited uses unless a determination of similarity to a permitted or special exception use (based on potential for groundwater contamination) is made by the Plan Commission and Common Council.**

- 1) All uses permitted in Groundwater Protection Overlay Districts A and B.**
- 2) Salt and deicing storage, including sand salt combinations.**
- 3) Aboveground hydrocarbon and petroleum product storage tanks accessory to a permitted use or special exception use.**
- 4) Unsewered residential uses, subject to the conditions in Chapter 23.02(4)(e)(3)(c).**

**c) Conditional Uses**

**The following uses may be allowed as special exceptions within Groundwater Protection Overlay District C, provided that such uses are subject to minimum separation distances of chapter NR 811.12(5)(d) Wisconsin Administrative Code.**

- 1) Below ground hydrocarbon, petroleum, or hazardous chemical bulk storage tank**
- 2) Animal confinement facilities**
- 3) Any unsewered commercial, manufacturing and/or industrial use**
- 4) Any commercial, manufacturing, or industrial use where hazardous chemicals are an integral part of such use including but not limited to:**
  - a) Bulk fertilizer and/or pesticide facilities**
  - b) Dry cleaning businesses**
  - c) Electroplating facilities**
  - d) Exterminating businesses**
  - e) Gas stations**
  - f) Paint and coating manufacturing**
  - g) Printing and duplicating businesses**
- 5) Asphalt and concrete products manufacturing**
- 6) Automobile, truck, agricultural implement and equipment, municipal, small engine and other vehicle repair of a commercial nature**

- 7) Bus or truck terminals
- 8) Cemeteries
- 9) Junk yards or auto salvage yards
- 10) Landfills or waste disposal facilities
- 11) Nonmetallic mining
- 12) Recycling facilities
- 13) Septage and/or sewage sludge spreading
- 14) Slaughterhouses
- 15) Spray wastewater facilities
- 16) Wastewater treatment or disposal facilities that are commercial, industrial, or municipal

**d) Design and Performance Standards**

The following standards and requirements shall apply to all uses permitted within Groundwater Protection Overlay District C.

- 1) Pesticide and fertilizer storage is permitted at the location of retail sales of these products, provided that the products are delivered in retail quantity containers and no repackaging and/or mixing is done on site.
- 2) Bulk liquid pesticide/fertilizer storage containers exceeding 55 gallons are permitted providing the containers are located within a leak proof containment area not less than 125% of the volume of the largest container. ICC approved transport containers do not require containment.
- 3) All storm drainage from commercial and industrial sites shall be retained on site or discharged to a municipally operated storm drain. If retained on site, storm water shall be discharged to settling ponds where it will percolate through at least six inches of topsoil with vegetation. Use of drywells or other subsurface drains for stormwater drainage is prohibited.
- 4) Hazardous/toxic materials storage and use. Site plan review required, including description of all materials, operational practices to prevent groundwater contamination, contingency plan for accidental discharges, and a proposed disposal plan for anticipated wastes.
- 5) Salt storage must conform to standards in Chapter Trans. 277, Wisconsin Administrative Code.
- 6) Minimum lot size for unsewered lots shall be two acres, except as provided in 7.2.5.3(1).
- 7) Fertilizer, animal waste, septage, and sewage sludge shall not be applied at rates which exceed the nutrient requirements of the crops grown on the application site as listed in the University of Wisconsin Extension publication A2809, Nutrient Application Guidelines for Field, Vegetable, and Fruit Crops in Wisconsin.
- 8) Pesticide and fertilizer storage is permitted for on-farm use by the owner or operator.

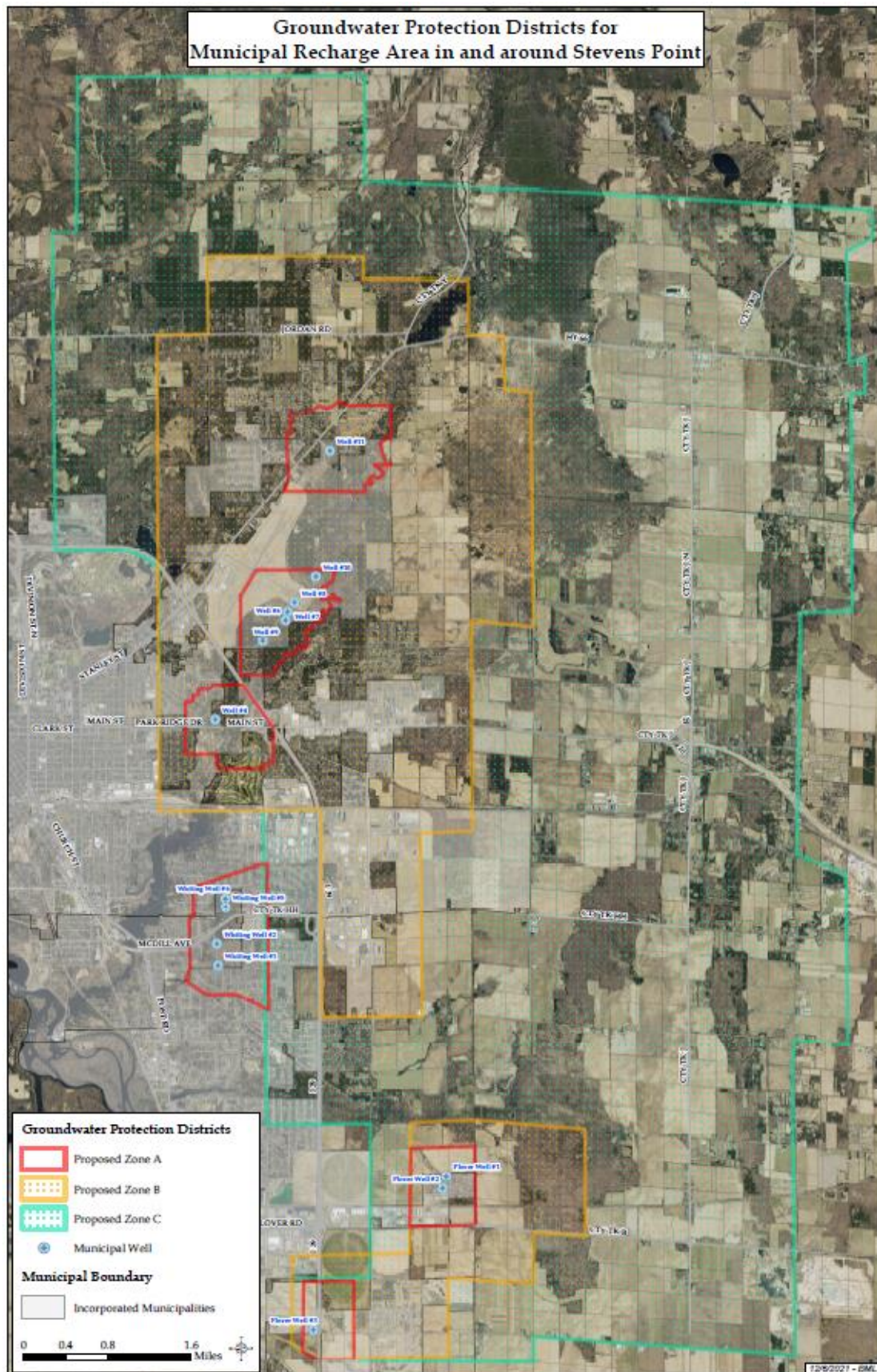
- 9) **Conduct and management of agricultural activities shall be subject to a farm plan (based on the potential for groundwater contamination) utilizing best management practices and applicable federal, state, and local standards to be approved by the Land and Water Conservation section.**

**e) Prohibited Uses**

**The following uses are prohibited in this district:**

- 1) **Hazardous/toxic waste facilities**
- 2) **Radioactive waste facilities**

**SECTION III:** That the following image shall be included within Section 23.02(4)(e) immediately following the ordinance insertion as outlined within Section II:



**SECTION IV:** That this ordinance shall take effect upon passage and publication.

Approved: \_\_\_\_\_  
Mike Wiza, Mayor

Attest: \_\_\_\_\_  
Kari Yenter, City Clerk

Dated: January 3, 2022  
Adopted: January 17, 2022

Drafted by: Adam Kuhn  
Return to: City Clerk



## MEMORANDUM

To: City Plan Commission

From: Adam Kuhn, Associate Planner / Zoning Administrator

Date: January 3, 2022

**RE: Proposed Groundwater Protection Overlay District**

-----

For the last few months, the Stevens Point Board of Water and Sewerage Commission has been discussing plans to amend the City's Wellhead Protection Ordinance. Discussions on amending the ordinance came about due to a request by the Public Utilities Department to better address the needs of municipal drinking water systems to properly protect groundwater resources.

After several meetings where the Water and Sewerage Commission and Public Utilities staff discussed ordinance changes, the Commission voted to recommend approval of a revised ordinance during its December 13, 2021 meeting. The major change included in the proposed revision is to add a Wellhead Protection Zone C. Note that the Zone C Overlay District only existed previously in the County's wellhead protection standards and not the City's. As the City has a three-mile extraterritorial review authority granted through State Statutes, the Public Utilities Department deemed it appropriate to add a new zone.

With the City's Wellhead Protection Ordinance located in the Zoning Code, the Plan Commission must make a recommendation to the Common Council on any changes to the Zoning Code. Please see the following documents that relate to this request:

1. Existing Wellhead Protection Ordinance and Districts.
2. Proposed Wellhead Protection Ordinance.
3. Proposed Groundwater Protection Districts.

If you have any questions, please do not hesitate to contact Public Utilities or Community Development staff.

[www.stevenspoint.com](http://www.stevenspoint.com)

---

*Open Records Rider: The City of Stevens Point is subject to Wisconsin Statutes relating to public records. Communication, such as this document, sent or received by City employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of City communication should presume that the communications are subject to release upon request, and to state record retention requirements.*

# EXISTING WELLHEAD PROTECTION ORDINANCE

## **e) Wellhead Protection Overlay District**

### **1.0 Purpose and Authority**

The residents of the City of Stevens Point depend exclusively on groundwater for a safe drinking water supply. Certain land use practices and activities can seriously threaten or degrade groundwater quality. The purpose of this Wellhead Protection Ordinance is to institute land use regulations and restrictions to protect the City's municipal water supply and well fields, and to promote the public health, safety, and general welfare of the residents of the City of Stevens Point.

Statutory authority of the City to enact these regulations was established by the Wisconsin Legislature in 1983, Wisconsin Act 410 (effective May 11, 1984), which specifically added groundwater protection to the statutory authorization for municipal planning and zoning to protect public health, safety and welfare.

## 1.1 Application of Regulations

The regulations specified in this Wellhead Protection Ordinance shall apply only to lands within 1,500 feet of the Stevens Point municipal wells (Cones of Depression), the Two Year Time of Travel (TOT) or within the Five Year TOT of these wells and which also lie within the City of Stevens Point corporate limits.

## 1.2 Definitions

- 1) **Aquifer.** A saturated, permeable geologic formation that contains and will yield significant quantities of water.
- 2) **Cone of Depression.** The area around a well, in which the water level has been lowered at least one tenth of a foot by pumping of the well. The Wisconsin Geological and Natural History Survey Special Report No. 10, entitled "Wellhead-Protection Districts in Wisconsin: An Analysis and Test Applications", identified the Cone of Depression for the neighboring municipality of Whiting to be a radius of 1,422 feet. For ease of determination, the Cone of Depression has been established as being 1,500 feet from the Stevens Point wells.
- 3) **Two Year Time of Travel (TOT).** The Two Year TOT is the recharge area upgradient of the cone of depression, the outer boundary of which it is determined or estimated that groundwater and potential contaminants will take two years to reach a pumping well. The Two Year TOT for the Stevens Point well fields is calculated from the groundwater velocity equation with a time factor applied. The Two Year TOT calculations for Stevens Point Well 11 are found in the report entitled, "Well No. 11 Wellhead Protection Plan".
- 4) **Five Year Time of Travel (TOT).** The Five Year TOT is the recharge area upgradient of the cone of depression, the outer boundary of which it is determined or estimated that groundwater and potential contaminants will take five years to reach a pumping well. The Five Year TOT for the Stevens Point Well Nos. 4, 5, 6, 7, 8, 9, and 10 is established based on flow path modeling contained in the report entitled "STEVENS POINT WISCONSIN CASE STUDY: Wellhead Protection Programs and Monitoring System Design". The Five Year TOT for Stevens Point Well 11 are found in the report entitled, "Well No. 11 Wellhead Protection Plan".
- 5) **Recharge Area.** Area in which water reaches the zone of saturation by surface infiltration and encompasses all areas or features that supply groundwater recharge to a well.
- 6) **Well Field.** A piece of land used primarily for the purpose of locating

wells to supply a municipal water system.

## 2.0 Wellhead Protection Overlay District A

The areas defined herein as either the Cones of Depression (Wells No. 4, 5, 6, 7, 8, 9, and 10) or the Two Year TOT (Well No. 11).

### 2.1 Intent

The primary portion of the Stevens Point recharge areas to be protected is the land within 1,500 feet of the Stevens Point wells, known as Wells 4,5,6,7,8,9 and 10, and within the two year TOT for Well 11, as shown on the attached maps and of the Whiting well fields described as beginning at the intersection of County Trunk HH and Hoover Road, then north to the intersection of the Wisconsin Public Service power lines located approximately one-half mile north of the point of beginning, then southwest along the WPS power line to its intersection with Alder St., then south along Alder St. to the intersection with First St., then west along First St. to its intersection with April La., then south along April La. to its intersection with County Trunk Highway HH, then east along County Trunk Highway HH to its intersection with Hoover Rd. and there terminating also shown on the attached map. These lands are subject to the most stringent land use and development restrictions because of close proximity to the wells and the corresponding high threat of contamination.

### 2.2 Permitted Uses

The following uses are permitted uses within Groundwater Protection Overlay District

A. Uses not listed here are to be considered prohibited uses.

- 1) Parks and playgrounds, provided there are no on-site waste disposal or fuel storage tank facilities
- 2) Wildlife areas
- 3) Nonmotorized trails, such as biking, skiing, nature and fitness trails
- 4) Sewered residential developments
- 5) Unsewered (single family) residential development only on existing lots of record on the effective date of this Ordinance

### 2.3 Conditional Uses

The following uses are conditional uses within Groundwater Protection Overlay District A. Uses not listed here are to be considered prohibited uses.

- 1) Commercial uses served by municipal sanitary sewer

#### 2.4 Prohibited Uses

The following uses are prohibited uses within the Groundwater Protection Overlay District A. These uses are prohibited based on the high probability that activities routinely associated with these uses (storage, use, and handling of potential pollutants) will cause groundwater contamination. Uses not listed are not considered permitted uses.

- 1) Underground storage tanks of any size
- 2) Septage and/or sludge spreading
- 3) Animal waste landspreading
- 4) Animal waste facilities
- 5) Animal confinement facilities
- 6) Gas stations
- 7) Vehicle repair establishments, including auto body repair
- 8) Printing and duplicating businesses
- 9) Any manufacturing or industrial businesses
- 10) Bus or truck terminals
- 11) Repair shops
- 12) Landfills or waste disposal facilities
- 13) Wastewater treatment facilities
- 14) Spray wastewater facilities
- 15) Junk yards or auto salvage yards
- 16) Bulk fertilizer and/or pesticide facilities
- 17) Asphalt products manufacturing
- 18) Dry cleaning business
- 19) Salt storage
- 20) Electroplating facilities
- 21) Exterminating businesses
- 22) Paint and coating manufacturing
- 23) Hazardous and/or toxic materials storage
- 24) Hazardous and/or toxic waste facilities
- 25) Radioactive waste facilities
- 26) Recycling facilities
- 27) Cemeteries

#### 2.5 Existing Uses

Where any of the uses listed above exist within Groundwater Protection Overlay District A on the effective date of this ordinance, owners of these facilities will be allowed to upgrade the facilities to facilitate or enhance groundwater protection. Plans for the proposed upgrade must be approved by the Plan Commission and Common Council, and appropriate permit issued by the City Inspection Department, prior to any work being initiated. Expansion of the prohibited use will not be allowed.

3.0 Groundwater Protection Overlay District B – Five Year Time of Travel

3.1 Intent

A secondary portion of the Stevens Point and Whiting recharge areas to be protected is land which lies within the five year groundwater travel zone upgradient from the Stevens Point and Whiting well fields. The five year time of travel (TOT) for the Stevens Point well fields shown on the attached map and described as:

That part of Section 1, Township 23 North, Range 8 East, that part of Sections 2, 3, 10, 11, 12, 13, 14, 15, 22, 23, 24, 25, 26, 27, 34, 35, and 36, Township 24 North, Range 8 East, Town of Hull, that part of Section 34, Township 24 North, Range 8 East, Village of Park Ridge, that part of Section 2, Township 23 North, Range 8 East, Town of Plover, that part of Sections 7 and 18, Township 24 North, Range 9 East, Town of Sharon, that part of Sections 13, 14, 15, 22, 23, 24, 25, 26, 27, 34, 35, and 36, Township 24 North, Range 8 East and that part of Section 2, Township 23 North, Range 8 East, City of Stevens Point, that part of Sections 19 and 30, Township 24 North, Range 9 East, Town of Stockton, Portage County, Wisconsin, described as follows:

Beginning at the southwest corner of said Section 34, Township 24 North, Range 8 East; thence north along the west line of said Sections 34, 27, 22, 15, and 10 to the east-west quarter line of said Section 10; thence east along said quarter line to the west line of the East One-half of the Northwest Quarter of said Section 10; thence north along said west line and the west line of the East One-half of the Southwest Quarter of Section 3, Township 24 North, Range 8 East to the north line of the South One-half of the Southwest Quarter of said Section 3; thence east along said north line and the north line of the South One-half of the Southeast Quarter of said Section 3 and the north line of the South One-half of the Southwest Quarter and the Southeast Quarter of Section 2 to the west line of Section 1, Township 24 North, Range 8 East; thence south along said west line to its southwest corner; thence east along the south line of said Section 1 to its southeast corner which is on the Range line between Range 8 East and Range 9 East; thence south along said Range line to the east-west quarter line of Section 7, Township 24 North, Range 9 East; thence east along said quarter line to the northeast corner of Government Lot 18 in said Section 7; thence south along the east line of said Government Lot 18 and the east line of Government Lot 19 in said Section to the north line of Section 18, Township 24 North, Range 9 East; thence east along said north line to the northeast corner of Government Lot 5 in said Section 18; thence south along the east line of said Government Lot 5 and the east line of Government Lots 8, 17, and 20 of said Section 18 and the east line of Government Lots 5, 8, 17, and 20 of Section 19, Township 24 North, Range 9 East and the east line of Government Lot 5 of Section 30, Township 24 North, Range 9 East, to the southeast corner of said Government Lot 5 of said Section 30; thence west along the south line of said Government Lot 5 and the

south line of Government Lot 6 of said Section 30 to the Range line between Range 8 East and Range 9 East; thence south along said Range line to the southeast corner of Section 36, Township 24 North, Range 8 East; thence south along the east line of Section 1, Township 23 North, Range 8 East to the north line of the South One-half of the Northeast Quarter of said Section 1; thence west along said north line and the north line of the South One-half of the Northwest Quarter of said Section 1 and the north line of the South One-half of the Northeast Quarter and the Northwest Quarter of Section 2, Township 23 North, Range 8 East to the west line of said Section 2; thence north along said west line to the south line of Section 35, Township 24 North, Range 8 East; thence west along said south line and the south line of Section 34 to the point of beginning and there terminating.

The five year time of travel (TOT) for the Whiting well fields shown on the attached map and described as: beginning at the intersection of Porter Rd. and Hoover Rd., then north along Hoover Rd. to the intersection with the Wisconsin Central Railroad Limited, then east along the Wisconsin Railroad tracks to the intersection with Eisenhower Rd., then south along Eisenhower Rd. to its intersection with Porter Rd., then west along Porter Rd., to the intersection with Hoover Rd. and there terminating. Land use restrictions within Groundwater Protection Overlay District B are less restrictive than in Overlay District A because of longer flow times and a greater potential for remediation, dilution and attenuation. Uses not listed as permitted or conditional uses are to be considered prohibited uses.

### 3.2 Permitted Uses

The following uses are permitted within Groundwater Protection Overlay District B.

- 1) All uses listed as permitted uses in Groundwater Protection Overlay District A
- 2) Sewered residential uses
- 3) Above ground petroleum product storage tanks up to 660 gallons
- 4) Basement heating fuel storage tanks
- 5) Commercial and/or industrial uses served by municipal sanitary sewer, except: underground storage tanks of any size, unsewered commercial and/or industrial development, septage and/or sludge spreading, animal waste facilities, Animal confinement facilities (except veterinary hospitals and clinics), gas stations and oil change businesses, bus or truck terminals, landfills, wastewater treatment facilities, spray wastewater facilities, auto salvage yards, bulk fertilizer and/or pesticide facilities, asphalt products manufacturing, dry cleaning facilities, electroplating facilities, exterminating shops, paint and coating manufacturing, hazardous and/or toxic materials storage, hazardous and/or toxic waste facilities, radioactive waste facilities, garage and vehicular towing, or public and municipal

maintenance garage.

- 6) Unsewered (single family) residential uses

### 3.3 Design Standards

The following standards and requirements shall apply to all uses permitted within Wellhead Protection Overlay District Zone B.

- 1) Minimum lot size for unsewered residential uses shall be two acres, except for; a) existing lots of record on the effective date of this Ordinance and b) developments which will be served by municipal sewer within five years of the approval of the development. In order to provide for efficiently serving these developments with municipal sewer, lots smaller than two acres can be approved, provided that sufficient land area will be maintained in an undeveloped state such that no more than one residence is allowed for each two acres of the overall development.
- 2) All commercial and industrial uses are allowed a maximum of 50% of the lot area to be maintained in manicured lawn or grass. However, the area of the lot in manicured lawn or grass shall not exceed the area of impervious surfaces on the lot.
- 3) Sewered residential uses are allowed to have a maximum area of manicured lawn or grass as shown below:

| <u>Lot Area</u> | <u>Lawn Area (square feet)</u> |
|-----------------|--------------------------------|
| 16,000 sq ft    | 6,000                          |
| ½ Acre          | 8,000                          |
| ¾ acre          | 11,000                         |
| 1 acre          | 14,000                         |
| 1 ½ acres       | 20,000                         |
| 2 acres         | 26,000                         |

- 4) Maximum lawn areas for lot sizes not listed shall be based on the average percentage of lawn area allowed on the two nearest lot sizes listed.
- 5) Unsewered residential uses are allowed to have a maximum area of manicured lawn or grass as shown below:

| <u>Lot Area</u> | <u>Lawn Area (square feet)</u> |
|-----------------|--------------------------------|
| 2 acres         | 8,000                          |
| 3 acres         | 21,000                         |

|         |        |
|---------|--------|
| 4 acres | 31,000 |
| 5 acres | 44,000 |

- 6) Maximum lawn areas for lot sizes not listed shall be based on a weighted average of the percentage of lawn area allowed on the two nearest lot sizes listed.
- 7) Natural vegetative covers, not requiring the use of pesticides or fertilizers after initial establishment are encouraged as an alternative to manicured lawn or grass.
- 8) All petroleum storage tanks shall provide leak proof containment not less than 125% of the tank volume, except basement heating fuel storage tanks.
- 9) All storm drainage shall be retained on site or discharged to a municipally operated storm drain. If retained on site, storm water shall be discharged to settling ponds where it will percolate through at least six inches of topsoil. Use of drywells or other subsurface drains for stormwater drainage is prohibited.
- 10) Pesticide and fertilizer storage is permitted at the location of retail sales of these products, provided that the products are delivered in retail quantity containers and no repackaging and/or mixing is done on site.
- 11) Pesticide and fertilizer storage is permitted at the location of agricultural use of these products.

#### 3.4 Conditional Uses

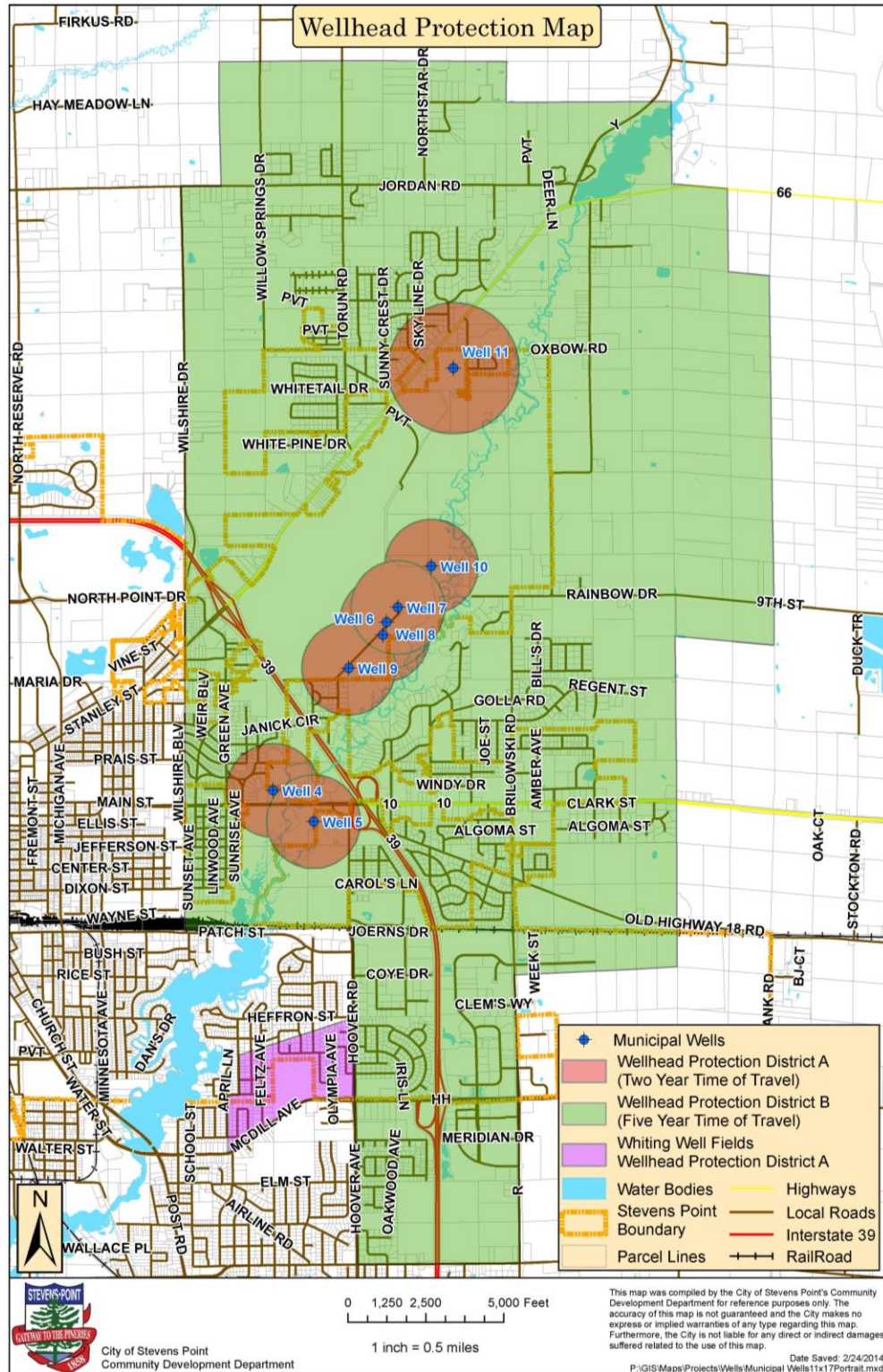
The following uses may be permitted on a case-by-case basis, providing adequate groundwater protection and monitoring measures, as determined by the Stevens Point Plan Commission and Common Council, are instituted.

- 1) All other uses, which are not permitted uses listed above, but are uses allowed within the underlying zoning district.

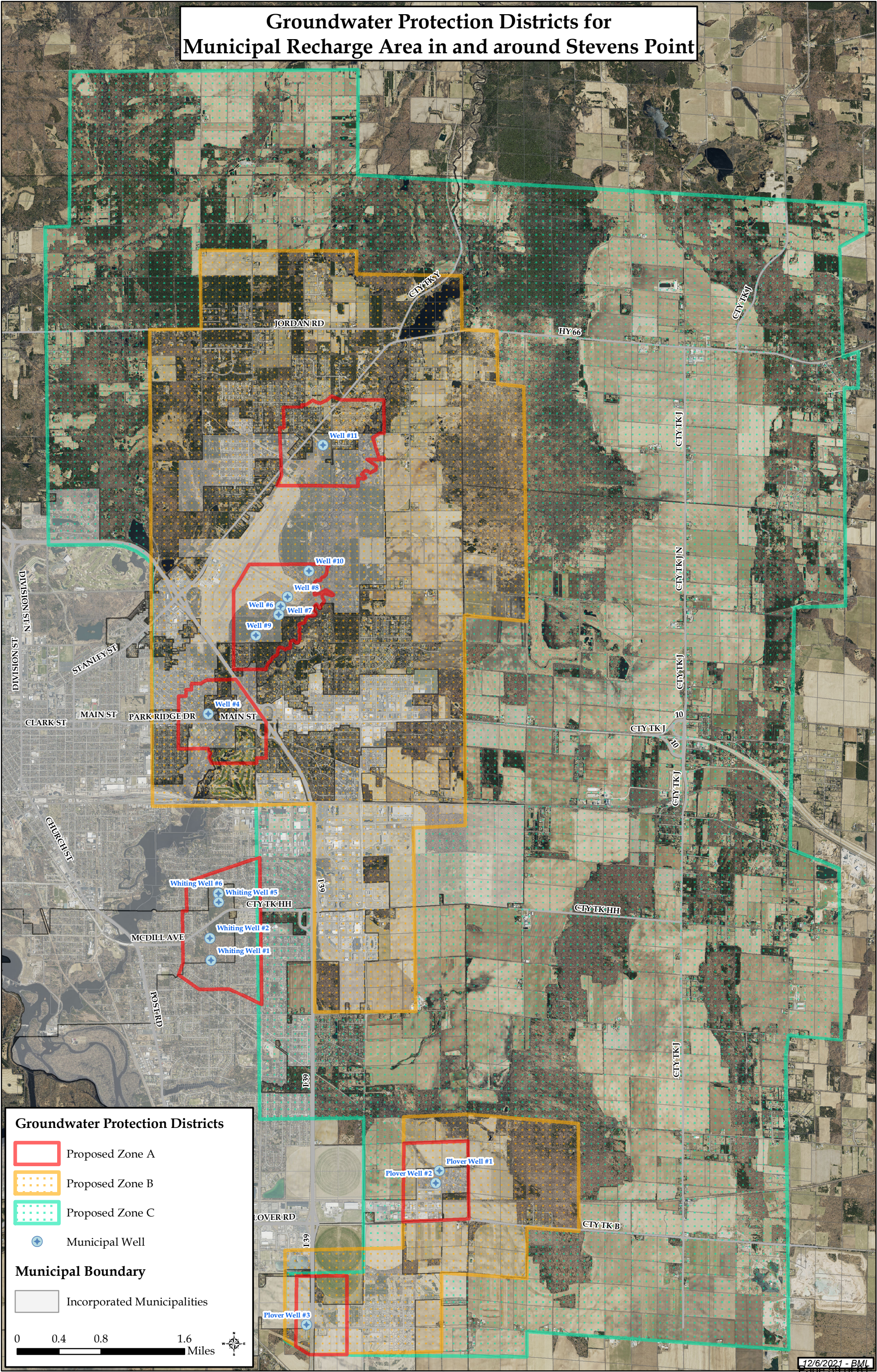
#### 3.5 Existing Uses

Where any prohibited use existed within Groundwater Protection Overlay District B on the effective date of this ordinance, owners of these facilities will be allowed to upgrade the facilities to facilitate or enhance groundwater protection. Plans for the proposed upgrade must be approved by the Plan Commission and Common Council, and appropriate permit issued by the City Inspection Department, prior to any work being initiated. Expansion of the prohibited use will not be allowed

### 3.0 Map



# Groundwater Protection Districts for Municipal Recharge Area in and around Stevens Point



**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE  
OF THE CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

**SECTION I:** That Section 15.03 of the Revised Municipal Code of the City of Stevens Point is hereby amended to read as follows:

**15.03 POLLING PLACES:**

|      |                    |                                    |                        |
|------|--------------------|------------------------------------|------------------------|
| (1)  | First District:    | Mid-State Technical College        | 1001 Centerpoint Drive |
| (2)  | Second District:   | Stevens Point Recreation Center    | 2442 Sims Avenue       |
| (3)  | Third District:    | Dreyfus University Center          | 1015 Reserve Street    |
| (4)  | Fourth District:   | Mid-State Technical College        | 1001 Centerpoint Drive |
| (5)  | Fifth District:    | Stevens Point Police Department    | 933 Michigan Avenue    |
| (6)  | Sixth District:    | Stevens Point Transit              | 2700 Week Street       |
| (7)  | Seventh District:  | Beloved Community Church           | 900 Brilowski Road     |
| (8)  | Eighth District:   | St. Paul's United Methodist Church | 600 Wilshire Blvd.     |
| (9)  | Ninth District:    | Lincoln Center                     | 1519 Water Street      |
| (10) | Tenth District:    | Ruth Gilfry Center                 | 817 Whiting Avenue     |
| (11) | Eleventh District: | Stevens Point Recreation Center    | 2442 Sims Avenue       |

**SECTION II:** This ordinance shall take effect upon passage and publication.

APPROVED: \_\_\_\_\_  
Mike Wiza, Mayor

ATTEST: \_\_\_\_\_  
Kari Yenter, Clerk

Dated: January 12, 2022  
Adopted: January 17, 2022  
Published: January 21, 2022

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE  
OF THE CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

**SECTION I:** That Section 3.46(4) of the Revised Municipal Code of the City of Stevens Point is hereby amended to read as follows:

(4) Canvassing Board. The Canvassing Board examines the Election Day records for completeness and accuracy and makes an official determination and certification of the outcome of the election. It shall be composed of the municipal clerk and two (2) other qualified electors of the municipality appointed by the clerk. The members of the board of canvassers shall serve 2-year terms commencing on January 1 of each even-numbered year, except that any member who is appointed to fill a permanent vacancy shall serve for the unexpired term of the original appointee. The two (2) appointed members shall receive \$14.50 per hour.

**SECTION II:** This ordinance shall take effect upon passage and publication.

APPROVED: \_\_\_\_\_  
Mike Wiza, Mayor

ATTEST: \_\_\_\_\_  
Kari Yenter, Clerk

Dated: January 12, 2022  
Adopted: January 17, 2022  
Published: January 21, 2022