

**City of Stevens Point
Board of Water and Sewerage Commissioners
January 10, 2022 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (301) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines, Mae Nachman and Ray Schmidt

STAFF PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Craig Czaikowski and Jason Draheim

2. Approval of Minutes

On the attendance of last months meeting Carl said it should be listed as Town of Hull Residents and Stevens Point Residents.

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the December 13, 2021 meeting minutes of the Board of Water & Sewerage Commission with the above change.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Anna Haines, seconded by Carl Rasmussen to approve the department claims for the months of December 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Approval of Capital Operations and Maintenance Plan - Joel Lemke

Joel presented the 2022 Capital Operations and Maintenance Plan.

Joel stated you will see on all three utilities, Water, Sewer & Storm that the 2021 Reconstruction Project was not completed.

WATER DEPARTMENT:

Capital Spending Items:

Reconstruction Projects-\$668,000; Hydrant Painting-\$25,000; Well 10 Roof-\$45,000; Well 9 Repipe & New Meter-\$80,000

Computers & Software:

City Works Annual Maint-\$6,667; ESRI Annual Maintenance-\$8,334; Starnik Annual Maintenance-\$18,860; Accela Annual Maintenance-\$22,000

Training & Education:

Misc. Travel & Education-\$25,000

Grand Total of all Sections for Water Dept: \$898,861

SEWER DEPARTMENT:**Capital Spending Items:**

Reconstruction Projects-\$592,720; Screw Pump Rehab-Estimates to come in 2022; Replace vac truck-\$450,000 less \$125,000 trade in value; Blower and DAF Building Roofs/Facia Repair-\$120,000; Building Door Replacements-\$12,000; Aeration Basin 2 and Primary Basin Restoration-\$165,000, Digester 3 Cover Repair-Estimates to come in 2022

Computers & Software:

Accela Annual Maintenance Fees-\$4,550; City Works Annual Maintenance-\$6,667; ESRI Annual Maintenance-\$8,334; Starnik Annual Maintenance-\$18,860

Training & Education:

Misc. Travel & Education-\$15,000

Grand Total of all Sections for Wastewater Dept: \$1,393,131

STORMWATER:**Capital Spending Items:**

Reconstruct Projects -\$834,000; Resurfacing Project-Swales-\$200,000; Purchase of vac truck from Wastewater-\$100,000

Computers & Software:

Accela Annual Maintenance-\$4,925; City Works Annual Maintenance-\$6,667; ESRI Annual Maintenance-\$8,334; Starnik Annual Maintenance-\$18,860

Training & Education:

Misc. Travel & Education-\$15,000

Grand Total of all Sections for Storm: \$1,187,786

Joel mentioned to the Commission that they will no longer see Starnik Annual Maintenance on any of the departments in the future because we are no longer using their software.

Motion made by Carl Rasmussen, seconded by Mae Nachman to approve the 2022 Capital Operations & Maintenance Plan; Water Department -\$898,861; Wastewater Department-\$1,393,131; and Stormwater-\$1,187,786.

Ayes all. Nays none. Motion carried.

5. Water Supply and Distribution Reports - Eric Southworth

Joel said pumpage has increased, the mill has changed some procedures, causing the higher pumpage.

6. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated all permit requirements were met for December 2021. We did have a weld break on our biosolids dryer and hoping to have it repaired by the end of the

month. So we have been hauling biosolids to landfill. Tipping fees should be able to cover costs. Hopefully the repair is under warranty.

7. Construction and Maintenance Report - *Craig Czaikowski*

Craig stated things are slowing down some with the cold temperatures. The crews have been checking out hydrants to make sure they aren't frozen, working at the Airport and helping the treatment plant with biosolids hauling.

8. Community Area Network Report - *Joel Lemke*

Joel stated we are talking about easements that might be needed to complete the project out to the Portage County Highway Dept.

9. Directors Report - *Joel Lemke*

Nothing discussed.

10. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:33pm