

**City of Stevens Point
Board of Water and Sewerage Commissioners
December 13, 2021 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (301) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines, and Ray Schmidt

EXCUSED ABSENCE: Mae Nachman

STAFF PRESENT: Joel Lemke, Eric Southworth, Chris Lefebvre, Craig Czaikowski, Mary Klesmith, Jason Draheim and Jaime Zdroik

ALSO PRESENT Stevens Point Residents (in-person/or Zoom): Todd Huspeni - 4725 E Maria Drive, Tobias Barske-310 Virginia Circle, Jill Klesmith-4721 E. Maria Drive, Kurt Mansavage-4733 E. Maria Drive, Russ & Jody Allred-3131 Revere Road, Don Peters, Jim Radford-404 Virginia Drive, Karin Sieg, Colton Mansavage, Cortney Chaffin, Chris Radford, Mary Kneebone, Angie Ward, Ryan Kernosky, Joe Zagrzebski

2. Approval of Minutes

Motion made by Ray Schmidt, seconded by Carl Rasmussen to approve the November 8, 2021 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the department claims for the month of November 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Water Supply and Distribution Reports - *Eric Southworth*

Eric stated there was a significant increase in usage for November. The paper mill was using a little more water than usual. We got the equipment for the air mixer for the tower and that will be installed hopefully in the first quarter of 2022.

5. Sewage Treatment Operations Report - *Chris Lefebvre*

Chris stated all permit requirements were met for the month of November. We did

winterize the biogas generator in order to save power and to not have to run water to it and heat it over the winter. We did have a gasket issue, so our dryer and number four boiler had to run on natural gas for awhile but we were still able to produce over 27% of our own heat. The effluent discharge data on November 8, the flow was .078 and should have been 2.078. There was an issue with the SCADA system rebooting at the time. The number has been updated and submitted to the DNR.

6. Construction and Maintenance Report - Craig Czaikowski

Craig stated all of the asphalt is finished. The crews are doing the hydrant maintenance for the winter project. Crews have also been helping out at the Airport with snow removal, etc.

7. Wellhead Protection Ordinance Amendment - Joel Lemke

Joel explained the Commission has already approved the addition of Zone C. The content of this draft is very similar to the current ordinance except that our current ordinance has an actual legal description for each zone which is not necessary to have with the current mapping ability. What he is bringing forth today is language that matches the format which the County is adopting. Anna's motion to move animal confinement from special exception down to prohibited in Zone B has been done. This is what you have seen in previous meetings, but we wanted to bring the entire draft to the Commission because it will go to the Plan Commission next month.

Motion made by Ray Schmidt, seconded by Anna Haines to approve the Wellhead Protection Ordinance Amendment.

Ayes all. Nays none. Motion carried.

8. Community Area Network Report - Joel Lemke

Joel said we will be putting out a bid shortly for the project we are doing with Portage County, the school district and the City, the bulk of the project being for the County and the school district to add to our network to better serve them.

9. Directors Report - Joel Lemke

Nothing to report.

Carl Rasmussen asked when we'd be seeing the Capital Operations and Improvement Plan? Joel stated due to the full agenda today he decided to bring it to January's meeting.

10. Adjournment.

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:15PM