

**City of Stevens Point
Board of Water and Sewerage Commissioners
November 8, 2021 - 12:00 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (301) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Carl Rasmussen, Anna Haines, Mae Nachman and Ray Schmidt

EXCUSED ABSENCE: Paul Adamski

STAFF PRESENT: Joel Lemke, Chris Lefebvre, Eric Southworth, Craig Czaikowski, and Jaime Zdroik

2. Approval of Minutes

Motion made by Ray Schmidt, seconded by Mae Nachman to approve the September 13, 2021 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Ray Schmidt to approve the department claims for the months of September and October 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Water Supply and Distribution Reports - *Eric Southworth*

Eric stated the high service lift pump has been repaired at Well 11. The water tower on Bliss Avenue was cleaned by a diver with a vacuum in order for us to install our new airburst system which will be here the first week in December. Eric and Joel fielded questions from the Commissioners on how the airburst system works. The Commissioners would like to see video/demos of how this system works.

5. Sewage Treatment Operations Report - *Chris Lefebvre*

Chris stated all permit requirements were met for both September and October. In September we produced 14% of our own electricity and 55% of our own heat. The dryer was running quite a bit making us a little less efficient than we liked to be. In October, the dryer was not running much and we were able to produce 40% of our electricity and 87% of our own heat. Since then, the generator blew a head gasket and we are currently shut down again. We are looking at cost to benefit balance before we

put anymore money into this system. Currently, it doesn't look good for a rebuild but we are looking at the options and will decide how to proceed going forward.

6. Awarding project #21-15 (Test Well Drilling) to Midwest Well Services, Inc. dba: Municipal Well and Pump from Waupon, WI in an amount not to exceed \$92,472.65 - Joel Lemke

Joel stated there was a bid opening for test well drilling associated with well 12 development. There was one bidder on the project Midwest Well Services, Inc. dba: Municipal Well and Pump.

Motion made by Ray Schmidt, seconded by Mae Nachman to award the project to Municipal Well and Pump in an amount not to exceed \$92,427.65, which includes the 15% maximum for allowed change orders.

Ayes all. Nays none. Motion carried.

7. Construction and Maintenance Report - Craig Czaikowski

Craig stated the crews have finished up the lead services for this year. The north side project will be finished up this week with some of the project extending into next year.

Asphalt should be done this week. The crew has also been working on the hydrants getting them ready for the winter months. The stormwater crew has been out at the Airport getting the snow removal equipment ready for winter.

8. Agreements with MC&E for professional services - Joel Lemke

Joel stated there are two agreements for services related to design and construction management with MC&E. These are mostly pass through costs. We will be bidding out another fiber conduit installation project for the school district and for the county to connect to our Community Area Network.

Motion made by Mae Nachman, seconded by Anna Haines to approve the two agreements with MC&E, one for Project Management in the amount of \$8,722.00 and one for Engineering in the amount of \$31,912.31.

Ayes all. Nays none. Motion carried.

9. Directors Report - Joel Lemke

Joel stated previously the Commission had approved utility rate adjustments. That approval was contingent with the Public Service Commission coming back with approved water rates and those were approved. So all utility rate increases will take effect December 1, 2021. Water 3% increase, Sewer 3% increase and Stormwater a 6% increase.

We will be bringing forward the Capital Improvement Plan to the December meeting.

There was a public bid opening on November 5, 2021 for the sale of bonds for the Stormwater Utility in order to pay for the 2021 and 2022 reconstruction costs. The borrowing amount is \$3,305,000.

The County Planning and Zoning Committee forwarded a version of the wellhead protection ordinance to the County Board that looks much like the one approved by the

Water and Sewerage Commission with one exception, that is that the zone B boundaries are less desirable for the City in the County's version. We are planning on taking ordinance amendments to the Common Council that match the Commission's approval. Joel explained the difference in the zone B boundaries to the Commissioners.

Joel also provided the Commission with an update on the solar power system.

10. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:55PM