

Our intention is to have in-person meetings going forward. We will hold meetings at 300 Bliss Avenue. This in-person location will meet the legal requirement for our open meetings. We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point
Board of Water and Sewerage Commissioners
November 8, 2021 - 12:00 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (301) 715-8592

Meeting ID: 820 26885705

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of Minutes
3. Approval of Department Claims
4. Water Supply and Distribution Reports - *Eric Southworth*
5. Sewage Treatment Operations Report - *Chris Lefebvre*
6. Awarding project #21-15 (Test Well Drilling) to Midwest Well Services, Inc. dba: Municipal Well and Pump from Waupun, WI in an amount not to exceed \$92,472.65 - *Joel Lemke*
7. Construction and Maintenance Report - *Craig Czaikowski*
8. Agreements with MC&E for professional services - *Joel Lemke*
9. Directors Report - *Joel Lemke*
10. Adjournment.

The next Water and Sewerage Commission meeting will be Monday, December 13, 2021 at noon.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the Director as soon as possible to ensure a reasonable accommodation can be made. The Director can be reached by telephone at (715) 345-5260, or by mail at 300 Bliss Avenue, P.O. Box 243 Stevens Point, WI.

Copies of resolutions, reports and minutes of the Board of Water & Sewerage Commission Meetings are on file at the Admin Office of the Water & Sewage Departments for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

**City of Stevens Point
Board of Water and Sewerage Commissioners
September 13, 2021 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (301) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Carl Rasmussen, Anna Haines, Mae Nachman and Ray Schmidt

EXCUSED ABSENCE: Paul Adamski

STAFF PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Eric Southworth, Craig Czaikowski, Jason Draheim, Marissa Loew and Jaime Zdroik

2. Approval of Minutes

Motion made by Ray Schmidt, seconded by Mae Nachman to approve the August 9, 2021 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Ray Schmidt to approve the department claims for the month of August 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Wellhead protection ordinance amendments - Joel Lemke

Joel stated this is the same memo and info presented to the Commission back in May.

Joel explained the proposed wellhead protection map and language requesting to add Zone C to the districts.

Motion made by Mae Nachman, seconded by Anna Haines to approve the Wellhead Protection Ordinance Amendments, maps and language adding Zone C to the districts as presented.

Ayes all. Nays none. Motion carried.

5. Utility rate adjustments - Joel Lemke

After the last rate adjustment, the Commission discussed doing more frequent rate adjustments so they are smaller. Joel explained due to the costs of the upcoming street projects, rate adjustments are needed for the utilities. The Commission recently approved staff to pursue a simplified rate case for the Water Utility rates with the PSC.

If approved by the PSC, this would be a 3% rate increase. The rates for Wastewater and Storm are set by the Water and Sewerage Commission. The rates for Wastewater and Storm have been evaluated and it was determined that a similar rate increase of 3% for Wastewater is necessary and a 6% increase is needed for Storm. There is a much smaller rate base for Storm. That is why their proposed increase is double the Water and Sewer rate increase. A single-family resident's storm rate would increase from \$17.58 to \$18.64 per quarter.

Motion made by Ray Schmidt, seconded by Anna Haines to approve the Water Rate Increase of 3% pending approval of the Simplified Rate Increase by the Public Service Commission, Sewer Rate increase of 3% and Stormwater Rate increase of 6%. The rate increases will be effective December 1, 2021.

Ayes all. Nays none. Motion carried.

6. Report on monthly fee tracking - Joel Lemke

Joel provided a summary of the fees incurred for the processing of credit cards. Due to the pandemic, the PSC has been allowing utilities to waive these fees for their customers. The Commission would also like to see the fees involved with ACH.

7. Water Supply and Distribution Reports - Eric Southworth

Eric stated pumpage decreased in August. Eric stated the high service lift pump at Well 11 broke down. So the equipment was repaired and it is being installed today. The DNR has recommended in past inspections, a mixing system be installed on the Bliss Avenue Water Tower. It will be installed in October or November. This will keep chlorine residuals more stable and will be one of the first air mixers to be installed in the state.

8. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated all permit requirements were met for the month of August. We were able to offset 74% of our natural gas usage and about 16% of our electricity through biogas reuse.

9. Construction and Maintenance Report - Craig Czaikowski

Craig stated the water crew will finish the last lead service line scheduled for removal this year. The storm crew is installing drain tiles on Echo Dells. They will be working on a project in an alley by Jefferson and Algoma. The Northside project is moving forward. Everything is going well.

10. Community Area Network Report - Joel Lemke

Joel said we got estimates back from our engineer. This info will establish what will get bid out for the County to connect their highway facility, Junction City, and Kennedy School projects. These will go out next month.

11. Update on solar performance at Utility Garage - Joel Lemke

This item will be brought back next month.

12. Directors Report - Joel Lemke

Joel introduced Marissa Loew to the Commission.

13. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:42PM

REPORT TO THE OCTOBER 11, 2021
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of September 1, 2021

Bank deposits recorded in September 2021

\$	3,616,890.70
\$	204,414.96
\$	3,821,305.66

CHECKS ISSUED SEPTEMBER 2021:

55822	Mae Nachman	Salary	55.70
55825	AFLAC	Insurance Premiums	26.50
55826	Aramark	Rug Service	25.78
55827	AT&T	Phone Charges	37.68
55828	Central States H & W Fund	Health Insurance Premiums - Marissa Loew	3,892.80
55831	CORE & MAIN LP	2" meters & meter gaskets, 3 & 4" meters	9,657.00
55833	Heartland Business Systems, LLC	Monthly software subscription MS365, monthly managed services - June	356.38
55834	Schierl Inc	Lawn Mower Repair	18.95
55835	Sioux Valley Environmental	Chemical	58.00
55838	AT&T	Utility Garage - Phone Charges	211.85
55839	Complete Office of WI	Office Supplies	23.14
55843	Ferguson Waterworks #1476	Inventory	1,115.19
55844	First Supply LLC -Plover	Inventory	15.35
55845	Franks Hardware Co Inc	Supplies	373.25
55846	Hawkins Inc	Chemicals	4,318.05
55847	Integrity Fire Protection Inc.	Inspection of Utility Garage Fire System	140.50
55850	Mastercard	Filters for lead & copper, standup desk station and cables	2,336.40
55852	Premier Whiting Stevens Point LLC	Refund Check 003104-000, 3101 WHITING AVE APT E2	87.02
55854	Spectra Print	Delinquent Notices - Printing & Postage	448.47
55855	Springbrook Holding Company LLC	Civic pay per transaction fee	291.67
55856	Teamsters Union Local 662	Union Dues	1,633.00
55857	Water Well Solutions Wisconsin LLC	Well #11 Booster 2 Inspection	4,250.00
55858	WI State Laboratory of Hygiene	Fluoride samples	26.00
55859	Community Foundation of Central WI	Employee Contribution	10.00
55860	United Way Of Portage County	United Way	15.25
55861	Aramark	Rug service	25.78
55862	AT&T	Phone Charges	636.76
55864	CDW Government	Troubleshoot switch and IP cameras	225.00
55865	City Of Stevens Point	Workers Comp Insurance Premiums	2,157.54
55868	Lindsey Demski	Refund Check 027665-000, 3241 SUNFLOWER RD	350.57
55869	Donna's Cleaning Service	Cleaning service - Water Office and Utility Garage	300.00
55871	Ferguson Waterworks #1476	Inventory, large meter replacement parts	14,079.63
55873	Heartland Business Systems, LLC	Microsoft 365 Monthly License	138.67
55875	Chelski Knorr	Refund Check 037017-000, 516A BUKOLT AVE	192.56
55876	NAPA	Oil filters	491.92
55877	Northern Lake Services Inc	Water Testing	115.00
55879	Spectra Print	Disconnection Notices - Printing & Postage	459.04
55880	Staples Credit Plan	Computer monitors and office supplies	542.97
55881	Star Business Machines	Qtrly Maintenance Copier/Printer	206.54
55882	Strand Associates Inc	Professional Services - Well 4 Replacement and Elevated Tank Mixing Permit	8,532.23
55883	Mastercard	Shipping charges for soil conditioner repair, AWWA, electrical parts, tail light	657.54
55884	USA Blue Book	Lab supplies	345.52

55886	Zack Zingler	Refund Check 022936-000, 3616 DOOLITTLE DR APT 1A	73.05		
55888	AnSer	After Hours Answering Service	120.00		
55891	Central States H & W Fund	Health Insurance Premiums	27,724.31		
55894	Ferguson Waterworks #1476	Inventory	12,552.00		
55895	First Supply LLC -Plover	Inventory & Supplies	1,007.77		
55896	Heartland Business Systems, LLC	Onboarding fee ESRM, monthly managed services	520.37		
55898	INFOSEND INC	Bill printing and postage.	1,710.35		
55899	InterAct Services, Inc.	Shades for office	753.00		
55901	Mada Embroidery& Screen Printing, LLC	Uniforms	200.26		
55902	NAPA	Concrete Saw Repairs	117.28		
55904	Park Place Holdings LLC	Refund Check 027949-000, 5733 WINDY DR STE B	83.88		
55905	Petty Cash	Sand blaster media, postage	57.32		
55906	SEH INC	Water St. Tower Engineering Services	160.12		
55911	Community Foundation of Central WI	Employee Contribution	10.00		
55912	United Way Of Portage County	United Way	15.25		
	Payroll	September Payroll	31,104.54		
	IRS PR Tax	Payroll Taxes - Federal	31,658.55		
	DOR PR Tax	Payroll Taxes - State	7,672.09		
	Verizon Cell & iPad Charges	Phone & iPad Charges	483.14		
	DOR Garnishment	Garnishment	9.05		
	HRA Admin Fees	Admin Fees	55.00		
TOTAL EXPENSES LISTED				\$ 174,968.53	\$ 3,646,337.13
BALANCE ON HAND SEPTEMBER 30, 2021					
			Balance on Hand	\$	3,646,337.13
			Plus uncleared checks	\$	43,966.82
			Less checks previously written clearing this month	\$	(33,147.36)
			Ending Cash Balance matching Bank	\$	3,657,156.59
			Less Restricted Funds	\$	(1,198,688.88)

REPORT TO THE NOVEMBER 8, 2021
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

WATER DEPARTMENT

FINANCES:

Bank balance as of October 1, 2021

Bank deposits recorded in October 2021

\$	3,657,156.59
\$	1,031,583.62
\$	4,688,740.21

CHECKS ISSUED OCTOBER 2021:

55910	Mae Nachman	Salary	55.70
55913	US Postmaster	20 rolls of forever stamps	1,160.00
55914	AFLAC	Insurance Premiums	26.50
55915	American Asphalt Of WI	Hot mix	68.01
55917	Aramark	Rug Service	25.78
55918	AT&T	Phone Charges	37.68
55919	AT&T	Utility Garage Phone Charges	423.69
55920	Central States H & W Fund	Health Insurance Premiums	1,946.40
55921	Department of Natural Resources	Operator Certification Renewal - Dan Woitczak	45.00
55922	Ferguson Waterworks #1476	Inventory Parts, 3" meter repair parts	5,939.25
55923	First Supply LLC -Plover	Inventory	3,144.20
55924	Franks Hardware Co Inc	Supplies	238.49
55925	Grainger	Well 11 Filter Cell Maint	98.60
55926	Hawkins Inc	Chemicals	2,432.44
55928	Martelle Water Treatment	Chemicals	5,705.37
55933	US Postmaster	Annual Rental - PO Box 243	322.00
55934	Public Serv Commission Of Wi	PSC Assessment	5,640.13
55935	Schierl Inc	Replacement tires	720.00
55940	Spectra Print	Printing & Postage Delinquent Notices	420.85
55946	WI Rural Water Assoc	Annual Membership Renewal	585.00
55947	Wi State Laboratory of Hygiene	Fluoride Samples	26.00
55948	Community Foundation of Central WI	Green Circle - Joel Lemke	10.00
55949	United Way Of Portage County	United Way	15.25
55950	Advanced Disposal	Dumpster Service	91.72
55951	Aramark	Rug service	25.78
55952	City Of Stevens Point	Concrete repairs - sidewalk, curb, street patch, Retirement, insurance, fuel and employee deductions	269,426.17
55953	Cooper Oil Company Inc	Diesel treatment	73.84
55957	Ferguson Waterworks #1476	5/8" and 2" meter heads and meter gaskets	4,101.85
55958	First Supply LLC -Plover	Inventory	1,904.74
55959	Grainger	Thermostat	19.68
55960	Heartland Business Systems, LLC	IT Support Charges	26.25
55963	Multi Media Channels, LLC	Rate Increase Notification	120.00
55964	Petty Cash	Mileage and conference expenses	721.07
55966	Springbrook Holding Company LLC	Civic Pay Transaction Fee	919.00
55969	Wildcard Corp	Cyber Security Risk Assessment	36,844.60
55970	Brandon Wiza	Uniform Reimbursement	60.04
55971	Robert Podach	Refund Check 006280-000, 3001 LINDBERGH AVE	36.92
55973	AT&T	Phone charges	635.37
55974	Mark & Susan Becker	Refund Check 023676-000, 2303 MAIN ST	45.20
55976	City Of Stevens Point	PILOT Payment	870,000.00
55977	Donna's Cleaning Service	Cleaning Service - Water Office, Water Garage	300.00
55978	Fastenal Company	Blades, gloves	246.59
55979	Ferguson Waterworks #1476	Inventory, meter couplings	1,044.86
55980	First Supply LLC -Plover	Inventory	388.11
55981	Charles & Janice Henry	Refund Check 029640-000, 5117 CAROL'S LN	164.00

55982	Andrew Lynch	Refund Check 007626-000, 1764 CHURCH ST	47.25
55983	Mark & Susan Becker	Refund Check 023675-000, 2301 MAIN ST	41.96
55984	Mid-State Truck Service Inc	Dump Truck	50,161.28
55985	Joseph or Karen Milanowski	Refund Check 027857-000, 5556 ELMWOOD AVE	250.56
55987	Robert or Linda Sanders	Refund Check 015736-000, 717 FRONTENAC AVE	44.31
55988	Spectra Print	Delinquent notices- printing & postage	1,048.24
55989	Staples Credit Plan	Office supplies	78.03
55990	Strand Associates Inc	Engineering Services - Well 4 Replacement	1,497.58
55991	Teamsters Union Local 662	Union Dues	1,582.00
55992	THE BEEKEEPER AMALGAMATED	Refund Check 036825-000, 400 UNION ST	41.94
55993	Israel Totzke	Refund Check 036239-000, 1240 FOURTH AVE	44.31
55995	USA Blue Book	Tube assembly	267.63
55996	AnSer	After hours answering service	110.00
55997	Ferguson Waterworks #1476	2 - 5/8" meters, meters, meter radios	9,931.43
55998	First Supply LLC -Plover	Inventory	348.38
56000	Heartland Business Systems, LLC	Monthly Managed Services	234.38
56001	Infosend Inc.	Printing & postage - monthly billing statement	2,277.29
56004	Public Serv Commission Of Wi	Assessment for rate study	161.22
56005	Rasmussen Plumbing & Heating	Repairs due to sediment in line form utility work done nearby	124.38
56006	SEH Inc.	Water Tower/Sprint Antenna Services	258.25
56008	SOLV Business Solutions Connected-Safeguard	W-2 and 1099 Forms	16.53
56010	Mastercard	UWCC Registration Fees, Conference expenses, Dept of Safety Fee, supplies, AWWA Conference Expenses, Funeral remembrance	3,877.18
56011	Michael Vassar	Uniform reimbursement & boot allowance	263.73
56012	Dan Woitczak	Uniform reimbursement	88.59
56013	Community Foundation of Central WI	Employee Contribution	10.00
56014	United Way Of Portage County	United Way	2.25
56015	Advance Auto Parts	Fuse	2.91
56016	American Welding & Gas Inc	Blades for cut off saw	345.85
56017	Aramark	Rug Service	25.78
56018	Mary Badow	Refund Check 021542-000, 3901 DOOLITTLE DR #12	59.29
56019	Todd Barnes	Refund Check 021762-000, 3933 DOOLITTLE DR #7	48.39
56020	Central States H & W Fund	Health Insurance Premiums	42,450.51
56021	City Of Stevens Point	Workers Comp Premium	3,245.08
56022	Concrete Technology	Refund Check 009984-000, 1523 W RIVER DR	75.27
56024	Fastenal Company	PPE-Gloves & eye protection	184.30
56026	Heartland Business Systems, LLC	MS365 Monthly License	138.67
56027	Cristine Hoffman	Refund Check 009078-000, 3249 CHURCH ST	22.73
56028	Cristine Hoffman	Refund Check 000617-000, 1983 WATER ST	5.02
56029	Cristine Hoffman	Refund Check 000629-000, 1000 SHAURETTE ST	22.10
56030	Lincoln Contractors Supply Inc	Part for jumping jack	21.38
56031	William Nantell	Refund Check 023661-000, 409 DEANNAS WAY	198.02
56032	Samantha Norton	Refund Check 007463-000, 1501 CHURCH ST	23.41

56033	Christopher Okray	Refund Check 010174-000, 2507 CLEVELAND AVE	70.13
56034	Carley Oleson	Refund Check 018062-000, 201 MINNESOTA AVE #1	41.63
56036	Point Apartments LLC	Refund Check 019932-000, 1525 BRIGGS ST	57.04
56037	Pulsair Systems, Inc.	Bliss Tower Mixing System	11,275.00
56038	R&J Angel Point Prop LLC	Refund Check 037189-000, 1109 PRENTICE ST	35.63
56040	Starnik Systems Inc.	Starnik Software Oct - Dec 2021	4,959.65
56043	Water Well Solutions Wisconsin LLC	Well 11 Pump Repairs	17,048.28
56045	Chet's Plumbing	Clean debris from faucet/toilet due to manganese	105.00
56047	First Supply LLC -Plover	Inventory	479.44
56048	L.W. Allen, LLC	Program KW at Well 11 to Wonderware, trouble shoot Well 8 power fail alarm	1,168.78
56049	Northern Lake Services Inc	Sample testing - nitrates	57.00
56051	SOLV Business Solutions Connected- Safeguard	W-2 and 1099 Forms	6.66
56052	AFLAC	Insurance premiums	26.50
56054	AT&T	Phone charges	36.91
56055	Heartland Business Systems, LLC	Managed IT Services	86.77
56057	Service Motor Company	Well 11 lawn mower repair	628.33
	WPS	Utility Charges	17,662.56
	WI Environmental Improvement Fund	Interest payment for loans	78,880.94
	Payroll	October Payroll	-3,636.60
	IRS PR Tax	Payroll Taxes - Federal	47,685.14
	DOR PR Tax	Payroll Taxes - State	11,549.30
	Verizon Cell & iPad Charges	Phone & iPad Charges	479.05
	DOR Garnishment	Garnishment	9.05
	HRA Admin Fees	Admin Fees-3 months	165.00
TOTAL EXPENSES LISTED			<u>\$ 1,524,836.73</u>
BALANCE ON HAND OCTOBER 31, 2021			<u>\$ 1,524,836.73</u> <u>\$ 3,163,903.48</u>
Balance on Hand			<u>\$ 3,163,903.48</u>
Plus uncleared checks			<u>\$ 137,510.12</u>
Less checks previously written clearing this month			<u>\$ (43,966.82)</u>
Ending Cash Balance matching Bank			<u>\$ 3,257,446.78</u>
Less Restricted Funds			<u>\$ (1,060,509.34)</u>

REPORT TO THE OCTOBER, 2021
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS
SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of September 1, 2021
Bank Deposits recorded in September 2021

\$	5,795,590.21
\$	335,355.97
\$	6,130,946.18

CHECKS ISSUED IN SEPTEMBER 2021:

55826	Aramark	Rug Service	154.12
55829	Chet's Plumbing	Replacement Boiler	37,521.00
55830	Adam Clark	Uniform Reimbursement	94.93
55832	Hach Company	Lab supplies	986.56
55833	Heartland Business Systems, LLC	Monthly Managed Services - June, Monthly software subscription MS365	356.38
55836	WDATCP	Fertilizer Report, Fertilizer Application	302.18
55837	Mark Zalewski	Uniform Reimbursement	87.89
55838	AT&T	Utility Garage - Phone Charges	105.92
55840	Cooper Oil Company Inc	Lubricant & diesel treatment	669.73
55841	DN Tanks Inc	Aeration Basin Restoration	127,750.00
55842	Fastenal Company	Tools for sewer camera	30.35
55845	Franks Hardware Co Inc	Supplies	64.06
55846	Hawkins Inc	Azone-Chemical	544.32
55847	Integrity Fire Protection Inc.	Inspection of Utility Garage Fire System	70.25
55848	Kraft Power	Fan assembly	1,959.38
55849	NCL of Wisconsin Inc	Lab supplies	816.68
55850	Mastercard	Training class - Michael F.	635.51
55851	Pioneer Roofing, LLC	Roof repairs	2,122.00
55852	Premier Whiting Stevens Point LLC	Refund Check 003104-000, 3101 WHITING AVE APT E2	121.78
55855	Springbrook Holding Company LLC	Civic pay per transaction fee	291.67
55861	Aramark	Rug service	159.82
55862	AT&T	Phone Charges	830.00
55865	City Of Stevens Point	Workers Comp Insurance Premiums	1,296.24
55866	Cooper Oil Company Inc	Fuel	16.60
55867	Cummins Sales & Service	Generator maintenance	774.95
55869	Donna's Cleaning Service	Cleaning service - Utility Garage	25.00
55870	Fastenal Company	Nuts	4.19
55872	Harter's Fox Valley Disposal	Dumpster service	360.89
55873	Heartland Business Systems, LLC	Microsoft 365 Monthly License	138.67
55874	Ingersoll Rand Co	Valve, tube & elbow	358.64
55875	Chelsi Knorr	Refund Check 037017-000, 516A BUKOLT AVE	233.11
55878	Rice Lake Weighing Systems	Lab scale certification	165.00
55883	Mastercard	Supplies, motor for televising tractor, seminar, shipping charges, pump assembly	3,939.49
55885	Werner Electric Supply	Time delay fuse	246.30
55886	Zack Zingler	Refund Check 022936-000, 3616 DOOLITTLE DR APT 1A	70.68
55887	Airgas USA, LLC	Nitrogen	1,866.35
55889	Atlas Copco Compressors LLC	Repair Charges	555.00
55890	Beaver Of WI Inc	Cleaner	57.50
55891	Central States H & W Fund	Health Insurance Premiums	13,075.50
55893	Environmental Consulting and Testing, Inc.	WET Testing	700.00
55895	First Supply LLC -Plover	Inventory & Supplies	44.03
55896	Heartland Business Systems, LLC	Monthly Managers Services, Onboarding fee ESRM	520.37
55900	Lubrication Engineers, Inc.	Lubricant	5,584.96
55901	Mada Embroidery& Screen Printing, LLC	Uniforms	146.42
55903	Pace Analytical Services Inc	Mercury Testing	555.00
55904	Park Place Holdings LLC	Refund Check 027949-000, 5733 WINDY DR STE B	70.72
55907	Spee Dee Delivery Service Inc.	Shipping charges	9.11

55909	Travelers	Boiler & Machinery Insurance	5,999.00	
	Verizon Charges	Verizon Charges	261.09	
	UPS	Shipping charges	4.50	
	WPS Utility Charges	Gas & Electric	18,478.06	
	HRA	Admin Fees	20.00	
	Sewer Payroll	Payroll	45,666.25	
	Payroll Taxes	Payroll Taxes	3,149.78	
	TOTAL OF EXPENSES LISTED		\$ 280,067.93	\$ 280,067.93
	BALANCE ON HAND SEPTEMBER 30, 2021			\$ 5,850,878.25
		Balance on Hand		\$ 5,850,878.25
		Plus uncleared checks		\$ 27,273.58
		Less checks previously written clearing this month		\$ (24,802.52)
		Ending Cash Balance matching Bank Statements		\$ 5,853,349.31
			Less Restricted Balance	\$ (4,239,657.63)
			TOTAL	\$ 1,613,691.68

***Additional restricted cash of \$250,000.00 is invested in CDs.

REPORT TO THE NOVEMBER, 2021
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS
SEWAGE DEPARTMENT

FINANCES:

Bank Balance as of October 1, 2021
Bank Deposits recorded in October 2021

\$	5,853,349.31
\$	1,144,615.64
\$	6,997,964.95

CHECKS ISSUED IN OCTOBER 2021:

55916	ANDRITZ Separation Inc.	Fan Impeller	11,341.25
55917	Aramark	Rug Service	155.49
55921	Department of Natural Resources	Operator Certification Renewal - Mark Zalewski, Rebecca Danczyk	90.00
55924	Franks Hardware Co Inc	Supplies	124.04
55926	Hawkins Inc	Chemicals	396.90
55927	Ingersoll Rand Co	Hose	159.66
55929	Mulcahy Shaw Water Inc	Parts	1,602.65
55930	NCL of Wisconsin Inc	Lab Supplies	616.78
55931	Northern Lake Services Inc	Samples	47.30
55932	PBBS Equipment Corp	Install Gas Actuator	1,180.53
55935	Schierl Inc	Replacement tires - Truck #25	903.24
55936	Seifert Electric, Inc.	Replacement heating boiler	2,227.48
55937	Service Motor Company	Replacement mower blade.	72.72
55938	The Sherwin-Williams Co	Paint	428.68
55939	Solenis LLC	Praestol	16,213.20
55941	Spee Dee Delivery Service Inc.	Shipping Charges	7.81
55942	The Lubrizol Corporation	Lubricant	3,983.75
55945	Werner Electric Supply	Fuses	277.50
55950	Advanced Disposal	Dumpster Service	91.72
55951	Aramark	Rug service	154.12
55952	City Of Stevens Point	Retirement, fuel and employee deductions, Street Improvement Project, Concrete Repairs	181,942.25
55953	Cooper Oil Company Inc	Diesel treatment	628.36
55954	Dakota Electric Services Inc	Troubleshoot circuit for sampler	177.02
55958	First Supply LLC -Plover	Parts for sewer repair	266.26
55961	L.W. Allen, LLC	Calibrate influent and effluent flow meters	366.94
55962	McMaster-Carr Supply Co	Wash gun	253.81
55964	Petty Cash	Mileage and conference expenses	161.32
55965	Pomp's Tire Service, Inc.	Repair flat tire	63.60
55967	UW Stevens Point	Intern Wages	4,375.80
55968	WI Central	Sanitary pipeline rental	300.00
55972	Advanced Disposal Services	Grit pad cleaning	2,028.41
55973	AT&T	Phone charges	853.14
55974	Mark & Susan Becker	Refund Check 023676-000, 2303 MAIN ST	40.43
55977	Donna's Cleaning Service	Cleaning Service - Utility Garage	25.00
55982	Andrew Lynch	Refund Check 007626-000, 1764 CHURCH ST	40.23
55983	Mark & Susan Becker	Refund Check 023675-000, 2301 MAIN ST	40.59
55984	Mid-State Truck Service Inc	Dump Truck	50,161.28
55985	Joseph or Karen Milanowski	Refund Check 027857-000, 5556 ELMWOOD AVE	151.34
55986	Pioneer Roofing, LLC	Service Building Roofs & Channel Air Building	33,603.00
55987	Robert or Linda Sanders	Refund Check 015736-000, 717 FRONTENAC AVE	37.36
55992	The Beek Keeper Amalgamated Trust	Refund Check 036825-000, 400 UNION ST	35.35
55993	Israel Totzke	Refund Check 036239-000, 1240 FOURTH AVE	37.35
55999	Harter's Fox Valley Disposal	Dumpster Service	397.05
56000	Heartland Business Systems, LLC	Monthly Managed Services	234.38
56002	NAPA	Antifreeze	92.28
56003	NCL of Wisconsin Inc	Lab supplies	1,364.65
56007	Ryan Skrzeczekowski	Uniform reimbursement	170.35
56008	SOLV Business Solutions Connected-	W-2 and 1099 Forms	16.52
56009	Transmotion LLC	Fittings	41.31
56010	Mastercard	Conference expenses, Dept of Safety Fee, supplies	1,276.15

56017	Aramark	Rug Service	158.43		
56018	Mary Bandow	Refund Check 021542-000, 3901 DOOLITTLE DR #12	82.28		
56019	Todd Barnes	Refund Check 021762-000, 3933 DOOLITTLE DR #7	51.24		
56020	Central States H & W Fund	Health Insurance Premiums	13,075.50		
56021	City Of Stevens Point	Interest Payment 2019 Revenue Bonds, Workers Comp Premium	37,456.43		
56023	Department of Natural Resources	Certification Renewal	45.00		
56025	Hach Company	Lab Supplies	638.00		
56026	Heartland Business Systems, LLC	MS365 Monthly License	138.67		
56032	Samantha Norton	Refund Check 007463-000, 1501 CHURCH ST	19.73		
56033	Christopher Okray	Refund Check 010174-000, 2507 CLEVELAND	71.73		
56035	PBBS Equipment Corp	Boiler Repair	446.44		
56036	Point Apartments LLC	Refund Check 019932-000, 1525 BRIGGS ST	57.85		
56038	R&J Angel Point Prop LLC	Refund Check 037189-000, 1109 PRENTICE ST	37.17		
56039	Roberts Irrigation Company Inc	Fitting	51.87		
56040	Starnik Systems Inc.	Starnik Software Oct - Dec 2021	4,959.65		
56041	Stevens Point Public Utilities	Qtrly Water Charges	778.50		
56042	UGSI Chemical Feed, Inc.	Check Valve Assembly	490.98		
56044	Xylem Water Solutions USA Inc	Pump Inspections	5,200.00		
56050	The Sherwin-Williams Co	Paint	192.11		
56051	SOLV Business Solutions Connected-Safeguard	W-2 and 1099 Forms	6.67		
56053	Associated Bag	Pallet covers	926.50		
56055	Heartland Business Systems, LLC	Managed IT Services	86.76		
56056	Schierl Inc	Lawn mower tire repair	18.95		
56058	The Lubrizol Corporation	Sample testing	315.00		
	WI Environment Improvement Fund	Loan Payment	181,907.25		
	Shared Operating Costs	Sewer Portion	82,416.30		
	Verizon Charges	Verizon Charges	283.19		
	UPS	Shipping charges	27.47		
	WPS Utility Charges	Gas & Electric	17,374.62		
	HRA	Admin Fees	60.00		
	Sewer Payroll	Payroll	64,577.12		
	Payroll Taxes	Payroll Taxes	4,510.45		
	TOTAL OF EXPENSES LISTED		\$ 735,718.21	\$	735,718.21
	BALANCE ON HAND OCTOBER 31, 2021			\$	6,262,246.74
		Balance on Hand		\$	6,262,246.74
		Plus uncleared checks		\$	116,224.64
		Less checks previously written clearing this month		\$	(27,273.58)
	Ending Cash Balance matching Bank Statements			\$	6,351,197.80
		Less Restricted Balance		\$	(4,661,236.80)
		TOTAL		\$	1,689,961.00

***Additional restricted cash of \$250,000.00 is invested in CDs.

REPORT TO THE OCTOBER 2021
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

STORM WATER DEPARTMENT

FINANCES:

Bank balance as of September 1, 2021

Bank deposits recorded in September 2021

\$	594,563.68
\$	90,145.30
\$	684,708.98

CHECKS ISSUED SEPTEMBER 2021:

55833	Heartland Business Systems, LLC	Monthly software subscription MS365, Monthly Managed Services-June	356.37		
55834	Schierl Inc	Replacement tires - back hoe	739.50		
55838	AT&T	Utility Garage - Phone Charges	105.92		
55845	Franks Hardware Co Inc	Supplies	19.17		
55847	Integrity Fire Protection Inc.	Inspection of Utility Garage Fire System	70.25		
55850	Mastercard	Ratchet Tie Down Straps, Filters for lead & copper, Standup desk station & cables	50.96		
55853	Reinders Inc	Landscaping Supplies	1,488.99		
55855	Springbrook Holding Company LLC	Civic pay per transaction fee	291.66		
55863	Bond Trust Services Corp	Revenue Bond Interest Payment	19,325.00		
55865	City Of Stevens Point	Workers Comp Insurance Premiums	1,068.13		
55869	Donna's Cleaning Service	Cleaning service - Utility Garage	25.00		
55873	Heartland Business Systems, LLC	Microsoft 365 Monthly License	138.66		
55875	Chelsi Knorr	Refund Check 037017-000, 516A BUKOLT AVE	16.57		
55883	Mastercard	Drain tile, Shipping charges for soil conditioner repair, Teamview subscription, motor for televising tractor, AWWA, Tail light, Pump assembly, Seminar, Shipping, Supplies	1,693.86		
55891	Central States H & W Fund	Health Insurance Premiums	8,372.99		
55892	Department of Natural Resources	Operator renewal	45.00		
55895	First Supply LLC -Plover	Inventory & Supplies	44.03		
55896	Heartland Business Systems, LLC	Monthly Managed Services, Onboarding fee ESRM	520.35		
55897	Jeff Hoffman	Uniform reimbursement	172.47		
55901	Mada Embroidery& Screen Printing, LLC	Uniforms	131.32		
55908	Transit Department	Grounds Maintenance	168.45		
	Verizon	Ipad & cell phone charges	401.50		
	Payroll	Payroll	24,765.32		
	IRS	Payroll Taxes	2,086.38		
	WPS	Monthly Utility Charges	25.53		
TOTAL OF EXPENSES LISTED			\$ 62,123.38	\$	62,123.38
BALANCE ON HAND SEPTEMBER 30, 2021				\$	622,585.60
			Balance on Hand	\$	622,585.60
			Plus checks written after the end of this month		
			Plus uncleared checks	\$	9,242.13
			Less checks previously written clearing this month	\$	(11,966.59)
Ending Cash Balance matching Bank Statements				\$	619,861.14

REPORT TO THE NOVEMBER 2021
MEETING OF THE BOARD OF WATER AND SEWERAGE COMMISSIONERS

STORM WATER/FIBER DEPARTMENT

FINANCES:

Bank balance as of October 1, 2021

Bank deposits recorded in October 2021

\$	619,861.14
\$	237,436.70
\$	857,297.84

CHECKS ISSUED OCTOBER 2021:

55915	American Asphalt Of WI	Hot mix	181.40
55921	Department of Natural Resources	Operator Certification Renewal - Craig Czaikowski, Dan Woitczak, Rebecca Danczyk & Mark Zalewski	45.00
55924	Franks Hardware Co Inc	Supplies	32.57
55944	Volm Companies	Landscaping supplies	2,082.00
55950	Advanced Disposal	Dumpster Service	91.72
55952	City Of Stevens Point	Street Improvement Project, Retirement, fuel and employee deductions, Concrete repairs	327,024.65
55953	Cooper Oil Company Inc	Diesel treatment, lubricant	73.83
55955	Department of Natural Resources	Operator Certification Renewal - Colten Gaylord	45.00
55956	Ditch Witch Midwest	Fiber locating device	5,486.00
55964	Petty Cash	Mileage and conference expenses	61.00
55975	Mark & Susan Becker	Refund Check 012534-000, 2301 MAIN ST	42.19
55977	Donna's Cleaning Service	Cleaning Service - Utility Garage	25.00
55982	Andrew Lynch	Refund Check 007626-000, 1764 CHURCH ST	19.74
55984	Mid-State Truck Service Inc	Dump Truck	50,161.28
55985	Joseph or Karen Milanowski	Refund Check 027857-000, 5556 ELMWOOD AVE	15.46
55987	Robert or Linda Sanders	Refund Check 015736-000, 717 FRONTENAC AVE	18.58
55992	The Beekeeper Amalgamated Trust	Refund Check 036825-000, 400 UNION ST	17.59
55993	Isreal Totzke	Refund Check 036239-000, 1240 FOURTH AVE	18.59
55994	Transit Department	Grounds maintenance	280.75
55998	First Supply LLC -Plover	Inventory	65.95
56000	Heartland Business Systems, LLC	Monthly Managed Services	234.38
56008	SOLV Business Solutions Connected- Safeguard	W-2 and 1099 Forms	16.52
56010	Mastercard	AWWA Conference Parking Fee	60.00
56020	Central States H & W Fund	Health Insurance Premiums	8,372.99
56021	City Of Stevens Point	Workers Comp Premium	1,574.92
56026	Heartland Business Systems, LLC	MS365 Monthly License	138.66
56032	Samantha Norton	Refund Check 007463-000, 1501 CHURCH ST	9.81
56033	Christopher Okray	Refund Check 010174-000, 2507 CLEVELAND AVE	15.19
56040	Starnik Systems Inc.	Starnik Software Oct - Dec 2021	4,959.65
56046	County Materials Corp	Speedcrete	173.40
56051	SOLV Business Solutions Connected- Safeguard	W-2 and 1099 Forms	6.67
56055	Heartland Business Systems, LLC	Managed IT Services	86.76
56059	Transit Department	Lawn maintenance	89.84
	Shared Operating Costs	Storm Portion	47,113.90
	Verizon	Ipad & cell phone charges	503.64
	Payroll	Payroll	42,964.46
	IRS	Payroll Taxes	3,152.13
	WPS	Monthly Utility Charges	67.88
TOTAL OF EXPENSES LISTED			\$ 495,329.10
BALANCE ON HAND OCTOBER 31, 2021			\$ 361,968.74
Balance on Hand			\$ 361,968.74
Plus checks written after the end of this month			
Plus uncleared checks			\$ 65,834.05
Less checks previously written clearing this month			\$ (9,197.13)
Ending Cash Balance matching Bank Statements			\$ 418,605.66

**STEVENS POINT, WISCONSIN
WATERWORKS REPORT**

FOR SEPTEMBER 2021

CURRENT YEAR VS. PREVIOUS YEAR

	2020	2021	INCREASE	DECREASE	RECORD HIGH	DATE	
Total pumpage, gallons	174,925,000	181,626,000	6,701,000		279,073,000	Sep-03	
Daily pumping average, in gallons	5,831,000	6,054,200	223,200				
Peak pumpage, gallons, (date)	7,723,000 (4TH)	7,492,000 (29TH)		231,000	12,325,000	9/11/2003	
Low pumpage, gallons, (date)	4,743,000 (12TH)	5,029,000 (25TH)	286,000		1,585,000 3,184,000	09/06/70 9/24/1996	◀Record low since 1995 when the utility started providing water to Stora Enso.
Power bill	\$15,768.96	\$16,655.62	\$886.66		\$23,787.78	Sep-13	
K.W.H's used	212,091	210,203		1,888			
Gallons pumped per K.W.H.	825	864	39				

**STEVENS POINT, WISCONSIN
WATERWORKS REPORT**

FOR OCTOBER 2021

CURRENT YEAR VS. PREVIOUS YEAR

	2020	2021	INCREASE	DECREASE	RECORD HIGH	DATE	
Total pumpage, gallons	170,759,000	188,859,000	18,100,000		227,590,000	Oct-00	
Daily pumping average, in gallons	5,508,000	6,092,000	584,000				
Peak pumpage, gallons, (date)	6,974,000 (29TH)	7,283,000 (4TH)	309,000		10,032,000	10/24/1999	
Low pumpage, gallons, (date)	4,556,000 (4TH)	5,294,000 (8TH)	738,000		1,585,000 3,176,000	10/14/71 10/17/1998	◀Record low since 1995 when the utility started providing water to Stora Enso.
Power bill	\$13,554.33	\$16,275.90	\$2,721.57		\$17,716.96	Oct-13	
K.W.H's used	186,925	214,823	27,898				
Gallons pumped per K.W.H.	914	879		35			

STEVENS POINT WATER DEPARTMENT CONSUMPTION HISTORY

(Pumpage x 1,000)

MONTH	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
JANUARY	138,644	150,622	142,263	147,206	140,438	131,056	135,295	140,095	130,487	145,393
FEBRUARY	135,391	131,127	135,573	132,869	123,311	124,330	132,142	134,021	131,003	146,311
MARCH	150,690	138,327	154,358	148,770	139,881	131,189	146,717	147,561	141,337	149,346
APRIL	146,563	127,470	135,713	133,238	142,367	135,484	145,731	154,752	145,137	152,172
MAY	174,529	149,292	154,346	168,410	141,687	175,174	173,606	151,986	167,083	194,439
JUNE	225,268	181,763	181,220	187,095	175,722	187,693	167,417	182,687	172,509	225,295
JULY	214,800	199,876	199,645	240,487	202,817	185,672	187,544	215,463	220,813	276,846
AUGUST	206,429	231,447	210,777	225,280	179,208	167,623	208,123	188,933	230,157	256,548
SEPTEMBER	181,626	174,925	169,779	181,556	157,626	151,238	175,833	160,492	201,901	196,788
OCTOBER	188,859	170,759	143,805	148,186	151,878	143,498	165,156	145,722	159,802	162,949

Final Effluent Discharge Data

September 2021

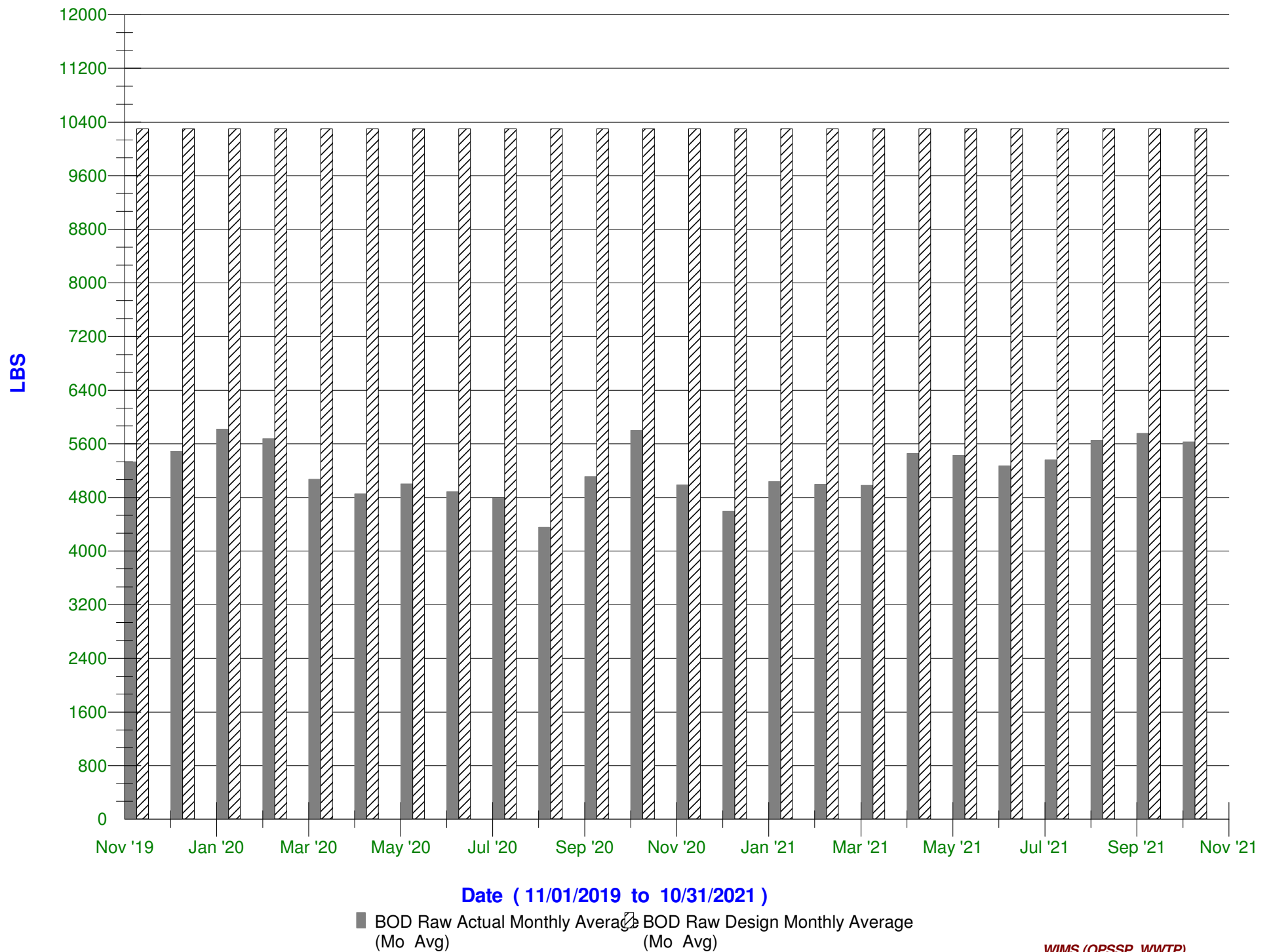
		Sewage Flow		BOD					S.S.					Phosphorus				Fecal	Effluent
		Raw	Final	Raw	Final	%	Raw	Final	Raw	Final	%	Raw	Final	Raw	Final	Raw	Final	Coliform	Ammonia
Date	Precip INCHES	MGD	MGD	MG/L	CBOD MG/L	Reduct.	Pounds BOD/Day	Pounds CBOD/Day	(ppm)	(ppm)	Reduct.	Pounds SS/Day	Pounds SS/Day	(ppm)	(ppm)	P/Day	P/Day	Final #/100 ml	mg/L
09/01/2021	0.00	3.422	3.586	250	3.25	99	7,135	97	260	3.03	99	7,420.26	91					29	
09/02/2021	0.00	3.212	3.298	265	3.46	99	7,099	95	316	3.50	99	8,465.03	96						
09/03/2021	0.01	3.112	3.294	197	3.11	98	5,113	85	240	3.60	99	6,228.98	99	3.470	0.240	90	7		11
09/04/2021	0.36	2.924	3.099	182	2.88	98	4,438	74	168	3.23	98	4,096.87	83	2.420	0.190	59	5		12
09/05/2021	0.00	2.772	2.897	163	2.90	98	3,768	70	164	3.73	98	3,791.43	90						
09/06/2021	0.00	2.808	2.937	197	4.22	98	4,613	103	252	5.25	98	5,901.52	129	4.160	0.290	97	7		13
09/07/2021	0.00	2.881	3.302	335	5.16	98	8,049	142	260	4.16	98	6,247.16	115						
09/08/2021	0.00	2.881	3.449	275	4.97	98	6,608	143	276	4.75	98	6,631.60	137	5.180	0.330	124	9	280	32
09/09/2021	0.00	2.835	3.345	262	5.74	98	6,195	160	204	4.24	98	4,823.36	118						
09/10/2021	0.00	2.854	3.283	224	5.13	98	5,332	140	240	4.95	98	5,712.57	136						
09/11/2021	0.00	2.738	3.119	171	5.29	97	3,905	138	188	4.65	98	4,292.96	121	4.860	0.330	111	9		32
09/12/2021	0.00	2.661	3.033	182	4.23	98	4,039	107	200	4.60	98	4,438.55	116	3.780	0.260	84	7		32
09/13/2021	0.00	2.693	2.912	308	4.48	99	6,918	109	364	4.60	99	8,175.30	112						
09/14/2021	0.23	2.707	2.816	241	4.29	98	5,441	101	252	4.69	98	5,689.25	110						
09/15/2021	0.00	2.625	2.485	266	4.85	98	5,823	101	216	4.20	98	4,728.78	87	4.430	0.300	97	6	61	15
09/16/2021	0.00	2.556	2.668	347	4.62	99	7,397	103	340	4.40	99	7,247.79	98						
09/17/2021	0.00	2.487	2.711	272	4.22	98	5,642	95	260	4.08	98	5,392.81	92	4.580	0.390	95	9		16
09/18/2021	0.00	2.309	2.377	247	4.36	98	4,756	86	308	4.49	99	5,931.17	89						
09/19/2021	0.00	2.420	2.498	201	3.50	98	4,057	73	228	6.40	97	4,601.68	133	4.040	0.186	82	4		19
09/20/2021	0.00	2.615	2.752	304	4.14	99	6,630	95	336	4.20	99	7,327.86	96						
09/21/2021	0.63	2.628	2.722	360	5.01	99	7,890	114	344	4.70	99	7,539.63	107						
09/22/2021	0.00	2.558	2.801	380	5.17	99	8,107	121	376	4.60	99	8,021.48	107					73	
09/23/2021	0.00	2.425	2.516	367	4.87	99	7,422	102	532	5.30	99	10,759.43	111	4.830	0.360	98	8		18
09/24/2021	0.00	2.386	2.486	275	4.49	98	5,472	93	164	5.70	97	3,263.48	118	5.310	0.310	106	6		18
09/25/2021	0.34	2.237	2.337	214	3.46	98	3,993	67	276	4.00	99	5,149.22	78						
09/26/2021	0.00	2.276	2.381	194	4.25	98	3,682	84	256	3.00	99	4,859.35	60	3.910	0.250	74	5		21
09/27/2021	0.00	2.551	2.674	245	3.56	99	5,212	79	272	2.47	99	5,786.89	55						
09/28/2021	0.00	2.542	2.376	296	4.21	99	6,275	83	252	4.30	98	5,342.47	85						
09/29/2021	0.00	2.421	2.532	278	2.23	99	5,613	47	492	2.20	100	9,934.04	46						
09/30/2021	0.00	2.392	2.368	303	2.70	99	6,045	53	248	2.63	99	4,947.42	52						
											100								
Total	1.57	79.928	85.054	7,801	125	2,950	172,670	2,963	8,284	125.65	3,050	182,748.35	2,968	50.970	3.436	1,116.913	81.117	443.000	237.600
Average	0.05	2.664	2.835	260	4	98	5,756	99	276	4.19	99	6,091.61	99	4.248	0.286	93.083	6.833	110.750	19.917
Maximum	0.63	3.42	3.59	380.00	5.74	99.20	8,106.81	160.13	532.00	6.40	100.00	10,759.43	136.63	5.31	0.39	124.46	9.49	280.00	31.90
Minimum	0.00	2.24	2.34	163.00	2.23	96.91	3,682.48	47.09	164.00	2.20	96.52	3,263.48	46.46	2.42	0.19	59.01	3.87	29.00	11.40

Final Effluent Discharge Data

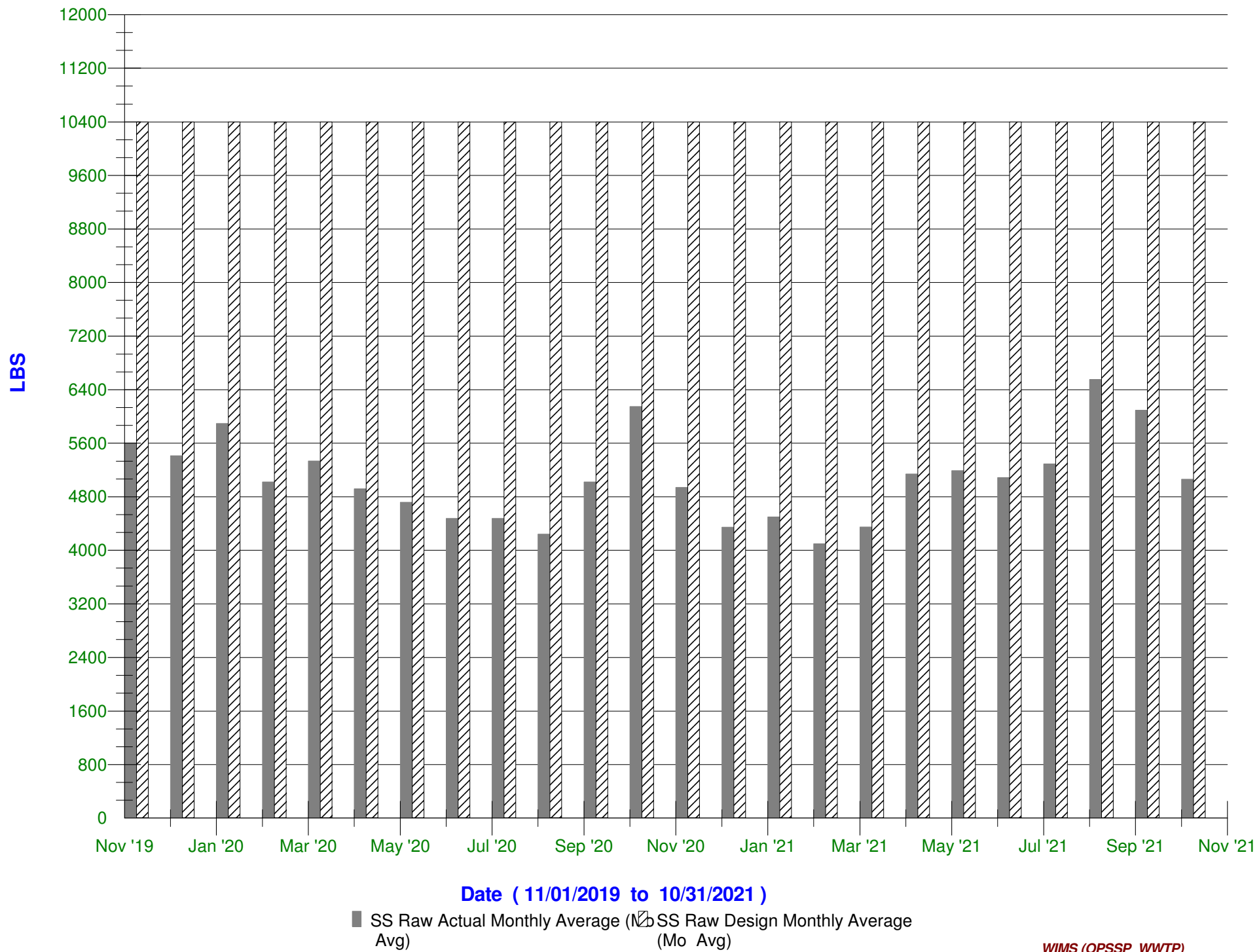
October 2021

		Sewage Flow		BOD					S.S.					Phosphorus				Fecal	Effluent
Date	Precip INCHES	Raw	Final	Raw	Final	% Reduct.	Raw	Final	Raw	Final	% Reduct.	Raw	Final	Raw	Final	Raw	Final	Final Coliform #/100 ml	Ammonia mg/L
		MGD	MGD	MG/L	CBOD MG/L		Pounds BOD/Day	Pounds CBOD/Day	(ppm)	(ppm)		Pounds SS/Day	Pounds SS/Day	(ppm)	(ppm)	P/Day	P/Day		
10/01/2021	0.00	2.334	2.418	308	3.17	99	5,995	64	316	2.40	99	6,151.12	48						
10/02/2021	0.07	2.173	2.271	212	2.53	99	3,842	48	192	2.80	99	3,479.58	53						
10/03/2021	0.00	2.250	2.344	239	2.29	99	4,485	45	168	1.96	99	3,152.52	38						
10/04/2021	0.00	2.369	2.556	300	4.44	99	5,927	95	344	3.37	99	6,796.57	72	6.620	0.250	131	5		0
10/05/2021	0.00	2.332	2.503	357	3.88	99	6,943	81	248	2.90	99	4,823.32	61	5.930	0.270	115	6		19
10/06/2021	0.00	2.304	2.418	307	3.35	99	5,899	68	332	3.40	99	6,379.50	69	6.280	0.230	121	5		0
10/07/2021	0.00	2.304	2.404	278	4.12	99	5,342	83	260	5.00	98	4,995.99	100						
10/08/2021	0.10	2.254	2.294	303	3.07	99	5,696	59	300	3.20	99	5,639.51	61						
10/09/2021	0.00	2.121	2.163	218	2.80	99	3,856	51	304	2.60	99	5,377.50	47	5.500	0.320	97	6		16
10/10/2021	0.02	2.196	2.214	316	2.61	99	5,787	48	396	2.00	99	7,252.60	37						
10/11/2021	0.03	2.333	2.405	521	4.05	99	10,137	81	116	3.20	97	2,257.04	64						
10/12/2021	0.46	2.314	2.587	342	4.07	99	6,600	88	264	4.60	98	5,094.87	99	6.940	0.330	134	7		18
10/13/2021	0.02	2.277	2.383	348	3.21	99	6,609	64	400	3.84	99	7,596.07	76	7.770	0.290	148	6		19
10/14/2021	0.05	2.263	2.225	279	3.60	99	5,266	67	416	3.80	99	7,851.34	71						
10/15/2021	0.00	2.210	2.306	256	3.00	99	4,718	58	232	3.00	99	4,276.08	58						
10/16/2021	0.00	2.070	2.150	218	3.54	98	3,764	63	216	3.80	98	3,728.98	68						
10/17/2021	0.00	2.097	2.175	256	2.86	99	4,477	52	264	3.18	99	4,617.09	58	4.830	0.250	84	5		8
10/18/2021	0.00	2.223	2.316	335	3.24	99	6,211	63	312	3.70	99	5,784.42	71	6.990	0.230	130	4		7
10/19/2021	0.00	2.194	2.536	266	7.34	97	4,867	155	248	4.00	98	4,537.89	85	6.970	0.250	128	5		15
10/20/2021	0.00	2.215	2.649	459	5.79	99	8,479	128	332	4.60	99	6,133.07	102						
10/21/2021	0.08	2.174	2.599	302	3.91	99	5,476	85	252	4.30	98	4,569.05	93						
10/22/2021	0.07	2.176	2.592	317	3.47	99	5,753	75	196	4.20	98	3,556.98	91						
10/23/2021	0.00	2.040	2.445	260	4.35	98	4,424	89	244	4.10	98	4,151.32	84						
10/24/2021	0.00	2.056	2.470	222	3.67	98	3,807	76	200	4.80	98	3,429.41	99						30
10/25/2021	0.00	2.168	2.598	382	4.23	99	6,907	92	316	4.50	99	5,713.63	98						30
10/26/2021	0.00	2.177	2.587	280	3.86	99	5,084	83	236	6.20	97	4,284.86	134						31
10/27/2021	0.00	2.191	2.596	287			5,249		436	4.44	99	7,967.00							
10/28/2021	0.00	2.147	2.567								100								
10/29/2021	0.14	2.181	2.604								100								
10/30/2021	0.00	2.067	2.481								100								
10/31/2021	0.00	2.045	2.446								100								
Total	1.04	68.255	75.302	8,168	96	2,567	151,600	1,957	7,540	99.89	3,061	139,597.32	1,935	57.830	2.420	1,087.178	48.525		194.750
Average	0.03	2.202	2.429	303	4	99	5,615	75	279	3.70	99	5,170.27	75	6.426	0.269	120.889	5.444		16.083
Maximum	0.46	2.37	2.65	521.00	7.34	99.22	10,137.21	155.24	436.00	6.20	100.00	7,967.00	133.77	7.77	0.33	147.55	7.12		31.10
Minimum	0.00	2.04	2.15	212.00	2.29	97.24	3,763.51	44.77	116.00	1.96	97.24	2,257.04	36.93	4.83	0.23	84.47	4.44		0.00

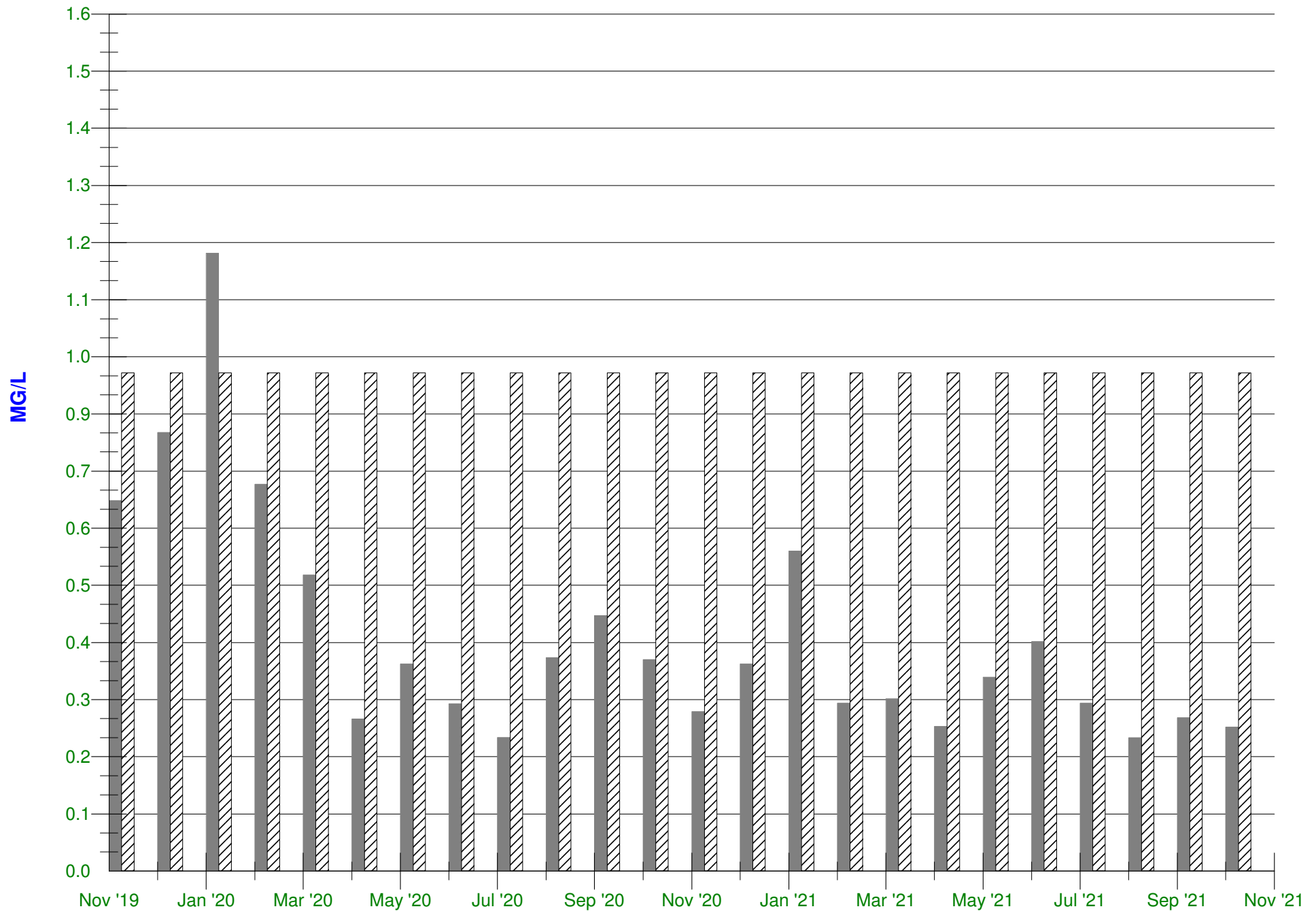
BOD Raw 2 Year History



SS Raw 2 Year History



Phosphorus mg/l 2 Year History



Date (11/01/2019 to 10/31/2021)

■ Effluent Phosphorous Total (Mo Avg) ■ Phosphorus Final Limit (Mo Avg)

Sewage Plant Monthly Average

	Temperature		Precip.	Sewage Flow		Phosphorus				BOD					Suspended Solids						Per Day	Gas
Month	Max	Min	INCHES	Influent	Effluent	Raw Influent		Final Effluent		Raw Influent		Final CBOD Eff.		Reduction	Raw Influent		Final Effluent		Reduction	Power kW	LBS BOD Removed	Production Per Day CUFT
	°F	°F		MGD	MGD	MG/L	LBS	MG/L	LBS	MG/L	LBS	MG/L	LBS	%	MG/L	LBS	MG/L	LBS	%			
Nov 2020	49	29	3.56	2.060	2.173	5.927	102	0.298	5	288	4,952	3.21	58.12	99	287	4,935	5.13	93.05	98	3,060	4,894	
Dec 2020	32	17	0.41	1.890	2.071	4.927	79	0.387	7	290	4,569	4.05	69.85	99	275	4,327	5.08	87.67	98	5,406	4,499	
Jan 2021	27	14	0.64	1.868	1.942	5.647	88	0.598	10	323	5,030	4.70	76.12	98	289	4,496	6.94	112.38	97	6,445	4,954	
Feb 2021	22	1	1.11	1.907	2.045	5.470	87	0.313	5	314	4,986	3.85	65.69	99	258	4,098	6.12	104.35	97	7,171	4,920	
Mar 2021	48	27	1.75	2.009	2.272	5.003	84	0.322	6	296	4,962	3.40	64.48	99	259	4,337	7.07	133.97	97	4,310	4,898	
Apr 2021	56	36	2.07	2.155	2.482	4.822	86	0.270	6	304	5,455	3.69	76.46	99	287	5,152	4.00	82.73	99	4,807	5,379	
May 2021	66	45	3.15	2.086	2.222	4.836	83	0.362	6	310	5,399	3.84	71.24	99	298	5,190	3.99	73.98	99	2,613	5,328	
Jun 2021	81	59	7.47	2.169	2.566	5.340	90	0.428	9	295	5,341	2.91	62.24	99	288	5,208	3.84	82.25	99	6,507	5,279	
Jul 2021	80	59	4.98	2.392	2.740	4.763	94	0.313	7	267	5,325	4.72	107.90	98	264	5,264	3.57	81.68	98	6,845	5,217	
Aug 2021	80	61	10.28	2.748	3.023	5.844	126	0.249	6	255	5,836	3.96	99.71	98	292	6,699	4.14	104.40	98	5,594	5,736	
Sep 2021	74	50	1.57	2.664	2.835	4.248	93	0.286	7	260	5,778	4.16	98.32	98	276	6,136	4.19	99.03	98	3,107	5,680	
Oct 2021	63	44	1.04	2.202	2.429	6.426	121	0.269	5	303	5,555	3.71	75.15	99	279	5,128	3.70	74.95	99	2,929	5,480	
Minimum	22	1	0.41	1.868	1.942	4.248	79	0.249	5	255	4,569	2.91	58.12	98	258	4,098	3.57	73.98	97	2,613	4,499	
Maximum	81	61	10.28	2.748	3.023	6.426	126	0.598	10	323	5,836	4.72	107.90	99	298	6,699	7.07	133.97	99	7,171	5,736	
Total	678	442	38.03	26.150	28.800	63.251	1,132	4.094	79	3,504	63,188	46.20	925.29	1,184	3,351	60,970	57.78	1,130.45	1,177	58,793	62,263	
Average	57	37	3.17	2.179	2.400	5.271	94	0.341	7	292	5,266	3.85	77.11	99	279	5,081	4.81	94.20	98	4,900	5,189	

**City of Stevens Point
Department of
Public Utilities**



**Joel C Lemke
Director
Phone: 715-345-5266
jlemke@stevenspoint.com**

November 5, 2021

TO: Water and Sewerage Commissioners
RE: Bid award for test well – Well 12 Development

Commissioners:

Attached to this memo is a letter from our engineers, Strand and Associates, recommending award of the bid recently opened for test well drilling associated with well 12 development.

There was one bidder on the project. That bidder is Midwest Well Services, Inc. dba: Municipal Well and Pump from Waupun, WI.

Staff agrees with Strands recommendation to award the project to Municipal Well and Pump in an amount not to exceed \$92,427.65. This dollar amount includes the maximum of 15% for allowed changes.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Joel Lemke". The signature is written in a cursive, flowing style.

Joel Lemke
Director of Public Utilities



Strand Associates, Inc.®
910 West Wingra Drive
Madison, WI 53715
(P) 608.251.4843

November 5, 2021

Mr. Joel Lemke, Public Utilities Director
Stevens Point Utilities
300 Bliss Avenue
Stevens Point, WI 54481

Re: Test Well Drilling
Contract 1-2021
City of Stevens Point, Wisconsin

Dear Mr. Lemke:

Bids for the above-referenced project were opened on November 4, 2021. One bid was received with the resulting bid tabulation enclosed.

Municipal Well and Pump of Waupun, Wisconsin, was the apparent low bidder at \$80,411.00. The bid included a bid bond for 5 percent. The bid is deemed to be responsive.

Strand Associates, Inc.® has previously worked with Municipal Well and Pump on projects for the Cities of Fond du Lac, Platteville, and Middleton, Wisconsin, and the Villages of Grayslake, and Lindenhurst, and the City of Galena, Illinois. For those projects, the owners determined Municipal Well and Pump to be responsible.

If you determine that Municipal Well and Pump is a responsible bidder after your evaluation of its qualifications, we recommend proceeding with award of the Contract in accordance with Article 18 of the Instructions to Bidders.

Sincerely,

STRAND ASSOCIATES, INC.®

A handwritten signature in black ink, reading 'Michael J. Forslund'.

Michael J. Forslund, P.E.

Enclosure

Test Well Drilling							
Contract 1-2021							
City of Stevens Point, Wisconsin							
Solicitor: Strand Associates, Inc.							
November 4, 2021 at 10 AM							
						Midwest Well Services, dba Municipal Well & Pump	
Section Title	Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension
Rotary Drilling							\$80,411.00
	1	DRILL-1	Move In and Out	LS	1	\$33,350.00	\$33,350.00
	2	DRILL-2	Furnish, Install, and Remove 10-IN Test Well Casing Pipe and Hole	LF	75	\$141.00	\$10,575.00
	3	DRILL-3	Furnish, Install, and Remove 10-IN Screen	LF	20	\$531.00	\$10,620.00
	4	DRILL-4	Test Well Formation Sampling	LS	1	\$850.00	\$850.00
	5	DRILL-5	Operate Test Pump	HRS	24	\$209.00	\$5,016.00
	6	DRILL-6	Furnish Test Pump	LS	1	\$6,720.00	\$6,720.00
	7	DRILL-7	Abandon Test Well	LS	1	\$7,280.00	\$7,280.00
	8	DRILL-8	Cash Allowance for Water Quality Sampling	LS	1	\$6,000.00	\$6,000.00
Base Bid Total:						\$80,411.00	

SEWER REPORT FOR THE MONTH OF SEPTEMBER 2021

2021	
8,118	feet of sanitary sewer flushed
11,332	feet of sanitary sewer cut
-	feet of storm sewer cut
-	feet of storm sewer jetted
18,528	feet of sanitary sewer jetted
-	feet of sewer main televised
-	feet of storm main televised

v.s.

2020	
22,577	feet of sanitary sewer flushed
10,846	feet of sanitary sewer cut
-	feet of storm sewer cut
-	feet of storm sewer jetted
22,625	feet of sanitary sewer jetted
293	feet of sewer main televised
-	feet of storm main televised

SEWER REPORT FOR THE MONTH OF OCTOBER 2021

2021	
4,169	feet of sanitary sewer flushed
8,699	feet of sanitary sewer cut
-	feet of storm sewer cut
-	feet of storm sewer jetted
21,881	feet of sanitary sewer jetted
1,504	feet of sewer main televised
-	feet of storm main televised

v.s.

2020	
51,756	feet of sanitary sewer flushed
13,079	feet of sanitary sewer cut
-	feet of storm sewer cut
800	feet of storm sewer jetted
6,498	feet of sanitary sewer jetted
1,323	feet of sewer main televised
-	feet of storm main televised



Multimedia Communications & Engineering, Inc.
PO Box 11064 Green Bay, WI 54307
P: 877.870.6968 | 920.301.7900 | www.mcewi.com

Quotation: 10192021-01

Date: 10/19/2021

TERMS

Valid for 60 days/negotiable
Payment Due Net 30 days

PREPARED BY

Joel Mikulsky - Civil Engineering Tech.
P: 920.301.7901
E: jmikulsky@mcewi.com

CUSTOMER

Company Name	City of Stevens Point
Contact	Joel Lemke
Address	1515 Strong's Ave
City/State/Zip Code	Stevens Point, WI
Phone	715-345-5266
Email	jlemke@stevenspoint.com

SERVICES

	Description	
	PROJECT MANAGEMENT - 2021-2022 Stevens Point Fiber Projects	
Item #	DESCRIPTIONS	Total
1	Project Management - 70 hours	\$7,000.00
2	Project Management Travel - 6 Onsite Visits	\$1,722.00
	Project Management - Portage County Building	
	Project Management - City Garage	
	Project Management - Downtown Pole	
	Project Management - Transit Connection	
	Project Management - Kennedy Elementary School	
	Project Management - Gilfrey Building	
	*MCE to Invoice Only Actual Hours and Notify City of Stevens Point when hours are running low	
	**City of Stevens Point can add extra hours at \$100.00 per hour and extra trips at \$287.00 per trip	
		\$8,722.00

Sub Total	\$8,722.00
Sales Tax	\$0.00
Grand Total	\$8,722.00

AUTHORIZATION

Authorization
Multimedia Communications & Engineering

10/19/2021

Date

Authorization
Authorized Customer Representative

Customer PO

This Quotation has been prepared using information that was provided from the customer through interaction with authorized Multimedia Communications & Engineering (MCE) staff. The validity of this quotation has hereby been determined from this information. Changes in scope of services could render parts or all of this quotation invalid, unless otherwise negotiated by MCE staff and the Customer.



Multimedia Communications & Engineering, Inc.
PO Box 11064 Green Bay, WI 54307
P: 877.870.6968 | 920.301.7900 | www.mcewi.com

Quotation: 09212021-01

Date: 9/21/2021

TERMS

Valid for 60 days/negotiable
Payment Due Net 30 days

PREPARED BY

Joel Mikulsky - Civil Engineering Tech.
P: 920.301.7901
E: jmikulsky@mcewi.com

CUSTOMER

Company Name	City of Stevens Point
Contact	Joel Lemke
Address	1515 Strong's Ave
City/State/Zip Code	Stevens Point, WI
Phone	715-345-5266
Email	jlemke@stevenspoint.com

SERVICES

	Description	
	ENGINEERING - 2021-2022 Stevens Point Fiber Projects	
Item #	DESCRIPTIONS	Total
1	Engineering - Portage County Building	\$14,679.00
2	Engineering - City Garage	\$913.40
3	Engineering - Downtown Pole	\$850.56
4	Engineering - Transit Connection	\$7,488.06
5	Engineering - Kennedy Elemenatary School	\$5,172.69
6	Engineering - Gilfrey Building	\$2,808.60
		\$31,912.31

Sub Total	\$31,912.31
Sales Tax	\$0.00
Grand Total	\$31,912.31

AUTHORIZATION

Joel P Mikulsky

Authorization
Multimedia Communications & Engineering

9/21/2021

Date

Authorization
Authorized Customer Representative

Customer PO

This Quotation has been prepared using information that was provided from the customer through interaction with authorized Multimedia Communications & Engineering (MCE) staff. The validity of this quotation has hereby been determined from this information. Changes in scope of services could render parts or all of this quotation invalid, unless otherwise negotiated by MCE staff and the Customer.



November 3, 2021

Director's Report

Commissioners:

Below is an update on several matters that are currently taking place withing the utilities. I will be prepared to discuss them at the meeting, but if you have specific questions that you'd like me to prepare for, please let me know.

Utility Rates – With the action previously taken at the Commission meeting and subsequent Council approval, the ordinance amendment for sewer and strom rates will go to the November Common Council. The PSC has issued new rates for the water utility that were also previously conditionally approved by this body. The summary of rate adjustments to take effect 12/1/2021 are: Water – 3% increase, Sewer – 3% increase, Storm – 6% increase.

Capital Improvement Plan – Staff will be bringing forward the annual CIP for the utilities next month at the December meeting of the Water and Sewerage Commission.

Borrowing for stormwater – the bid opening for the sale of bonds for the storm water utility to pay for 2021 and 2022 construction is scheduled for 11/5/21. This borrowing amount is \$3,305,000. I will have more to report at the meeting as this opening is to take place following the date of this memo.

Wellhead Protection – The County Planning and Zoning Committee has forwarded a version of the wellhead protection ordinance to the County Board that looks much like the one approved by the Water and Sewerage Commission. The one exception is that the zone B boundaries are less desirable for the City in the County's version. We are planning on taking ordinance amendments to the Common Council that match the Commission's approval.

Sincerely,

A handwritten signature in black ink that reads "Joel Lemke". The signature is stylized with a large, flowing "J" and "L".

Joel Lemke
Director of Public Utilities