

Our intention is to have in-person meetings going forward. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point
Transportation Commission Meeting
November 8, 2021 - 4:45 PM**

Central Transportation
2700 Week Street, Stevens Point, WI
or

Join Zoom Meeting

<https://us06web.zoom.us/j/88465566941?pwd=YUwvRFJlWmJ6ZTdyRGpGaWpoQytsdz09>

Meeting ID: 884 6556 6941

Passcode: 12456

Dial by your location: 1 312 626 6799

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of September 13, 2021 minutes
3. Approval of the September and October 2021 financial/claims report
4. Approval to move forward with the 2022 5311-PTAP Application
5. Approval of the County/City transportation agreement – 5-year term
6. Approval of the purchase of Passio Go add-on
7. Approval to move forward with LNT (Late Night Transit) service changes
8. Next meeting date - December 13, 2021 at 4:45pm
9. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**City of Stevens Point
Transportation Commission Meeting
September 13, 2021 - 4:45 PM**

Minutes

Discussion and Possible Action on:

1. **Roll call**

Present via Zoom: Chair - Nichole Lysne, Ald. Thomas Leek, Greg Koepel, Ald. Mary Kneebone, Tom Bertram

Present: Vice Chair - Karalyn Peterson, Marc Christianson

Others: Talin Scheuermann

2. **Approval of August 9, 2021 minutes**

Greg Koepel moved to approve the August 9, 2021 minutes. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried.

3. **Approval of the August 2021 financial/claims report**

Tom Bertram moved to approve the August 2021 financial/claims report. Ald. Mary Kneebone Seconded. Ayes all; Nays none; Motion carried.

4. **“Free Ride Fridays” on city fixed route buses between Thanksgiving and Christmas**

Tom Bertram moved to approve “Free Ride Fridays” on city fixed route buses between Thanksgiving and Christmas. Marc Christianson Seconded. Ayes all; Nays none; Motion carried.

5. **Next meeting date October 11, 2021 at 4:45pm**

6. **Adjournment**

Chair - Nichole Lysne adjourned the meeting at 5:00pm

REPORT TO THE OCTOBER 2021
MEETING OF THE TRANSPORTATION COMMISSION

FINANCES:

Bank Balance as of September 1, 2021

Bank Deposits recorded in September 2021

\$	707,932.28
\$	440,243.43
\$	1,148,175.71

CHECKS ISSUED SINCE THE SEPTEMBER 2021 MEETING:

6418	Cintas Corp #442	Uniforms, mats, towels & solutions	297.57
6419	City of Stevens Point	Workers Compensation Premiums	2,074.48
6420	Gillig LLC	Fixed Marker Lights	183.42
6421	Heartland Business Systems. LLC	June IT Managed Services	581.46
6422	Len Dudas Motors Inc	Oil Filter	11.27
6423	NAPA	Headlight Wiring Harness, Battery Core Credit, Drive Shaft Support Bearing	1,165.91
6424	Sherwin Williams	Yellow Safety Paint	116.58
6425	UWSP Printing & Design	LNT Maps	399.00
6426	Thomas Carroll	Meal Reimbursement	76.00
6427	Cintas Corp #442	Uniforms, Mats, Towels, and Solution	262.53
6428	Len Dudas Motors Inc	Three-Way Switch	24.73
6429	Mid-State Truck Service Inc	DPF Cleaned	239.86
6430	Talin Scheuermann	Meal Reimbursement	76.00
6431	Unemployment Insurance	Unemployment Charges	14.36
6432	UWSP Printing & Design	Business Cards	118.68
6433	Employee Wages	Salaries	528.59
6434	Employee Wages	Salaries	1,061.30
6435	Employee Wages	Salaries	1,071.86
6436	CSPC Ohio Child Support Pymt Centre	Child Support	235.38
6437	Jeanette Osowski	Mileage Reimbursement	101.36
6438	WI Council 32 Per Capita Tax Trust	Union Dues	335.49
6439	A Plus Doors LLC	Garage Door Repair	99.00
6440	Cintas Corp #442	Uniforms	266.90
6441	City of Stevens Point	Worker Comp Premiums	2,356.11
6442	Energetix Corp	Random DOT Testing	273.00
6443	Gillig LLC	Sensor	283.04
6444	Halron Lubricants Inc	Oil Sample Kits	300.00
6445	Heartland Business Systems. LLC	Microsoft 365 Subscription	224.00
6446	Mid-State Truck Service Inc	Differential Pressure Sensor	880.01
6447	Neil Peterson	CDL Reimbursement	150.00
6448	Mastercard	Flag, Promotional Items, Surface Cleaning Wipes, Hotel-WIPTA, Driver Training, Landscaping	4,725.87
6449	Cintas Corp #442	Uniforms, Mats, Towels and Solutions	295.12
6450	Cummins Sales & Service	Repair MIL Light	2,488.02
6451	Esser Glass, Inc.	Interior Mirror Repair	90.00
6452	Frank's Hardware	Drill Bits	7.39
6453	Gillig LLC	A/C Hose Assembly	1,087.82
6454	Hartland Lubricants & Chemicals	DEF Tote	602.50
6455	Heartland Business Systems. LLC	Managed IT Services	814.48
6456	Len Dudas Motors Inc	EGR Valve & Injector Replacement	2,908.78
6457	NAPA	Battery Core Credit	290.98
6458	Pro-Vision Inc	Back-Up Camera	366.02
6459	Employee Wages	Salaries	453.87
6460	Employee Wages	Salaries	1,375.53
6461	Employee Wages	Salaries	1,086.00
6462	CSPC Ohio Child Support Pymt Central	Child Support	235.38
6463	Jeanette Osowski	Mileage Reimbursement	241.36
6464	WI Council 32 Per Capita Tax Trust	Union Dues	335.49

	Delta Dental	Dental & Vision Premiums	543.05	
	Verizon	Verizon Bill	400.40	
	Wisconsin Public Service	Utility Payment	1,615.54	
	Great America Financial Services	Copier Lease	95.00	
	Volunteer Drivers	Mileage Reimbursement	8,893.28	
EFT	Payroll	9/2/2021	31,993.56	
EFT	Payroll	9/16/2021	36,767.65	
EFT	Payroll - October 1	9/30/2021	39,437.15	
	IRS	Payroll Taxes - Fed	21,743.61	
	WI Dept of Revenue	Payroll Taxes - State	4,549.54	
	TOTAL OF CHECKS LISTED		<u>\$ 177,251.28</u>	<u>\$ 177,251.28</u>
	BALANCE ON HAND SEPTEMBER 30, 2021			<u>\$ 970,924.43</u>

	Balance on Hand	<u>\$ 970,924.43</u>
	Plus checks written after end of month	<u>\$ (3,122.80)</u>
	Less checks from last commission meeting	<u>\$ 2,915.40</u>
	Plus uncleared checks	<u>\$ 11,251.14</u>
	Less checks previously written clearing this month	<u>\$ (46,455.66)</u>
	Ending Cash Balance matching Bank Statements	<u><u>\$ 935,512.51</u></u>

REPORT TO THE NOVEMBER 2021
MEETING OF THE TRANSPORTATION COMMISSION

FINANCES:

Bank Balance as of October 1, 2021

\$	935,512.51
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Bank Deposits recorded in October 2021

\$	283,773.88
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\$	1,219,286.39
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CHECKS ISSUED SINCE THE OCTOBER 2021 MEETING:

6465	Cintas Corp #442	Uniforms, Mats, Towels and Solution	266.90
6466	Frank's Hardware	Socket	2.99
6467	Mid-State Truck Service Inc	Filters, V Belt, EGR Valve Kit	1,483.37
6468	NAPA	Fuell Filter, Drive Shaft Bearing, Wheel Bearings, Oil Filter	200.43
6469	Voided Check	Voided Check	
6470	Stevens Point Auto Center	Former Scaffidi Invoices	353.56
6471	Scott Anderson	CDL Test Reimbursement	150.00
6472	Cintas Corp #442	Mats, Towels and Solution, Uniforms	263.69
6473	Mid-State Truck Service Inc	Fuel Injectors W/Core	7,386.12
6474	Stevens Point Auto Center	Oil Filter - DAV	56.71
6475	Stevens Point Auto Center	To pay balance owed on 293333, 293249,	56.26
6476	Employee Wages	Salaries	449.48
6477	Employee Wages	Salaries	1,068.13
6478	Employee Wages	Salaries	1,081.10
6479	CSPC Ohio Child Support Pymt	Child Support	235.38
6480	Jeanette Osowski	Mileage Reimbursement	50.96
6481	WI Council 32 Per Capita Tax Trust	Union Dues	335.49
6482	Check Printer Error	Check Printer Error	
6483	Check Printer Error	Check Printer Error	
6484	Check Printer Error	Check Printer Error	
6485	Check Printer Error	Check Printer Error	
6486	Cintas Corp #442	Uniforms, Mats, Towels and Solution	268.06
6487	City of Stevens Point	Employee Benefits, Insurance, Fuel	98,238.00
6488	Courtesy Cab	August & September 2021 Rides	1,942.00
6489	Cummins Sales & Service	Sales Tax Credit	1,437.62
6490	Gillig LLC	Shoulder Belt Kit	372.21
6491	Stevens Point Public Utilities	2" & 3" Water Bill	3,411.10
6492	Schultz Property Management	Bathroom Rental	200.00
6493	Stevens Point Auto Center	Radiator Cap	9.38
6494	Employee Wages	Salaries	426.38
6495	Employee Wages	Salaries	978.62
6496	Employee Wages	Salaries	903.36
6497	Employee Wages	Salaries	107.61
6498	CSPC Ohio Child Support Pymt	Child Support	235.38
6499	Jeanette Osowski	Mileage Reimbursement	121.52
6500	Cintas Corp #442	PPE Gloves, Uniforms, Mats, Towels and Solution	1,097.00
6501	Gannett WI Media	Mobility Advertisement	55.87
6502	Heartland Business Systems. LLC	Microsoft 365 Subscription, Managed IT Services	590.85
6503	Mada Custom Apparel & Sporting	Winter Uniform Hats	390.00
6504	SOLV	W-2 & 1099 Forms	49.57
6505	Mastercard	WIPTA Hotel, Parking, and Tour, Mobility Promotional Items, Tabletop Display, HVAC Belts, Vacuum Cleaner Filters, Hand Sanitizers, Pocket Calendars, Stamps, Prime Subscription	2,158.34
6506	Cintas Corp #442	Mats, Towels and Solutions, Uniforms	268.78
6507	City of Stevens Point	Workers Comp Premiums	4,000.27
6508	Fastenal Company	Oil-Dry	25.27

6509	Frank's Hardware	Impact Socket - Shop Supplies	8.58		
6510	Heartland Business Systems. LLC	Microsoft 365 Subscription	32.00		
6511	Mid-State Truck Service Inc	Injector O-Rings, DPF Gasket	200.08		
6512	Mid-State Truck Service Inc	DPF Gaskets, Feed Tube, & Copper Washers	342.68		
6513	NAPA	Alternator, Belt, Idler Pulley	416.46		
6514	Tire Technologies Inc	Tires	731.72		
	Delta Dental	Dental & Vision Premiums	504.22		
	Verizon	Verizon Bill	400.40		
	Wisconsin Public Service	Utility Payment	1,775.12		
	Great America Financial Services	Copier Lease	95.00		
	Volunteer Drivers	Mileage Reimbursement	5,792.98		
EFT	Payroll	10/14/2021	36,795.40		
EFT	Payroll - October 1	10/28/2021	39,595.43		
	IRS	Payroll Taxes - Fed	36,406.06		
	WI Dept of Revenue	Payroll Taxes - State	7,703.46		
	TOTAL OF CHECKS LISTED		<u>\$ 261,527.35</u>	<u>\$</u>	<u>261,527.35</u>
	BALANCE ON HAND OCTOBER 31, 2021			<u>\$</u>	<u>957,759.04</u>

	Balance on Hand	<u>\$ 957,759.04</u>
	Plus checks written after end of month	
	Less checks from last commission meeting	\$ (2,915.40)
	Plus uncleared checks	\$ 12,549.48
	Less checks previously written clearing this month	\$ (10,732.63)
	Ending Cash Balance matching Bank Statements	<u><u>\$ 956,660.49</u></u>

STEVENS POINT-PORTAGE COUNTY CONSOLIDATED TRANSPORTATION SERVICE AGREEMENT

THIS AGREEMENT made and entered into by and between the City of Stevens Point, a Municipal Corporation under the laws of the State of Wisconsin, hereinafter referred to as the "City" and the County of Portage hereinafter referred to as the "County", both of which are political subdivisions of the State of Wisconsin, pursuant to the authority conferred upon the parties by Wisconsin Statutes, to promote efficient and economical delivery of public transportation services to all residents in the participating jurisdictions, and to obtain efficiencies and maximization of resources through consolidated operations. The consolidated transportation operations shall be referred to as "Central Transportation", d/b/a as "CT".

RECITALS

WHEREAS, public transportation in the United States is a crucial part of the solution to nation's economic, energy and environmental challenges-helping to bring a better quality of life. In increasing numbers, people are using public transportation and local communities are expanding public transit services. Every segment of American society-individuals, families, communities and businesses-benefits from public transportation. Public transportation helps everyone-commuters, families, students, senior citizens, persons with disabilities enhance their lives as they seek to fulfill their personal and career goals, meet their daily needs and maintain a high level of transportation independence. Now, more than ever, it is evident that vital, strong public transportation systems are needed in this country; and

WHEREAS, the three major goals of the consolidated city-county transportation system, "CT" are:

- To provide convenient, reliable, safe and affordable service to all patrons; and
- To provide fixed route and demand-responsive services as efficiently and equitably as possible; and
- To maximize potential ridership within the service parameters set by federal program requirements and oversight; and

WHEREAS, pursuant to Wisconsin State Statutes §85.20, §85.205, §85.23, § 20.395; Federal Authorization statutes under 49 USC §5311 & §5310; and the Wisconsin Administrative Code, Chapter TRANS 6; Special Section §5333 (b) Central Transportation shall provide fixed route bus and complementary paratransit service within the City of Stevens Point, the Village of Whiting, Crossroads Commons in Plover and the University of Wisconsin Stevens Point, Central Transportation shall provide transportation services in Portage County for residents who are elderly or disabled by providing reservation-based demand response services, volunteer driver escort services, and nutritional and commodities fixed route bus services, and Central Transportation shall provide housing for the Disabled American Veteran transportation vehicles; and

WHEREAS, Central Transportation's mission is to provide reliable, affordable and accessible public transportation options to support all Portage County residents' mobility needs; and

WHEREAS both the City and the County are active participating agencies in the federal Enhanced Mobility of Seniors and Individuals with Disability Program as set forth in Title 49 U.S. Code § 5310 (a/k/a the "5310" program); and

WHEREAS, representatives from the County and the City have worked collaboratively to develop the consolidated public transit system, including a centralized call and dispatch center. The City and County recognize that there is a priority need for an efficient, centralized "One Call" public transit system to service the needs of all citizens residing within the City and County forming a unified system bringing stakeholders together under the City Transportation Commission and the Portage County Transportation Coordinating Committee; and

NOW THEREFORE, pursuant to the authority granted by Wisconsin Statutes § 59.52(7), § 59.58(3), and § 66.0301 and in consideration of the mutual covenants contained herein, the parties agree that Portage County will fully transfer and assign its transportation responsibilities to the City of Stevens Point through the consolidated transportation program "Central Transportation". Central Transportation will continue to assume the responsibility of providing transportation services for the Aging and Disabilities Resource Center of Portage County as set forth in this Agreement.

I. GENERAL PURPOSE

Pursuant to Wisconsin and federal law, the City and County are eligible to receive and have received both State and Federal financial assistance, through Central Transportation administered by and through the Commissioner of the Wisconsin Department of Transportation. Therefore, it is the intent of this Agreement to continue the consolidated public transit system to serve all residents in the City and County. This system shall be known as the Central Transportation, but shall by agreement remain a part of the government of the City of Stevens Point.

II. OVERSIGHT

Oversight of the consolidated transportation program shall continue with the City of Stevens Point Transportation Commission and the Portage County Transportation Coordinating Committee ("TCC"). Action taken by the Stevens Point Transportation Commission will be affirmed by the City Common Council. Actions taken by the TCC will be reported to the Portage County Board of Supervisors through the delegated/appointed County Board member/s serving on the TCC. It is acknowledged by the parties to this Agreement that the charter and operation of the "Portage County Transportation Coordinating Committee" shall remain in force and operation, and the TCC shall provide input, management and overview of the public transportation system and resources as needed.

III. PORTAGE COUNTY TRANSPORTATION COORDINATING COMMITTEE

The TCC will serve as an oversight/advisory committee for County transportation services provided by Central Transportation. The TCC County Board representative will report to the Portage County Board of Supervisors.

The powers and duties of the TCC shall be those enumerated in Portage County Code of Ordinances sec. 3.1.25, including:

a. Overall oversight and review of the transportation needs of all County residents, oversight and review of the terms of this Agreement, and the development of strategic transportation plans and goals. The TCC should focus special attention on those populations which are most likely to be transit dependent, e.g. the elderly, low-income, disabled, minorities, and recipients of human services. These needs shall be used to identify gaps and duplications in the delivery of transportation services and provide guidance to the TCC in its coordination efforts and to develop a process in cooperation with City and County leaders to ensure approval of the optimal strategies for provision of transportation services; and

b. Duties pursuant to Wisconsin Administrative Code, Chapter Trans § 2.10(1)(b), in addition to any duties which may be added to such Administrative Code section from time to time:

- Monitor the expenditures of transportation funds being expended on transportation services for the elderly and disabled in service areas
- Review passenger transportation plans for service areas;
- Review and comment on county aid applications under Wis. Stat. § 85.21, ;
- Review and comment on capital assistance applications under Wis. Stat. § 85.22, ; Act as an informational resource for local transportation providers regarding the requirements of the American with Disabilities Act of 1990, 42 USC §12101, et seq.; Act on requests by local public bodies to be designated as coordinators of transportation services for elderly and disabled persons for the purpose of becoming eligible for assistance under the Federal § 5310 program; and

- Apply for and accept Federal funding as needed.

It is acknowledged by the parties to this Agreement that the charter and operation of the TCC shall remain in force and operation, and shall provide input, management and overview of the public transportation system and resources as needed.

IV. DUTIES OF THE STEVENS POINT TRANSPORTATION COMMISSION

The Stevens Point Transportation Commission shall serve as an oversight, advisory and approval body for all operations and services conducted by Central Transportation. Pursuant to City of Stevens Point Ordinance 3.34, the Transportation Commission shall have the authority to operate, conduct, maintain, and otherwise supervise transportation systems operated by the City of Stevens Point. The Transportation Commission's actions are subject to review by and approval of the Stevens Point Common Council.

The Stevens Point City Transportation Superintendent and the County ADRC Director shall provide any needed administrative support to the Transportation Commission.

V. CONTRIBUTION TO CAPITAL COSTS, BUDGET AND FINANCING

The County shall contribute its existing transit-related assets, including vehicles (three buses and one van) through a lease agreement with the City of Stevens Point. The County shall retain title to and ownership of the County's transit-related assets set forth in Appendix A to this Agreement. Further, the City and County shall contribute local share funding for capital expenditures and future development of the Consolidated Transportation System not covered by State and Federal contributions thereto in sum(s) or proportion as subsequently agreed and approved by joint resolution of the two (2) governing bodies and with financial requirements as set forth in this agreement.

VI. SPECIFIC FINANCIAL TERMS AND OBLIGATIONS OF THE PARTIES

a. The City of Stevens Point in coordination with the County, agrees to apply for federal and state "5310, 5311 and 85.20" grants for operating and capital expenses of the consolidated transportation program as applicable (herein referred to collectively as the "City Grants"). All funding received will be allocated to the consolidated transportation program. The City of Stevens Point will actively seek new grant opportunities for which the consolidated system is eligible.

b. The City of Stevens Point agrees to pay all local share costs associated with the City Fixed Route and Complementary Paratransit Door to Door bus service to the City of Stevens Point included in the consolidated transportation program.

c. The City of Stevens Point agrees to pay the local share contribution of capital equipment purchased specifically for the current City Fixed Route and Paratransit bus services.

d. The City agrees to assume the responsibility for independently determining the proper amount of tax levy capacity for the purpose of accepting responsibility for transportation for the County, and submit that amount in accordance with Wisconsin law regarding tax levy.

e. Portage County agrees to apply for "85.21" state elderly and disabled transportation assistance funding annually and agrees to transfer the total annual allocation to the City of Stevens Point. The City will assist Portage County with identifying annual financial budgetary requests for the "85.21" program/and the completion of the "85.21" grant application, as well the Older Americans Act III (B) funding and WCSC funding (herein referred to collectively as the "County Grants").

f. Portage County agrees to pay the City the local share match required to secure Wisconsin Statute "85.21" funding annually which may fluctuate based on the federal/state allocation.

h. In addition to "85.21" funding, the County agrees to transfer transportation revenues, subsidies or contributions to the City including but not limited to:

- III B Grant funding (Older Americans Act): This funding will continue in the program with the County match. This funding requires that certain rides be offered as a donation rather than fee based. This also requires some participation in the Aging Plan for Portage County - the plan is a 3 year plan with annual updates that has goals for transportation for seniors. The Director of the ADRC will work collaboratively with Central Transportation's administration to assure the transportation component of the Aging Plan is appropriately addressed.
- WCSC funding
- All passenger revenue funding
- Health and Human Services funding
- Purchased service funding
- Veterans Volunteer Services funding

- DAV funding

i. Both the County and City recognize that local share costs may increase as revenues and grants fluctuate in future years. It is the intent of the parties to maintain, as such is feasible in future years, the general proportionate shares and allocations to programs which exist at the commencement of the agreement, with a strategic goal of expansion of overall services.

j. The County ADRC staff agree to provide City Transit Staff with training on working with seniors and adults with disabilities.

k. The City agrees to obtain training on volunteer management and will retain volunteers in the program as much as possible.

VII. ANNUAL BUDGETING

The City shall, in coordination with the timeline for submission of the annual application for public transportation assistance, submit to the TCC and the Transportation Commission the City and County transportation service budgets for future calendar years. Such budgets shall be submitted in a timely manner so as to coincide with the typical budgetary timeline of both the County and the City of Stevens Point. The budgets shall follow the format with the following information:

1. Estimated revenues:

- a. Federal and State grants
- b. Contribution from City
- c. Contribution from County
- d. Miscellaneous revenues

2. Estimated expenditures:

- a. Contract services
- b. Supplies and materials
- c. Miscellaneous expenditures
- d. Vehicle replacement

3. Capital grant expenditure requests

Such information shall be submitted each year to the Transportation Commission to be affirmed by the City Council and to the TCC to be approved by the County Board. The City and County shall each pay a portion of the total annual budget as is agreed annually.

If either the City Council or County Board fixes its contribution at less than the amount requested by City staff in the proposed budget, the contribution of the other shall be decreased proportionately unless the latter shall decide to pay a larger portion of the total

contribution that is required by this Agreement. If either the City or County fixes a contribution amount less than what is requested, expenditures for services within its respective geographic area shall be decreased proportionally, which may result in an overall decrease in services provided within that area. The Committee itself shall not levy taxes or borrow money and it shall not approve any claims or incur any obligations for expenditures.

VIII. DESIGNATION OF LEAD AGENCY

Pursuant to Wisconsin and federal law, for purpose of receiving payment of financial assistance from the Commissioner of the Department of Transportation, the City shall be designated the "Lead Agency" for such purposes as needed.

IX. GENERAL PERFORMANCE TERMS AND PROGRAM ASSURANCES

The City shall ensure that adequate transportation service levels are maintained throughout the County during the term of this agreement. The City will provide the following specific services:

a. Current Services: The Rural Transportation program provides many services for the ADRC as well as for the public. The delivery of food to seniors in their homes and to the dining sites is an important component of overall services and needs to continue within the parameters of the existing program. A newer program is assisting seniors and adults with disabilities to obtain their photo ID for voting by giving rides to the OMV and also to the polls will need to be continued by the City.

b. Mobility Management: The current Mobility Management model, which was implemented several years ago, should continue. The model incorporates ride programs, public transit, travel training and an aging in place philosophy. The City agrees to send staff funded by Mobility Management grants to ongoing training for Mobility Management as offered by the state or others.

c. Funding: The County and City will continue to provide the funding match that they currently provide for the Mobility Management model program. If a County grant is lost, then the City match for the grant will not be paid. The City will take over the responsibility of writing all transportation related grants currently written both City and County. All dollar amounts will be agreed to by the County through the TCC before the grants are submitted.

d. Expansion of Services: Both parties agree that when services are expanded, the expansion will be allocated to services provided to areas outside the City of Stevens Point according to the ratio of City to County expenditures for transit services in the current budget year.

e. The City will be responsible for overall grant management for all programs under the consolidation and will ensure compliance with state and federal grant regulations and requirements.

f. Information and document sharing: The parties agree to make available to each other all files, records, and documentation related to CT transportation services and administration as are necessary for the parties to carry out their obligations under this Agreement.

X. BREACH AND DISPUTE RESOLUTION

a. A party shall not be in breach of any provisions of this Agreement for failure to perform where such failure is due to strikes, walk-outs, civil insurrections or disorders, orders of civil authorities, shortages of motor fuel or equipment, acts of God, severe weather conditions, or for any other cause or causes beyond the control of said party.

b. Notwithstanding any other provision of the Agreement to the contrary, each party's obligations to performance hereunder shall be first conditioned upon its ability to do so based upon receipt of adequate program funds and compliance with all applicable laws governing the conduct of the City's and County's business and operations, including applicable federal, state and City budgetary restrictions.

c. Material breach. A material breach of duties under this agreement shall permit the other party to serve written notice thereof to the other party and will permit termination effective the following January 15th, or at the end of a six month period, whichever is later, in addition to any other valid legal remedy available to the aggrieved party.

d. Mediation. In the event that a dispute between parties cannot be resolved through informal communications and mutual agreement, the parties may mutually agree to submit the matter to mediation. If the parties agree to undertake mediation, the parties shall participate in good faith and make a reasonable effort to resolve the matter. A qualified mediator shall be selected by mutual agreement of the parties, and the parties shall each pay an equal share of any reasonable fees charged by said mediator.

XI. DURATION AND TERMINATION.

This Agreement shall commence effective January 1, 2022("Commencement Date"), and shall remain in full force and effect until December 31, 2026.

a. Either party seeking to withdraw from this Agreement shall give written notice to the other party of its desire and intention to withdraw. The effective date of the termination shall be January 1 of the second year after the written notice (allowing a minimum one year transition period). Notwithstanding termination, powers of the Board under this Agreement shall continue to the extent necessary to:

1. Continue operation of a Consolidated Public Transit System until alternative transit operations are aligned;
2. The Board can settle and wrap-up its affairs, including discharge of any debt or liability associated with the operations pursuant to this Agreement; and,
3. The disposition and distribution of all property contributed to or otherwise acquired for activities pursuant to this Agreement.

b. Notwithstanding subparagraph a. above:

1. During the term of this Agreement, each party agrees to apply for Grants (the City Grants and the County Grants) each year in an amount not less than the Grants received by the party in the prior year;
2. If the City receives notice that the City Grants for the period of 2022 through 2026 will be less than 80% of the amounts received by the City in 2021, the City and County representatives shall meet in good faith to discuss the possibility of termination.;
3. If the County receives notice that the County Grants for the period of 2022 through 2026 will be less than 80% of the amounts received by the County in 2021, the City and County representatives shall meet in good faith to discuss the possibility of termination.;
4. After the commencement date, if either the City or County is notified that its respective grant funds described in this Agreement will be less than 80% of the amount provided in the prior year, City and County representatives shall meet in good faith to discuss the possibility of termination. Following such good faith effort, either the City or County may provide notice of termination to the other party. If the City or County provides such notice, the agreement shall terminate on January 1 of the next calendar year.

XII. DISPOSITION OF PROPERTY UPON TERMINATION

Upon termination, no property shall be disposed of until payment or performance is complete as to all obligations arising out of this Agreement and still existing prior to the termination date.

All property, real and personal, held by the City at the time of termination shall be distributed in proportion to the total contributions by the City and County over the entire duration of this Agreement or as the parties may otherwise agree.

XIII. INSURANCE AND INDEMNIFICATION

a. The City shall obtain adequate levels of insurance coverage or equivalent coverage through a governmental self-insurance pool as the entities jointly deem necessary for the protection of the City, Central Transportation, CT's operations, the property and assets contributed, acquired or otherwise utilized to conduct the activities contemplated under this Agreement.

b. The City agrees to hold harmless, pay the cost of defense including actual attorney fees, and indemnify the County from all claims, lawsuits, and liability for loss, damage or injury to the person or property of others that arise out of occurrences related to the negligent acts or omissions of the City, its employees, officers, agents and representatives in the performance of this Agreement.

c. The County agrees to hold harmless, pay the cost of defense including actual attorney fees, and indemnify the City from all claims, lawsuits, and liability for loss, damage or injury to the person or property of others that arise out of occurrences related to the negligent acts or omissions of County, its employees, officers, agents and representatives in the performance of this Agreement.

d. The obligations of the Parties under this paragraph shall survive the expiration or termination of this Agreement. Each Party agrees that it will require appropriate indemnification agreements and insurance from any Subcontractor.

XIV. ASSIGNMENT.

No party may assign its rights under this agreement or any of its rights or duties without the consent of all other parties.

XV. PROHIBITION OF DISCRIMINATION AND DBE POLICY.

All parties hereby agree to specifically comply with all State, federal, and local laws prohibiting discrimination by reason of race, color, religion, sex or national origin during the terms of this contract.

a. DBE Policy. It is the policy of the U.S. Department of Transportation that disadvantaged business enterprises (DBE) including women and minority business enterprises as defined in 49 CFR Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds under this AGREEMENT. Consequently, the DBE requirements of 49 CFR Part

26 apply to this AGREEMENT.

b. DBE Obligation. The City's sub recipients agree to ensure that disadvantaged business enterprises (including women and minority business enterprises) as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds provided under this Agreement. In this regard, the County is a sub recipient, and all of its contractors, on contracts financed in whole or in part with federal funds provided under this Agreement, shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts funded in whole or in part by Federal DOT funds. The County and its contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

c. Equal Opportunity (Employment). During the term of this Agreement, the County and City, each for itself, agrees to abide by its own affirmative action plan and in so doing, to make all employment related decisions without regard to race, religion, sex, disability, national origin, age, sexual preference, marital status, military discharge status or physical appearance and to provide equal opportunity, including, but not limited to, the following: employment, upgrading, demotion, transfer, layoff, termination, training, rates of pay, or any other form of compensation. The Parties further agree not to discriminate against any subcontractor or person who offers to subcontract on this contract because of race, religion, color, age, disability, sex or national origin. The listing of prohibited based for discrimination shall not be construed to amend in any fashion state or federal law setting forth additional bases and exceptions shall be permitted only to the extent allowable in state and federal law.

XVI. APPROVAL.

Each party has read the agreement and certifies that the official executing the agreement has lawful authority and formal approval to bind the party. Each party certifies it possesses legal authority to enter into this Agreement. A resolution, motion, budget item or similar action has been duly adopted or passed as an official act of the party's governing body, authorizing the execution of this Agreement, and directing and authorizing the person identified in Article XI as its agent to act in connection with this Agreement and to provide all required reports and such additional information as may be required.

XVII. BINDING EFFECT

This agreement shall become effective on the latest date of execution. The signature of each of the parties to this Agreement shall bind them to comply with all terms and conditions expressed herein.

XIX. ENTIRE AGREEMENT

This instrument contains the entire agreement between the parties, and no statements, promises, or inducements made by any party or agent of any party that are not contained in this written contract shall be valid or binding.

XX. MODIFICATION

This agreement may not be amended or modified unless the amendment or modification is in writing and signed by each party after approval by each party's authorized governing body.

XXI. COMPLIANCE

Each party shall abide in all aspects with state, federal, and local laws, rules, and regulations which concern the construction and improvement of roadways.

XXII. INTERGOVERNMENTAL AGREEMENT

This agreement is an official intergovernmental contract authorized under sec. 66.0301, Wis. Stats.

XXIII. GOVERNING LAW

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Wisconsin.

XXIV. NOTICES

All notices hereunder and communications with respect to this Agreement shall be directed by United States mail, postage prepaid and addressed as follows:

The CITY: Transportation Superintendent
 Talin Scheuermann 2700 Week Street
 Stevens Point WI 54481 Tel. 715-341-4490

The COUNTY: ADRC Director
 Cindy Piotrowski
 1519 Water Street
 Stevens Point WI 54481 tel. 715-346-1401

Electronic mail may be used in lieu of United States mail. If electronic mail is used, it is the responsibility of the sending Party to insure that the electronic mail message is received by the other Parties

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by authority of the respective governing bodies.

CITY OF STEVENS POINT, WISCONSIN

Mike Wiza, Mayor/City of Stevens Point

Date of Mayor's Signature: _____

COUNTY OF PORTAGE, WISCONSIN

Chris Holman/County Executive
Date of County Executive's Signature _____

Appendix A – Capital Asset List – Vehicle Lease Agreement

SYSTEM ESTIMATE



Date	Quote Number
2-Sep-21	09022021SPT

Customer Talin Scheurmann Stevens Point Transit GPS, CAD AVL, AVA, MDT, and real-time system for fixed route. APC as option APC NTD certification (Pax miles) as option

Brian.Garrett@Connexionz.com
www.Connexionz.com

	Quantity	Unit Price	Amount
Connexionz Android Tablet - K86 - With mount	10	\$ 1,100.00	\$ 11,000.00
Medius - Onboard computer with AVA	10	\$ 3,200.00	\$ 32,000.00
Vehicle Router	10	\$ 750.00	\$ 7,500.00
External GPS	10	\$ 350.00	\$ 3,500.00
Destination Sign Integration (J1708 signs)	10	\$ 300.00	\$ 3,000.00
Next Stop LED Display	10	\$ 950.00	\$ 9,500.00
Next Stop Display Cable	10	\$ 200.00	\$ 2,000.00
Covert Alarm Integration	10	\$ 200.00	\$ 2,000.00
Stop Request Integration	10	\$ 200.00	\$ 2,000.00
Connexionz Android Tablet software	10	\$ 500.00	\$ 5,000.00
System Setup, Surveys, and Configuration	1	\$ 10,000.00	\$ 10,000.00
Project Management	100	\$ 100.00	\$ 10,000.00
Installation	10	\$ 1,600.00	\$ 16,000.00
Travel Fees	2	\$ 6,000.00	\$ 12,000.00
TransitManager Software License	1	\$ 20,000.00	\$ 20,000.00
Real-time license: SMS, feeds, GTFS, API	1	\$ 5,000.00	\$ 5,000.00
Android + iOS white labeled "Stevens Point" apps	1	\$ 7,500.00	\$ 7,500.00
Branded public website with trip-planning, real-time, and subscriptions	1	\$ 7,500.00	\$ 7,500.00
Onsite TransitManager System Training	1	\$ 6,500.00	\$ 6,500.00
<i>Cellular plans required</i>		Subtotal	\$ 161,000.00
Year 2+ maintenance, support, + hosting	1	\$ 25,760.00	\$ 25,760.00

APC System	Quantity	Unit Price	Amount
2 DOOR APC with bike rack, wheelchair, and integration	10	\$ 6,000.00	\$ 60,000.00
Installation	10	\$ 700.00	\$ 7,000.00
Project Management	30	\$ 100.00	\$ 3,000.00
		Subtotal	\$ 70,000.00

NTD Certification	Quantity	Unit Price	Amount
NTD Certification software and support	1	\$ 45,000.00	\$ 45,000.00
		Subtotal	\$ 45,000.00

FULL SYSTEM ESTIMATE			
Base CAD/AVL + AVA + Real-Time System		Subtotal	\$ 161,000.00
APC System		Subtotal	\$ 70,000.00
NTD Certification		Subtotal	\$ 45,000.00
		TOTAL	\$ 276,000.00

Year 2 maintenance, support, software, hosting, and warranty	\$ 25,760.00
Year 3 maintenance, support, software, and hosting	\$ 26,275.20
Year 4 maintenance, support, software, and hosting	\$ 27,063.46
Year 5 maintenance, support, software, and hosting	\$ 28,145.99
Total 5 year price	\$ 383,244.65
Recurring NTD Support	\$ 13,000.00



4505 Emperor Blvd #120
Durham, NC 27703

Pricing Exhibit - Confidential

DATE: December 21, 2020
TO: Talin Scheuermann
Stevens Point City Bus
Central Transportation
tscheuermann@stevenspoint.com

*Price remain firm for 60 days

LN	Note	Hardware	Item	Qty	Unit Price	Subtotal	
						Capital	Subscription
1	c.		<u>GPS/AVL Tracking</u>				
2	a.	x	Black Box	10	\$ 300.00	\$ 3,000.00	
3			System Setup Fee	1	\$ 2,000.00	\$ 2,000.00	
4	b.	**	GPS Subscription - Public	10	\$ 540.00		\$ 5,400.00
5			<u>Realtime Passenger Information System (RTPI)</u>				
6			Mobile Apps (iOS & Android)	1	Included	Included	Included
7			Web Apps (Desktop & Mobile Web)	1	Included	Included	Included
8	d.		<u>Driver Assisted Passenger Counting</u>				
9			Driver Assisted Passenger Counting Setup Fee	1	\$ 750.00	\$ 750.00	
10		**	Driver Assisted Passenger Counting Subscription	10	\$ 300.00		\$ 3,000.00
11			<u>Virtual Trainings</u>				
12			Virtual Training Workshop Session	1	\$ 500.00	\$ 500.00	

Notes	
a.	Includes: all necessary cabling & hardware
b.	Includes: Support, Server Hosting & Licensing
c.	Hardware Install can be handled by Stevens Point
d.	DAPC priced using existing Android tablets
x	Hardware - invoiced upon shipment to Customer
**	Subscription costs invoiced upon installation of hardware
Standard processing terms - NET 30	

Quote Summary		
Capital Costs	\$	6,250.00
Subscription Costs	\$	8,400.00
Total for First Year	\$	14,650.00
Total for 3 Year Contract	\$	31,450.00

*All applicable sales/use tax are additional
*Subscription costs represented as annual

Passio Technologies - Central Transportation - Passio GO Express SaaS Plus

Passio GO Express - 60 Month - SaaS Plus

Monthly Fees

Category	Item	Qty	Price	Total
Recurring	Passio GO Express (60 Month)	10	\$91.15	\$911.50†
	Includes account setup, 60 month license and per unit monthly recurring fee. Configuration updates, reporting, and data storage. Customer has option to choose OBD (plug in) Vehicle Logic Unit or hardwired Vehicle Logic Unit. Installation for hardwired units will be priced separately, or customer may choose to self install. 1. Failed units are replaced at no charge for the life of the agreement. Does not cover physical damage, theft, or vandalism. Shipping charges billed to customer. 2. Lifetime software updates. 3. Lifetime remote support and training. 4. Early Termination - customer is responsible for 85% of remaining monthly subscription at time of termination. All equipment must be returned if agreement is terminated early. 5. Agreement automatically extends month to month after initial term. Pricing may be increased up to 3% at the beginning of each 12 month period following the initial term. 30 days' written notice required for cancellation. 6. Customers must stay current on all payments. ACH or Credit Card Payments are strongly current. Any account that is 61 days past due is subject to suspension.			
	Passio (Code: PGOEX60)			

† Recurring fees billed monthly with 0 upfront payment(s).

Monthly Subtotal \$911.50

Installation

One-Time Fees

Category	Item	Qty	Price	Total
HDW&INST	Installation	10	\$845.00	\$8,450.00
	Hardware installation and connectivity testing. On site charges, travel, and initial costs.			
	Passio (Code: Install)			
	Component Install: VLU (Vehicle Logic Unit) (VLUINST)			

One-Time Subtotal \$8,450.00

Summary

† Non-taxable item

Please contact us if you have any questions.

Total One-Time	\$8,450.00 USD
Total Monthly	\$911.50 USD

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees	Monthly Fees
Recurring	—	\$911.50
HDW&INST	\$8,450.00	—
Total	\$8,450.00 USD	\$911.50 USD



LNT Late Night Transit proposed schedule changes

The proposed LNT schedule changes would expand Friday and Saturday service hours and remove Thursdays in favor of a more efficient multiuse schedule. It will also have the Purple route convert at 6:30pm on Fridays, replacing it with two LNT routes.

This change maximizes the efficiency of the LNT routes by operating at prime times and pulling buses off the road when they are not being utilized. This will reduce travel time, emissions, traffic, and cost- all while increasing the amount of hours the LNT routes are picking people up. UWSP students will have better access to downtown and the northside area to shop, eat, and take part in other social activities earlier in the evening.

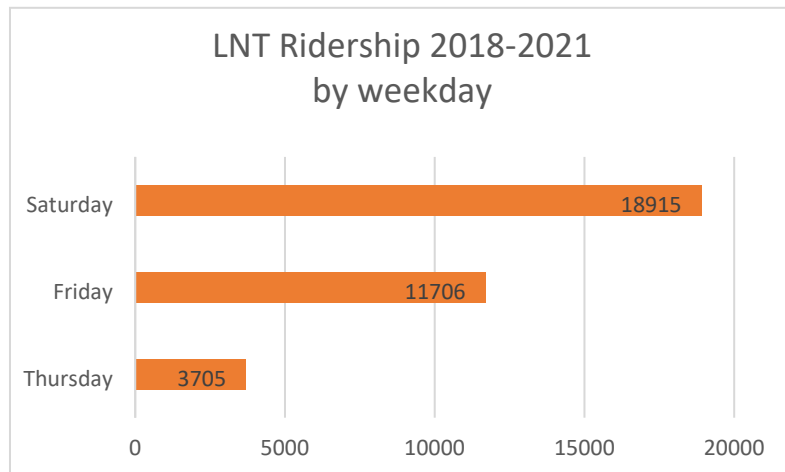
Along with these changes, the LNT bus service will become a high frequency route with buses arriving at least every 15 minutes. There will be no need to check a schedule because the next bus will be there soon. These changes will not affect the current route, service area, and bus stops.

Current Hours: Thursday, Friday, Saturday

10:00pm-3:15am (28.50 hours)

Proposed hours: Friday, Saturday

6:30pm-3:00am (32.25 hours)



715-341-4490