

**City of Stevens Point
Board of Water and Sewerage Commissioners
September 13, 2021 - 12:00 PM**

**Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (301) 715-8592

Meeting ID: 820 26885705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

PRESENT: Carl Rasmussen, Anna Haines, Mae Nachman and Ray Schmidt

EXCUSED ABSENCE: Paul Adamski

STAFF PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Eric Southworth, Craig Czaikowski, Jason Draheim, Marissa Loew and Jaime Zdroik

2. Approval of Minutes

Motion made by Ray Schmidt, seconded by Mae Nachman to approve the August 9, 2021 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Mae Nachman, seconded by Ray Schmidt to approve the department claims for the month of August 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Wellhead protection ordinance amendments - Joel Lemke

Joel stated this is the same memo and info presented to the Commission back in May.

Joel explained the proposed wellhead protection map and language requesting to add Zone C to the districts.

Motion made by Mae Nachman, seconded by Anna Haines to approve the Wellhead Protection Ordinance Amendments, maps and language adding Zone C to the districts as presented.

Ayes all. Nays none. Motion carried.

5. Utility rate adjustments - Joel Lemke

After the last rate adjustment, the Commission discussed doing more frequent rate adjustments so they are smaller. Joel explained due to the costs of the upcoming street projects, rate adjustments are needed for the utilities. The Commission recently approved staff to pursue a simplified rate case for the Water Utility rates with the PSC.

If approved by the PSC, this would be a 3% rate increase. The rates for Wastewater and Storm are set by the Water and Sewerage Commission. The rates for Wastewater and Storm have been evaluated and it was determined that a similar rate increase of 3% for Wastewater is necessary and a 6% increase is needed for Storm. There is a much smaller rate base for Storm. That is why their proposed increase is double the Water and Sewer rate increase. A single-family resident's storm rate would increase from \$17.58 to \$18.64 per quarter.

Motion made by Ray Schmidt, seconded by Anna Haines to approve the Water Rate Increase of 3% pending approval of the Simplified Rate Increase by the Public Service Commission, Sewer Rate increase of 3% and Stormwater Rate increase of 6%. The rate increases will be effective December 1, 2021.

Ayes all. Nays none. Motion carried.

6. Report on monthly fee tracking - Joel Lemke

Joel provided a summary of the fees incurred for the processing of credit cards. Due to the pandemic, the PSC has been allowing utilities to waive these fees for their customers. The Commission would also like to see the fees involved with ACH.

7. Water Supply and Distribution Reports - Eric Southworth

Eric stated pumpage decreased in August. Eric stated the high service lift pump at Well 11 broke down. So the equipment was repaired and it is being installed today. The DNR has recommended in past inspections, a mixing system be installed on the Bliss Avenue Water Tower. It will be installed in October or November. This will keep chlorine residuals more stable and will be one of the first air mixers to be installed in the state.

8. Sewage Treatment Operations Report - Chris Lefebvre

Chris stated all permit requirements were met for the month of August. We were able to offset 74% of our natural gas usage and about 16% of our electricity through biogas reuse.

9. Construction and Maintenance Report - Craig Czaikowski

Craig stated the water crew will finish the last lead service line scheduled for removal this year. The storm crew is installing drain tiles on Echo Dells. They will be working on a project in an alley by Jefferson and Algoma. The Northside project is moving forward. Everything is going well.

10. Community Area Network Report - Joel Lemke

Joel said we got estimates back from our engineer. This info will establish what will get bid out for the County to connect their highway facility, Junction City, and Kennedy School projects. These will go out next month.

11. Update on solar performance at Utility Garage - Joel Lemke

This item will be brought back next month.

12. Directors Report - Joel Lemke

Joel introduced Marissa Loew to the Commission.

13. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:42PM