

Our intention is to have in-person meetings going forward. For the time being, we will hold the Transportation Commission meetings at 2700 Week Street. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**City of Stevens Point
Transportation Commission Meeting
September 13, 2021 - 4:45 PM**

**Central Transportation
2700 Week St, Stevens Point, WI**

OR

Zoom Teleconferencing

<https://us06web.zoom.us/j/88465566941?pwd=YUwvRFJlWmJ6ZTdYRGpGaWpoQytsdz09>

Meeting ID: 884 6556 6941

Passcode: 12456

One tap mobile

+13126266799,,88465566941#,,,,*12456# US (Chicago)

+19294362866,,88465566941#,,,,*12456# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 884 6556 6941

Passcode: 12456

Find your local number: <https://us06web.zoom.us/j/88465566941?pwd=YUwvRFJlWmJ6ZTdYRGpGaWpoQytsdz09>

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of August 9, 2021 minutes
3. Approval of the August 2021 Financial/claims report
4. "Free Ride Fridays" on city fixed route buses between Thanksgiving and Christmas
5. Next meeting date October 11, 2021
6. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**City of Stevens Point
Transportation Commission Meeting
August 9, 2021 - 4:45 PM
MINUTES**

Discussion and Possible Action on:

1. Roll Call.

Present via Zoom: Chair - Nichole Lysne, Ald. Thomas Leek, Marc Christianson, Greg Koepel

Others via Zoom: Neil Peterson

Present: Vice Chair - Karalyn Peterson, Ald. Mary Kneebone, Tom Bertram

Others: Talin Scheuermann, Tom Carroll

2. Approval of June 10, 2021 minutes.

Karalyn Peterson moved to approve the June 10, 2021 minutes. Tom Bertram Seconded. Ayes all; Nays none; Motion carried.

3. Approval of the June-July financial/claims report.

Ald. Mary Kneebone moved to approve the June-July financial/claims report. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried.

4. Approval to move forward with a federal 5310 grant application for Mobility Management and the Volunteer Driver program.

Greg Koepel moved to approve moving forward with a federal 5310 grant application for Mobility Management and the Volunteer Driver program.

Ald. Thomas Leek Seconded. Ayes all; Nays none; Motion carried.

5. Approval of the 2021 Mobility Management and Volunteer Driver operating budgets.

Ald. Mary Kneebone moved to approve the 2021 Mobility Management and Volunteer Driver operating budgets as a part of the 5310 grant application. Karalyn Peterson, Seconded. Ayes all; Nays none; Motion carried.

6. Approval of the purchase of network camera system under the facility budget.

Marc Christianson moved to approve the purchase of network camera system under the facility budget as long as there is no conflict with city and departmental policies and procedures. Karalyn Peterson Seconded. Ayes all; Nays none; Motion carried.

7. Next meeting date - September 13, 2021 at 4:45pm.

8. Meeting adjourned at 5:24pm by Nichole Lysne.

**REPORT TO THE SEPTEMBER 2021
MEETING OF THE TRANSPORTATION COMMISSION
Financial/Claims Report**

FINANCES:

Bank Balance as of August 1, 2021

Bank Deposits recorded in August 2021

\$	754,969.36
\$	87,043.06
\$	842,012.42

CHECKS ISSUED SINCE THE AUGUST 2021 MEETING:

6370	Employee Wages	Salaries	\$	489.06
6371	Employee Wages	Salaries	\$	732.46
6372	Employee Wages	Salaries	\$	146.70
6373	CSPC Ohio Child Support Pymt	Child Support		235.38
6374	Jeanette Osowski	Mileage Reimbursement		199.24
6375	Edward L Severson	Mileage Reimbursement		364.99
6376	WI Council 32 Per Capita Tax Trust	Union Dues		314.19
6377	Cintas Corp #442	Uniforms, Mats, Towels & Solution		265.01
6378	Courtesy Cab	Courtesy Cab Rides		832.50
6379	Mada Custom Apparel & Sporting	Driver Baseball Caps		208.60
6380	Mid-State Truck Service Inc	DPF Cleanout		350.00
6381	CDW Government	Cisco Flex Licensing		978.32
6382	Cintas Corp #442	Mats, Towels, Uniforms & Solution		261.90
6383	Ecolane USA Inc.	Ecolane Annual Maintenance Fee		10,728.00
6384	Heartland Business Systems. LLC	IT Managed Services, PC Troubleshooting, Network Troubleshooting, Network Security Update, Virtual Maintenance Sub		1,620.66
6385	OnSolve	Automated Call Service		612.50
6386	Unemployment Insurance	Unemployment Charges		251.92
6387	Wisconsin Association Mobility	Mobility Management Membership Dues		35.00
6388	Employee Wages	Salaries		1,730.74
6389	Employee Wages	Salaries		754.22
6390	Employee Wages	Salaries		722.95
6391	Employee Wages	Salaries		183.12
6392	CSPC Ohio Child Support Pymt	Child Support		235.38
6393	Jeanette Osowski	Mileage Reimbursement		152.69
6394	Edward L Severson	Mileage Reimbursement		199.92
6395	WI Council 32 Per Capita Tax Trust	Union Dues		314.19
6396	Beaver of Wisconsin	Pressure Washer Hose		369.00
6397	CDW Government	Cisco Smartnet Renewal		3,477.00
6398	Cintas Corp #442	Uniforms, Mats, Towels & Solution		297.57
6399	Complete Office of WI	Copier Paper		134.16
6400	Energetix Corp	Random DOT Testing		156.50
6401	Heartland Business Systems. LLC	Managed IT Services		363.71
6402	NAPA	Oil Filters, Ball Joints, Brake Pads		269.93
6403	Stevens Point Public Utilities	Mileage Reimbursement		2,652.55
6404	Mastercard	Spackling, Paint, Drain Tile, Wall Texture, Roundup, Pruning Saw, Printer, Moving Boxes, Compressed Air Duster, Note Pads, Laminating Supplies, Amazon Subscription, WIPTA Conference Reg, Fixed Bus Route Tickets, Wheel Weights, Wheel Balance Cone, Bead Sealer		1,972.71
6408	Cintas Corp #442	Mats/Towels/Solutions, Uniforms		295.12
6409	City of Stevens Point	Employee Benefits, Insurance, Fuel		44,729.58
6410	FleetPride	Wheel Nuts, Wheel Studs		145.45
6411	Heartland Business Systems. LLC	IT Help Desk		26.25
6412	NAPA	Batteries		299.76
6413	Safelite Fulfillment, Inc.	Windshield Repair		209.99
6414	CSPC Ohio Child Support Pymt	Child Support		235.38
6415	Jeanette Osowski	Mileage Reimbursement		103.60

6416	Edward L Severson	Mileage Reimbursement	75.04	
6417	WI Council 32 Per Capita Tax Trust	Union Dues	335.49	
	WI Dept of Revenue	Garnishment of Wages	34.31	
	Delta Dental	Dental & Vision Premiums	465.39	
	Verizon	Verizon Bill	400.40	
	Wisconsin Public Service	Utility Payment	1,878.60	
	Great America Financial Services	Copier Lease	95.00	
	Volunteer Drivers	Mileage Reimbursement	2,416.96	
EFT	Payroll	8/5/2021	29,996.73	
EFT	Payroll	8/19/2021	30,570.76	
	IRS	Payroll Taxes - Fed	19,184.62	
	WI Dept of Revenue	Payroll Taxes - State	3,893.06	
TOTAL OF CHECKS LISTED			<u>\$ 168,004.26</u>	<u>\$ 168,004.26</u>
BALANCE ON HAND AUGUST 31, 2021				<u>\$ 674,008.16</u>

Balance on Hand	<u>\$ 674,008.16</u>
Plus checks written after end of month	
Less checks from last commission meeting	
Plus uncleared checks	\$ 46,455.66
Less checks previously written clearing this month	\$ (12,531.54)
Ending Cash Balance matching Bank Statements	<u><u>\$ 707,932.28</u></u>