Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

REGULAR MEETING
Board of Park Commissioners
August 4, 2021 - 6:30 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 896 9336 4374 | Passcode: 121212
By Computer: Click to Connect
By Phone: +1-312-626-6799 (US Chicago)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of July 7, 2021 meeting minutes
3. Presentation on partnership history between the Stevens Point Softball Association and the Stevens Point Parks, Recreation and Forestry Department by Mike Disher.
4. Approval of Central Wisconsin Children's Museum Duck Race and Wonderful Water Bash at Iverson Park on August 28, 2021 requested by Cory Rusch.
5. Approval of Special Olympics Doubles Disc Golf Tournament at Yulga Disc Golf Course on October 9, 2021 requested by Kaleb Cuda.
6. 2022 Capital Improvement budget discussion
7. Director's Report
    1. Pool update
8. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

Agenda Notes

3. Mike Disher from the Stevens Point Softball Association (SPSA) provided the document in the packet which details the projects that SPSA has partnered with the City on. Mike will be at the meeting to provide a summary and history of the partnership to the Parks Commission.

4. The application is in the meeting packet for the Children's Museum event. Staff has asked them to stage on the south parking lot on the Jefferson/Hillcrest Drive entrance rather than how it is presented in the packet. There are no fees proposed for the event as no rentable locations are being requested and minimal City services are requested.

Staff recommends approval of the special event provided that staging for the event is on the Jefferson/Hillcrest Street parking lot side.

5. The application is in the meeting packet for the Special Olympics Doubles Disc Golf Tournament in October. The course is available and the local disc golf association has approved of the event.

Staff recommends approval of the special event with the condition that they pay 20% of $3.00 per entrant (whichever is less) to the Stevens Point disc golf club to comply with the department tournament policy for Yulga Disc Golf Course.

REGULAR MEETING MINUTES
Board of Park Commissioners
July 7, 2021 - 6:30 PM

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing
CLICK TO CONNECT
Meeting ID:821 9321 8119 | Passcode: 597178
By Phone: +1-312-626-6799

Discussion and Possible Action on:

1. Roll Call.

Freckman, Hall, McDonald, Okonek, Przybylski, Alder Shorr and Alder Zarazua present. Glodosky, Kirsch, Alder Slowinski and Sorenson excused. Also present were Director Kremer, Lee Bartnik and Phil Johnson.

2. Approval of June 2, 2021 meeting minutes

Motion to approve the meeting minutes for June 2, 2021 as presented by Okonek; second by Zarazua. Motion passed unanimously.

3. Approval of Filth Avenue Festival special event request for Pfiffner Pioneer Park on September 25, 2021 from Lee Bartnik.

Motion by Okonek to approve the Filth Avenue Festival as presented; second by Zarazua. Motion passed unanimously.

4. Approval of 89Q Sticker Stop Fun & Brat Fry special event request for Mead Park on July 14 and 20, 2021 from Ryan Bair.

Motion by Freckman to approve the 89Q special event request as presented; second by Shorr. Motion passed unanimously.

5. Approval of reallocation of capital funds for Iverson Park restroom replacement.

Motion by Zarazua to approve the reallocation request for the Iverson Park restroom project as presented; second by Okonek. Motion passed unanimously.

6. Approval of award of Iverson Park restroom replacement contract to Eagle Construction Co. Inc. in the amount of $226,000.

Motion by Freckman to award the Iverson Restroom replacement contract to Eagle Construction in the amount of $226,000; second by Hall. Motion passed unanimously.

7. Director's Report

1. Riverfront Rendezvous

2. **Bukolt Park Playground**
3. **Goerke Park Tennis Courts**

Director Kremer summarized the Riverfront Rendezvous festival and stated the Bukolt Park playground project and Goerke Park tennis court project are both complete.

8. Adjournment.

Motion to adjourn by Okonek; second by Hall. Motion passed unanimously.

SPSA History 1974-Present

Goerke Park

- Built Concession Stand/Press Box
- Installed First Scoreboard

Iverson Park

- Built Concession Stand
- Increased Dugout Size
- Installed First Scoreboard
- Upgraded Scoreboard
- Built Pavilion at Ball Diamond
- Installed Irrigation System
- Installed Flagpole
- Upgraded Fence/Moved Fence to Current Dimensions
- Upgraded Field Lights

Zenoff Park

- Raised Funds to Build Park ($200,000)
- Scorer Booths at Each Field
- Built Pavilion ($90,000)
- Purchased Portable Fencing, then Donated to the Parks Dept ($11,000)
- Increased Dugout Size ($2,500)
- Replaced Scoreboards
- Replaced Bleachers
- Installed Turf Infields ($600,000)
- Repaired Fences
- Installed Current Office Building ($30,000)
- Added South Volleyball Court (Now Batting Cages)
- Flagpole
- Installed LED Lighting in Concessions Stand and Office

Tournament and Special Events

- Hosted over 50 State and Regional Tournaments
- Hosted 6 National Tournaments
  --1989 ASA Men's National Invitational Slow Pitch
  --1993 ASA Men's A Slow Pitch
  --1995 ASA Coed A Slow Pitch
  --1996 ASA Men's Major Modified Pitch
  --1998 ASA Men's Major Slow Pitch
  --2008 ASA Men's Major Fast Pitch
- Hosted Untied States Women's Olympic Fast Pitch Team (98, 00, 02, 04)
- Hosted 3 National Junior Olympic Fast Pitch National Qualifiers (00, 01, 03)

Misc

- Return 10% of Concession Sales to the City (Est $276,000 since 1974)

Estimated Savings to Stevens Point Parks Department for Operating the Adult Softball Program For 47 Years?

Submitted On _____

PARKS, RECREATION & FORESTRY SPECIAL EVENT PERMIT

1. **Name of Event:** CWCM 2021 Duck Race and Wonderful Water Bash

   Event Date(s): 8/28/21 **Estimated Attendance:** 100

   Assembly Location: Iverson North **Dispersal Location:** Iverson North

   Event Starting Time: 10 a.m. ____ p.m. Ending Time: ____ a.m. 2 p.m.

   Set Up Date and Time: 8am 8/28/21

2. Please circle one: **New Event** **Returning Event** **Return Event w/ Changes**

3. Type of Event (Check all that apply and describe: run/walk, concert, festival, picnic, etc.)
   - ☐ Athletic Event: _____
   - ☒ Financial Gain Special Event on Park Property: _____
   - ☐ Free Public Special Event on Parkland: _____
   - ☐ Private Special Event: _____
   - ☐ Other: _____

4. **Name of Sponsoring Organization:** Central Wisconsin Childrens Museum

   Address: 1100 Main St Suit 200 City: Stevens Point State: WI Zip Code: 54481

   Are you a 501 (C-3) non-profit organization? ☒Yes ☐No If yes, Tax Exempt No._____

5. **Contact Person:** Cory Rusch Email: Cory@cwchildrensmuseum.org

   Address: 1818 Monroe Street Apt A City: Stevens Point State: WI Phone: ~~5[illegible]~~ 715 496-3438

6. Site plan/Map of the event attached (required)? ☒Yes ☐No
   (include locations of vendors, tents, portable restrooms, etc.)

7. Please describe the purpose and nature of your event including all planned activities:
   (Attach additional sheet if necessary)
   See attatchment

8. Please Check Appropriate Boxes:

	Yes	No		Yes	No
Admission/entry fee	X		Fireworks		X
Financial gain activity	X		Amusement rides/Inflatables		X
Concession sales	X		Erection of tents	X	
Beer sales (requires special permit)		X	Amplification Equipment		X
Vendor displays/sales	X		Musical Bands		X
Electricity needed		X	Horses/animals		X
Portable toilets		X	Boats/snowmobiles/ATVs		X
Street closure*		X			

***Requires special event permit from City Clerk's office.**

9. **Are you putting up any tents or inflatables?** ☒Yes ☐No
If yes, and the structure is larger than 10'x10', you may be required to have a tent inspection, call the Stevens Point Fire Department for more information at 715-344-1833.

10. **Will you drive anything into the ground?** ☒Yes ☐No
If yes, the Parks Department requires a utility locate at the cost of $25.00.

11. **Describe any additional needs from the city (barricades, fencing, garbage cans, etc)?**
See attatched

12. **Fermented Malt Beverage Vendor:** NO
Please check the item below which applies to fermented malt beverages for your event.
- ☐ Fermented malt beverages will not be dispensed in any way.
- ☐ Fermented malt beverages will be given free to any person attending the event.
- ☐ Fermented malt beverages will be sold to visitors of the event.
- ☐ All members will bring their own fermented malt beverage for their own consumption.
- ☐ Other, please describe: _____

13. Insurance

Any special event sponsor that is renting the park (making payment to the City of Stevens Point) shall submit a general liability insurance policy certificate with a minimum amount of $1,000,000.00 of coverage. The insurance policy must list CITY OF STEVENS POINT as an additional insured party.

☐Attached
☒Will submit at least thirty (30) business days prior to the event

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations.

14. Hold Harmless Indemnification and Defense

The person/group named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, sexual orientation, handicap or religion.

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF STEVENS POINT, a Wisconsin Municipal Corporation located in the County of Portage, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF STEVENS POINT, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

6/30/21
Date

Applicant's Signature

(For office use)

Special Event Approval Signatures: _____ Date: _____

Approval signature name (print): _____ Title: _____

2021 Duck Race and Wonderful Water Bash Aug.28 10-2PM

Schedule: Games and Activities (10AM -1:45PM), Duck Race (1:45PM)

I. Duck Race
   A. The major fundraising portion of this event. Purchased ducks are dumped into the river. First three ducks to cross a finish line, win.

II. Supporting Stations included with a Wristband Purchase ($10.00)
   1. Station 1: CWCM Command Center (SPPD)
   2. Station 2: Food Vender: Coffee Studio Super Solar Snack and Smoothie Bar
   3. Station 3-7: Water Gun Games
   4. Station 8: Water Balloon Launcher Bowling
   5. Station 9: Tad Pools
      a) An array of small, portable pools to temporarily hold wild animals ethically captured and maintained for the purpose of participant exploration (like a mini zoo).
   6. Station 10: Fire Truck Display (SPFD)

III. Digital Site Map

IV. Notes. We will need to use stakes and ropes for canopies and queues. We will need to set up a hose system from a faucet, preferably the faucet between the north parking lot and Peddle and Paddle (unless Parks has other recommendations.) The hose system will allow other park patrons to draw water if needed (splitters). Anticipating two hours of set up, and one hour of take-down, for a total of 7hrs.

V. Needs/desires from Parks Department
   A. Barricades. We'd like to barricade a few parking spaces near the Command Center, and possibly through the North parking lot.
   B. Stanchions. Does the Parks Dept have any that we could use? We'd like to create queues for lines.

2021 Duck Race and Wonderful Water Bash

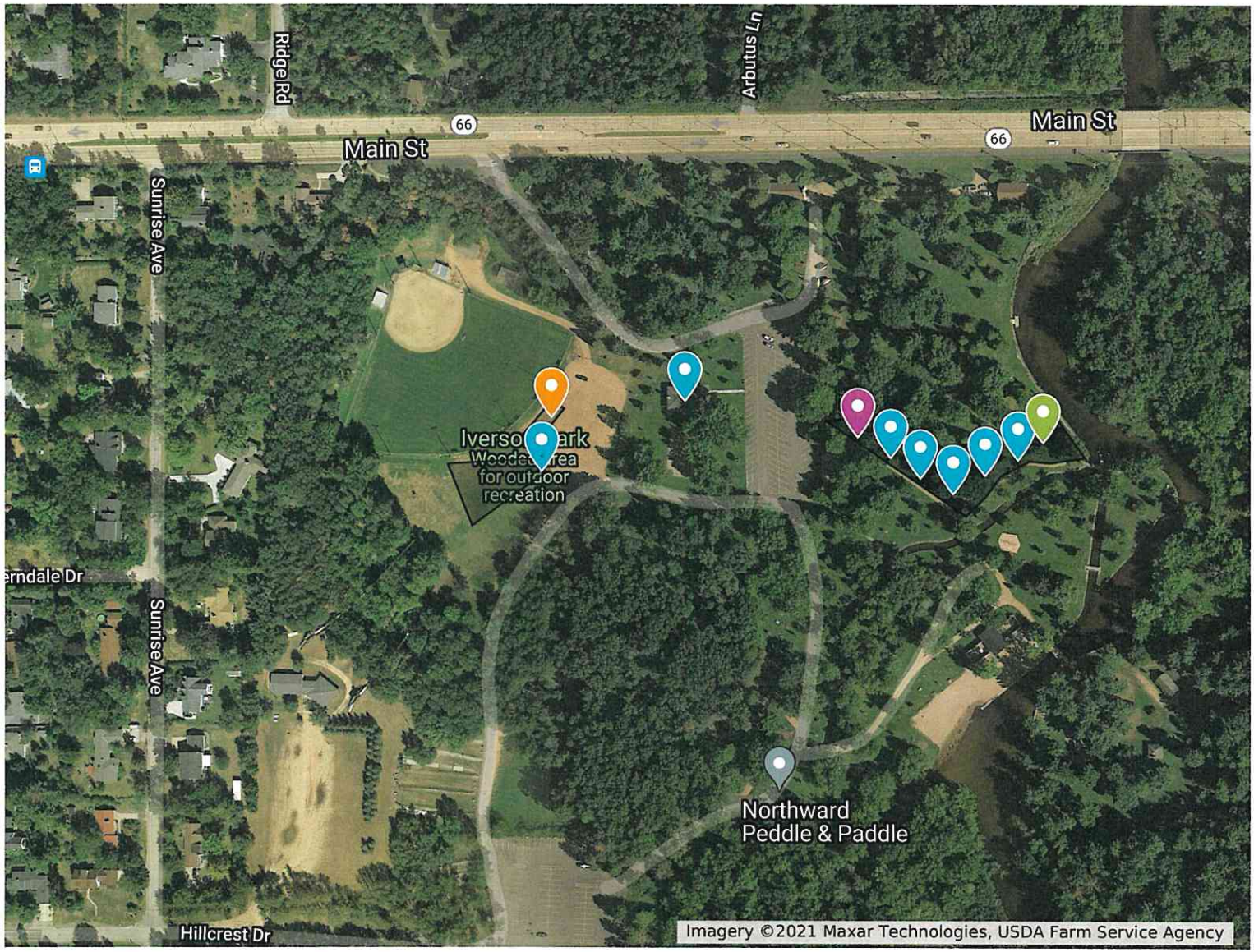
Station Locations and Descriptions

- Station 1 Command Center
- Station 2 Coffee Studio
- Station 3 Game
- Station 4 Game
- Station 5 Game
- Station 6 Game
- Station 7 Game
- Station 8 Balloon Bowling
- Station 9 Tad Pools
- Station 10 SPFD Fire Truck

Spaces

- General Event Space
- Balloon Bowling Space
- SPFD Space

A map to show proposed station positions in Iverson park for CWCM event.



Submitted On ___07/07/21___

PARKS, RECREATION & FORESTRY SPECIAL EVENT PERMIT

1. Name of Event:_____Special Olympics Doubles Disc Golf Tournament

_____

Event Date(s):_____October 9_____ **Estimated Attendance:** 100_____

Assembly Location: _____Yulga_____ **Dispersal Location:**

_____Yulga_____ **Event Starting Time:** __9__ a.m. __6__ p.m. Ending Time:

9____ a.m. __6__ p.m. **Set Up Date and Time:**

_____

2. Please circle one: **New Event Returning Event Return Event w/ Changes**

3. Type of Event (Check all that apply and describe: run/walk, concert, festival, picnic, etc.) ☐

Athletic Event: _____disc golf tournament_____ ☐

Financial Gain Special Event on Park Property: _____ ☐

Free Public Special Event on Parkland: _____ ☐

Private Special Event: _____ ☐

Other: _____

4. Name of Sponsoring Organization:_____**Kaleb Cuda**_____

Address: _____805 prentice st. #101_____ City: ____Stevens Point_____ State: WI____ Zip Code: _____54481____ Are you a 501 (C-3) non-profit organization? ☐Yes ☐No If yes, Tax Exempt No._____ **5. Contact Person:** _____**Kaleb Cuda**_____

Email: _____cudabear1998@gmail.com _____ Address: _____805 prentice st. #101_____ City: _____Stevens Point _____ State: WI____ Phone: _____7152991159_____

6. Site plan/Map of the event attached (required)? ☐Yes ☐No (include locations of vendors, tents, portable restrooms, etc.)

7. Please describe the purpose and nature of your event including all planned activities: (Attach additional sheet if necessary)

_____

_ the purpose of this event is to raise money for the Special Olympics of Wisconsin. This will be a nonsanctioned doubles disc golf tournament in which will be for fun with raffles at the event to help raise the money for special olympics._____

8. Please Check Appropriate Boxes:

	Yes	No		Yes	No
Admission/entry fee	x		Fireworks		x
Financial gain activity		x	Amusement rides/Inflatables		x
Concession sales		x	Erection of tents		x
Beer sales (requires special permit)		x	Amplification Equipment		x
Vendor displays/sales		x	Musical Bands		x
Electricity needed		x	Horses/animals		x
Portable toilets		x	Boats/snowmobiles/ATVs		x
Street closure*		x			

***Requires special event permit from City Clerk's office.**

9. Are you putting up any tents or inflatables? ☐Yes ☐No

If yes, and the structure is larger than 10'x10', you may be required to have a tent inspection, call the Stevens Point Fire Department for more information at 715-344-1833.

10. Will you drive anything into the ground? ☐Yes ☐No

If yes, the Parks Department requires a utility locate at the cost of $25.00.

11. Describe any additional needs from the city (barricades, fencing, garbage cans, etc)?

_____n/a_____

12. Fermented Malt Beverage Vendor:

_____n/a_____ Please check the item below which applies to fermented malt beverages for your event. ☐ Fermented malt beverages will not be dispensed in any way.

☐ Fermented malt beverages will be given free to any person attending the event.

☐ Fermented malt beverages will be sold to visitors of the event.

☐ All members will bring their own fermented malt beverage for their own consumption. ☐

Other, please describe: _____

13. Insurance

Any special event sponsor that is renting the park (making payment to the City of Stevens Point) shall submit a general liability insurance policy certificate with a minimum amount of $1,000,000.00 of coverage. The insurance policy must list CITY OF STEVENS POINT as an additional insured party.

☐Attached

☐Will submit at least thirty (30) business days prior to the event

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations.

14. Hold Harmless Indemnification and Defense

The person/group named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, sexual orientation, handicap or religion.

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF STEVENS POINT, a Wisconsin Municipal Corporation located in the County of Portage, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF STEVENS POINT, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Date Applicant's Signature

----------Kaleb Cuda----------

(For office use)

Special Event Approval Signatures: _____ Date: _____

Approval signature name (print): _____ Title: _____

CITY OF STEVENS POINT 2022-2026 CAPITAL IMPROVEMENTS

July 30, 2021

		2022 BUDGET PROJECTED	PRIORITIZE	2022 BUDGET PROPOSAL	2023 BUDGET PROJECTED	2024 BUDGET PROJECTED	2025 BUDGET PROJECTED	2026 BUDGET PROJECTED
Parks - Koziczkowski Park	Erosion Restoration and timber wall removal		1	40,000.00				
Parks - Iverson Park	Tuckpoint/Repair Bridge from Park Road to Beachhouse		2	22,000.00	~~18,000.00~~			
Parks - Pool	Main Pool - Replaster	140,000.00	3	150,000.00				
Parks - General	Comprehensive Outdoor Recreation Plan		4	25,000.00	~~15,000.00~~			
Parks - Groholski Park	Phase 1 Park Engineering and Design		5	20,000.00				
Parks - Willett Arena	Dehumidifier Wheel	12,000.00	6	14,000.00				
Parks - Iverson Park	Playground Equipment	80,000.00	7	120,000.00				
Parks - Goerke Park	Tuckpoint Repairs - Goerke Stadium Bleachers	25,000.00	8	25,000.00	25,000.00			
Parks - Forest Cemetery	Green Shed - Replace Roof, Siding, & Windows	20,000.00	9	20,000.00				
Parks - Mead Park	Convert Tennis Courts to Dedicated Pickleball Courts		10	45,000.00				
Parks - Goerke Park	Turf Replacement	600,000.00		600,000.00				
Parks - Bukolt	Ball Diamond Light Replacement	330,000.00			330,000.00			
Parks - Hein Park	Playground Equipment	60,000.00			80,000.00			
Parks - Iverson Park	Tuckpoint Bridge on East Side of Plover River	25,000.00			25,000.00			
Parks - Mead Park	(KASH) Replace Pour in Place Rubber Surfacing				200,000.00			
Parks - Plover River X'ing	Plover River Crossing Project	100,000.00			100,000.00			
Parks - Pool	Water Slide and Wading Pool - Replaster	60,000.00			60,000.00			
Parks - Willett Arena	Vestibule Construction on East Side & Add Doors on West Side				85,000.00			
Parks - Groholski Park	Phase 1 Park Construction				200,000.00			
Parks - Pfiffner Park	New Roof - Pfiffner Bandshell				30,000.00			
Parks - Goerke Park	Splashpad Design and Construction					350,000.00		
Parks - Iverson Park	Ball Diamond Light Replacement	245,000.00				245,000.00		
Parks - Iverson Park	Tuckpoint Plover River Bridge					15,000.00		
Parks - Parkwood Park	Playground Equipment				~~65,000.00~~	80,000.00		
Parks - Pool	Guard House/Changing Room - Reseal/Repaint Interior & Exterior Walls					20,000.00		
Parks - Slowmann	Playgound Equipment				~~60,000.00~~	60,000.00		
Parks - Willett Arena	Fire Suppression System Replacement					85,000.00		
Parks - Iverson Park	Tuckpoint Beach House Building						10,000.00	
Parks - Iverson Park	Tuckpoint Boy Scout Lodge Building						25,000.00	
Parks - Morton Park	Replace Field Lighting						155,000.00	
DPW FLEET - PARKS	Bobcat Toolcat UTV and attachments (FLEET ADDITION)						80,000.00	
Parks - Pool	Replace Slide Pumps						10,000.00	
Parks - Iverson	Tuckpoint (beach house, ball diamond shelter, main sign)						11,000.00	
Parks - Willett Arena	New Rental Skates						25,000.00	
Parks - Willett and REC	Meeting Rooms Tables and Chairs						25,000.00	
Parks - Mead Park	Replace Field Lighting						~~155,000.00~~	155,000.00
Parks - Pool	Stairs and Lifeguard Stands							12,000.00
		1,697,000.00		1,081,000.00	1,135,000.00	855,000.00	343,025.00	167,000.00
		1,697,000.00		1,081,000.00	1,135,000.00	855,000.00	343,025.00	167,000.00
OFFSET OF PREV UNSPENT CAPITAL FUNDS/BORROWING COSTS		0.00		0.00	0.00	0.00	0.00	0.00
OFFSET - TID FUNDED		0.00		0.00				
APPLICATION OF DESIGNATED FUNDS-TURF		(300,000.00)		(300,000.00)	0.00	0.00	0.00	0.00
APPLICATION OF DESIGNATED FUNDS-OTHER (Parkland Funds)				(30,000.00)	(200,000.00)	0.00	0.00	0.00
APPLICATION OF SALE PROCEEDS		0.00		0.00	0.00	0.00	0.00	0.00
APPLICATION OF PLEDGE REVENUES: 5-10 YEAR PERIOD		(300,000.00)		(300,000.00)	0.00	0.00	0.00	0.00
		1,097,000.00		**451,000.00**	**935,000.00**	**855,000.00**	**343,025.00**	167,000.00