

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**July 19, 2021
7:00 PM**

OR

Zoom Teleconferencing

Meeting ID: 896 8641 6652 | Passcode: 781924

By Computer:

<https://us02web.zoom.us/j/89686416652>

By Phone: +1-312-626-6799 (US Chicago)

Agenda

1. Roll Call.
2. Salute to the Flag and Mayor's opening remarks.
3. Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.
4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Consideration and Possible Action on the Following:

5. Consent Agenda:
 - Minutes of the Common Council Meeting of June 21, 2021.
 - Minutes and Actions of the Police and Fire Commission meeting of June 1, 2021:
 5. Confirmation of bills.
 - Minutes and Actions of the Park Commission meeting of July 7, 2021:
 3. Approval of Filth Avenue Festival special event request for Pfiffner Pioneer Park on September 25, 2021 from Lee Bartnik.
 4. Approval of 89Q Sticker Stop Fun & Brat Fry special event request for Mead Park on July 14 and 20, 2021 from Ryan Bair.
 5. Approval of reallocation of capital funds for Iverson Park restroom replacement.
 - Minutes and Actions of the Plan Commission meeting of July 6, 2021:
 2. Report of the June 7, 2021 meeting of the City Plan Commission.
 7. Request from Chris Lowry for a Site Plan Review to construct a pet bathing facility at 5590 Highway 10 East, consistent with Ch. 23.02(2)(e)(5).

8. Request from the City of Stevens Point to grant a Gas Easement and an Electric Underground and Overhead Easement to the Wisconsin Public Service Corporation within Municipal Lot 7 (Parcel ID 281240832201905).
 9. February - June, 2021 Monthly Reports.
- Minutes and Actions of the Board of Water and Sewerage Commissioners meeting of July 12, 2021:
 2. Approval of May 10, 2021 meeting minutes.
 3. Approval of Department Claims.
 - Minutes and Actions of the Airport Commission meeting of July 12, 2021:
 2. Approval of the May 10, 2021 meeting minutes.
 3. Approval of Department Claims.
 - Minutes and Actions of the Personnel Committee meeting of July 12, 2021:
 2. Side letter with AFSCME Local 309 - Central Transportation relating to a one-time vacation benefit increase.
 - Minutes and Actions of the Board of Public Works meeting of July 12, 2021.
 - Minutes and Actions of the Public Policy and General Government meeting of July 12, 2021:
 2. License List.
 3. Request to Hold Event/Street Closing.
 - Minutes and Actions of the Finance Committee meeting of July 12, 2021:
 1. Reallocation of the Parks Department Capital Budget and Award of Contract-Iverson Park Restroom Replacement.
 2. Request for Additional Funding-Fire Department Training Site.
 3. Claim for Damages-Mitchell Craven-Vehicle Struck Curb.
 4. Request for Funding of 1-Way Pair Conversion Study of Clark St. and Main St. from Water St. to Minnesota Ave.
 5. Approval of Claims Paid.
 - Statutory Monthly Financial Report by Comptroller/Treasurer.
6. Resolution - A request from Tom Witt, representing the Consolidated Water Power Company, for a conditional use permit to construct a control house for an electrical substation at an unaddressed parcel off of Arlington Place (Parcel ID 281240832300261).
 7. Ordinance Amendment - A request from the City of Stevens Point to amend the Official Street Map of the City of Stevens Point to extend E M Copps Drive to the east within Parcel ID 281230801120008.
 8. Resolution - A request from James Lynn, representing Marshfield Clinic, for a conditional use permit to install two above ground storage tanks at 4100 State Highway 66 (Parcel ID 281240822340017).
 9. Resolution - A request from Sheldon Oppermann for a conditional use permit to construct a medical clinic at an unaddressed parcel off of Business Park Drive (Parcel ID 281230802400507).
 10. Approval of Award of Iverson Park restroom replacement contract to Eagle Construction Co. Inc.

in the amount of \$226,000.

11. Ordinance Amendment - Section 13.27 of the Municipal Code as it relates to prohibiting placement of debris into stormwater system.
12. Ordinance Amendment - Section 16.13 of the Municipal Code as it relates to placement of debris on streets and side.
13. Ordinance Amendment - Section 9.05 of the Municipal Code as it relates to parking.
14. To award the Pavement Maintenance Project #21-04 to Fahrner Asphalt Sealers, LLC in the amount not to exceed \$266,455.00.
15. Adjournment.

RMC – Revised Municipal Code

Persons who wish to address the Common Council may make a statement as long as it pertains to a **specific** agenda item. Persons who wish to speak on an agenda item will be limited to a five (5) minute presentation. Any person who wishes to address the Common Council on a matter which is not on the agenda will be given a maximum of three (3) minutes and the time strictly enforced under the item, "Persons who wish to address the mayor and council on non-agenda items." Individuals should not expect to engage in discussion with members of the City Council and City staff.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during the regular business hours from 7:30 A.M. to 4:00 P.M.

**CITY OF STEVENS POINT
REGULAR COUNCIL MEETING MINUTES**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**June 21, 2021
7:00 PM**

OR

Zoom Teleconferencing

Minutes

1. Roll Call.

Mayor Wiza, Presiding

PRESENT Ald. Jennings, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Dalton, Fishler, Morrow.

EXCUSED Ald. Leek.

OTHERS

PRESENT Clerk Yenter, Attorney Beveridge, C/T Ladick, Chief Finn, Assistant Chief Kussow, Dir. Kernosky, Dir. Kremer, Dir. Beduhn, H/R Manager Jakusz, Associate Planner/Zoning Administrator Kuhn, Assistant to the Mayor Frasch, Brandi Makuski – Metro Wire, Alan Hovorka - Stevens Point Journal, Taylor Hale - Portage County Gazette.

2. Salute to the Flag and Mayor's opening remarks.

3. Persons who wish to address the Mayor and Council on specific agenda items other than a “Public Hearing” must register their request at this time. Those who wish to address the Common Council during a “Public Hearing” are not required to identify themselves until the “Public Hearing” is declared open by the Mayor.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes regarding a non-agenda item.

Ald. Johnson said she spoke with the Stevens Point School District and there will soon be access on East Street near Jefferson School.

5. Presentation to the Council and Mayor: Jenna Flynn and Elizabeth Beck - Central Wisconsin Tobacco-Free Coalition, presentation on vaping products and e-liquids.

Jenna Flynn, Nicotine Prevention Alliance of Central Wisconsin, said they support prevention efforts in Wood, Portage, and Marathon counties. She said the tobacco products today are made to be "cool" looking, smell good and are easily accessible. A lot of tobacco products are designed to mimic other youth items, which increases their appeal and easier to camouflage. Ms. Flynn explained what

is found in e-cigarettes and why they are harmful to use.

Consideration and Possible Action on the Following:

6. Consent Agenda:

Minutes of the Common Council Meeting of May 17, 2021.

Minutes and Actions of the Police and Fire Commission meeting of May 4, 2021:

5. Confirmation of Bills.

Minutes and Actions of the Park Commission meeting of June 2, 2021:

- 2. Approval of May 5, 2021 meeting minutes.**
- 3. Approval of Swamp Monster Adult Flashlight Egg Hunt in Iverson Park on August 31, 2021 submitted by Samoset Council, Boy Scouts of America.**
- 4. Endorsing a grant application to upgrade Riverfront Trail lighting to historic light design matching downtown and Clark Street bridge lighting.**
- 5. Approval of concrete bench installs in Bukolt Park by the Prime Water Anglers adjacent fishing pier sidewalk.**
- 6. Approval of rental and concession contract with Northward Peddle and Paddle for the Parker Building in Goerke Park for winter sports season.**
- 7. Discussion and review Kozickowski sand area and Bukolt Park beach concept designs created by the steering committee.**
- 8. Director's Report 2021: Riverfront Rendezvous, Soil testing adjacent Cultural Commons.**

Minutes and Actions of the Plan Commission meeting of June 7, 2021:

- 2. Report of the May 3, 2021 meeting of the City Plan Commission.**
- 6. Request from the City of Stevens Point to grant an Electrical Overhead and Underground Easement to the Wisconsin Public Service Corporation at 2442 Sims Avenue (Parcel ID 281240833200107).**
- 8. Presentation from Mia LaFond, student within the University of Wisconsin-Madison Department of Planning and Landscape Architecture, on her capstone project.**
- 9. Director's Report.**

Minutes and Actions of the Transportation Commission of June 14, 2021:

- 2. Approval of the May 10, 2021 Transportation Commission minutes.**
- 3. Approval of the May 2021 financial/claims report.**

Minutes and Actions of the Personnel Committee meeting of June 14, 2021:

- 2. Request Employment Overlap -Streets Division.**

Minutes and Actions of the Board of Public Works meeting of June 14, 2021:

- 2. To accept the sidewalk list for the 2022 Curb, Gutter and Sidewalk Project.**

Minutes and Actions of the Public Policy and General Government meeting of June 14, 2021:

2. License List.
3. Request to Hold Event/Street Closing.

Minutes and Actions of the Finance Committee meeting of June 14, 2021:

1. Designation of the official newspaper.
2. Issuing a request for proposals (RFP) for consulting services related to updated community signage.
3. Accepting the proposal from Ehlers to complete a project plan amendment for Tax Increment District (TID) #5 to allow for excess increment sharing from TID 5 to TIDs 10, 11, 12, and 13.
4. Approval of claims paid.

Statutory Monthly Financial Report by Comptroller/Treasurer.

Mayoral Appointments:

- **Board of Public Works:** Fred Hopfensperger (filling the unexpired term of Corey Ladick), term expiring April 30, 2022.
- **Affirmative Action Fair Housing:** Karalyn Peterson (filling the unexpired term of Earl Bork), non expiring term.
- **Housing Authority:** Eric Riskus (filling the unexpired term of Larry Schroda), term expiring December 31, 2024.

Ald. Zarazua **moved**, Ald. Johnson seconded, to approve the consent agenda as presented.

Michael O'Meara, 1809 Clark Street, spoke against Plan Commission's recommendation for the zoning ordinance amendment. He feels that section 14(g) would be very hard to enforce and would lead to a mess for the future Council members to clean up.

Dave Medin, 2101 West River Drive, had questions regarding the approval of minutes and recommendations in the consent agenda section.

Ald. Jennings requested to pull the mayoral appointments for the Board of Public Works and Housing Authority for further discussion.

There were no objections to amending the motion.

Ald. Zarazua **moved**, Ald. Johnson seconded, to approve the consent agenda with the mayoral appointments to the Board of Public Works and Housing Authority pulled for further discussion.

Call for the Vote: Ayes: Jennings, Shorr, Keymer, Zarazua, Johnson, Slowinski,
 Kneebone, Dalton, Fishler, Morrow.
 Nays: None. Motion adopted.

Ald. Morrow **moved**, Ald. Dalton seconded, to approve the mayoral appointments.

Call for the Vote: Ayes: Morrow, Fishler, Dalton, Kneebone, Slowinski, Zarazua,
 Keymer, Shorr.
 Nays: Johnson, Jennings. Motion adopted.

7. Resolution - Request from Melissa Wysocki, representing the Stevens Point Brewery, for a conditional use permit to construct an outdoor beer sampling area at 2617 Water Street (Parcel ID 281230805101813), consistent with Ch. 23.02(2)(d)(3)(I).

Ald. Dalton **moved**, Ald. Morrow seconded, to approve the resolution from Melissa Wysocki, representing the Stevens Point Brewery, for a conditional use permit to construct an outdoor beer sampling area at 2617 Water Street consistent with Chapter 23.02(2)(d)(3)(I)

Call for the Vote: Ayes: Jennings, Shorr, Keymer, Zarazua, Johnson, Slowinski,
Kneebone, Dalton, Fishler, Morrow.
Nays: None. Motion adopted.

8. Resolution - Request from Jim Anderson for a final subdivision plat review for a proposed 39-lot subdivision located at 5498 Golla Road (Parcel ID 020240826-13.05 & 020240826-14.03) in the Town of Hull.

Ald. Slowinski **moved**, Ald. Morrow seconded, to approve the resolution request from Jim Anderson for a final subdivision plat review for a proposed 39-lot subdivision located at 5498 Golla Road.

Trevor Roark, 601 Washington Avenue, believes that moving forward with the subdivision is not a good idea. He urged the City of Stevens Point to collaborate with the Town of Hull on how the land will be developed. He spoke on the longevity of city streets and how often they should be replaced based off of his research.

Keith Pilger, 733 Ridge Road, explained why the concerns regarding the easements are non-concerns. He said the easements have been in place for several decades and the easement holders have the rights to maintain those ditches. Mr. Pilger said that approval of the plat does not change any of the easements.

Call for the Vote: Ayes: Morrow, Fishler, Slowinski, Zarazua, Shorr.
Nays: Dalton, Kneebone, Johnson, Keymer, Jennings. Motion tied.

Mayor Wiza stated that in the event of a tie he can vote. He voted aye, the motion was approved.

9. Ordinance Amendment - Request from the City of Stevens Point to amend Chapter 23, Zoning Ordinance of the Revised Municipal Code of the City of Stevens Point. Said request adds Section 23.01(14) relating to the allowance of accessory dwelling and commercial units in the City of Stevens Point.

Ald. Shorr **moved**, Ald. Dalton seconded, to approve the zoning change as presented.

Michelle Peria, 2717 Atwell Street, said she did not know about this change until she read a neighbor's yard sign. She said her concerns are regarding the 20 foot allowable construction height and accessory dwelling units being part of Airbnb or VRBO rentals. She questioned where the ordinance amendment is stemming from and why.

Bob Woehr, 727 Second Street, said because of the permitted use ACUs and ADUs would be down zoning all residential zoned properties. He said when you reduce the permeable ground surface, you are creating storm runoff.

Nancy Roppe, 925 Smith Street, said she is opposed to ACUs and ADUs and fears that passing this will create tourist rooming houses in backyards. She addressed the parking requirement for the ADUs. She urged Council to think about addressing and garbage removal for the ADUs. Ms. Roppe said this will affect districts 1, 3 and 5 and said that alderpersons need to think about how this will affect people in districts other than their own.

Trevor Roark, 601 Washington Avenue, said this is a great zoning code update. He said this would allow for more flexibility and provide more options for affordable living.

Dave Medin, 2101 West River Drive, said he is a former Community Development Director for the City of Stevens Point and explained why the Building Maintenance and Occupancy Code was created. He said there may be some cases where the accessory dwelling/commercial unit would be detrimental to the neighboring properties. He suggested changing permitted to conditional in section 14(b) to better align with the zoning code.

Michael O'Meara, 1809 Clark Street, suggested a couple of rewrite suggestions for section 14(h) and side and rear yard setbacks.

Corey Kealiher, 1111 Minnesota Avenue, said this is a great solution for aging parents.

Carol Molepske, 2125 Clark Street, said everyone she spoke with said they knew nothing about the zoning code ordinance amendment including local newspapers. She said local government needs to be more transparent and urged Council to delay the ordinance amendment so then people can talk about this. She said the ordinance amendment is based on a premise that density is good. She agrees with this to a certain extent; however, the central part of the City does not need to increase its density.

Becky Kressin, 900 Union Street, believes this is a reaction to a panic that ACUs/ADUs are going to pop up on every property. She said based off of the requirements, it seems reasonable to her. She said there is a need for ACUs/ADUs.

Call for the Vote: Ayes: Zarazua, Dalton, Fishler.
Nays: Jennings, Shorr, Keymer, Johnson, Slowinski, Kneebone,
Morrow. Motion failed.

Ald. Johnson **moved**, Ald. Keymer seconded, to direct staff to continue working on the ordinance amendment and to bring it back when they deem appropriate.

Call for the Vote: Ayes: Morrow, Fishler, Dalton, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Jennings.
Nays: None. Motion adopted.

10. Resolution - Request from the City of Stevens Point for a sign variance to construct a freestanding sign exceeding maximum height and size restrictions at 3100 Whiting Avenue (Parcel ID 281230805101005), consistent with Ch. 25.14.

Ald. Fishler **moved**, Ald. Morrow seconded, to approve the resolution for the sign variance.

Call for the Vote: Ayes: Jennings, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Dalton, Fishler, Morrow.

Nays: None. Motion adopted.

11. Discussion and possible action on the Residential Anti-Displacement and Relocation Assistance Plan for the Community Development Block Grant Application for the Grove Apartment Project at 1300 Maria Drive (Convent).

Ald. Johnson **moved**, Ald. Jennings seconded, to approve the residential anti-displacement and relocation assistance plan for the Community Development Block Grant Application for the Grove Apartments at 1300 Maria Drive.

Call for the Vote: Ayes: Morrow, Fishler, Dalton, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Jennings.

Nays: None. Motion adopted.

12. Ordinance Amendment - Chapter 9.05 as it relates to parking.

Ald. Dalton **moved**, Ald. Zarazua seconded, to approve the ordinance amendment for Chapter 9.05 as it relates to parking.

Call for the Vote: Ayes: Jennings, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Dalton, Fishler, Morrow.

Nays: None. Motion adopted.

13. Approve and place on file the 2020 CMAR for the Wastewater Department.

Ald. Johnson **moved**, Ald. Keymer seconded, to approve the 2020 CMAR for the Wastewater Department and place on file.

Call for the Vote: Ayes: Morrow, Fishler, Dalton, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Jennings.

Nays: None. Motion adopted.

14. Ordinance Amendment - Chapter 13.23(2), Cross connections prohibited.

Ald. Zarazua **moved**, Ald. Johnson seconded, to approve the ordinance amendment for Chapter 13.23(2) cross connections prohibited.

Call for the Vote: Ayes: Jennings, Shorr, Keymer, Zarazua, Johnson, Slowinski, Kneebone, Dalton, Fishler, Morrow.

Nays: None. Motion adopted.

15. Creation of a Housing Taskforce.

Ald. Shorr **moved**, Ald. Zarazua seconded, to approve the creation of a housing taskforce.

Call for the Vote: Ayes: Morrow, Fishler, Dalton, Kneebone, Slowinski, Johnson, Zarazua, Keymer, Shorr, Jennings.

Nays: None. Motion adopted.

16. Adjournment.

Adjourned at 9:22 p.m.

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION MINUTES
MEETING OF JUNE 1, 2021**

1. **Roll Call:** Commissioners Kirschling, Moore, Mrozek, Ostrowski, Wescott
- Also Present:** Fire Chief Finn, Police Chief Zenner, Assistant Chief Gemza, Alderperson Mary Kneebone, Brandi – SP Metro Wire

Agenda item 6 was moved to agenda item 2

6. **Fire Department employee performance recognition awards to:**
- **Ben Schultz**
 - **Matt Zander**
 - **Jason Karpinski**

Matt Zander, Ben Schultz and Jason Karpinski were recognized for their participation in a 9-1-1 call on February 13, 2021 in which they helped deliver a baby.

2. **President's report**

President Wescott asked commissioners to inform Lee Ann of dates they would be available to participate in special meetings during the month of June. Also, due to the Fourth of July holiday, the July commission meeting will be held on July, 13, 2021.

3. **COVID 19 update – Fire and Police Departments**

Fire Department:

- As of May 25, 2021 Portage County COVID 19 disease activity is still considered high.
- The number of 12 to 15 year olds who have completed the vaccine is zero. The percentage of this age group who have received the first dose of the vaccine is 16%.
- The percentage of 16 to 17 year olds who have completed the vaccine is 24.1%. The percentage of this age group who have received the first dose is 30.9%.
- In May there was a dramatic drop in patient transports. The total number of runs in May was 267. Of the 267 transports, two people who met the COVID 19 criteria were transported.

Police Department:

- Patrol is back to normal shifts. Records personnel are back to full staff at the department. Finger printing will resume June 2, 2021.

4. Approval of minutes

Commissioner Mrozek moved, seconded by Commissioner Kirschling to approve the May 4, 2021 minutes.

Ayes, all; nays, none. Motion carried.

5. Confirmation of bills

Commissioner Ostrowski moved, seconded by Commissioner Kirschling, to approve the confirmation of the May 2021 bills.

Ayes, all; nays, none. Motion carried.

6. Fire Department employee performance recognition awards to:

- **Ben Schultz**
- **Matt Zander**
- **Jason Karpinski**

Moved to #2 on the agenda

7. Presentation by Fire Marshal on fire prevention

See attachment for Power Point regarding Fire Prevention Technology update.

8. Memorandum of Understanding with Local 484 regarding 2021 recruitment hiring process

This Memorandum of Understanding is in response to the 2021 recruit hiring process. Due to the expected possibility of hiring multiple recruits the orientation period hours of work will be adjusted to accommodate a recruit class for consistency of training. This Memorandum of Understanding is for the members of the Stevens Point Firefighters IAFF Local 484 and the Stevens Point Fire Department to ensure that health and safety is of the highest priority.

Commissioner Mrozek moved, seconded by Commissioner Kirschling to authorize President Wescott to execute the Memorandum of Understanding.

Ayes, all; nays, none. Motion carried.

9. Fire Chief's Report/EMS report

- Station One Update: If you come to Stevens Point Fire Headquarters, you will notice the Watch office renovation was completed. Glass and door installed to allow separation from normal daily traffic, reducing the COVID 19 risk to the officers. The installation of our Access Control System installed by Per Mar was also completed. Securing our building and integrating our FOB's reducing the need of keys.
- We celebrated EMS week May 16 – May 22, "Caring for our Communities."
- County-wide active shooter training: Special thanks to Sentry Insurance for allowing us to co-host this county-wide rescue task force training. All County EMS,

Law Enforcement Departments, along with the Communications Center and County Emergency Management participated in this three day event. The Emergency Operations Center was opened and was also part of the training.

- Cardiology Training: Dr. George from St. Michael's Cardiac Catheterization Lab came to the Fire Station and conducted training and review of recent cardiology cases.

Significant events:

- Our augmented reality fire extinguisher has made both National and International news
- Water Rescue Training with some of our probationary firefighters completed on the Wisconsin River
- Ground and aerial ladder testing was completed for the year by Great Lakes Testing
- Technical Rope Rescue at 2620 Ridge Road in the Town of Stockton
- Metro Fire calls (4)
- Structure fires (0)
- Vehicle fires (1)
- Brush, grass, wildland fires (0)
- Cooking fire contained (2)
- Overheated cooking (2)
- Other fires (1)
- Rescue (4)
- EMS assist calls (35)
- False alarm responses (23)
- Hazardous materials responses (2)
- Other responses (14)
- Total fire losses (\$0)
- Total Property saved (\$0)
- Total responses (84)
- Training: Technical Rescue Training; Crew Fire Training; Total training hours: 430
- Fire inspections: Certificate of occupancy (4); fire alarm inspections (2); general fire inspection (73); general/liquor license inspection (8); re-inspection/liquor license inspection (6); re-inspection (2); sprinkler system (0); complaint inspection (0); special event permit (0); ANSUL/Hood inspections (1); self-certification (0); tent inspection (0); consultation (30); re-inspection certificate of occupancy (2)
Total inspections: 128
- Public Activities: No public activities due to COVID 19.

Commissioner Ostrowski moved, seconded by Commissioner Kirschling to accept the Fire Chief's Report for May 2021.

Ayes, all; nays, none. Motion carried.

**10. Police Chiefs report
COVID-19 related:**

COVID-19 Related:

- Auxiliary Unit operating at capacity.
- Fingerprinting has resumed, beginning June 2nd
- All work groups have returned to normal scheduling

- Lieutenant Jeremy Mueller remains the Department Point of Contact for all COVID 19 related communication and FEMA data collection.

Notes of Interest:

- Rescue Task force (RTF) training completed. The Department would like to thank Sentry Insurance for allowing us to train within their facility. The Department would also like to recognize Lt. Joe Johnson, who also received a performance review for his lead coordination of the event, Lt. John Moss, Assistant Chief Robert Kussow, Fire Department Lt. Trevor Howard and Assistant Chief J.B. Moody for their extensive work involved in this multi-agency training event.
- Officer O'Neil/FTO Poeschel and Officer McLouth/FTO Koback in Step 3 of the Field Training Program. Both are progressing on schedule.
- Twelve unclaimed bicycles were donated to Shifting Gears and over 40 bicycles shipped to the Nicaragua Partners Program.
- Lt. Dana Williams has completed her work with John Quirk on updating the Police Department's webpage. Changes included updated photos and contact information for all officers, a link to the Department's complete Policy Manual, and a link to the history of the Police Department. AC Kussow is nearing a completion of a complete list of every officer who has worked at the PD, including Constables and Marshals prior to forming as an official police department in 1883.
- Brian Brooks promoted to Lieutenant in charge of the Investigation Bureau.
- John Lawrynk promoted to Sergeant within the Investigation Bureau.
- Officer Stormy Gerndt assigned to detective within the Investigation Bureau, beginning her reassignment in June.

Investigation Bureau:

- Death investigation of a homeless man found outside on the north side of the city. Cause of death appears to be from medical condition.
- Death investigation of a male subject who appeared to be deceased for over one month. Cause of death also appears to be from a medical condition.
- Significant number of crimes against children, with 10 cases generated within a two week period.
- Drug investigators conducted "mini" training sessions with patrol personnel over shift brief.

Patrol calls of interest:

- **05/11/21 – Bicycle Crash – Briggs and Rogers:** Male on bike struck a large pole and fell off bike, striking his head and knocking himself out. Male transported to St. Michael's Hospital where he woke up and started fighting with ER staff and officers. Highly intoxicated, probation violation for use of alcohol. Probation hold placed.
- **05/12/21 – crash – Stanley Street at Michigan Avenue:** Female driver left roadway and struck pole, causing pole to fall onto another vehicle. Female driver under the influence of heroin, arrested for OWI, possession of narcotics, possession of stun gun and several bail jumping charges. In jail.
- **05/16-21 – disturbance – 425 Clayton:** Female showed up to residence to settle a financial debt owed to her. Female entered residence, which caused a physical altercation with homeowner's attempting to get her out of the house. Female then produced a knife and threatened homeowners. She was disarmed by homeowner, to which the female then produced pepper spray and another knife. Officers arrived on scene and were able to de-escalate and arrest the female. In jail on Criminal Trespass, DC, aggravated battery and P & P hold.
- **05/20/21 – Threats – Hoover Family Practice:** Male subject making threats over the phone about not having medication prescription filled on time. Male made threats to shoot a doctor at the clinic. Officers contacted the jurisdiction where the male

lived. The local agency also had him making threats to kill people and had just taken him into custody. Charges included making terroristic threats in Marinette and threats to injure for our jurisdiction. Taken to jail but has since been released.

- **05/25/21 – Threats – 1900 block Prairie Street:** Juvenile female received a Snap Chat message from a juvenile male who was holding a gun. Other threats made to juvenile females. Male juvenile taken into custody by Portage County Sheriff's Office with handgun (BB gun). Did not wish to speak to officers. Several other juvenile parties involved, all referred to Portage County Health and Human Services.

Monthly Use of Force Reporting (annual total in parenthesis):

Number of Use of Force Incidents: 7 (33)

- 04/29/ 21 – SPPD officers attempted to locate a suspect who had crashed a car and fled the scene on foot. Upon locating suspect, officers displayed tasers and K9 Barry during arrest attempt. The suspect ignored officer's directions and was taken to the ground by officers where he was taken into custody without injury. Tasers and K9 not deployed.
- 04-30-21 – Detectives from SPPD executed a knock and announce drug search warrant. During the execution of the warrant, detectives displayed their firearms while making the residence safe and taking suspects into custody. No injuries.
- 05-05-21 – A SPPD officer was attempting to handcuff a suspect, after the suspect was seen destroying drug evidence. The suspect resisted by tensing up. Officer used a wrist compliance hold to maintain control of the suspect and handcuff him without injury.
- 05-06-21 – A SPPD detective assisted PTSO with a drug search warrant in Portage County. During the warrant, the detective used his firearm to clear the residence and take suspects into custody. No injuries.
- 05-12-21 – A SPPD officer was attempting to apprehend a suspect, fleeing the area on a bicycle, who had an active arrest warrant. The suspect failed to obey lawful commands made by the officer and the officer was forced to physically remove the suspect from his bike to the ground. Suspect was then placed into handcuffs and transported to jail. No injuries.
- 05-20-21 – SPPD officer was investigating a fire at a city park. One of the suspects who started the fire was walking away from the officer, failing to comply with orders to stop. The officer stopped the suspect by grabbing an arm. The suspect immediately provided tension and resistance to the officer. The officer then put the suspect on the ground (decentralized) where the suspect was handcuffed. No injuries.
- 05-23-21 – SPPD officers were attempting to handcuff an intoxicated subject who had a warrant for his arrest. The suspect tensed his muscles and tried to pull his arms away from the officers just prior to handcuffing. One officer applied pressure to the subject's wrist, causing him pain and then the same officer used his shoulder and pressed into the suspect, forcing the suspect to fall face first onto the bed, decentralizing him, allowing the suspect to be handcuffed. The suspect refused to walk and had to be carried outside and forced into the squad. The suspect refused to get out of the squad at the jail so the same officer had to forcibly remove him from the squad. The suspect was carried into the jail and held down so the jail staff could remove his clothing. No injuries during the event to the suspect, jail staff or officers.

Mental health related incidents

- Officers Responded to the following:
 - 63 Welfare Checks
 - Two emergency commitments

- 15 voluntary commitments
- Zero alcohol commitments

K-9 Unit

- Two deployments involving both units include the following:
 - One building search, resulted in the seizure of 34 g Methamphetamine and 3900 g THC
 - One agency assist (PTSO)

Training:

- Rescue task force training
- Detective Drossel attended forensic photography training
- Detective Lepak, Officer Ahrens, Officer Marchel and Officer Gerndt attended negotiator training in La Crosse.
- Officer Nissen attended Emergency Vehicle Operations Instructor's course.
- Retiree qualification range held on May 23rd. Attended by, and recertified, six retired officers.

Auxiliary Unit:

- Two events held
- 45 total hours worked
- Upcoming events: Pride Fest (June 12), Stevens Point Brewery Block Park (June 12), June Dairy Breakfast – Feltz Farm (June 19)

Commissioner Wescott moved, seconded by Commissioner Moore to accept the Police Chief's Report for May 2021.

Ayes, all; nays, none. Motion carried.

11. Adjournment

The meeting adjourned at 3:38 p.m.

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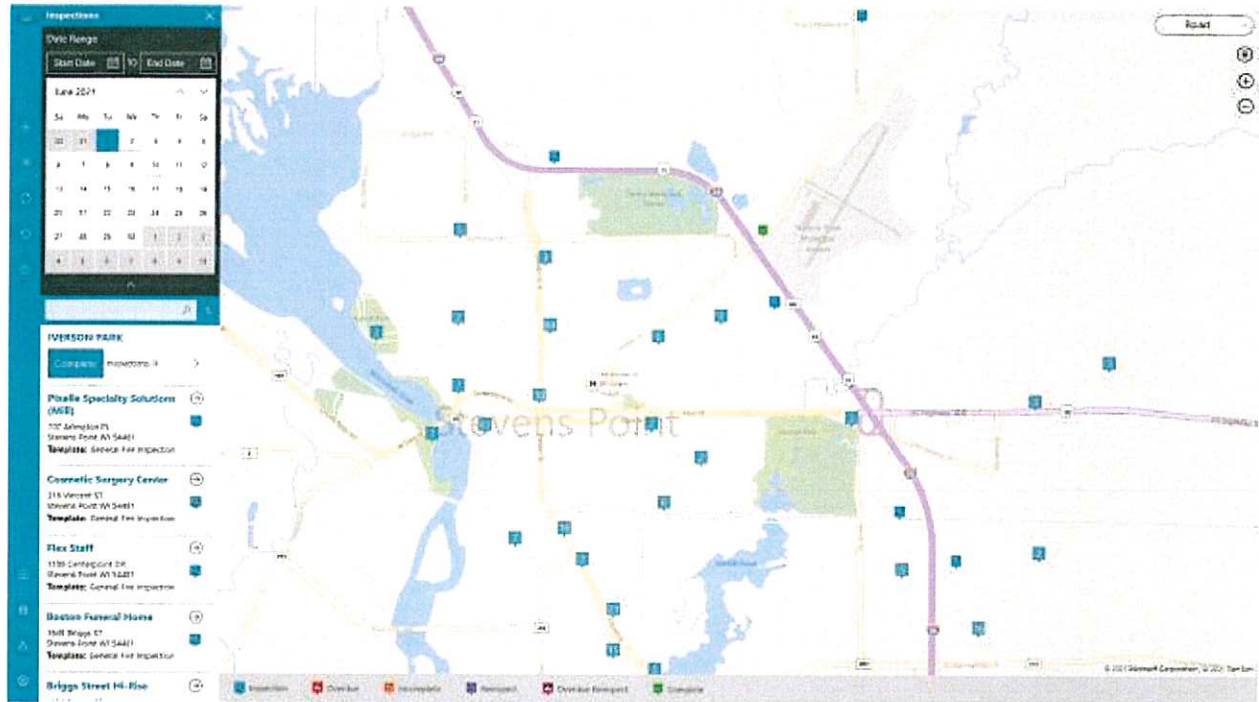
Fire Prevention Bureau Technology Update

Fire Marshal Egan
Stevens Point Fire Department
6/1/2021

Streamline Inspections

- Inspection Planning, Statistics, Checklist, Mapping
 - Allows us to better plan inspections (no missed inspections, re-inspections completed on time)
 - Allows us to track our performance as inspectors and which safety areas we should concentrate on (which violations are we finding more of)
 - Allows us to be more consistent with checklists (no missed violations and everyone can enforce equally)
 - Mapping and geographic information allows us to be efficient and save wear on vehicles and equipment.





Fire Extinguishers

Fire Extinguishers

Are the extinguishers readily accessible and suitable location? ☒ Yes

[Add Notes](#) [Add Photos](#)

Are the extinguishers visible with no obstructions? ☒ Yes

[Add Notes](#) [Add Photos](#)

Are the extinguishers mounted properly? ☒ Yes

[Add Notes](#) [Add Photos](#)

Are the extinguishers the proper type and size? ☒ Yes

[Add Notes](#) [Add Photos](#)

Have the extinguishers been serviced in the last year? ☒ Yes

[Add Notes](#) [Add Photos](#)

Need Inspector Signature **Need Customer Signature** **Save & Stop Editing** **Complete Inspection**

The Compliance Engine



- Ensures compliance even after our inspectors are gone.
- Assists business owners with maintain compliance through reminders and notification when overdue.
- Tracks all our critical life safety systems such as fire alarms and sprinkler systems (kitchen systems, special systems)
- Makes inspection more efficient as time searching for paperwork is minimized during inspections.



921 Docs

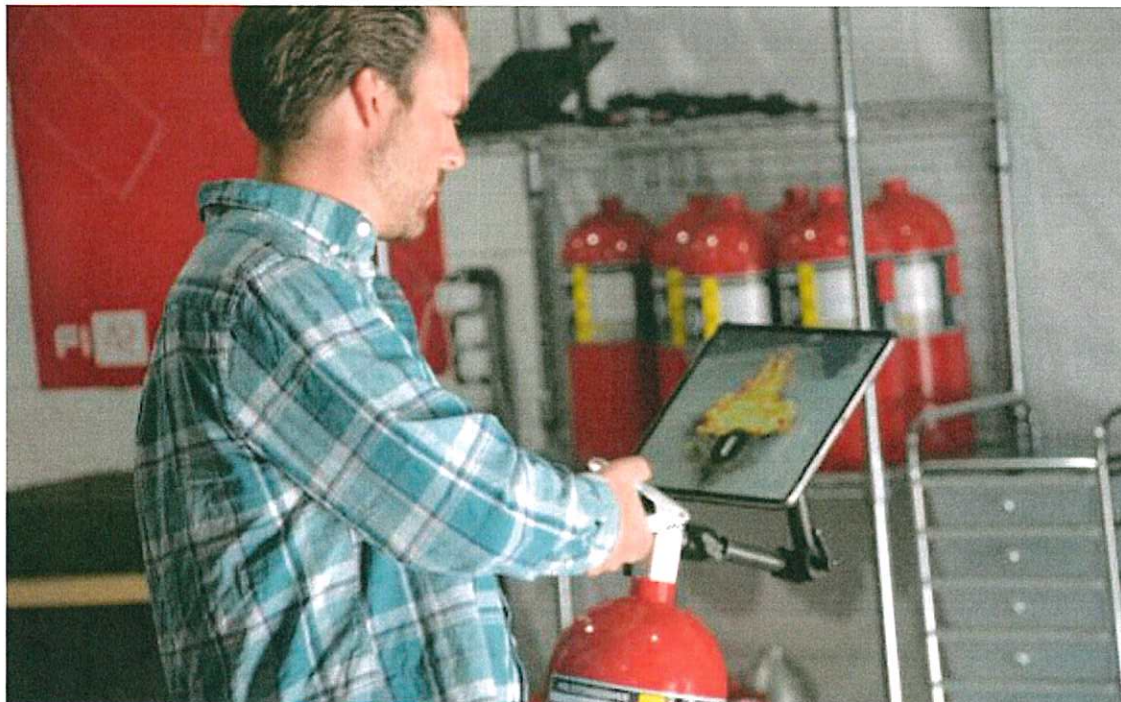


- NFPA 921 Compliant Fire Investigation Reporting Software
- Allows all fire investigation scenes to be documented uniformly regardless of experience level.
- Through user input generates professional investigation reports that hold up in a courtroom setting.

FiAR Extinguisher Training Device



- Augmented reality fire extinguisher training device. You see digital fire in you real life surroundings.
- Ultra Portable
- Allows training to be done in the location the trainee works or lives.
- Benefits our own department members with advanced scenarios and exotic extinguisher types that the department has but only uses for special incidents.



REGULAR MEETING MINUTES
Board of Park Commissioners
July 7, 2021 - 6:30 PM
Community Room
933 Michigan Avenue, Stevens Point, WI
OR
Zoom Teleconferencing
[CLICK TO CONNECT](#)
Meeting ID:821 9321 8119 | Passcode: 597178
By Phone: +1-312-626-6799

Discussion and Possible Action on:

1. Roll Call.

Freckman, Hall, McDonald, Okonek, Przybylski, Alder Shorr and Alder Zarazua present. Glodosky, Kirsch, Alder Slowinski and Sorenson excused. Also present were Director Kremer, Lee Bartnik and Phil Johnson.

2. Approval of June 2, 2021 meeting minutes

Motion to approve the meeting minutes for June 2, 2021 as presented by Okonek; second by Zarazua. Motion passed unanimously.

3. Approval of Filth Avenue Festival special event request for Pfiffner Pioneer Park on September 25, 2021 from Lee Bartnik.

Motion by Okonek to approve the Filth Avenue Festival as presented; second by Zarazua. Motion passed unanimously.

4. Approval of 89Q Sticker Stop Fun & Brat Fry special event request for Mead Park on July 14 and 20, 2021 from Ryan Bair.

Motion by Freckman to approve the 89Q special event request as presented; second by Shorr. Motion passed unanimously.

5. Approval of reallocation of capital funds for Iverson Park restroom replacement.

Motion by Zarazua to approve the reallocation request for the Iverson Park restroom project as presented; second by Okonek. Motion passed unanimously.

6. Approval of award of Iverson Park restroom replacement contract to Eagle Construction Co. Inc. in the amount of \$226,000.

Motion by Freckman to award the Iverson Restroom replacement contract to Eagle Construction in the amount of \$226,000; second by Hall. Motion passed unanimously.

7. Director's Report

1. Riverfront Rendezvous

- 2. Bukolt Park Playground**
- 3. Goerke Park Tennis Courts**

Director Kremer summarized the Riverfront Rendezvous festival and stated the Bukolt Park playground project and Goerke Park tennis court project are both complete.

8. Adjournment.

Motion to adjourn by Okonek; second by Hall. Motion passed unanimously.

REPORT OF CITY PLAN COMMISSION

July 6, 2021 – 6:00 PM
Zoom Conference Call Meeting

PRESENT: Mayor Wiza, Alderperson Kneebone, Commissioner Cooper, Commissioner Haines, Commissioner Hoppe, Commissioner Rice, and Commissioner Arntsen.

ALSO PRESENT: Director Kernosky, Associate Planner/Zoning Administrator Kuhn, Alderperson Keymer, Alderperson Johnson, Alderperson Leek, Alderperson Dalton, Alderperson Morrow, Brad Menning, Thomas Witt, Holly Nowak, Mike D'Agostino, Jim Lundbergh, Melissa Kluck, Bob Woehr, Chris Lowry, John Knoke, Anders Sandli, Sheldon Oppermann, and unidentified audience members via Virtual Zoom Meeting.

INDEX:

1. Roll call.

Discussion and possible action on the following:

2. Report of the June 7, 2021 meeting of the City Plan Commission.
 3. Public Hearing and action on a request from Tom Witt, representing the Consolidated Water Power Company, for a conditional use permit to construct a control house for an electrical substation at an unaddressed parcel off of Arlington Place (Parcel ID 281240832300261), consistent with Ch. 23.02(1)(a)(3)(b).
 4. Public Hearing and action on a request from the City of Stevens Point to amend the Official Street Map of the City of Stevens Point to extend E M Cops Drive to the east within Parcel ID 281230801120008.
 5. Public Hearing and action on a request from James Lynn, representing Marshfield Clinic, for a conditional use permit to install two above ground storage tanks at 4100 State Highway 66 (Parcel ID 281240822340017), consistent with Ch. 23.02(4)(e)(3.4).
 6. Public Hearing and action on a request from Sheldon Oppermann for a conditional use permit to construct a medical clinic at an unaddressed parcel off of Business Park Drive (Parcel ID 281230802400507), consistent with Ch. 23.02(3)(a)(3)(a).
 7. Request from Chris Lowry for a Site Plan Review to construct a pet bathing facility at 5590 Highway 10 East, consistent with Ch. 23.02(2)(e)(5).
 8. Request from the City of Stevens Point to grant a Gas Easement and an Electric Underground and Overhead Easement to the Wisconsin Public Service Corporation within Municipal Lot 7 (Parcel ID 281240832201905).
 9. February - June, 2021 Monthly Reports.
 10. Director's Report.
 11. Adjourn
-

1. Roll call.

Present: Wiza, Kneebone, Cooper, Rice, Haines, Hoppe, Arntsen

Discussion and possible action on the following:

2. Report of the June 7, 2021 meeting of the City Plan Commission.

**Motion by Commissioner Cooper to approve the report of the July 7, 2021 Plan Commission meeting;
seconded by Commissioner Arntsen.**

Motion carried 7-0.

3. Public Hearing and action on a request from Tom Witt, representing the Consolidated Water Power Company, for a conditional use permit to construct a control house for an electrical substation at an unaddressed parcel off of Arlington Place (Parcel ID 281240832300261), consistent with Ch. 23.02(1)(a)(3)(b).

Associate Planner/Zoning Administrator Kuhn explained the request to construct a 600 sq.ft. control house as part of a substation upgrade, which would house electrical equipment. The structure would be made from prefabricated metal and would meet building code requirements. Staff recommended approval with conditions outlined in the staff report.

Mayor Wiza declared the public hearing open.

Thomas Witt, with Consolidated Water Power Company, made himself and his colleague, Brad Menning, available for questioning.

Mayor Wiza declared the public hearing closed.

Aldersperson Kneebone inquired on whether the noise levels would increase, to which Thomas Witt indicated that the levels would remain consistent with existing noise.

Motion by Commissioner Hoppe to approve the request from Tom Witt, representing the Consolidated Water Power Company, for a conditional use permit to construct a control house for an electrical substation at an unaddressed parcel off of Arlington Place (Parcel ID 281240832300261), consistent with Ch. 23.02(1)(a)(3)(b) with the following:

1. The control house shall maintain a 20 foot side and rear setback.
2. All applicable building permits shall be obtained prior to the start of construction.
3. Staff shall have the ability to approve minor amendments to the site plan.

seconded by Commissioner Arntsen

Motion carried 7-0.

4. Public Hearing and action on a request from the City of Stevens Point to amend the Official Street Map of the City of Stevens Point to extend E M Copps Drive to the east within Parcel ID 281230801120008.

Director Kernosky stated that the City was looking to amend the Official Street Map to extend E M Copps Drive within the subject parcel for the purpose of accommodating planned expansions of Lineage Logistics. The proposed expansion remained consistent with the East Park Commerce Master Plan, and as such, staff recommended approval as presented.

Commissioner Arntsen inquired on whether the roadway would be running east-west, to which staff confirmed accurate.

Mayor Wiza declared the public hearing open.

Mayor Wiza declared the public hearing closed.

Motion by Commissioner Haines to approve the request from the City of Stevens Point to amend the Official Street Map of the City of Stevens Point to extend E M Copps Drive to the east within Parcel ID 281230801120008; seconded by Aldersperson Kneebone.

Motion carried 7-0.

5. Public Hearing and action on a request from James Lynn, representing Marshfield Clinic, for a conditional use permit to install two above ground storage tanks at 4100 State Highway 66 (Parcel ID 281240822340017), consistent with Ch. 23.02(4)(e)(3.4).

Associate Planner/Zoning Administrator Kuhn summarized the request to install two 2,200 gallon above-ground petroleum storage tanks and generator enclosure as part of a 30,235-addition project to the clinic. Since the clinic was located within the Wellhead Protection B District, a conditional use permit was required to exceed the maximum 660-gallon restriction. Staff recommended approval with conditions outlined in the staff report, noting that many of the conditions were recommended from the Utilities Department.

Commissioners had the following comments:

1. Inquiry as to whether the generator was to be used for emergency's only and if two tanks had been proposed to allow for continuous use so one could be refilled while the other provided power, to which staff confirmed accurate.
2. Inquiry as to which direction a leak would flow towards, noting the wetland area just northwest of the tanks, to which staff stated that it would flow towards the parking lot and surrounding soil, however there were multiple ways to capture potential leaks, as well as constant monitoring of the tanks themselves.
3. Inquiry as to the need of exceeding the maximum amount by several thousand gallons.

Mayor Wiza declared the public hearing open.

Aldersperson Keymer (District Three) inquired on the generator run time, ability to refuel, and consideration of an alternate and continuous fuel source such as natural gas.

Aldersperson Johnson (District Five) noted experience with fuel tank monitoring systems and stated that they were very robust. She was confident that the tanks would be properly maintained and monitored.

Mayor Wiza declared the public hearing closed.

Mike D'Agostino, designer and working with Marshfield Clinic provided the following details:

1. Would have two parallel generators, with one generator being redundant. Each generator could run the building for 24hrs if there is a failure on either side.
2. Fuel amount was calculated based on all equipment to support the building, which was 73 gallons per hour. That amount was then multiplied by 24 (hours) to achieve approximately 1700 gallons. The extra fuel would allow a buffer to refuel.
3. Regarding the type of fuel, hospitals needed the generators to start immediately due to needing critical and lifesaving items to come back online. Other fuel sources did not have the same start-up capability.
4. The hospital had an emergency fueling plan, which typically allowed for 24 hours for a tanker to get on site to refuel. If it was not possible, they had additional backup plans to move critical patients to another location.

Aldersperson Kneebone agreed that while proper safeguards were in place, she hoped for a future broader discussion regarding the Zoning Code where perhaps they would not even need to consider a fuel tank in a wellhead protection area.

Motion by Commissioner Hoppe to approve request from James Lynn, representing Marshfield Clinic, for a conditional use permit to install two above ground storage tanks at 4100 State Highway 66 (Parcel ID 281240822340017), consistent with Ch. 23.02(4)(e)(3.4) with the following

1. **All piping shall be double wall flexible piping, where if a product is released from the primary pipe it would be contained in a liquid tight pipe. Other type of piping that is not flexible is allowed if it**

can be proven to provide similar protection. This shall be approved by the State of Wisconsin and City staff prior to permit issuance.

2. Sumps shall be located at the head of each tank and also sound an alarm immediately if any liquid enters the sump.
3. All tanks shall be at minimum double walled with a liquid sensor that sounds an alarm immediately if any liquid is detected.
4. Electronic line leak detection shall be installed.
5. Continuous monitoring is required, meaning that an alarm will sound and proper authorities shall be immediately notified if a leak is detected.
6. Overfill devices shall be required to be installed to prevent the overfilling of above-ground tanks. This shall include installing one in the fill pipe of each tank as well as an audible alert at 90% capacity and an auto shut-off at 95% capacity to ensure that overfilling will not occur.
7. Catch basins shall be installed around every fill point to catch product that may drip during the product transfer process.
8. Functionality tests shall be done semi-annually on all line monitors to ensure proper operation.
9. Monitoring wells shall be installed throughout the property at locations determined, prior to any permit issuance, by the Public Utilities Director. Sampling and analyses shall be done quarterly at the expense of the property owner. City staff shall be given unrestricted access for compliance purposes.
10. A spill prevention, control and countermeasure plan shall be in place prior permit issuance and shall be submitted to the Public Utilities Department for filing and enforcement.
11. The City reserves the right to establish new conditions for the purpose of protecting the groundwater supply. The Community Development Department and Public Utilities Department shall be notified if changes occur to chemicals, quantities, storage or service at the facility or on the property.
12. All costs associated with the conditions within the resolution shall be at the expense of the operator and/or owner. All required reports relating to sampling, analysis and/or testing shall be provided to the City upon completion of such sampling, analysis and/or testing.
13. If any equal or superior alternative exists over any of the conditions, as determined by the Director of Public Utilities and the Director of Community Development, City staff shall have the ability to modify such condition(s).
14. Any known spills, releases, leaks or discharges shall be reported to the Public Utilities Director within 24 hours of detection.
15. The two proposed above-ground tanks shall not exceed 2,200 gallons in storage capacity.
16. The applicant shall obtain applicable permits prior to tank installation.

seconded by Commissioner Cooper.

Motion carried 7-0.

6. Public Hearing and action on a request from Sheldon Oppermann for a conditional use permit to construct a medical clinic at an unaddressed parcel off of Business Park Drive (Parcel ID 281230802400507), consistent with Ch. 23.02(3)(a)(3)(a).

Associate Planner/Zoning Administrator Kuhn summarized the request to construct a new 14,700 sq.ft. medical clinic within the Business Park. The proposed building would include 8 pre/post operation rooms, 9 exam rooms, 2 procedure rooms, ambulance accommodations, and associated office space and parking. Staff recommend approval with conditions outlined within the staff report.

Commissioner Haines inquired on which direction the building would expand into for future additions, as well as asked why all parking had to be paved now rather than with future additions.

Sheldon Oppermann, applicant representing G.I. Associates, explained that a potential expansion in the future would occur on the eastern half of the parcel, which would then utilize the existing parking area, noting that it had originally been paved. Rather than demolishing the existing lot only to repave it in the future, the development would be looking to plan around the existing paved surface.

Director Kernosky noted that Portage County had originally paved the parking lot onto the parcel for historic developments that did not come to fruition, which in turn had made the sale of the parcel difficult.

Mayor Wiza declared the public hearing open.

Mayor Wiza declared the public hearing closed.

Commissioner Arntsen asked for clarification if the new parking area was proposed because the existing parking did not fit the layout for the new building, to which staff confirmed accurate.

Motion by Commissioner Cooper to approve the request from Sheldon Oppermann for a conditional use permit to construct a medical clinic at an unaddressed parcel off of Business Park Drive (Parcel ID 281230802400507), consistent with Ch. 23.02(3)(a)(3)(a) with the following:

1. A fire hydrant shall be installed on the property within 150 feet of existing Fire Department connections. If a private hydrant is proposed, it shall be reviewed and inspected by the Fire Department prior to installation.
2. The proposed building shall be equipped with a fire sprinkler system, subject to the review and approval of the Fire Department.
3. A Knox box shall be installed within the subject property, subject to the review and approval of the Fire Department.
4. Clearview and spacing requirements shall be met when installing landscaping within the property.
5. Eight bicycle parking spaces shall be provided on the subject property, subject to the review and approval of Community Development staff meeting bicycle parking standards.
6. The applicant shall adhere to applicable deed restrictions and protective covenants administered in the Portage County Business Park, subject to the review and approval of the Portage County Department of Planning & Zoning.
7. Building and erosion control permits shall be obtained prior to the start of construction.
8. The developer shall add additional sidewalks to connect to existing pedestrian infrastructure along Business Park Drive as reviewed and approved by City staff.
9. Staff shall have the ability to approve minor amendments to the approved site plan.

seconded by Commissioner Haines.

Motion carried 7-0.

7. Request from Chris Lowry for a Site Plan Review to construct a pet bathing facility at 5590 Highway 10 East, consistent with Ch. 23.02(2)(e)(5).

Associate Planner/Zoning Administrator Kuhn explained that the request to construct a 100 sq.ft. pet bathing facility within the Fleet Farm parking lot. The facility would include pet washing supplies, a vacuum, treat vending machine, and all associated utilities within the room's structure. It would be operational year-round and have separate water and sewer connections off Brilowski Road. Staff recommended approval with conditions outlined in the staff report.

Commissioners had the following comments:

1. Inquiry as to whether the structure's size would be sufficient for the operation, to which staff confirmed that it was.
2. Inquiry as to the security of the building.

3. Inquiry as to whether the building itself had additional security, or if Fleet Farm was relied on for surveillance.

Alderson Johnson (District Five) inquired on whether there were any control measures for contagious dog viruses.

Chris Lowry, applicant, provided the following details:

1. Total footprint would bring the size to 144 sq.ft. with utilities.
2. It would be operational 24/7, unless staff or the owner locked the building, such as for inclement weather. The structure itself would house live security feeds. Additionally, they had a letter of intent from Fleet Farm would allow them access their security feeds as well.
3. The unit was disinfected twice a day.

Motion by Alderson Kneebone to approve the request from Chris Lowry for a Site Plan Review to construct a pet bathing facility at 5590 Highway 10 East, consistent with Ch. 23.02(2)(e)(5) with the following:

1. Bollards shall be installed along the perimeter of the structure, subject to the review and approval of Community Development staff.
2. Utility connections to support the structure shall be reviewed and approved by the Utilities Department meeting applicable utility infrastructure requirements.
3. The structure shall be set back a minimum of 25 feet from the Brilowski Road Right-of-Way.
4. The applicant shall obtain a building permit prior to the start of construction.
5. Staff shall have the ability to approve minor amendments to the approved site plan.

seconded by Commissioner Arntsen.

Motion carried 7-0.

8. Request from the City of Stevens Point to grant a Gas Easement and an Electric Underground and Overhead Easement to the Wisconsin Public Service Corporation within Municipal Lot 7 (Parcel ID 281240832201905).

Director Kernosky explained the request to grant a gas easement and electric underground and overhead easement to Wisconsin Public Service within municipal parking lot seven for the purpose of installing and maintaining two Tesla 2nd Generation Electric Wall Charging Stations. The easement would be approximately 144 sq.ft. and located near the northern property line. Staff recommended approval as presented.

Mayor Wiza asked for comments from the audience, to which there were none.

Motion by Commissioner Haines to approve the request from the City of Stevens Point to grant a Gas Easement and an Electric Underground and Overhead Easement to the Wisconsin Public Service Corporation within Municipal Lot 7 (Parcel ID 281240832201905); seconded by Commissioner Hoppe.

Motion carried 7-0.

9. February - June, 2021 Monthly Reports.

Director Kernosky reviewed the monthly reports from February – June 2021, noting reporting delays due to a permitting software transition. Numbers thus far remained consistent with previous years, however year-to-date valuation was expected to rise significantly due to pending projects in the pipeline.

No action was taken.

10. Director's Report

Director Kernosky noted that his memorandum had been included in the Agenda Packet. It contained:

- a. Developmental Updates
- b. Special Project Updates
- c. Public Policy Updates
- d. Economic Development Updates

11. Adjourn.

Meeting adjourned at 6:41 PM.

A recording of this meeting can be viewed/heard at: <https://stevenspoint.com/365/AgendasMinutesVideos>

City of Stevens Point
Board of Water and Sewerage Commissioners
July 12, 2021 - 12:00 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI

OR

By Zoom Teleconferencing:
Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>
Dial in number: (301) 715-8592
Meeting ID: 820 268805705

MINUTES

Discussion and Possible Action on:

1. Roll Call.

Present: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

Staff Present: Joel Lemke, Mary Klesmith, Eric Southworth, Craig Czaikowski, Jason Draheim and Jaime Zdroik

Also Present: Angel Gebau-AECOM

2. Approval of Minutes

Motion made by Ray Schmidt, seconded by Mae Nachman to approve the May 10, 2021 meeting minutes of the Board of Water & Sewerage Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Ray would like a report on our monitoring wells that would include where the wells are located, direction of water flow etc.

Staff fielded questions from the Commission on claims.

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the department claims for the months of May and June 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Water Supply and Distribution Reports - Eric Southworth

Eric stated the month of June was really hot and the pumpage was about as high as it was back in June of 2012. Well 11 Roof Project is completed. The monitoring well samples have been completed. The DNR Sanitary Survey was completed in May.

5. Sewage Treatment Operations Report - Chris Lefebvre

Joel summarized the memo Chris had provided in the packet stating they produced 34% of our electricity and 74% of our heat onsite during the months of May and June. They had a 29 or 30 day run on the solids dryer last month and it went well.

The Commission asked what the interns do at the WWTP, Joel explained they do a little bit of everything at the plant, it is like having a new employee.

Carl asked about having issues with delivery times for parts that need to be replaced. Joel explained where we get our parts from and why. Following our biosolids project, we have many more parts on hand.

6. Construction and Maintenance Report - Craig Czaikowski

Craig stated the crew is still working on the lead service replacement project, we are about 80% complete of the goal for the year. Construction projects are progressing. Everything is going well. Rain has slowed down some of the projects.

7. Community Area Network Report - Joel Lemke

Joel stated towards the end of last week funds were committed for the Junction City school project. The last school in our district will be connected to our fiber network this summer.

8. Directors Report - Joel Lemke

Joel stated when we didn't meet last month we still had to have two reports sent to Council to be placed on file. The DNR Sanitary Survey and the CMAR. The WWTP scored a 3.92 out of 4 on the CMAR. Joel will forward these reports to the Commission. Nothing to act on but just needed to be on file last month.

9. Adjournment.

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:23PM

**City of Stevens Point
Airport Commission
July 12, 2021 - 12:30 PM
Stevens Point Public Utilities
300 Bliss Avenue, Stevens Point, WI**

OR

By Zoom Teleconferencing

Meeting URL to connect: <https://us02web.zoom.us/j/82026885705>

Dial in number: (301) 715-8592

Meeting ID: 820 268805705

MINUTES

Discussion and Possible Action on:

1. Roll Call

Present: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

Staff Present: Joel Lemke, Jason Draheim, Mary Klesmith, Eric Southworth, Craig Czaikowski and Jaime Zdroik

2. Approval of Minutes

Motion made by Mae Nachman, seconded by Anna Haines to approve the May 10, 2021 meeting minutes of the Airport Commission.

Ayes all. Nays none. Motion carried.

3. Approval of Department Claims

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the department claims for the months of May and June 2021 as audited and read.

Ayes all. Nays none. Motion carried.

4. Written/Verbal Report - Jason Draheim

Jason stated they had two strong months at the Airport.

We do have a flying club with great interest in starting up here at our airport. They are holding an informational meeting regarding this at the Airport on Saturday. The Commission asked what the primary purpose of a flying club is. Jason explained it is for individuals who don't have the desire to own an Airplane outright they can buy-in to a share of the Airplane and share the maintenance and insurance costs with the ability to schedule a time to use the airplane. The club will also hold educational meetings as well.

The Flying Hamburger Social is a Wisconsin originated event. Each airport in the state takes a different week, where on a Wednesday night they can fly in and have a hamburger.

5. Adjournment.

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

Meeting Adjourned: 12:27PM

PERSONNEL COMMITTEE

July 12, 2021 - 6:00 PM

Community Room

933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 829 7832 2150| Passcode: 648930

By Computer: <https://us02web.zoom.us/j/82978322150>

By Phone: +1-312-626-6799 (US Chicago)

MINUTES

Discussion and Possible Action on:

1. Roll Call

Present: Zarazua, Dalton, Leek, Jennings

Excused: Shorr

Others Present: Mayor Wiza; C/T Ladick; Clerk Yenter; Attorney Beveridge; Alder(s) Kneebone; Johnson, Keymer; Chief Zenner; Director(s) Beduhn, Lemke, Kernosky; Tricia Church; Fred Hopfensperger; HR Manager Jakusz

2. Side letter with AFSCME Local 309 - Central Transportation relating to a one-time vacation benefit increase.

Motion by Alder Dalton, Second by Alder Leek to approve the side letter contingent upon approval of AFSCME Local 309.

Ayes all, nays none. Motion carried.

3. Adjournment.

The agenda was exhausted and meeting was adjourned at 6:02 p.m.

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING

July 12, 2021 - 6:13 PM

Community Room

933 Michigan Avenue, Stevens Point, WI

MINUTES

Roll Call

PRESENT Mayor Mike Wiza, Ald. Mary Kneebone, Ald. Shaun Morrow, Ald. Mykeerah Zarazua, Ald. Ginger Keymer, Fred Hopfensberger

EXCUSED Ald. Jeremy Slowinski.

OTHERS PRESENT **Alderspersons:** Polly Dalton, Meleesa Johnson, Thomas Leek and Tori Jennings.

Directors: Scott Beduhn, Joel Lemke and Ryan Kernosky.

City Staff: Clerk Yenter, Attorney Beveridge, C/T Ladick, Interim Chief Zenner and Media Manager Quirk.

Others Present: Taylor Hale - Portage County Gazette, Norman Barrientos - Barrientos Design and Consulting, Craig Ultenbrauck - Miron Construction, John Gardner and Kevin and Mary Bartkowiak.

Informational

1. **Director's Report**
 - a. **Business 51 (Division and Church Streets) Reconstruction**
 - b. **2021 Road Resurfacing Project**
 - c. **2021 Streets Improvement Project**

Director Beduhn touched up on a few items. No action was needed.

2. **Presentation by Norman Barrientos regarding a future Public Works Facility.**

Please see the City's website to view the PowerPoint Presentation given by Norman Barrientos with Barrientos Design & Consulting, Inc.

Discussion and Possible Action

3. **To approve the Ordinance Amendment in Section 16.13 as it relates to the placement of debris on streets and side.**

Ald. Morrow **moved**, Fred Hopfensperger seconded, to approve the Ordinance Amendment in Section 16.13 as it relates to the placement of debris on streets and side.

Call for the Vote: Ayes: All.

Nays: None. Motion adopted.

4. To award the Pavement Maintenance Project #21-04 to Fahrner Asphalt Sealers, LLC in the amount not to exceed \$266,455.00.

Ald. Morrow **moved**, Ald. Kneebone seconded, to award the Pavement Maintenance Project to Fahrner Asphalt Sealers in the amount not to exceed \$266,455.00.

Call for the Vote: Ayes: All.

Nays: None. Motion adopted.

5. To approve the Ordinance Amendment in Section 9.05 as it relates to parking.

Ald. Kneebone **moved**, Ald. Zarazua seconded, to approve the Ordinance Amendment in Section 9.05 as it relates to parking.

Call for the Vote: Ayes: All.

Nays: None. Motion adopted.

Adjourn

Adjourned at 7:18 p.m.

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT COMMITTEE MINUTES
July 12, 2021 - 6:03 PM**

**Community Room
933 Michigan Avenue, Stevens Point, WI**

**OR
Zoom Teleconferencing**

Discussion and Possible Action on:

1. Roll Call.

PRESENT Ald. Leek, Jennings, Keymer, Kneebone.

EXCUSED Ald. Fishler.

OTHERS

PRESENT Mayor Wiza; Clerk Yenter; Attorney Beveridge; C/T Ladick; Alderpersons: Zarazua, Johnson, Dalton, Morrow; Chief Finn; Interim Chief Zenner; Directors: Beduhn, Kernosky, Kremer, Lemke; Community Media Manager Quirk; Engineering Administrative Assistant Church; Taylor Hale - Portage County Gazette; Fred Hopfensperger; John Gardner.

2. License List:

- A. "Class B" Beer and Liquor License Renewal: Steve-O's of Stevens Point, 1327 Second Street, Stevens Point.**
- B. Taxicab Company License: Northwoods Cab LLC at 2101 Nehring Street, Wausau. (Renewal)**
- C. Temporary Class "B"/"Class B" License (Picnic): Portage County Democratic Party for Portage County Democratic Party Picnic on August 22, 2021.**
- D. Temporary Class "B"/"Class B" License (Picnic): Stevens Point Alliance for Wine Walk 2021 on August 20, 2021.**

Ald. Kneebone **moved**, Ald. Jennings seconded, to approve the license list for the four licenses as stated on the agenda.

Call for the vote: ayes, all; nays, none; motion carried.

3. Request to Hold Event/Street Closing:

A. Rick's Run/Walk/Roll on August 21, 2021. (Recurring)

B. Wine Walk 2021 on August 20, 2021. (Recurring)

C. Home Point Family Fun Day on August 24, 2021. (New Event)

Ald. Jennings **moved**, Ald. Kneebone seconded, to approve the requests to hold the event/street closings as presented.

Ald. Jennings **moved**, Ald. Kneebone seconded, to amend the motion to approve items A and B under the request to hold event and street closures.

Call for the vote: ayes, all; nays, none; motion carried.

Ald. Kneebone **moved**, Ald. Keymer seconded, to approve item C, Home Point Family Fun Day contingent upon obtaining all of the required permits needed for the public event.

Call for the vote: ayes, all; nays, none; motion carried.

4. Adjournment.

Adjourned at 6:13 p.m.

Kari Yenter

From: Ashley Netzer <ashleynetzer@homepointwi.com>
Sent: Wednesday, July 14, 2021 4:22 PM
To: Kari Yenter
Subject: Re: [External] Home Point Family Fun Day

Since I sent that email the fire marshal has responded lol.

We are good to go on that end. He sent me a sheet to keep on file for safety tips and does plan to make a visit day of you ensure everything is in order.

On Wed, Jul 14, 2021 at 4:20 PM Kari Yenter <KYenter@stevenspoint.com> wrote:

Thank you, Ashley for your response.

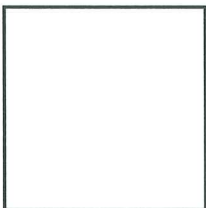
From: Ashley Netzer <ashleynetzer@homepointwi.com>
Sent: Wednesday, July 14, 2021 2:15 PM
To: Kari Yenter <KYenter@stevenspoint.com>
Subject: Re: [External] Home Point Family Fun Day

Hi again

I have not received a call back from the Fire Marshall, but I will absolutely get a permit for tents.

Alcohol is no longer an option as I missed the deadline for liquor license permit.

Thank you!



On Tue, Jul 13, 2021 at 11:39 AM Ashley Netzer <ashleynetzer@homepointwi.com> wrote:

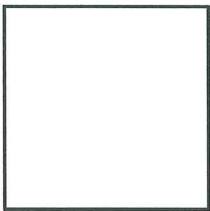
Good Morning,

The deadline to try and apply for the Class B liquor license was too quick and I didn't have all the information gathered by that deadline. So there will NOT be any alcoholic beverages served.

I just left a voicemail with the fire marshal about getting a permit for the tent. Hopefully he gets back to me soon so I can update you before tomorrow :)

I have also obtained a vendor permit for food through the Portage County Health Department as well.

Ashley



On Tue, Jul 13, 2021 at 10:12 AM Kari Yenter <KYenter@stevenspoint.com> wrote:

Good morning Ashley,

Your special event request was presented at the Public Policy and General Government Committee meeting last evening. It was recommended for approval to the Council with the contingencies that all required permits have been applied for and obtained. On your special event application, you stated that you will be serving alcoholic beverages (beer and/or wine). Do you still plan to serve alcoholic beverages? If so, you will need to submit an application for a Temporary Class "B" / "Class B" license. Here is the link to the application <https://stevenspoint.com/DocumentCenter/View/166/Temporary-Class-B>. Also, you noted that tent(s) will be erected. Have you obtained your permit from the Fire Department? If not, please contact the Fire Department directly at 715-344-1833. Please respond to this email by Wednesday, July 14 so the information can be provided in the packet for the Council.

Thank you,

CITY OF STEVENS POINT
FINANCE COMMITTEE AGENDA
July 12, 2021 - 6:35 PM
Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 829 7832 2150 | Passcode: 648930
By Computer: <https://us02web.zoom.us/j/82978322150>
By Phone: +1-312-626-6799 (US Chicago)

MINUTES

I. Non-Action Items

1. Roll Call

PRESENT Ald. Morrow, Johnson, and Dalton

EXCUSED Ald. Slowinski and Shorr

OTHERS

PRESENT C/T Ladick; Clerk Yenter; Attorney Beveridge; Alderpersons: Jennings, Keymer, Zarazua, Kneebone; Chief Finn; Interim Chief Zenner; Directors: Beduhn, Kernosky, Kremer, Lemke; Deputy C/T Freeberg

II. Discussion and Possible Action on:

1. Discussion and Possible Action on a Reallocation of the Parks Department Capital Budget and Award of Contract-Iverson Park Restroom Replacement.

Ald. Dalton **moved**, Ald. Morrow seconded, to approve the reallocation of the Parks Department Capital Budget and award the contract for the Iverson Park Restroom to Eagle Construction.

Call for the vote: ayes, all; nays, none; motion carried.

2. Discussion and Possible Action on Request for Additional Funding-Fire Department Training Site.

Ald. Morrow **moved**, Ald. Dalton seconded, to approve additional funding for the Fire Department Training Site.

Call for the vote: ayes, all; nays, none; motion carried.

3. Discussion and Possible Action on Claim for Damages-Mitchell Craven-Vehicle Struck Curb.

Ald. Dalton **moved**, Ald. Morrow seconded, to deny the claim for Mitchell Craven.

Call for the vote: ayes, all; nays, none; motion carried.

4. Discussion and Possible Action on Request for Funding of 1-Way Pair Conversion Study of Clark St. and Main St. from Water St. to Minnesota Ave.

Ald. Dalton **moved**, Ald. Morrow seconded, to approve the request for funding of a 1-way pair conversion study of Clark Street and Main Street from Water Street to Minnesota Avenue.

Call for the vote: ayes, all; nays, none; motion carried.

5. Discussion and Possible Action on the Approval of Claims Paid

Ald. Morrow **moved**, Ald. Dalton seconded, to approve the claims paid in the amount of \$1,449,801.73.

Call for the vote: ayes, all; nays, none; motion carried.

6. Adjourn into closed session (approximately 7:00 P.M.) pursuant to Wisconsin Statutes 19.85(1)(e) (deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) on the following:

A. Negotiating a Development Agreement for a Possible Project in Tax Incremental Financing (TIF) District Number 10.

Ald. Morrow **moved**, Ald. Dalton seconded, to adjourn into closed session at 7:37 p.m.

Roll Call: Ayes: Ald. Dalton, Johnson, and Morrow Nays: None Motion carried.

7. Reconvene for Possible Action on the above-referenced closed session items.

III. Closing Items

1. Adjournment.

Adjourn in closed session at 8:09 P.M.

COMPTROLLER-TREASURER REPORT
for the period ending May 31, 2021

	Bal May 1, 2021	Receipts	Disbursements	Bal May 31, 2021
GENERAL OPERATING CASH	\$1,956,049.32	\$8,930,407.18	\$8,642,827.89	\$2,243,628.61
UTILITIES & TRANSPORTATION (Cash and Investments)	\$11,114,177.81	\$1,092,538.94	\$549,786.67	\$11,656,930.08

INVESTMENTS	Bal May 1, 2021	TRANSFER IN	TRANSFER OUT	Bal May 31, 2021
GENERAL	\$34,610,880.55	\$0.00	\$6,700,000.00	\$27,910,880.55
SPECIAL REVENUE	\$820,085.70	\$0.00	\$0.00	\$820,085.70
DEBT SERVICE	\$18,471.90	\$0.00	\$0.00	\$18,471.90
CAPITAL PROJECTS	\$2,881,367.12	\$0.00	\$0.00	\$2,881,367.12
INTERNAL SERVICE	\$2,016,248.20	\$0.00	\$0.00	\$2,016,248.20
TRUST	\$3,453,081.77	<u>\$0.00</u>	<u>\$0.00</u>	\$3,453,081.77
TOTALS	<u>\$43,800,135.24</u>	<u>\$0.00</u>	<u>\$6,700,000.00</u>	<u>\$37,100,135.24</u>

EXPENDITURES:	BUDGET	YTD	%
GENERAL GOVT	\$4,018,922.00	\$1,679,373.55	41.79%
POLICE	\$5,653,446.00	\$2,306,019.42	40.79%
FIRE	\$5,567,003.00	\$2,202,957.02	39.57%
PUBLIC WORKS	\$6,290,108.00	\$2,113,721.24	33.60%
PARK & REC	\$2,023,093.00	\$721,215.10	35.65%
CAPITAL PROJECTS	\$6,288,000.00	\$1,689,560.16	26.87%
DEBT SERVICE	\$7,169,701.00	\$5,950,373.63	82.99%
YTD TARGET	41.66%		

REVENUES:	BUDGET	YTD	%
GENERAL	\$24,994,619.00	\$15,047,360.04	60.20%

RESOLUTION

[CONDITIONAL USE PERMIT – UNADDRESSED PARCEL OFF OF ARLINGTON PLACE – CONSTRUCT A CONTROL HOUSE]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at an unaddressed parcel off of Arlington Place (**Parcel ID 281240832300261**), and described as OL2 CSM# 10721-49-1 BNG PRT GOV LOT 3 S32 T24 R8 .37A 36/295;637/217-8; 645/519;647/434;653/568; 700964;711722;780253TERM; 780254TERM;799397RES;811088 811330ESMT;811332ESMT, City of Stevens Point, Portage County, Wisconsin, is hereby granted a Conditional Use Permit to construct a control house with the following conditions:

1. The control house shall maintain a 20 foot side and rear setback.
2. All applicable building permits shall be obtained prior to the start of construction.
3. Staff shall have the ability to approve minor amendments to the site plan.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: July 6, 2021
Adopted: July 19, 2021

Drafted by: Adam Kuhn
Return to: City Clerk

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That the Official Street Map and Extraterritorial Street Map of the City of Stevens Point be amended by adding the following described street:

E.M. Copps Drive

A 100 foot wide street from its intersection with Badger Avenue to a point 1,309 feet east more particularly described as follows and depicted on attached Exhibit 'A':

Said street being all of Lot 3 of Portage County Certified Survey Map Number 11262-52-92, and part of Lot 1 of Portage County Certified Survey Map Number 642-2-302, located in the Fractional Northwest Quarter of the Northeast Quarter of Section 1, Township 23 North, Range 8 East, City of Stevens Point, Portage County, Wisconsin described as follows:

Commencing at the north quarter corner of said Section 1; thence South 01 degree 03 minutes 04 seconds East along the west line of said Fractional Northwest Quarter of the Northeast Quarter of Section 1 a distance of 1,118.85 feet to the northwest corner of said Lot 3 of Portage County Certified Survey Map Number 11262-52-92 and the point of beginning; thence South 88 degrees 59 minutes 57 seconds East along the north line of said Lot 3 a distance of 654.90 feet to the northeast corner thereof; thence South 88 degrees 59 minutes 57 seconds East 654.49 feet to a point on the east line of said Fractional Northwest Quarter of the Northeast Quarter of Section 1; thence South 00 degrees 40 minutes 36 seconds East along said east line 100.04 feet; thence North 88 degrees 59 minutes 57 seconds West 654.14 feet to the southeast corner of said Lot 3 of Portage County Certified Survey Map Number 11262-52-92; thence North 88 degrees 59 minutes 57 seconds West along the south line of said Lot 3 a distance of 654.59 feet to the southwest corner thereof; thence North 01 degree 03 minutes 04 seconds West along the west line of said Lot 3 a distance of 100.06 feet to the point of beginning and there terminating.

SECTION II: The City Clerk shall file a copy of the ordinance with the Register of Deeds of Portage County, Wisconsin.

SECTION III: This ordinance shall take effect upon passage and publication.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

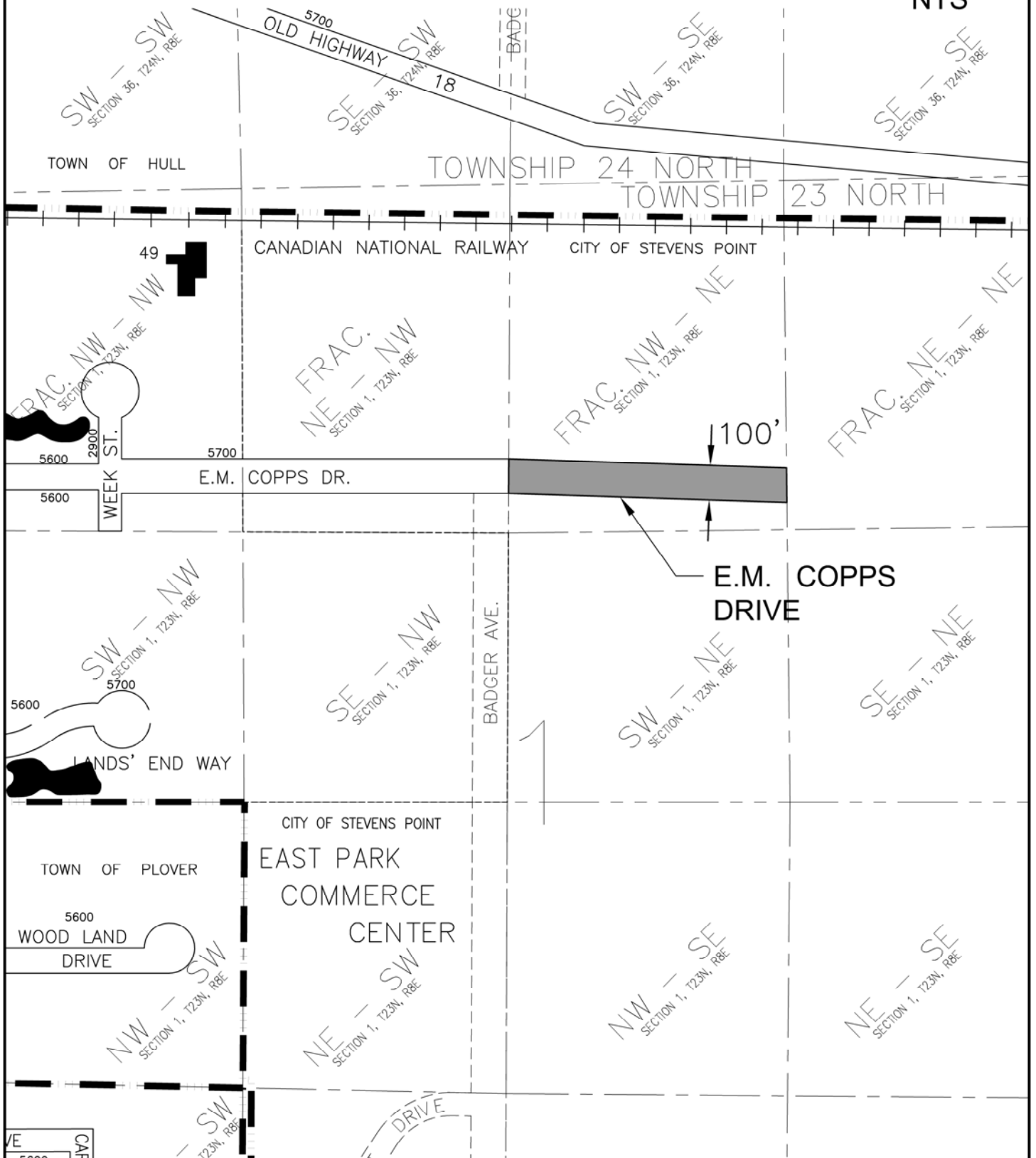
Dated: July 6, 2021
Approved: July 19, 2021
Published: July 23, 2021

RETURN TO: Stevens Point City Clerk
Drafted by P. Fuehrer, City Engineering

OFFICIAL STREET MAP AMENDMENT EXHIBIT 'A'



NTS



RESOLUTION

[CONDITIONAL USE PERMIT – MARSHFIELD CLINIC – INSTALL ABOVE-GROUND PETROLEUM STORAGE TANKS]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at **4100 State Highway 66 (Parcel ID 281240822340017)**, and described as LOT 1 CSM#9607-41-87 BNG PRT SW 1/4;SUBJ TO ESMT UPON,ACROSS & ALONG OUTLOT 1 CSM#9607-41-87 DES 720429 & 726649 S22 T24 R8 720428;781241UTIL;792609UTL 732505ANNX;737667ANNX 817670AGMT, City of Stevens Point, Portage County, Wisconsin, is hereby granted a Conditional Use Permit to install two above-ground petroleum storage tanks with the following conditions:

1. All piping shall be double wall flexible piping, where if a product is released from the primary pipe it would be contained in a liquid tight pipe. Other type of piping that is not flexible is allowed if it can be proven to provide similar protection. This shall be approved by the State of Wisconsin and City staff prior to permit issuance.
2. Sumps shall be located at the head of each tank and also sound an alarm immediately if any liquid enters the sump.
3. All tanks shall be at minimum double walled with a liquid sensor that sounds an alarm immediately if any liquid is detected.
4. Electronic line leak detection shall be installed.
5. Continuous monitoring is required, meaning that an alarm will sound and proper authorities shall be immediately notified if a leak is detected.
6. Overfill devices shall be required to be installed to prevent the overfilling of above-ground tanks. This shall include installing one in the fill pipe of each tank as well as an audible alert at 90% capacity and an auto shut-off at 95% capacity to ensure that overfilling will not occur.
7. Catch basins shall be installed around every fill point to catch product that may drip during the product transfer process.
8. Functionality tests shall be done semi-annually on all line monitors to ensure proper operation.
9. Monitoring wells shall be installed throughout the property at locations determined, prior to any permit issuance, by the Public Utilities Director. Sampling

and analyses shall be done quarterly at the expense of the property owner. City staff shall be given unrestricted access for compliance purposes.

10. A spill prevention, control and countermeasure plan shall be in place prior permit issuance and shall be submitted to the Public Utilities Department for filing and enforcement.
11. The City reserves the right to establish new conditions for the purpose of protecting the groundwater supply. The Community Development Department and Public Utilities Department shall be notified if changes occur to chemicals, quantities, storage or service at the facility or on the property.
12. All costs associated with the conditions within the resolution shall be at the expense of the operator and/or owner. All required reports relating to sampling, analysis and/or testing shall be provided to the City upon completion of such sampling, analysis and/or testing.
13. If any equal or superior alternative exists over any of the conditions, as determined by the Director of Public Utilities and the Director of Community Development, City staff shall have the ability to modify such condition(s).
14. Any known spills, releases, leaks or discharges shall be reported to the Public Utilities Director within 24 hours of detection.
15. The two proposed above-ground tanks shall not exceed 2,200 gallons in storage capacity.
16. The applicant shall obtain applicable permits prior to tank installation.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: July 6, 2021
Adopted: July 19, 2021

Drafted by: Adam Kuhn
Return to: City Clerk

RESOLUTION

[CONDITIONAL USE PERMIT – UNADDRESSED PARCEL OFF OF BUSINESS PARK DRIVE – CONSTRUCT A MEDICAL CLINIC]

BE IT RESOLVED by the Common Council of the City of Stevens Point, Portage County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at an unaddressed parcel off of Business Park Drive (**Parcel ID 281230802400507**), and described as L1 CSM 38/1 BNG PRT NESE;SUBJ RC 695/7 & 757204 S2 T23 R8 5.08A 676/852-3;676/884; 676/854;682/16 ANNX; 797/27, City of Stevens Point, Portage County, Wisconsin, is hereby granted a Conditional Use Permit to construct a medical clinic with the following conditions:

1. A fire hydrant shall be installed on the property within 150 feet of existing Fire Department connections. If a private hydrant is proposed, it shall be reviewed and inspected by the Fire Department prior to installation.
2. The proposed building shall be equipped with a fire sprinkler system, subject to the review and approval of the Fire Department.
3. A knox box shall be installed within the subject property, subject to the review and approval of the Fire Department.
4. Clearview and spacing requirements shall be met when installing landscaping within the property.
5. Eight bicycle parking spaces shall be provided on the subject property, subject to the review and approval of Community Development staff meeting bicycle parking standards.
6. The applicant shall adhere to applicable deed restrictions and protective covenants administered in the Portage County Business Park, subject to the review and approval of the Portage County Department of Planning & Zoning.
7. Building and erosion control permits shall be obtained prior to the start of construction.
8. Developer shall add additional sidewalks to connect to existing pedestrian infrastructure along Business Park Drive as reviewed and approved by City staff.
9. Staff shall have the ability to approve minor amendments to the approved site plan.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: July 6, 2021
Adopted: July 19, 2021

Drafted by: Adam Kuhn
Return to: City Clerk



Date: June 28, 2021

Dan Kremer, Director – Parks, Recreation and Forestry Department
City of Stevens Point
2442 Sims Avenue
Stevens Point, WI 54481

RE: 2021 Iverson Park Restroom Building
CBS² STEVP 20001

Dear Mr. Kremer,

Bids for the City of Stevens Point's 2021 Iverson Park Restroom Building Project were received at 11:00 a.m. on June 23, 2021. Four bids were received for the project and are summarized below:

Eagle Construction Co., Inc.	\$ 226,000.00
Altmann Construction Company, Inc.	\$ 240,500.00
Ellis Stone Construction Company, Inc.	\$ 259,142.00
J.H. Findorff & Son Inc.	\$ 305,000.00

The itemized bid tabulation is attached.

Based on our review, it is our opinion that Eagle Construction Co., Inc. has the equipment and experience to perform the work as defined in the bidding documents. If the City decides to proceed with the project as bid, we therefore recommend award of the project in the amount of \$226,000.00 to Eagle Construction Co., Inc.

Should you have any questions, please contact me at 715.933.2454 or by e-mail at pjohnson@cbssquaredinc.com.

Sincerely,

Phil Johnson
Landscape Architect

Enclosure
cc: Eagle Construction Co., Inc.

770 Technology Way
Suite 1A
Chippewa Falls, WI
54729

P:715.861.5226
E:info@cbssquaredinc.com

2021 Iverson Park Restroom Building

Steven Point - Parks, Recreation and Forestry Department

Lump Sum Bid Tabulation

Wednesday, June 23, 2021 @ 11:00 a.m.

	Eagle Construction Co., Inc.	Altmann Construction Company, Inc.	Ellis Stone Construction Company, Inc.	J.H. Findorff & Son Inc.
Prime Bidder				
Description	Bid Price	Bid Price	Bid Price	Bid Price
2021 Iverson Park Restroom Building	\$ 226,000.00	\$ 240,500.00	\$ 259,142.00	\$ 305,000.00
Total	\$ 226,000.00	\$ 240,500.00	\$ 259,142.00	\$ 305,000.00

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF
THE CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Section 13.27 of the Revised Municipal Code is hereby **created** to read as follows:

13.27 PLACING DEBRIS INTO STORMWATER SYSTEM PROHIBITED.

No person shall intentionally place any lawn clippings, sand, soil, gravel, stones, junk, garbage, or any other debris or material onto or into any portion of the Stormwater System as defined under RMC 13.17(d) without permission from the Director of Public Utilities.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

Approved: _____
Mike Wiza, Mayor

Attest: _____
Kari Yenter, City Clerk

Dated: July 7, 2021
Approved: July 19, 2021
Published: July 23, 2021

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:
Phone: 715-346-1561
Fax: 715-346-1650

Streets Department:
Phone: 715-346-1537
Fax: 715-346-1687

July 6, 2021

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Ordinance Amendments

The ordinance amendments of Section 16.13 prohibiting the placement of debris on streets and sidewalks is the result of a request by staff. It is staff's opinion that there are more frequent incidents of residents and property owners placing grass clippings, leaves and other lawn debris in the street and on sidewalks. When allowed to be placed in the street, this debris can block storm structure inlets as well as stormwater mains which contribute to localized flooding. In addition, the accumulation of biological materials contributes to the degradation of receiving waters into which the stormwater is discharged. It is therefore our desire to have a clear and concise mechanism to dissuade residents and property owners from this practice in the form of an ordinance as presented.

If there are any questions, please do not hesitate to contact me.

Thank you.

Z:\90 - MEETINGS\2021 - MEETINGS\07 - JULY\Memo - Ordinance Amendment 16.13 - Debris.doc

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Section 16.13 of the Revised Municipal Code is hereby **created** to read as follows:

16.13 PLACING DEBRIS ON STREETS AND SIDEWALKS PROHIBITED.

- (1) No person shall intentionally place any lawn clippings, sand, soil, gravel, stones, junk, garbage, or any other debris or material onto any sidewalks, streets, or alleys without permission from the Director of Public Works. Any person sweeping or blowing such materials shall take due care to ensure that no amount is left upon City streets and sidewalks.
- (2) Owners of properties with gravel driveways shall ensure that the sidewalk adjacent to such driveways remains free of sand, gravel, and stones.
- (3) Any person violating this subsection shall be subject to a citation in the amount of \$50.00 plus any applicable fees and surcharges. Such citation may be issued by the Stevens Point Police Department, the Director of Public Works or designee, or any other person authorized under applicable City ordinance.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: June 10, 2021
Approved: July 19, 2021
Published: July 23, 2021

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That the heading of Subsection 9.05(am) of the Revised Municipal Code, No Parking Except Farmers Market Vendors, is hereby **created** to read as follows:

9.05(am) NO PARKING EXCEPT FARMERS MARKET VENDORS

No person shall park any vehicle on a parking space located on the interior ring of the Mathias Mitchell Public Square during the hours of 6:00a.m. and 5:00p.m. on Saturdays from May 1 to October 31 unless such person has been issued a permit as a Farmer's Market vendor pursuant to RMC 12.02.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: July 7, 2021
Approved: July 19, 2021
Published: July 23, 2021

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

Engineering Department:

Phone: 715-346-1561

Fax: 715-346-1650

Streets Department:

Phone: 715-346-1537

Fax: 715-346-1687

July 6, 2021

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Contract Award Recommendation
Pavement Maintenance Project
Project 21-04

Bids for the annual Pavement Maintenance Project were received on July 6, 2021. A total of two bids were received. The bids are summarized in the attached bid tabulation.

The bids were very competitive, with less than 5 percent separating the two bids and both being lower than the Engineer's estimate for the work. The lowest bid was submitted by Fahrner Asphalt Sealers, LLC out of Plover. The City has regularly worked with Fahrner on asphalt maintenance and repair issues and staff believes they are qualified and capable of performing the work.

It is staff's recommendation that the project be awarded to Fahrner Asphalt Sealers, LLC in an amount not to exceed \$266,455.00, including a 15 percent contingency.

If there are any questions, please do not hesitate to contact me.

Thank you.

Z:\90 - MEETINGS\2021 - MEETINGS\07 - JULY\Memo - Award Pavement Maintenance Project 21-04.doc

2021 Pavement Maintenance Project #21-04 (#7897250)**Owner: City of Stevens Point****July 6, 2021 at 1:00 PM CDT**

Line Item	Item Code	Item Description	UofM	Quantity	Fahrner Asphalt Sealers, LLC		Scott Construction, Inc	
					Unit Price	Extension	Unit Price	Extension
1	475.01	Seal Coat	S.Y.	13,500	\$2.50	\$33,750.00	\$2.59	\$34,965.00
2	SPV.0060.01	Infrared Patching	EACH	200	\$100.00	\$20,000.00	\$130.00	\$26,000.00
3	SPV.0105.01	Supplemental Traffic Control	L.S.	1	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00
4	SPV.0180.01	Seal Coat	S.Y.	48,000	\$2.15	\$103,200.00	\$2.18	\$104,640.00
5	SPV.0180.02	Seal Coat Special (Fog Seal)	S.Y.	61,500	\$0.50	\$30,750.00	\$0.49	\$30,135.00
6	SPV.0180.03	Seal Coat Special (GSB-88)	S.Y.	40,000	\$1.05	<u>\$42,000.00</u>	\$1.07	<u>\$42,800.00</u>
		Base Bid Total:				\$231,700.00		\$242,040.00
		Base Bid with Contingency:				\$266,455.00		\$278,346.00