

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

CITY OF STEVENS POINT
BOARD OF PUBLIC WORKS MEETING
July 12, 2021 - 6:15 PM
(or immediately following previously scheduled meeting)

Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

Meeting ID: 829 7832 2150 | Passcode: 648930

By Computer: <https://us02web.zoom.us/j/82978322150>

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Roll Call

Informational

1. Director's Report
 - a. Business 51 (Division and Church Streets) Reconstruction
 - b. 2021 Road Resurfacing Project
 - c. 2021 Streets Improvement Project
2. Presentation by Norman Barrientos regarding a future Public Works Facility.

Discussion and Possible Action

3. To approve the Ordinance Amendment in Section 16.13 as it relates to the placement of debris on streets and side.
4. To award the Pavement Maintenance Project #21-04 to Fahrner Asphalt Sealers, LLC in the amount not to exceed \$266,455.00.
5. To approve the Ordinance Amendment in Section 9.05 as it relates to parking.

Adjourn

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works
Engineering Department:
Phone: 715-346-1561
Fax: 715-346-1650

Streets Department:
Phone: 715-346-1537
Fax: 715-346-1687

July 6, 2021

DIRECTOR OF PUBLIC WORKS REPORT
Scott Beduhn

1. Engineering Division

- **Sidewalk Continuation**
 - Staff has completed the finalization of a sidewalk prioritization model and is working to finalize a draft of the Sidewalk Continuation Plan report.
- **Stanley Street at North Point Drive Intersection Improvements:**
 - AECOM is conducting a speed study at the intersection to confirm vehicle speeds to see if the speeds may have changed after the installation of the north bound interstate ramp signals which may impact the recommendations of the Intersection Control Evaluation report.
- **TAP Grant**
 - All work related to the TAP Grant is complete.
 - Staff continues to work on finalizing the project, including working with the DOT on reimbursements.
- **East Park Commerce Center**
 - The contractor is wrapping up construction activities with only a few minor things to be completed before restoration will begin.
 - With another expansion of Lineage being planned, Staff are working with our consultant Ruekert/Mielke on the next extension of E.M. Copps Drive.
- **Country Club Drive**
 - The City has been coordinating with the Town of Hull on preventative maintenance activities to help ensure the life of the existing pavement.
 - Discussions regarding the future resurfacing of Country Club Drive will likely begin later this summer or fall.
- **Business 51 (Division and Church Streets) Reconstruction**
 - A stakeholder meeting to review the alternatives evaluation and recommended alternatives was held June 22, 2021.
 - The final Public Involvement opportunity is being scheduled for late July. Both a virtual and an in-person meeting are being planned to provide the public both opportunity and options for participation.

- **2020 Street Improvement Project**
 - Staff is working with the contractor to close out the contract. The contractor is currently addressing restoration and should be complete in the next week or so.
- **2020 Road Resurfacing Project**
 - Staff is working with the contractor to close out the contract. The contractor is currently addressing restoration and should be complete in the next week or so.
- **McDill Monitoring and Control Project**
 - Nothing new to report at this time.
- **2020 Alley Improvement Project**
 - Staff is working to wrap up the engineering for the alley project. The project will be out for bid later this month.
- **2021 Road Resurfacing Project**
 - Construction activities have been slow as utility relocations continue. The pace of work should begin to increase soon.
- **2021 Streets Improvement Project**
 - Concrete work is complete along Bukolt Avenue and the Contractor has prepared the surface of the road for pavement.
 - Forest Street utility work continues.
 - Utility work also continues along First Street, but the work continues to be hampered due to the presence of bedrock and a delay in the arrival of materials.
- **2021 Fall Paving Project**
 - Engineering is underway for a fall paving project for various isolated roadway segments.
 - The final project will be dependent upon the construction estimates after design is complete and the capital road improvements funds remaining for the year.
- **Plover River Crossing Trail Project**
 - Rettler has begun the design phase of the work.
- **Additional Miscellaneous Projects:**
 - While approximately a year there was a discussion regarding Transportation Utilities, with several now formed across the state and many more communities exploring them, Public Works Staff has engaged Ruekert/Mielke to potentially explore them in more detail. Depending upon the direction of those discussions, a study proposal may be coming forward for consideration at a future meeting.
 - The Engineering Department continues to work on improving the data management for public information as well as internally for decision making and planning for future capital projects.
 - Public Works is working in collaboration with Sara Brish at the Stevens Point Area Convention and Visitors Bureau on the replacement of existing wayfinding signs.
 - Sara has acquired grant funding to assist with the cost of purchasing the signs.
 - Engineering Staff continues gathering survey data and researching right of way for proposed 2021 and 2022 roadway projects.

- Over the past few years staff have been actively working on replacing older energy consuming street lighting and that effort continues in 2021.
- Staff has identified several areas for LED lighting upgrades which should be completed later this year.

2. Streets Division

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Streetlight maintenance continued.
- Building maintenance and repair.
- Patching Continued.
- Repairs of Equipment continued.
- Bukolt Dock Project completed.
- Sweeping continued.
- Continued Crack-fill operations.
- Continued Concrete operations.

- **Equipment maintenance/garage**

- There were a total of 123 repair orders completed in the month of June. When broken down by department there were;

Water	6
Engineering	0
Inspection	1
Police	20
Parks	39
Fire	3
Streets	54

- **Signs, posts, barricades, and flags**

- 63 signs were replaced or added, 1 because of accidents and 62 were updated.
- 12 poles were replaced or added, 2 because of accidents and 10 for usual maintenance.
- Put up and took down flags for Flag Day.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular solid waste collection completed.
- Regular recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 210.5 hours of sick, 473 hours of vacation time was utilized and 8 hours of funeral time.

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Public Works

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Fax: 715-346-1687

July 6, 2021

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Ordinance Amendments

The ordinance amendments of Section 16.13 prohibiting the placement of debris on streets and sidewalks is the result of a request by staff. It is staff's opinion that there are more frequent incidents of residents and property owners placing grass clippings, leaves and other lawn debris in the street and on sidewalks. When allowed to be placed in the street, this debris can block storm structure inlets as well as stormwater mains which contribute to localized flooding. In addition, the accumulation of biological materials contributes to the degradation of receiving waters into which the stormwater is discharged. It is therefore our desire to have a clear and concise mechanism to dissuade residents and property owners from this practice in the form of an ordinance as presented.

If there are any questions, please do not hesitate to contact me.

Thank you.

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**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That Section 16.13 of the Revised Municipal Code is hereby **created** to read as follows:

16.13 PLACING DEBRIS ON STREETS AND SIDEWALKS PROHIBITED.

- (1) No person shall intentionally place any lawn clippings, sand, soil, gravel, stones, junk, garbage, or any other debris or material onto any sidewalks, streets, or alleys without permission from the Director of Public Works. Any person sweeping or blowing such materials shall take due care to ensure that no amount is left upon City streets and sidewalks.
- (2) Owners of properties with gravel driveways shall ensure that the sidewalk adjacent to such driveways remains free of sand, gravel, and stones.
- (3) Any person violating this subsection shall be subject to a citation in the amount of \$50.00 plus any applicable fees and surcharges. Such citation may be issued by the Stevens Point Police Department, the Director of Public Works or designee, or any other person authorized under applicable City ordinance.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: June 10, 2021
Approved: July 19, 2021
Published: July 23, 2021

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481



Public Works

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July 6, 2021

To: Board of Public Works

From: Scott Beduhn, Director of Public Works

Re: Contract Award Recommendation
Pavement Maintenance Project
Project 21-04

Bids for the annual Pavement Maintenance Project were received on July 6, 2021. A total of two bids were received. The bids are summarized in the attached bid tabulation.

The bids were very competitive, with less than 5 percent separating the two bids and both being lower than the Engineer's estimate for the work. The lowest bid was submitted by Fahrner Asphalt Sealers, LLC out of Plover. The City has regularly worked with Fahrner on asphalt maintenance and repair issues and staff believes they are qualified and capable of performing the work.

It is staff's recommendation that the project be awarded to Fahrner Asphalt Sealers, LLC in an amount not to exceed \$266,455.00, including a 15 percent contingency.

If there are any questions, please do not hesitate to contact me.

Thank you.

Z:\90 - MEETINGS\2021 - MEETINGS\07 - JULY\Memo - Award Pavement Maintenance Project 21-04.doc

2021 Pavement Maintenance Project #21-04 (#7897250)**Owner: City of Stevens Point****July 6, 2021 at 1:00 PM CDT**

Line Item	Item Code	Item Description	UofM	Quantity	Fahrner Asphalt Sealers, LLC		Scott Construction, Inc	
					Unit Price	Extension	Unit Price	Extension
1	475.01	Seal Coat	S.Y.	13,500	\$2.50	\$33,750.00	\$2.59	\$34,965.00
2	SPV.0060.01	Infrared Patching	EACH	200	\$100.00	\$20,000.00	\$130.00	\$26,000.00
3	SPV.0105.01	Supplemental Traffic Control	L.S.	1	\$2,000.00	\$2,000.00	\$3,500.00	\$3,500.00
4	SPV.0180.01	Seal Coat	S.Y.	48,000	\$2.15	\$103,200.00	\$2.18	\$104,640.00
5	SPV.0180.02	Seal Coat Special (Fog Seal)	S.Y.	61,500	\$0.50	\$30,750.00	\$0.49	\$30,135.00
6	SPV.0180.03	Seal Coat Special (GSB-88)	S.Y.	40,000	\$1.05	<u>\$42,000.00</u>	\$1.07	<u>\$42,800.00</u>
		Base Bid Total:				\$231,700.00		\$242,040.00
		Base Bid with Contingency:				\$266,455.00		\$278,346.00

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That the heading of Subsection 9.05(am) of the Revised Municipal Code, No Parking Except Farmers Market Vendors, is hereby **created** to read as follows:

9.05(am) NO PARKING EXCEPT FARMERS MARKET VENDORS

No person shall park any vehicle on a parking space located on the interior ring of the Mathias Mitchell Public Square during the hours of 6:00a.m. and 5:00p.m. on Saturdays from May 1 to October 31 unless such person has been issued a permit as a Farmer's Market vendor pursuant to RMC 12.02.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: July 7, 2021
Approved: July 19, 2021
Published: July 23, 2021