

Our intention is to have in-person meetings going forward. For the time being, we will hold the City Committee Meetings, Plan Commission, Council and most others at the Community Room at 933 Michigan Avenue. This in-person location will meet the legal requirement for our open meetings.

We will have a virtual option available, but the technology for the hybrid style meeting may not be reliable all of the time.

REGULAR MEETING
Board of Park Commissioners
July 7, 2021 - 6:30 PM
Community Room
933 Michigan Avenue, Stevens Point, WI

OR

Zoom Teleconferencing

[CLICK TO CONNECT](#)

Meeting ID:821 9321 8119 | Passcode: 597178

By Phone: +1-312-626-6799

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. Approval of June 2, 2021 meeting minutes
3. Approval of Filth Avenue Festival special event request for Pfiffner Pioneer Park on September 25, 2021 from Lee Bartnik.
4. Approval of 89Q Sticker Stop Fun & Brat Fry special event request for Mead Park on July 14 and 20, 2021 from Ryan Bair.
5. Approval of reallocation of capital funds for Iverson Park restroom replacement.
6. Approval of award of Iverson Park restroom replacement contract to Eagle Construction Co. Inc. in the amount of \$226,000.
7. Director's Report
 1. Riverfront Rendezvous
 2. Bukolt Park Playground
 3. Goerke Park Tennis Courts
8. Adjournment.

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strong's Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

Agenda Notes

3. Approval of Filth Avenue Festival special event request for Pfiffner Pioneer Park on September 25, 2021 from Lee Bartnik.

New special event request for September 25, 2021 seeking authorization to use the bandshell and lawn; no electric pedestals are requested. Seeking nothing additional from the City, will have a concert and concessions and will use electric from the bandshell. Fee for rental would be \$250.00 for lawn and bandshell, insurance is required.

Staff recommendation is to approve the event as presented.

4. Approval of 89Q Sticker Stop Fun & Brat Fry special event request for Mead Park on July 14 and 20, 2021 presented by Ryan Bair.

New special event request for July 14 and 20 (will be using one of these dates) to hold a free event that includes a cookout and promotion for 89Q. Request is to park a vehicle and place a tent adjacent KASH playground and promote the radio station while handing out their promotion materials and refreshments. No rentable space exists within Mead Park (aside from the ball field) so no fee is proposed.

Staff recommends approval of the event as presented provided event applicant does not stage/set up at the main entrance to the playground and does not attempt to actively solicit the general park users who are at Mead Park to use the park amenities.

5. Approval of reallocation of capital funds for Iverson Park restroom replacement.

See memo included in packet

6. Approval of award of Iverson Park restroom replacement contract to Eagle Construction Co. Inc. in the amount of \$226,000.

See memo included in packet

REGULAR MEETING MINUTES

Board of Park Commissioners

June 2, 2021 - 6:30 PM

Meeting will be held via Zoom online meeting

[Click to Connect:](#)

Dial in Number: (312)626-6799 Meeting ID: 881 0146 4409

5:00 pm - Park Tour Begin @ Bukolt Park (Tour route will include Bukolt Park boat pier, fishing pier, sand beach area, new playground site and Koziczowski sand area) A walking tour to visually view park properties will take place during this time. A quorum may be present but no City business will be conducted.

Discussion and Possible Action on:

1. Roll Call.

Present: Freckmann, Glodosky, Hall, Kirsch, McDonald, Okonek, Przybylski, Alder Slowinski, Sorenson, Alder Zarazua

Absent: Alder Shorr

Also Present: Director Kremer, Taylor Hale, Patrick Gatterman, Michael Vangelov, John Jury

2. Approval of May 5, 2021 meeting minutes

Motion by Hall, second by Zarazua to approve of May 5, 2021 minutes.

Ayes, all; Nays, none; Motion carried.

3. Approval of Swamp Monster Adult Flashlight Egg Hunt in Iverson Park on August 31, 2021 submitted by Samoset Council, Boy Scouts of America.

Motion to Glodosky, second by Sorenson to approve the Swamp Monster Adult Flashlight Egg Hunt in Iverson Park on August 31, 2021, submitted by Samoset Council, Boy Scouts of America.

Ayes, all; Nays, none; Motion carried.

4. Endorsing a grant application to upgrade Riverfront Trail lighting to historic light design matching downtown and Clark Street bridge lighting.

Motion by Slowinski, second by Kirsch to endorse a grant application to upgrade Riverfront Trail lighting to historic light design matching downtown and Clark Street bridge lighting, with Park Commission having a final review for approval.

Ayes, all; Nays, none; Motion carried.

5. Approval of concrete bench installs in Bukolt Park by the Prime Water Anglers adjacent fishing pier sidewalk.

Motion by Glodosky, second by Zarazua to approve of concrete bench installs in Bukolt Park by the Prime Water Anglers adjacent fishing pier sidewalk.

Ayes, all; Nays, none; Motion carried.

6. Approval of rental and concession contract with Northward Peddle and Paddle for the Parker Building in Goerke Park for winter sports season.

Motion by Slowinski, second by Kirsch to approve of rental and concession contract with Northward Peddle and Paddle for the Parker Building in Goerke Park for the winter sports season.

Ayes, all; Nays, none; Motion carried.

7. Discussion and review Koziczkowski sand area and Bukolt Park beach concept designs created by the steering committee.

7A. Motion by Okonek, second by Hall to approve the Koziczkowski Park sand area concept as presented.

Ayes, all; Nays, none; Motion carried.

7B. Motion by Okonek, second by Kirsch to proceed with the Bukolt Park beach concept designs created by the steering committee.

8. Director's Report

- 2021 Riverfront Rendezvous

- Soil testing adjacent Cultural Commons

9. Adjournment.

Motion by Glodosky, second by Hall to adjourn the meeting at 7:48 pm.

Ayes, all; Nays, none; Motion carried.

9. Are you putting up any tents or inflatables? ☐ Yes ☒ No

If yes, and the structure is larger than 10'x10', you may be required to have a tent inspection, call the Stevens Point Fire Department for more information at 715-344-1833.

10. Will you drive anything into the ground? ☐ Yes ☒ No

If yes, the Parks Department requires a utility locate at the cost of \$25.00.

11. Describe any additional needs from the city (barricades, fencing, garbage cans, etc)?

None

12. Fermented Malt Beverage Vendor:

Please check the item below which applies to fermented malt beverages for your event.

- ☐ Fermented malt beverages will not be dispensed in any way.
☐ Fermented malt beverages will be given free to any person attending the event.
☐ Fermented malt beverages will be sold to visitors of the event.
☒ All members will bring their own fermented malt beverage for their own consumption.
☐ Other, please describe: _____

13. Insurance

Any special event sponsor that is renting the park (making payment to the City of Stevens Point) shall submit a general liability insurance policy certificate with a minimum amount of \$1,000,000.00 of coverage. The insurance policy must list CITY OF STEVENS POINT as an additional insured party.

☐ Attached

☒ Will submit at least thirty (30) business days prior to the event

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations.

14. Hold Harmless Indemnification and Defense

The person/group named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, sexual orientation, handicap or religion.

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF STEVENS POINT, a Wisconsin Municipal Corporation located in the County of Portage, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF STEVENS POINT, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

6-14-21
Date

[Signature]
Applicant's Signature

(For office use)

Special Event Approval Signatures: _____ Date: _____

Approval signature name (print): _____ Title: _____



Submitted On _____

PARKS, RECREATION & FORESTRY SPECIAL EVENT PERMIT1. Name of Event: Filth Ave FestivalEvent Date(s): 9-25-21 Estimated Attendance: 60-100Assembly Location: Bandshell Dispersal Location: BandshellEvent Starting Time: ____ a.m. 2 p.m. Ending Time: ____ a.m. 9 p.m.Set Up Date and Time: 9-25-21 noon2. Please circle one: New Event Returning Event Return Event w/ Changes

3. Type of Event (Check all that apply and describe: run/walk, concert, festival, picnic, etc.)

☐ Athletic Event: _____☐ Financial Gain Special Event on Park Property: _____☒ Free Public Special Event on Parkland: _____☐ Private Special Event: _____☐ Other: _____4. Name of Sponsoring Organization: Lost without Moses (band)Address: 1233 5th Ave City: Stevens Pt State: WI Zip Code: 54481Are you a 501 (C-3) non-profit organization? ☐ Yes ☒ No If yes, Tax Exempt No. _____5. Contact Person: Lee Bartnik Email: lbart544@gmailAddress: 1233 5th Ave City: Stevens Pt State: WI Phone: 715-965-23666. Site plan/Map of the event attached (required)? ☐ Yes ☐ No
(include locations of vendors, tents, portable restrooms, etc.)7. Please describe the purpose and nature of your event including all planned activities:
(Attach additional sheet if necessary)music festival - free opportunity for local bands/artists to showcase their talents publicly & build community connection.

8. Please Check Appropriate Boxes:

	Yes	No		Yes	No
Admission/entry fee		☒	Fireworks		☒
Financial gain activity		☒	Amusement rides/Inflatables		☒
Concession sales		☒	Erection of tents		☒
Beer sales (requires special permit)	☒	☒	Amplification Equipment	☒	☒
Vendor displays/sales		☒	Musical Bands	☒	☒
Electricity needed	☒	☒	Horses/animals		☒
Portable toilets		☒	Boats/snowmobiles/ATVs		☒
Street closure*		☒			

*Requires special event permit from City Clerk's office.



Submitted On 6/29/21

PARKS, RECREATION & FORESTRY SPECIAL EVENT PERMIT

1. Name of Event: 89Q Sticker Stop Fun + brat fry

Event Date(s): July 14 or 20, 2021 Estimated Attendance: ~100-150

Assembly Location: Mead Park/Kosh Dispersal Location: Same

Event Starting Time: 4 a.m. 4 p.m. Ending Time: 6 a.m. 6 p.m.

Set Up Date and Time: 3 pm day of event

2. Please circle one: New Event Returning Event Return Event w/ Changes

3. Type of Event (Check all that apply and describe: run/walk, concert, festival, picnic, etc.)

☐ Athletic Event: _____

☐ Financial Gain Special Event on Park Property: _____

☒ Free Public Special Event on Parkland: see below

☐ Private Special Event: _____

☐ Other: _____

4. Name of Sponsoring Organization: 89Q Hope Is Here

Address: 3500 Stewart Ave City: Wausau State: WI Zip Code: 54401

Are you a 501 (C-3) non-profit organization? ☒ Yes ☐ No If yes, Tax Exempt No. _____

5. Contact Person: Ryan Bair Email: ryan@89q.org

Address: 1831 Apple Ln City: Stevens Point State: WI Phone: 765-571-8963

6. Site plan/Map of the event attached (required)? ☒ Yes ☐ No
(include locations of vendors, tents, portable restrooms, etc.)

7. Please describe the purpose and nature of your event including all planned activities:
(Attach additional sheet if necessary)

Free event. we cook up brats + give out bottled water + bag of chips.
Attendees get free swag, play plinko for prizes + sign up to win bells + tix

8. Please Check Appropriate Boxes:

	Yes	No		Yes	No
Admission/entry fee		☒	Fireworks		☒
Financial gain activity		☒	Amusement rides/Inflatables		☒
Concession sales		☒	Erection of tents	☒	
Beer sales (requires special permit)		☒	Amplification Equipment		☒
Vendor displays/sales		☒	Musical Bands		☒
Electricity needed		☒	Horses/animals		☒
Portable toilets		☒	Boats/snowmobiles/ATVs		☒
Street closure*		☒			

*Requires special event permit from City Clerk's office.

1- 10x10 w/station log

9. Are you putting up any tents or inflatables? ☒ Yes ☐ No only a 10x10
If yes, and the structure is larger than 10'x10', you may be required to have a tent inspection, call the Stevens Point Fire Department for more information at 715-344-1833.

10. Will you drive anything into the ground? ☐ Yes ☒ No - we will have 2 station vehicles on site. One parked close to Clark st.

11. Describe any additional needs from the city (barricades, fencing, garbage cans, etc)?
None, we bring own garbage bags & dispose ourselves

12. Fermented Malt Beverage Vendor: N/A

Please check the item below which applies to fermented malt beverages for your event.

- ☐ Fermented malt beverages will not be dispensed in any way.
☐ Fermented malt beverages will be given free to any person attending the event.
☐ Fermented malt beverages will be sold to visitors of the event.
☐ All members will bring their own fermented malt beverage for their own consumption.
☐ Other, please describe: _____

13. Insurance

Any special event sponsor that is renting the park (making payment to the City of Stevens Point) shall submit a general liability insurance policy certificate with a minimum amount of \$1,000,000.00 of coverage. The insurance policy must list CITY OF STEVENS POINT as an additional insured party.

- ☐ Attached
☐ Will submit at least thirty (30) business days prior to the event

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations.

14. Hold Harmless Indemnification and Defense

The person/group named on this application will be responsible for the conduct of the special event and for the condition of the facility. We will not deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, creed, national origin, sexual orientation, handicap or religion.

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF STEVENS POINT, a Wisconsin Municipal Corporation located in the County of Portage, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF STEVENS POINT, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

6/29/11
Date

[Signature]
Applicant's Signature

(For office use)

Special Event Approval Signatures: _____ Date: _____

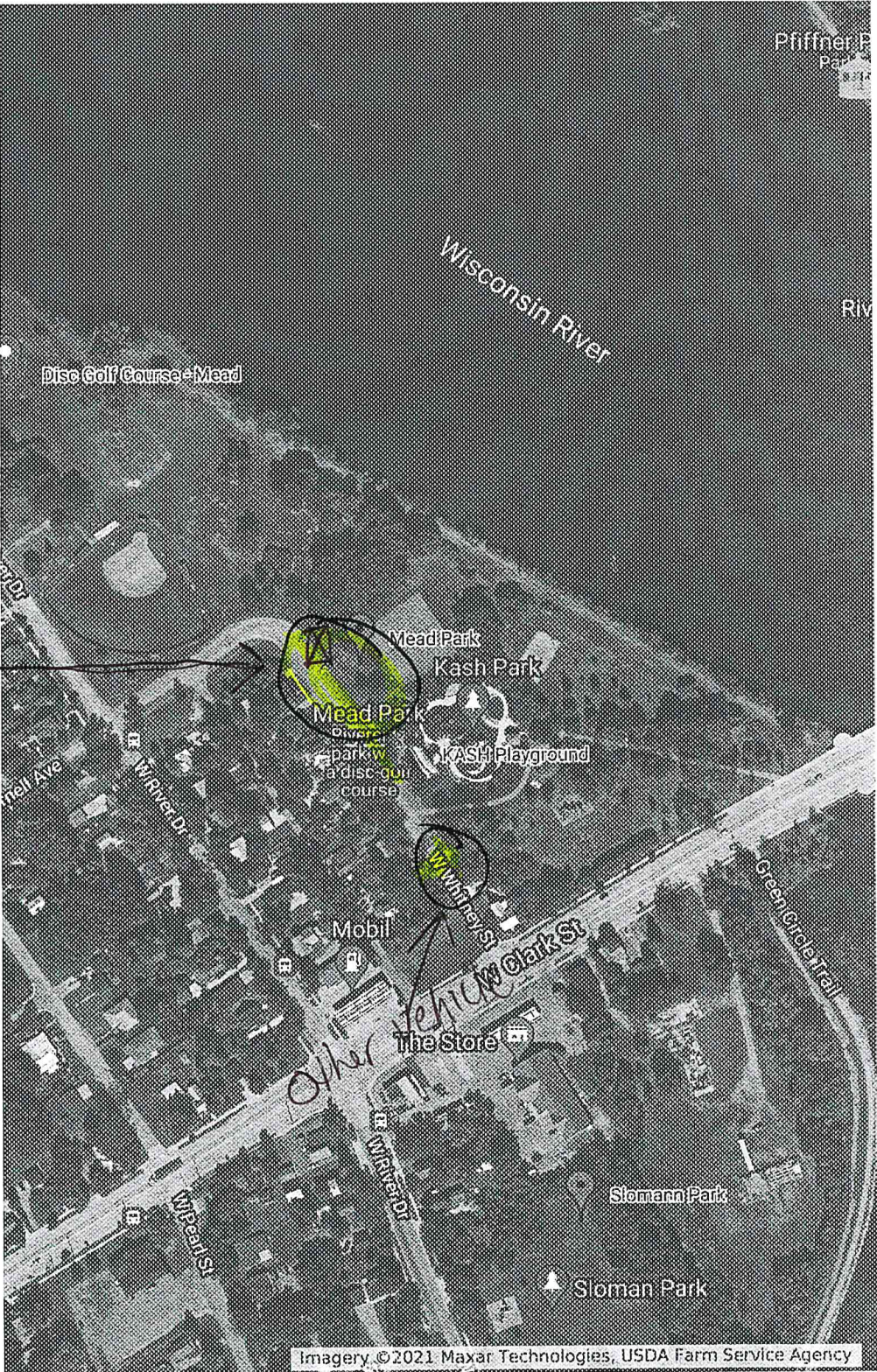
Approval signature name (print): _____ Title: _____

Stevens Point Parks

Show All Parks

- Atwell Park
- Bukolt Park
- Conifer Park
- Disc Golf Course - McDill
- Disc Golf Course - Mead
- Disc Golf Course - Yulga
- Dog Park
- Donald Copps Swimming Pool and Waterslide
- Eastwood Park
- Erickson Natural Area
- Goerke Park
- Green Circle Trail
- Hein Park
- Iverson Park
- KASH Playground
- K.B. Willett Indoor Ice Arena
- Kozickowski Park
- McGlachlin Park
- Mead Park
- Morton Park
- Parkwood Park
- Pfiffner Pioneer Park
- Plover Hills Park
- Plover Hills Park 2
- Plover River Park
- Recreation Center
- Rice Street
- Riverfront Arts Center
- Riverwoods Park
- Sculpture Park
- Skateboard Park
- Slomann Park
- Texas Park

Tent & 1 vehicle



Map of public parks and park facilities in the City of Stevens Point, Wisconsin.



To: Board of Park Commissioners and Finance Committee
Date: June 23, 2021
Subject: Reallocation of Capital Budget and Award of Contract – Iverson Park Restroom Replacement

The 2021 City capital budget included \$215,000 to complete a restroom replacement in Iverson Park. The project design and permitting expenses are as follows:

Design Architect	\$10,000
H&H Study (required by City for permitting)	\$16,880
Soil Borings	\$1,955
Total	\$28,835

The remaining balance in the project fund is \$186,165. Bids were opened on June 23, 2021 and four bids were received. The low bid for the project is Eagle Construction from Wisconsin Rapids in the amount of \$226,000. Our architect and City staff have reviewed the bid materials and confirmed Eagle Construction is a qualified, reputable contractor.

The project fund balance shortfall is \$39,835 to cover the cost for the project. After reviewing the 2021 Parks, Recreation and Forestry capital projects, the following are under budget and have remaining balances available for reallocation consideration:

<u>Project Name</u>	<u>Fund Balance</u>
Goerke Tennis Court Resurfacing	\$38,900
John Deere Gator (UTV)	\$2,300
Total project balances	\$41,200

Recommendation

1. Reallocate \$39,835 from PRF projects listed above to the Iverson restroom replacement project.
2. Award the Iverson restroom replacement project to Eagle Construction Co. Inc. from Wisconsin Rapids, WI in the amount of \$226,000.

A handwritten signature in black ink, appearing to read "Dan Kremer".

Dan Kremer
Director of Parks, Recreation, Forestry



Date: June 28, 2021

Dan Kremer, Director – Parks, Recreation and Forestry Department
City of Stevens Point
2442 Sims Avenue
Stevens Point, WI 54481

RE: 2021 Iverson Park Restroom Building
CBS² STEVP 20001

Dear Mr. Kremer,

Bids for the City of Stevens Point's 2021 Iverson Park Restroom Building Project were received at 11:00 a.m. on June 23, 2021. Four bids were received for the project and are summarized below:

Eagle Construction Co., Inc.	\$ 226,000.00
Altmann Construction Company, Inc.	\$ 240,500.00
Ellis Stone Construction Company, Inc.	\$ 259,142.00
J.H. Findorff & Son Inc.	\$ 305,000.00

The itemized bid tabulation is attached.

Based on our review, it is our opinion that Eagle Construction Co., Inc. has the equipment and experience to perform the work as defined in the bidding documents. If the City decides to proceed with the project as bid, we therefore recommend award of the project in the amount of \$226,000.00 to Eagle Construction Co., Inc.

Should you have any questions, please contact me at 715.933.2454 or by e-mail at pjohnson@cbssquaredinc.com.

Sincerely,

Phil Johnson
Landscape Architect

Enclosure
cc: Eagle Construction Co., Inc.

770 Technology Way
Suite 1A
Chippewa Falls, WI
54729

P:715.861.5226
E:info@cbssquaredinc.com

2021 Iverson Park Restroom Building

Steven Point - Parks, Recreation and Forestry Department

Lump Sum Bid Tabulation

Wednesday, June 23, 2021 @ 11:00 a.m.

	Eagle Construction Co., Inc.	Altmann Construction Company, Inc.	Ellis Stone Construction Company, Inc.	J.H. Findorff & Son Inc.
Prime Bidder				
Description	Bid Price	Bid Price	Bid Price	Bid Price
2021 Iverson Park Restroom Building	\$ 226,000.00	\$ 240,500.00	\$ 259,142.00	\$ 305,000.00
Total	\$ 226,000.00	\$ 240,500.00	\$ 259,142.00	\$ 305,000.00