

**CITY OF STEVENS POINT
PUBLIC POLICY AND GENERAL GOVERNMENT
May 10, 2021 - 6:00 PM**

**Due to Technical Difficulties, there will be
NO IN-PERSON MEETING**

All Participants Must Attend Via Zoom

Zoom Teleconferencing:

Meeting ID: 881 9975 1795 |Passcode: 904162

By Computer: <https://us02web.zoom.us/j/88199751795>

By Phone: +1-312-626-6799 (US Chicago)

(A quorum of the City Council may attend this meeting)

AGENDA

Discussion and Possible Action on:

1. Roll Call.
2. License List:
 - A. Extension of Licensed Premise: **Stevens Point Brewery/Ciderboys Cider Co.**, 2617 Water Street, Stevens Point.
 - B. Temporary Class "B"/"Class B" License (Picnic): **CREATE Portage County** for Levitt Amp Concert Series on June 3, June 10, June 17, June 24, July 8, July 15, July 22, July 29 and August 5, 2021.
 - C. Temporary Class "B"/"Class B" License (Picnic): **CREATE Portage County** for Stevens Point PRIDE on June 12, 2021.
 - D. Temporary Class "B"/"Class B" License (Picnic): **CREATE Portage County** for Paddle Quest on August 14 - 15, 2021.
 - E. Temporary Class "B"/"Class B" License (Picnic): **CREATE Portage County** for The Pineries Food Festival on August 28, 2021.
 - F. Temporary Class "B"/"Class B" License (Picnic): **CREATE Portage County** for Trivia Unplugged on September 18, 2021.

- G. 2021-2022 "CLASS B" Beer and Liquor Applicants, "CLASS B" Beer and Liquor - Winery, Reserve "CLASS B" Beer and Liquor, CLASS "B" Beer and "C" Wine, CLASS "B" Beer, CLASS "B" Beer - 6 Month License, "CLASS A" Liquor and CLASS "A" Fermented, CLASS "A" Fermented License Applicants.
- 3. Request to Hold Event/Street Closing:
 - A. Levitt Amp Concert Series on June 3, June 10, June 17, June 24, July 2, July 3, July 8, July 15, July 22, July 29, and August 5, 2021. (Recurring)
 - B. Stevens Point PRIDE on June 12, 2021. (New Event)
 - C. Make Music Day on June 21, 2021. (New Event)
 - D. Paddle Quest on August 13 - August 15, 2021. (New Event)
 - E. The Pineries Food Festival on August 28, 2021. (Changed Recurring Event)
 - F. Wonderful Water Half Marathon on October 2, 2021. (New Event)
- 4. Ordinance Amendment: Chapter 24.27, schedule of cash deposits - adjustments to forfeiture amounts.
- 5. Ordinance Amendment: Chapter 3.56(6)(b)1, notice of appeal.
- 6. Adjournment.

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.

LICENSE LIST
PUBLIC POLICY AND GENERAL GOVERNMENT
Monday, May 10, 2021

Extension of Licensed Premise:

1. **Stevens Point Brewery/Ciderboys Cider Co**, 2617 Water St, Stevens Point, request for temporary extension of premise for an outdoor bar that will operate June, 2021—October 2021 in the green space South of the Brewery on the same side of the road as the Brewery.

Temporary Class “B”/”Class B” Licenses:

1. CREATE Portage County, 1039B Ellis St, Stevens Point for Levitt Amp Concert Series on June 3, June 10, June 17, June 24, July 8, July 15, July 22, July 29, and August 5, 2021 at Pfiffner Park, Stevens Point
2. CREATE Portage County, 1039B Ellis St, Stevens Point for Stevens Point PRIDE on June 12, 2021 at Pfiffner Park, Stevens Point
3. CREATE Portage County, 1039B Ellis St, Stevens Point for Paddle Quest on August 14—15, 2021 at Bukolt Park, Stevens Point
4. CREATE Portage County, 1039B Ellis St, Stevens Point for The Pineries Food Truck Festival on August 28, 2021 at Pfiffner Park, Stevens Point
5. CREATE Portage County, 1039B Ellis St, Stevens Point for Trivia Unplugged on September 18, 2021 at Noel Group Hangar, 4501 Hwy 66, Stevens Point



PROPOSAL

Outdoor Sampling Area

Stevens Point Brewery

2617 Water Street, Stevens Point WI 54481

www.pointbeer.com

CONTACT:

Melissa Wysocki | Gift Shop Manager

E: mwysocki@pointbeer.com

T: 715.254.0632

PROJECT NAME: Outdoor Sampling Area

PROJECT LOCATION: Baseball diamond in the back portion of the parking lot. The parking lot is located across the street from the Stevens Point Brewery at 2617 Water Street in Stevens Point.

PROJECT DATE: Monday, June 14, 2021

PROJECT OVERVIEW:

The Stevens Point Brewery is looking to bring tours back with a new sampling area setup. Previously, our sampling area was housed inside the brewery's courtyard. Due to our brewery's expansion project, the space in the courtyard is no longer available.

The new sampling area would be placed outside the brewery in the baseball diamond. This space would be utilized for all brewery guests that would like to drink any of our products: Point beer, Point soda, Ciderboys hard cider, Whole Hog beer, and Tea Runner hard iced tea.

The outdoor sampling area would be open through the summer months, starting in June, and extended through fall, weather permitting.

This proposal is broken down into the following sections.

- Building Details
 - Building Dimensions
 - Building Interior
 - Building Exterior
- Location Details
 - Location Dimensions
 - Location Site Map
- Sampling Area Details
 - Proposed Hours of Operation
 - Foot Traffic Estimation
 - Licenses, Permits, and Inspections
- Concluding Notes
 - Questions

BUILDING DETAILS:

A building will be constructed in a similar style as a food concession stand. Brewery guests would order from employees working inside the building and then would sit down in the baseball diamond with various seating options available. The building will require electricity and water.

Building Dimensions:

The building will approximately be sized 18 feet long, 8 feet wide, and 8 feet tall.

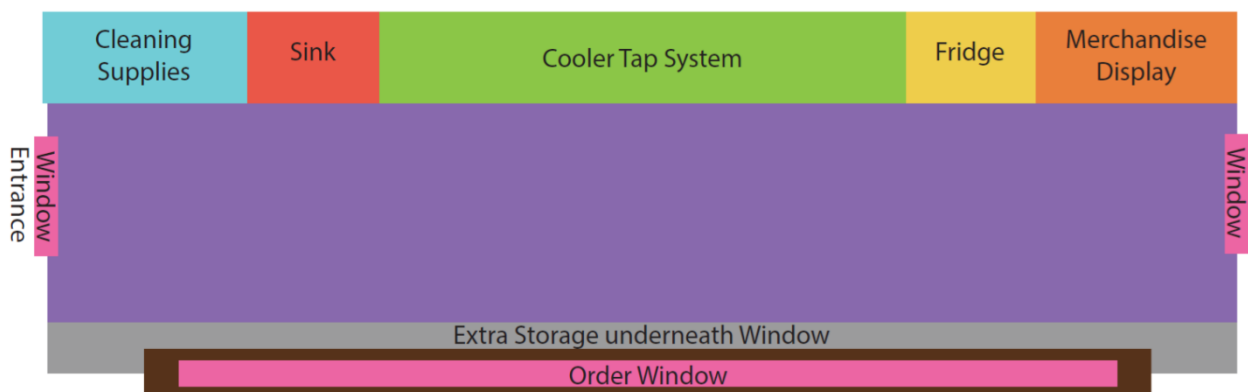
Building Interior:

Our brews will be available on tap through a cooler 12-tap system that is approximately 8 feet long and 2 feet wide. All product brands would be also available in a fridge, approximately 2 feet wide, in glass bottles and aluminum cans (see Questions in **Concluding Notes**).

A sink will be placed inside for handwashing (see Questions in **Concluding Notes**). The remainder of the interior would be dedicated to storage space. Our storage would house cleaning supplies, merchandise available for sale, and products to drink off premise.

- Cleaning Supplies
 - Hanging Closet for broom and map.
 - Shelving to house disinfectant, cleaning rags, floor cleaner, soap, and paper towel.
 - First Aid Kit station.
- Merchandise
 - Hats and shirts hung for display.
 - Shelving to store excess hats and shirt sizes.
 - If any food is sold, it would be prepackaged such as chips and trail mix. No food will be made on site.
- Products
 - 6 Pack bottles and 12 pack cans stored in shelving for purchasing to take home.
 - Growlers stored for fills from the tap to take home. Growlers would be washed beforehand utilizing the sink and would be properly sealed.

Please note, only employees would be allowed inside the building; customers will not be allowed access inside. See below for a diagram of the inside.



Building Exterior:

The front of the building, where customers purchase from, would be a large open window with a counter. The window would pop-open and act as an overhang to provide some shade for customers as they order. The overhang would be able to close and lock at night. The counter would extend inside the building and outside the building. Inside the counter would provide space for a register system. Outside the counter would allow placement of any drinks for the customers to grab.

The sides of the building would both have windows in a drop-down style to create a breeze, no air conditioning will be in the building, and keep with the open design. Both windows would be locked at night. One of the sides would have a half-door below the window and a small ramp to allow easy access for bringing in kegs.

All windows will also have built-in screens.

Please see images below for examples of what the building will look like. The building is being custom built and will be anchored to the ground.



Potential Building Design



Color Mock-Up

LOCATION DETAILS:

The outdoor sampling area will revive Brewery Park. The shape of the sampling area would match the baseball diamond. Signage from Brewery Park will be recreated. The baseball atmosphere will be restored with ordering at home plate and signage in the outfield.

The fencing currently around the baseball diamond would be extended into the outfield and enclosed. One main gate will be made for entry from the parking lot. Another larger gate will be put in place to allow food trucks easy access to the interior. Several gates will be around the perimeter for emergency exits. All exits would have signage of "No Alcohol beyond this Point."

Various seating styles will be available in the baseball diamond.

- Picnic tables with umbrellas.
- Barrel tables for stand-up seating.
- A more covered option utilizing pop-up utility tents or a custom baseball dugout design for inclement weather.

Various outdoor games would be inside the baseball diamond.

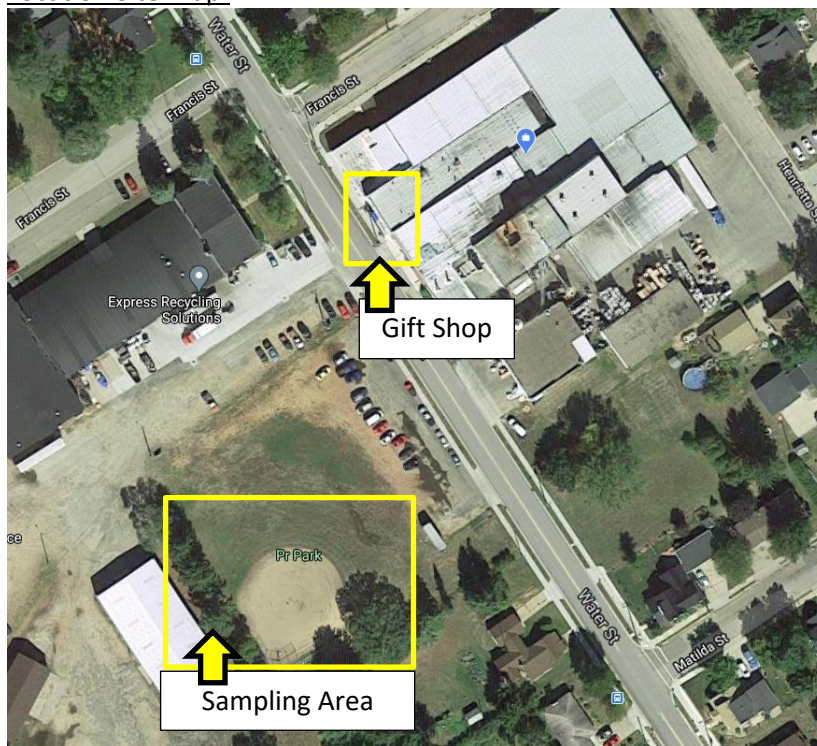
- Cornhole
- Spikeball
- Ladder Toss
- Giant Jenga

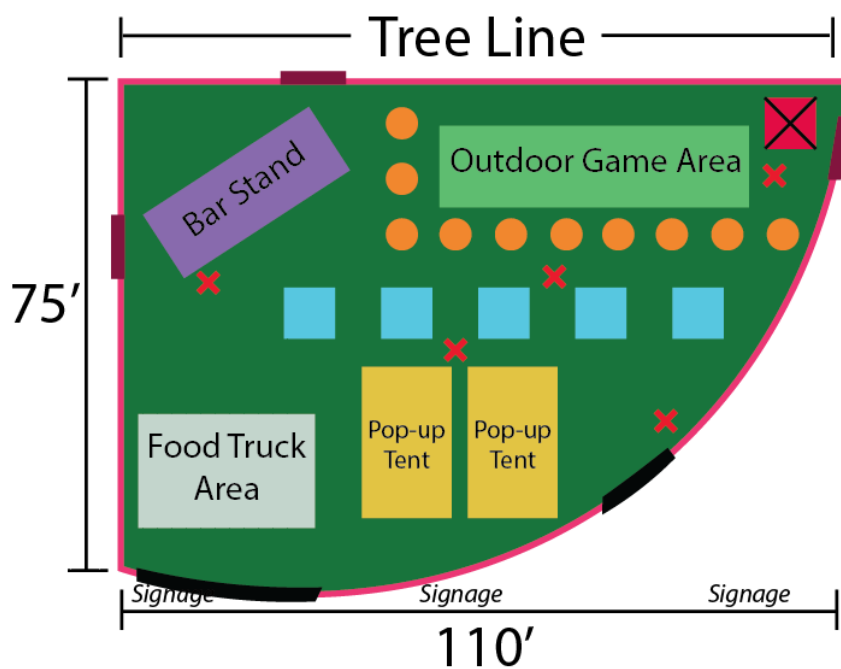
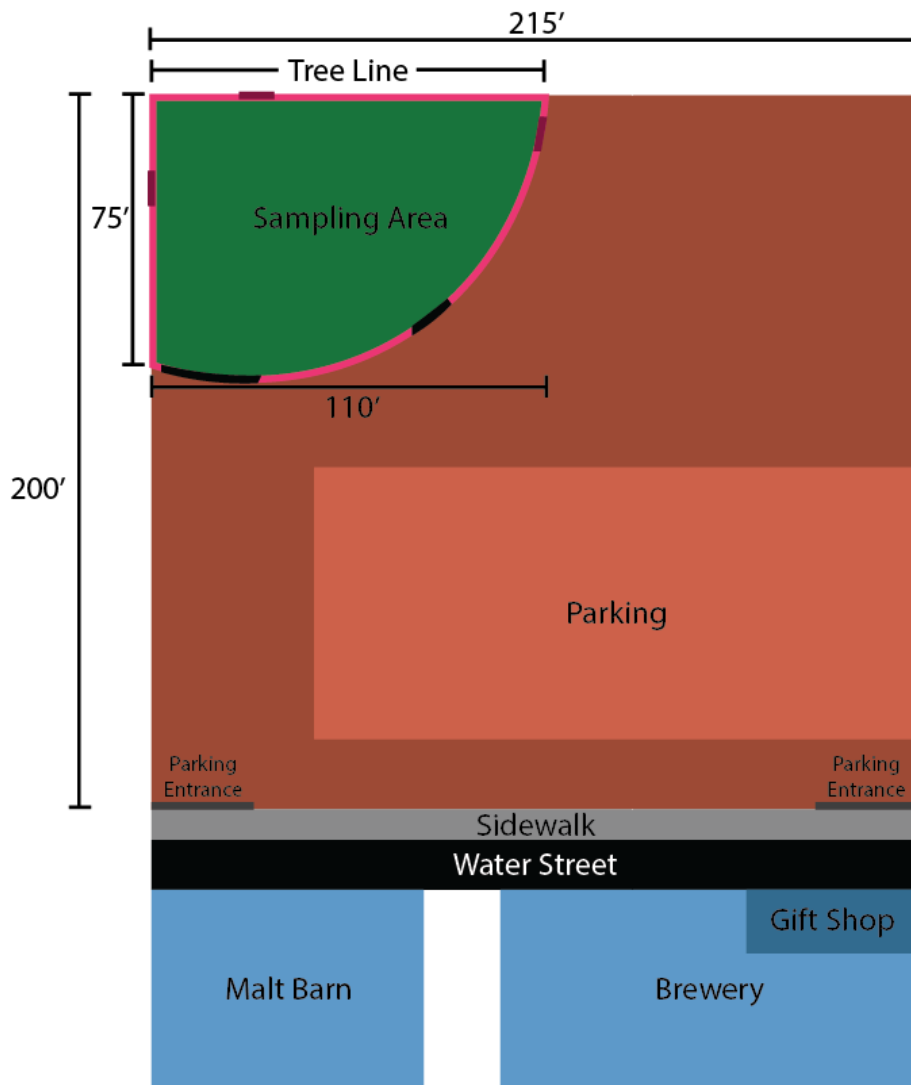
Garbage cans will be spread throughout the baseball diamond. A porta potty will be available in the baseball diamond along with the bathroom available in the Gift Shop. Security cameras would be put in place.

Location Dimensions:

The sampling area will approximately be 110 feet by 75 feet.

Location Site Map:





SAMPLING AREA DETAILS:

Proposed Hours of Operation:

The sampling area would be open 7 days a week from the approximate time of 11am to 9pm. The hours would be reflected in the Gift Shop.

Foot Traffic Estimation:

In the past, we offered 5 tours a day, capped at 25 people per tour. Taking this into account along with an estimated amount of traffic that did not go on the tours, we approximate foot traffic at 200 people. To help create a better flow of traffic, we propose to offer 7 tours, capped at 15 people per tour, taking place on the hour from 12pm to 6pm.

Many brewery guests in the past would often want to drink and not go on a tour as they are looking for a tap room atmosphere. Having the sampling area in the baseball diamond would help minimize foot traffic as those who would want to only drink, do not need to cross the street to the Gift Shop. Approximately, 25% of the foot traffic would not cross the street.

Licenses, Permits, and Inspections:

We will work to meet all the needs required by the city. Below is a list of planned requests for licenses, permits, and inspections. If we are missing any, please let us know.

- Extension of Premise Request
- Building Permit & Commercial Building Inspection
- Conditional Use Permit
- Tavern License

CONCLUDING NOTES:

We are very excited for the opportunity to create an outdoor sampling area that creates a new experience for people living and visiting the Stevens Point Area and brings the Brewery Park back to life. Please let us know what the City of Stevens Point would need to make this idea reality. We are flexible with what the city needs.

Questions:

- Does the city prefer if we offer glass bottles, aluminum cans, and/or plastic cups to customers? All beverage formats would remain in the enclosed sampling area, but do any formats need to stay inside the constructed building and not handed out to brewery guests?
- What type of sink and plumbing is needed?

2021-2022 LICENSE YEAR APPLICANTS:

UPDATED: MAY, 2021

"CLASS B" BEER & LIQUOR

1. Arbuckle's Eatery & Pub	Paul Buchkowski, Agt.	1320 Strongs Avenue
2. *Astro Jun LLC	Dongjoon Choi, Agt.	108 Division Street, Suite C
3. Buffalo Wild Wings Grill & Bar	Brandi Roberts, Agt.	5370 Hwy 10 E, Suite H
4. Buffy's Lampoon	James B Mozuch, Agt.	1331 Second Street
5. Butter's Brickhouse Tavern	Steven Olsen, Agt.	1343 Second Street
6. Cobblestone Hotel & Suites— Wissota Chophouse	Brian Wogernese, Agt.	1117 Centerpoint Drive
7. Columbus Club of Stevens Point	Perry Pazdernik, Agt.	401 W Clark Street
8. Congress Club	Nicole Moon, Agt.	1200 Park Street
9. Econo Lodge	*Raj Patel, Agt.	5110 Main Street
10. El Mezcal	Adolfo Melendez, Agt.	5741 Windy Drive, Suite E
11. Elbow Room Bar	Bruce Woboril, Agt.	1321 Second Street
12. Fill's Bar	Michael B Felden, Agt.	3301 Patch Street
13. Final Score	James Billings, Agt.	908 Maria Drive
14. Frank & Ernie's	Francis Jurgella II, Agt.	925 Second Street
15. Graffiti's Sports Pub	Daniel B Retzki, Agt.	912 Main Street
16. Grazies Italian Grill	Thomas Valenta, Agt.	5327 Hwy 10 E
17. Guu's on Main	Scott T Gulan, Agt.	1140 Main Street
18. Habibi's Gyros & Kabob House	Mary Hoffman, Agt.	1157 Main Street
19. Hilltop Pub & Grill	Michael Mitchell, Agt.	4901 Main Street
20. Holiday Inn	Charity K Hulce, Agt.	1001 Amber Avenue
21. Jimmy B's Parrot Club	Mary N Makuski, Agt.	916 Maria Drive
22. Joe's Bar	Sean J Stroik, Agt.	831 Main Street
23. Kim's Barrel Inn	Kim L Kravecki, Agt.	1001 Second Street
24. Kuby's Bar & Grill	William Kubisiak, Agt.	2408 Division Street
25. Little White Inn	Debra R Zinda, Agt.	441 Second Street N
26. Loyal Order of Moose Lodge #1572	Mark A Wanta, Agt.	1025 Second Street N
27. Main Street Taps	Nicholas Halsey, Agt.	956 Main Street
28. Matsu Ya Sushi & Grill	Dana M Lawson, Agt.	5725 Windy Drive, Suite A
29. Mi Pueblo Mexican Restaurant Inc.	Iliana De Mondragon, Agt.	5110 Main Street
30. Michele's	Thad J Klaskinski, Agt.	513 Division Street
31. MWM RAD LLC	Michael W Munagian, Agt.	2317 Division Street
32. North Point Pub	Debra Wisinski, Agt.	348 Second Street N
33. Papa Joe's	Sandra Kryshak, Agt.	233 Division Street
34. Partner's Pub & Grill	James Sadlemyer, Agt.	2600 Stanley Street
35. Pete's Sports Bar & Grill	Peter P Ananiadis, Agt.	200 Division Street
36. Point After Pub & Grill	Nicole A Molski, Agt.	801 Second Street
37. Point Bowl	David Bannach, Agt.	2525 Division Street
38. Ranchito Perez	Silvia Patino Perez, Agt.	3462 Church Street

39. Rookies Sports Pub/ Park Ridge Family Restaurant	Randal T Woyak, Agt.	3425 Church Street
40. Rose House LLC	Rosalind R Kealiher, Agt.	1140 Clark Street
41. Ruby, Ruby Coffee Roasters	Kellen Ferkey, Agt.	1410 Third Street
42. Sentryworld, PJ's, Muse, The Inn, Library Café, The Outfitter	Michael James, Agt.	1800 North Point Drive/ 601 Michigan Avenue/ 501 Michigan Avenue
43. Skipp's Bowling Center	Kenneth J Opiola, Agt.	2300 Strongs Avenue
44. Stevens Point Elk Lodge	Thomas Jungwirth, Agt.	1132 Clark Street
45. Sugar Bar	Pat Dunn, Agt.	835 Main Street
46. The 13th Floor Canteen	Tamie Blenker, Agt.	1109 Park Street
47. The Cabin	Brian Kizewski, Agt.	1338 Second Street
48. The Hub	Benjamin Louis, Agt.	1324 Second Street
49. The Outfit	Brian Kizewski, Agt.	804 Main Street
50. Tokyo's Steak House	Teresa Chu, Agt.	1617 Academy Avenue
51. Top Hat Bar	John J Mallick, Agt.	1346 Third Street
52. Two Harps Pub	Nicholas E Moore, Agt.	2301 Church Street
53. Wicked Willow LLC	Cassandra Dewitt, Agt.	1137 Main Street
54. (Available)		
55. (Available)		

"CLASS B" BEER & LIQUOR – WINERY:

1. Stevens Point Brewery/ Ciderboys Cider Co.	Joseph Martino, Agt.	2617 Water Street
2. Sunset Point Winery	Kelly Guay, Agt.	1201 Water Street

RESERVE "CLASS B" BEER & LIQUOR:

1. Chef's Kitchen	Christian Czerwonka, Agt.	924 Clark Street
2. Father Fats Public House	Christian Czerwonka, Agt.	945 Clark Street

CLASS "B" BEER & CLASS "C" WINE:

1. Adventure 212 Fitness LLC	Celia Sweet, Agt.	3217 John Joanis Drive
2. Bill's Pizza	Patrick D Barlow, Agt.	1101 Main Street
3. Chef Chu's	Stan Chu	5720A Windy Drive
4. Cozy Kitchen	Terrence Check & Lois Henke	1338 Third Street
5. Emy J's	Hana Cutler, Agt.	1009 First Street
6. Franny's	Francesca R Silva, Agt.	5720 Windry Drive, Suite D
7. Noodles and Company	Thomas F Weigand, Agt.	101 Division Street, #C
8. Point Market & Vietnamese Restaurant	Nancy Yang Vue, Agt.	3511 Church Street
9. Rock N Roll Café	Jose A Perez	2801 Stanley Street

CLASS "B" BEER:

1. Asian Buffet	Peifeng Li	5509 Hwy 10, East
2. China Wok	Chun Hua Yang	135 Division Street N, #6
3. Mama Mai's	Mai Nhia Vang	2824 Stanley Street, Unit A
4. Point Area Bicycle Service	John W Pawlak, Agt.	1319 Strongs Avenue
5. Polito's Pizza	Kevin P Polito, Agt.	960 Main Street
6. SPAYHA	Melissa Clark, Agt.	801 Badger Avenue
7. Stevens Point Softball Association	Matthew Disher, Agt.	Zenoff Park

CLASS "B" BEER—6 MONTH:

1. Stevens Point American Legion Baseball Club	*Robert Opiola, Agt.	Bukolt Park
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"CLASS A" LIQUOR & CLASS "A" FERMENTED:

1. Aldi #51	Rick A Wagner, Agt.	5632 Hwy 10 E
2. Caravan Wine Shop, LLC	Keith Biesack, Agt.	1221 Second Street
3. Coopers 10-39 BP	William Cooper, Agt.	4928 Main Street
4. Holiday Inn Express & Suites	Cheryl L Kluz, Agt.	1100 Amber Avenue
5. J.R. Liquor	Amratlal M Zala, Agt.	484 Division Street
6. Kwik Trip #183	Patrick Matuszak, Agt.	3258 Church Street
7. Kwik Trip #342	Cassandra S Peper, Agt.	3533 Stanley Street
8. Kwik Trip #691	Julie L Jamrosz, Agt.	1600 Maria Drive
9. Kwik Trip #863	Stephanie A Rahn, Agt.	5311 Old Hwy 18
10. R Store #4487	Jean Trakel, Agt.	5485 Hwy 10 E
11. Save A Lot	Zach Berard, Agt.	3264 Church Street
12. Ski's Meat Market	David Tuskowski, Agt.	5370 Hwy 10 E
13. *Stanley Shell Inc.	Azharuddin N Pathan, Agt.	2733 Stanley Street
14. Star Spangled Spirits	Wayne Muller, Agt.	5474 Hwy 10 E
15. Stevens Point Area Co-Op	Sara Pionkowski, Agt.	633 Second Street
16. Stevens Point Liquor	Yogesh Patel, Agt.	2800-02 Stanley Street
17. The Store #51	*Jessica Barnes, Agt.	708 Division Street
18. The Store #55	Kathryn M Heibler, Agt.	1201 Badger Avenue
19. The Store #57	Jackie Willfahrt, Agt.	201 W Clark Street
20. The Store #58	*Kayla Mickel, Agt.	5601 Carrie Frost Drive, Suite B
21. Tobacco Outlet Plus #505	Walter Sosin III, Agt.	2830 Church Street
22. Trig's	Jeff Tewes, Agt.	1600 Academy Avenue
23. *West Side Mobil	Abdul S Khan, Agt.	232 W Clark Street

CLASS "A" FERMENTED:

1. Fleet Farm Fuel
2. Northside BP
3. Southside BP

Mark Karkiewicz, Agt.
Joe Mancheski, Agt.
Whitney Jelinski, Agt.

5590A Hwy 10 E
412 Division Street
3209 Church Street

CITY OF STEVENS POINT
APPLICATION FOR SPECIAL EVENT PERMIT

City of Stevens Point, 1515 Strongs Ave. Stevens Point, WI 54481

RECEIVED

APR 08 2021

**CITY CLERKS
OFFICE**

Answer all questions completely. Please print clearly.

This application must be on file in the City Clerk's Office at least **60 days** prior to the event.

- 1.) Please Check One: ☐ New Event ☒ As Previously Presented ☐ Changed Since Last Event
- 2.) Request is for: ☐ Parade ☐ Run/Walk ☒ Exhibition ☐ Other
- 3.) Name of Event: Levitt AMP Concert Series Date of Event: 6/3, 6/10, 6/17, 6/24, 7/12, 7/13, 7/18, 7/15, 7/22, 7/29, 8/5
- 4.) Name of Sponsoring Organization: CREATE Portage County
Address: 1039 B Ellis St City: Stevens Point State: WI Zip Code: 54481
- 5.) Contact Person: Greg Wright
Phone: (715) 254-0460 Fax: - Email: gregw@createportagecounty.org
Address: 1217 Franklin St City: Stevens Point State: WI Zip Code: 54481
- 6.) Assembly Time: 12 pm Start Time: 5:00 pm End Time: 9:00 pm
Specific Location of Event: Pfiiffer Park Bandshell + lawn
- 7.) Map of the Event Attached? ☒ Yes ☐ No Street Closures Required? ☐ Yes ☒ No
List of Street Blocks that will need to be closed: _____
- 8.) Estimated Number of Participants: 30 Spectators: 2,000 Vehicles: 5 Animals: -
- 9.) Food Prepared/Served at event? ☒ Yes ☐ No If yes, contact Portage County Health Dept. at 715-345-5350 and Fire Dept. at 715-344-1833
- 10.) Will alcoholic beverages be served? ☒ Yes ☐ No If yes, contact City Clerk's Office 715-346-1569
- 11.) Will the event utilize any City Facilities? ☒ Yes ☐ No Note: Park facilities handled by Parks Dept. 715-346-1531
- 12.) Check which services are needed: ☒ Police ☐ Auxiliary Officer Contact Lt. Mueller at jmueller@stevenspoint.com

Please explain: Crowd monitoring

- 13.) Will any fireworks or other pyrotechnic devices be used during the event? ☐ Yes* ☒ No

*If yes, Please explain: _____

- 14.) Will tents as described below* or other temporary structures be erected? ☐ Yes* ☒ No

*If yes, you will need a permit from the Fire Department. Please contact them at 715-344-1833 and ask for the officer on duty.

*You will be erecting a tent or other temporary structure over 400 square feet or the aggregate area of smaller tents installed within 12 feet of each other is greater than 400 square feet. A tent is defined as a structure, enclosure, or shelter with or without sidewalls or drops, constructed of fabric or pliable material supported by any manner except air.

*You will be erecting a canopy over 700 square feet or the aggregate area of smaller canopies installed within 12 feet of each other is greater than 700 square feet. A canopy is defined as a tent that is open on all sides.

- 15.) Will smaller tents or other temporary structures be erected? ☒ Yes ☐ No

- 16.) Are Inflatables or Bounce Houses part of your event? ☐ Yes* ☒ No

*If yes, you must have a certificate of insurance on file. Contact the Treasurer's Office (715-346-1573) for more information.

APPLICATION CONTINUED ON THE BACK

17.) Briefly describe your Event (you may attach additional pages):

Free Live music and food trucks at the Pfiffner
Park Bandshell

18.) Is any other special assistance from the City needed?

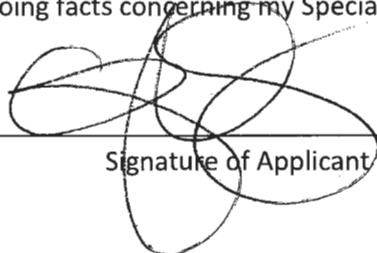
Lines for distancing and garbage cans

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

HOLD HARMLESS INDEMNIFICATION AND DEFENSE

THE APPLICANT AND/OR THE ORGANIZATION AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY OF STEVENS POINT AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES, COSTS, INCLUDING ATTORNEY FEES ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HEREIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ON BEHALF OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:



Signature of Applicant

4/8/2021

Date

Kari Yenter

From: Jeremy Mueller
Sent: Tuesday, April 13, 2021 12:17 PM
To: Kari Yenter
Subject: Re: Special Events

Kari,

Thank you for those.

We have no issues here and will not require any police presence with - Levitt AMP Concert Series / Paddle Quest / or Make Music Day.

I will be reaching out to Create Portage County on - The Pineries Food Festival / and Stevens Point Pride, as we will be requiring contractual officers for each of these events. Thank you, let me know if you need anything else.

Lt. Jeremy Mueller
Stevens Point Police Department
933 Michigan Ave.
Stevens Point, WI 54481
Office: (715) 346-1518
Cell: (715) 496-0549
jmueller@stevenspoint.com

From: Kari Yenter
Sent: Tuesday, April 13, 2021 11:21 AM
To: Dana Williams; Jeremy Mueller; Andrew Egan
Subject: Special Events

Good morning all,

Please see the attached applications for upcoming events.

Thanks,
Kari

CITY OF STEVENS POINT
APPLICATION FOR SPECIAL EVENT PERMIT

City of Stevens Point, 1515 Strongs Ave. Stevens Point, WI 54481

RECEIVED

APR 08 2021

**CITY CLERKS
OFFICE**

Answer all questions completely. Please print clearly.

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- 2.) Request is for: ☐ Parade ☐ Run/Walk ☒ Exhibition ☐ Other _____
- 3.) Name of Event: Stevens Point PRIDE Date of Event 6/12/21
- 4.) Name of Sponsoring Organization: CREATE Portage County
Address: 1039B Ellis St City: Stevens Point State: WI Zip Code: 54481
- 5.) Contact Person: Greg Wright
Phone: (715) 254-0460 Fax: - Email: gregw@createportagecounty.org
Address: 1217 Franklin St City: Stevens Point State: WI Zip Code: 54481
- 6.) Assembly Time: 10am Start Time: 12pm End Time: 9pm
Specific Location of Event: Pfiffner Park
- 7.) Map of the Event Attached? ☒ Yes ☐ No Street Closures Required? ☐ Yes ☒ No
List of Street Blocks that will need to be closed: _____
- 8.) Estimated Number of Participants: 30 Spectators: 1000 Vehicles: 5 Animals: -
- 9.) Food Prepared/Served at event? ☒ Yes ☐ No *If yes, contact Portage County Health Dept. at 715-345-5350 and Fire Dept. at 715-344-1833*
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Please explain: Crowd monitoring

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*If yes, Please explain: _____

- 14.) Will tents as described below* or other temporary structures be erected? ☐ Yes* ☒ No

*If yes, you will need a permit from the Fire Department. Please contact them at 715-344-1833 and ask for the officer on duty.

*You will be erecting a tent or other temporary structure over 400 square feet or the aggregate area of smaller tents installed within 12 feet of each other is greater than 400 square feet. A tent is defined as a structure, enclosure, or shelter with or without sidewalls or drops, constructed of fabric or pliable material supported by any manner except air.

*You will be erecting a canopy over 700 square feet or the aggregate area of smaller canopies installed within 12 feet of each other is greater than 700 square feet. A canopy is defined as a tent that is open on all sides.

- 15.) Will smaller tents or other temporary structures be erected? ☒ Yes ☐ No
- 16.) Are Inflatables or Bounce Houses part of your event? ☐ Yes* ☒ No

*If yes, you must have a certificate of insurance on file. Contact the Treasurer's Office (715-346-1573) for more information.

APPLICATION CONTINUED ON THE BACK

17.) Briefly describe your Event (you may attach additional pages):

PRIDE helps Stevens Point visibly create a safe and welcoming environment for the LGBTQ+ community, encourages the safe display of our differences, and to celebrate the diverse array of lives that exist in Stevens Point. Food and beverage vendors will line the Crosby Avenue side of the Pfiffner lawn, and PRIDE demonstrations will take place on the Pfiffner bandshell.

18.) Is any other special assistance from the City needed?

None

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

HOLD HARMLESS INDEMNIFICATION AND DEFENSE

THE APPLICANT AND/OR THE ORGANIZATION AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY OF STEVENS POINT AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES, COSTS, INCLUDING ATTORNEY FEES ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HEREIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ON BEHALF OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:


Signature of Applicant

4/8/21
Date

Kari Yenter

From: Jeremy Mueller
Sent: Tuesday, April 13, 2021 1:18 PM
To: Chris Klesmith; gregw@createportagecounty.org
Cc: Robert Kussow; Tom Zenner; Kari Yenter
Subject: The Pineries Food Festival and Stevens Point PRIDE

Gentlemen,

I have received the special event applications for the Stevens Point PRIDE and The Pineries Food Festival. On the applications you both have checked the boxes of wanting Police Presence at the events. With Stevens Point PRIDE - I am aware of issues in 2019 with confrontations taking place at the event, for this event the Police Department will be requesting 2 Contractual Officers. With The Pineries Food Festival - we will also be requesting 2 contractual officers.

If you have any questions please feel free to contact me, thank you!

Lt. Jeremy Mueller
Stevens Point Police Department
933 Michigan Ave.
Stevens Point, WI 54481
Office: (715) 346-1518
Cell: (715) 496-0549
jmueller@stevenspoint.com

CITY OF STEVENS POINT
APPLICATION FOR SPECIAL EVENT PERMIT

City of Stevens Point, 1515 Strongs Ave. Stevens Point, WI 54481

RECEIVED

APR 08 2021

**CITY CLERKS
OFFICE**

Answer all questions completely. Please print clearly.
This application must be on file in the City Clerk's Office at least **60 days** prior to the event.

- 1.) Please Check One: ☒ New Event ☐ As Previously Presented ☐ Changed Since Last Event
- 2.) Request is for: ☐ Parade ☐ Run/Walk ☒ Exhibition ☐ Other _____
- 3.) Name of Event: Make Music Day Date of Event 6/21/21
- 4.) Name of Sponsoring Organization: CREATE Portage County
Address: 1039 B Ellis St City: Stevens Point State: WI Zip Code: 54481
- 5.) Contact Person: Christopher Klesmith
Phone: (715) 340-0211 Fax: - Email: chrisk@createportagecounty.org
Address: 549 2nd St N City: Stevens Point State: WI Zip Code: 54481
- 6.) Assembly Time: 5:30 PM Start Time: 6 PM End Time: 8 PM
Specific Location of Event: Various locations in Downtown Stevens Point (see map)
- 7.) Map of the Event Attached? ☒ Yes ☐ No Street Closures Required? ☐ Yes ☒ No
List of Street Blocks that will need to be closed: _____
- 8.) Estimated Number of Participants: 100 Spectators: 500 Vehicles: - Animals: -
- 9.) Food Prepared/Served at event? ☐ Yes ☒ No If yes, contact Portage County Health Dept. at 715-345-5350 and Fire Dept. at 715-344-1833
- 10.) Will alcoholic beverages be served? ☐ Yes ☒ No If yes, contact City Clerk's Office 715-346-1569
- 11.) Will the event utilize any City Facilities? ☐ Yes ☒ No Note: Park facilities handled by Parks Dept. 715-346-1531
- 12.) Check which services are needed: ☐ Police ☐ Auxiliary Officer Contact Lt. Mueller at jmueller@stevenspoint.com

Please explain: _____

- 13.) Will any fireworks or other pyrotechnic devices be used during the event? ☐ Yes* ☒ No

*If yes, Please explain: _____

- 14.) Will tents as described below* or other temporary structures be erected? ☐ Yes* ☒ No

*If yes, you will need a permit from the Fire Department. Please contact them at 715-344-1833 and ask for the officer on duty.

*You will be erecting a tent or other temporary structure over 400 square feet or the aggregate area of smaller tents installed within 12 feet of each other is greater than 400 square feet. A tent is defined as a structure, enclosure, or shelter with or without sidewalls or drops, constructed of fabric or pliable material supported by any manner except air.

*You will be erecting a canopy over 700 square feet or the aggregate area of smaller canopies installed within 12 feet of each other is greater than 700 square feet. A canopy is defined as a tent that is open on all sides.

- 15.) Will smaller tents or other temporary structures be erected? ☒ Yes ☒ No
- 16.) Are Inflatables or Bounce Houses part of your event? ☐ Yes* ☒ No

*If yes, you must have a certificate of insurance on file. Contact the Treasurer's Office (715-346-1573) for more information.

APPLICATION CONTINUED ON THE BACK

17.) Briefly describe your Event (you may attach additional pages):

Make Music Day will activate, at most, 13 small stages for musicians to perform in Downtown Stevens Point. Up to 4 musical groups will be able to perform at each stage, with CWSO, youth symphony, and Suzuki students performing on the square.

18.) Is any other special assistance from the City needed?

None

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

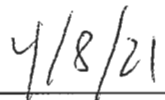
HOLD HARMLESS INDEMNIFICATION AND DEFENSE

THE APPLICANT AND/OR THE ORGANIZATION AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY OF STEVENS POINT AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES, COSTS, INCLUDING ATTORNEY FEES ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HEREIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ON BEHALF OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY.

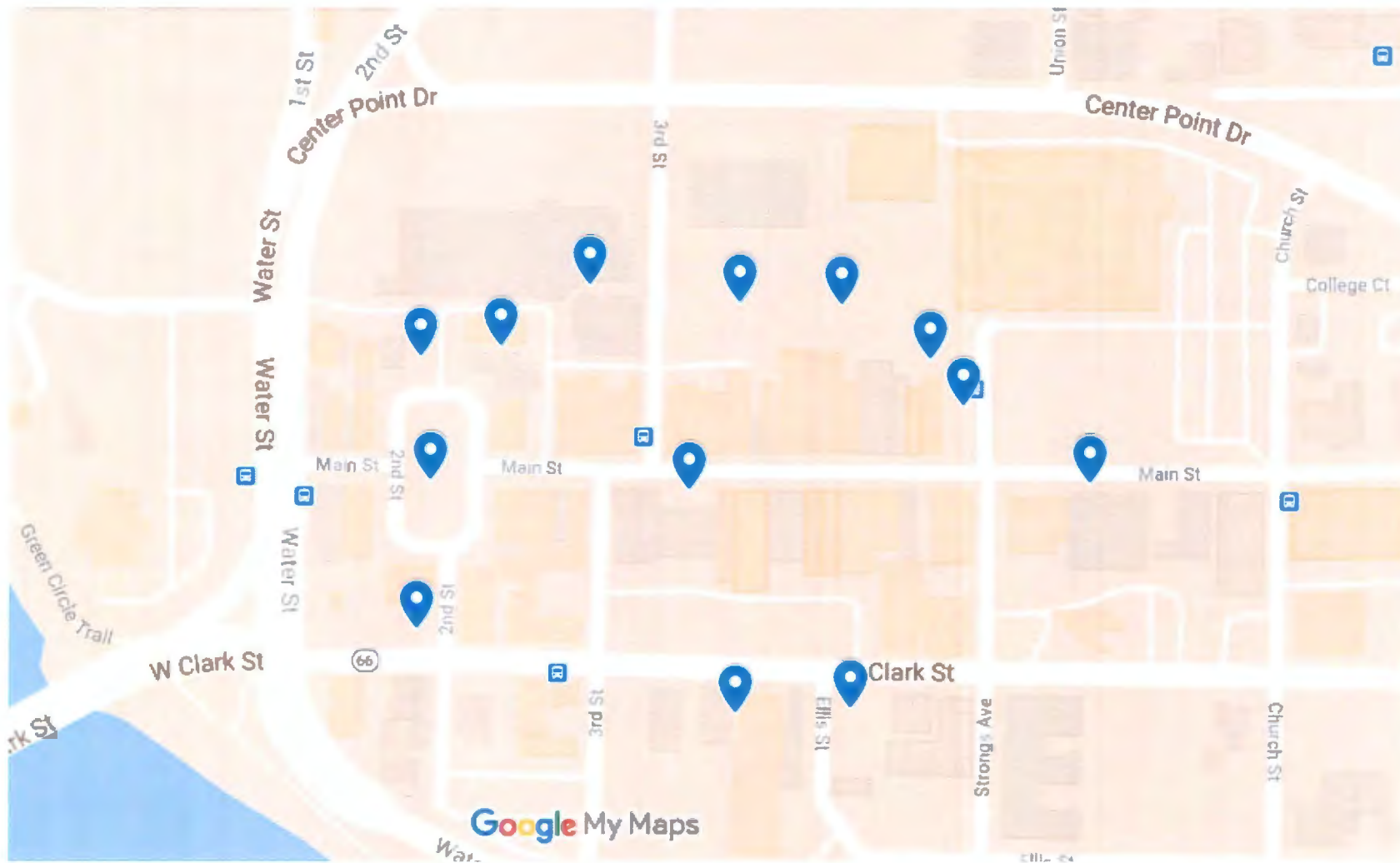
I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:



Signature of Applicant



Date



Make Music Day map, 6/21/12

Each Point represents a "micro-stage," a space for musicians to perform without adding any infrastructure or equipment.

Kari Yenter

From: Jeremy Mueller
Sent: Tuesday, April 13, 2021 12:17 PM
To: Kari Yenter
Subject: Re: Special Events

Kari,

Thank you for those.

We have no issues here and will not require any police presence with - Levitt AMP Concert Series / Paddle Quest / or Make Music Day.

I will be reaching out to Create Portage County on - The Pineries Food Festival / and Stevens Point Pride, as we will be requiring contractual officers for each of these events. Thank you, let me know if you need anything else.

Lt. Jeremy Mueller
Stevens Point Police Department
933 Michigan Ave.
Stevens Point, WI 54481
Office: (715) 346-1518
Cell: (715) 496-0549
jmueller@stevenspoint.com

From: Kari Yenter
Sent: Tuesday, April 13, 2021 11:21 AM
To: Dana Williams; Jeremy Mueller; Andrew Egan
Subject: Special Events

Good morning all,

Please see the attached applications for upcoming events.

Thanks,
Kari

CITY OF STEVENS POINT
APPLICATION FOR SPECIAL EVENT PERMIT

City of Stevens Point, 1515 Strong's Ave. Stevens Point, WI 54481

RECEIVED

APR 09 2021

CITY CLERKS
OFFICE

Answer all questions completely. Please print clearly.

This application must be on file in the City Clerk's Office at least **60 days** prior to the event.

- 1.) Please Check One: ☒ New Event ☐ As Previously Presented ☐ Changed Since Last Event
- 2.) Request is for: ☐ Parade ☐ Run/Walk ☐ Exhibition ☒ Other Adventure Paddle Event
- 3.) Name of Event: PaddleQuest Date of Event 8/13/21-8/15/21
- 4.) Name of Sponsoring Organization: CREATE Portage County
Address: 1039B Ellis St City: Stevens Point State: WI Zip Code: 54481
- 5.) Contact Person: Christopher Klesmith
Phone: (715) 254-0460 Fax: - Email: chrisk@createportagecounty.org
Address: 549 2nd St N City: Stevens Point State: WI Zip Code: 54481
- 6.) Assembly Time: 5pm, 8/13/21 Start Time: 8am, 8/14/21 End Time: 4pm, 8/15/21
Specific Location of Event: Bukolt Park
- 7.) Map of the Event Attached? ☒ Yes ☐ No Street Closures Required? ☐ Yes ☒ No
List of Street Blocks that will need to be closed: _____
- 8.) Estimated Number of Participants: 240 Spectators: 50 Vehicles: 150 Animals: -
- 9.) Food Prepared/Served at event? ☒ Yes ☐ No *If yes, contact Portage County Health Dept. at 715-345-5350 and Fire Dept. at 715-344-1833*
- 10.) Will alcoholic beverages be served? ☒ Yes ☐ No *If yes, contact City Clerk's Office 715-346-1569*
- 11.) Will the event utilize any City Facilities? ☒ Yes ☐ No *Note: Park facilities handled by Parks Dept. 715-346-1531*
- 12.) Check which services are needed: ☐ Police ☐ Auxiliary Officer *Contact Lt. Mueller at jmueller@stevenspoint.com*

Please explain: May need monitoring at evening concert

- 13.) Will any fireworks or other pyrotechnic devices be used during the event? ☐ Yes* ☒ No

*If yes, Please explain: _____

- 14.) Will tents as described below* or other temporary structures be erected? ☐ Yes* ☒ No

*If yes, you will need a permit from the Fire Department. Please contact them at 715-344-1833 and ask for the officer on duty.

*You will be erecting a tent or other temporary structure over 400 square feet or the aggregate area of smaller tents installed within 12 feet of each other is greater than 400 square feet. A tent is defined as a structure, enclosure, or shelter with or without sidewalls or drops, constructed of fabric or pliable material supported by any manner except air.

*You will be erecting a canopy over 700 square feet or the aggregate area of smaller canopies installed within 12 feet of each other is greater than 700 square feet. A canopy is defined as a tent that is open on all sides.

- 15.) Will smaller tents or other temporary structures be erected? ☒ Yes ☐ No
- 16.) Are Inflatables or Bounce Houses part of your event? ☐ Yes* ☒ No

*If yes, you must have a certificate of insurance on file. Contact the Treasurer's Office (715-346-1573) for more information.

APPLICATION CONTINUED ON THE BACK

17.) Briefly describe your Event (you may attach additional pages):

PaddleQuest is an outdoor adventure event that takes place on the Wisconsin River. Paddlers will assemble their teams in Bukolt park on Friday evening and Saturday morning of the event weekend. Paddlers will camp on North Central Conservancy Trust property, with additional bathrooms rented for the increased population at Bukolt Park. Paddlers will launch Saturday morning from the Bukolt beach, and accomplish the challenges on the river before returning in the evening. A small DJ concert will take place from 8-10pm before campers return to their campsites for the evening. Sunday morning will include a pancake breakfast out of the reservable shelter in Bukolt park, followed by yard games that will wrap up in the early afternoon.

This event has been discussed with Parks and Rec, North Central Conservancy Trust, and Northward Peddle and Paddle to ensure safety protocol are being followed on the water and on land during the event.

18.) Is any other special assistance from the City needed?

Identifying adequate parking for Questers is a challenge at the moment, since parking is not allowed at night in the parks or on the streets in the nearby neighborhood. Exemptions to ordinances or helping identify adequate parking for the day (expecting 150 vehicles) would be a significant help.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

HOLD HARMLESS INDEMNIFICATION AND DEFENSE

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Christopher Klesmith

Signature of Applicant

4/8/21

Date



Kari Yenter

From: Jeremy Mueller
Sent: Tuesday, April 13, 2021 12:17 PM
To: Kari Yenter
Subject: Re: Special Events

Kari,

Thank you for those.

We have no issues here and will not require any police presence with - Levitt AMP Concert Series / Paddle Quest / or Make Music Day.

I will be reaching out to Create Portage County on - The Pineries Food Festival / and Stevens Point Pride, as we will be requiring contractual officers for each of these events. Thank you, let me know if you need anything else.

Lt. Jeremy Mueller
Stevens Point Police Department
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jmueller@stevenspoint.com

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Subject: Special Events

Good morning all,

Please see the attached applications for upcoming events.

Thanks,
Kari

CITY OF STEVENS POINT

APPLICATION FOR SPECIAL EVENT PERMIT

City of Stevens Point, 1515 Strongs Ave. Stevens Point, WI 54481

RECEIVED

APR 08 2021

CITY CLERKS
OFFICE

Answer all questions completely. Please print clearly.

This application must be on file in the City Clerk's Office at least **60 days** prior to the event.

- 1.) Please Check One: ☐ New Event ☐ As Previously Presented ☒ Changed Since Last Event
- 2.) Request is for: ☐ Parade ☐ Run/Walk ☒ Exhibition ☐ Other _____
- 3.) Name of Event: The Pineries Food Festival Date of Event 8/28/21
- 4.) Name of Sponsoring Organization: CREATE Portage County
Address: 1034 B Ellis St City: Stevens Point State: WI Zip Code: 54481
- 5.) Contact Person: Christopher Klesmith
Phone: (715) 340-0211 Fax: - Email: chrisk@createportagecounty.org
Address: 549 2nd St N City: Stevens Point State: WI Zip Code: 54481
- 6.) Assembly Time: 5 AM Start Time: 11 AM End Time: 8 PM
Specific Location of Event: Pfiffner Pioneer Park + Crosby Ave
- 7.) Map of the Event Attached? ☒ Yes ☐ No Street Closures Required? ☒ Yes ☐ No
List of Street Blocks that will need to be closed: Crosby Ave between Portage St and Lot 4
- 8.) Estimated Number of Participants: 80 Spectators: 2000 Vehicles: 40 (on grounds) Animals: _____
- 9.) Food Prepared/Served at event? ☒ Yes ☐ No If yes, contact Portage County Health Dept. at 715-345-5350 and Fire Dept. at 715-344-1833
- 10.) Will alcoholic beverages be served? ☒ Yes ☐ No If yes, contact City Clerk's Office 715-346-1569
- 11.) Will the event utilize any City Facilities? ☒ Yes ☐ No Note: Park facilities handled by Parks Dept. 715-346-1531
- 12.) Check which services are needed: ☒ Police ☐ Auxiliary Officer Contact Lt. Mueller at jmueller@stevenspoint.com

Please explain: Crowd monitoring

- 13.) Will any fireworks or other pyrotechnic devices be used during the event?
- ☐
- Yes*
- ☒
- No

*If yes, Please explain: _____

- 14.) Will tents as described below* or other temporary structures be erected?
- ☐
- Yes*
- ☒
- No

*If yes, you will need a permit from the Fire Department. Please contact them at 715-344-1833 and ask for the officer on duty.

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- 15.) Will smaller tents or other temporary structures be erected?
- ☒
- Yes
- ☐
- No

- 16.) Are Inflatables or Bounce Houses part of your event?
- ☐
- Yes*
- ☒
- No

*If yes, you must have a certificate of insurance on file. Contact the Treasurer's Office (715-346-1573) for more information.

APPLICATION CONTINUED ON THE BACK

17.) Briefly describe your Event (you may attach additional pages):

The Pinevies Food Fest will be Central Wisconsin's premiere culinary, beverage, and arts exhibition. By utilizing local and regional participants, the event will invite more of central WI to eat, drink, play, and enjoy the arts. Food trucks will line Coosby Ave, beverage vendors will fill the back of Pliffler Park, and artists will be next to the riverfront path. Music will be played over the course of the event, and an area will be reserved for outdoor games.

18.) Is any other special assistance from the City needed?

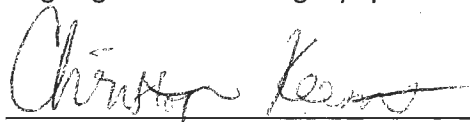
Marking Reserved Parking spots in Lot Z, if possible

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

HOLD HARMLESS INDEMNIFICATION AND DEFENSE

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:


Signature of Applicant

4/8/21
Date

Kari Yenter

From: Jeremy Mueller
Sent: Tuesday, April 13, 2021 1:18 PM
To: Chris Klesmith; gregw@createportagecounty.org
Cc: Robert Kussow; Tom Zenner; Kari Yenter
Subject: The Pineries Food Festival and Stevens Point PRIDE

Gentlemen,

I have received the special event applications for the Stevens Point PRIDE and The Pineries Food Festival. On the applications you both have checked the boxes of wanting Police Presence at the events. With Stevens Point PRIDE - I am aware of issues in 2019 with confrontations taking place at the event, for this event the Police Department will be requesting 2 Contractual Officers. With The Pineries Food Festival - we will also be requesting 2 contractual officers.

If you have any questions please feel free to contact me, thank you!

Lt. Jeremy Mueller
Stevens Point Police Department
933 Michigan Ave.
Stevens Point, WI 54481
Office: (715) 346-1518
Cell: (715) 496-0549
jmueller@stevenspoint.com

CITY OF STEVENS POINT
APPLICATION FOR SPECIAL EVENT PERMIT

City of Stevens Point, 1515 Strongs Ave. Stevens Point, WI 54481

RECEIVED

APR 15 2021

**CITY CLERKS
OFFICE**

Answer all questions completely. Please print clearly.
This application must be on file in the City Clerk's Office at least **60 days prior** to the event.

- 1.) Please Check One: ☒ New Event ☐ As Previously Presented ☐ Changed Since Last Event
- 2.) Request is for: ☐ Parade ☒ Run/Walk ☐ Exhibition ☐ Other _____
- 3.) Name of Event: Wonderful Winter Half Marathon Date of Event 10/2/21
- 4.) Name of Sponsoring Organization: CREATE Portage County
Address: 1039 B Ellis St City: Stevens Point State: WI Zip Code: 54481
- 5.) Contact Person: Christopher Klesmith
Phone: (715) 340-0211 Fax: - Email: chrisk@createportagecounty.org
Address: 549 2nd St N City: Stevens Point State: WI Zip Code: 54481
- 6.) Assembly Time: 6 AM Start Time: 9 AM End Time: 3 PM
Specific Location of Event: Pfiffner Park (Bandshell, greenspace to Cultural Commons)
- 7.) Map of the Event Attached? ☒ Yes ☐ No Street Closures Required? ☒ Yes ☐ No
List of Street Blocks that will need to be closed: Crosby Ave from Portage St to Lot 4
- 8.) Estimated Number of Participants: 500 Spectators: 1500 Vehicles: 10 Animals: 20-30 (pets)
- 9.) Food Prepared/Served at event? ☒ Yes ☐ No If yes, contact Portage County Health Dept. at 715-345-5350 and Fire Dept. at 715-344-1833
- 10.) Will alcoholic beverages be served? ☒ Yes ☐ No If yes, contact City Clerk's Office 715-346-1569
- 11.) Will the event utilize any City Facilities? ☒ Yes ☐ No Note: Park facilities handled by Parks Dept. 715-346-1531
- 12.) Check which services are needed: ☒ Police ☒ Auxiliary Officer Contact Lt. Mueller at jmueller@stevenspoint.com
- Please explain: Officers to hold traffic at designated intersections and to monitor event at Pfiffner Park
- 13.) Will any fireworks or other pyrotechnic devices be used during the event? ☐ Yes* ☒ No
*If yes, Please explain: _____
- 14.) Will tents as described below* or other temporary structures be erected? ☒ Yes* ☐ No
*If yes, you will need a permit from the Fire Department. Please contact them at 715-344-1833 and ask for the officer on duty.
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- 15.) Will smaller tents or other temporary structures be erected? ☐ Yes ☒ No
- 16.) Are Inflatables or Bounce Houses part of your event? ☐ Yes* ☒ No
*If yes, you must have a certificate of insurance on file. Contact the Treasurer's Office (715-346-1573) for more information.

APPLICATION CONTINUED ON THE BACK

17.) Briefly describe your Event (you may attach additional pages):

The Wonderful Water Half Marathon will take runners through various areas of Stevens Point, highlighting assets such as Pfiffner Park, Bukit park, the sculpture park, Schmeckle Reserve, the Green Circle trail, UWSP, and Goerke park. The run will close with a small outdoor party at Pfiffner Park.

18.) Is any other special assistance from the City needed?

Only assistance in crossing 3 ~~new~~ roadways on the route, as discussed with Lt. Mueller.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

HOLD HARMLESS INDEMNIFICATION AND DEFENSE

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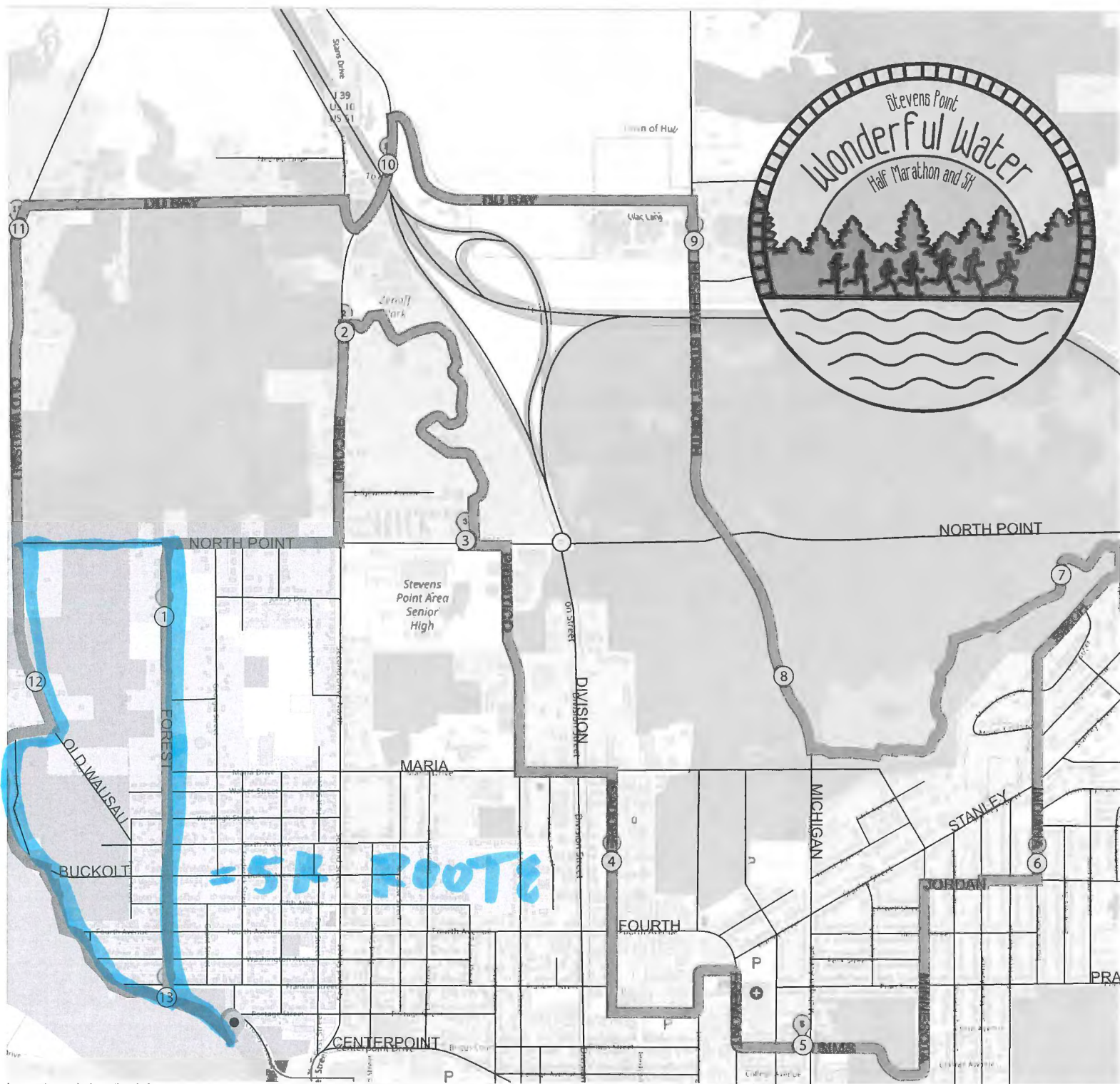
I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant

Date



Wonderful Water Half Marathon



PUBLIC PEACE AND OFFENSES - EXHIBIT A – SCHEDULE OF CASH DEPOSITS - Sec. 24.27

ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS POINT, WISCONSIN

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That the provision of Exhibit A to Section 24.27 of the Revised Municipal Code, Schedule of Cash Deposits, is hereby **amended** to read as follows:

EXHIBIT A – SCHEDULE OF CASH DEPOSITS

POLICE & FIRE SECTIONS

5.06	Resisting/Obstruction Police Officer	100.00
5.08	Violation of Emergency Alarm Ordinance:	
	First offense within a 12 month period	75.00
	Second offense within a 12 month period	125.00
	Third and subsequent offenses within a 12 month period	200.00

EXHIBIT A – SCHEDULE OF CASH DEPOSITS

HEALTH & SANITATION; PUBLIC PROPERTY SECTIONS

7.05	Failure to comply with Health Hazard Order	50.00
7.06 (4-5)	Violation of Garbage Ordinance	50.00
7.07 (2)	Prohibition of Smoking in Public Places	5.00
7.07 (3)	Prohibition of Smoking in Places of Employment	5.00

PUBLIC PROPERTY & PARKING LOTS SECTION

8.09 (2) (a)	Weight Violation, Municipal Parking Lot	30.00
8.09 (2) (b)	Improper Parking in Municipal Parking Lot: See Appendix 1, Parking Ticket/Citations, Amount shown for Class III	
8.09 (2) (e)	Parking House/Truck Trailer in Municipal Parking Lot	20.00
8.13	Vehicle on Public Land Violation	25.00

PUBLIC PEACE AND OFFENSES - EXHIBIT A – SCHEDULE OF CASH DEPOSITS - Sec. 24.27

8.14 (2)	Prohibited Airport Vehicular Traffic	25.00
8.14 (3)	Speeding on Airport Property; Failure to obey Airport Traffic Sign	30.00
8.14 (4)	Prohibited Pedestrian Traffic at Airport	20.00

EXHIBIT A SCHEDULE OF CASH DEPOSITS

TRAFFIC SECTION

The State of Wisconsin Revised Uniform State Traffic Deposit Schedule, as is created pursuant to Wis. Stats. § 345.26(2)(a) and amended from time to time, is hereby adopted in its entirety as relates to all offenses listed within said Deposit Schedule.

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9.05 (r)	Removal of Parking Citation	30.00
9.05 (v)	Interference of Parking Enforcement	50.00
9.07	Weight Limit Violations	30.00
9.12 (c)	Bicycle/Motor Bicycle Non-Registration	10.00
9.12 (f)	Bicycle/Motor Bicycle Non-Registration by Rental Agency	10.00
9.12 (h)	Removing/Defacing/Destroying Bicycle Registration Tag	20.00
9.12 (n)	Too Many Persons on Motor Bicycle	10.00
9.12 (q-r)	Bicycle Way Violation	10.00
9.12 (t)	Violation of Parent Responsibility (Bicycle Violation)	20.00
9.12 (d-e) (k-m) (o-p)	Violation of [other] Bicycle Rules	10.00

PARKING VIOLATIONS

Class I: All Parking Violations except Overnight Parking Violations and Violation of Zone Reserved for Disabled Persons

<u>if paid within 7 days.....</u>	<u>\$15.00</u>
<u>if not paid within 7 days.....</u>	<u>\$25.00</u>
<u>if not paid within 20 days.....</u>	<u>\$35.00</u>
<u>if not paid within 45 days (Includes expense from state for TVRP (Traffic Violation and Registration Program).....</u>	<u>\$45.00</u>

Class II: Violation of Zone Reserved for Disabled Persons

if paid within 7 days.....	\$100.00
if not paid within 7 days.....	\$110.00
if not paid within 20 days.....	\$120.00
if not paid within 45 days (Includes expense from state for TVRP (Traffic Violation and Registration Program).....	\$130.00

Class III: Overnight Parking Violations

if paid within 7 days.....	\$25.00
if not paid within 7 days.....	\$35.00
if not paid within 20 days.....	\$45.00
if not paid within 45 days (Includes expense from state for TVRP (Traffic Violation and Registration Program).....	\$55.00

EXHIBIT A – SCHEDULE OF CASH DEPOSITS
CITY PARKS SECTION

10.14 (1)	Violation of Pet Regulation in City Park	20.00
10.14 (2)	Violation of Regulation of Horses in City Park	20.00
10.14 (3)	Hunting/Trapping in City Park	40.00
10.15 (1)	Prohibited Athletics in City Park	20.00
10.15 (2)	Prohibited Skating in City Park	20.00
10.16 (1)	Prohibited Food/Beverage in City Park	20.00
10.16 (2)	Prohibited Swimming in City Park	20.00
10.16 (3)	Prohibited Swimming/Bathing in Park During Storm	20.00
10.16 (4)	Floating Device on Water in City Park	20.00
10.16 (5)	Prohibited Athletics/Activities on Beach/ In Water in City Park	20.00
10.16 (6)	Unsuitable Bathing Dress/Suit in City Park	20.00
10.16 (7)	Interference with Lifeguard in City Park	30.00
10.16 (8)	Person with Infectious Disease in Prohibited Area in City Park	20.00
10.18	Violation on Tent Regulations in City Park	50.00

PUBLIC PEACE AND OFFENSES - EXHIBIT A – SCHEDULE OF CASH DEPOSITS - Sec. 24.27

10.19 Green Circle Violations 30.00

EXHIBIT A SCHEDULE OF CASH DEPOSITS

SECTION II: ~~That the provisions of Exhibit A to Section 24.27 of the Revised Municipal Code, Schedule of Cash Deposits, which relate to violations of subsection 12.14(1) are hereby amended to read as follows:~~

ALCOHOL AND LICENSING SECTION

12.14(1) Underage Alcohol/Drinking Violation;
Identification Card Violation (Underage Person);
School-Related Possession of Alcohol Beverage:

Non Tavern-Related

First offense 50.00
Second offense 80.00
Third offense 120.00

Tavern-Related

First offense 250.00
Second offense 300.00
Third offense 500.00

12.14(1) Identification Card Violation (Age 21 yrs or older) 300.00

12.14(1) No Valid Bartender/Operator's License 40.00

12.14(1) Failure to Post Alcohol Beverage License 25.00

12.14(2) Sale of Alcohol Beverage Without License/Permit 200.00
2nd & subsequent violations within 1 year 500.00

12.14(1), (4-10) [Other] Alcohol Beverage Violation 100.00

12.14(8) Permit Excess Number of Persons in Public Building 100.00

12.14(11a & 11b) Tavern/Liquor Store Closing Hour Violation 100.00
2nd & subsequent violations within 1 year 150.00

12.14(12) Teen Club Violation 100.00

12.14(15) No Valid Manager's License 40.00

12.14(19) Adult Entertainment Ordinance Violation 200.00

EXHIBIT A SCHEDULE OF CASH DEPOSITS

PUBLIC PEACE AND OFFENSES - EXHIBIT A – SCHEDULE OF CASH DEPOSITS - Sec. 24.27

12.15	Milk Distributor/Dealer Permit Violation	40.00
12.16	Mobile Home Ordinance Violation	100.00
12.17	Pawnbroker Ordinance Violation	75.00
12.18	Food Vending Carts on City Property	
	First Offense Within One Year.....	50.00
	Second & Subsequent Offense Within One Year.....	200.00
12.19	Transient Photographer License Violation	40.00
12.20	Sidewalk Construction Ordinance Violation	40.00
12.21	Snow Removal Operator Ordinance Violation	40.00
12.22	Taxicab Firm Ordinance Violation	100.00
12.23	Taxicab Driver License Violation	40.00
12.24	Theater License Violation	150.00
12.25	Transient Merchant Violation	150.00

EXHIBIT A SCHEDULE OF CASH DEPOSITS

WATER & SEWAGE SECTION

13.10 – 16	Continued Water/Sewage System Violation	
	Following Correction Notice	50.00

ANIMAL CARE & LICENSES SECTION

14.03	Mistreating Animal	100.00
14.04	Taking Dog/Cat Without Owner's Consent	150.00
14.05	Transportation of Animal in Cruel Manner	25.00
14.06	Exposing Animal to Poisonous or Controlled Substance	50.00
14.07	Failure to Provide Proper Food & Drink to Confined Animal ...	50.00
14.08	Failure to Provide Proper Shelter for Animal	35.00
14.09	Abandonment of Animal	50.00
14.10	Failure to Vaccinate Dog/Cat	25.00

PUBLIC PEACE AND OFFENSES - EXHIBIT A – SCHEDULE OF CASH DEPOSITS - Sec. 24.27

14.11	Failure to Re-Vaccinate Dog/Cat	25.00
14.12 – 13	Violation of Ordinance on Bites by Animals	50.00
14.14	Failure to License Dog/Cat	20.00
14.15	Unlawful Operation of Commercial Animal Establishment ...	25.00
14.17	Owning/Keeping/Harboring Dog/Cat Running at Large	
	1 st violation within 1 year	15.00
	2 nd violation within 1 year	30.00
	3 rd & subsequent violations within 1 year	50.00
14.18	Violation of Ordinance on Vicious Animals	75.00

EXHIBIT A SCHEDULE OF CASH DEPOSITS

PREMISES MAINTENANCE, BUILDING, ELECTRICAL, HEATING, VENTILATION, ZONING & PLUMBING SECTIONS

Chapter 18	Failure to comply with Plumbing Code	40.00
Chapter 19	Failure to comply with Electrical Code	40.00
21.03(4)(b)2	Violation of Garbage Collection Code	15.00
21.03(14)	Occupant permitting loud party / excessive noise	40.00
	2 nd & subsequent violations within 1 year	100.00
21.03(18)	Permitting inoperable or unlicensed vehicle to remain in the open	15.00
21.11(16)(b)	Licensed Rooming House owner permitting excessive noise ..	40.00
	2 nd & subsequent violations within 1 year	100.00
21.19 (a)	Intentionally place graffiti	100.00
21.19 (b)	Possession of graffiti materials	50.00
21.19 (c)	Failure to remove graffiti	50.00

Chapter 21	[Other] Violation, failure to comply with Building & Premises Maintenance and Occupancy Code [specify]	40.00
22.03-04	Violating Historic Preservation/Design Review requirements	50.00
Chapter 23	Failure to comply with Zoning Code	40.00

PUBLIC PEACE AND OFFENSES - EXHIBIT A – SCHEDULE OF CASH DEPOSITS - Sec. 24.27

Chapter 30 Failure to comply with building, heating, ventilation
construction, installation or permit requirements 40.00

EXHIBIT A SCHEDULE OF CASH DEPOSITS

PUBLIC PEACE SECTION

24.01(1)	Disorderly Conduct	
	Family dispute, not involving resisting arrest, property damage or injury	30.00
	Loud, abusive, arguing, etc.	50.00
	Aggravated loudness, abusiveness, profanity or arguing, or involving some property damage	75.00
	Fighting, resisting arrest, with no serious damage or injury	100.00
	Fighting, resisting arrest, with substantial damage or injury	150.00
24.01(2)	Annoying Phone Calls	75.00
24.01(3)	Disorderly Conduct with Motor Vehicle	40.00
	Second offense within 2 years.....	150.00
	Third offense within 2 years.....	250.00
	Aggravated conduct and/or pedestrian(s).....	250.00
24.02	Loitering on School Grounds	25.00
24.03	Open Intoxicant or Malt Beverage on public way	100.00
24.04	Intoxicant or Malt Beverage in Goerke Park	100.00
24.06	Littering	50.00
24.08	Cruelty to animal	use section 14.03
24.09	Prohibited keeping of refrigerator/freezer/icebox	25.00
24.10	Battery	125.00
24.11	Battery to Peace Officer / Fire Fighter	200.00
24.12	Firearm / Weapon Violation	75.00
24.13	Hunting in the City	75.00

PUBLIC PEACE AND OFFENSES - EXHIBIT A – SCHEDULE OF CASH DEPOSITS - Sec. 24.27

24.14	Discharging firearm/gun/archery arrow in City	75.00
24.15	Violation of Fireworks regulations	25.00
24.16	Causing damage to property / Graffiti	100.00
24.17	Trespassing	35.00

EXHIBIT A ————— SCHEDULE OF CASH DEPOSITS

24.18	Theft	
	Value up to \$15.00 and 1 st violation within 3 years	100.00
	Value over \$15.00 up to \$50.00 and 1 st violation within 3 years	150.00
	Value over \$50.00 and 1 st violation within 3 years	200.00
	2 nd and subsequent violations within 3 years: Use Wisconsin Misdemeanor amount, section 969.065, Wisconsin statutes.	
24.19	Dog/Cat napping	use section 14.04
24.20	Fraud on Hotel/Restaurant Keeper/Taxicab Operator	same as 24.18
24.21	Use of Cheating Tokens	50.00
24.22	Retail Theft / Shoplifting	same as 24.18
24.23(2)	Gambling	40.00
24.23(3)	Commercial Gambling	100.00
24.23(4)	Permitting Premises to be Used for Gambling	100.00
24.24	Swimming/Water Skiing/Boat with Water Skier within 200 feet of Bukolt Boat Landing/Breakwater	30.00
24.25(2)	Curfew violation by a minor	50.00
24.25(3)	Curfew violation by adult (first offense)	50.00
	Second offense	100.00
24.25(5) (6)	Violation of responsibility by operator	100.00
24.28	Massage Parlor Violation	250.00
24.29(2-3)	Pornography Violation	150.00
24.29(4)	Exposing Minor to Pornography	250.00

PUBLIC PEACE AND OFFENSES - EXHIBIT A – SCHEDULE OF CASH DEPOSITS - Sec. 24.27

24.30 Theft of Library Material same as 24.18

EXHIBIT A SCHEDULE OF CASH DEPOSITS

24.32 Entry onto Construction Site or into Locked Building,
Dwelling or Room same as 24.17

24.33 Attempted Battery 60.00
Attempted Battery to Peace Officer / Fire Fighter 100.00
Attempted Theft 80.00

24.34 Harassment 50.00

24.35 Urinating/Defecating on Public/Private Property
Without Owner's Consent 30.00

24.37 Unlawful Use of Play Vehicle/Skateboard/
Roller Skates/Roller Skis/In-Line Skates 10.00

24.38 Cigarette/Tobacco Violation by Minor 10.00

24.39 Party to Ordinance Violation (Chapter 24) same as underlying
ordinance

24.40 Loitering / Unlawful Assembly
1st violation within 1 year 30.00
2nd & subsequent violations within 1 year 100.00

24.41 Sale/Gift of Cigarettes/Tobacco Violation
1st violation within 1 year 50.00
2nd & subsequent violations within 1 year 200.00
Cigarette/Tobacco Sign/Notice Violation 25.00

24.42 Truancy
1st violation within 1 year 50.00
2nd violation within 1 year 100.00

24.43 Drug Paraphernalia
1st violation within 1 year 100.00
2nd violation within 1 year 150.00
3rd violation within 1 year 200.00

24.44 Prohibited Use of Compression Brakes 40.00

EXHIBIT A SCHEDULE OF CASH DEPOSITS

24.46(1) False Fire Alarm/Meddling 100.00

PUBLIC PEACE AND OFFENSES - EXHIBIT A – SCHEDULE OF CASH DEPOSITS - Sec. 24.27

24.46(2)	Refusal to Assist/Obey Fire Dept. Officer	100.00
24.46(3)	Injury to Fire Hose	100.00
24.46(4)	Obstruction of Fire Hydrant	40.00
24.46(5)	Interfering with Fire Fighting Equipment	100.00
24.47(1)	Burning Permit Violation	50.00
24.47(2)	First Violation within a 12-month period	100.00
	Second Violation within a 12-month period	200.00
24.50	Possession/Use of Synthetic Cannabinoid Substances	250.00
	Sale of Synthetic Cannabinoid Substances	500.00
24.52	Possession of Marijuana	100.00
24.53	Social Host	
	First Offense Within One Year.....	300.00
	Second Offense Within One Year.....	500.00
	Third Offense Within One Year.....	750.00
24.54	Sexting	
	First Offense Within One Year.....	100.00
	Second Offense Within One Year.....	200.00
24.55	Prostitution Prohibited	1,500.00
<u>24.56</u>	<u>Possession of Vapor Products by Minors</u>	
	<u>First Offense</u>	<u>50.00</u>
	<u>Second Offense</u>	<u>75.00</u>

EXHIBIT A — SCHEDULE OF CASH DEPOSITS

Appendix I — Parking Ticket/Citations

Class I, — All Parking Violations except Violation of Zone Reserved for Disabled Persons

<u>if paid within 7 days.....</u>	<u>\$15.00</u>
<u>if not paid within 7 days.....</u>	<u>\$25.00</u>
<u>if not paid within 20 days.....</u>	<u>\$35.00</u>
<u>if not paid within 45 days — (Includes expense from state for</u>	
<u>TVRP (Traffic Violation and Registration Program).....</u>	<u>\$45.00</u>

Class II, — Violation of Zone Reserved for Disabled Persons

if paid within 7 days.....	\$100.00
if not paid within 7 days.....	\$110.00
if not paid within 20 days.....	\$120.00
if not paid within 45 days – (Includes expense from state for TVRP (Traffic Violation and Registration Program).....	\$130.00

EXHIBIT A SCHEDULE OF CASH DEPOSITS

Appendix 12 – Surcharges

To the basic deposit amounts in this schedule of cash deposits, there shall be added all applicable costs, suit taxes, assessments, fees, and surcharges which are allowed or mandated by state law. This includes but is not limited to the following sections under the Wisconsin Statutes:

- Municipal court fee – section 814.65(1)
- Other applicable fees – sections 814.65(2) - 814.65(5)
- Applicable surcharges – section 814.81
- Costs (children/juveniles) – sections 48.37 and 938.37

Any future additions and any future amendments, revisions, modifications, or renumbering of the statutes incorporated in this Appendix 2 are intended to be made part of this code in order to ensure that all costs, suit taxes, assessments, fees, and surcharges which are allowed or mandated by state law to be added to the basic deposit amounts in this schedule of cash deposits are added. Also, in addition to any forfeiture assessed or other penalties provided for any violation of any city ordinance, the court may order restitution as provided in sections 66.0113(1)(b)7.e. and 800.093 of the Wisconsin statutes, and in section 24.31 of this code.

<u>24.54</u> <u>Possession of Vapor Products by Minors</u>	
First Offense	50.00
Second Offense	75.00

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

| PUBLIC PEACE AND OFFENSES - EXHIBIT A – SCHEDULE OF CASH DEPOSITS - Sec. 24.27

Dated: April 12, 2021
Approved: May 17, 2021
Published: May 21, 2021

City of Stevens Point
1515 Strong's Avenue
Stevens Point, WI 54481-3594

FAX 715-346-1498



Kari Yenter
City Clerk
715-346-1569

May 5, 2021

To: Public Policy and General Government Committee, Common Council

Subject: Ordinance Amendment - Notice of Appeal

The Administrative Appeals Board was created in December 2019. The Board has met several times since being established and discovered a couple of areas needing clean up. The Board typically meets the third Wednesday of the month. Depending on when the appeal is received and the time it takes for staff to review, it is not always possible to hold a hearing within thirty days of receiving the appeal and remain consistent with meeting on the third Wednesday of the month. For this reason, the proposed amendment to change "thirty (30) days to a reasonable time" is before you. Another reason for this amendment is the Administrative Appeals Board prefers to meet when there is more than just one appeal which requires additional time to receive more appeals. The second proposed amendment to this ordinance is to add that the appellant shall be notified in writing "by either email or physical mail" so that the appellant can be notified by email if preferred rather than physically mailing their notice.

Thank you for considering these amendments to Chapter 3.56 – Administrative Appeals Board, Notice of Appeal.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE
OF THE CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point, do ordain as follows:

SECTION I. Section 3.56 of the Municipal Code of the City of Stevens Point, is hereby amended to read as follows:

3.56 (6)(b)1. Notice of Appeal. The written determination may be appealed to the Administrative Review Board if the person aggrieved files a written notice of appeal within thirty (30) days after he/she receives the determination. Such notice shall be filed with the City Clerk. The Board shall hold a hearing within ~~thirty (30) days~~ a reasonable time after the notice is filed with the Clerk. The appellant shall be notified in writing by either email or physical mail of the time, date, and location of the hearing at least ten (10) days before the hearing.

SECTION II: This ordinance shall take effect upon passage and publication, as provided by law.

APPROVED: _____
Mike Wiza, Mayor

ATTEST: _____
Kari Yenter, City Clerk

Dated: May 5, 2021
Adopted: May 17, 2021
Published: May 21, 2021