

**CITY OF STEVENS POINT
ADMINISTRATIVE APPEALS BOARD AGENDA**

May 13, 2020 - 4:00 PM

Zoom Conference Call Meeting

Click to Connect: [Zoom Meeting](#) | Dial in Number: (312) 626-6799 | Meeting ID: 820 0797 2742

1. Roll Call
2. Minutes of the March 4, 2020 meeting
3. Appeal of notice/service charge for property maintenance violation:
 - a. 305 Second Street
 - b. 1741 Oak Street
 - c. 2500 Water Street
 - d. 511 Michigan Avenue
4. Schedule date and time of the next meeting.
5. Adjournment.

RMC – Revised Municipal Code

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure reasonable accommodations can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strong's Avenue, Stevens Point, WI 54481. Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

**CITY OF STEVENS POINT
ADMINISTRATIVE APPEALS BOARD MINUTES
Wednesday, March 04, 2020 – 4:00 P.M.
City Conference Room
1515 Strong's Avenue
Stevens Point, WI**

PRESENT: Ald. Jennings, Gary Speckmann, Marv Noltze, Ald. Fishler.

EXCUSED: Ald. Nebel.

OTHERS

PRESENT: Clerk Krautkramer, Attorney Beveridge.

2. Minutes of the February 5, 2020 meeting.

Member Speckmann **moved**, Member Noltze seconded, to approve the minutes.

Ayes: All, Nays: None, motion passed.

3. Appeal of notice/service charge for property maintenance violation:

In-Person Address of Appeal

a. 632 Union Street

Dir. Kernosky said the snow was removed by the contractor 32 hours after the last recorded snowfall.

Alison Matke, 2216 Michigan Avenue, said the property in question is a rental property and the new renters were reminded about the 24-hour snow removal ordinance. The renters told her they shoveled on the 18th and the 19th at 4:15 p.m.

Member Speckmann said the pictures look like fresh snow and asked Dir. Kernosky what snow on the sidewalk from a plow looks like.

Dir. Kernosky said from the pictures you can tell the road is clear and there are no chunks on the sidewalk. He questioned if the snow plow could push the snow onto the Union Street sidewalk.

Ms. Matke said she owns several rental properties in the City and said this one is the most watched. She said there are plenty of other places in the City that are in violation.

Member Speckmann **moved**, Ald. Fishler seconded, to deny the appeal.

Ayes: All, Nays: None, motion passed.

b. 703 Union Street

Dir. Kernosky said this is a corner lot and the sidewalk appeared to be shoveled on Fourth Avenue but not on Union Street.

Zachary Krogman, 703 Union Street, recalls clearing the snow in the morning and putting his trash out, and when he got home all of the sidewalks were cleared and thought it was his neighbors. He was thinking the snow on the sidewalk was from either the snow plows or from the snow pickers.

Ald. Jennings said based on the evidence in the photos it appears that the sidewalk was not shoveled. From the packed down snow and the lack of ice chunks it doesn't appear to be the City pushing the snow.

Dir. Kernosky said he agrees with Ald. Jennings. When picking snow, the snow is pulled away from sidewalk onto the street and then picked up by a front-end loader. Even if the front-end loader went through it was over 24 hours after the snowfall and said staff's recommendation is to deny the appeal.

Ald. Fishler stated that residents may have to shovel more than once.

Mr. Krogman said it was below zero when the snow came and once it was above ten degrees he went outside and shoveled. At that point he noticed snow was all over his driveway from when the snow picking crew came around. He feels the enforcement is a little overzealous given how cold the next two days were. He said "... the photo was taken at one in the afternoon and the contractor came through earlier than that didn't give a full 24-hour period between when the picture was taken and the snow was removed." Mr. Krogman understands the pictures in front of the board but thinks of his explanation and lack of explanation from the inspector might be enough.

Dir. Kernosky said for clarification the code is written that the snow has to be removed within 24-hours of last snowfall, not 24-hours of inspection.

Mr. Krogman said he understands that and said Dir. Kernosky has not shown the snow accumulation was from the last recorded snowfall. It could have been from blowing snow, or the snow plows. He said he shoveled on the 18th February.

Ald. Jennings **moved**, Member Noltze seconded, to deny the appeal.

Ayes: All, Nays: None, motion passed.

c. 5673 Highway 10 East

Dir. Kernosky said this is a failure to remove snow within 24-hours of snowfall on Elizabeth Avenue and Highway 10 East. Dir. Kernosky said he and Mr. Kordus had a discussion on whether or not the sidewalks on Elizabeth Avenue have to be cleared. Mr. Kordus advised the appellant that the snow does not have to be removed from Elizabeth Avenue and he overruled him because this is a commercial area and all the sidewalks need to be cleared.

Dan Peskie, 3351 Tommy's Turnpike, said he has been clearing snow on this property for the past eight years and they have never cleared the Elizabeth Avenue sidewalk. Normally he will clear the snow in a day or two because it is not a highly traveled sidewalk. He asked Dir. Kernosky if notices are sent out.

Dir. Kernosky replied no.

Mr. Peskie asked Dir. Kernosky if the City fines the County for not clearing the snow on pedestrian safety islands.

Dir. Kernosky said they have not been cleared in the past.

Mr. Peskie said the pedestrian safety islands have never been done. He questioned why he gets fined that the sidewalks are not done but the County does not have to shovel the sidewalks in the median.

Dir. Kernosky said he understands his frustration but the focus needs to be on the appeal at 5673 Highway 10 East.

Mr. Peskie said he has never cleared the sidewalk on Elizabeth Avenue for the last eight years and from the sounds of it, it was recently decided that it now has to be done. He asked where the sidewalk goes to.

Ald. Jennings said it sounds like there are two issues; should there be a fine for this and should snow need to be removed going forward.

Ald. Fishler said regardless of the Elizabeth Avenue both sides needed to be done and they were not.

Mr. Peskie said he is not denying that it was not done. He waits a day or two to plow because when the County plows at 45 miles per hour the snow blows. For the past eight years he had waited a day or two so the County had their part cleared and then he clears the sidewalks and has never had a problem.

Ald. Jennings asked if he removed the snow on both of the sidewalks.

Mr. Peskie replied no, that it was only Highway 10 East sidewalk. He has never cleared the sidewalk on Elizabeth Avenue.

Member Speckmann asked Dir. Kernosky if he overruled Mark Kordus's decision regarding the waiving of the \$25 fee or if Elizabeth Avenue should be cleared.

Dir. Kernosky said he does not have the authority to wave fees, only this board does. He said he informed Mr. Kordus that they would not remove administrative service charges.

Member Speckmann asked Dir. Kernosky if he and the inspector had a disagreement if the Elizabeth Avenue sidewalk needed to be plowed or not.

Dir. Kernosky replied yes. The inspector told U.S. Bank that Mr. Peskie did not have to plow Elizabeth Avenue and said he disagrees because the sidewalk goes to a general commercial area and it should be removed as such.

Member Speckmann said he has issues with the \$25 fee because why should Mr. Peskie be charged this if the City cannot agree if it should be plowed or not.

Dir. Kernosky said they would have charged the \$25 fee because it was the inspection without notice fee. There are two questions; do we waive the \$25 fee, and should he be responsible for removal of snow on Elizabeth Avenue.

Ald. Jennings asked if the board could take those as two separate items.

Attorney Beveridge said that is fine but had a couple of clarifying comments first. He said it is not a fine, it is the cost the City occurs to pay the contractor to go and do the snow clearing. The \$25 portion is to support the cost of the operating department. The clearing of Elizabeth Avenue is a policy item and should not be determined by this board. He suggested it be discussed at Public Protection and then Common Council. Based on the ordinance all sidewalks in the City need to be cleared no matter what.

Member Speckmann asked what the fee for clearing the sidewalk is.

Dir. Kernosky replied saying the inspection fee was \$25 and the contractor billed the City \$192.15. He said the service has been and someone needs to cover that cost. If the appellant only has to pay a portion of the bill then the City has to pay the rest of the bill.

Member Speckmann **moved**, Ald. Fishler seconded, to deny the request.

Ayes: All, Nays: None, motion passed.

Board Only Review

d. 5701 Windy Drive

Dir. Kernosky said the snow was removed by the contractor 72 hours after the last recorded snowfall.

Ald. Jennings **moved**, Member Speckmann seconded, to deny the appeal.

Ayes: All, Nays: None, motion passed.

4. Discussion on policy regarding appeal review postponement requests by appellant.

a. Suggested policy options:

(1) Limit to one postponement for in-person appeal. Determination made at next meeting regardless of attendance by appellant.

(2) Limit to one postponement for in-person appeal with option of submitting a written appeal statement for Board review. Determination made with regards to the written statement at the next scheduled meeting.

Clerk Krautkramer explained how this discussion item came about.

Ald. Jennings asked Clerk Krautkramer what her recommendations are since she is managing the committee.

Clerk Krautkramer said if someone has full intention on appearing one postponement is agreeable and anything beyond that she does not think it is. If a second appeal is requested and denied an option could be given to the appellant that he/she can provide a written statement beyond what the appeal form states or even a video or recording.

Member Speckmann and Member Noltze said they liked the second option.

Dir. Kernosky said in the appeal the appellant is encouraged to write a written testimony. The committee should not have to meet around other people's schedules since they are the ones who did something wrong the appellants need to make time to come in. He compared the appeal to a court date.

Attorney Beveridge said policy is set by the board. Due process requires a notice and a chance to be heard. Written applications are required for the appeal process and said one postponement is a reasonable request.

5. Schedule date and time of the next meeting.

Wednesday, April 15, 2020 at 4:00 p.m.

6. Adjournment.

Adjourned at 4:44 p.m.



Deliver To:
City Clerk's Office
Attn: Administrative Appeals Board
1515 Strong's Avenue
Stevens Point, WI 54481

or Email To:
clerk@stevenspoint.com

PROPERTY APPEAL FORM

RECEIVED

MAR 04 2020

CITY CLERK'S
OFFICE

Enclosed is a notice and/or service charge issued by the Inspection Department of the City of Stevens Point. To dispute or contest this notice and/or charge, a formal written letter must be submitted to the Administrative Appeals Board. This request must be in writing, in a manner which is legible, or typed and submitted (hard copy or electronically) to the City Clerk's Office. Under City Ordinance 3.56, any person aggrieved by a notice and/or charge issued in connection with any alleged violation may file a request for a hearing with the Administrative Appeals Board for review of the case.

The written or typed appeal must set forth the reasons for contesting the interpretation of City Code of Ordinances and/or the Notice of Noncompliance issued by the Inspection Department. The appeal must be submitted within 30 days after the date of issuance of the notice and/or charge. **While not mandatory, you are highly encouraged to attend the meeting.**

ALL INFORMATION BELOW IS REQUIRED FOR SUBMITTAL PRIOR TO A HEARING REVIEW

ADDRESS OF PROPERTY: 305 Second St OWNER OF PROPERTY: Larry Kretzschmer
INDIVIDUAL FILING APPEAL: Larry Kretzschmer RELATION TO PROPERTY: Owner
CONTACT PHONE: 715-254-7096 EMAIL ADDRESS: lkretzschmer@yahoo.com

ALLEGED VIOLATION: Snow Removal VIOLATION ID #: CE/CE20200279
HAVE YOU SPOKEN WITH THE ISSUING AGENT (REQUIRED): NO ☐ YES ☒ AGENT: Mayor Wiza

RESULTS OF THAT DISCUSSION:

Mayor Wiza informed me of the appeal process

PLEASE STATE THE SPECIFIC REASONS YOU BELIEVE THE ORDINANCE VIOLATION(S) WERE UNFOUNDED, INCORRECT, OR WITHOUT BASIS. PLEASE NOTE THAT YOU MAY ONLY APPEAL THE ORDINANCE DETERMINATION, ANY DISAGREEMENT WITH THE CHARGE AMOUNTS IS NOT A VALID REASON FOR APPEAL, AS THOSE ARE DETERMINED BY ORDINANCE. YOU MAY ATTACH ADDITIONAL SHEETS OR DOCUMENTS AS NEEDED.

1) We had a walking path on our sidewalk, 2) city threw more snow onto the sidewalk when they cleared the snow banks, 3) nature actually took care of remainder of snow during the next couple of days, and 4) the city sidewalk was not actually cleared at all.

SIGNATURE OF APPELLANT: [Signature]

DATE: 3/1/2020





Memo

Mark Kordus
Neighborhood Improvement Coordinator
Community Development
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
Ph: (715) 346-1567 • Fax: (715) 346-1498
mkordus@stevenspoint.com

To: Public Protection Committee
From: Mark Kordus
CC: Ryan Kernosky & Andrew Beveridge
Date: 3/9/20
Subject: 305 Second St. - Case # CEICE20200279

On 2/20/20 around 1:15 PM Mark Kordus observed a snow covered sidewalk at 305 Second Street. There had been a snowfall event of approximately 3.8 inches as measured at the Stevens Point Airport and officially recorded by NOAA ending prior to 7:30 AM on 2/18/20. The snow was removed by Larry's Helping Hand the City's vendor on 2/21/20 around noon, over 76 hours after the last recordable snow event.





U.S. Department of Commerce
National Oceanic & Atmospheric Administration
National Environmental Satellite, Data, and Information Service
Current Location: Elev: 1079 ft. Lat: 44.5115° N Lon: -89.5853° W
Station: STEVENS POINT, WI US USC00478171

Record of Climatological Observations

These data are quality controlled and may not be identical to the original observations.

Generated on 02/27/2020

Year	Month	Day	Temperature (F)			Precipitation					Evaporat	
			24 Hrs. Ending at Observation Time		At Observation	24 Hour Amounts Ending at Observation Time				At Obs. Time	24 Hour Wind Movement (mi)	A E
			Max.	Min.		Rain, Melted Snow, Etc. (in)	F l a g	Snow, Ice Pellets, Hail (in)	F l a g	Snow, Ice Pellets, Hail, Ice on Ground (in)		
2020	02	01	31	24	31	0.00		0.0		0.0s		
2020	02	02	37	27	34	0.00		0.0s		9.0s		
2020	02	03	47	26	26	0.00		0.0		8.0		
2020	02	04	41	20	20	0.00		0.0		8.0		
2020	02	05	27	5	8	0.00		0.0		8.0		
2020	02	06	28	5	8	0.00		0.0		8.0		
2020	02	07	35	7	16	0.00		0.0		8.0		
2020	02	08	32	13	13	0.04		1.5		9.0		
2020	02	09	24	9	15	0.01		0.4		9.0		
2020	02	10	22	-2	-2	0.63		9.0		18.0		
2020	02	11	27	-3	20	0.00		0.0		16.0		
2020	02	12	25	15	16	0.00		0.0		16.0		
2020	02	13	37	-1	-1	0.11		2.4		14.0		
2020	02	14	8	-17	-16	0.00		0.0		14.0		
2020	02	15	15	-17	11	0.00		0.0		13.0		
2020	02	16	32	11	14	0.00		0.0		13.0		
2020	02	17	32	11	18	0.00		0.0		13.0		
2020	02	18	33	18	24	0.26		3.8		16.0		
2020	02	19	25	-1	-1	0.00		0.0		16.0		
2020	02	20										



February 24, 2020

ID #: CEICE20200279

INVOICE #: 202000350

Rebecca Kretschmer
305 Second St
Stevens Point, WI 54481

**Invoice for Service(s):
Snow and Ice Violations AT 305 Second St**

Dear Larry KretschmerRebecca Kretschmer:

On or about February 20, 2020 an order was issued on the above described property, **or** a violation was abated relating to **Snow and Ice Violations**. As a result, the associated fees for the preparation of the Order and / or the abatement of the violation(s) are as follows:

Type	Amount
Inspection Without Notice	25.00
Snow Removal Abatement	25.75
Balance Due:	\$50.75

Case details, as well as abatement photographs, may be viewed at stevenspoint.com/cityview by referencing the case number or property address. To dispute or contest this letter, a completed *Property Appeal Form* must be submitted to the Administrative Appeals Board within 30 days. The form is available online at stevenspoint.com/neighborhood, or a hard copy may be requested from our office. Please note that you may only appeal the ordinance determination. Disagreement with the charge amounts is not a valid reason for appeal, as those are determined by ordinance. Sidewalk snow and ice abatement orders are enforced through City Ordinance 16.06. General refuse and items left at the curb or within the right-of-way, and removed by the City, are enforced through City Ordinances 21.03 and 24.06.

* Please remit payment to the City of Stevens Point within 30 days from the date on this notice. Please be informed that if payment has not been received by this date, these fees will be assessed against the real estate as a special charge.

Effective November 1, 2005 – The City of Stevens Point Reserves the right to process your check electronically. So, when paying by check, please be aware that you are authorizing us to use the information on your check to make a one-time electronic charge to your account at the financial institution indicated on the check. This electronic debit will be for the amount on your check. *Please Detach at Dashed Line and Return With Remittance.*

Customer Name: Rebecca Kretschmer
Customer/Parcel No: 281240829300315
Invoice: 202000350

Make Checks Payable and Remit to:

City of Stevens Point
1515 Strong's Avenue
Stevens Point, WI 54481

Amount Paid: \$ _____

Or pay online: stevenspoint.com/invoice



Deliver To:
City Clerk's Office
Attn: Administrative Appeals Board
1515 Strongs Avenue
Stevens Point, WI 54481

or Email To:
clerk@stevenspoint.com

PROPERTY APPEAL FORM

Enclosed is a notice and/or service charge issued by the Inspection Department of the City of Stevens Point. To dispute or contest this notice and/or charge, a formal written letter must be submitted to the Administrative Appeals Board. This request must be in writing, in a manner which is legible, or typed and submitted (hard copy or electronically) to the City Clerk's Office. Under City Ordinance 3.56, any person aggrieved by a notice and/or charge issued in connection with any alleged violation may file a request for a hearing with the Administrative Appeals Board for review of the case.

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ALL INFORMATION BELOW IS REQUIRED FOR SUBMITTAL PRIOR TO A HEARING REVIEW

ADDRESS OF PROPERTY: 1741 Oak Street OWNER OF PROPERTY: Chris Kort
INDIVIDUAL FILING APPEAL: Tyler Glodowski RELATION TO PROPERTY: Tenant
CONTACT PHONE: 7153231990 EMAIL ADDRESS: tjglodowski

ALLEGED VIOLATION: Snow and Ice Violation VIOLATION ID #: CEICE20200251
HAVE YOU SPOKEN WITH THE ISSUING AGENT (REQUIRED): NO ☐ YES ☒ AGENT: Mark Kordus

RESULTS OF THAT DISCUSSION:

Told to appeal if we would like to

PLEASE STATE THE SPECIFIC REASONS YOU BELIEVE THE ORDINANCE VIOLATION(S) WERE UNFOUNDED, INCORRECT, OR WITHOUT BASIS. PLEASE NOTE THAT YOU MAY ONLY APPEAL THE ORDINANCE DETERMINATION, ANY DISAGREEMENT WITH THE CHARGE AMOUNTS IS NOT A VALID REASON FOR APPEAL, AS THOSE ARE DETERMINED BY ORDINANCE. YOU MAY ATTACH ADDITIONAL SHEETS OR DOCUMENTS AS NEEDED.

We feel the city of Stevens Point did not allow us enough time to address the issue of the snow removal. As noted in the file. This ticket is for snow removal for one half of the sidewalk. If you look in the pictures you can see the very little amount of snow accumulated over the alleged snow/ice violation. This can be explained as simply as the snow drifted over back onto the sidewalk. If you see how drifted snow looks, it is very similar to the pictures provided. The snow was cleared prior to the drifting over. The city code gives 24 hours to clear snow of the walkways and 48 hours if it is not on a boulevard when the snow stops (last flake falls.) The definition of a boulevard is "a wide, multi-lane arterial thoroughfare, often divided with a central median, and perhaps with roadways along each side designed as slow travel and parking lanes and for bicycle and pedestrian usage, often with an above-average quality of landscaping and scenery." We feel as if our property does not fit the criteria of a boulevard and therefore should at least allow 48 hours for snow removal. The ticket was also mailed to the landlord and not the house address, which in turn would not allow prompt fixation of the alleged violation. The snow on this property has always been maintained in a prompt manner and this is the first violation ever and that we feel is incorrect. The contractor who removed the snow also did so before the full 48 hours were given to address property.

SIGNATURE OF APPELLANT: _____ DATE: 3/5/2020
PRINT NAME: Tyler Glodowski APPELLANT'S ADDRESS: 1741 Oak Street



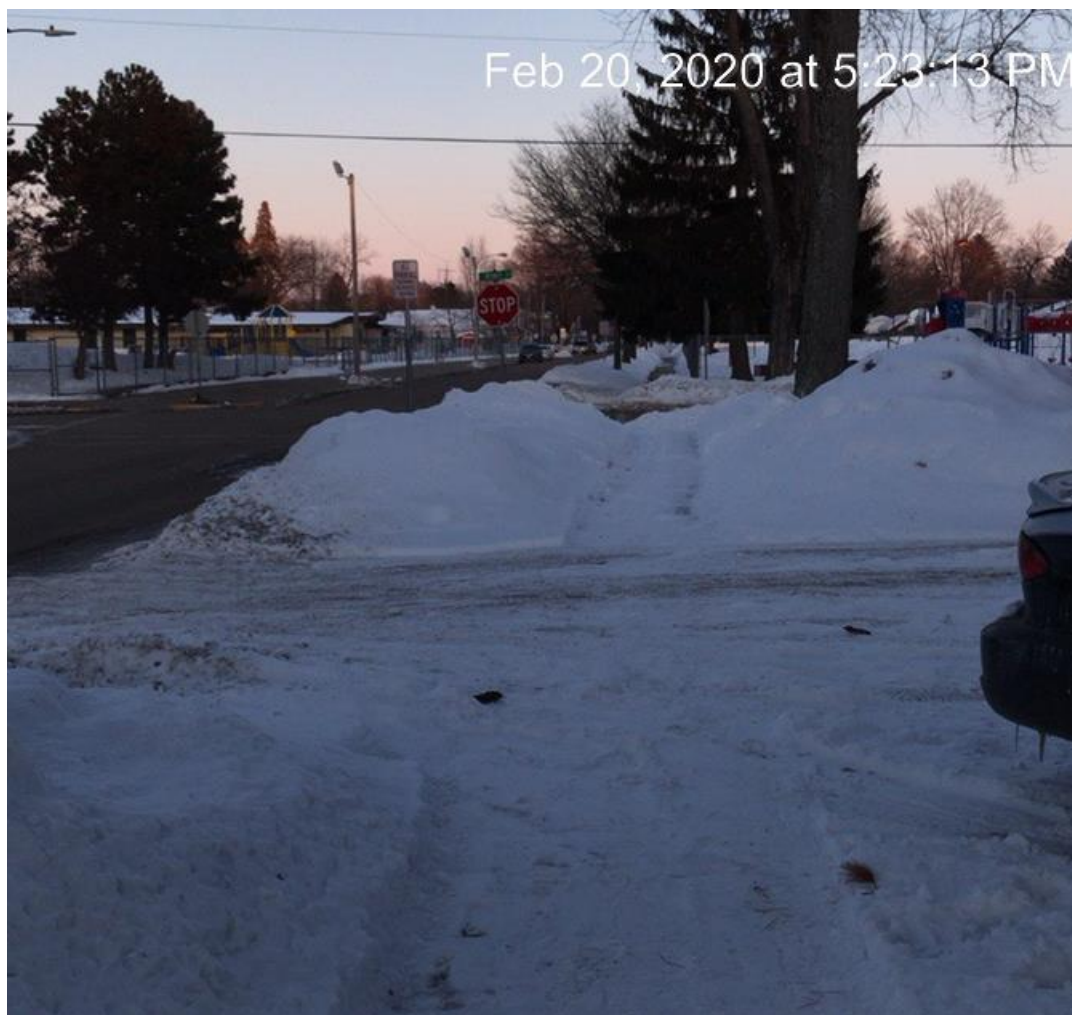
Memo

Mark Kordus
Neighborhood Improvement Coordinator
Community Development
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
Ph: (715) 346-1567 • Fax: (715) 346-1498
mkordus@stevenspoint.com

To: Public Protection Committee
From: Mark Kordus
CC: Ryan Kernosky & Andrew Beveridge
Date: 3/12/20
Subject: 1741 Oak St. - Case # CEICE20200251

On 2/19/20 around 3:00 PM Mark Kordus responded to a complaint of a snow covered sidewalk at 1741 Oak Street. There had been a snowfall event of approximately 3.8 inches as measured at the Stevens Point Airport and officially recorded by NOAA ending prior to 7:30 AM on 2/18/20. The property in question is a corner lot and one side on Wyatt Ave had the snow cleared and the other side on Oak Street did not have the snow cleared from the sidewalk. The snow was removed by Larry's Helping Hand the City's vendor on 2/20/20 around 5:30 PM, approximately 58 hours after the last recordable snow event. It should be noted that it appears the appellant has misunderstood the ordinance in that properties with a boulevard (grassy strip between sidewalk and curb) only have 24 hours to remove the snow from their sidewalk and those without a boulevard have 48 hours. In either case this property exceed either time constraint for snow removal. I did call and notify Mr. Glodowski of this.





U.S. Department of Commerce
National Oceanic & Atmospheric Administration
National Environmental Satellite, Data, and Information Service
Current Location: Elev: 1079 ft. Lat: 44.5115° N Lon: -89.5853° W
Station: STEVENS POINT, WI US USC00478171

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			Max.	Min.		Rain, Melted Snow, Etc. (in)	F l a g	Snow, Ice Pellets, Hail (in)	F l a g	Snow, Ice Pellets, Hail, Ice on Ground (in)	
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2020	02	02	37	27	34	0.00		0.0s		9.0s	
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2020	02	04	41	20	20	0.00		0.0		8.0	
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2020	02	07	35	7	16	0.00		0.0		8.0	
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2020	02	10	22	-2	-2	0.63		9.0		18.0	
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2020	02	12	25	15	16	0.00		0.0		16.0	
2020	02	13	37	-1	-1	0.11		2.4		14.0	
2020	02	14	8	-17	-16	0.00		0.0		14.0	
2020	02	15	15	-17	11	0.00		0.0		13.0	
2020	02	16	32	11	14	0.00		0.0		13.0	
2020	02	17	32	11	18	0.00		0.0		13.0	
2020	02	18	33	18	24	0.26		3.8		16.0	
2020	02	19	25	-1	-1	0.00		0.0		16.0	
2020	02	20									



February 21, 2020

ID #: CEICE20200251

INVOICE #: 202000336

Christopher Kort
1503 Spring St
Schofield, WI 54476

**Invoice for Service(s):
Snow and Ice Violations AT 1741 Oak St**

Dear Christopher Kort:

On or about February 19, 2020 an order was issued on the above described property, **or** a violation was abated relating to **Snow and Ice Violations**. As a result, the associated fees for the preparation of the Order and / or the abatement of the violation(s) are as follows:

Type	Amount
Inspection Without Notice	25.00
Snow Removal Abatement	38.52
Balance Due:	\$63.52

Case details, as well as abatement photographs, may be viewed at stevenspoint.com/cityview by referencing the case number or property address. To dispute or contest this letter, a completed *Property Appeal Form* must be submitted to the Administrative Appeals Board within 30 days. The form is available online at stevenspoint.com/neighborhood, or a hard copy may be requested from our office. Please note that you may only appeal the ordinance determination. Disagreement with the charge amounts is not a valid reason for appeal, as those are determined by ordinance. Sidewalk snow and ice abatement orders are enforced through City Ordinance 16.06. General refuse and items left at the curb or within the right-of-way, and removed by the City, are enforced through City Ordinances 21.03 and 24.06.

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Effective November 1, 2005 – The City of Stevens Point Reserves the right to process your check electronically. So, when paying by check, please be aware that you are authorizing us to use the information on your check to make a one-time electronic charge to your account at the financial institution indicated on the check. This electronic debit will be for the amount on your check. *Please Detach at Dashed Line and Return With Remittance.*

Customer Name: Christopher Kort
Customer/Parcel No: 281240832404701
Invoice: 202000336

Make Checks Payable and Remit to:

City of Stevens Point
1515 Strong's Avenue
Stevens Point, WI 54481

Amount Paid: \$ _____

Or pay online: stevenspoint.com/invoice



Deliver To:
City Clerk's Office
Attn: Public Protection Committee
1515 Strongs Avenue
Stevens Point, WI 54481

or Email To:
clerk@stevenspoint.com

PROPERTY APPEAL FORM

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The written or typed appeal must set forth the reasons for contesting the Notice of Noncompliance issued by the Inspection Department. The appeal must be submitted within 20 days after the date of issuance of the notice and/or charge. **While not mandatory, you are highly encouraged to attend the meeting.**

ALL INFORMATION BELOW IS REQUIRED FOR SUBMITTAL PRIOR TO A HEARING REVIEW

ADDRESS OF PROPERTY: 2500 Water St OWNER OF PROPERTY: Shirley Hughes
INDIVIDUAL FILING APPEAL: Shirley Hughes RELATION TO PROPERTY: owner
CONTACT PHONE: 715 869 0255 EMAIL ADDRESS: hughes.shirley@gmail.com

ALLEGED VIOLATION: Snow and Ice VIOLATION ID #: CFICF 20191792

HAVE YOU MET WITH THE ISSUING AGENT (REQUIRED): NO ☒ YES ☐ AGENT: _____

RESULTS OF THAT DISCUSSION:

PLEASE STATE THE SPECIFIC REASONS YOU BELIEVE THE ORDINANCE VIOLATION(S) WERE UNFOUNDED, INCORRECT, OR WITHOUT BASIS. PLEASE NOTE THAT YOU MAY ONLY APPEAL THE ORDINANCE DETERMINATION, ANY DISAGREEMENT WITH THE CHARGE AMOUNTS IS NOT A VALID REASON FOR APPEAL, AS THOSE ARE DETERMINED BY ORDINANCE. YOU MAY ATTACH ADDITIONAL SHEETS OR DOCUMENTS AS NEEDED.

This is the first notice I have received
please consider a reduction in charges
I will do better

SIGNATURE OF APPELLANT: Shirley M DATE: 12/20/19
PRINT NAME: Shirley Hughes APPELLANT'S ADDRESS: 207636 Kris Lane
Mosinee WI 54455



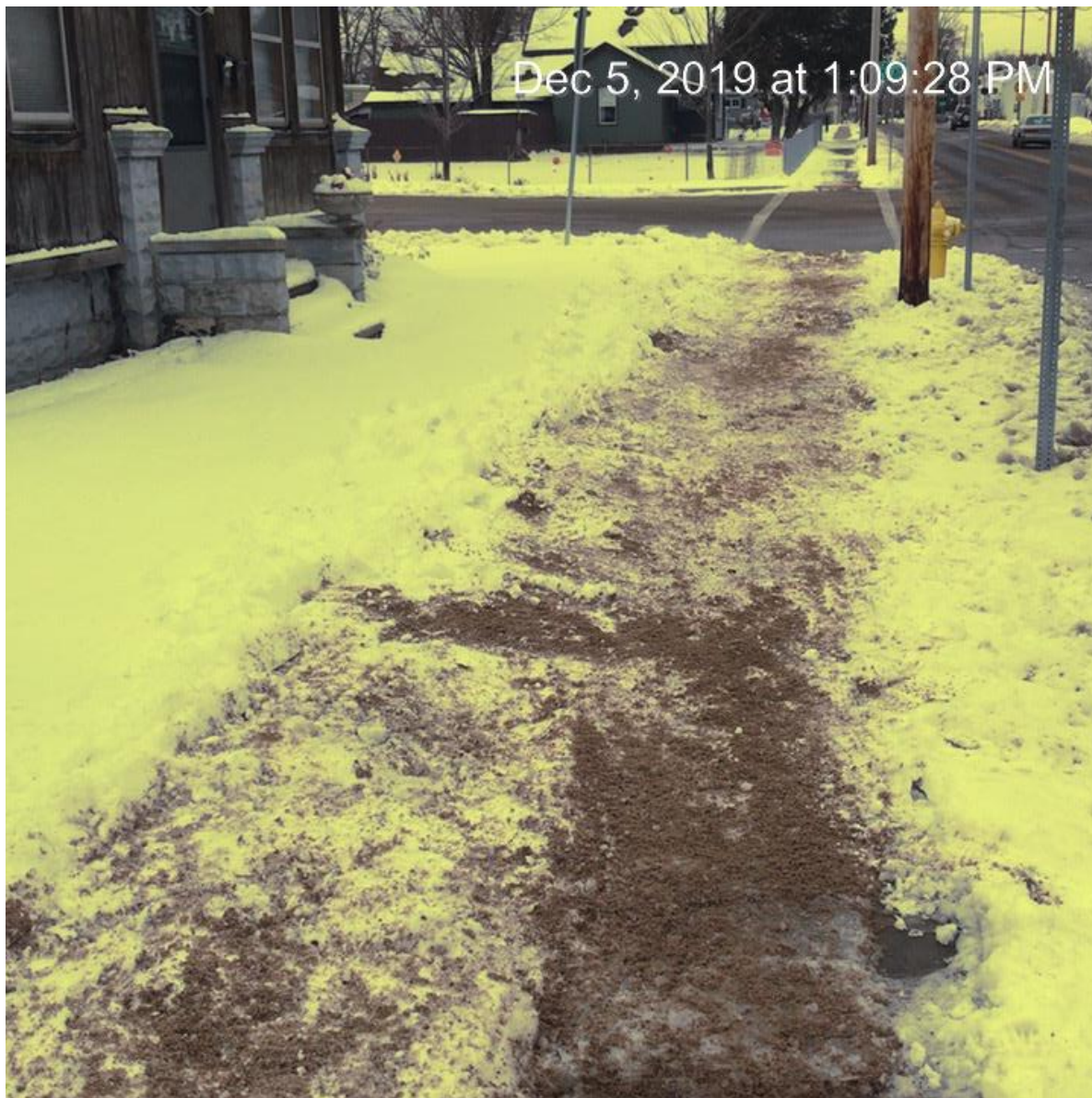
Memo

Mark Kordus
Neighborhood Improvement Coordinator
Community Development
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
Ph: (715) 346-1567 • Fax: (715) 346-1498
mkordus@stevenspoint.com

To: Public Protection Committee
From: Mark Kordus
CC: Ryan Kernosky & Andrew Beveridge
Date: 3/2/20
Subject: 2500 Water Street - Case # CEICE20191792

On December 3, 2019 around 2:15 PM Mark Kordus observed a snow covered sidewalk at 2500 Water Street. There had been a snowfall event of approximately 3 inches as measured at the Stevens Point Airport and officially recorded by NOAA on 12/1/19 ending on the morning of 12/2/19. The snow was removed and sand applied by Larry's Helping Hand the City's vendor on 12/5/19 at 1:00 PM, approximately 72 hours after the last recordable snow event. There was also a second snow and ice non-compliance abatement that occurred for this same property on 12/17/19. The appellant did not call or discuss the case with the issuing agent prior to submitting the appeal.





U.S. Department of Commerce
National Oceanic & Atmospheric Administration
National Environmental Satellite, Data, and Information Service
Current Location: Elev: 1079 ft. Lat: 44.5115° N Lon: -89.5853° W
Station: STEVENS POINT, WI US USC00478171

Record of Climatological Observations
These data are quality controlled and may not be identical to the original observations.
Generated on 01/08/2020

National Centers for Environmental Information
151 Patton Avenue
Asheville, North Carolina 28801

Observation Time Temperature: 0730 Observation Time Precipitation: 0730

Year	Month	Day	Temperature (F)		At Observation	Precipitation				Evaporation		Soil Temperature (F)						
			24 Hrs. Ending at Observation Time			24 Hour Amounts Ending at Observation Time				At Obs. Time	24 Hour Wind Movement (mi)	Amount of Evap. (in)	4 in. Depth			8 in. Depth		
			Max.	Min.		Rain, Melted Snow, Etc. (in)	F l a g	Snow, Ice Pellets, Hail (in)	F l a g				Snow, Ice Pellets, Hail, Ice on Ground (in)	Ground Cover (see *)	Max.	Min.	Ground Cover (see *)	Max.
2019	12	01	32	28	30	0.41		2.0		4.0								
2019	12	02	31	20	20	0.10		1.0		4.0								
2019	12	03	36	20	24	0.00		0.0		4.0								
2019	12	04	34	23	26	0.00		0.0		4.0								
2019	12	05	35	24	26	0.00		0.0		4.0								
2019	12	06	36	25	29	0.00		0.0		4.0								



December 13, 2019

ID #: CEICE20191792
INVOICE #: 201902153

Shirley A. Hughes
200 Division St Ste I
Stevens Point, WI 54481

Invoice for Service(s):
Snow and Ice Violations AT 2500 Water St

Dear Shirley A. Hughes:

On or about December 03, 2019 an order was issued on the above described property, *or* a violation was abated relating to Snow and Ice Violations. As a result, the associated fees for the preparation of the Order and / or the abatement of the violation(s) are as follows:

Type	Amount
Inspection Without Notice	25.00
Snow Removal Abatement	51.50
Balance Due:	\$76.50

Case details, as well as abatement photographs, may be viewed at stevenspoint.com/cityview by referencing the case number or property address. To dispute or contest this letter, a completed *Property Appeal Form* must be submitted to the Public Protection Committee within 30 days. The form is available online at stevenspoint.com/neighborhood, or a hard copy may be requested from our office. Please note that you may only appeal the ordinance determination. Disagreement with the charge amounts is not a valid reason for appeal, as those are determined by ordinance.

Please remit payment to the City of Stevens Point within 30 days from the date on this notice. Please be informed that if payment has not been received by this date, these fees will be assessed against the real estate as a special charge.

* Effective November 1, 2005 – The City of Stevens Point Reserves the right to process your check electronically. So, when paying by check, please be aware that you are authorizing us to use the information on your check to make a one-time electronic charge to your account at the financial institution indicated on the check. This electronic debit will be for the amount on your check. *Please Detach at Dashed Line and Return With Remittance.*

Customer Name: Shirley A. Hughes
Customer/Parcel No: 281230805100401
Invoice: 201902153

Make Checks Payable and Remit to:

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

Amount Paid: \$ _____

Or pay online: stevenspoint.com/invoice



Deliver To:
City Clerk's Office
Attn: Administrative Appeals Board
1515 Strongs Avenue
Stevens Point, WI 54481

or Email To:
clerk@stevenspoint.com

PROPERTY APPEAL FORM

Enclosed is a notice and/or service charge issued by the Inspection Department of the City of Stevens Point. To dispute or contest this notice and/or charge, a formal written letter must be submitted to the Administrative Appeals Board. This request must be in writing, in a manner which is legible, or typed and submitted (hard copy or electronically) to the City Clerk's Office. Under City Ordinance 3.56, any person aggrieved by a notice and/or charge issued in connection with any alleged violation may file a request for a hearing with the Administrative Appeals Board for review of the case.

The written or typed appeal must set forth the reasons for contesting the interpretation of City Code of Ordinances and/or the Notice of Noncompliance issued by the Inspection Department. The appeal must be submitted within 30 days after the date of issuance of the notice and/or charge. While not mandatory, you are highly encouraged to attend the meeting.

ALL INFORMATION BELOW IS REQUIRED FOR SUBMITTAL PRIOR TO A HEARING REVIEW

ADDRESS OF PROPERTY: 511 Michigan Avenue OWNER OF PROPERTY: Julian Basko
INDIVIDUAL FILING APPEAL: Allison Schjoth RELATION TO PROPERTY: Owner until 2/28/20
CONTACT PHONE: 608-358-1086 EMAIL ADDRESS: allieschj@gmail.com

ALLEGED VIOLATION: Snow/Ice Violation VIOLATION ID #: CEICE20200214
HAVE YOU SPOKEN WITH THE ISSUING AGENT (REQUIRED): NO ☐ YES ☒ AGENT: Mark Kordus

RESULTS OF THAT DISCUSSION:

Unable to determine who agent was from information provided.
Directed me to appeal form - did not discuss any further.

PLEASE STATE THE SPECIFIC REASONS YOU BELIEVE THE ORDINANCE VIOLATION(S) WERE UNFOUNDED, INCORRECT, OR WITHOUT BASIS. PLEASE NOTE THAT YOU MAY ONLY APPEAL THE ORDINANCE DETERMINATION, ANY DISAGREEMENT WITH THE CHARGE AMOUNTS IS NOT A VALID REASON FOR APPEAL, AS THOSE ARE DETERMINED BY ORDINANCE. YOU MAY ATTACH ADDITIONAL SHEETS OR DOCUMENTS AS NEEDED.

I believe this violation was without basis. I am living out of state (Nebraska) and the house was undergoing the sale process. I was having local family from Wausau come to Stevens Point to assist with snow/ice removal on a weekly and as needed basis. The city plows had come through in the AM on February ___ to remove snow piles from curbside, resulting in snow to fall onto sidewalk. My family members came on the evening of February ___ by approximately 7pm to remove snow/ice from sidewalks. Prior to this violation, all snow and ice was promptly removed by family members in the evening hours as needed, with no prior violations. Given my proximity to be able to maintain snow/ice removal myself, as well as the efforts of family member, I request that this violation be excused.

SIGNATURE OF APPELLANT: Allison Schjoth DATE: 3/2/2020
PRINT NAME: Allison Schjoth APPELLANT'S ADDRESS: 2603 Dow Drive, Bellevue, NE 68123



Memo

Mark Kordus
Neighborhood Improvement Coordinator
Community Development
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
Ph: (715) 346-1567 • Fax: (715) 346-1498
mkordus@stevenspoint.com

To: Public Protection Committee
From: Mark Kordus
CC: Ryan Kernosky & Andrew Beveridge
Date: 3/2/20
Subject: 511 Michigan Ave. - Case # CEICE20200214

On 2/19/20 around 10:00 AM Mark Kordus observed a snow covered sidewalk at 511 Michigan Ave. There had been a snowfall event of approximately 3.8 inches as measured at the Stevens Point Airport and officially recorded by NOAA ending prior to 7:30 AM on 2/18/20. The snow was removed by Larry's Helping Hand the City's vendor on 2/19/20 at 12:30 PM, approximately 30 hours after the last recordable snow event.





U.S. Department of Commerce
National Oceanic & Atmospheric Administration
National Environmental Satellite, Data, and Information Service
Current Location: Elev: 1079 ft. Lat: 44.5115° N Lon: -89.5853° W
Station: STEVENS POINT, WI US USC00478171

Record of Climatological Observations

These data are quality controlled and may not be identical to the original observations.

Generated on 02/27/2020

Year	Month	Day	Temperature (F)			Precipitation					Evaporation	
			24 Hrs. Ending at Observation Time		At Observation	24 Hour Amounts Ending at Observation Time				At Obs. Time	24 Hour Wind Movement (mi)	A E
			Max.	Min.		Rain, Melted Snow, Etc. (in)	F l a g	Snow, Ice Pellets, Hail (in)	F l a g	Snow, Ice Pellets, Hail, Ice on Ground (in)		
2020	02	01	31	24	31	0.00		0.0		0.0s		
2020	02	02	37	27	34	0.00		0.0s		9.0s		
2020	02	03	47	26	26	0.00		0.0		8.0		
2020	02	04	41	20	20	0.00		0.0		8.0		
2020	02	05	27	5	8	0.00		0.0		8.0		
2020	02	06	28	5	8	0.00		0.0		8.0		
2020	02	07	35	7	16	0.00		0.0		8.0		
2020	02	08	32	13	13	0.04		1.5		9.0		
2020	02	09	24	9	15	0.01		0.4		9.0		
2020	02	10	22	-2	-2	0.63		9.0		18.0		
2020	02	11	27	-3	20	0.00		0.0		16.0		
2020	02	12	25	15	16	0.00		0.0		16.0		
2020	02	13	37	-1	-1	0.11		2.4		14.0		
2020	02	14	8	-17	-16	0.00		0.0		14.0		
2020	02	15	15	-17	11	0.00		0.0		13.0		
2020	02	16	32	11	14	0.00		0.0		13.0		
2020	02	17	32	11	18	0.00		0.0		13.0		
2020	02	18	33	18	24	0.26		3.8		16.0		
2020	02	19	25	-1	-1	0.00		0.0		16.0		
2020	02	20										



February 20, 2020

ID #: CEICE20200214

INVOICE #: 202000303

Allison B. Schjoth
511 Michigan Ave
Stevens Point, WI 54481

Invoice for Service(s):
Snow and Ice Violations AT 511 Michigan Ave

Dear Allison B. Schjoth:

On or about February 19, 2020 an order was issued on the above described property, **or** a violation was abated relating to **Snow and Ice Violations**. As a result, the associated fees for the preparation of the Order and / or the abatement of the violation(s) are as follows:

Type	Amount
Inspection Without Notice	25.00
Snow Removal Abatement	39.24
Balance Due:	\$64.24

Case details, as well as abatement photographs, may be viewed at stevenspoint.com/cityview by referencing the case number or property address. To dispute or contest this letter, a completed *Property Appeal Form* must be submitted to the Administrative Appeals Board within 30 days. The form is available online at stevenspoint.com/neighborhood, or a hard copy may be requested from our office. Please note that you may only appeal the ordinance determination. Disagreement with the charge amounts is not a valid reason for appeal, as those are determined by ordinance. Sidewalk snow and ice abatement orders are enforced through City Ordinance 16.06. General refuse and items left at the curb or within the right-of-way, and removed by the City, are enforced through City Ordinances 21.03 and 24.06.

* Please remit payment to the City of Stevens Point within 30 days from the date on this notice. Please be informed that if payment has not been received by this date, these fees will be assessed against the real estate as a special charge.

Effective November 1, 2005 – The City of Stevens Point Reserves the right to process your check electronically. So, when paying by check, please be aware that you are authorizing us to use the information on your check to make a one-time electronic charge to your account at the financial institution indicated on the check. This electronic debit will be for the amount on your check. *Please Detach at Dashed Line and Return With Remittance.*

Customer Name: Allison B. Schjoth
Customer/Parcel No: 281240828302415
Invoice: 202000303

Make Checks Payable and Remit to:

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481

Amount Paid: \$ _____

Or pay online: stevenspoint.com/invoice